

**CITY OF RIVERSIDE COUNCIL MEETING AGENDA**  
**RIVERSIDE CITY HALL COUNCIL CHAMBERS**  
**60 N GREENE STREET**  
**SPECIAL MEETING**  
Thursday, August 23, 2018

Meeting starts at 6:00 PM

**NOTICE TO THE PUBLIC:** This is a meeting of the City Council to conduct the regular business of the City. Every item on the agenda is an item of discussion and action if needed.

1. Call meeting to order
2. Discussion and approval of Downtown Streetscape Project Change Order #8 – Storm sewer at Hwy. 22 and Glasgow. Res. 082318-01.
3. Update on building permit for Mark Lyons (stairs)
4. Update on alley intake north of Mark Lyons property
5. Update on light installation for Downtown Streetscape
6. Resignation of Councilman Rob Weber
7. Motion to adjourn

## Becky LaRoche

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**From:** Scott Pottorff <S.pottorff@mmsconsultants.net>  
**Sent:** Wednesday, August 22, 2018 5:04 PM  
**To:** mayor@cityofriversideiowa.com; becky@cityofriversideiowa.com  
**Cc:** b.mitchell@mmsconsultants.net  
**Subject:** FW: Change Order Option #1  
**Attachments:** Riverside Streetscape PCO 10.doc

See below. It looks like for option #1 they would want \$2500 more for extended time on traffic signals. So the pricing for #1 is revised as attached

Let me know if you have any questions.

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**MMS Consultants, Inc.**  
*Experts in Planning and Development Since 1975*

### Scott Pottorff, P.E.

*Project Manager*

Office: (319) 351-8282

Mobile: (319) 631-0365

[S.pottorff@mmsconsultants.net](mailto:S.pottorff@mmsconsultants.net)

[www.mmsconsultants.net](http://www.mmsconsultants.net)

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**From:** J&L Construction [<mailto:jlconstr@cloudburst9.net>]

**Sent:** Wednesday, August 22, 2018 4:15 PM

**To:** 'Scott Pottorff'

**Subject:** RE: Change Order Option #1

Scott,

Jay looked over these two options and noticed on Option #1 at the time we did not add any additional monies for traffic signals. As we make these adjustments/decisions our contracted time for the traffic signals is running out and we will be invoiced for additional time so this should be included on both of the options. I have attached a copy of the Option #1 change order with traffic control monies added. Thanks!

ALSO ----- Jay said he would be willing to attend the special council meeting this evening if you like – for support and to help answer any questions that might come up. Just let me know.

*Nancy Wrage*

Office Mgr.

**J & L Construction, LLC**

## Becky LaRoche

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**From:** Scott Pottorff <S.pottorff@mmsconsultants.net>  
**Sent:** Wednesday, August 22, 2018 2:56 PM  
**To:** mayor@cityofriversideiowa.com; becky@cityofriversideiowa.com  
**Cc:** b.mitchell@mmsconsultants.net; jlconstr@cloudburst9.net  
**Subject:** Change Order Option #2  
**Attachments:** Riverside Streetscape PCO 10 REV A (2).pdf; 2245013STO ITC 3 (1)-082118.pdf

Attached is the updated plan and pricing for connecting the storm sewers together north of the highway and abandoning the west storm sewer by filling with flowable mortar. It leaves the new storm under the highway and to the south at 18" instead of upsizing to the 24" which I discussed at the Council meeting. Also included is replacing 32 feet of 15" storm sewer north of the new manhole to get the storm sewer low enough to get cover at the new manhole.

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# J & L CONSTRUCTION, LLC

1971 Lexington Blvd.  
Washington, IA 52353  
Ph: (319) 653-3597  
Fax: (319) 653-2410  
Email: [jlconstr@cloudburst9.net](mailto:jlconstr@cloudburst9.net)



## PROPOSED CHANGE ORDER # 10

To: City of Riverside  
60 N. Greene Street  
Riverside, IA 52327

Subcontractor: Carter & Associates, Inc.  
and  
Stevens Erosion Control

Project: 2018 Downtown Streetscape Improvements  
City of Riverside, Iowa

Re: ITC # 3  
Changes to storm sewer near  
intersection of Glasgow St. &  
Hwy. 22

Per MMS ITC # 3 dated 8/10/18 please find below our quote with estimated quantities (using contract bid items as well as "new" bid items:

