

PERMIT NUMBER:

PERMIT APPLICATION for the CITY OF RIVERSIDE	☐	Construction or 3 month extension permit
	☐	Demolition permit
	☐	Deck permit
	☐	Sign permit
	☒	Fence or retaining wall permit
	☐	Pool permit
	☐	New driveway permit

Note to Applicant: This is a multiple use form. Only complete the sections related to your request.

This Section to be Completed by the Applicant

Applicant	Address	Phone
Address of Building Site (if different than applicant's address)	Address	Phone

Application Fee of \$35.00 Paid: Check Cash Date Paid:
Application WILL NOT be processed if not complete!
Permit Fee Paid: \$ Check Cash Date paid:

Applicant Checklist for Requested Permit Indicated Above (attach separate sheets as needed)

Construction or Three Month Extension Permit	Fee Paid: \$ <u> </u>
	Accepted by: <u> </u>
<u> </u> Statement describing work to be done (new house, new business, new garage, addition, etc.)	
<u> </u> Statement of compliance with Zoning Code (lot size, setbacks, height, use, etc.)	
<u> </u> Statement of Value (Estimated Cost of completed structure) \$ <u> </u>	
<u> </u> Statement of Contractor & Subcontractors, address, phone number & email	
<u> </u> If extension, explain reason(s) for extension and work to be completed	
<u> </u> Site Map	<u> </u> Two Sets of Construction Plans

Demolition Permit	Fee Paid: \$ <u> </u>
<u> </u> Description of demolition work	Accepted by: <u> </u>
<u> </u> Asbestos removed from property	
<u> </u> Water, sewer, electrical and gas shut off to property	

Deck Permit	Fee Paid: \$ <u> </u>
<u> </u> Statement of compliance with Zoning Code	Accepted by: <u> </u>

Sign Permit	Fee Paid: \$ <u> </u>
<u> </u> Description of sign and statement of purpose	Accepted by: <u> </u>
<u> </u> Statement of compliance with Zoning Code	

Fence or Retaining Wall Permit	Fee Paid: \$ <u> </u>
<u> </u> Description of fence or retaining wall	Accepted by: <u> </u>
<u> </u> Statement of compliance with Zoning Code	

Pool Permit	Fee Paid: \$ <u> </u>
<u> </u> Description of pool (above ground, in-ground, permanent, etc.)	Accepted by: <u> </u>
<u> </u> Statement of compliance with Zoning Code	

New Driveway Permit	Fee Paid: \$ <u> </u>
<u> </u> Description of work (addition, new, etc.)	Accepted by: <u> </u>
<u> </u> Statement of compliance with Zoning and Subdivision Code	

Note to Applicant: All fees must be paid prior to receiving permit or beginning construction!

Building Inspector : Jay Stuelke 319-331-3467

- A. Only uses permitted in the "R" Districts shall be permitted.
- B. The average lot area per family contained in the proposed plan, exclusive of the area occupied by right-of-way, will not be less than the lot area per family required in the district in which the development is located.
- C. Said area shall then be designated on the official zoning map.

2. **Accessory Buildings/Structures.** No accessory building/structures may be erected in any required front yard and no separate accessory building/structure may be erected within 5 feet of a dwelling unit. In addition, private swimming pools shall only be located in a rear yard. No accessory building/structure shall be closer than 5 feet to the rear or side lot lines unless abutting an alley, in which case it may be within 1 foot of the lot line. Accessory buildings/structures located in the rear yard may not occupy more than 30 percent of the rear yard. Accessory garages which are entered directly from the alley shall be at least 15 feet from the alley right-of-way. Except for storage, no accessory building/structure shall be used without occupancy of the principal building. In such cases of storage use, there shall be no fee charged. All accessory buildings and structures shall require a development permit. Each application for an accessory building or structure permit shall be submitted prior to the installation of the building or structure and shall be approved or denied by the Zoning Administrator.

3. **Fences and Hedges.** The following regulations are for fences, hedges and swimming and landscape pool fences in all districts. A permit is needed for the construction of any fence. Each application for a fence permit shall be submitted prior to the installation of the fence and shall be approved or denied by the Zoning Administrator.

