

CITY OF RIVERSIDE COUNCIL MEETING AGENDA
RIVERSIDE CITY HALL COUNCIL CHAMBERS
60 N GREENE STREET
REGULAR MEETING
Monday, June 15, 2020 – 6:00 P.M.

NOTICE TO THE PUBLIC: This is a meeting of the City Council to conduct the regular business of the City. Every item on the agenda is an item of discussion and action if needed.

1. Call meeting to order
2. Approval of agenda
3. Consent agenda
 - a. Minutes from 6-1-2020
 - b. Expenditures for 6-15-2020
 - c. Liquor License Renewal-Riverside Casino and Golf Resort
 - d. Cigarette Permits
 - 1) Casey's #2629
 - 2) Casey's #3900
 - 3) Kum & Go
 - 4) Riverside Casino
4. Tracey Achenbach ECICOG-Codification/Housing Grant *pg 12*
5. Committee Reports
 - a. Fire Department Report *pg 14*
6. Fire Department Stipends *pg 15*
7. Request from Rusty Rogerson-Chamber of Commerce to hold Farmer's Market in Riverboat Park Tuesdays from 5-7 p.m. *pg 20*
8. James Collins-address council regarding drainage issue *pg 21*
9. 4th Street Project
 - a. Resolution #061520-01 Pay Request #2 \$172,694.33 *pg 27*
10. Updates on Safe Routes to School Project
11. Review of Vine Avenue Project *pg 31*
12. Virtual 4th of July Decorating Contest *pg 56*
13. Request for Hotel/Motel funds for Lego League project at Conservation Park *pg 58*
14. Request to use Hall Park diamonds for slow pitch league August 16th – October 25th *pg 62*
15. Resolution #061520-02 Write off uncollectable utility accounts *pg 64*
16. Resolution #061520-03 Transfer from Capital Projects to Casino *pg 65*

**CITY OF RIVERSIDE COUNCIL MEETING AGENDA
RIVERSIDE CITY HALL COUNCIL CHAMBERS
60 N GREENE STREET**

17. Resolution #061520-04 Employee Committee Recommendation for salaries for hourly employees pg 66
18. Closed session per Chapter 21.5(i) Employee review
19. Resolution #061520-05 Salary recommendation for City Administrator pg 67
20. Motion to adjourn

This meeting is open to the public. However, due to recent directive from Governor Reynolds to increase social distancing, we encourage the public to submit their comments in advance. Comments can be submitted by email to admin@cityofriversideiowa.com or by phone to 319- 648-3501. Written comments may also be left in the City Hall drop box up to the start of the meeting. Members of the public who want to attend in person may be asked to make accommodations to conform to social distancing guidelines as best we can. The meeting will be recorded and can be viewed by visiting the city web site at www.riversideiowa.gov.

COUNCIL PACKET

RIVERSIDE CITY COUNCIL MEETING: June 1, 2020

The Riverside City Council meeting opened at 6:00 pm in City Hall with Mayor Allen Schneider requesting roll call. Council members present were: Tom Sexton, Andy Rodgers, Edgar McGuire, Lois Schneider, and Jeanine Redlinger.

Motion by Sexton to approve agenda with changes. Second by Rodgers, passed 5-0.

Rodgers moved to approve the minutes of May 7th and 18th, 2020, expenditures, and liquor license for Copper Creek Ridge. Second by McGuire, passed 5-0.

Bill Stuke, PeopleService Inc. presented maintenance contract for generators.

Sexton moved to approve Planned Maintenance Agreement with Cummins Sales and Service in the amount of \$5,791.18. Second by Schneider, passed 5-0.

Council reviewed four bids for a new city maintenance truck.

McGuire moved to accept the low bid on a 2020 Dodge, from Capper Auto, Washington, for \$38,177.00, with accessories and snow plow from Midwest Frame, Iowa City in the amount of \$10,798.28. Second by Sexton, passed 5-0.

Yancey presented bids for foyer wall in City Hall lobby.

Redlinger moved to approve wall expenditures up to \$4000.00. Second by McGuire, passed 5-0.

Sexton moved to open parks, playgrounds, ball fields, dog park, volley ball court, and tennis court. City Hall and restrooms will remain closed. Second by Schneider, passed 5-0.

Scott Pottorff, MMS Consultants reported on the 4th Street, and Safe Walk to School sidewalk projects. A pre-con meeting will be set this month for sidewalk with Iowa DOT and contractors.

Late fees and disconnects on water accounts were suspended for April and May due to Covid-19. McGuire moved to return to regular late fee and disconnect schedule. Second by Sexton, passed 5-0. City will send letters to those scheduled for disconnect.

Rodgers moved to accept bid from Custom Tree Service, Riverside, for removal of three dead trees in City ROW. Second by Schneider, passed 5-0.

Mayor set June 8th as a Council work session for Downtown Business Grants.

Mayor and Rodgers presented options for council to consider in reference to the ambulance service.

Mayor asked for council input on continuing discussions with Washington County Ambulance Service. Redlinger and Schneider; yes. McGuire, Sexton, Rodgers; no.

COUNCIL PACKET

Administrator Yancey will conduct annual employee performance reviews, and share with Employee Committee.

Redlinger moved to adjourn at 8:26 pm.

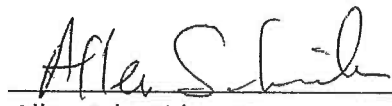
Full content of Council Meetings can be viewed on the City web site; riversideiowa.gov

Council work Session – Monday, June 8th, 2020 at 6:00p.m.

Council Meeting – Monday, June 15th, 2020 at 6:00 p.m.

ATTEST:


