

CITY OF RIVERSIDE COUNCIL MEETING AGENDA
RIVERSIDE CITY HALL COUNCIL CHAMBERS
60 N GREENE STREET
REGULAR MEETING
Monday, June 17, 2019 – 6:30 P.M.

NOTICE TO THE PUBLIC: This is a meeting of the City Council to conduct the regular business of the City. Every item on the agenda is an item of discussion and action if needed.

1. Call meeting to order
2. Approval of agenda
3. Consent agenda
 - a. Minutes from 2019-06-03, 06-08, and 06-10
 - b. Expenditures for 2019-06-17
 - c. Tobacco permits; Casey's, Kum & Go, Riverside Casino, Riverside Travel Mart
4. Committee minutes
 - a. RVFD **pg. 13**
5. **Public forum.** 3 minutes per person. See guidelines for public comments at the Clerk's table.
6. ITC Kalona to Iowa Jct. Rebuild Project – Cydney Lovell **pg. 14**
7. Update to Urban Renewal Area - 2nd Reading of Resolution 060319-03; to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan and Project for the Northern Heights Housing Urban Renewal Area **pg. 16**
8. Resolution 061719-01- Authorizing Internal Advance for Funding of Urban Renewal Project
(not received by printing time)
9. Project updates
 - a. Downtown project
 - b. Tupelo Blvd project
 - c. Northern Heights
 - d. Hwy 22 project
10. Resolution 061719-02 City Administrator employee agreement **pg. 18**
11. Hall Park boat ramp proposal – Bob Yoder **pg. 26**
12. Mayor's report
13. City Council comments
14. Closed session per Iowa Code 21.5 (1)(i) – employee evaluations
15. Resolution 061719-03 Salary adjustments **pg. 27**
16. Motion to adjourn

COUNCIL PACKET

RIVERSIDE CITY COUNCIL SPECIAL MEETING: June 10, 2019

The Riverside City Council Special meeting opened at 6:32 pm in City Hall with Mayor Allen Schneider requesting roll call. Council members present were: Tom Sexton, Andy Rodgers, Bob Schneider Jr., Edgar McGuire, and Jeanine Redlinger.

Motion by Rodgers to approve the agenda, Second by McGuire, passed 5-0.

McGuire moved to enter into closed session, pursuant to Iowa Code 21.5 (1)(i) City Administrator at 6:34 p.m. Second by Rodgers passed 5-0.

Schneider moved to return to open session at 7:46 p.m. Second by Redlinger, passed 5-0.

Rodgers moved to have Mayor proceed as discussed in closed session. Second by McGuire, passed 4-1 Sexton opposed.

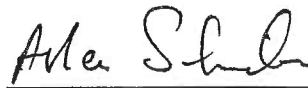
McGuire moved to adjourn at 7:48 p.m. Second by Rodgers, passed 5-0.

Full content of Council Meetings can be viewed on the City web site;
www.cityofriversideiowa.com

Council Meeting – Monday, June 17, 2019 at 6:30 p.m.

ATTEST:


Becky LaRoche, City Clerk


Allen Schneider; Mayor

COUNCIL PACKET

RIVERSIDE CITY COUNCIL SPECIAL MEETING: June 8, 2019

The Riverside City Council Special meeting opened at 2:30 pm in City Hall with Mayor Allen Schneider requesting roll call. Council members present were: Tom Sexton, Andy Rodgers, Bob Schneider Jr., Edgar McGuire, and Jeanine Redlinger.

Motion by Sexton to approve the agenda , Second by McGuire, passed 5-0.

Schneider moved to enter into closed session, pursuant to Iowa Code 21.5 (1)(i) City Administrator at 2:32 p.m. Second by McGuire passed 5-0.

Sexton moved to return to open session at 4:16 p.m. Second by McGuire, passed 5-0.

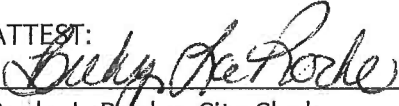
Rodgers moved to have Mayor proceed as discussed. Second by Schneider, passed 5-0.

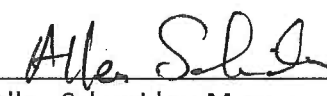
Redlinger moved to adjourn at 4:18 p.m. Second by McGuire, passed 5-0.

Full content of Council Meetings can be viewed on the City web site;
www.cityofriversideiowa.com

Special Council Meeting – Monday, June 10, 2019 at 6:30 p.m.

ATTEST:


Becky LaRoche; City Clerk


Allen Schneider; Mayor

COUNCIL PACKET

RIVERSIDE CITY COUNCIL MEETING: June 3, 2019

The Riverside City Council meeting opened at 6:32 pm in City Hall with Mayor Allen Schneider requesting roll call. Council members present were: Tom Sexton, Andy Rodgers, Bob Schneider Jr., Edgar McGuire, and Jeanine Redlinger.

Motion by McGuire to approve the agenda, Second by Redlinger, passed 5-0.

Sexton moved to approve the minutes of May 20th, expenditures, RACC and Riverside Casino alcohol permits, and two new members for fire department. Second by Rodgers, passed 5-0.

Council reviewed P&Z minutes from May 28th meeting.

Carlena McGuire volunteered to help with the dog park project.

Matt Butler presented options for his Eagle Scout project of putting in a dog park for Riverside residents. More information and costs estimates to follow.

McGuire moved to pass Resolution 060319-01; Approving Hotel-Motel tax funds for the Riverside School Summer Library program in the amount of \$337.00. Second by Rodgers, passed 5-0.

Scott Pottorff, MMS Consultants, updated council on street projects.

Downtown Streetscape project should be done by next meeting pending final approval of punch list.