No.	Contract Bid Items	Qty.	Unit	Unit Price	Ext. Price
3	Off Site Topsoil	40	CY	\$ 39.00	\$ 1,560.00
4	Excavation, Class 13, Waste	40	CY	\$ 26.00	\$ 1,040.00
7	Subbase, Modified, 6" Thick	68	SY	\$ 8.25	\$ 561.00
8	Subbase, Modified, 4" thick	256	SY	\$ 8.00	\$ 2,048.00
15	Gran Trench Backfill, Porous, 12" Storm Sewer	82	LF	\$ 27.00	\$ 2,214.00
25	Storm Sewer, Trenched, 12" RCP	82	LF	\$ 61.00	\$ 5,002.00
27	Storm Sewer, Trenched, 18" RCP	169	LF	\$ 67.00	\$11,323.00
30	Removal of Storm Sewer	186	LF	\$ 35.00	\$ 6,510.00
49	Storm Intake, SW-501	2	EA	\$3,100.00	\$ 6,200.00
52	Connect to Existing Storm Structure	1	EA	\$1,000.00	\$ 1,000.00
54	PCC Pavement, 7"	68	SY	\$ 37.00	\$ 2,516.00
66	Detectable Warnings	20	SF	\$ 40.00	\$ 800.00
67	Granular Surfacing, Class A	10	TONS	\$ 16.00	\$ 160.00
68	Removal of Pavement	324	SY	\$ 12.00	\$ 3,888.00
72	Sod	32	SQ	\$ 78.83	<u>\$ 2,522.56</u>
					\$47,344.56

No.	New Bid Items	Qty.	Unit	Unit Price	Ext. Price
	Storm Manhole, SW-401, 48"	2	EA	\$4,800.00	\$ 9,600.00
	PCC Sidewalk, 6"	58	SY	\$ 50.00	\$ 2,900.00
	PCC Driveway, 6"	198	SY	\$ 50.00	\$ 9,900.00
	Traffic control (add'l time for traffic signals)	1	LS	\$2,500.00	<u>\$ 2,500.00</u>
					\$24,900.00

Total \$72,244.56

Dated: August 15, 2018  
Submitted by:  
*Jay Peiffer*, Vice President  
J & L Construction, LLC

Date: \_\_\_\_\_  
Approved by: \_\_\_\_\_

1971 Lexington Blvd.  
Washington, IA 52353  
Office: 319.653.3597  
Fax: 319.653.2410  
Email: [jlconstr@cloudburst9.net](mailto:jlconstr@cloudburst9.net)

---

**From:** Scott Pottorff [<mailto:S.pottorff@mmsconsultants.net>]  
**Sent:** Wednesday, August 22, 2018 2:52 PM  
**To:** [mayor@cityofriversideiowa.com](mailto:mayor@cityofriversideiowa.com); [becky@cityofriversideiowa.com](mailto:becky@cityofriversideiowa.com)  
**Cc:** [b.mitchell@mmsconsultants.net](mailto:b.mitchell@mmsconsultants.net); [jlconstr@cloudburst9.net](mailto:jlconstr@cloudburst9.net)  
**Subject:** Change Order Option #1

Attached is the original ITC #3 plan with the original proposed pricing as presented to the Council Monday night. This would leave the storm sewer on the west side like existing. If this plan went forward the idea would be to connect the storm sewers together on the north side of the highway when Glasgow is improved in the future. The storm under the highway would be abandoned at that point. There would need to be intakes installed on both sides of Glasgow to capture the runoff once the street is improved so these intakes would connect to the storm on the east side and the west side would be abandoned.

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*Project Manager*

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## PROPOSED CHANGE ORDER # 10 REVISED A

To: City of Riverside  
60 N. Greene Street  
Riverside, IA 52327

Subcontractor: Carter & Associates, Inc.  
and  
Stevens Erosion Control

Project: 2018 Downtown Streetscape Improvements  
City of Riverside, Iowa

Re: ITC # 3  
Changes to storm sewer near  
intersection of Glasgow St. &  
Hwy. 22

Per MMS ITC # 3 dated 8/10/18 and revisions dated 8/21/18 please find below our quote with estimated quantities (using contract bid items as well as "new" bid items:

<u>No.</u>	<u>Contract Bid Items</u>	<u>Qty.</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Ext. Price</u>
3	Off Site Topsoil	40	CY	\$ 39.00	\$ 1,560.00
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8	Subbase, Modified, 4" thick	256	SY	\$ 8.00	\$ 2,048.00
15	Gran Trench Backfill, Porous, 12" Storm Sewer	82	LF	\$ 27.00	\$ 2,214.00
16	Gran Trench Backfill, Porous, 15", Storm Sewer	49	LF	\$ 27.00	\$ 1,323.00
25	Storm Sewer, Trenched, 12" RCP	82	LF	\$ 61.00	\$ 5,002.00
26	Storm Sewer, Trenched, 15" RCP	81	LF	\$ 65.50	\$ 5,305.50
27	Storm Sewer, Trenched, 18" RCP	69	LF	\$ 67.00	\$ 11,323.00
30	Removal of Storm Sewer	218	LF	\$ 35.00	\$ 7,630.00
31	Fill Exist 18" Storm Sewer w/Flowable Mortar	135	LF	\$ 70.00	\$ 9,450.00
49	Storm Intake, SW-501	2	EA	\$3,100.00	\$ 6,200.00
52	Connect to Existing Storm Structure	2	EA	\$1,000.00	\$ 2,000.00
54	PCC Pavement, 7"	68	SY	\$ 37.00	\$ 2,516.00
66	Detectable Warnings	20	SF	\$ 40.00	\$ 800.00
67	Granular Surfacing, Class A	10	TONS	\$ 16.00	\$ 160.00
68	Removal of Pavement	324	SY	\$ 12.00	\$ 3,888.00
72	Sod	32	SQ	\$ 78.83	\$ 2,522.56
					\$65,543.06