Becky LaRoche; City Clerk


Allen Schneider; Mayor

COUNCIL PACKET

	EXPENDITURES 06-15-20				
	COUNCIL MEETING	UNPAID BILLS:			
1	AUDITOR OF STATE	FY2019 ANNUAL EXAM	001-5-650-6498	\$ 6,802.23	
2	ELECTRIC PUMP	LS #1	610-5-815-6374	\$ 1,581.25	
3	IOWA CITY LANDFILL	40 E 2ND ST	001-5-470-6310	\$ 7.00	
4	IOWA FIRE EQUIPMENT	CITY RECHARGE	001-5-650-6310	\$ 539.70	
5	IOWA FIRE EQUIPMENT	RFVD RECHARGE	002-5-150-6356	\$ 107.03	\$ 646.73
6	IOWA SOLUTIONS	COMPUTER SUPPORT	001-5-650-6497	\$ 393.30	
7	JOHNSON CO REFUSE	APRIL GARBAGE CARTS	670-5-840-6499	\$ 7,081.50	
8	KALONA AUTO	SHOP	001-5-210-6331	\$ 27.42	
9	KALONA GRAPHICS	2500 ENVELOPES	001-5-650-6506	\$ 204.91	
10	KALONIAL LAWN CARE	WEED APPLICATION	001-5-430-6320	\$ 2,115.00	
11	KUENSTER HEATING	WATER PLANT A/C	600-5-810-6504	\$ 75.00	
12	LEAF	COPIER LEASE	001-5-650-6496	\$ 156.50	
13	MEARDON, SUPPEL	LEGAL	001-5-640-6411	\$ 2,116.50	
14	MENARDS	CITY HALL WALL	001-5-650-6510	\$ 158.04	
15	MMS CONSULTANTS	4TH STREET	301-5-750-6777	\$ 9,844.44	
16	MMS CONSULTANTS	DOLLAR GENERAL	001-5-650-6407	\$ 194.25	\$ 10,038.69
17	NEWS	PUBLICATIONS	001-5-650-6402	\$ 292.00	
18	OFFICE EXPRESS	CITY HALL	001-5-650-6506	\$ 60.00	
19	REC	SIGN	001-5-520-6510	\$ 86.51	
20	REC	LIFT STATION	610-5-815-6371	\$ 74.40	
21	REC	WW PLANT	610-5-815-6371	\$ 2,429.69	
22	REC	SHOP	001-5-210-6371	\$ 48.64	
23	REC	WATER PLANT	600-5-810-6371	\$ 1,797.20	
24	REC	TRAFIC LIGHT	001-5-230-6371	\$ 156.21	
25	REC	CASINO L/S	610-5-815-6371	\$ 173.70	\$ 4,766.35
26	RIVERSIDE GRAIN	GRASS SEED/TOWER	600-5-810-6324	\$ 59.50	
27	SANDRY FIRE SUPPLY	TESTING	002-5-150-6356	\$ 1,884.00	
28	SCHNOEBELEN INC	STREETS	001-5-210-6372	\$ 42.51	
29	VISA	PARKS	001-5-430-6323	\$ 146.92	
30	VISA	POSTAGE	001-5-650-6508	\$ 4.55	
31	VISA	USTREAM	001-5-650-6494	\$ 211.86	
32	VISA	UNIFORMS	001-5-430-6181	\$ 167.88	
33	VISA	GoToMeeting BUSINESS	001-5-650-6497	\$ 5.30	\$ 536.51
34	YOTTY	C HALL	001-5-650-6310	\$ 13.58	
35	*****	TOTAL BILLS		\$ 39,058.52	
36		PAID BILLS:			
37	IOWA DEPT OF REVENUE	IOWA WITHHOLDINGS - 2020 MAY	\$ 554.00		
38	IOWA DEPT OF REVENUE	IOWA SALES TAX - 2020 MAY	\$ 313.00		
39	IOWA DEPT OF REVENUE	IOWA WET TAX - 2020 MAY	\$ 1,111.00		
40	IPERS	CONTRIBUTIONS - 2020 MAY	\$ 2,744.44		
41	IRS	941 TAX DEPOSIT - 2020 MAY	\$ 3,741.01		
42	PAYROLL	PAYROLL - 2020 MAY	\$ 13,641.11		
43	1ST NAT'L BANK	HEALTH SAVINGS ACCOUNT	\$ 1,500.00		
44		TOTAL PAID BILLS		\$ 23,604.56	
45	*****	TOTAL EXPENDITURES		\$ 62,663.08	
46					
47	GENERAL FUND		\$ 13,950.81		
48	FIRE DEPARTMENT		\$ 1,991.03		
49	ROAD USE FUND		\$ -		
50	CASINO FUNDS		\$ -		
51	DEBT SERVICE		\$ -		
52	CAPITAL PROJECTS		\$ 9,844.44		
53	WATER FUND		\$ 1,931.70		
54	SEWER FUND		\$ 4,259.04		
55	GARBAGE		\$ 7,081.50		
56	TOTAL EXPENDITURES			\$ 39,058.52	
57	MTD TREASURERS REPORT	5/30/2020	REVENUES	EXPENSES	BALANCE
58	GENERAL FUND		\$ 21,947.02	\$ 59,196.60	\$ 465,989.23
59	FIRE DEPT FUND		\$ 250.00	\$ 23,583.97	\$ 83,086.45
60	ROAD USE TAX FUND		\$ 9,373.45	\$ 39,570.82	\$ 150,325.49
61	LOCAL OPTION SALES TAX		\$ 9,785.39	\$ -	\$ 241,811.90
62	CASINO REVENUE RUND		\$ -	\$ 705.00	\$ (201,215.31)
63	DEBT SERVICE		\$ -	\$ 221,500.00	\$ 250.00
64	CAPITAL PROJECTS FUND		\$ 34,935.00	\$ 41,088.40	\$ 904,186.66
65	COMMUNITY CENTER FUNDS		\$ 3,407.71	\$ -	\$ 908,490.23
66	WATER FUND		\$ 21,020.13	\$ 28,973.82	\$ 485,201.93
67	SEWER FUND		\$ 19,835.38	\$ 45,406.07	\$ 221,401.28
68	GARBAGE/LANDFILL FUND		\$ 6,941.55	\$ 7,167.00	\$ 8,715.87
69	STORM WATER FUND		\$ 1,530.24	\$ -	\$ 2,835.92
70	TOTAL		\$ 129,025.87	\$ 467,191.68	\$ 3,271,079.65

COUNCIL PACKET

CITY OF RIVERSIDE

POOLED CASH REPORT (FUND 999)

AS OF: MAY 31ST, 2020

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>					
001-1110	CHECKING ACCT-GENERAL FUND		503,319.79 (	37,330.56)	465,989.23
002-1110	CHECKING ACCT-FIRE DEP.		106,420.42 (	23,333.97)	83,086.45
110-1110	CHECKING ACCT-ROAD USE TAX		180,522.86 (	30,197.37)	150,325.49
121-1110	CHECKING ACCT-LOST		232,026.51	9,785.39	241,811.90
125-1110	CHECKING ACCT-TIF		0.00	0.00	0.00
145-1110	CHECKING ACCT-CASINO REVENUE	(	200,510.31)	(705.00)	(201,215.31)
200-1110	CHECKING ACCT-DEBT SERVICE		221,750.00 (	221,500.00)	250.00
301-1110	CHECKING ACCT-CAP PROJECTS		910,340.06 (	6,153.40)	904,186.66
302-1110	COMMUNITY CENTER FUNDS		905,082.52	3,407.71	908,490.23
600-1110	CHECKING ACCT-WATER		493,155.62 (	7,953.69)	485,201.93
610-1110	CHECKING ACCT-SEWER		246,971.97 (	25,570.69)	221,401.28
670-1110	CHECKING ACCT-GARBAGE		8,941.32 (	225.45)	8,715.87
680-1110	CHECKING ACCT-STORM WATER		<u>1,305.68</u>	<u>1,530.24</u>	<u>2,835.92</u>
TOTAL CLAIM ON CASH			3,609,326.44 (	338,246.79)	3,271,079.65

CASH IN BANK - POOLED CASH

999-1110	CASH IN BANK	227,284.45 (	195,880.76)	31,403.69
999-1112	PEOPLES BANK MONEY MARKET	2,086,094.90 (	161,562.03)	1,924,532.87
999-1114	HILLS BANK	135,515.22	15,788.29	151,303.51
999-1115	CB FUND	101,686.39	151.14	101,837.53
999-1116	COMMUNITY BUILDING CD #18936	295,426.88	0.00	295,426.88
999-1117	COMMUNITY BUILDING CD#18975	287,102.59	1,840.60	288,943.19
999-1118	WATER RESERVES CD#921190	255,349.35	0.00	255,349.35
999-1119	COMMUNITY BUILDING CD#19068	<u>220,866.66</u>	<u>1,415.97</u>	<u>222,282.63</u>
SUBTOTAL CASH IN BANK - POOLED CASH		3,609,326.44 (	338,246.79)	3,271,079.65

WAGES PAYABLE

999-2010	WAGES PAYABLE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
SUBTOTAL WAGES PAYABLE		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

TOTAL CASH IN BANK - POOLED CASH		3,609,326.44 (	338,246.79)	3,271,079.65
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DUE TO OTHER FUNDS - POOLED CASH

999-2100	DUE TO OTHER FUNDS	<u>3,609,326.44</u> (	<u>338,246.79)</u>	<u>3,271,079.65</u>
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TOTAL DUE TO OTHER FUNDS		3,609,326.44 (	338,246.79)	3,271,079.65
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CITY OF RIVERSIDE

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POOLED CASH REPORT (FUND 999)

AS OF: MAY 31ST, 2020

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>DUE TO POOLED CASH</u>					
101-2020		ACCOUNTS PAYABLE	0.00	0.00	0.00
102-2020		ACCOUNTS PAYABLE	0.00	0.00	0.00
110-2020		ACCOUNTS PAYABLE	0.00	0.00	0.00
121-2020		ACCOUNTS PAYABLE	0.00	0.00	0.00
125-2020		ACCOUNTS PAYABLE	0.00	0.00	0.00
145-2020		ACCOUNTS PAYABLE	0.00	0.00	0.00
100-2020		ACCOUNTS PAYABLE	0.00	0.00	0.00
101-2020		ACCOUNTS PAYABLE	0.00	0.00	0.00
102-2020		COMMUNITY CENTER FUNDS	0.00	0.00	0.00
100-2020		ACCOUNTS PAYABLE	0.00	0.00	0.00
110-2020		ACCOUNTS PAYABLE	0.00	0.00	0.00
170-2020		ACCOUNTS PAYABLE	0.00	0.00	0.00
180-2020		ACCOUNTS PAYABLE	0.00	0.00	0.00
TOTAL DUE TO POOLED CASH			0.00	0.00	0.00
<u>DUE FROM OTHER FUNDS</u>					
99-1330		DUE FROM OTHER FUNDS	0.00	0.00	0.00
TOTAL DUE FROM OTHER FUNDS			0.00	0.00	0.00
<u>ACCOUNTS PAYABLE - POOLED CASH</u>					
99-2020		ACCOUNTS PAYABLE CONTROL	0.00	0.00	0.00
TOTAL ACCOUNTS PAYABLE POOLED CASH			0.00	0.00	0.00
*** PROOF CASH BALANCES ***					
=====					
A)		(B)		(C)	
CLAIM ON CASH	3,271,079.65	CLAIM ON CASH	3,271,079.65	CASH IN BANK	3,271,079.65
CASH IN BANK	3,271,079.65	DUE TO OTHER FUNDS	3,271,079.65	DUE TO OTHER FUNDS	3,271,079.65
DIFFERENCE	0.00		0.00		0.00
*** PROOF ACCOUNTS PAYABLE BALANCES ***					
=====					
D)		(E)		(F)	
PENDING	0.00	AP PENDING	0.00	DUE FROM OTHER FUNDS	0.00
DUE FROM OTHER FUNDS	0.00	ACCOUNTS PAYABLE	0.00	ACCOUNTS PAYABLE	0.00
DIFFERENCE	0.00		0.00		0.00