A. Fences:

- 1. No portion of a fence or hedge, excluding pergolas and arbors, shall exceed 6 feet in height. The height shall be measured vertically from the finished grade of the yard.
- 2. Fences and hedges within the front-yard shall not exceed 3 feet in height, or be constructed of more than 30% solid material.
- 3. Fences and hedges not more than 6 feet high may be erected on those portions of a lot that are as far back or further back from the street than the main building.

B. Swimming and Landscape Pool Fences: Fences shall be provided for all permanent outdoor swimming and landscape pools with a depth greater than 18", or capacity greater than 5,000 gallons. Swimming and Landscape Pool fences shall meet the following conditions:

- 1. Swimming and Landscape Pool Fences must be at least four feet high from the ground level, but should not exceed 6' above level of the pool. Spacing of the fence should not allow a 4" sphere to pass through.
- 2. Swimming and Landscape Pool Fences must have a self-closing and self-latching device on the gate.

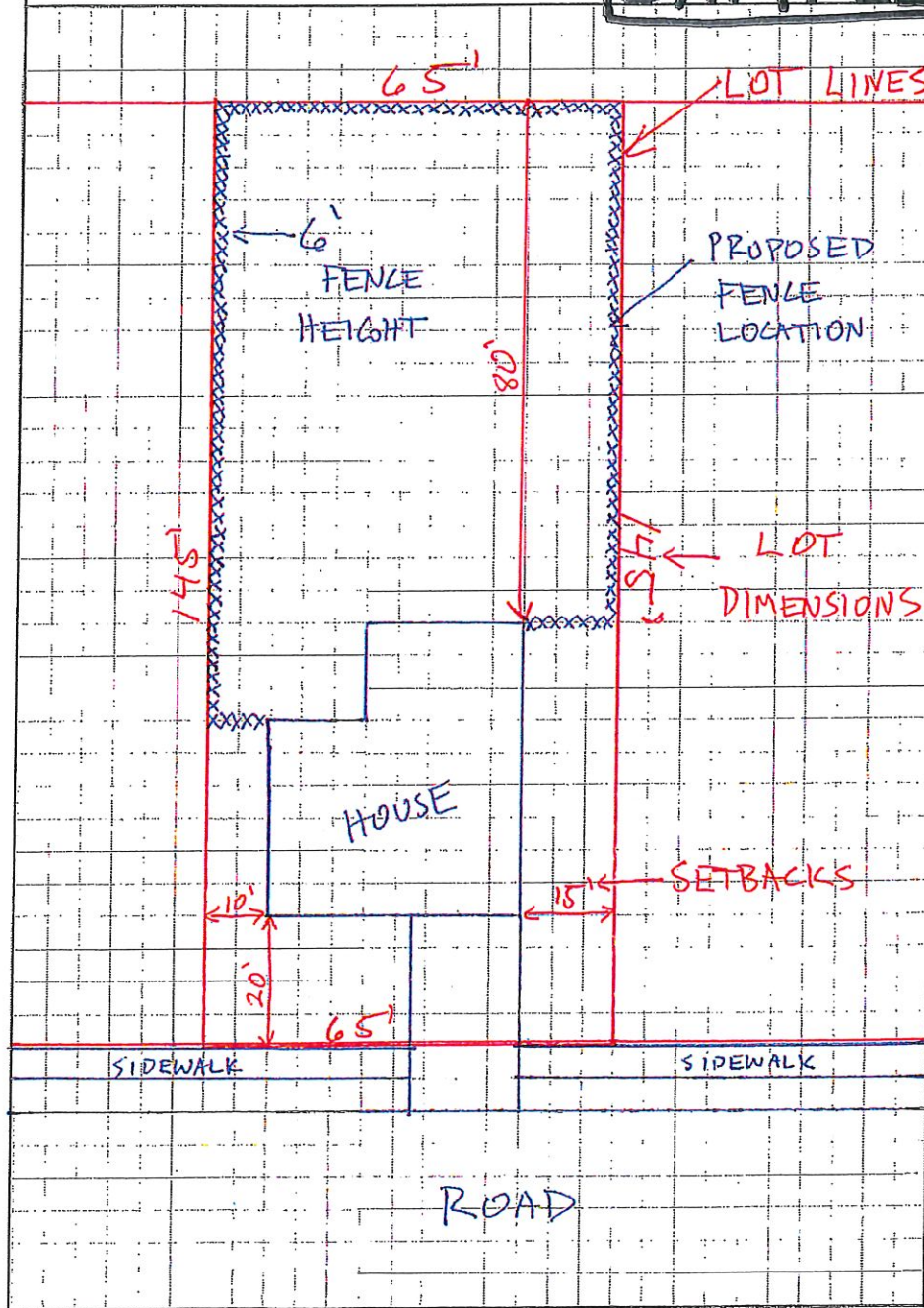
- C. Barbed wire and electric fences: Barbed wire and electric fences shall be subject to the following requirements:
1. Barbed wire and electric fences shall not be allowed in residential or commercial zones.
 2. Barbed wire and electric fences shall be prohibited within five (5) feet of a public sidewalk or within four (4) feet of a street right-of-way where a public sidewalk does not exist.
 3. Electric fences shall not be permitted in any district except for the enclosure of livestock operations in Agricultural zones (A-1).
 4. No electric fence shall carry a charge greater than twenty-five (25) milliamperes nor a pulsating current longer than one-tenth (1/10) per second in a one-second cycle. All electric fence chargers shall carry the seal of an approved testing laboratory.
