RIVERSIDE, IA CITY COUNCIL MEETING AGENDA
DATE: MONDAY, SEPTEMBER 11, 2017
LOCATION: COUNCIL CHAMBERS, CITY HALL (60 N GREENE STREET)

MEETING TIME: 6:30 PM

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call
4. Approval of agenda
5. Consent agenda pg 1-11
    a. Minutes from 08-21-2017
    b. Listed expenditures
    c. Request by Lory Young to attend Southeast Iowa Clerks Association meeting
    d. Request by Lory Young to attend Iowa League of Cities conference
    e. Request by Lory Young to attend IMFOA conference
    f. Request by Lory Young to attend On-the-Road Budget, Examinations & Accounting Principles for Municipalities training
6. Citizen comments
    a. Public Forum – This time is allowed for public comments. The City Council will not be able to take action on any item not on the agenda. The City Council can choose to add the topic to a future agenda for consideration. This is intended to be the only public comment period (other than public hearings) on the agenda. The City Council may agree to allow public comments during an agenda item if they deem it appropriate. Time is limited to 3 minutes per person.
7. Committee reports
8. MMS Consultants report (Glen Meisner)
    a. Discussion of Washburn and 2nd Street project
        i. Discussion and action on whether to install street lighting at this time pg 12-16
        ii. Discussion and action on Pay Request #5 for Dave Schmitt Construction in the amount of **$165,650.98**. The project is 91% complete. **Resolution 091117-01**. pg 17-21
    b. Discussion of Pioneer and Highway 22 project design
        i. Discussion on a cost estimate for moving and replacing the garage on Greg Sojka's property for alley design 9/18 Meeting
        ii. Discussion on structural inspection findings at Jim Pickering property for alley design pg 22-23
    c. Discussion on paving or improvements to shoulders on Riverside Road from the bridge to River Street south of town in conjunction with Washington County's road construction project pg 24
    d. Discussion and action on flood plain permit for Hall Park pg 25-26
9. New Business
    a. Discussion and action on a letter of understanding between the City and Northside Development Group (Jeff Edberg) pg 27-29
    b. Discussion and action on a proposal from Northland Financial to provide consulting services related to TIF pg 30-33
    c. Request from Highland Superintendent to set a date and time for Homecoming festivities in Riverside pg 34

RIVERSIDE, IA CITY COUNCIL MEETING AGENDA
DATE: MONDAY, SEPTEMBER 11, 2017
LOCATION: COUNCIL CHAMBERS, CITY HALL (60 N GREENE STREET)

10. Old Business
    a. Discussion and action on Washington Economic Development Group's request to increase the city's annual pledge (Ed Raber)
11. Other Business
    a. Discussion and action on request from Bryan Lenz to rent or buy a backhoe for right of way maintenance PG 35–41
    b. Johnson County Refuse response to Kevin Mills' request from 08-07-17 PG 42
    c. Discussion on setting a Hazard Mitigation Planning work session on November 6th PG 43-44
    d. Reminder that Riverboat Foundation grants are due October 4th
        i. Discussion and action on WCRF grant request for Riverside Fire Department. **Resolution 091117-02**. PG 45–51
        ii. Discussion and action on WCRF grant request for park shelter. **Resolution 091117-03**. PG 52-58
    e. Reminder that the City work day at the Habitat for Humanity build site is scheduled for September 14th PG 59-60
    f. Next meeting is set for September 18, 2017 at 6:30 PM
    g. Councilmembers' comments and requests for information
12. Adjournment

Allen Schneider

Allen Schneider, Mayor

RIVERSIDE CITY COUNCIL MEETING: August 21, 2017

The Riverside City Council meeting opened at 6:30 pm in City Hall with Mayor Allen Schneider requesting roll call. Council members present were: Bob Schneider Jr., Tom Sexton, Rob Weber, and Ralph Schnoebelen. Jeanine Redlinger was absent.

Motion by Sexton to approve the agenda. Second by Weber, passed 4-0.

Schneider moved to approve the minutes from August 8th, 8-21-17 Expenditures, pulling Schnoebelen Inc. for separate vote, and Travel Mart beer permit. Second by Schnoebelen, passed 4-0. Schneider moved to pay the Schnoebelen Inc. invoice. Second by Weber, passed 3-0 Schnoebelen abstained.

Jeff Showalter presented invoice for $250.00 to council for clean-up of his garage due to run off from 2nd Street paving project. Schnoebelen moved to have MMS contact contractor to pay Showalter's bill. Second by Schneider, failed 2-2. Weber moved to have City pay invoice if they have no response from contractor by Wednesday. Second by Sexton, passed 3-1 Schneider opposed.

Glen Meisner of MMS provided updates on the Washburn and 2nd Street project. Project is 90% complete and should be finished in 3 weeks. ADA sidewalk on Cherry Lane is done. Post Office will install mailbox unit. DOT has requested a "flood plain" permit for the dirt pile in Hall Park.

Schnoebelen moved to pass Resolution #082117-01 Pay Request #4 to Dave Schmidt Construction for $262,765.29. Second by Weber, passed 4-0.

Bill Stukey of PeopleService, Inc. gave the monthly water and waste water report. Lift Station 1 & 2 pumps have been repaired. Omnisite monitoring service was reviewed. Schneider moved to approve the purchase agreement for $17,445.00 plus installation for all alarms. Second by Sexton, passed 4-0. Schneider moved to proceed with generator repairs for lift stations 1 and 5. Second by Schnoebelen, passed 4-0.

Jim Pickering Jr. and Sr. discussed their building at 99 1st street with Council. Weber motioned to have MMS Structural Engineer inspect the north wall of building in correlation to building an alley between them and City Hall. Second by Sexton, passed 4-0.

Resolution 082117-02 tabled per Employee Reviews.

Schneider moved to accept agreement with iTech for computer maintenance services. Second by Weber, passed 4-0.

City build day for Habitat will be on September 14th in two shifts, 9am – noon, and 1-4pm. Subway will provide lunch.

Sexton moved to hold the only September meeting on the 11th due to Labor Day Holiday. Meeting will start at 5:30 pm with closed session employee reviews, with regular meeting at 6:30 pm.

Schnoebelen stated that the street sweeper is in need of repairs. It will be on the next agenda.

Schnoebelen moved to adjourn at 9:00 pm. Second by Weber, passed 4-0.

Full content of Council Meetings can be viewed on the City web site;
www.cityofriversideiowa.com

FALL CITY CLEAN-UP DAY; September 9th, 8 am – 11 am @Hall Park
Council Meeting – Monday, September 11, 2017 at 6:30 pm

ATTEST:

Lory Young; City Clerk

Allen Schneider; Mayor

EXPENDITURES 9/11/17				
COUNCIL MEETING				
	UNPAID BILLS			
BOUND TREE	QRS SUPPLY	001-5-150-6370	$ 61.26	
BROWN SUPPLY	6"X30" CLAMP AND SEAL	600-5-810-6374	$ 542.88	
CUMMINS SALES & SERVICE	GENERATOR REPAIRS - SEWER	610-5-815-6330	$ 3,627.65	
CUMMINS SALES & SERVICE	GENERATOR REPAIRS - RVFD	001-5-150-6312	$ 574.26	
CUMMINS SALES & SERVICE	GENERATOR REPAIRS - WATER	600-5-810-6330	$ 910.05	$ 5,111.96
ELECTRIC PUMP	LS 1 & LS 2	610-5-815-6374	$ 1,532.00	
FRANK BRUTY CONS.	ADA SIDEWALK CHERRY LN	301-5-750-6772	$ 867.00	
I TECH	MONTHLY SERVICE/UPGRADES C. HALL	001-5-650-6497	$ 155.00	
IOWA PAPER	PARKS	001-5-430-6325	$ 36.47	
JOHNSON COUNTY REFUSE	SEPT. REFUSE	670-5-840-6499	$ 1,874.25	
KALONA AUTO	PARKS	001-5-430-65325	$ 25.35	
LENZ, BRYAN	CELL - SEPT	001-5-210-6373	$ 50.00	
MENARDS	SHOP	001-5-210-6372	$ 38.79	
MENARDS	PARKS	001-5-430-6325	$ 14.94	$ 53.73
MR GUTTER	HALL PARK BARN	001-5-430-6325	$ 110.00	
OFFICE EXPRESS	CITY HALL	001-5-650-6506	$ 144.52	
OFFICE EXPRESS	RVFD - COPIER	001-5-150-6356	$ 339.72	$ 484.24
PEOPLE SERVICE	WATER SERVICE - SEPT	600-5-600-6500	$ 10,736.50	
PEOPLE SERVICE	WASTE WATER - SEPT	610-5-615-6500	$ 10,736.50	$ 21,473.00
PITNEY BOWES	POSTAGE	600-5-810-6508	$ 250.00	
PITNEY BOWES	POSTAGE	610-5-815-6508	$ 250.00	$ 500.00
RIVERSIDE FIRE DEPT	RESA ANNUAL DINNER	001-5-520-6240	$ 100.00	
RIVERSIDE GRAIN	PARKS	001-5-430-6325	$ 37.44	
RTM	RVFD FUEL	001-5-150-6350	$ 179.97	
SCHNOEBELEN INC.	SKID LOADER	001-5-210-6504	$ 186.97	
STANDARD PEST CONTROL	CITY HALL	001-5-650-6310	$ 40.00	
STANDARD PEST CONTROL	RVFD	001-5-150-6310	$ 20.00	$ 60.00
STUELKE, JAY	INSPECTIONS	001-5-170-6499	$ 245.00	
TERRACON	2ND & WASHBURN PAVING	301-5-750-6781	$ 539.50	
TYLER TECHNOLOGIES	ANNUAL MAINTENANCE & UPGRADE	001-5-650-6497	$ 3,296.22	
UNITED LABS	SHOP	001-5-210-6371	$ 265.80	
VISA	CONFERENCE	001-5-650-6240	$ 214.20	
VISA	POSTAGE SEWER	600-5-810-6508	$ 122.50	
VISA	POSTAGE - WATER	610-5-815-6508	$ 122.50	
VISA	USTREAM	001-5-650-6497	$ 99.00	$ 558.20
WASHINGTON COUNTY TREAS.	CHERRY LANE	301-5-750-6772	$ 102.00	
YOUNG, LORY	CELL- SEPT.	001-5-650-6373	$ 50.00	
	TOTAL UNPAID BILLS		$ 38,498.24	
	AUGUST EOM PAYABLES			
ALLIANT ENERGY	CITY HALL	001-5-650-6371	$ 475.40	
ALLIANT ENERGY	SEWER	610-5-815-6371	$ 757.09	
ALLIANT ENERGY	STREET LIGHTS	001-5-230-6371	$ 1,447.84	
ALLIANT ENERGY	WATER PLANT	600-5-810-6371	$ 109.15	
ALLIANT ENERGY	COMM. BUILDING	001-5-460-6373	$ 57.92	
ALLIANT ENERGY	PARKS	001-5-230-6371	$ 461.71	
ALLIANT ENERGY	FIRE STATION	001-5-650-6496	$ 544.86	$ 3,853.97
DELTA DENTAL	AUGUST BILLING		$ 233.48	
HEIMAN FIRE EQUIP.	FIRE NOZZLES	001-5-150-6356	$ 2,942.15	
LINCOLN NATIONAL	LIFE, AD&D INS PREMIUMS -AUGUST		$ 184.07	
MEADIACOM	RVFD	001-5-150-6332	$ 138.89	
MEADIACOM	CITY HALL - C. BUILDING	001-5-650-6373	$ 182.90	$ 321.79
VERIZON	RADIO READ CELL SERVICE	600-5-810-6373	$ 63.54	
WELLMARK INS.	AUGUST BILLING		$ 4,435.70	
	TOTAL PAID EXPENDITURES		$ 12,034.70	
	TOTAL ALL EXPENDITURES		$ 50,532.94	

Council Packet

9/8/2017

FYI

ISU Extension and Outreach-Community & Economic Development
Office of State & Local Government Programs
2321 N. Loop Drive, Suite 121
Ames, IA 50010-8218
515-294-8397
https://www.extension.iastate.edu/communities/oslgp

2018 DATES: July 25-27

August 28, 2017

Honorable Allen Schneider
City of Riverside
PO Box 188
Riverside, IA 52327-0188

Dear Mayor:

We want to thank the City of Riverside for supporting attendance of your staff at this year's Iowa Municipal Professionals Academy. The Academy is designed to keep clerks, deputy clerks, finance officers and administrators current with the best practices in Iowa municipal administration and to help them maintain professional certifications. Additional training opportunities for city staff and elected officials can be found at www.oslgp.iastate.edu.

Please acknowledge the commitment of Lory Young for participating at the Academy. That commitment reflects positively on the dedication of your city staff to provide sound, competent and professional administration for your citizens. Thank you and the Council for supporting continuing professional education.

It is an honor for us to work with city individuals to maintain Iowa's position as a leader for continuing professional education in municipal administration.

Sincerely,

Cindy Kendall

Mary E. Sprouse

Cindy Kendall

Mary Beth Sprouse

ISU Extension and Outreach, Office of State and Local Government Programs
Iowa League of Cities

/cs

RECEIVED
SEP 01 2017
BY:

Requests for Training:

Southeast Iowa City Clerk's Association – West Burlington, IA September 13th, 2017

No fee to attend, mileage & lunch allowance

Iowa League of Cities Conference – Davenport, IA September 27-28-29th, 2017

Registration fee $255.00 (missed the early bird $50 discount), Hotel ($104.00 per night), daily meal allowance & mileage.

IMFOA – Des Moines, IA October 18-19-20TH, 2017

Register by October 2nd for early bird discount for $125.00 after October 2nd $175.00

Hotel ($90.00/night - sharing with another City Clerk), daily meal allowance & mileage

2017 On-the-Road: Budget, Examinations & Accounting Principles for Municipalities

October 24th, 2017 University of Iowa in Iowa City 2:00 – 8:30 pm

Registration fee is $65 **The Mayor or Council Members are welcome to attend!**

SOUTHEAST IOWA CITY CLERK'S ASSOCIATION

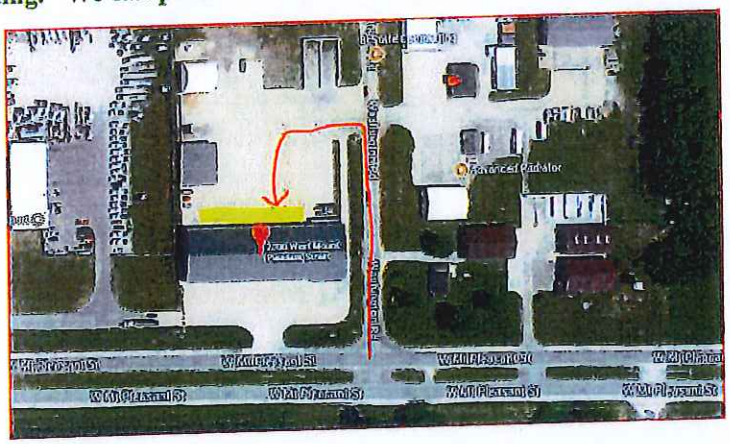
President: Bev Conrad (City of Wayland) 319-256-3276
Vice President: Angie Oepping (City of Winfield) 319-257-6661
Acting Secretary: Kasi Howard (City of New London) 319-367-7702
Treasurer: Jackie Holecek (City of Davenport) 563-326-6163

HOSTED BY THE CITY OF WEST BURLINGTON

Wednesday, September 13, 2017 – 10:00 a.m.

Public Works building, 2000 W. Mt. Pleasant Street, West Burlington

(From Mt. Pleasant street, turn north on Washington Rd. and enter the parking lot behind the building. We can park in front of the garage doors – see photo below)



PLEASE RSVP TO Kelly BY NOON ON September 8th, IF YOU PLAN TO ATTEND

Email: fryk@westburlington.org or **Phone:** 319-752-5451

Lunch: "The Broadway" 111 Broadway Street, West Burlington (across from City Hall).