*** END OF REPORT ***

MTD TREASURERS REPORT

AS OF: MAY 31ST, 2020

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
001-GENERAL FUND	503,319.79	21,947.02	59,196.60	466,070.21	0.00	80.98)	465,989.23
002-FIRE DEPARTMENT	106,420.42	250.00	23,583.97	83,086.45	0.00	0.00	83,086.45
110-ROAD USE TAX	180,522.86	9,373.45	39,570.82	150,325.49	0.00	0.00	150,325.49
121-LOCAL OPTION SALES TAX	232,026.51	9,785.39	0.00	241,811.90	0.00	0.00	241,811.90
125-TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
145-CASINO REVENUE FUND	(200,510.31)	0.00	705.00	201,215.31)	0.00	0.00	(201,215.31
200-DEBT SERVICE	221,750.00	0.00	221,500.00	250.00	0.00	0.00	250.00
301-CAPITAL PROJECTS	910,340.06	34,935.00	41,088.40	904,186.66	0.00	0.00	904,186.66
302-COMMUNITY CENTER FUNDS	905,082.52	3,407.71	0.00	908,490.23	0.00	0.00	908,490.23
600-WATER FUND	493,155.62	21,020.13	28,973.82	485,201.93	0.00	0.00	485,201.93
610-SEWER FUND	246,971.97	19,835.38	45,406.07	221,401.28	0.00	0.00	221,401.28
670-LANDFILL/GARBAGE	8,941.32	6,941.55	7,167.00	8,715.87	0.00	0.00	8,715.87
680-STORM WATER	1,305.68	1,530.24	0.00	2,835.92	0.00	0.00	2,835.92
BRAND TOTAL	3,609,326.44	129,025.87	467,191.68	3,271,160.63	0.00	80.98)	3,271,079.95

COUNCIL PACKET

*** END OF REPORT ***

COUNCIL PACKET

Becky

From: Licensing2, ABD <licensing2@iowaabd.com> on behalf of licensing@iowaabd.com
Sent: Tuesday, June 2, 2020 1:32 AM
To: becky@cityofriversideiowa.com
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

License #	License Status	Business Name
LE0001330	Submitted to Local Authority	Riverside Casino and Golf Resort (3184 Highway 22 Riverside Iowa 52327)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

COUNCIL PACKET

Iowa Department of
REVENUE**Iowa Retail Permit Application
for Cigarette/Tobacco/Nicotine/Vapor**<https://tax.iowa.gov>**Instructions on the reverse side**For period (MM/DD/YYYY) 07 / 01 / 2020 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Riverside Casino & Golf Resort
 Physical Location Address 3184 Hwy 22 City Riverside ZIP 52327
 Mailing Address 3184 Hwy 22 City Riverside State IA ZIP 52327
 Business Phone Number 319-648-1234

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐
 Name of sole proprietor, partnership, corporation, LLC, or LLP Riverside Casino & Golf Resort, LLC
 Mailing Address 3184 Hwy 22 City Riverside State IA ZIP 52327
 Phone Number 319-648-1234 Fax Number 319-648-5800 Email dan.franz@riversidecasinoandresort.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☒
 Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒
 Types of Products Sold: (Check all that apply)
 Cigarettes ☒ Tobacco ☐ Alternative Nicotine Products ☐ Vapor Products ☐

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
 Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
 Has vending machine that assembles cigarettes ☐ Other ☒ Casino

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Dan Franz, GM Name (please print) _____
 Signature [Signature] Signature _____
 Date 5/28/20 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

**Iowa Retail Permit Application for
Cigarette/Tobacco/Nicotine/Vapor**<https://tax.iowa.gov>**Instructions on the reverse side**For period (MM/DD/YYYY) 07 / 01 / 2020 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S GENERAL STORE# 3900Physical Location Address 3070 HWY 22 City RIVERSIDE ZIP 52327Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021Business Phone Number 0**Legal Ownership Information:**Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORE, INC.Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021Phone Number 515-446-6404 Fax Number 515-965-6205 Email JESSICA.FISHER@CASEYS.COM**Retail Information:**Types of Sales: **Over-the-counter** ☒ Vending machine ☐Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ **Convenience store/gas station** ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) JULIA L. JACKOWSKI, SECRETARY FOR
CASEY'S MARKETING COMPANY

Name (please print) _____

Signature _____

Date _____

Signature

Date 04/01/2020

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

- ☐ Fill in the amount paid for the permit:
- ☐ Fill in the date the permit was approved by the council or board:
- ☐ Fill in the permit number issued by the city/county:
- ☐ Fill in the name of the city or county issuing the permit:
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

☐ Email: iapledge@iowaabd.com☐ Fax: 515-281-7375



01

**Iowa Retail Permit Application for
Cigarette/Tobacco/Nicotine/Vapor**<https://tax.iowa.gov>**Instructions on the reverse side**For period (MM/DD/YYYY) 07 / 01 / 2020 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S GENERAL STORE# 2629Physical Location Address 200 EAST 1ST ST City RIVERSIDE ZIP 52327Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021Business Phone Number 3196484185**Legal Ownership Information:**Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORE, INC.Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021Phone Number 515-446-6404 Fax Number 515-965-6205 Email JESSICA.FISHER@CASEYS.COM**Retail Information:**Types of Sales: **Over-the-counter** ☒ Vending machine ☐Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ **Convenience store/gas station** ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) JULIA L. JACKOWSKI, SECRETARY FOR
CASEY'S MARKETING COMPANY

Name (please print) _____

Signature _____

Date _____

Signature

Date 04/01/2020

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- ☐ Fill in the amount paid for the permit:
- ☐ Fill in the date the permit was approved by the council or board:
- ☐ Fill in the permit number issued by the city/county:
- ☐ Fill in the name of the city or county issuing the permit:
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

☐ Email: iapledge@iowaabd.com☐ Fax: 515-281-7375


**Iowa Retail Permit Application
for Cigarette/Tobacco/Nicotine/Vapor**
<https://tax.iowa.gov>
Instructions on the reverse side

 For period (MM/DD/YYYY) 07 / 01 / 2020 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

 Trade Name/DBA Kum & Go # 0080

 Physical Location Address 1178 Enterprise Drive City Riverside ZIP 52327

 Mailing Address 1459 Grand Ave City Des Moines State IA ZIP 50309

 Business Phone Number 515-457-6249
Legal Ownership Information:

 Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐

 Name of sole proprietor, partnership, corporation, LLC, or LLP Kum & Go LC

 Mailing Address 1459 Grand Ave City Des Moines State IA ZIP 50309

 Phone Number 515-457-6249 Fax Number _____ Email licenses@Kumandgo.com
Retail Information:

 Types of Sales: Over-the-counter ☒ Vending machine ☐

 Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

 Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒
Type of Establishment: (Select the option that best describes the establishment)

 Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
 Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
 Has vending machine that assembles cigarettes ☐ Other ☐ _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

 Name (please print) Charles Campbell

Name (please print) _____

 Signature

Signature _____

 Date 4.7.2020

Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

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4627800

Three New Housing Opportunities for Cities

Upper Story Rehabilitation

Applications due July 31.