Tupelo utilities have been moved. Cornerstone Excavating will start soon.

Pottorff has received final plans for Northern Heights Housing Development.

Hwy 22 project will have west side lane closed from Sycamore to 3rd Street for storm drain work. Signals will be used to control traffic. They will be removed for Trekfest, and return if needed.

Schneider moved to proceed with getting bids on repair of drain tube on 3rd Street. Second by Redlinger, passed 5-0.

Schneider moved to accept Neapolitan Labs as new website provider. Second by McGuire, passed 5-0. Process will start with a Council work session.

Rodgers moved to open Public Hearing on proposed Designation of the Northern Heights Housing Urban Renewal at 8:11 P.M. Second by McGuire, passed 5-0. There were no written, or oral comments submitted. Sexton moved to return to open session at 8:12 P.M. Second by Redlinger, passed 5-0.

Rodgers moved to pass Resolution 060319-03; to declare necessity and establish an Urban Renewal Area, Pursuant to Iowa Code Section 403.4 and approve Urban Renewal Plan and project for the Northern Heights Housing Urban Renewal Area. Second by Rodgers, passed 5-0.

COUNCIL PACKET

McGuire moved to pass first reading of Ordinance 060319-04; Providing for the division of taxes levied on the taxable property in the Northern Heights Housing Urban Renewal Area, pursuant to Section 403.19 of the Code of Iowa. Second by Rodgers, passed 5-0.

Schneider moved to pass Resolution 050319-05; Approving Sounds Systems for audio speaker system in the Downtown Streetscape project at an estimated cost of \$13,906.09. Second by Sexton, passed 5-0.

Schneider moved to proceed with sale of unused water testing equipment. Second by Redlinger, passed 5-0.

Rodgers moved to purchase 35 Storz fittings for the fire hydrants. Second by Schneider, passed 5-0.

McGuire moved to accept ITech Technology bid to provide internet to the water plant at a cost of \$494.97. Second by Rodgers, passed 5-0.

Mayor assigned McGuire and Schneider to serve on the Code of Ordinance review committee. We will meet with Chad Sands on June 12th at 3 p.m.

Rodgers moved to enforce City Code for mowing lawns and ditches at 9" maximum height. Notice will be given with 48 hours to comply. Second by Redlinger, passed 5-0.

Redlinger discussed reduced speed limit of 25 m/h through town from East Street to Knisel. She will contact Iowa DOT, and also request a speed study.

Mayor reported that employee evaluations will be scheduled for next meeting.

City Administrator Candidates reception is Friday, June 7th from 5:30 to 7:00 p.m. at the fire station. Candidates will interview with committee at 9 a.m. on Saturday, followed by a Special City Council meeting at 3:00 p.m.

Discussion continues on placement of Communications tower at City maintenance property.

Redlinger moved to enter into closed session, pursuant to Iowa Code 21.5 (1)(j) real estate at 9:30 p.m. Second by Sexton passed 5-0.

Sexton moved to return to open session at 10:02 p.m. Second by Redlinger, passed 5-0.

Sexton moved to have Mayor proceed as discussed. Second by Redlinger, passed 5-0.

Redlinger moved to adjourn at 10:03 p.m. Second by Rodgers, passed 5-0.

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Council Meeting – Monday, June 17, 2019 at 6:30 p.m.