Agenda: Approve Minutes, Treasurer's Report, Election of Officers, Determine 17/18 Meeting Dates and Locations, Scholarships, By-laws, Membership/Dues

Program: Lisa Mart of Iowa Municipal Workers Compensation Association (IMWCA) will give helpful information and insight regarding Worker Compensation, including the benefits of OSHA training and tracking, as well as, best practices for Human Relations.

See you on the 13th!
Kasi Howard Secretary, SEICCA

Iowa League of Cities
2017 Conference Registration

TOGETHER We Can

* missed Early Bird Discount

City of Riverside
Organization/City

LORY YOUNG
Name *(as to appear on name badge)*

CITY CLERK FINANCE OFFICER
Title

60 N Greene St, PO Box 404
Street Address

Riverside IA 52356
City State Zip

319-649-3501
Phone

lory@cityofriversideiowa.com
Email Address

O I am a first-time attendee
O I am new to city government

O **Guest Registration - $70**

Allows a spouse/significant other and child(ren) to attend non-ticketed conference sessions and gain access to the Exhibit Hall. Registered guests receive access to the Exhibit Hall for Wednesday night's Welcome Reception and Thursday morning, a ticket to the Closing Brunch and a complimentary conference bag. Registered guests may also sign-up to golf or participate in the Run/Walk. Guests cannot be city officials.

Guest name (as to appear on name badge)

Add Ons

O $45 - Networking Best Ball Tournament
O $35 - Thursday Opening Luncheon
O $60 - Thursday Banquet & President's Reception
O Free - Annual 5K Run/Walk
T-shirt size O S O M O L O XL O XXL

Registration Fees

The conference fee includes admission to all general sessions, workshops and meal functions on the conference agenda. Please contact Shannon Busby at (515) 244-7282 for accessibility or dietary accommodations.

	Through Aug. 22	*After Aug. 22*
League member	O $205	O $255
Non-League member	O $330	O $380

Requires Pre-Registration

O **$45 - Networking Best Ball Tournament**
Wednesday, Sept. 27 | 10 a.m. Shotgun Start | Emeis Golf Course in Davenport

O **Free - Annual 5K Run/Walk**
Thursday, Sept. 28 | 7 a.m.
Register by August 22 to receive a shirt.
T-shirt size O S O M O L O XL O XXL

Mobile Workshops

O Bike Tour - Morning [Bring your bike and helmet]
Wednesday, Sept. 27 | 10 a.m. - noon

O Bike Tour - Afternoon [Bring your bike and helmet]
Wednesday, Sept. 27 | 1 - 3 p.m.

O Industrial Park Anchors Davenport Tour
Thursday, Sept. 28 | 8:30 - 11 a.m.

O Urban Revitalization & Sustainable Infrastructure
Thursday, Sept. 28 | 2:15 - 4:15 p.m.

Total amount enclosed $_____

Register and pay online at www.iowaleague.org

Each attendee must fill out a separate form. Registration will not be processed without payment. Credit card payment available only online. Must register for the conference before booking a hotel room. All cancellations must be received in writing and are subject to a $50 administration fee. No refunds will be made to no-shows or those who cancel after September 11.

IOWA LEAGUE of CITIES

To pay by check, mail form & payment to: Iowa League of Cities, 500 SW 7th St, Suite 101, Des Moines, IA 50309

2017 Fall Conference: October 18-20 in Des Moines

Register online at https://www.imfoa.com

Uses same login as IMFOA Dues, Certification or League Web sites

IMFOA
Iowa Municipal Finance Officers Association

Conference and Hotel Room Block at
Holiday Inn Des Moines Airport
6111 Fleur Drive, Des Moines, IA 50321
(800) 248-4013

Reception with Vendors
"Putting the Pieces Together"
Wednesday | 4:30-7 PM

This Conference is Green!
Registrants are sent a link to the conference materials the Friday prior to the event. View on your portable device or print ahead of time.

Training Topics:

1099s | Fireworks Regulation | Legislative Update | Resource Center
Iowa Economic Development Authority | Human Trafficking in Iowa
GASB77, GASB75 & Budget Issues | Customer Service

IMFOA
1610 Aspen Drive
Atlantic, IA 50022

IMFOA
Iowa Municipal Finance Officers Association

Pay by check or credit card

Checks payable to IMFOA at:
1610 Aspen Drive,
Atlantic, IA 50022

Early registration discount through October 2.

Register at
www.imfoa.com

Pricing is now based on individual membership

Lory Young
City Clerk/Finance Officer
PO Box 188
Riverside, IA 52327-0188

Lory Young

From: Sprouse, Marybeth [COMXT] <msprouse@iastate.edu>
Sent: Tuesday, September 05, 2017 4:40 PM
To: Sprouse, Marybeth [COMXT]
Subject: On The Road Training Registration

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Red Category

IOWA STATE UNIVERSITY
Extension and Outreach

Community and Economic Development

We're bringing the training to you with *On-The Road: Budget, Examinations & Accounting for Municipalities!*

If you have not been able to attend training specifically designed for city budgets, the new examination requirements, or fund accounting this is the training for you. Or maybe it's been a while and you want to make sure you're doing it right! This hands on training will aide in accurately completing required financial reports and implementing proper internal control procedures. Limited staff and resources make taking off work and traveling difficult so we're bringing the training to you in 6 locations across the state. "2017 On-the-road: Budget, Examinations & Accounting for Municipalities" has been designed to provide hands on trainings convenient for those who are new, part time or have other daytime obligations. Topics covered include the value of a chart of accounts; understanding fund accounting and how budgets, financial reports and regular reconciliations can lead to good audits and examinations that are required by state law.

Cost for each training class is $65 which includes all materials and a meal. Cancellations within five days of training will be charged a $25 fee.

Dates and locations are as follows:

Tuesday, October 03, 2017
2:00 - 8:30 pm
Iowa Western Community College
Room 136
705 Walnut St.

Atlantic, IA

Thursday, October 05, 2017
2:00 pm - 8:30 pm
Western Iowa Tech Community College
11 N 35th Street
Denison, IA

Tuesday, October 10, 2017
2:00 - 8:30 pm
Central College
Vermeer Science Center Room 241
W. 3rd St
Pella, IA

Thursday, October 12, 2017
2:00 - 8:30 pm
Upper Iowa University
Liberal Arts Room 111
605 Washington St
Fayette, IA

Tuesday, October 24, 2017
2:00 - 8:30 pm
University of Iowa
Continuing Education Facility Room 234
S. Dubuque St
Iowa City, IA
(Park at Tower Place Ramp on Iowa Ave)

Thursday, October 26, 2017
2:00 - 8:30 pm
Iowa Lakes Community College
Room 17
2111 Highway 169 N
Algona, IA

Please indicate any special dietary needs on the registration forms. Check-in for the sessions will begin 15 minutes prior to the scheduled start time. Sessions start promptly to ensure we can get through all the material.

All participants are asked to bring a copy of the city's budget (state forms), the annual financial report and your chart of accounts. All other materials will be provided.

Register at: http://bit.ly/ontheroad2017 Seats are limited for each location.

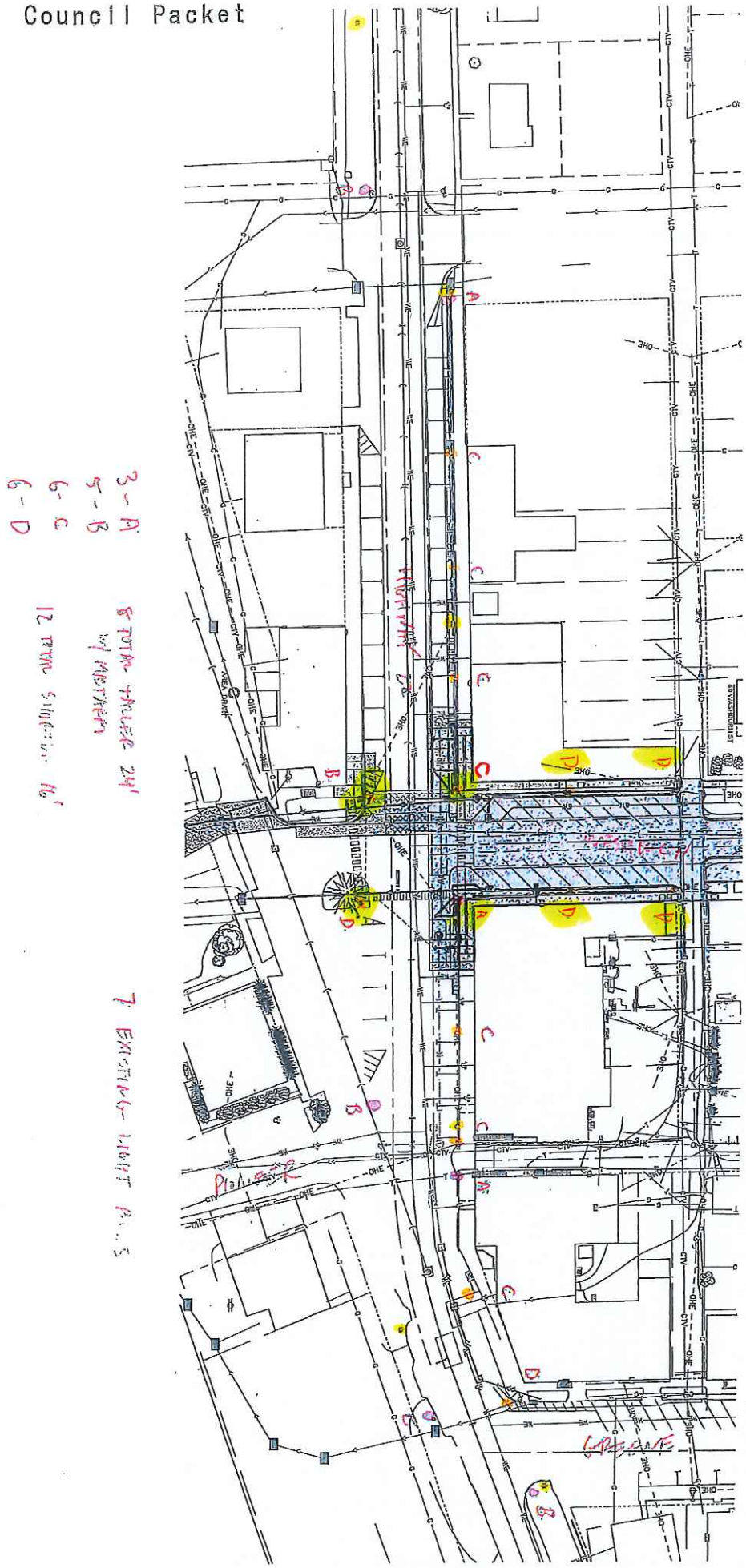
ISU Extension and Outreach is always here to help you! Our webpage, www.oslgp.iastate.edu, has information about upcoming trainings and workshops, and links to data.

ISU Extension Specialists can also help you with this data as well as answer any variety of other questions you may have or plan a training, like City Finance 101, in your town for employees or elected officials.

I'll see you, *On The Road*!

Mary Beth Sprouse
Extension Field Specialist, ISU Extension and Outreach
Office of State and Local Government Programs &
The Iowa League of Cities
515-520-7926

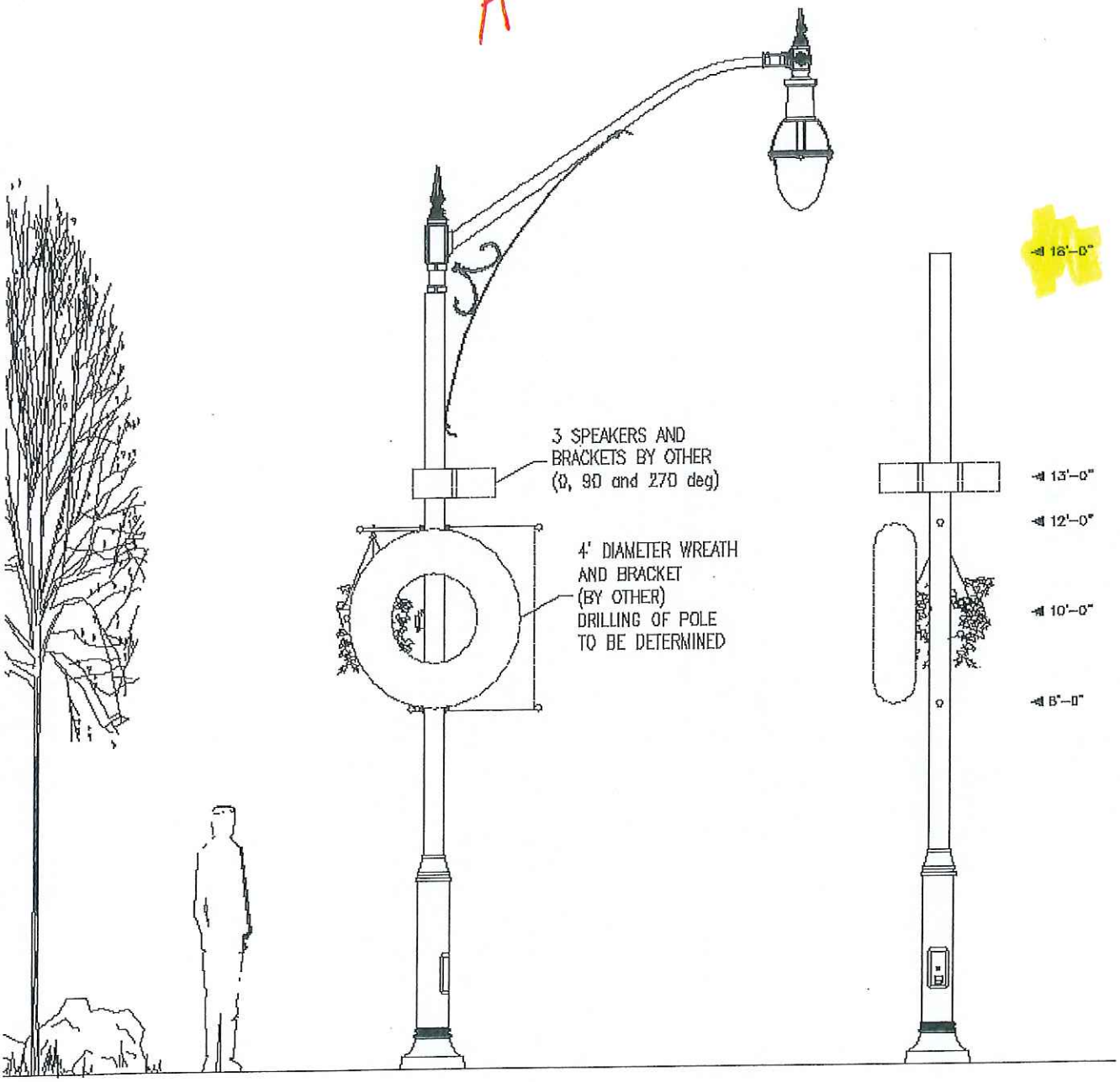
Virus-free. www.avg.com


3 - A
5 - B
6 - C
6 - D
8 TOTAL THREE 24'
w/ MOUNTED
12 TOTAL SIGNS 16'
7 EXISTING LIGHT POLES
Plaza
Location where the lights to go.