<u>No.</u>	<u>New Bid Items</u>	<u>Qty.</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Ext. Price</u>
	Storm Manhole, SW-401, 48"	2	EA	\$4,800.00	\$ 9,600.00
	PCC Sidewalk, 6"	58	SY	\$ 50.00	\$ 2,900.00
	PCC Driveway, 6"	198	SY	\$ 50.00	\$ 9,900.00
	Modifications to Storm MH 15	1	LS	\$1,020.00	\$ 1,020.00
	Collar to existing pipe	1	LS	\$ 550.00	\$ 550.00
	Traffic control (add'l time for traffic signals)	1	LS	\$3,600.00	\$ 3,600.00
					\$27,570.00

Total \$93,113.06

Dated: August 22, 2018

Submitted by:

Jay Peiffer, Vice President

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

**RESOLUTION #082318-01**

**RESOLUTION APPROVING CHANGE ORDER #8 FOR J & L  
CONSTRUCTION, LLC FOR THE DOWNTOWN STREETSCAPE  
IMPROVEMENTS PROJECT**

**Whereas**, the City of Riverside City at the recommendation of the City Engineering Firm, MMS Consultants, Scott Pottorff and it is the opinion of the City Engineering Firm that the City Council accept this Change Order #8 in the amount of \$ \_\_\_\_\_.

**Therefore**, be it resolved the City of Riverside City Council does hereby accept the Change Order #8 for additional storm sewer work near the intersection of Hwy 22 and Glasgow Street in the Downtown Streetscape Project.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution on August 23<sup>th</sup>, 2018.

Roll Call: Redlinger, Schneider, Sexton, Weber, Rodgers

Ayes:

Nays:

Absents:

**PASSED AND APPROVED** by City Council of Riverside, Iowa, on this 23<sup>th</sup> day of August, 2018.

Signed: \_\_\_\_\_ Date \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date \_\_\_\_\_

Becky LaRoche, City Clerk

## Becky LaRoche

---

**From:** Scott Pottorff <S.pottorff@mmsconsultants.net>  
**Sent:** Wednesday, August 22, 2018 5:08 PM  
**To:** mayor@cityofriversideiowa.com; becky@cityofriversideiowa.com  
**Cc:** b.mitchell@mmsconsultants.net; jlconstr@cloudburst9.net  
**Subject:** Lowering Intake in the Alley

Jay told me the price for lowering the intake in the alley would be \$3,500. This would include cutting and lowering the intake as well as removal of additional dirt to get the area around the intake lowered. I still need to issue a plan with revised grades.

Let me know if you have any questions on that.

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Honorable Mayor Schneider and Council  
21 E 1st St, Riverside, IA 52327

RE: Request Resignation of City Council Member Seat

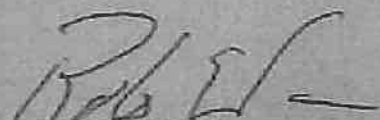
Mayor Schneider and Council,

At this time, I am forwarding my formal intention to resign from my position as council member for the City of Riverside due to personal reasons, effective immediately.

After lengthy consideration of available courses of action and options, I believe I could not be fairly, efficiently, or effectively serving the residence of the City if I remain on the council. I am temporarily residing in the Northwest Corner of Illinois. While my residency up there is temporary, it may lead to long term and/or permanent residence as I am exploring a few promising business opportunities.

I believe that for monthly city business, in conjunction with the numerous infrastructure and beautification projects currently underway; the significant projects that are approved/prepped for the near term; and the extensive growth plan for new family homes, apartments, and business expansion, it is critical to have a council person residing full time in the City and a replacement emplaced quickly.

Regardless due to not actively residing at this time, and for at least the near future, I hereby request favorable consideration be granted this request to resign my position. Thank you in advance for your timely consideration.



ROBERT J WEBER

Councilmember, City of Riverside, IA