 5. The provisions of this subsection shall not apply to the fencing of municipal facilities.
- D. Before issuing a development permit for a fence proposed to be located on a lot-line that is shared by two different property owners, the City of Riverside will require the following conditions to be met:
1. The owners of the properties that share the lot-line on which the proposed fence will be located must sign a written agreement that outlines the material the fence will be constructed from, the location of the fence, the height of the fence and its maintenance, and the agreement of both property owners to all of the above conditions.
 2. The agreement must then be filed with the County Recorder.
 3. A copy of the agreement and proof of its filing with the County Recorder must be presented to the City Official responsible for the issuing of fence permits before the permit will be issued.
 4. If agreement cannot be reached between the property owners on a shared lot-line fence, any fence constructed on either property must be a minimum of (3) feet from said shared lot-line.
- E. Before a hedge is proposed to be located on a lot-line that is shared by two different property owners, the City of Riverside will require the following conditions to be met:
1. The owners of the properties that share the lot-line on which the proposed hedge will be located must sign a written agreement that outlines the type of hedges, the location of the hedge, the height of the hedge and maintenance responsibilities, and the agreement of both property owners to all of the above conditions.
 2. The agreement must then be filed with the County Recorder.
 3. A copy of the agreement and proof of its filing with the County Recorder must be presented to the City before the hedge can be located.