ATTEST


Becky LaRoche; City Clerk


Allen Schneider; Mayor

COUNCIL PACKET

EXPENDITURES 06/17/19				
COUNCIL MEETING	UNPAID BILLS			
ALLIANT ENERGY	GALILEO STREET LIGHTS	301-5-750-6793	\$ 1,856.08	
BECKY LaROCHE	TWIN COUNTY AUCTION 91 PLANTS	145-5-650-6430	\$ 661.00	
CUSTOM TREE SERVICE	TREE REMOVAL -71 WASH. ST	001-5-510-6495	\$ 600.00	
EDAGR McGUIRE	CONFERENCE	001-5-610-6240	\$ 42.54	
EMC	RVFE	001-5-150-6356	\$ 490.00	
HIGHLAND SCHOOL	SUMMER LIBRARY	145-5-650-6430	\$ 337.00	
IA LEAGUE OF CITIES	ANNUAL MEMBERSHIP	001-5-650-6210	\$ 838.00	
IaCMA	ANNUAL MEMBERSHIP	001-5-650-6210	\$ 120.00	
ICE IT	AGREEMENT	301-5-750-6794	\$ 15,681.00	
IOWA PUMP WORKS	PUMP REPAIR	610-5-815-6374	\$ 8,572.92	
ITECH	JUNE SERVICE	001-5-650-6497	\$ 225.00	
JEANINE REDLINGER	WINDOW PAINT	001-5-430-6325	\$ 71.32	
JERRY SWEETING	CATERING	001-5-640-6411	\$ 360.00	
JOHNSON COUNTY REFUSE	JUNE SERVICE	670-5-840-6499	\$ 1,874.25	
JOHNSON COUNTY REFUSE	SPRING CLEAN-UP	001-5-520-6753	\$ 671.36	\$ 2,545.61
KALONA AUTO	SHOP	001-5-210-6372	\$ 35.96	
KALONIAL LAWN CARE	SPRING PARK SERVICE	001-5-430-6320	\$ 2,115.00	
KCTC	ANNUAL CLOUD	001-5-650-6497	\$ 671.98	
LEAF	COPIER LEASE	001-5-650-6496	\$ 156.50	
LL PELLING	114TH STREET	110-5-210-6417	\$ 1,065.30	
MENARDS	PARKS	001-5-430-6325	\$ 78.17	
MMS CONSULTANTS	HWY 22	301-5-750-6785	\$ 13,191.18	
MMS CONSULTANTS	4TH STREET	301-5-750-6777	\$ 4,049.21	\$ 17,240.39
PSC DIST.	PARKS	001-5-430-6325	\$ 4.30	
RACC	BALL PARK MOVIE	145-5-650-6415	\$ 250.00	
REC	SIGN	001-5-520-6510	\$ 97.04	
REC	SEWER	610-5-815-6371	\$ 3,306.90	
REC	SHOP	001-5-210-6371	\$ 39.52	
REC	WATER PLANT	600-5-810-6371	\$ 2,161.10	
REC	CASINO LIFT	610-5-815-6371	\$ 219.15	
REC	TRAFFIC LIGHT	001-5-230-6371	\$ 157.95	\$ 5,981.66
RIVER PRODUCTS	WELL #8	600-5-810-6320	\$ 1,008.35	
RIVERSIDE GRAIN	LAWN MIX	001-5-430-6320	\$ 58.00	
RTM	FD- FUEL	001-5-150-6350	\$ 191.23	
SCHNOEBELEN INC	PARKS	001-5-430-6325	\$ 34.46	
SINCLAIR TRACTOR	PARKS	001-5-430-6504	\$ 211.98	
STANDARD PEST	JUNE SERVICE	001-5-650-6310	\$ 60.00	
TECH SERVICES OF IOWA	RVFD	001-5-150-6332	\$ 48.14	
THE NEWS	PUBLICATIONS	001-5-650-6402	\$ 219.60	
VISA	U-STREAM	001-5-650-6497	\$ 105.93	
VISA	COUNCIL-CONF.	001-5-610-6240	\$ 60.00	\$ 165.93
VRBAN FIRE	RVFD	001-5-150-6310	\$ 403.00	
WASHINGTON CO. RECORDER	RECORDING	001-5-650-6401	\$ 57.00	
YOTTY'S	PARKS	001-5-430-6325	\$ 13.99	
	TOTAL BILLS		\$ 62,471.41	
IOWA DEPT OF REVENUE	IOWA WITHHOLDINGS - 2019 MAY		\$ 736.00	
IOWA DEPT OF REVENUE	IOWA SALES TAX - 2019 MAY		\$ 763.00	
IOWA DEPT OF REVENUE	IOWA WET TAX - 2019 MAY		\$ 1,422.00	
IPERS	CONTRIBUTIONS - 2019 MAY		\$ 2,529.10	
IRS	941 TAX DEPOSIT - 2019 MAY		\$ 2,747.60	
PAYROLL	PAYCHECKS - 2019 MAY		\$ 10,118.27	
	TOTAL EXPENDITURES		\$ 80,787.38	
MTD TREASURERS REPORT	65/31/2019	REVENUES	EXPENSES	
GENERAL FUND		\$ 25,906.09	\$ 38,252.68	
ROAD USE TAX FUND		\$ 11,971.34	\$ 1,293.20	
LOCAL OPTION SALES TAX		\$ 9,389.96		
CASINO REVENUE RUND		\$ 57,149.08		
CAPITAL PROJECTS FUND			\$ 177,110.37	
WATER FUND		\$ 30,685.64	\$ 16,561.59	
SEWER FUND		28712.41	20741.69	
GARBAGE/LANDFILL FUND		\$ 2,027.63	1874.25	
STORM WATER FUND		\$ 1,539.66		
TOTAL				
		\$ 167,381.81	\$ 255,833.78	

CITY OF RIVERSIDE
MTD TREASURERS REPORT
AS OF: MAY 31ST, 2019

PAGE:

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL END CASH BALAN
001-GENERAL FUND	1,688,482.86	25,906.09	38,252.68	1,676,136.27	0.00	95.32)	1,676,040
110-ROAD USE TAX	246,628.92	11,971.34	1,293.20	257,307.06	0.00	0.00	257,307
121-LOCAL OPTION SALES TAX	215,760.19	9,389.96	0.00	225,150.15	0.00	0.00	225,150
125-TIF	0.00	0.00	0.00	0.00	0.00	0.00	0
145-CASINO REVENUE FUND	284,043.10	57,149.08	0.00	341,192.18	0.00	0.00	341,192
200-DEBT SERVICE	218,850.00	0.00	0.00	218,850.00	0.00	0.00	218,850
301-CAPITAL PROJECTS	186,350.30	0.00	177,110.37	9,239.93	0.00	0.00	9,239
600-WATER FUND	691,001.96	30,685.64	16,561.59	705,126.01	0.00	0.00	705,126
610-SEWER FUND	166,259.62	28,712.41	20,741.69	174,230.34	0.00	0.00	174,230
670-LANDFILL/GARBAGE	9,041.72	2,027.63	1,874.25	9,195.10	0.00	0.00	9,195
680-STORM WATER	1,232.96	1,539.66	0.00	2,772.62	0.00	0.00	2,772
GRAND TOTAL	3,707,651.63	167,381.81	255,833.78	3,619,199.66	0.00	95.32)	3,619,104