PHILIPS LUMEC
640, Curé-Boivin
Boisbriand (Québec)
Canada, J7G 2A7

Presentation

A

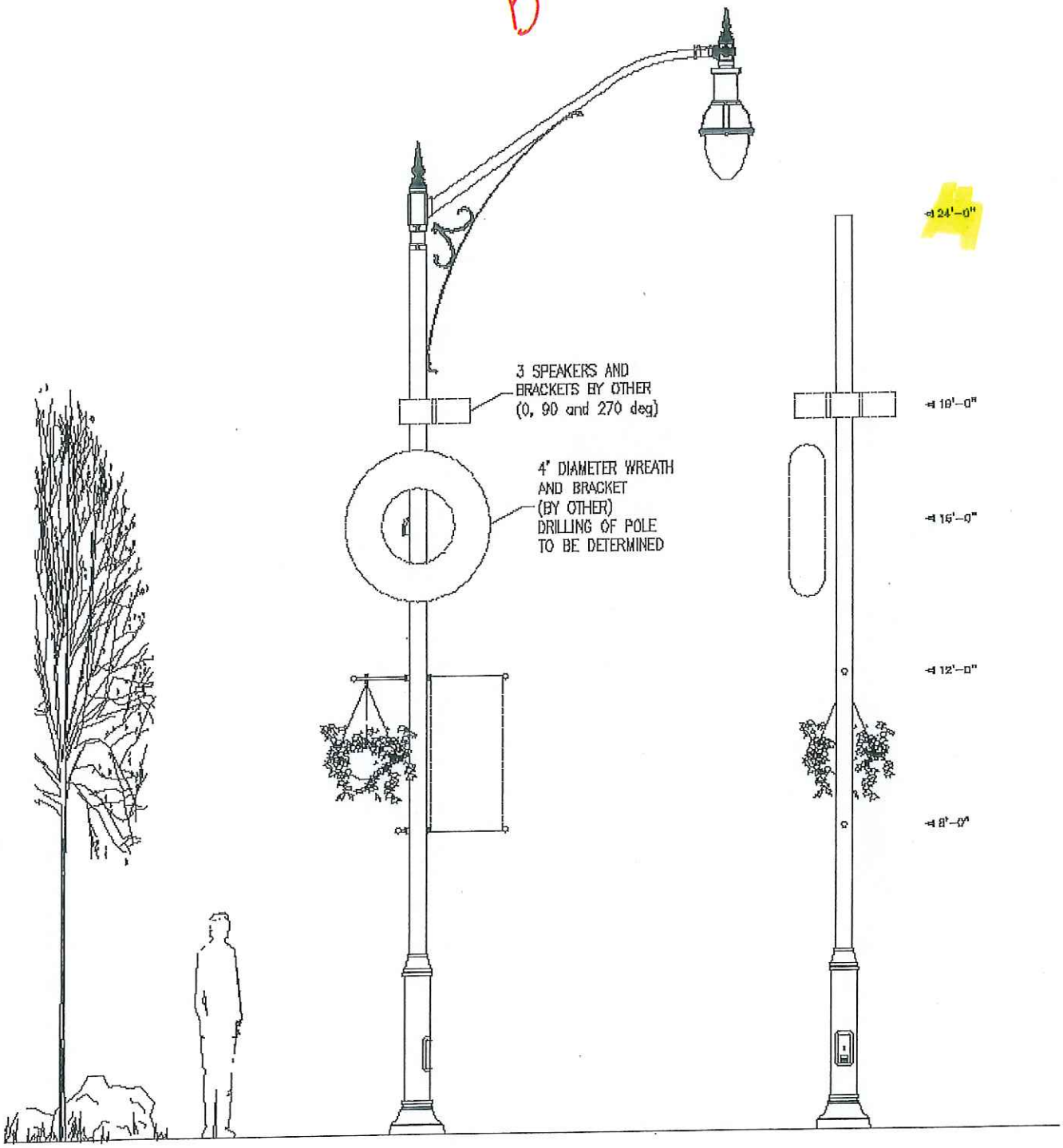


City of Riverside (60715)
Type: P4 RN20-90W80LED4K-T-ACDR-LE3R-VOLT-DMG-SMA-YR8-1A-R5 9/16-[SSM8V-058]-18-BAS24(2)-GFII-LS-PSS16-1X36-12 1/2-DEC-BKTX RN20-TA-60715-16-MD
20170518_112926

PHILIPS LUMEC
640, Curé-Boivin
Boisbriand (Québec)
Canada, J7G 2A7

Presentation

B



City of Riverside (60715)
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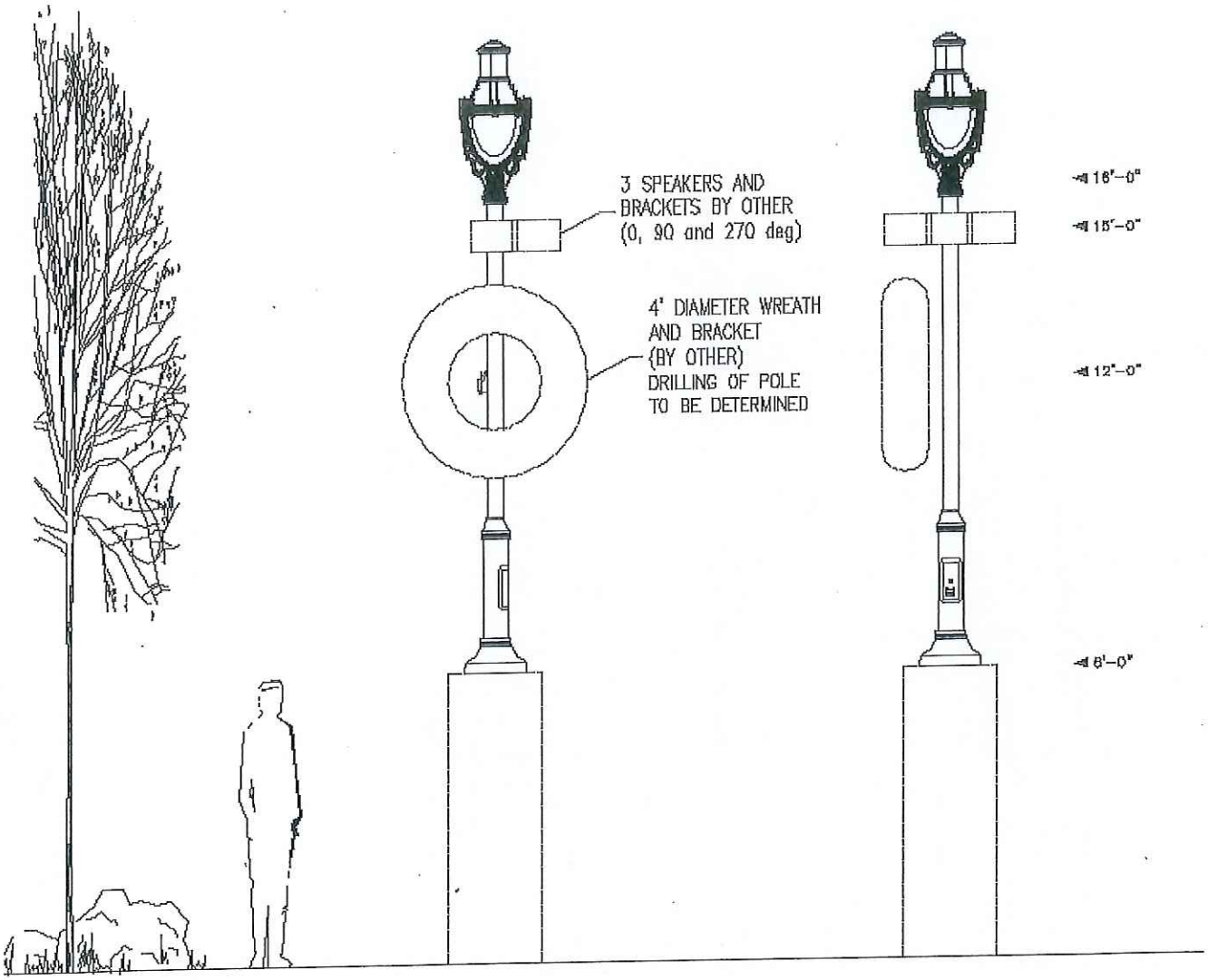
PHILIPS LUMEC
640, Curé-Boivin
Boisbriand (Québec)
Canada, J7G 2A7

Presentation

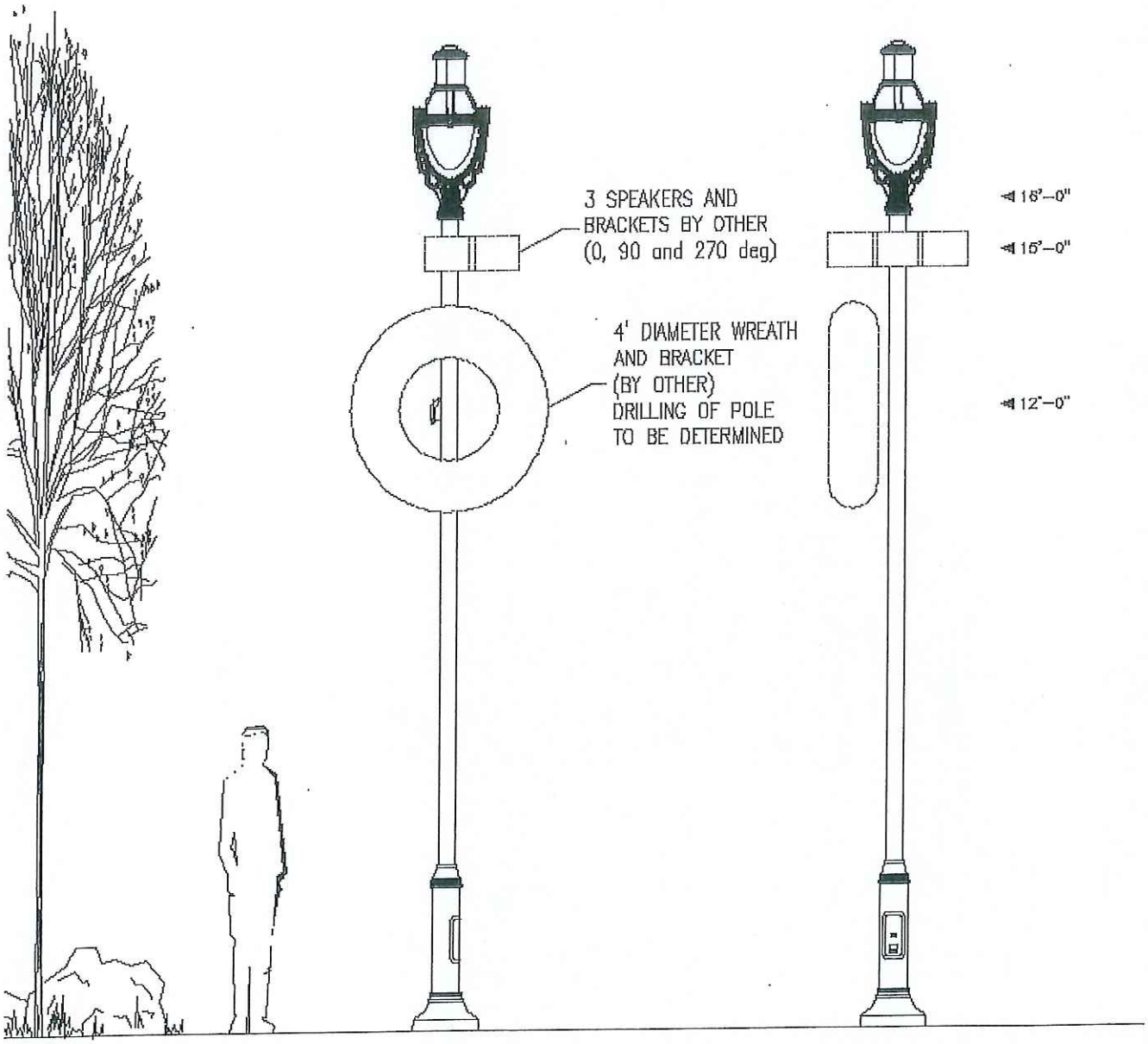
C



PHILIPS LUMEC
640, Curé-Boivin
Boisbriand (Québec)
Canada, J7G 2A7

Presentation

D



City of Riverside (60715)
Type: P1 RNS20-55W32LED4K-T-ACDR-LE3-VOLT-DMG-YM-[SM6N-014]-16-GFII-LS-3/4X20-10 1/2-DEC-BKTX RNS20-TA-60715-19-MD 20170518_113014

RESOLUTION #091117-01

RESOLUTION APPROVING PAY REQUEST #5 FOR DAVE SCHMITT CONSTRUCTION FOR THE 2ND & WASHBURN STREET IMPROVEMENTS CONSTRUCTION PROJECT

Whereas, the City of Riverside City at the recommendation of the City Engineering Firm, MMS Consultants, Scott Pottorff and it is the opinion of the City Engineering Firm that the City Council accept this pay request in the amount of $165,650.98.

Therefore, be it resolved the City of Riverside City Council does hereby accept the Pay Request #5 for work done on the 2nd & Washburn Streets Improvement Project.

It was moved by Councilperson _____, seconded by Councilperson _____, to approve the foregoing resolution on September 11, 2017.

Roll Call: Schneider, Sexton, Weber, Schnoebelen, Redlinger

Ayes:

Nays:

Absents:

PASSED AND APPROVED by City Council of Riverside, Iowa, on this 11th day of September, 2017.

Signed: _____

Allen Schneider, Mayor

Attest: _____

Lory Young, City Clerk

CONSTRUCTION PROGRESS PAYMENT

Project Description	2nd Street and Washburn Street Storm Sewer and Paving Project	PN:	2245032
Contract Date	10-Apr-17		

Contractor:	Dave Schmitt Construction	Owner:	City of Riverside
		Attn:	
Address:	250 50th Avenue SW	Address:	60 N. Greene Street
City,St., Zip:	Cedar Rapids, IA 52404	City, St., Zip:	Riverside, IA 52327
Phone:	319-365-8669	Phone:	319-648-3501
Fax:	319-365-2677	Fax:	

Estimate #	5		FOR PERIOD:	Owner PN
	x	Partial Payment	FROM: 8/14/17	Federal PN
		Final Payment	TO: 9/1/17	State PN

Base Contract Price	$1,322,934.63

Change #	1	$16,864.80
Change #	2	$6,719.25
Change #	3	$26,679.50
Change #	4	$11,595.00
Change #	5	$10,780.00
Change #	6	($2,079.50)
Change #	7	$2,706.00
Change #	8	$3,236.00
Change #	9	$4,793.09
Change #	10	$559.35
Change #	11	$3,125.00

Total Contract	$1,407,913.12

Materials on Hand	$ -
Construction Completed	$1,285,420.22
Total Earned	$1,285,420.22
Less Retainage	$64,271.01
Less Previous Payment	$1,055,498.23
Amount Due This Est	$165,650.98
Project Completion	91.30%

Requested by:		Approved by:	
	Shaun Kukuzke		
Title:	Project Manager	Title:	
Date:		Date:	
Recommended by:		Attested by:	
	Scott Pottorff		
Title:	Project Engineer	Title:	
Date:		Date:	

MMS Consultants, Inc.
1917 South Gilbert Street, Iowa City, IA 52240

i:\!proj\forms\payreqst.xls

2nd Street and Washburn Street Storm Sewer and Paving Project

Pay Estimate No.: 5

Payable to: Dave Schmitt Construction
Date: September 5, 2017
Week Ending: September 1, 2017