The program supports the rehabilitation of the upper story of a downtown building or buildings under a single owner into rental housing. At least 51% of renters must be low to moderate income and HOME program rental limits apply. Renters' incomes must be verified for a 5-year period. The application process may require a market study at the applicant's expense. The maximum grant amount is \$500,000 for seven units. The grant amount is based on the percentage of low to moderate income units. The project must be completed in three years.

Homebuyer Assistance

Ongoing application process. Applications processed on a first-come, first-served basis until funds are depleted. Early action is important to secure funding.

This grant allows cities to provide down payment assistance for up to five home buyers with a maximum award of \$24,999 per home. The program covers 50% of down payment assistance required by lender, up to \$3,500 in closing costs, and \$300 inspection fee and provides a five-year forgivable loan to the buyer.

Owner-Occupied Rehabilitation

Ongoing application process. IEDA will begin to review applications on July 1. Applications processed on a first-come, first-served basis until funds are depleted. Early action is important to secure funding.

This program may be used for the following eligible activities: architectural barrier removal, energy efficiency improvements or exterior improvements. A maximum of six homes per eligible activity may be identified in the application. An application may propose to conduct two activities on different homes, but removal of architectural barriers must be one of the activities proposed in the application.

Architectural Barrier Removal	Household must have member who is 60 or over or a severely disabled person and the eligible work items are those that would assist the household members to remain living in their home as they age, with some specific work items not eligible.
Energy Efficiency Improvements	Eligible work items are those that make the home more energy efficient, including new windows and doors. Materials used must meet certain criteria as outlined by IEDA, i.e. windows cannot be vinyl.
Exterior Improvements	Eligible work items include roofs, gutters, siding, fascia, soffit, foundations, outside stairways, etc. Some materials used must meet certain criteria as outlined by IEDA.

All properties must be under contract within six months of release of funds, and the work must be completed within two years. A maximum of \$24,999 per home may be allotted (\$38,500 with lead mitigation). Assisted households must be income-qualified and the properties deemed eligible prior to the application being submitted to IEDA, requiring ECICOG to charge \$3,000 per application. No local match is required; cities may determine how much they would like to contribute toward the program.

Ready to get started?

ECICOG's Housing staff is here to help! If your community is interested in applying for any of these programs, please contact us.

Tracey Achenbach
Housing & Community Development
Department Director
tracey.achenbach@ecicog.org
319-365-9941 ext. 139



700 16th St. NE Suite 301 Cedar Rapids, IA 52402 | 319-365-9941 | ecicog.org

RIVERSIDE FIRE DEPARTMENT

FIRE / RESCUE / EMS / HAZMAT



May 2020 Update

Calls for Service:

- Medicals - 16
- Structure Fires – 2
- Fire Alarms - 1
- Motor Vehicle Accident – 2
- Electrical Hazard – 1

Total calls – 22 calls for service in May

RFD responded to a mix of calls for the month some of which were challenging. The 2 structure fires were located in Kalona and Ainsworth fire districts. We have seen an increase in calls as things open back up from COVID – 19.

Training:

The monthly meeting and training for May was held, we did live fire training out at our training building. We practiced social distancing in our meeting.

RESA:

The upcoming pancake breakfast was cancelled due to COVID-19

Other News

The Chiefs attended a Washington County mutual aid meeting in Ainsworth which covered the new radio system, looks like November to be online. We discussed mutual aid response and standard operations, there was discussion on PPE for COVID -19 through Washington County EMA. There was a Johnson County Chief's meeting over zoom which Chief Smothers attended to discuss COVID PPE and mutual aid response. We have been working hard to find a solution to the long ambulance response times and I think everyone for your efforts on this, I hope a solution is in the near future.

“WE”RE STILL HERE AND READY TO RESPOND”

Thanks

Fire Chief Smothers

Riverside Fire Department Stipend Program

Fire Chief - \$4,000

Assistant Chief - \$2,000

Deputy Chief - \$2,000

EMS Coordinator - \$1,000

Captain - $\$600 \times 4 = \$2,400$

Firefighter - $\$120 \times 20 = \$2,400$

EMS - $\$120 \times 4 = \480

FF/EMS - $\$250 \times 6 = \$1,500$

Total = \$15,780

Calls - \$5 per call

Average - 225 calls per year

Average 5 members per call

Total funds for calls - \$5,625

Total Funds - \$21,405 Budget \$22,000

RFD Stipend Information

Solon Fire

- Chief - \$4,000
- 2 Assistant Chief's - \$2500 each
- 4 Captains - \$1500 each
- EMS Coordinator - \$500
- FF pay per call - \$5 per call and \$2.50hr after 1st hour

Hills Fire

- Chief - \$2400 plus \$350 for making 25% of calls
- Assistant Chief - \$350
- Captains - \$250
- Firefighters - \$100
- EMS - \$100, FF/EMS - \$200

West Branch Fire

- Chief – \$7500
- 2 Assistant Chief's – \$1500 each
- 3 Captains – \$50 per month
- 6 Truck Officers - \$50 - \$100 per month
- FF Pay per call - \$5 per call, \$10 per call 10pm – 6am

Mt. Vernon Fire

- Chief – \$12,000
- Assistant Chief – \$5000
- Captains – \$500
- Lieutenants - \$350
- Pay Per Call - \$9000 divided over calls, training, meetings

Lisbon Fire

- Chief – \$2760
- Assistant Chief - \$1680
- EMS Officer - \$1000
- \$20 per medical call, \$15 per training

Sigourney Fire

- Chief – \$2000
- Assistant Chief - \$1000

Washington Fire

- Chief – \$7940
- 1st Asst. Chief – \$1701
- 2nd Asst. Chief - \$1701
- FF Pay - \$10hr per call and some training hours

COUNCIL PACKET

City Admin

From: Chad Smothers <chadsmothers.cs@gmail.com>
Sent: Thursday, June 11, 2020 10:48 AM
To: City Admin
Subject: Re: stipends

Christine, I am fine with paying this all out once a year, I can run a report for calls from July 1st to June 30th. The stipend pay will be based on number of calls made, training hours, meeting attendance and the per call is based on the number of calls made during that period. Let me know if you need anything else.

Thanks
Chief Smothers

On Thu, Jun 11, 2020 at 9:24 AM City Admin <admin@cityofriversideiowa.com> wrote:

Hi Chad,

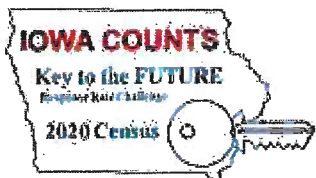
Council was going to discuss the stipends at the June 15th meeting but there are still unanswered questions. I do see that the stipends were included in the FY21 budget. What were you thinking as far as payout? For the Fire Chief through the FF/EMS, I was thinking of a one time payment in June of each year for the total amount, correct? What were you thinking on the call pay? To not have to participate in IPERS, it would need to be paid out no more than twice a year.