*** END OF REPORT ***

COUNCIL PACKET

COUNCIL PACKET

6-12-2019 02:18 PM

CITY OF RIVERSIDE
POOLED CASH REPORT (FUND 999)
AS OF: MAY 31ST, 2019

PAGE: 1

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>					
001-1110	CHECKING ACCT-GENERAL FUND		1,688,482.86 (	12,441.91)	1,676,040.95
110-1110	CHECKING ACCT-ROAD USE TAX		246,628.92	10,678.14	257,307.06
121-1110	CHECKING ACCT-LOST		215,760.19	9,389.96	225,150.15
125-1110	CHECKING ACCT-TIF		0.00	0.00	0.00
145-1110	CHECKING ACCT-CASINO REVENUE		284,043.10	57,149.08	341,192.18
200-1110	CHECKING ACCT-DEBT SERVICE		218,850.00	0.00	218,850.00
301-1110	CHECKING ACCT-CAP PROJECTS		186,350.30 (	177,110.37)	9,239.93
600-1110	CHECKING ACCT-WATER		691,001.96	14,124.05	705,126.01
610-1110	CHECKING ACCT-SEWER		166,259.62	7,970.72	174,230.34
670-1110	CHECKING ACCT-GARBAGE		9,041.72	153.38	9,195.10
680-1110	CHECKING ACCT-STORM WATER		<u>1,232.96</u>	<u>1,539.66</u>	<u>2,772.62</u>
TOTAL CLAIM ON CASH			3,707,651.63 (	88,547.29)	3,619,104.34
			=====	=====	=====

CASH IN BANK - POOLED CASH

999-1110	CASH IN BANK		281,498.03 (	104,996.47)	176,501.56
999-1112	PEOPLES BANK MONEY MARKET		2,532,132.53	1,827.99	2,533,960.52
999-1114	HILLS BANK		208,358.43	13,853.71	222,212.14
999-1115	CB FUND		118,099.81	85.26	118,185.07
999-1116	COMMUNITY BUILDING CD #18936		288,277.08	0.00	288,277.08
999-1117	COMMUNITY BUILDING CD#18975		<u>279,785.75</u>	<u>682.22</u>	<u>280,467.97</u>
SUBTOTAL CASH IN BANK - POOLED CASH			3,708,151.63 (	88,547.29)	3,619,604.34

WAGES PAYABLE

999-2010	WAGES PAYABLE		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
SUBTOTAL WAGES PAYABLE			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

TOTAL CASH IN BANK - POOLED CASH			3,708,151.63 (	88,547.29)	3,619,604.34
			=====	=====	=====

DUE TO OTHER FUNDS - POOLED CASH

999-2100	DUE TO OTHER FUNDS		<u>3,708,151.63</u> (	<u>88,547.29)</u>	<u>3,619,604.34</u>
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TOTAL DUE TO OTHER FUNDS			3,708,151.63 (	88,547.29)	3,619,604.34
			=====	=====	=====

COUNCIL PACKET

6-12-2019 02:18 PM

CITY OF RIVERSIDE
 POOLED CASH REPORT (FUND 999)
 AS OF: MAY 31ST, 2019

PAGE: 2

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>DUE TO POOLED CASH</u>					
	001-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	110-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	121-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	125-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	145-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	200-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	301-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	600-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	610-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	670-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	680-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
TOTAL DUE TO POOLED CASH			0.00	0.00	0.00
<u>DUE FROM OTHER FUNDS</u>					
	999-1330	DUE FROM OTHER FUNDS	0.00	0.00	0.00
TOTAL DUE FROM OTHER FUNDS			0.00	0.00	0.00
<u>ACCOUNTS PAYABLE - POOLED CASH</u>					
	999-2020	ACCOUNTS PAYABLE CONTROL	0.00	0.00	0.00
TOTAL ACCOUNTS PAYABLE POOLED CASH			0.00	0.00	0.00

*** PROOF CASH BALANCES ***

(A)		(B)		(C)	
CLAIM ON CASH	3,619,104.34	CLAIM ON CASH	3,619,104.34	CASH IN BANK	3,619,604.34
CASH IN BANK	3,619,604.34	DUE TO OTHER FUNDS	3,619,604.34	DUE TO OTHER FUNDS	3,619,604.34
DIFFERENCE	500.00		500.00		0.00

*** PROOF ACCOUNTS PAYABLE BALANCES ***

(D)		(E)		(F)	
AP PENDING	0.00	AP PENDING	0.00	DUE FROM OTHER FUNDS	0.00
DUE FROM OTHER FUNDS	0.00	ACCOUNTS PAYABLE	0.00	ACCOUNTS PAYABLE	0.00
DIFFERENCE	0.00		0.00		0.00

*** END OF REPORT ***

<https://tax.iowa.gov>

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S GENERAL STORE# 2629Physical Location Address 200 EAST 1ST ST City RIVERSIDE ZIP 52327Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021Business Phone Number 3196484185**Legal Ownership Information:**Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORE, INC.Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021Phone Number 515-446-6404 Fax Number 515-965-6205 Email JESSICA.FISHER@CASEYS.COM**Retail Information:**Types of Sales: **Over-the-counter** ☒ Vending machine ☐Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ **Convenience store/gas station** ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) JULIA L. JACKOWSKI, SECRETARY FOR
CASEY'S MARKETING COMPANY

Name (please print) _____

Signature _____

Date _____

Signature

Date 05/01/2019

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- ☐ Fill in the amount paid for the permit:
- ☐ Fill in the date the permit was approved by the council or board:
- ☐ Fill in the permit number issued by the city/county: 2019-01
- ☐ Fill in the name of the city or county issuing the permit:
 - New ☐ **Renewal** ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

☐ Email: iapledge@iowaabd.com☐ Fax: 515-281-7375

Iowa Department of
REVENUE**Iowa Retail Permit Application
for Cigarette/Tobacco/Nicotine/Vapor**<https://tax.iowa.gov>**Instructions on the reverse side**For period (MM/DD/YYYY) 7/1/19 through June 30, 20

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Kum & Go #80

Physical Location Address 1178 Enterprise Drive City Riverside ZIP 52327

Mailing Address 1459 Grand Ave City Des Moines State IA ZIP 50309

Business Phone Number 319-648-2400

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP Kum & Go LC

Mailing Address 1459 Grand Ave City Des Moines State IA ZIP 50309

Phone Number 515-451-6000 Fax Number X Email Licenses@kumandgo.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐

Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐

Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Charles Campbell Name (please print) _____

Signature [Signature] Signature _____

Date 5/20/19 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: 2019-02
- Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375


**Iowa Retail Permit Application
for Cigarette/Tobacco/Nicotine/Vapor**
<https://tax.iowa.gov>
Instructions on the reverse side

 For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

 Trade Name/DBA RIVERSIDE CASINO & GOLF RESORT
 Physical Location Address 3184 HWY 22 City RIVERSIDE ZIP 52327
 Mailing Address 3184 HWY 22 City RIVERSIDE State IA ZIP 52327
 Business Phone Number 319-648-1234
Legal Ownership Information:

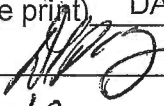
 Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐
 Name of sole proprietor, partnership, corporation, LLC, or LLP RIVERSIDE CASINO & GOLF RESORT, LLC
 Mailing Address 3184 HWY 22 City RIVERSIDE State IA ZIP 52327
 Phone Number 319-648-1234 Fax Number 319-648-5800 Email dan.franz@riversidecasinoandresort.com
Retail Information:

 Types of Sales: Over-the-counter ☒ Vending machine ☒
 Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒
 Types of Products Sold: (Check all that apply)
 Cigarettes ☒ Tobacco ☐ Alternative Nicotine Products ☐ Vapor Products ☐
Type of Establishment: (Select the option that best describes the establishment)

 Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
 Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
 Has vending machine that assembles cigarettes ☐ Other ☒ CASINO

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

 Name (please print) DAN FRANZ, GM Name (please print) _____
 Signature  Signature _____
 Date 5/23/19 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: 2019-03
- Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 7 / 1 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Riverside Travel Mart
 Physical Location Address 3070 Hwy 22 City Riverside ZIP 52327
 Mailing Address PO Box 457 City Vinton State IA ZIP 52349
 Business Phone Number 319-648 3079

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐
 Name of sole proprietor, partnership, corporation, LLC, or LLP Riverside Travel Mart
 Mailing Address PO Box 457 City Vinton State IA ZIP 52349
 Phone Number 319-472-5480 Fax Number 319-472-9939 Email meastwood@ketchenm.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
 Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☐
 Types of Products Sold: (Check all that apply)
 Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
 Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
 Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) John Ketchen Name (please print) _____
 Signature [Signature] Signature _____
 Date 5-22-19 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: 2019-04
- Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

RIVERSIDE FIRE DEPARTMENT

FIRE / RESCUE / EMS / HAZMAT



May 2019 Update

Calls for Service:

- Medicals - 12
- Structure Fire – 1
- Car Accidents – 2
- Tree Fire – 1
- Storm Damage - 1

Total calls – 17 calls for service in May

Members were again very busy this month responding to all types of calls. We had several rounds of severe weather to deal with, thankfully all of the damage and issues were minor.

Training:

Members had training on victim search and rescue, rescuing a downed firefighter and firefighter survival.

RESA

We will begin planning for our fall fundraiser soon, the members are also looking into a possible golf tournament at the casino for a fundraiser.

Other News

We will be looking to do more station improvements after July 1st, one area that will be a priority is painting of the inside. The station meeting room will be used for an open house for new City Administrator candidates. The applications for the 2 new members were dropped off and should be on the next council meeting for approval. These 2 individuals met with RFD members at our May department meeting. They both will be great additions to RFD, one of them has prior fire and EMS experience with another fire department, he also has the required certifications. The other individual is a retired carpenter and served in the military. We currently have 32 members and try to maintain 36.

Thanks

Fire Chief Smothers

Kalona officials hear plans for power line upgrades

BY JAMES JENNINGS

The News

KALONA

Later this year, a project to upgrade power transmission lines between Kalona and Riverside will begin.

Kalona City Council members heard an overview of the project at Monday's meeting.

"This will be a complete line rebuild," Cydney Lovell, a representative from ITC Midwest, said. "We'll be converting from 34.5 kilovolts to 69 kilovolts."

In Kalona, the transmission lines will run from the Alliant substation at the intersection of Highways 1 and 22, south along Highway 1, then east on A Avenue to Nutmeg Avenue. From there, the lines will run north along Nutmeg Avenue to Highway 22, where they will

then go east to Riverside.

Lovell said that the lines will replace existing transmission lines along the same route.

"We will use typical wood poles mostly," she said, adding that the poles will be slightly higher than the current poles.

Construction is set to begin in September and last through April 2020.

Lovell said that the project would start in Riverside and move west to Kalona.

"Construction will start in September, but we don't expect to be in Kalona until after the first of the year," she said.

Letters will be sent out to landowners along the transmission line route later this year.

SEE UPGRADES | PAGE 9A

UPGRADES/Continued from Page 1A

"The letters probably won't go out until the end of the year when we're closer to the start of construction," Lovell said.

Over the past year, ITC has also upgraded transmission lines along Highway 1 between Kalona and Frytown.

The projects are part of ITC's plan to upgrade transmission lines throughout the state.

Lovell said that outages have been reduced by 60 since the upgrades began.

KALONA-RIVERSIDE REBUILD

Project Details:

- ❖ Line rebuild
- ❖ Converting from 34.5kV to 69kV
- ❖ Pole size: Majority will be normal round wood poles; on the angles, they will be primarily steel. The Field Supervisor says very few (if any) Lam poles for this project through town.
- ❖ Height of poles will increase to some degree
- ❖ Landowner communication: We will send letters to all impacted land owners closer to the time of construction with a specific timeline and offer to meet with anyone individually to share details.
- ❖ We will continue to accommodate the distribution underbuild
- ❖ Approximate dates of the entire project:
January 2020 – August 2020 (original date was September 2019 – April 2020)

As ITC has rebuilt lines across Iowa, outages have decreased by 60%.