Item No.	Item Description	Units	Contract Quantity	Unit Price	Contract Amount	Quantity This Estimate	Amount This Estimate	To Date Quantity	To Date Amount
1	Traffic Control	LS	1	$9,450.00	$ 9,450.00	-	$ -	0.75	$ 7,087.50
2	Mobilization	LS	1	$106,000.00	$ 106,000.00	-	$ -	1.00	$ 106,000.00
3	Clearing and Grubbing	LS	1	$4,140.00	$ 4,140.00	-	$ -	1.00	$ 4,140.00
4	Off Site Topsoil	CY	500	$40.50	$ 20,250.00	-	$ -	-	$ -
5	Excavation, Class 13	CY	2,000	$16.00	$ 32,000.00	-	$ -	2,000.00	$ 32,000.00
6	Below Grade Excavation (Core Out)	CY	300	$56.00	$ 16,800.00	20.00	$ 1,120.00	48.15	$ 2,696.40
7	Subgrade Preparation	SY	6,172	$2.75	$ 16,973.00	-	$ -	6,172.00	$ 16,973.00
8	Subbase, Modified, 6" Thick for Mainline PCC Paving	SY	6,172	$6.75	$ 41,661.00	-	$ -	6,172.00	$ 41,661.00
9	Subbase, Modified, 4" Thick for PCC Sidewalk and PCC Driveway	SY	1,202	$15.85	$ 19,051.70	255.00	$ 4,041.75	1,241.00	$ 19,669.85
10	Subbase, Macadam Stone, 6" Thick	SY	503	$9.85	$ 4,954.55	503.00	$ 4,954.55	503.00	$ 4,954.55
11	Subbase, Class A Crushed Stone, 4" Thick	SY	503	$5.10	$ 2,565.30	503.00	$ 2,565.30	503.00	$ 2,565.30
12	Removal of Culverts	EA	5	$1,425.00	$ 7,125.00	-	$ -	6.00	$ 8,550.00
13	Removal of Box Culvert	LF	150	$36.25	$ 5,437.50	-	$ -	150.00	$ 5,437.50
14	Backfilling of Curbs	LF	2,220	$9.05	$ 20,091.00	1,045.00	$ 9,457.25	2,220.00	$ 20,091.00
15	Trench Foundation	TONS	150	$21.45	$ 3,217.50	-	$ -	-	$ -
16	Replacement of Unsuitable Backfill Material, Granular Backfill	CY	200	$34.55	$ 6,910.00	-	$ -	-	$ -
17	Trench Compaction Testing	LS	1	$5,500.00	$ 5,500.00	-	$ -	1.00	$ 5,500.00
18	Granular Trench Backfill, Porous Backfill, 12" Storm Sewer	LF	137	$13.00	$ 1,781.00	-	$ -	137.00	$ 1,781.00
19	Granular Trench Backfill, Porous Backfill, 18" Storm Sewer	LF	423	$15.65	$ 6,619.95	-	$ -	428.00	$ 6,698.20
20	Granular Trench Backfill, Porous Backfill, 30" Storm Sewer	LF	175	$34.65	$ 6,063.75	-	$ -	45.00	$ 1,559.25
21	Granular Trench Backfill, Class A Crushed Stone, 24" Storm Sewer	LF	92	$16.50	$ 1,518.00	-	$ -	92.00	$ 1,518.00
22	Granular Trench Backfill, Class A Crushed Stone, 8" PVC Water Main	LF	50	$30.25	$ 1,512.50	-	$ -	50.00	$ 1,512.50
23	Storm Sewer, Trenched, RCP, 12" Dia.	LF	579	$40.25	$ 23,304.75	-	$ -	580.00	$ 23,345.00
24	Storm Sewer, Trenched, RCP, 18" Dia.	LF	747	$39.25	$ 29,319.75	-	$ -	749.00	$ 29,398.25
25	Storm Sewer, Trenched, RCP, 24" Dia.	LF	402	$68.74	$ 27,633.48	-	$ -	402.00	$ 27,633.48
26	Storm Sewer, Trenched, RCP, 30" Dia.	LF	332	$63.00	$ 20,916.00	-	$ -	253.00	$ 15,939.00
27	Storm Sewer, Trenched, RCP, 36" Dia.	LF	79	$88.75	$ 7,011.25	-	$ -	79.00	$ 7,011.25
28	Install 15" Bend and 15" ADS N-12 to Connect to New Intake	LS	1	$1,850.00	$ 1,850.00	-	$ -	1.00	$ 1,850.00
29	Removal of Storm Sewer	LF	886	$18.15	$ 16,080.90	-	$ -	886.00	$ 16,080.90
30	Fill Storm Sewer with Flowable Mortar	LF	125	$21.60	$ 2,700.00	-	$ -	125.00	$ 2,700.00
31	Flared End Section, RCP, 36"	EA	1	$1,605.00	$ 1,605.00	-	$ -	1.00	$ 1,605.00
32	Longitudinal Subdrain, Type 2, 6"	LF	1,039	$13.25	$ 13,766.75	-	$ -	1,039.00	$ 13,766.75
33	Subdrain Cleanout, Type A-1	EA	6	$436.00	$ 2,616.00	-	$ -	6.00	$ 2,616.00
34	Subdrain Outlet, Connection to Structure	EA	7	$192.00	$ 1,344.00	-	$ -	7.00	$ 1,344.00
35	Connect Existing Sump Pump Outlet to Storm Sewer or Subdrain, Same Side of Street as Pipe	EA	4	$220.00	$ 880.00	-	$ -	6.00	$ 1,320.00
36	Connect Existing Sump Pump Outlet to Storm Sewer or Subdrain, Opposite Side of Street	EA	4	$325.00	$ 1,300.00	-	$ -	-	$ -
37	Water Main, 6", PVC DIP *	LF	303	$104.10	$ 31,542.30	-	$ -	303.00	$ 31,542.30
38	Water Main, 8", PVC C900	LF	50	$67.75	$ 3,387.50	-	$ -	50.00	$ 3,387.50
39	Water Main, Trenchless, 6", DIP Restrained Joint *	LF	125	$127.25	$ 15,906.25	-	$ -	125.00	$ 15,906.25
40	Fire Hydrant Assembly, With Nitrile Gaskets *	EA	1	$4,047.00	$ 4,047.00	-	$ -	1.00	$ 4,047.00
41	Remove Existing Fire Hydrant Assembly, With Nitrile Gaskets *	EA	1	$970.00	$ 970.00	-	$ -	1.00	$ 970.00
42	Remove and Reinstall Existing Fire Hydrant Assembly, With Nitrile Gaskets *	EA	1	$2,422.00	$ 2,422.00	-	$ -	1.00	$ 2,422.00
43	Water Service, Main to Within 2' of Building, 1" Copper (Type K)	EA	3	$2,525.00	$ 7,575.00	-	$ -	3.00	$ 7,575.00
44	Water Service, Main to Curb Stop, 1" Copper (Type K)	EA	1	$1,135.00	$ 1,135.00	-	$ -	1.00	$ 1,135.00
45	Gate Valve, 6", With Nitrile Gaskets *	EA	5	$1,063.00	$ 5,315.00	-	$ -	5.00	$ 5,315.00
46	Gate Valve, 8", With Nitrile Gaskets *	EA	2	$1,419.00	$ 2,838.00	-	$ -	2.00	$ 2,838.00
47	Valve Box Adjustment, Minor	EA	3	$345.00	$ 1,035.00	3.00	$ 1,035.00	3.00	$ 1,035.00
48	Storm Manhole, Type SW-401, 48" Dia	EA	5	$2,800.00	$ 14,000.00	-	$ -	5.00	$ 14,000.00

Item No.	Item Description	Units	Contract Quantity	Unit Price	Contract Amount	Quantity This Estimate	Amount This Estimate	To Date Quantity	To Date Amount
49	Storm Manhole, Type SW-401, 60" Dia	EA	1	$4,005.00	$ 4,005.00		$ -	1.00	$ 4,005.00
50	Storm Manhole, Type SW-401, 48" Dia with SW-604 Type 4B Grate ***	EA	1	$2,795.00	$ 2,795.00	-	$ -	1.00	$ 2,795.00
51	Storm Intake, Type SW-501	EA	1	$3,075.00	$ 3,075.00	0.50	$ 1,537.50	1.00	$ 3,075.00
52	Storm Intake, Type SW-505	EA	2	$3,705.00	$ 7,410.00	1.00	$ 3,705.00	2.00	$ 7,410.00
53	Storm Intake, Type SW-509	EA	4	$3,945.00	$ 15,780.00	2.00	$ 7,890.00	4.00	$ 15,780.00
54	Storm Intake, Type SW-510	EA	1	$4,965.00	$ 4,965.00	-	$ -	1.00	$ 4,965.00
55	Storm Intake, Type SW-511	EA	1	$3,075.00	$ 3,075.00	-	$ -	1.00	$ 3,075.00
56	Storm Intake, Type SW-512, 24"	EA	3	$880.00	$ 2,640.00	-	$ -	2.00	$ 1,760.00
57	Storm Intake, Type SW-541 with SW-542 Extensions Both Directions	EA	1	$6,151.00	$ 6,151.00	0.50	$ 3,075.50	1.00	$ 6,151.00
58	Storm Intake, Type SW-545 (12')	EA	3	$6,805.00	$ 20,415.00	1.50	$ 10,207.50	3.00	$ 20,415.00
59	Storm Intake, Type SW-545 (14')	EA	2	$7,130.00	$ 14,260.00	-	$ -	1.00	$ 7,130.00
60	Manhole Adjustment, Minor	EA	4	$1,150.00	$ 4,600.00	3.00	$ 3,450.00	3.00	$ 3,450.00
61	Connect to Existing Storm Structure	EA	1	$1,295.00	$ 1,295.00	-	$ -	1.00	$ 1,295.00
62	Remove Existing Storm Manhole or Intake	EA	16	$675.00	$ 10,800.00	-	$ -	16.00	$ 10,800.00
63	PCC Pavement, 6"	SY	897	$34.00	$ 30,498.00	897.00	$ 30,498.00	897.00	$ 30,498.00
64	PCC Pavement, 7"	SY	4787	$35.25	$ 168,741.75	-	$ -	4,740.00	$ 167,085.00
65	PCC Curb and Gutter, 24" Wide	LF	300	$34.50	$ 10,350.00	-	$ -	281.00	$ 9,694.50
66	HMA Base, 3/4" Mixture, 300K ESAL	TONS	110	$110.00	$ 12,100.00	-	$ -	-	$ -
67	HMA Surface,1/2" Mixture, 300K ESAL	TONS	55	$110.00	$ 6,050.00	-	$ -	-	$ -
68	HMA Binder, PG 64-22	TONS	10	$110.00	$ 1,100.00	-	$ -	-	$ -
69	Composite Pavement, Highway 22, 3" HMA on 7" PCC	SY	83	$128.00	$ 10,624.00	-	$ -	121.00	$ 15,488.00
70	Removal of Sidewalk	SY	657	$5.85	$ 3,843.45	-	$ -	657.00	$ 3,843.45
71	Removal of Paved Driveway	SY	324	$8.50	$ 2,754.00	-	$ -	324.00	$ 2,754.00
72	Sidewalk, PCC, 5"	SY	338	$45.00	$ 15,210.00	360.90	$ 16,240.50	360.90	$ 16,240.50
73	Thickened Edge Sidewalk, PCC, 5"	SY	256	$100.00	$ 25,600.00	81.00	$ 8,100.00	250.00	$ 25,000.00
74	Reinforced Sidewalk, PCC, 5"	SY	92	$85.00	$ 7,820.00	-	$ -	86.00	$ 7,310.00
75	Reinforced Sidewalk, PCC, 6"	SY	42	$85.00	$ 3,570.00	27.00	$ 2,295.00	27.00	$ 2,295.00
76	Detectable Warnings	SF	212	$35.00	$ 7,420.00	212.00	$ 7,420.00	212.00	$ 7,420.00
77	PCC Driveway, 6"	SY	474	$46.00	$ 21,804.00	517.10	$ 23,786.60	517.10	$ 23,786.60
78	Removal of Pavement	SY	3,905	$6.45	$ 25,187.25	-	$ -	3,905.00	$ 25,187.25
79	Bituminous Seal Coat	SY	503	$4.00	$ 2,012.00	-	$ -	-	$ -
80	Sod	SQ	360	$50.00	$ 18,000.00	-	$ -	-	$ -
81	Plants, Allowance **	LS	0	$10,000.00	$ -	-	$ -	-	$ -
82	Planting Bed, 4" Shredded Hardwood Mulch on 12" Imported Topsoil **	SF	0	$5.25	$ -	-	$ -	-	$ -
83	SWPPP Management	LS	1	$2,000.00	$ 2,000.00	0.25	$ 500.00	0.75	$ 1,500.00
84	Filter Sock, 18"	LF	500	$3.00	$ 1,500.00	711.00	$ 2,133.00	711.00	$ 2,133.00
85	Removal of Filter Sock	LF	500	$1.00	$ 500.00	-	$ -	-	$ -
86	Inlet Protection Device	EA	20	$50.00	$ 1,000.00	10.00	$ 500.00	10.00	$ 500.00
87	Inlet Protection Device Maintenance	EA	20	$25.00	$ 500.00	-	$ -	-	$ -
88	Modular Block Retaining Wall	SF	105	$34.00	$ 3,570.00	105.00	$ 3,570.00	105.00	$ 3,570.00
89	PCC Steps	SY	3	$520.00	$ 1,560.00	-	$ -	-	$ -
90	PCC Steps, 48" Wide, 6" High	EA	1	$1,500.00	$ 1,500.00	4.50	$ 6,750.00	4.50	$ 6,750.00
91	Handrail for Steps, Black Powder Coat	LF	10	$150.00	$ 1,500.00	-	$ -	-	$ -
92	Decorative Railing	LF	155	$138.00	$ 21,390.00	-	$ -	-	$ -
93	Painted Pavement Markings, Waterborne or Solvent	STA	23.98	$60.00	$ 1,438.80	-	$ -	-	$ -
94	Decorative Retaining Wall	LF	160	$1,162.00	$ 185,920.00	8.00	$ 9,296.00	160.00	$ 185,920.00
95	Light Pole Base, LI-201	EA	6	$1,650.00	$ 9,900.00	-	$ -	6.00	$ 9,900.00
96	Electrical Conduit, 2" PVC	LF	1,296	$13.00	$ 16,848.00	-	$ -	1,296.00	$ 16,848.00
97	Hand Hole, LI-103, Type II	EA	6	$1,000.00	$ 6,000.00	-	$ -	6.00	$ 6,000.00
					$ -	-	$ -	-	$ -
	TOTAL CONTRACT				$ 1,309,499.93		$ 164,128.45		$ 1,187,007.03
C.O. #1	Water Main, 8" DIP With Nitrile Gaskets	LF	160.000	$94.90	$ 15,184.00	-	$ -	160.00	$ 15,184.00
	TOTAL CHANGE C.O. #1				$ 15,184.00		$ -		$ 15,184.00
C.O. #2	Lower Existing 4" Water Main and Install DIP Pipe Materials for Existing LUST Plume	LS	1.000	$6,719.25	$ 6,719.25	-	$ -	1.00	$ 6,719.25
	TOTAL CHANGE C.O. #2				$ 6,719.25		$ -		$ 6,719.25
C.O. #3	Sanitary Sewer Manhole	EA	2.000	$3,855.00	$ 7,710.00	-	$ -	2.00	$ 7,710.00