Christine Yancey

City Administrator
City of Riverside, Iowa

319-648-3501

admin@cityofriversideiowa.com



COUNCIL PACKET

001-5-650-6494	CITY WEBSITE EXPENSE	5,000.00	3,848.72	77%	1,151.28	2,000.00	(3,000.00)	ongoing cost
001-5-650-6495	SOFTWARE SERVICE CONTRACT	6,000.00		0%	6,000.00	6,000.00	0.00	
001-5-650-6496	COPIER LEASE & EXPENSES	6,000.00	2,185.24	36%	3,814.76	4,500.00	(1,500.00)	
001-5-650-6497	COMPUTER SUPPORT	15,000.00	6,392.31	43%	8,607.69	15,000.00	0.00	
001-5-650-6498	AUDIT EXPENSES	15,000.00	0.00	0%	15,000.00	15,000.00	0.00	
001-5-650-6499	CONTRACTED SERVICES - PROFESSIONAL	10,000.00	7,752.05	78%	2,247.95	10,000.00	0.00	
001-5-650-6506	OFFICE SUPPLIES - CITY HALL	4,000.00	2,422.44	61%	1,577.56	4,800.00	800.00	
001-5-650-6508	POSTAGE - CITY HALL	100.00	696.42	696%	(596.42)	100.00	0.00	
	TOTAL SERVICES & COMMODITIES - CITY HALL & GENERAL BUILDING	93,644.00	44,590.29	48%	50,182.71	92,561.33	(1,082.67)	
	CAPITAL OUTLAY							
001-5-650-6722	CAPITAL OUTLAY /COMM BLD LAND	0.00	0.00	0%	0.00	0.00	0.00	
	TOTAL CAPITAL OUTLAY	0.00	0.00	0%	0.00	0.00	0.00	
	TOTAL CITY HALL & GENERAL BUILDING	99,144.00	46,767.63	47%	53,505.37	98,061.33	(1,082.67)	
	TRANSFER TO OTHER FUNDS							
001-5-670-6070	TRANSFER TO OTHER FUND - GENERAL FUND	765,000.00	765,000.00	0%	0.00		(765,000.00)	
	TOTAL TRANSFERS	765,000.00	765,000.00	0%	0.00	0.00	(765,000.00)	
	001-GENERAL FUND TOTAL	1,519,434.42	1,104,752.18	73%	414,682.24	800,841.59		
	002-GENERAL FUND							
	FIRE DEPARTMENT:							
002-5-150-6310	FIRE STATION MAINTENANCE	15,000.00	319.86	2%	14,680.14	5,000.00	(10,000.00)	
002-5-150-6312	GENERATOR - FIRE STATION	1,500.00	597.24	40%	902.76	1,000.00	(500.00)	
002-5-150-6313	FIRE DEPARTMENT INS-LIABILITY INS							
002-5-150-6314	FIRE DEPARTMENT INS - PROPERTY	6,500.00	0.00	0%	6,500.00	6,955.00	455.00	7.00%
002-5-150-6315	FIRE DEPARTMENT INS-CRIME INS							
002-5-150-6316	FIRE DEPARTMENT INS - AUTO	7,640.00		0%	7,640.00	8,174.88	534.88	7.00%
002-5-150-6317	FIRE DEPARTMENT INS-OTHER							
002-5-150-6318	FIRE DEPARTMENT INS - INLAND MARINE	340.00	0.00	0%	340.00	363.80	23.80	7.00%
002-5-150-6319	FIRE DEPARTMENT INS - GENERAL LIABILITY	998.00	0.00	0%	998.00	1,067.86	69.86	7.00%
002-5-150-6320	FIRE DEPARTMENT INS - WORKER'S COMP	5,190.00	0.00	0%	5,190.00	5,190.00	0.00	
002-5-150-6322	FIRE DEPARTMENT INS - UMBRELLA	0.00	0.00	0%	0.00	0.00	0.00	
002-5-150-6330	FIRE DEPARTMENT - ELECTRIC & GAS	7,500.00	3,560.88	47%	3,939.12	7,700.00	2,000.00	
002-5-150-6332	FIRE DEPARTMENT - PHONE/INTERNET	2,000.00	1,633.65	82%	366.35	3,300.00	1,300.00	
002-5-150-6340	FIRE DEPARTMENT-STATION SUPPLIES	5,000.00				2,000.00	(3,000.00)	
002-5-150-6345	FIRE DEPARTMENT - MEMBERSHIP DUES	400.00		0%	400.00	400.00	0.00	
002-5-150-6350	FIRE DEPARTMENT - FUEL FOR TRUCKS	4,500.00	1,020.03	23%	3,479.97	3,000.00	(1,500.00)	
002-5-150-6352	FIRE DEPARTMENT - VEHICLE MAIN & REPAIR	20,000.00	8,601.24	43%	11,398.76	18,800.00	(1,200.00)	
002-5-150-6354	FIRE DEPARTMENT - TRAINING	10,000.00	1,089.85	11%	8,910.15	10,000.00	0.00	
002-5-150-6356	FIRE DEPARTMENT - TOOLS & EQUIPMENT	30,000.00	14,004.48	47%	15,995.52	30,000.00	0.00	
002-5-150-6358	FIRE DEPARTMENT - LEGAL EXPENSES	500.00	0.00	0%	500.00	500.00	0.00	
002-5-150-6370	FIRE DEPT - MISC EXPENSES	1,884.00	0.00	0%	1,884.00	1,884.00	0.00	
002-5-150-6375	FIRE DEPT - EMS EQUIPMENT	15,000.00					(15,000.00)	
002-5-150-6380	FIRE DEPT - UNIFORMS	10,000.00					(10,000.00)	
002-5-150-6391	CITY LOAN REPAYMENT							
002-5-150-6492	FIRE DEPT - VOL STIPEND							
002-5-150-6493	FIRE DEPT - CALL STIPEND							
	TOTAL FIRE DEPARTMENT	143,952.00	30,827.23	21%	83,124.77	127,335.54	(11,916.46)	
	CAPITAL OUTLAY							

COUNCIL PACKET

City Admin

From: no-reply@riversideiowa.gov
Sent: Wednesday, June 10, 2020 12:45 PM
To: admin@cityofriversideiowa.com
Subject: City of Riverside - Contact Submission



City of Riverside - Contact Form

Name: Rusty Rogerson

Phone: 319-430-0485

E-mail: gorustu@aol.com

Response Requested:

No

Question or Message:

Could you put on the marque sign Farmer's Market Every Tuesday 5pm-7pm Call 319-430-0484 to reserve your space

Iowa Geographic Map Server



Map services provided by the Iowa Geographic Map Server - Iowa State University GIS Facility

600ft

USGS, Iowa State University GIS Facility | Iowa State University GIS Facility | Iowa 1930s aerial photos from USDA collection. | Iowa State University GIS Facility, Iowa DNR | Iowa State University GIS Facility. | Iowa State University GIS Facility, USDA | Esri, NASA, NGA, USGS, FEMA | Esri Community Maps Contributors, County of Johnson, IA, Iowa DNR, BuildingFootprintUSA, Esri, HERE, Garmin, SafeGraph, INCREMENT P, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA | Esri Community Maps Contributors, County of Johnson, IA, Iowa DNR, BuildingFootprintUSA, Esri, HERE, Garmin, SafeGraph, INCREMENT P, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA | USDA, Iowa State University GIS Facility | USDA NAIP, Iowa State University GIS Facility | Iowa DNR, Iowa Geological Survey, Iowa State University GIS Facility | Iowa DNR | USDA NRCS, USGS, Iowa State University GIS Facility | Source: Esri | Esri, HERE, Garmin, IPC | County of Johnson, Esri, HERE | Esri, HERE, IPC

Iowa Geographic Map Server



Map services provided by the Iowa Geographic Map Server - Iowa State University GIS Facility

200ft

USGS, Iowa State University GIS Facility | Iowa State University GIS Facility | Iowa 1930s aerial photos from USDA collection. | Iowa State University GIS Facility, Iowa DNR | Iowa State University GIS Facility. | Iowa State University GIS Facility, USDA | Esri Community Maps Contributors, County of Johnson, IA, Iowa DNR, BuildingFootprintUSA, Esri, HERE, Garmin, SafeGraph, INCREMENT P, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA | Esri Community Maps Contributors, County of Johnson, IA, Iowa DNR, BuildingFootprintUSA, Esri, HERE, Garmin, SafeGraph, INCREMENT P, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA | USDA, Iowa State University GIS Facility | USDA NAIP, Iowa State University GIS Facility | Iowa DNR, Iowa Geological Survey, Iowa State University GIS Facility | Iowa DNR | USDA NRCS, USGS, Iowa State University GIS Facility | Source: Esri | Esri, HERE, Garmin, IPC | County of Johnson, Esri, HERE | Esri, HERE, IPC

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ROCKEFELLER LN.



KLEOPFER AVE





COUNCIL PACKET

RESOLUTION #061520-01

RESOLUTION APPROVING PAY REQUEST #2 FOR J&L
CONSTRUCTION, LLC, FOR 4th STREET
CONSTRUCTION PROJECT

Whereas, the City of Riverside City at the recommendation of the City Engineering Firm, MMS Consultants, Scott Pottorff and it is the opinion of the City Engineering Firm that the City Council accept this pay request #1 in the amount of \$172,694.33 for payment of this project.

Therefore, be it resolved the City of Riverside City Council does hereby accept the Pay Request #2 for work done on the 4TH Street project from 5/11/20 to 6/05/20 with 24.05% complete.

It was moved by Councilperson _____, seconded by Councilperson _____ to approve the foregoing resolution.

Roll Call: Schneider, Sexton, Rogers, Redlinger, McGuire

Ayes:

Nays:

Absents:

PASSED AND APPROVED by City Council of Riverside, Iowa, on this 15th day of June, 2020.