COUNCIL PACKET

Riverside/436225-21/Hold Hrg & App UR Area New/TIF Ord 1 Cons

RESOLUTION NO.

060319-03

A Resolution to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan and Project for the Northern Heights Housing Urban Renewal Area

WHEREAS, as a preliminary step to exercising the authority conferred upon Iowa cities by Chapter 403 of the Code of Iowa, the "Urban Renewal Law," a municipality must adopt a resolution finding that one or more slums, blighted or economic development areas exist in the municipality and that the development of such area or areas is necessary in the interest of the public health, safety or welfare of the residents of the municipality; and

WHEREAS, it has been proposed by the City Council of the City of Riverside, Iowa, (the "City") that the Northern Heights Housing Urban Renewal Area (the "Urban Renewal Area") be established on the property (the "Property") described in Exhibit A to this Resolution; and

WHEREAS, the proposal demonstrates that sufficient need exists to warrant finding the Urban Renewal Area to be an economic development area; and

WHEREAS, a proposed urban renewal plan (the "Plan") has been prepared for the governance of projects and initiatives to be undertaken in the Urban Renewal Area and which authorizes an initial urban renewal project to be undertaken therein consisting of providing tax increment financing support to Apex Development Group, L.L.C. in connection with the construction of public infrastructure improvements necessary for the development of a residential housing subdivision; and

WHEREAS, notice of a public hearing by the City Council on the question of establishing the Property as an urban renewal area and on the Plan and projects for the Urban Renewal Area was heretofore given in strict compliance with the provisions of Chapter 403 of the Code of Iowa, and the City Council has conducted said hearing on June 3, 2019; and

WHEREAS, the Plan was submitted to and commented on by the Planning and Zoning Commission of the City; and

WHEREAS, copies of the Plan, notice of public hearing and notice of a consultation meeting with respect to the urban renewal plan were mailed to Washington County and the Highland Community School District; the consultation meeting was held on the ____ day of _____, 2019; and responses to any comments or recommendations received following the consultation meeting were made as required by law;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Riverside, Iowa, as follows:

Section 1. An economic development area as defined in Chapter 403 of the Code of Iowa is found to exist on the Property.

COUNCIL PACKET

Riverside/436225-21/Hold Hrg & App UR Area New/TIF Ord 1 Cons

Section 2. The Property is hereby declared to be an urban renewal area, in conformance with the requirements of Chapter 403 of the Code of Iowa, and is hereby designated the Northern Heights Housing Urban Renewal Area.

Section 3. The development of the Property is necessary in the interest of the public health, safety or welfare of the residents of the City.

Section 4. It is hereby determined by this City Council as follows:

- A. The Plan conforms to the general plan of the municipality as a whole;
- B. Proposed development in the Urban Renewal Area is necessary and appropriate to facilitate the proper growth and development of the City in accordance with sound planning standards and local community objectives;
- C. It is not anticipated that families will be displaced as a result of the City's undertakings under the Plan. Should such issues arise with future projects, then the City will ensure that a feasible method exists to carry out any relocations without undue hardship to the displaced and into safe, decent, affordable and sanitary housing.

Section 5. The Plan for the Urban Renewal Area is made a part hereof and is hereby in all respects approved in the form presented to this City Council, and the proposed projects described in the Plan are hereby in all respects approved.

Section 6. All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved June 3, 2019.

Mayor

Attest:

City Clerk

COUNCIL PACKET
RESOLUTION NO. 061719-02

City Administrator Employment Agreement

This agreement, made and entered this ____ day of June, 2019 by and between the City of Riverside, Iowa, a municipal corporation (hereinafter called "Employer") and Christine Yancey (hereinafter called "Employee"), an individual who has the education, training, and experience in governmental management and who will be a member of the International City/County Management Association and who will be subject to the ICMA Code of Ethics, both of whom agree as follows:

Section 1: Term

This agreement shall be effective beginning on the date first executed and shall remain in full force and effect until terminated by the Employer or Employee as provided in Section 9, 10 & 11 of this agreement.

Section 2: Duties and Authority

Employer agrees to employ Employee as City Administrator to perform the functions and duties specified in Chapter 22 of the Riverside Code of Ordinances and the City Administrator job description, which are attached and made part of this agreement.

Section 3: Compensation

- A. Base Salary: Employer agrees to pay Employee an annual base salary of \$71,000, payable in equal installments at the same time that the other employees of the Employer are paid. The Employer may increase the annual base salary of the Employee by an amount mutually agreed upon by the Employer and the Employee, provided that the Employee has received a satisfactory performance evaluation from the Riverside City Council, as outlined in Section 12.
- B. Consideration shall be given on an annual basis to increase compensation.

Section 4: Health, Disability, and Life Insurance Benefits

- A. The Employer agrees to provide and to pay the premiums for health and dental insurance for the Employee and any dependents equal to that which is provided to all other employees of the City of Riverside as set forth in the Employee Handbook or, in the event no such plan exists, to provide coverage for the Employee and dependents.

COUNCIL PACKET
RESOLUTION NO. 061719-02

City Administrator Employment Agreement

- B.** The Employer agrees to put into force and to make required premium payments for short term and long term disability coverage for the Employee, as provided to other City employees as set forth in the Employee Handbook.
- C.** The Employer will provide a term life insurance policy for the Employee, at the Employer's expense, in the same amount that is provided to all other City employees as set forth in the Employee Handbook. The Employee may name the beneficiary as set forth in the life insurance policy.