Item No.	Item Description	Units	Contract Quantity	Unit Price	Contract Amount	Quantity This Estimate	Amount This Estimate	To Date Quantity	To Date Amount
	8" PVC SDR26 Sanitary Sewer	LF	97.000	$84.50	$ 8,196.50	-	$ -	97.00	$ 8,196.50
	8" PVC C900 Sanitary Sewer	LF	20.000	$178.00	$ 3,560.00	-	$ -	20.00	$ 3,560.00
	4" Sanitary Sewer Service, 22 LF	EA	2.000	$1,785.00	$ 3,570.00	-	$ -	2.00	$ 3,570.00
	Remove Sanitary Sewer Main	LF	117.000	$9.00	$ 1,053.00	-	$ -	117.00	$ 1,053.00
	Remove Sanitary Sewer Manhole	EA	1.000	$870.00	$ 870.00	-	$ -	1.00	$ 870.00
	Remove Sanitary Sewer Service	EA	2.000	$535.00	$ 1,070.00	-	$ -	2.00	$ 1,070.00
	Trench Compaction Testing	LS	1.000	$650.00	$ 650.00	-	$ -	1.00	$ 650.00
	TOTAL CHANGE C.O. #3				$ 26,679.50		$ -		$ 26,679.50
C.O. #4	Sanitary Sewer Manhole (Material Only)	LS	1.000	$1,285.00	$ 1,285.00	-	$ -	1.00	$ 1,285.00
	6" Sanitary Sewer Service	EA	3.000	$2,660.00	$ 7,980.00	-	$ -	3.00	$ 7,980.00
	Locate Existing Sewer Service	EA	3.000	$350.00	$ 1,050.00	-	$ -	3.00	$ 1,050.00
	45 Degree Water Main Bends	EA	2.000	$640.00	$ 1,280.00	-	$ -	2.00	$ 1,280.00
	TOTAL CHANGE C.O. #4				$ 11,595.00		$ -		$ 11,595.00
C.O. #5	Install Conduit and Meter Sockets for Relocation of Overhead Electric to Underground	LS	1.000	$10,780.00	$ 10,780.00	-	$ -	1.00	$ 10,780.00
	TOTAL CHANGE C.O. #5				$ 10,780.00		$ -		$ 10,780.00
C.O. #6	Stamped and Colored Concrete Sidewalk, 5" Thick	LS	49.000	$209.00	$ 10,241.00	49.00	$ 10,241.00	49.00	$ 10,241.00
	TOTAL CHANGE C.O. #6				$ 10,241.00		$ 10,241.00		$ 10,241.00
C.O. #7	Temporary Retaining Wall and PCC Sidewalks in Highway 22	LS	1.000	$2,706.00	$ 2,706.00	-	$ -	1.00	$ 2,706.00
	TOTAL CHANGE C.O. #7				$ 2,706.00		$ -		$ 2,706.00
C.O. #8	Add Reinforcing Steel to Thickened Edge Sidewalk	LS	1.000	$3,236.00	$ 3,236.00	-	$ -	1.00	$ 3,236.00
	TOTAL CHANGE C.O. #8				$ 3,236.00		$ -		$ 3,236.00
C.O. #9	Relocate Water Main South of DMH #2	LS	1.000	$4,793.09	$ 4,793.09	-	$ -	1.00	$ 4,793.09
	TOTAL CHANGE C.O. #9				$ 4,793.09		$ -		$ 4,793.09
C.O. #10	Adjust Storm Intakes	LS	1.000	$559.35	$ 559.35	-	$ -	1.00	$ 559.35
	TOTAL CHANGE C.O. #10				$ 559.35		$ -		$ 559.35
C.O. #11	SW-402 Intake 60"x60"	EA	1.000	$5,920.00	$ 5,920.00	-	$ -	1.00	$ 5,920.00
	TOTAL CHANGE C.O. #11				$ 5,920.00		$ -		$ 5,920.00
	TOTAL CONTRACT WITH CHANGE ORDERS				$ 1,407,913.12		$ 174,369.45		$ 1,285,420.22

* Items Changed with Change Order #1
** Items Changed with Change Order #6
*** Items Changed with Change Order #11

Retainage	5%	$ 64,271.01
Total Value of Completed Work Less Retainage		$ 1,221,149.21
Previous Payments		$ 1,055,498.23
Current Payment Due		$ 165,650.98

Pay Estimate #1	$ 115,284.21
Pay Estimate #2	$ 404,550.36
Pay Estimate #3	$ 272,898.37
Pay Estimate #4	$ 262,765.29

MMS Consultants, Inc.
Experts in Planning and Development Since 1975

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Environmental Specialists
Landscape Architects
Land Planners
Land Surveyors
Civil Engineers

September 8, 2017

Allen Schneider
Mayor
City of Riverside
PO Box 188
Riverside, IA 52327

RE: Pickering Building Exterior Wall Review

Dear Allen:

Per your request, MMS has made a site visit to the Pickering Building located at 99 1st Street East, to make visual observations of the northern exterior wall. It is our understanding that the City is exploring the option of extending the alley from Washburn Street past the building.

The Pickering Building is located at the corner of 1st Street and Greene Street south of City Hall. The parcel of land between City Hall and the Pickering Building is currently vacant. The adjacent finished grade of the open space varies between approximately 6" to 4' above the finished floor of the building. A concrete retaining wall approximately 4' 8" tall, spans the entire north exterior wall. The majority of the concrete wall cannot be observed from the exterior due to the high grade. The remainder of the wall above finished grade appears to be constructed with a pre-fabricated metal building.

At the time of the visit, the owner granted us access to the interior of the building. The entirety of the interior wall was surfaced with finished gypsum drywall. The wall appeared to be in reasonably good condition with no signs of cracking or bowing being observed. The concrete wall could not be observed from the interior.

At this time we do not have any information regarding the steel reinforcement in the existing concrete and the footing under the wall, assuming a footing exists. Therefore we are unable to make structural calculations to estimate the capacity of the wall. The purposes of such calculations would be to verify the ability of the wall to withstand the earth pressure plus the additional vehicular surcharge loads of the proposed alley. As such we would not recommend building the new alley next to the existing wall in its present form.

One option to mitigate the impact of the alley on the existing building would be to lower grade as much as possible adjacent to the building. This would reduce or eliminate any additional loading on the wall. However, it is likely that a new frost footing would need

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Land Surveyors
Civil Engineers

to be constructed adjacent to the existing wall. It is probable that the existing footing elevation is just below the existing finished floor and would not meet current frost depth requirements with a lower grade.

Further investigation is also expected for the City Hall building and foundations. City staff is attempting to locate the plans the City Hall building and we will review them once they are received.

Please feel free to contact me if you have any questions.

Respectfully submitted,

Benjamin T. Mitchell, P.E.
MMS Consultants, Inc.

2245013L2.docx

Lory Young

From: Glen Meisner <G.meisner@mmsconsultants.net>
Sent: Friday, September 08, 2017 3:53 PM
To: lory@cityofriversideiowa.com
Cc: 'Mayor'
Subject: FW: Riverside Flood Plain Permit

DNR Flood Permit

IDNR Response to Scott.
Glen

MMS Consultants, Inc.
Experts in Planning and Development Since 1975

Glen Meisner, P.L.S. & P.E.
Partner
Office: (319) 351-8282
Mobile: (319) 631-2705
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From: Scott Pottorff [mailto:S.pottorff@mmsconsultants.net]
Sent: Friday, September 08, 2017 3:47 PM
To: g.meisner@mmsconsultants.net
Subject: Riverside Flood Plain Permit

I talked with Kelly Stone, Iowa DNR Floodplain Section, on the phone today. We discussed whether the existing stockpile of dirt at City Park would be able to be permitted or not. He told me that the biggest issue will be whether the pile is located within the floodway of the English River. The flood maps in this area do not show a floodway or any flood elevations. Therefore the DNR will need to make a determination of the floodway width at this location. Depending on the floodway determination, the pile may need to be moved further from the river or out of the park completely.

I asked him whether he thought they would require MMS to do any modeling or extensive study of the river for this. He indicated that the DNR would do the initial study but that it may be possible that they request the City and MMS to provide some more information. I told him that if they required extensive modeling or study that the City would likely move the pile out of the park instead.

We discussed that the City should make a Joint Application for a permit for the pile. Once the permit application is submitted, the DNR will do an evaluation and determine the floodway here and let us know from there what needs to happen. No modeling or study will be required to make the initial application. We can fill out the application and will only need a signature from the City to get it submitted. This could be done next week if needed.

Lory Young

From: Glen Meisner <G.meisner@mmsconsultants.net>
Sent: Wednesday, September 06, 2017 12:51 PM
To: 'Jacob Thorius'
Cc: s.pottorff@mmsconsultants.net; lory@cityofriversideiowa.com; mayor@cityofriversideiowa.com
Subject: RE: Riverside Rd Shoulders

Here is the report from Jacob. We will discuss on Monday night.
Thanks Jacob for the report.
Glen

Paved Shoulders

MMS Consultants, Inc.
Experts in Planning and Development Since 1975

Glen Meisner, P.L.S. & P.E.
Partner
Office: (319) 351-8282
Mobile: (319) 631-2705
G.meisner@mmsconsultants.net
www.mmsconsultants.net

This email message is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

From: Jacob Thorius [mailto:thorius@co.washington.ia.us]
Sent: Wednesday, September 06, 2017 11:45 AM
To: 'g.meisner@mmsconsultants.net'
Subject: Riverside Rd Shoulders

Glen-

By my estimates, the paving of the shoulders from the bridge to River Street accounts for approximately 4.25% of the total length of the project. Thus approximately 4.25% of the $500,000 in safety money awarded would be available to the city for their portion of the shoulders, which is $21,250. That dollar amount would be the maximum available for covering of costs associated with the project. Actual dollars to be reimbursement would be whatever portion of the project costs belonged to the city, not to exceed the $21,250. If things came in under budget, then that would be reflected in what is reimbursed.

Our rough estimate of what we think the costs for the city portion to be are around $50,000, depending on who does the design work and inspection. We are using federal dollars on the rest of the project, so those requirements will be tied to these safety dollars and the project will have to be let in conjunction with our project at the DOT. In addition, the city would be responsible for maintaining these shoulders for at least 10 years, which shouldn't be an issue since we are talking PCC shoulders.

An alternative option for the city might be to just rerock the shoulders at a cost of about $5000, perhaps around $3000 if it was done with County forces. This all depends on exactly how much rock is needed out there. This rock could even be stabilized with a stabilizing agent, such as Base One or Calcium Chloride to slow the development of edge ruts and reduce the loss of material.

If you need anything else, please let me know.

Thanks

Jacob Thorius, PE
Washington County Engineer

Washington County Engineer's Office
210 West Main Street, Suite 2
Washington, IA 52353

Phone: 319-653-7731
Fax: 319-653-7730

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(Motion upon City Attorney approval)

Letter of Intent for Development Contract

This Letter of Intent for Development Contract contemplates the sale of land now owned by Yeggy Roetlin Farms, LLC to be developed and purchased by Apex Construction Company. The land covered by this Letter of Intent for Development Contract is located on Tupelo Blvd, Riverside, Iowa and identified by the Washington County Assessors number 04-08-302-010. Yeggy Roetlin Farms, LLC hereinafter called "Seller" and Apex Construction Company, hereinafter called "Buyer" agree to the following concept and transaction framework subject to the approval by both Buyer and Seller of final Agreements to be prepared and approved by lawyers for both Buyer and Seller. Said plan and Agreements shall be specifically re-approved at that time by both Buyer and Seller. The parties agree to the following terms, conditions and concepts relating to the development from agricultural land to a housing development on the subject property.

1. Buyer will be the exclusive buyer for this property providing Buyer adheres to this plan and meets certain performance guidelines agreed to by Buyer and Seller.
2. The land price will be fixed at but will be paid to Seller after Buyer subdivides and develops the property, builds residences on the property and sells the residences to individual buyers. The payment for land will be taken from closings on homes from Buyer to home buyers and paid to Seller in a pro-rata basis at acre. (If there are 4 homes built per acre, the Buyer will pay the Seller home sale closing for each lot sold and closed to home buyers.)
3. This Agreement is subject to the City of Riverside, Iowa paving Tupelo Blvd as required, paving interior subdivision streets per a plat to be agreed to by all parties, installing sewer, water and utilities at the expense of the City of Riverside. These improvements may be performed incrementally by the City as demand for housing dictates, so the investment may be made over several years. This specification and timing will be agreed to by the City of Riverside, Buyer and Seller. The Buyer and Seller will not seek additional Tax Increment Financing from the City of Riverside for this project.
4. The Buyer agrees to survey and develop this property and to build spec homes and offer spec homes and pre-sale homes for sale with an adequate inventory of homes to match market demand. Buyer will be the only builder on this site, although, they may sell individual lots to other builders at the discretion of the Buyer. The Seller agrees to subordinate land so Buyer may use the land as security for development and construction loans, but Buyer will be personally liable to Seller for the price of land from Seller covered under this Agreement.
5. Jeff Edberg, Broker will be the real estate broker for both the incremental land sales from Seller to Buyer and the finished houses from Buyer to home buyers at the standard commission rate of 6%, but will only be paid at closings from the ultimate home buyer for both lot sales from Seller to Buyer and home sales from Buyer to home buyers.

6. The City of Riverside Engineer will help develop the initial development, paving, sewer and utility plan as well as the time phasing plan with the Buyer and the Seller. The City of Riverside will employ and pay the City Engineer during this process, but the Buyer will employ and pay their own engineer to perform the other development and construction tasks required of this project.
7. The Buyer will be the developer and the Seller will not be required to participate with the day to day part of this project, but the Seller will, an advance, approve the Buyer's overall development plan.
8. If this plan is approved by the City of Riverside in concept, the Seller will have a contract prepared and present said contract to the Buyer and the City of Riverside for final approval.

Buyer:

Thomas E. Miller 9-7-17

Apex Construction Company /Date

Seller:

9/7/17

Yegby Roetlin Farms, LLC /Date

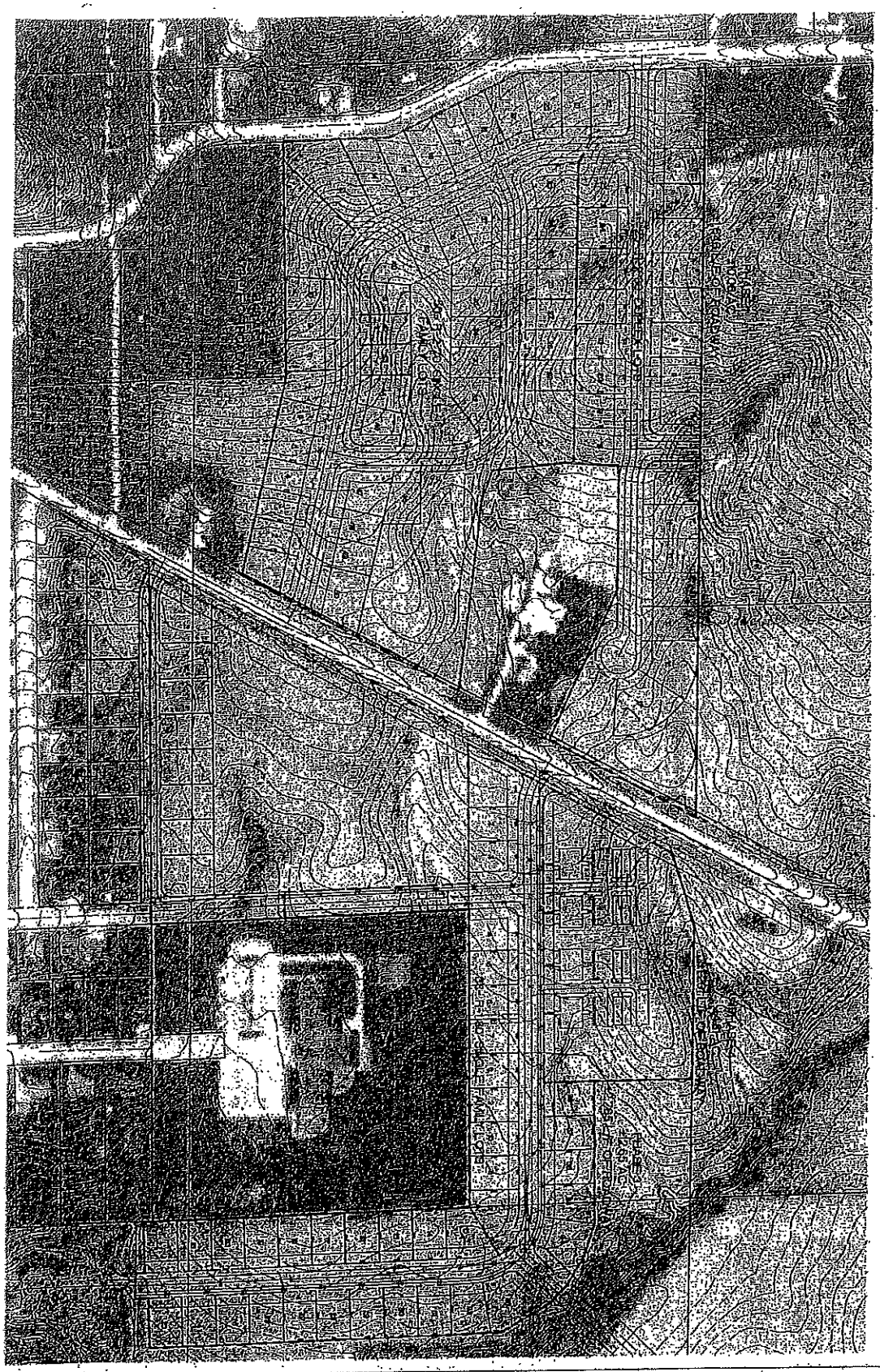
City of Riverside Iowa:

/Date

Broker:

9-7-17

Jeff Edberg /Date



CONCEPT PLAN
NORTHEAST GROWTH AREA STUDY
RIVERSIDE, IOWA

CITY OF RIVERSIDE
NORTHEAST GROWTH AREA STUDY
RIVERSIDE
WASHINGTON COUNTY
IOWA

CONCEPT PLAN

MMS CONSULTANTS, INC.
IOWA CITY, IOWA
PROJECT NO. 02-49-008
DATE: 10/08/02
SCALE: 1" = 1000'
DRAWN BY: JDM
CHECKED BY: JDM
REVISIONS:
SHEET 1 OF 1

CIVIL ENGINEERS
LAND PLANNERS
LAND SURVEYORS
LANDSCAPE ARCHITECTS
ENVIRONMENTAL SPECIALISTS
TRANSPORTATION ENGINEERS
SOCIAL SCIENTISTS

(Motion)

FINANCIAL PLANNING AGREEMENT

BY AND BETWEEN

THE CITY OF RIVERSIDE, IOWA

AND

NORTHLAND SECURITIES, INC.