Trek
"Where the ~~Best~~ Begins"

SITE PLAN SCALE: One (1) square equals five (5) feet

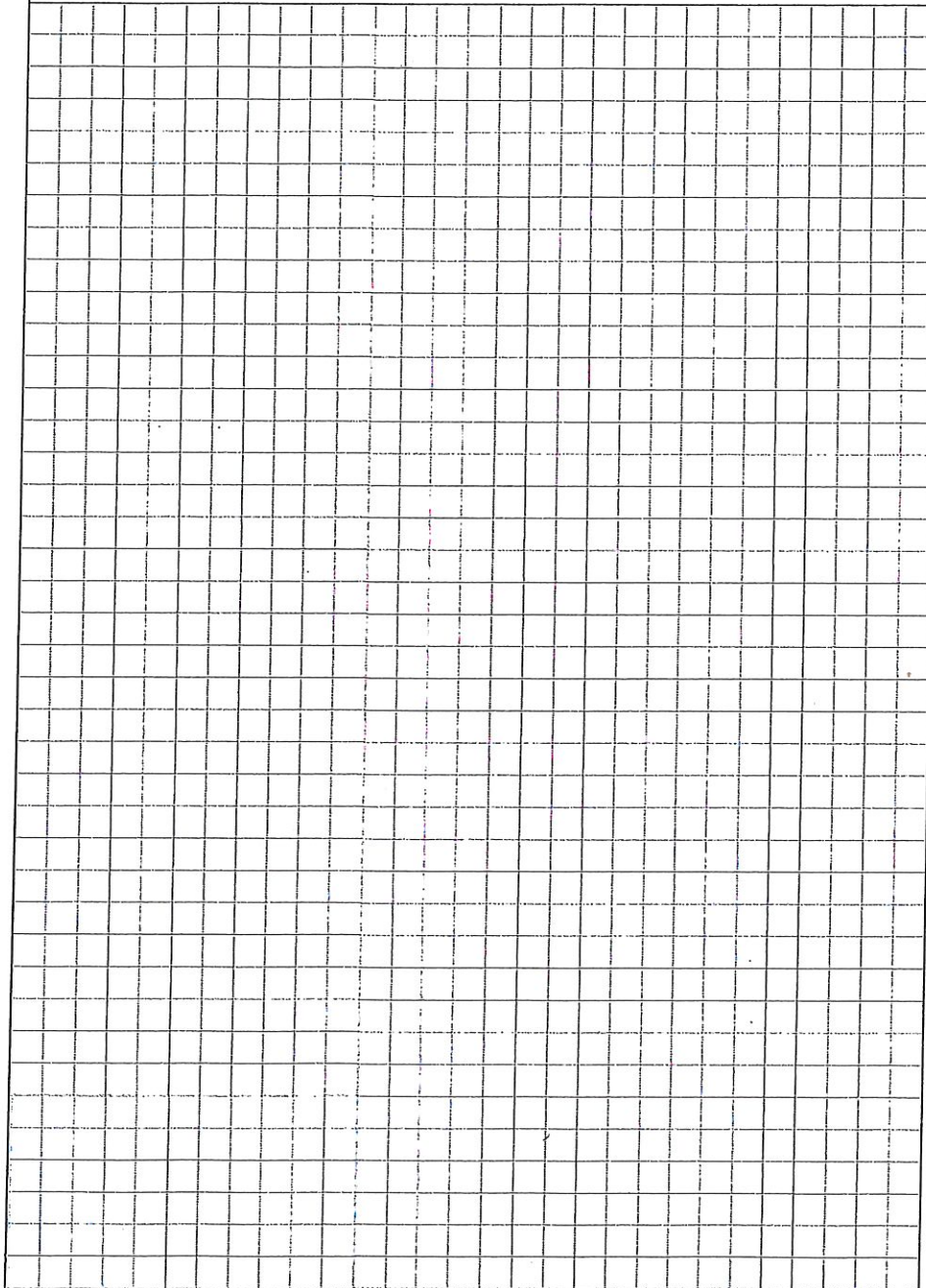
SAMPLE



This grid is provided for convenience purposes. Other site plans containing all required information may be submitted. Required information for site plans include: Property lines with dimensions; sidewalk(s); primary structure; accessory structure(s); and proposed fence location(s) with setback dimensions.



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Prepared by and return to: _____, Riverside, IA 52327.
(Name) (Mailing Address)
Agreement, per Zoning Ordinance of the City of Riverside, regarding fences on the lot-line.

I, _____, am building a fence on the lot-line of my property, _____,
(Name) (Street Address)
Riverside, Iowa.

Material of the fence is: _____

Location of the fence is: _____

Height of the fence is: _____

Neighbor's Agreement:

I agree to the building of a fence on the lot-line that meets all of the above conditions.

Name of Neighbor: _____

Address of Neighbor: _____

Signature of Neighbor: _____

Name of Neighbor: _____

Address of Neighbor: _____

Signature of Neighbor: _____

Name of Neighbor: _____

Address of Neighbor: _____

Signature of Neighbor: _____

Date: _____

Name of Neighbor: _____

Address of Neighbor: _____

Signature of Neighbor: _____

Date: _____

Signature of Property Owner: _____

Date: _____

(4/6/11)