Section 5: Vacation, Sick, and Military Leave

- A.** The Employee will be treated as an 11-year tenured employee for purposes of computation of vacation leave. Thus, she shall accrue 20 days of paid vacation in the first year of employment. The employee shall be entitled to paid sick leave and personal leave as provided to other City employees as set forth in the Employee Handbook.
- B.** The Employee is entitled to a payout of all accrued and unused vacation time, provided she provides the requisite notice to the Employer or in the event the Employee's employment is terminated by the Employer in a manner making her eligible for severance pay as set forth in Section 10 herein.

Section 6: Automobile/Cell Phone

- A.** Employee shall provide her personal vehicle for City business and travel. To compensate the employee for mileage driven on City business other than normal commuting, the Employee will be paid the federal reimbursement rate per mile.
- B.** The Employer will provide the Employee with a cell phone to use for City business.

Section 7: Retirement

The Employer and Employee shall contribute to the Iowa Public Employees' Retirement System (IPERS) in the IPERS-specified percentages of gross salary.

COUNCIL PACKET
RESOLUTION NO. 061719-02

City Administrator Employment Agreement

Section 8: General Business Expenses

- A.** Employer agrees to budget for and to pay for professional dues and subscriptions of the Employee necessary for continuation and full participation in national, regional, state, and local associations, and organization necessary and desirable for the Employee's continued professional participation, growth, and advancement, and for the good of the Employer. These include but are not limited to ICMA and IaCMA.
- B.** Employer agrees to budget for and to pay for travel and subsistence expenses of Employee for professional and official travel, meetings, and occasions to adequately continue the professional development of Employee and to pursue necessary official functions for Employer, including but not limited to the ICMA and IaCMA functions, the Iowa League of Cities, and such other national, regional, state, and local governmental groups and committees in which Employee serves as a member, subject to Council approval and an allocation of adequate funding in the City budget.
- C.** Employer agrees to budget for and to pay expenses associated with Employee's participation in the Riverside Area Community Club and other community organizations as approved in the future by the City Council.

Section 9: Termination

For purposes of this agreement, termination shall occur when:

- A.** The majority of the governing body votes to terminate the Employee at a duly authorized public meeting.
- B.** If the Employer reduces the base salary, compensation or any other financial benefit of the Employee, unless it is applied in no greater percentage than the average reduction of the other City employees, such action shall constitute a breach of this agreement and will be regarded as a termination, at the option of the Employee.
- C.** If the Employee resigns following an offer to accept resignation, whether formal or informal, by the Employer as representative of the majority of the governing body that the Employee resign, and then the Employee may declare a termination as of the date of the suggestion.
- D.** Breach of contract declared by either party with a 30-day cure period for either Employee or Employer. Written notice of a breach of contract shall be provided in accordance with provisions of Section 18.

COUNCIL PACKET
RESOLUTION NO. 061719-02

City Administrator Employment Agreement

- E.** Wrongdoing. The Employee may be terminated for conviction of a crime greater than a simple misdemeanor, unless the simple misdemeanor involves dishonesty or moral turpitude in direct relation to the employee's employment. Wrongdoing also includes violation of City personnel policy, use of drugs or alcohol while on duty, theft, public disorder, insubordination to the Mayor and/or City Council and actions that would disqualify the Employee for unemployment benefits.

Section 10: Severance

- A.** The employee will be considered eligible for the severance payment set forth below, unless the Employee's termination was for wrongdoing as defined above or if the Employee voluntarily terminates employment without providing the City with the requisite notice. No severance pay will be due, except for vacation payout as provided herein, in the event this Agreement is allowed to expire and not renewed.
- B.** Severance shall be paid to the Employee when employment is terminated as defined in Section 9.
- C.** If the Employee is terminated after one hundred eighty (180) days of employment, the Employer shall provide a minimum severance payment equal to three (3) months' salary at the current rate of pay and three (3) months' health & dental insurance premiums in accordance with the Employee's current benefits election. This severance shall be paid in a lump sum unless otherwise agreed to by the employer and the Employee. If the Employee is terminated for any reason prior to one hundred eighty (180) days of employment, no severance payment shall be due.
- D.** The Employee shall also be compensated for all unused vacation time as per City policy.

Section 11: Resignation

- A.** In the event that the Employee voluntarily resigns her position with the Employer, the Employee shall provide a minimum of sixty (60) days' notice unless the parties agree otherwise.

Section 12: Performance Evaluation

- A.** The Employee shall receive an initial performance evaluation as close as is practicable to the expiration of her first six (6) months of employment. The

COUNCIL PACKET
RESOLUTION NO. 061719-02

City Administrator Employment Agreement

Employer agrees that this evaluation shall include possible adjustment of base salary, based on its judgment of suitable Employee performance.

- B.** The Employer will thereafter annually review the performance of the Employee or as it deems necessary. Said review and evaluation shall be in accordance with specific criteria developed jointly by the Employer and Employee. Said criteria may be added to or deleted from as the Council may from time to time determine in consultation with the Employee. The process, at a minimum, shall include the opportunity for both parties to: (1) present a written evaluation; (2) meet and discuss the evaluation; and (3) present a written summary of the evaluation result. The final written evaluation will be completed and delivered to the Employee upon the Employee's request.
- C.** The Employer and Employee shall define such goals and performance objectives as they determine necessary for the proper operation of the City and in the attainment of the City's policy objectives and shall further establish a relative priority among those various goals and objectives. The Employee will reduce said goals and objectives to writing and provide to the Council. The goals and objectives generally will be obtainable within the time limitations as specified and the annual operating and capital budgets and appropriations provided.

The Employee and the City Council and Mayor will bring any perceived problems or inadequacies to the attention of the other and will exercise a good-faith effort to mutually resolve such perceived problems or inadequacies.