ONGOING FINANCIAL PLANNING

This Agreement made and entered into by and between the City of Riverside, Iowa (hereinafter "CITY") and Northland Securities, Inc., of Minneapolis, Minnesota (hereinafter "NSI").

WITNESSETH

WHEREAS, the CITY desires to use the services of NSI for financial planning assistance related to planning for the funding of future capital improvement projects.

WHEREAS, the advice rendered by NSI is intended solely for financial planning purposes. NSI is not providing advice or any recommendation on the timing, terms, structure or similar matters related to a specific bond issue. The financial planning services provided by NSI do not create a relationship, direct or implied, related to the issuance of municipal securities that may result from this planning.

WHEREAS, NSI desires to furnish services to the CITY as hereinafter described.

NOW, THEREFORE, it is agreed by and between the parties as follows:

SERVICES TO BE PROVIDED BY NSI

The proposed scope of work is designed to help city staff manage ongoing strategic financial planning issues included in the basic services below.

BASIC SERVICES

The proposal is based on a core service package with optional services that can be added at the discretion of the CITY. As a part of this core service package, NSI will attend one meeting per quarter including City Council meetings and other meetings with City officials as necessary to carry out the services described below.

TASK 1 –URBAN RENEWAL PLANNING PROJECTS

Objectives of the capital improvement planning will include the following:

- Complete analysis of City's Urban Renewal Area
- Identify funding needs based upon the City's planned urban renewal projects.
- Identify funding parameters for urban renewal projects.
- Perform analysis of future expected Tax Increment Revenues.

TASK 2 – DEVELOPMENT AGREEMENT

NSI will work with City officials to answer questions and perform tax increment revenue analysis related to the proposed agreement for the City's new housing development. Services will include:

- Tax Increment Revenue analysis.
- Discussions with City and Bond Counsel related to the creation of the Agreement.

TASK 3 – URBAN RENEWAL REPORTS

NSI will work with City staff to complete the necessary urban renewal reports before the December 1st deadline. NSI expects to be actively involved in completing the reports for two years and consult as needed in future years. The reports include the following:

- Debt Certification report to the County Auditor.
- Urban Renewal Report to be submitted to Iowa Department of Management.

TASK 4 – UPDATING UTILITY RATE STUDY

A utility rate study will include the following:

- Analysis of current rate structure including cash flow analysis.
- Presentation of cash flow analysis and recommendation of rate structure changes as needed to cover operation and maintenance costs, capital improvement cost, and debt service payments.

TASK 5 – UPDATING CAPITAL IMPROVEMENT PLAN

Objectives of the capital improvement planning will include the following:

- Identify funding needs based upon the City's planned projects.
- Perform analysis of future expected revenues including casino revenues and other general revenues of the City.
- Evaluate options for overall capital improvement funding plan by developing scenarios, varying the approach, timing and other key project variables.
- Update long term funding plan for current and future capital improvement projects.

ADDITIONAL SERVICES

The CITY may authorize NSI to provide additional planning services as the projects require. The tasks described in the agreement present the tasks that NSI expects to perform. NSI will provide a written scope of work and budget for all additional services.

COMPENSATION

NSI will provide the services described in this proposal for a lump sum fee of $1,500 each quarter beginning January 1, 2018. NSI agrees to pay the following expenses from its fee:

- Out-of-pocket expenses such as travel, long distance phone, and copy costs.

The City agrees to pay for all other expenses related to the processing of the rate study including, but not limited to, the following:

- City staff expenses.
- Accounting and other related fees.

ASSIGINED NORTHLAND EMPLOYEE

The NSI employee responsible for providing services pursuant to this agreement and for the services performed is Michael Hart.

SUCCESSORS OR ASSIGNS

The terms and provisions of this Agreement are binding upon and inure to the benefit of the CITY and NSI and their successors or assigns.

DISCLAIMER

In performing service under this agreement, NSI is relying on the accuracy of information provided by the CITY and the services provided by NSI are based on current State Law. The parties agree that the Iowa property tax system and other laws may change and may affect the accuracy and validity of services provided by NSI. NSI will perform its work using the best available information. The CITY recognizes and accepts that future growth, property values, tax increment revenues, tax levies and tax rates may vary from the assumptions used by NSI and such changes may affect the work product produced and provided by NSI.

TERM OF THIS AGREEMENT

This Agreement may be terminated by thirty (30) days written notice by either the CITY or NSI. In the event of early termination by the CITY, NSI shall provide the CITY with an itemized statement of services already provided. The agreement shall be in effect for one year.

Dated this ___ day of September, 2017.

Northland Securities, Inc.

By: _____
Senior Vice President

City of Riverside, Iowa

By: _____

_____
Title

Lory Young

From: Allen Schneider <allen.schneider@gmail.com>
Sent: Wednesday, August 23, 2017 6:35 PM
To: Lory Young; Becky LaRoche
Subject: Fwd: Homecoming

Fyi for the next agenda.

Begin forwarded message:

From: Mike Jorgensen <mjorgensen@highland.k12.ia.us>
Date: August 23, 2017 at 3:46:52 PM CDT
To: Troy McCarthy <ainsworthmayor@gmail.com>, "allen.schneider@gmail.com" <allen.schneider@gmail.com>
Cc: "Bressler, Mark" <mbressler@highland.k12.ia.us>, "Hazelett, Angela" <ahazelett@highland.k12.ia.us>
Subject: Homecoming

Troy and Allen:

I am writing to you to let you know that as part of the Highland CSD Community Outreach, we would like to organize a short Homecoming parade and celebration in the cities of Ainsworth and Riverside. This would be conducted during the week of September 29th. At this point we are flexible in what we could do. When I was at Washington, we used to do a little parade in the town of Brighton on Thursday morning of homecoming week at 10:00 a.m. The band would march 4 to 5 blocks down the street and then march back while playing various marching tunes and school song. Brighton would also name an honorary homecoming king and queen and have them ride in a convertible in front of the band.

We are open and flexible in what you want to do. Would you please visit with your city councils and respond back as to a day and or time that would work best to host the homecoming celebration in your communities. Thank you for your past and future support to the school district. This is a chance for us to give back a little.

Sincerely,

Dr. Mike Jorgensen

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(Motion)

Aero rental rate on 35 series mini hoe 260.00 a day
780.00 a week
2340.00 a month

Mid Country Machinery rental rate 260.00 a day
760.00 a week
2260.00 a month

for a 35 mini hoe or a JD 310 back hoe

Altorfer rental rate for back hoe 1250.00 a week
3300.00 a month

mini hoe 304 cat 1050.00 a week
3100.00 a month

Sun belt Rentals

300 A DAY
800 WEEK
1800 MONTH

Mid Country Machinery

2004 DEERE 310SG

Photos (4)

For Sale Price: USD $34,500

Contact Information

Mid Country Machinery

Fort Dodge, Iowa 50501

Phone: (800) 206-5936

Fax: (515) 574-2587

Contact: Lucas Peed

Description

cab w/ heat (No A/C)
4WD
Pilot Controls
Extendahoe
GP Bucket in Front/24" in Rear

Specifications

Year	2004	Manufacturer	DEERE
Model	310SG	Condition	Used
Stock Number	JD562	Hours	5,449
		Horsepower	86
Drive	4 WD	ROPS	Enclosed

ALTORFER CAT

SPECIFICATIONS

2002 CATERPILLAR 420D ST (Used)
BACKHOE LOADERS

$ 34,500 USD

Hannibal, Missouri, United States

Catalog #: CU2531088 **Stock #:** 175U010 **Serial #:** FDP07373 **SMU/Hrs:** 3299

More Photos »

ALTORFER INC.
2600 6th St SW
Cedar Rapids, Iowa
52404
United States

Jeff Krug
+1 319 365 6500
jkrug@altorfer.com

Features

- EROPS
- CONTROLS, JOYSTICK
- BUCKET, REAR
- 4-WHEEL DRIVE
- LIGHTING
- PICTURES AS OF: 12/22/16 3299 HOURS
- STICK, EXTENDED
- BUCKET, MP
- FORKS
- ENGINE ENCLOSURES
- AM FM RADIO

Condition

GENERAL APPEARANCE

Radiator Grill & Shroud	Poor - replace - torn
Eng. Enclose Hood / Stack	Poor - replace top hood sections
Fenders	Good - no damage
Fuel Tank	Good - no leakage or damage
Crankcase Guard / Battery Box	Good - no holes
Main Frame Welds	Good - no cracking or weld repairs
Differential Supports	Good - no looseness
Bumper	Fair - slight scuffing

Counterweight	Good - 3 piece
Cab or Canopy	Good - dusty - no abuse
Steps / Ladder	Fair - LH mount is bent slightly
Grab Irons	Good - straight
Paint	Good - dull - no rusting or holes
Outriggers	Good - street / flip pads
Sheet Metal	Good - slight wrinkles in side guards at engine

S.O.S. Taken	No	Cleaning Required	Yes - full clean needed
Notes	Fair as is - needs cosmetic repair in front - hood & grill.		

SAFETY ITEMS

Safety Decals In Place	Yes
Safety Decals Legible	Yes
ROPS	Yes
Horn	Poor - not working - grill mashing horn

GAUGES, OPERATOR STATION, CONSOLE

Dash Console	Good - dusty - dull - no damage
Meter	Good - LED - working
Gauges	Good - working
Switches	Good - no damage - all are functional
Windshield Wipers	Fair - working blades need replaced
Heater	Good - all fan speeds working - no noise
Interior Lights	Good - working
Seat Cushion / Arm Rest	Good - cloth air ride - dusty
Floor Boards	Good - no holes
EMS Panel / Warnings	Good - working lights and alarm
Door Latches	Good - not loose
Glass/Mirrors	Good - no damage at this time
Seat Belt	Good - latches - original
Current Parts Manual	No
Current Safety Manual	Yes
Current O&MM	Yes
Back Up Alarm	Yes - working
ROPS Certification Plate	Yes
Notes	Has Cat am/fm radio - working. Headliner is dusty - no holes
Diesel Exhaust Fluid (DEF) Level	n/a

ENGINE

Oil Leaks	Yes - valve cover
Blow By	No
Knocking	No
Compression in Radiator	No
Water in Oil	No
Fluid Levels OK?	No - coolant low - has coolant leakage
EPA Decal	Yes
Anti-Freeze Color	Red
Oil Pressure (H/L/N)	Normal
Smoke (B/D/L/W)	Black
Operating Condition	Good - starts and runs out good - smooth
Turbocharger / Blower	Good - not leaking
Fuel Injection System	Good - not leaking
Governor	Good - no surge
Engine Supports	Good - not loose
Air Cleaners	Good - no damage
Exhaust / Muffler	Good - no damage or leakage
Belts / Pulleys	Good - no noise

COOLING SYSTEM

Radiator	Good - no damage - needs washed out
Coolers	Good - no damage - needs washed out
Hoses	Poor - leakage - dripping - hose clamps loose
Water Pump	Good - no leakage found
Fan	Good
Fan Drive	Good - not loose
Belts / Pulleys	Good - no noise - working condition
Notes	May need new regulator housing
Leaks	Yes - dripping coolant

ELECTRICAL, STARTING AND CHARGING SYSTEM

Batteries / Cables	Good - power is good
Starter	Good - no drag
Alternator	Good
Wiring	Good - appears good
Pre-Heater	Good - manifold heater
Lighting	Good - all are working
Ether Aid	No
Rotating Beacon	No
Signal Lights	Yes
Warning Lights	Yes
Block Heater	Yes

TRANSMISSION

Transmission - Type	Good - manual
Case	Good - no damage - has lower guarding
Controls	Good - no looseness or damage
Seals	Good - no leakage
Torque Converter	Good - stall speed good
Universal Joints	Good - no noise
Temp / Pressure Gauges	Good - working
Lines / Fittings	Good - no leakage or damage found
Transmission - Reverse Shifts	Good - 4 speed
Pump	Good - no noise - no leaks
Cooler	Good - no damage or leakage
Transmission - Forward Shifts	Good - 4 speed
Operating Condition	Good - no slippage or noise
Transmission - Noisy	No
Leaks	No - no leakage or damage
Transmission Type	4 speed manual

STEERING

BRAKE

Brake Drums / Rotors	Good - slight chatter - needs additive	Pedal	Good
Brake Linkage	Good	Parking Brake	Good - holding machine
Notes	Service and parking brakes - holding machine.		

Leaks	No
Holding What Gear?	3rd

HYDRAULICS

Overall Operating Condition	Good - power and speed good	Bucket Cylinder	Fair - damaged gland nut at cylinder head
Lift Cylinders	Good - dry	Extended Stick Cylinder	Good - dry
Tilt Cylinder	Good - dry	Hose Lines	Fair - minor cracking at swing area - center
Boom Cylinder	Good - dry	Pumps & Valves	Good - dry
Out Rigger Cylinder	Fair - RH rod is scratched - not leaking	Control Linkage	Good - joysticks with pattern changer
Swing Cylinder	Good - dry	Bucket & Hoist Kickout	Good - working
Stick Cylinder	Good - no leakage		
Notes	No aux hydraulics.		