Signed: _____ Date _____

Allen Schneider, Mayor

Attest: _____ Date _____

Becky LaRoche, City Clerk

COUNCIL PACKET

CONSTRUCTION PROGRESS PAYMENT

Project Description

4th Street Improvements

PN:

2245045

Contract Date

16-Apr-20

Contractor: J&L Construction

Owner:

City of Riverside

Address: 1971 Lexington Boulevard

Address:

60 N. Greene Street

City, St., Zip: Washington, IA 52353

City, St., Zip:

Riverside, IA 52327

Phone: 319-653-3597

Phone:

319-648-3501

Fax: 319-653-2410

Fax:

Estimate #

2
x

Partial Payment
Final Payment

FOR PERIOD:

FROM: 5/11/20

TO: 6/5/20

Owner PN

Federal PN

State PN

Base Contract Price \$875,061.25

Materials on Hand \$ -

Change #

Change #

Change #

Change #

Change #

Change #

Construction Completed \$210,493.50

24.05%

Total Earned \$210,493.50

Less Retainage \$10,524.68

Less Previous Payment \$27,274.50

Total Contract \$875,061.25

Amount Due This Est \$172,694.33

Requested by:

Jay Peiffer

Title:

President

Date:

Approved by:

Title:

Date:

Recommended by:

Scott Pottorff

Title:

Project Engineer

Date:

Attested by:

Title:

Date:

MMS Consultants, Inc.

1917 South Gilbert Street, Iowa City, IA 52240

i:\proj\forms\payreqst.xls

061520-01

COUNCIL PACKET

4th Street Improvements Project

Pay Estimate No.: 2

Payable to: J&L Construction
Date: June 9, 2020
Week Ending: June 5, 2020

Item No.	Item Description	Units	Contract Quantity	Unit Price	Contract Amount	Quantity This Estimate	Amount This Estimate	To Date Quantity	To Date Amount
1	Traffic Control	LS	1	\$4,100.00	\$ 4,100.00	-	\$ -	0.50	\$ 2,050.00
2	Mobilization	LS	1	\$46,500.00	\$ 46,500.00	0.25	\$ 11,625.00	0.50	\$ 23,250.00
3	Removal of Tree	EA	22	\$650.00	\$ 14,300.00	-	\$ -	22.00	\$ 14,300.00
4	Removal of Shrub	EA	7	\$105.00	\$ 735.00	-	\$ -	7.00	\$ 735.00
5	Off Site Topsoil	CY	600	\$35.00	\$ 21,000.00	-	\$ -	-	\$ -
6	Excavation, Class 13, Waste	CY	2370	\$19.00	\$ 45,030.00	1,275.00	\$ 24,225.00	1,275.00	\$ 24,225.00
7	Below Grade Excavation (Core Out)	CY	500	\$55.00	\$ 27,500.00	-	\$ -	-	\$ -
8	Subgrade Preparation	SY	5,222	\$3.25	\$ 16,971.50	1,750.00	\$ 5,687.50	1,750.00	\$ 5,687.50
9	Subbase, Modified, 4" Thick Rock for PCC Sidewalk & PCC Driveway	SY	1,369	\$8.00	\$ 10,952.00	162.00	\$ 1,296.00	162.00	\$ 1,296.00
10	Subbase, Modified, 8" Thick Rock for PCC and HMA Paving	SY	5,222	\$9.00	\$ 46,998.00	-	\$ -	-	\$ -
11	Backfilling of Curb	LF	2,375	\$15.00	\$ 35,625.00	-	\$ -	-	\$ -
12	Granular Trench Backfill, Class A Crushed Stone, 12" Storm Sewer	LF	205	\$22.00	\$ 4,510.00	142.00	\$ 3,124.00	142.00	\$ 3,124.00
13	Granular Trench Backfill, Class A Crushed Stone, 15" Storm Sewer	LF	31	\$22.00	\$ 682.00	31.00	\$ 682.00	31.00	\$ 682.00
14	Granular Trench Backfill, Porous Backfill, 8" Storm Sewer	LF	88	\$25.00	\$ 2,200.00	-	\$ -	-	\$ -
15	Granular Trench Backfill, Porous Backfill, 12" Storm Sewer	LF	237	\$25.00	\$ 5,925.00	130.00	\$ 3,250.00	130.00	\$ 3,250.00
16	Granular Trench Backfill, Porous Backfill, 15" Storm Sewer	LF	128	\$25.00	\$ 3,200.00	128.00	\$ 3,200.00	128.00	\$ 3,200.00
17	Storm Sewer, Trenched, ADS N-12, 8" Dia.	LF	326	\$33.00	\$ 10,758.00	235.00	\$ 7,755.00	235.00	\$ 7,755.00
18	Storm Sewer, Trenched, ADS N-12, 12" Dia.	LF	250	\$36.00	\$ 9,000.00	-	\$ -	-	\$ -
19	Storm Sewer, Trenched, RCP or Polypropylene, 12" Dia.	LF	442	\$37.00	\$ 16,354.00	273.00	\$ 10,101.00	273.00	\$ 10,101.00
20	Storm Sewer, Trenched, RCP or Polypropylene, 15" Dia.	LF	199	\$40.00	\$ 7,960.00	177.00	\$ 7,080.00	177.00	\$ 7,080.00
21	Storm Sewer, Trenched, RCP or Polypropylene, 18" Dia.	LF	79	\$44.00	\$ 3,476.00	79.00	\$ 3,476.00	79.00	\$ 3,476.00
22	Removal of Culvert	EA	6	\$300.00	\$ 1,800.00	2.00	\$ 600.00	2.00	\$ 600.00
23	Flared End Section, RCP, 18"	EA	1	\$900.00	\$ 900.00	1.00	\$ 900.00	1.00	\$ 900.00
24	Longitudinal Subdrain, Type 2, 6"	LF	1,495	\$9.75	\$ 14,576.25	-	\$ -	-	\$ -
25	Subdrain Cleanout, Type A-1	EA	9	\$430.00	\$ 3,870.00	-	\$ -	-	\$ -
26	Subdrain Outlet, Connection to Structure	EA	10	\$110.00	\$ 1,100.00	-	\$ -	-	\$ -
27	Connect Existing Sump Pump Outlet or Downspout Drain to Storm Sewer or Subdrain	EA	3	\$250.00	\$ 750.00	-	\$ -	-	\$ -
28	Water Main, 6", PVC DR-18	LF	1,000	\$41.00	\$ 41,000.00	1,014.00	\$ 41,574.00	1,014.00	\$ 41,574.00
29	Water Main, Trenchless, 6", Restrained Joint PVC DR-18	LF	85	\$85.00	\$ 7,225.00	60.00	\$ 5,100.00	60.00	\$ 5,100.00
30	Install 6" x 6" Tee	EA	2	\$1,800.00	\$ 3,600.00	2.00	\$ 3,600.00	2.00	\$ 3,600.00
31	Remove Existing Valve and Tee and Install Sleeve	EA	1	\$2,000.00	\$ 2,000.00	1.00	\$ 2,000.00	1.00	\$ 2,000.00
32	Remove Existing Valve Box	EA	2	\$300.00	\$ 600.00	-	\$ -	-	\$ -
33	Connect to Exist Water Main	EA	1	\$1,800.00	\$ 1,800.00	-	\$ -	-	\$ -
34	Water Service, Main to Curb Stop, 1" PE 200 PSI	EA	8	\$800.00	\$ 6,400.00	-	\$ -	-	\$ -
35	Water Service, Main to Curb Stop on Opposite Side of Street, 1" PE 200 PSI	EA	8	\$1,600.00	\$ 13,040.00	-	\$ -	-	\$ -
36	Exploratory Excavation for Water Main	EA	1	\$1,800.00	\$ 1,800.00	-	\$ -	-	\$ -
37	Gate Valve, 6"	EA	3	\$950.00	\$ 2,850.00	3.00	\$ 2,850.00	3.00	\$ 2,850.00
38	Fire Hydrant Assembly	EA	1	\$4,050.00	\$ 4,050.00	1.00	\$ 4,050.00	1.00	\$ 4,050.00
39	Remove Existing Fire Hydrant Assembly	EA	1	\$300.00	\$ 300.00	-	\$ -	-	\$ -
40	Storm Sewer Manhole, Type SW-401, 48"	EA	1	\$4,000.00	\$ 4,000.00	-	\$ -	-	\$ -
41	Storm Intake, Type SW-509	EA	8	\$4,500.00	\$ 36,000.00	3.50	\$ 15,750.00	3.50	\$ 15,750.00
42	Storm Intake, Type SW-512, 24"	EA	7	\$1,500.00	\$ 10,500.00	3.00	\$ 4,500.00	3.00	\$ 4,500.00
43	Storm Intake, Type SW-541	EA	4	\$5,800.00	\$ 23,200.00	0.50	\$ 2,900.00	0.50	\$ 2,900.00
44	Storm Intake, Vane Drain	LF	36	\$250.00	\$ 9,000.00	-	\$ -	-	\$ -
45	Connect to Existing Storm Structure	EA	1	\$1,000.00	\$ 1,000.00	1.00	\$ 1,000.00	1.00	\$ 1,000.00
46	Removal of Storm Structure	E/PAge	1 of 2	\$350.00	\$ 350.00	-	\$ -	-	\$ -