Section 13: Hours of Work

It is recognized that the employee must devote time outside of the normal office hours on business for the Employer, and to that end, the Employee will be allowed to take time off as the parties mutually agree and to establish an appropriate work schedule.

Section 14: Residency Requirement

Employee agrees to make a good-faith effort to establish residence within the corporate boundaries of the City of Riverside, Iowa as soon as possible, and thereafter to maintain residence within the corporate boundaries of the City of Riverside.

COUNCIL PACKET
RESOLUTION NO. 061719-02

City Administrator Employment Agreement

Section 15: Indemnification

Employer shall defend, save harmless and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as City Administrator. Employer will compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon.

Section 16: Bonding

Employer shall bear the full cost of any fidelity or other bonds required of the Employee under any law or ordinance.

Section 17: Other Terms and Conditions of Employment

- A.** The Employer, in consultation with the Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this agreement, the City Ordinances or any other law.
- B.** All provisions of the City Code and regulations and rules of the Employer relating to vacation and sick leave, retirement and pension system contributions, holidays and other fringe benefits and working conditions as they now exist or hereafter may be amended, also shall apply to Employee as they would to other employees of Employer, in addition to said benefits enumerated specifically for the benefit of Employee except as herein provided.

Section 18: Moving and Relocation Expenses

The Employee shall be reimbursed up to \$2,000 for the expenses of packing and moving Employee and personal property from Mechanicsville to City. Expenses shall include unpacking, any storage costs necessary and insurance costs. Employee shall submit appropriate documentation prior to reimbursement.

Section 19: No Reduction of Benefits

Employer shall not at any time during the term of this agreement reduce the salary, compensation or other financial benefits of Employee, except to the degree of such a reduction across-the-board for all employees of the Employer.

COUNCIL PACKET

RESOLUTION NO. 061719-02

City Administrator Employment Agreement

Section 20: Notices

Notices pursuant to this Agreement shall be given by deposit and custody of the United States Postal Service, postage pre-paid addressed as follows:

- (1) CITY: Mayor, City of Riverside, PO Box 188, Riverside, Iowa 52327
- (2) CITY ADMINISTRATOR: Christine Yancey, 639 East First Street, Mechanicsville, IA 52306

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 21: General Provisions

- A. The text herein shall constitute the entire agreement between the parties.
- B. This agreement shall be binding upon and inure to the benefit of the heirs at law and executors of the City Administrator.
- C. This agreement shall become effective upon its adoption by the City Council, with the planned employment start date of July 1, 2019, unless otherwise arranged with the Mayor.
- D. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

COUNCIL PACKET

RESOLUTION NO. 061719-02

City Administrator Employment Agreement

IN WITNESS WHEREOF, the City of Riverside, Iowa has caused this Agreement to be signed and executed in its behalf by its Mayor and duly attested by its City Clerk, and the City Administrator has signed and executed this Agreement, both in duplicate, the day and year first above written.

CITY OF RIVERSIDE, IOWA

EMPLOYEE:

CITY COUNCIL

By:

Allen Schneider, Mayor

By:

Christine Yancey

ATTEST:

By:

Becky LaRoche, City Clerk



COUNCIL PACKET

Brent Nelson
RELO Hauling and Demolition
2191 Blue Heron Ave.
Nichols, IA 52766
Phone: (319) 440-0033

May 29, 2019

Bob Yoder
PO Box 534
Kalona, IA 52247

Boat Ramp Rehabilitation Estimate:

- Job Details:
 - Site Address: Boat Ramp, Riverside, IA
 - **Material:**
 - Material: RIP-RAP approx. 204 ton = \$4,125.⁰⁰
 - Erosion Fabric: \$850.⁰⁰
 - **Trucking:**
 - Delivery of RIP-RAP: \$2,400.⁰⁰
 - Hauling of Excavated Material Options:
 - Off-Site: \$14,500.⁰⁰
 - Relocation On-Site: \$7,250.⁰⁰
 - **Machine & Labor:**
 - Excavation & Labor for land clearing
 - Grading of designated area
 - Fabric Placement
 - Placement of RIP-RAP
- *Estimate: \$11,075.⁰⁰

Above Estimate does not include the following:

- Removal and disposal of in-organic material and debris off-site.
- Temporary Erosion Control Barriers
- Cost and/or placement of soil correction including seeding cover
- Location of Utilities
- Disconnecting Utilities
- Inspection and removal of hazardous materials
- Acquisition of permits

*OSP Total
\$ 23,314.90*

Estimate valid for 14 days. Estimate prepared by: Brent Nelson
This is an estimate for the goods and services named, subject to the conditions noted below:

Payment Terms: Due upon Completion.
Acceptable method of payment Cash or Check
Additional charge of 10% past 30 days

RESOLUTION #061719-03

RESOLUTION APPROVING PAY INCREASES FOR
CITY OF RIVERSIDE CITY EMPLOYEES

Whereas, the City of Riverside City Council hereby approves pay increases for city employees effective the first day of the next pay period which is July 7, 2019.

Becky LaRoche - \$21.00 to _____

Bryan Lenz - \$20.25 to _____

Don Mullinnix - \$12.25 to _____

Jay Stuelke - \$19.00 to _____

Therefore, be it resolved the City of Riverside City Council does hereby approve the proposed pay increases for all City Employees.

It was moved by Councilperson _____, seconded by Councilperson _____, to adopt the foregoing resolution.

Roll Call: Schneider, Redlinger, Sexton, Rodgers, McGuire

Ayes:

Nays:

Absents:

Passed by the City Council of Riverside, Iowa and approved this 17th day of June, 2019.

Signed: _____ date: _____
Allen Schneider, Mayor

Attest: _____ date: _____
Becky LaRoche, City Clerk