Leaks	No

ATTACHMENTS / WORK TOOLS

Fork	Yes - has Cat flip forks on bucket
Overall Operating Condition	Good

BOOM & STICK

Stick	Fair - could adjust e stick shims - minor looseness	Swing Pivot	Good - no excessive wear
Boom Pins & Bushings	Good - no excessive wear	Swing Lock	Good
Boom	Good - structure is not damaged	Transport Lock	Good - working
Stick Pins & Bushings	Good - not loose		

BUCKET

Cutting Edges	Good - 50% unturned BOE	Loader Frame	Good - no damage - chain bruised at front brace
Bucket Bottom	Good - not bent	Segments	Good - clam is not bent
Bucket Sides	Good - straight	Multi Purpose Cylinders	Poor - both are seeping - reseal
Bucket Linkage	Fair - minor tilt looseness	Bucket Floor	Good - backside not bent
Loader Pins & Bushings	Good - no excessive wear		

Bucket S/N	Cat	Bucket Capacity	1.25 cu yd MP
Quick Attach	No		

REAR BUCKET

Cutting Edges	Good - no damage	Bucket Sides	Good - straight
Teeth / Adapters	Good - 40% GET	Bucket Linkage	Good - minor wear only
Bucket Bottom	Poor - dented / bent	Bucket Mounts	Good - no cracking
Notes	Bucket in fair used condition.		

Bucket Width	Cat 24" 5 tooth

FINAL DRIVES

Wheel Lugs & Rims	Good - no damage	Trunion	Good
Rear Axle	Good - no damage or leakage	Differentials	Good - no vibration or noise
Front Axle	Good - no damage	Front Final Drives	Good - no leakage or noise

Leaks	No

TIRES

	Make / Serial#	Tread Depth in 1/32"	% Life Remaining	Recapped	Tread Cuts/Chunks	Side Cuts Section
Right Front	Firestone		80	No	No	No
Left Front	Firestone		80	No	Yes	No

Council Packet

Right Rear	Michelin		85	No	No	No
Left Rear	Michelin		85	No	No	No
Tire Size	340/80R18 front ///// 500/70R 24 rear					
Average Life Remaining	82					
Notes	Rubber in good overall condition - no deep cutting.					

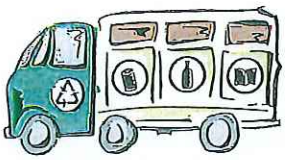
Spare	No

COMMENTS, MISC. REPAIRS, GENERAL REMARKS

Told shop guys about coolant leak -- will be repaired before trading.	Inspection done 12/22/16

Additional Photos

Prices subject to change without notice.
Currency conversions have been made where indicated.



Johnson County Refuse Inc.

Steve & Kandy Smith, Owners/Operators
319-665-4498 Business 319-330-1726 Mobile

Recycling Guide for Recycling Bin

Plastics, Metal, Glass and Cardboard in Red Container.

Plastics: Plastic bottle and dish containers with the recycle emblem #1 – 7 on bottom. Containers washed clean and co-mingled in container.

Metal: Tin and aluminum food and beverage cans. Containers washed clean and co-mingled in container.

Glass: Clear, brown, blue and green bottles and jars. All glass must be washed clean and co-mingled in container.

Cardboard: Corrugated & chip-board cardboard. All cardboard must be flattened.

Paper: Newspaper, Magazines, phonebooks, junk-mail, computer paper, envelopes, Paperback books and hardbound books.

EXAMPLE OF ITEMS THAT ARE NOT RECYCLABLE

Styrofoam products, plastic bags – toys, broken glass, window or mirror glass, tissue paper, Wax paper, wrapping paper, cardboard not broken down, paper plates, toxic oil containers.

ALL RECYCLABLES MUST BE CLEAN!!!!!!

Lory Young

From: Alicia Presto <alicia.presto@ecicog.org>
Sent: Friday, July 21, 2017 9:29 AM
To: 'Lory Young'
Subject: RE: Hazard mitigation plan update

Hi Lory,

Thanks for checking in!

We just need to setup a meeting to review the city's information and make sure everything is still current. It would be good to have you, a council member/mayor or two, whoever handles public works, and someone to represent emergency responders. It can be during the day or evening—whichever works best to get everyone to the meeting. It'll technically be open to the public, but there usually isn't much interest so I need help from you to get the main people I mentioned to attend.

Let me know what you think will work best, and we get something scheduled. I'm hoping to have meetings completed before winter.

Thanks!

Alicia

From: Lory Young [mailto:lory@cityofriversideiowa.com]
Sent: Thursday, July 20, 2017 10:47 AM
To: 'Alicia Presto'
Subject: RE: Hazard mitigation plan update

Good morning,

Just touching base to see what the next steps are? Please let me know!

Thank you,

Lory Young, IaCMC, IaCMFO
City Clerk/Finance Officer
City of Riverside (Pop. 993)
PO Box 188
City of Riverside, IA 52327
319-648-3501
lory@cityofriversideiowa.com

From: Alicia Presto [mailto:alicia.presto@ecicog.org]
Sent: Monday, June 05, 2017 1:08 PM
To: lory@cityofriversideiowa.com
Subject: RE: Hazard mitigation plan update

PUBLIC MEETING NOTICE

WASHINGTON COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

KICK-OFF MEETING

Date
June 22, 2017

Time
6:30 PM

Location
Washington Public Library
115 W Washington Street
Washington, Iowa

For more information, please contact Alicia Presto at the East Central Iowa Council of Governments by email at alicia.presto@ecicog.org or by phone at 319-365-9941 ext. 121.

ECICOG
EAST CENTRAL IOWA COUNCIL OF GOVERNMENTS
YOUR REGIONAL PLANNING AGENCY

Contact Info

RESOLUTION #091117-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERSIDE, IOWA APPROVING THE APPLICATION FOR THE PURPOSE OF RECEIVING BENEFITS FROM THE WASHINGTON COUNTY RIVERBOAT FOUNDATION.

Whereas, the Washington County Riverboat Foundation has grants funds available that target Community Development and Beautification, Economic Development, Arts and Education, Human and Social Needs, and

Whereas, the Washington County Riverboat Foundation has a grant application cycle for Grants, and the City of Riverside is supportive of these targets for improvements to the community and County, and, one or more applications from the City of Riverside, deals with tourism.

Now, Therefor be it resolved, by the City Council of the City of Riverside, Iowa that the City authorizes the following grant application to be submitted to the Washington County Riverboat Foundation for the Fall 2017 grant cycle by the Riverside Volunteer Fire Department for firefighting air packs in the amount of $140,056.00.

The City of Riverside has committed the amount of $60,000.00 and the Riverside Emergency Services Association has committed the amount of $10,056.00 in support of this project.

Motion made by Councilperson _____, second by Councilperson _____, to adopt this foregoing resolution.

Roll Call: Schneider, Redlinger, Sexton, Weber, Schnoebelen

Ayes:

Nays:

Requesting $70,000 from WCRF

Passed and adopted this 11th day of September, 2017.

Signed: _____
Allen Schneider, Mayor

Attest: _____
Lory Young, City Clerk

W·C·R·F
WASHINGTON COUNTY
RIVERBOAT FOUNDATION

GRANT APPLICATION

COPY

Applicant Organization Information:

1. Applicant Organization: Riverside Emergency Services Association
2. Mailing Address: Po Box 33
3. City, State, Zip: Riverside, IA 52327
4. Federal Tax ID#: 47-3211538
5. Date (Year) Organized: 2015
6. Website:
7. Tax Exempt Category: (Check only one) ☒ 501c (3), ☐ 501c (4), ☐ 501c (6), ☐ School District ☐ City/County Gov't, ☐ Other:
8. Applicant has read and agrees with the current grant guidelines: ☒ Yes ☐ No (Grant App. Guidelines & Instructions are available online or from the WCRF Office)

Contact Information:

9. Primary Contact Name: Chad Smothers
10. Title in Organization: Fire Chief
11. Daytime Phone: 319-631-4350 Evening Phone: 319-631-4350
12. E-mail address: chadsmothers.cs@gmail.com
13. Alternate Contact Name: Curtis Sexton
14. Alternate Phone: 319-631-7399 Alt. E-mail: crsexton@hotmail.com

Project/Program Information:

15. Project Title: Airpack Replacement (SCBA'S)
16. Project Address: 271 E. 1st St.
17. WCRF Funding Requested: $70,000.00
18. Matching Funds: $70,056.00
19. Total Cost (17+18): $140,056.00 (include itemized budget if over $5,000)
20. Anticipated project start: January 1st 2018
21. Anticipated date WCRF funds will be needed: January 1st 2018

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WASHINGTON COUNTY
RIVERBOAT FOUNDATION

22. Provide a brief description of the project you are seeking funds for **(10 lines or less).** Please include an explanation of how this proposal will benefit residents of Washington County. You may attach additional pages to describe your project/program in more detail. Additional supporting material may also be submitted.

The funds from this grant will be used to replace our airpacks. This is a critical piece of firefighting equipment since this is what we have to wear in order to operate on a fire scene. This piece of equipment is a firefighters lifeline when operating inside a structure fire. These airpacks are what allow us to go inside a structure fire to save a victims life and property. The current airpacks we have are 20 years old and no longer meet the current NFPA standards for structural firefighting. The new airpacks will bring us up to the current NFPA and safety standards for structural firefighting. The new air packs will have enhanced safety features for the fire fighters along with thermal imaging cameras built into the airpacks which is a tool to help us find and locate victims and fires. These new airpacks will benefit washington county residents by allowing us to go into a fire.

23. Please explain the impact of the WCRF funding in numbers (such as: number of participants or persons impacted, cost per participant, number of units, statistics from past projects, etc.). **(10 lines or less)**

This project will impact thousands of residents since we respond to calls not only in the Riverside area but also in the surrounding communities in Washington and Johnson counties.

24. In the space below, explain how the project/program will address the Foundation's interest category. **(7 lines or less)** See WCRF Grant Application Guidelines & Instructions document.

This project will help with economic development in the commuity and help protect the current developments in the community and surrounding areas. These airpacks are a critical piece of firefighting and safety equipment, with out airpacks we cannot engage in interir fire attack. This will help protect our firefighters and the residents of Riverside and surrounding communities.

25. If your organization is based outside Washington County, are you aware that a Community Foundation in your County receives over $130,000 annually in gaming funds through Iowa's *County Endowment Fund Program* to distribute as grants and build endowment?
Click here to see a PDF report on Iowa's Community Foundations.

Check the boxes that apply:
- ☐ We are aware of the Community Foundation grant opportunities in our County
- ☐ We have applied for grants from the Community Foundation in our County
- ☐ We have received grant funding from the Community Foundation in our County

Comments

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RIVERBOAT FOUNDATION

26. List name of matching funding sources and if contribution is projected (P) or confirmed (C). Private donations can generally be grouped together as one line item. Line "A" should show any cash contribution from the Applicant organization. **Do not include "in-kind" (non-cash) contributions in this table**. The "Total Matching Funds" should equal Line 18.

Source of Match Funds	Projected or Confirmed	Confirming letter attached?	Amount
A. (Applicant) City of Riverside	Confirmed	☒	$ 60,000
B. Riverside Emergency Services	Confirmed	☒	$ 10,056
C.	Projected	☐	$
D.	Projected	☐	$
E.	Projected	☐	$
F.	Projected	☐	$
Total Matching Funds:			$ 70,000

27. Complete the following budget form. List each work element for the project. To show the source of matching funds, reference the letter (A, B, C, etc.) from the table in Line 26. More than one source (letter) may be entered for a single work element. The Total Matching Fund should equal the amount entered in Line 18. The Total WCRF Funding Request should equal the amount entered in Line 17. **If the total project is over $5,000, please attach a detailed itemization of the expected project expenses.**

Work Element	Matching Fund Source (letters)	Matching Fund $ Amount	WCRF Funding Request	Total
1. Air Packs		$ 70,056	$ 70,000	$ 140,056
2.		$	$	$
3.		$	$	$
4.		$	$	$
5.		$	$	$
6.		$	$	$
7.		$	$	$
TOTAL		$ 70,056	$ 70,000	$ 140,056

NOTE: The WCRF does not normally fund personnel expenses, except for outside contracted services for specific projects. Personnel expenses include salaries and benefits for full- and part-time employees. Capital expenses include construction or remodeling costs. Equipment expenses include machinery, tools, vehicles, and appliances that are likely to remain in use for more than one year. Supplies refers to items which are consumable

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RIVERBOAT FOUNDATION

28. Explain the source of additional matching funds shown in Questions 25 and 26, and the amounts necessary to complete the project/program. Include cash contributions from all other sources besides the WCRF. If a capital campaign or pledge drive is in progress or planned and shown in Line 25, please provide details about how this effort will be executed. If Foundation funding will be used to leverage other funds that have not yet been committed, please include a detailed description of the process or plan to receive those funds. Explain the anticipated timeline on receiving the matching funds. If necessary, attach an additional sheet. **Letters or documentation of confirmed matching funds, on the letterhead of the funding source, must accompany this application.**

    The additional matching funds will come from the City of Riverside through money they have budget towards this project. The other matching funds will come from the Riverside Emergency Services Association from fundraiser towards new equipment.

29. Explain any "in kind" non-cash contributions, if any. Include donated time, labor, materials, etc. Note that these "in kind" contributions should not be included in the matching funds (Line 18) or in the Total Cost of the project (Line 19).

30. Has your project been started? If yes what is the status?

    Not yet

31. How will the project be affected if it receives less funding from the WCRF or from other anticipated funding sources? (For example, will the project be downsized, will the applicant organization increase its funding to make up the difference, would the project be canceled, would a plan to raise more private donations be implemented, etc.?)

    We would have to look at other ways to continue with the project since our current air packs need replaced.

32. Explain how the Washington County Riverboat Foundation will be recognized by your organization for contributing to the project/program. **(6 lines or less)**

    The foundation will be recognized by an article in the local news paper and with a picture and palque dispalyed in our fire station.

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RIVERBOAT FOUNDATION

33. I hereby affirm that this application has been approved by its governing body. All data in this application and supporting material are correct and true. If awarded funds by the WCRF, the Applicant will comply with WCRF guidelines and grant agreement.

Signed: _____ Date: _____
(Signed by Primary Contact from Line 9.)

To complete the application process,

1. E-mail the completed **MS Word digital version** of the application (without signatures) to **wcrf@riverboatfoundation.org.**
2. Submit one completed and signed original application, along with one copy of the following (do not attach to the 15 copies) unless you are a school or governmental body:
   - ✓ Resolution authorizing submission from governmental body (if applicable).
   - ✓ IRS Non-Profit Determination letter (for non-governmental organizations)
   - ✓ Iowa Secretary of State "Certificate of Standing"
   - ✓ Front page from most recent federal 990 income tax form.
3. Submit **15** complete copies of the application (including any supporting materials such as itemized budget details, project descriptions, maps, letters confirming matching funds, etc.)
4. Submit this application in its original form (no colored paper, plastic covers, folders, or coversheets) Do not reformat this application form. Do not fax the application. Please staple each application.

By **5:00pm on Wednesday, October 4, 2017** to:

Washington County Riverboat Foundation
205 West Main St.
Washington, IA 52353
wcrf@riverboatfoundation.org

** Please note that your application becomes a public document upon submission. **

Sandry Fire Supply LLC
618 6th Street
DeWitt, IA 52742
Phone:5636592357
Fax:563.659.8147
Website: www.sandryfire.com

Quote
Valid Till: 12/15/2017
Quote Date: 11/23/2016 11:23 AM
Quote Number : 1707327000002158057

BILL TO:
Riverside Fire Dept.
PO Box 111
Riverside,IA 52327

SHIP TO:
Riverside Fire Dept.
271 River Street
Riverside, IA 52327

COPY

Account Name:**Riverside Fire Dept.**
Contact Name:**Chad Smothers**

Sales Rep:Joel Sandry
Contact Information: **joel@sandryfire.com;563-349-3511**

Product Details	Qty	Price Each	Total
msag1FS422MF2C0LAA	18	$4,715.00	$84,870.00
MSA G1 SCBA-Threaded Connect, Metal Cylinder Band, Fixed Swivel Lumbar, Pass, and Rechargeable Battery Pack			
msa10161810	40	$285.00	$11,400.00
MSA G1 Med. Facepiece			
msa10156424-SP-SP	36	$920.00	$33,120.00
MSA G1 H-45 Low Profile Cyl			
msa10158385	1	$480.00	$480.00
MSA Recharging Station			
msal-TIC	10	$795.00	$7,950.00
ADD ON: Integrated TIC			
evEP213-GL-R	40	$28.00	$1,120.00
Evac Facepiece bag w/ grommet			
msa10148741-SP	4	$279.00	$1,116.00
MSA Rechargable Battery for G1			

Sub Total	**$140,056.00**
Tax	$0.00
Adjustment	$0.00
Grand Total	**$140,056.00**

Notes

RESOLUTION #091117-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERSIDE, IOWA APPROVING THE APPLICATION FOR THE PURPOSE OF RECEIVING BENEFITS FROM THE WASHINGTON COUNTY RIVERBOAT FOUNDATION

Whereas, the Washington County Riverboat Foundation has grants funds available that target Community Development and Beautification, Economic Development, Arts and Education, Human and Social Needs, and

Whereas, the Washington County Riverboat Foundation has a grant application cycle for Grants, and, the City of Riverside is supportive of these targets for improvements to the community and County, and one or more applications from the City of Riverside, Iowa deals with tourism.