COUNCIL PACKET

Item No.	Item Description	Units	Contract Quantity	Unit Price	Contract Amount	Quantity This Estimate	Amount This Estimate	To Date Quantity	To Date Amount
47	PCC Pavement, 7"	SY	4,420	\$43.50	\$ 192,270.00	30.00	\$ 1,305.00	30.00	\$ 1,305.00
48	Removal of Pavement	SY	128	\$11.00	\$ 1,408.00	30.00	\$ 330.00	30.00	\$ 330.00
49	HMA Pavement, 4"	SY	227	\$53.00	\$ 12,031.00	-	\$ -	-	\$ -
50	Adjust Sanitary Manhole Rim	EA	2	\$385.00	\$ 770.00	-	\$ -	-	\$ -
51	Removal of Sidewalk	SY	917	\$15.00	\$ 13,755.00	330.00	\$ 4,950.00	330.00	\$ 4,950.00
52	Removal of Paved Driveway	SY	73	\$9.00	\$ 657.00	20.00	\$ 180.00	20.00	\$ 180.00
53	PCC Sidewalk, 5"	SY	1051	\$51.50	\$ 54,126.50	162.00	\$ 8,343.00	162.00	\$ 8,343.00
54	Detectable Warnings	SF	106	\$35.00	\$ 3,710.00	10.00	\$ 350.00	10.00	\$ 350.00
55	PCC Driveway, 6" Thick	SY	316	\$51.00	\$ 16,116.00	-	\$ -	-	\$ -
56	Granular Driveway Surfacing, Class A Crushed Stone	TONS	20	\$30.00	\$ 600.00	-	\$ -	-	\$ -
57	Sod	SQ	420	\$70.00	\$ 29,400.00	-	\$ -	-	\$ -
58	SWPPP Management	LS	1	\$1,200.00	\$ 1,200.00	-	\$ -	-	\$ -
59	Silt Fence	LF	1400	\$1.50	\$ 2,100.00	-	\$ -	-	\$ -
60	Silt Fence, Clean Out Sediment	LF	1400	\$0.50	\$ 700.00	-	\$ -	-	\$ -
61	Inlet Protection Device	EA	23	\$55.00	\$ 1,265.00	-	\$ -	-	\$ -
62	Inlet Protection Device Maintenance	EA	23	\$25.00	\$ 575.00	-	\$ -	-	\$ -
63	Segmental Block Retaining Wall	SF	220	\$50.00	\$ 11,000.00	-	\$ -	-	\$ -
64	PCC Concrete Steps, Type A	SF	140	\$51.00	\$ 7,140.00	-	\$ -	-	\$ -
65	Remove and Reinstall Signs	EA	3	\$250.00	\$ 750.00	-	\$ -	-	\$ -
TOTAL CONTRACT					\$ 875,061.25		\$ 181,783.50		\$ 210,493.50

Retainage 5% \$ 10,524.68

Total Value of Completed Work Less Retainage \$ 199,968.83

Previous Payments \$ 27,274.50

Current Payment Due \$ 172,694.33

Pay Estimate #1 \$ 27,274.50

Pay Estimate #2 \$ -

Pay Estimate #3 \$ -

City Admin

From: Scott Pottorff <S.pottorff@mmsconsultants.net>
Sent: Wednesday, April 8, 2020 5:12 PM
To: 'City Admin'
Subject: RE: work on the W61 bridge

#10

This work will result in a safer foreslope of this roadway in the area of the culvert. I would say it likely isn't one of the City of Riverside's highest priorities but it will make the area around the culvert safer if a car left the roadway into the ditch. Likely there is a more pressing use of these funds for the City of Riverside but that isn't my decision to make.

The plans look fine for the work that is being proposed.



Scott Pottorff, P.E.

Project Manager

Ofc: (319) 351-8282

Direct: (319) 339-4153

Cell: (319) 631-0365

S.pottorff@mmsconsultants.net

mmsconsultants.net

\$87,000
• net in the budget FY2
• anticipated / projected
lower cost, RUT +
Casino funding

This email message is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

From: City Admin [mailto:admin@cityofriversideiowa.com]
Sent: Wednesday, April 8, 2020 4:30 PM
To: 'Scott Pottorff'
Subject: FW: work on the W61 bridge

Hi Scott,

Have you reviewed the plans from Washington County? Also, when you looked with Bryan, did it appear it needed to be done on the city side of the culvert? Just want to make sure before spending this kind of funds.

Thanks,

Chris

From: Jacob Thorius <thorius@co.washington.ia.us>
Sent: Wednesday, April 8, 2020 3:59 PM
To: 'City Admin' <admin@cityofriversideiowa.com>
Subject: RE: work on the W61 bridge

Christine-

Again, I apologize for not including you with the initial conversation with the Casino. Again, as I stated, there was some miscommunication with regards to everything and I understand you need to be involved and you will be moving forward.

Letting Date JULY 21, 2020

RCB CULVERT EXTENSION - SINGLE BOX

PROJECT NO. FM-C092(111)--55-92

WASHINGTON COUNTY

FILE: H:\PROJECTS\CULVERTS\2020 L-A-102\DESIGN\FM-C092(111)--55-92.DWG

PROJECT TRAFFIC CONTROL PLAN
THIS ROAD WILL BE CLOSED TO THROUGH TRAFFIC DURING CONSTRUCTION. LOCAL TRAFFIC TO ADJACENT PROPERTIES SHALL BE MAINTAINED AS PROVIDED FOR IN THE IOWA DOT STANDARD SPECIFICATIONS PLUS CURRENT SUPPLEMENTAL SPECIFICATIONS. STAFF SHALL BE ON SITE TO CONTROL TRAFFIC AND LAYOUTS SHALL CONFORM TO THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS (MUTCD) AS ADOPTED BY THE IOWA DOT. REFER TO SECTION 202.02 OF THE IOWA ADMINISTRATIVE CODE (IAC) CHAPTER 130, SEE INDIVIDUAL PROJECT PLANS FOR DETAIL.

PERMITS
THIS PROJECT IS COVERED BY THE IOWA DEPARTMENT OF NATURAL RESOURCES NPDES GENERAL PERMIT NO. 2. THE CONTRACTOR SHALL CARRY OUT THE TERMS AND CONDITIONS OF THE GENERAL PERMIT NO. 2 AND THE STORM WATER POLLUTION PREVENTION PLAN WHICH IS A PART OF THESE CONTRACT DOCUMENTS. REFER TO SECTION 202.02 OF THE STANDARD SPECIFICATION FOR ADDITIONAL INFORMATION.

STANDARD ROAD PLANS
STANDARD ROAD PLANS ARE LISTED ON SHEET C-01.
RCB CULVERT STANDARDS ARE LISTED ON SHEET C-01.