Now, therefore be it resolved, by the City Council of the City of Riverside, Iowa that the City authorizes the following grant application to be submitted to the Washington County Riverboat Foundation for the Fall 2017 grant cycle for assistance in constructing an Enclosed Shelter at Hall Park.

Moved by Councilperson _____ seconded by Councilperson_____, to approve the foregoing resolution.

Roll Call: Schneider, Redlinger, Sexton, Weber, Schnoebelen

Ayes:

Nays:

Abstain/Absent:

PASSED AND APPROVED by Riverside City Council of Riverside, IA on this 11th day of September, 2017.

Signed: _____
Allen Schneider, Mayor

Requesting $175,000- from WCRF

Attest: _____
Lory Young, City Clerk

W·C·R·F
WASHINGTON COUNTY RIVERBOAT FOUNDATION

GRANT APPLICATION

Applicant Organization Information:

1. Applicant Organization: City of Riverside
2. Mailing Address: PO Box 188
3. City, State, Zip: Riverside, IA 52327
4. Federal Tax ID#: 42-6005154
5. Date (Year) Organized: 1872
6. Website: cityofriversideiowa.com
7. Tax Exempt Category: (Check only one) ☐ 501c (3), ☐ 501c (4), ☐ 501c (6), ☐ School District ☒ City/County Gov't, ☐ Other:
8. Applicant has read and agrees with the current grant guidelines: ☐ Yes ☐ No
   (Grant App. Guidelines & Instructions are available online or from the WCRF Office)

Contact Information:

9. Primary Contact Name: Lory Young
10. Title in Organization: City Clerk Finance Officer
11. Daytime Phone: 319-648-3501 Evening Phone: 319-330-6490
12. E-mail address: lory@cityofriversideiowa.com
13. Alternate Contact Name: Becky LaRoche
14. Alternate Phone: 319-648-3501 Alt. E-mail: becky@cityofriversideiowa.com

Project/Program Information:

15. Project Title: Hall Park Enclosed Shelter
16. Project Address: Hall Park, Riversie, IA
17. WCRF Funding Requested: $175,000.00
18. Matching Funds: $285,000.00
19. Total Cost (17+18): $460,000.00 (include itemized budget if over $5,000)
20. Anticipated project start: Spring 2018
21. Anticipated date WCRF funds will be needed: January 2018

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RIVERBOAT FOUNDATION

22. Provide a brief description of the project you are seeking funds for **(10 lines or less).** Please include an explanation of how this proposal will benefit residents of Washington County. You may attach additional pages to describe your project/program in more detail. Additional supporting material may also be submitted.

The City has purchased a parcel of property next to our current city park, Hall Park. We are seeking funds to construct an enclosed shelter with restrooms & small kitchen. This project will rehabilitate a dipalitated ares, expand our green space and enhance our city park. The shelter will be available to the general public, benefitting our entire community. The shelter will be enhanced with rain gardens for drainage, native plants & trees.

23. Please explain the impact of the WCRF funding in numbers (such as: number of participants or persons impacted, cost per participant, number of units, statistics from past projects, etc.). **(10 lines or less)**

The current open shelters are used throughout the warm months by our local scout troops, 4-H clubs, Extention Office, YMCA of Washington County. he school often has children walk to the park for picnics, others use them for reunions, parties, fund raisers, ball games & other community events. This enclosed shelter will be availabe all year round. Having this shelter will provide opporunities to strengthen families, bring new people to our community and enhance the quality of life for our citizens.

24. In the space below, explain how the project/program will address the Foundation's interest category. **(7 lines or less)** See WCRF Grant Application Guidelines & Instructions document.

The City purchased a dilapitated house to rehabilitate the area to create a more viable neighborhood. The Riverside Volunteer Fire Department & Washington County Sherrif's Deaprtment used these buildings as a trianing opportunity. Removing the old house, outbuildings & vegetation will enhance the safety & appearance of our City park area.

25. If your organization is based outside Washington County, are you aware that a Community Foundation in your County receives over $130,000 annually in gaming funds through Iowa's *County Endowment Fund Program* to distribute as grants and build endowment?
Click here to see a PDF report on Iowa's Community Foundations.

Check the boxes that apply:
- ☐ We are aware of the Community Foundation grant opportunities in our County
- ☐ We have applied for grants from the Community Foundation in our County
- ☐ We have received grant funding from the Community Foundation in our County

Comments

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26. List name of matching funding sources and if contribution is projected (P) or confirmed (C). Private donations can generally be grouped together as one line item. Line "A" should show any cash contribution from the Applicant organization. **Do not include "in-kind" (non-cash) contributions in this table**. The "Total Matching Funds" should equal Line 18.

Source of Match Funds	Projected or Confirmed	Confirming letter attached?	Amount
A. (Applicant) City of Riverside	Projected	☒	$ 285,000
B.	Projected	☐	$
C.	Projected	☐	$
D.	Projected	☐	$
E.	Projected	☐	$
F.	Projected	☐	$
Total Matching Funds:			$ 285,000

27. Complete the following budget form. List each work element for the project. To show the source of matching funds, reference the letter (A, B, C, etc.) from the table in Line 26. More than one source (letter) may be entered for a single work element. The Total Matching Fund should equal the amount entered in Line 18. The Total WCRF Funding Request should equal the amount entered in Line 17. **If the total project is over $5,000, please attach a detailed itemization of the expected project expenses.**

Work Element	Matching Fund Source (letters)	Matching Fund $ Amount	WCRF Funding Request	Total
1. Property Acquistion	A	$ 110,000	$	$
2. Removal buildings/trees	A	$ 50,000	$	$
3. Site preperation/walkways	A	$ 125,000	$	$
4. Shelter Construction		$	$ 175,000	$
5.		$	$	$
6.		$	$	$
7.		$	$	$
TOTAL		$ 285,000	$ 175,000	$ 460,000

NOTE: The WCRF does not normally fund personnel expenses, except for outside contracted services for specific projects. Personnel expenses include salaries and benefits for full- and part-time employees. Capital expenses include construction or remodeling costs. Equipment expenses include machinery, tools, vehicles, and appliances that are likely to remain in use for more than one year. Supplies refers to items which are consumable

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28. Explain the source of additional matching funds shown in Questions 25 and 26, and the amounts necessary to complete the project/program. Include cash contributions from all other sources besides the WCRF. If a capital campaign or pledge drive is in progress or planned and shown in Line 25, please provide details about how this effort will be executed. If Foundation funding will be used to leverage other funds that have not yet been committed, please include a detailed description of the process or plan to receive those funds. Explain the anticipated timeline on receiving the matching funds. If necessary, attach an additional sheet. **Letters or documentation of confirmed matching funds, on the letterhead of the funding source, must accompany this application.**

    Resolution approved by City Council atached.

29. Explain any "in kind" non-cash contributions, if any. Include donated time, labor, materials, etc. Note that these "in kind" contributions should not be included in the matching funds (Line 18) or in the Total Cost of the project (Line 19).

    None

30. Has your project been started? If yes what is the status?

    No construction has been started.

31. How will the project be affected if it receives less funding from the WCRF or from other anticipated funding sources? (For example, will the project be downsized, will the applicant organization increase its funding to make up the difference, would the project be canceled, would a plan to raise more private donations be implemented, etc.?)

    The City feels this project is very important to rehabilitate this area adjacent to our city park which is heavily used by our community. We are very committed to this project & will continue seeing WCRF funds until completion.

32. Explain how the Washington County Riverboat Foundation will be recognized by your organization for contributing to the project/program. **(6 lines or less)**

    The City will place signage on the building, inside and out. Contact local media for a ribbon cutting ceremony upon completion, photos on our city website and recognition in our monthly news letters.

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WASHINGTON COUNTY
RIVERBOAT FOUNDATION

33. I hereby affirm that this application has been approved by its governing body. All data in this application and supporting material are correct and true. If awarded funds by the WCRF, the Applicant will comply with WCRF guidelines and grant agreement.

Signed: _____ Date: _____
(Signed by Primary Contact from Line 9.)

To complete the application process,

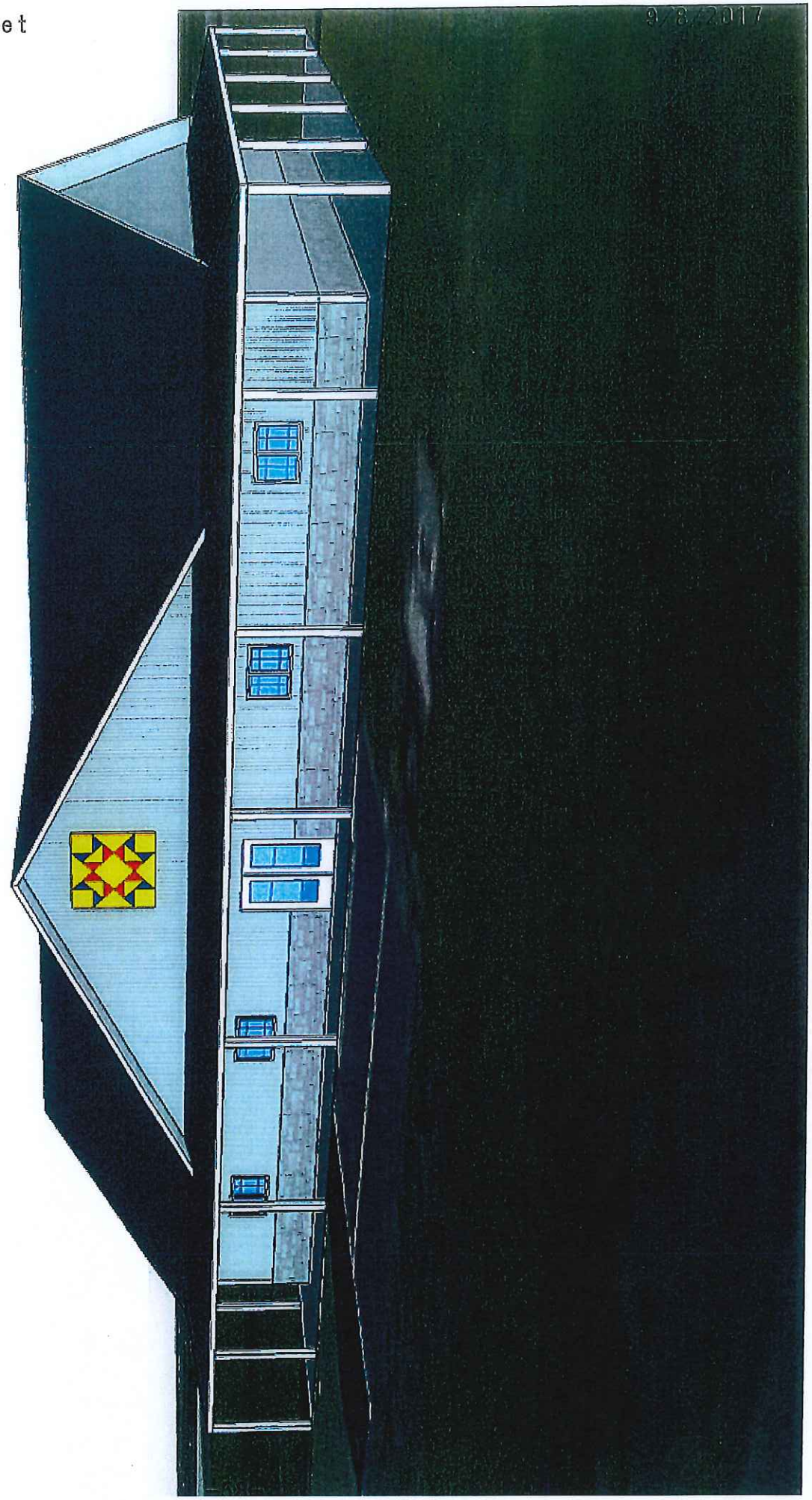
1. E-mail the completed **MS Word digital version** of the application (without signatures) to **wcrf@riverboatfoundation.org.**
2. Submit one completed and signed original application, along with one copy of the following (do not attach to the 15 copies) unless you are a school or governmental body:
   - ✓ Resolution authorizing submission from governmental body (if applicable).
   - ✓ IRS Non-Profit Determination letter (for non-governmental organizations)
   - ✓ Iowa Secretary of State "Certificate of Standing"
   - ✓ Front page from most recent federal 990 income tax form.
3. Submit **15** complete copies of the application (including any supporting materials such as itemized budget details, project descriptions, maps, letters confirming matching funds, etc.)
4. Submit this application in its original form (no colored paper, plastic covers, folders, or coversheets) Do not reformat this application form. Do not fax the application. Please staple each application.

By **5:00pm on Wednesday, October 4, 2017** to:

Washington County Riverboat Foundation
205 West Main St.
Washington, IA 52353
wcrf@riverboatfoundation.org

** Please note that your application becomes a public document upon submission. **

Council Packet



IOWA VALLEY HABITAT FOR HUMANITY IS BUILDING A HOUSE HERE IN RIVERSIDE!

The City of Riverside has scheduled a build day for September 14th, 2017. The morning work shift is 9:00 AM to Noon and the afternoon work shift is 1:00PM to 4:00PM. If you would like to volunteer, please call City Hall at 319-648-3501 to sign up for a shift.

This went out with last water Bill + put in the City News Letter

IOWA VALLEY HABITAT FOR HUMANITY IS BUILDING A HOUSE HERE IN RIVERSIDE!

The City of Riverside has scheduled a build day for September 14th, 2017. The morning work shift is 9:00 AM to Noon and the afternoon work shift is 1:00PM to 4:00PM. If you would like to volunteer, please call City Hall at 319-648-3501 to sign up for a shift

Iowa Valley Habitat for Humanity®
"the excitement is building"

Flyer sent out twice

2401 Scott Blvd.
Iowa City, IA.
52240
ph 319.337.8949

www.iowavalleyhabitat.org

Iowa Valley Habitat for Humanity is going to be building a new home in Riverside this summer with Riverside residents!

Starting in late June or early July, construction will begin on a new home to be located at 131 West Fourth Street here in Riverside. Details on the framing blitz to start the home construction will be available via the Habitat web site (you will be able to sign up electronically for a work shift) and in press releases. The successful Habitat partner family will end up buying the home from Habitat, at cost, and with a subsidized 25-30 year loan. The owner will pay full property taxes and be fully responsible for the on-going maintenance. **This is a Hand Up NOT a Hand Out!**

Habitat for Humanity has one potential family in the queue but we are continuing to look for additional **QUALIFIED** applicants who meet the following criteria:

- Earnings under 80% of area median income (i.e. family of four needs to be under $60,000 annually)
- A good credit score
- Does not have more than $8,000 in debt (not including student loans)
- Willingness to partner with Habitat (250 hours of "sweat equity")
- Currently living in a rental with problems (overcrowding, too expensive, substandard, etc.)
- A resident of the area