TABULATION OF UTILITIES
ELECTRIC: EASTERN IOWA LEP - DENNIS ANDERSON 563-732-2211
MID AMERICAN ENERGY - NATE JOHNSON 563-333-8848
(HIGH VOLTAGE TRANSMISSION LINE)
WATER: CITY OF RIVERSIDE - BECKY LAROCHE 319-546-3501
TELEPHONE/MEDIA: MEDACOM IOWA CITY - CARL NORTON 319-594-6201
WINDSTREAM - LOCATE DESK 800-288-1901



Highway Division

PLANS OF PROPOSED IMPROVEMENT ON THE

FARM-TO-MARKET SYSTEM

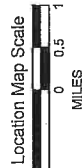
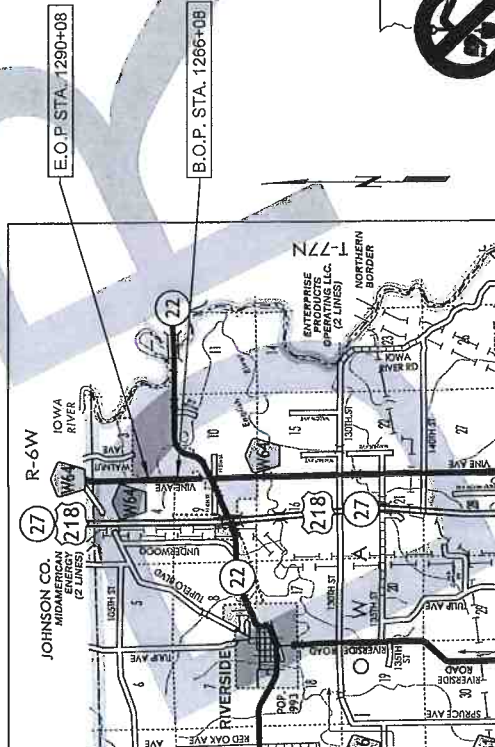
WASHINGTON COUNTY

RCB CULVERT EXTENSION - SINGLE BOX

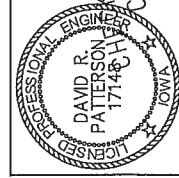
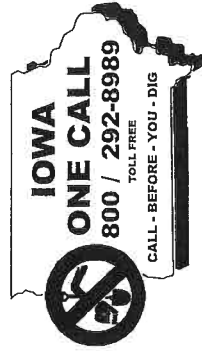
FM-C092(111)--55-92

LOCATION: ON W-64 (VINE AVE), ALONG WLINE S3 T77N R06W

REFER TO THE PROPOSAL FORM FOR THE LIST OF APPLICABLE SPECIFICATIONS.



1290 V.P.D. 2018



I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT WAS PREPARED BY ME, OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF IOWA.
DATE: 12/15/2018
DESIGNED BY: J. L. JOHNSON
CHECKED BY: J. L. JOHNSON
APPROVED BY: J. L. JOHNSON
J.L. JOHNSON, P.E., 12/15/2018, 12/15/2018, 12/15/2018

TOTAL SHEETS 24

INDEX OF SHEETS		105-3
		10-10-05
NO.	DESCRIPTION	
A.01	TITLE SHEET	
B.01	TYPICAL SECTIONS	
C.01	MASS HAUL DIAGRAM	
C.02	ESTIMATED QUANTITIES, GENERAL NOTES	
C.03-04	CULVERT NOTES	
C.05-06	TABULATIONS	
D.01-02	POLLUTION PREVENTION PLAN	
D.03	PLAN AND PROFILE	
V.01-08	STAGING PLAN	
W.01-05	CULVERT DESIGNS	
	CROSS SECTIONS	

MILEAGE SUMMARY			105-1
			09-27-94
DIV.	LOCATION	LIN. FT.	MILES
1	STA 1266+08.00 TO 1290+08.00	2,400	0.455
	TOTAL	2,400	0.455

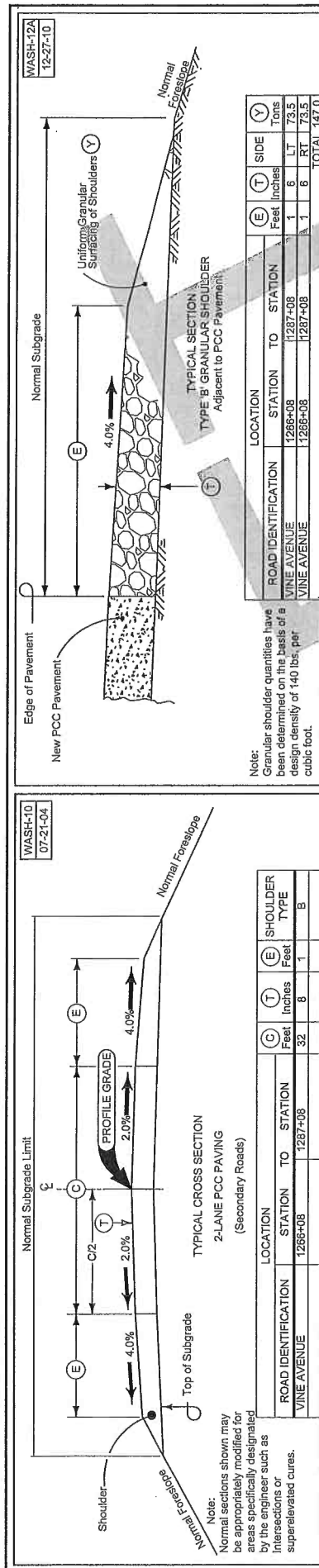
ASE MILLER
JACK SEWARD JR. (CHAIRPERSON)
RICHARD YOUNG
STAN STOOPS
ROBERT C. YODER
Approved Board of Supervisors

FM-C092(111)--55-92 SHEET NUMBER A.01 FISCAL YEAR 2020

PROJECT NUMBER

WASHINGTON COUNTY

MILES

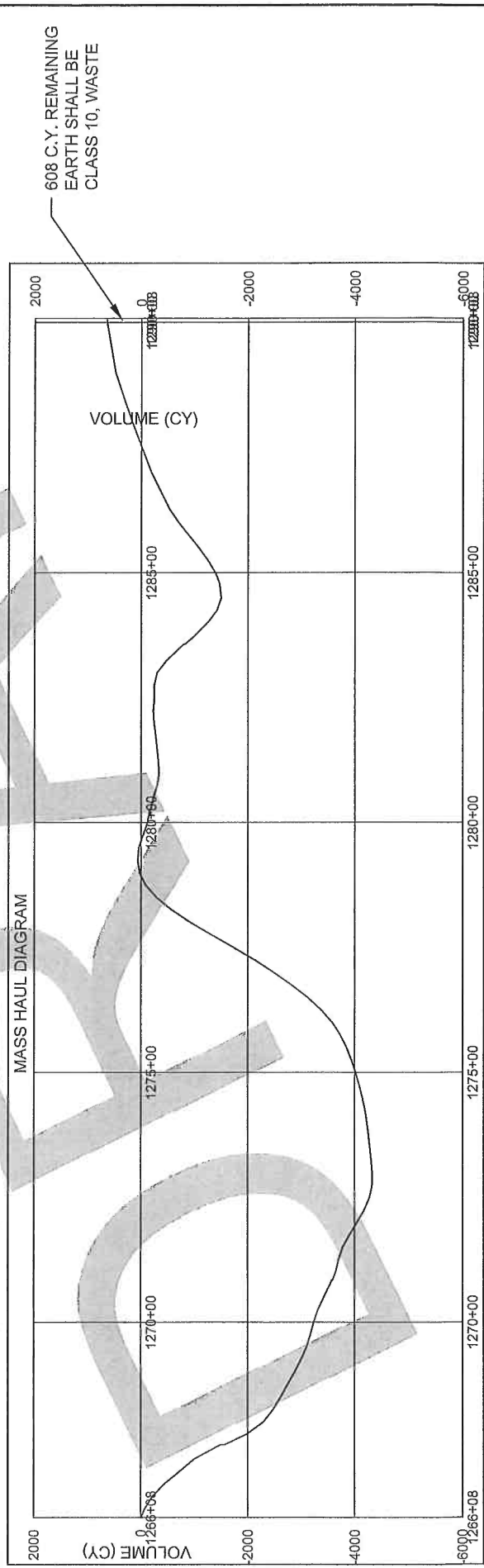


SUMMARY OF EARTHWORK QUANTITIES

EXCAVATION TYPE	RAW CUT CY	RAW FILL CY	WASTE CY	USEABLE CUT CY	SHRINKAGE FACTOR	FILL + 35% SHRINKAGE CY	PAYMENT QUANTITY CY
CLASS 10, ROADWAY*	8,020	5,375	608	7,412	35%	7,256	8,020
CULVERT AT 1267+54	16	16	16	16	35%	22	22
CULVERT AT 1280+28	16	16	16	16	35%	22	22
CULVERT AT 1283+57	16	16	16	16	35%	22	22
TOTAL	808	7,412	7,412	7,412		7,412	

* NOTE THAT 2,205 CY OF "CLASS 10, ROADWAY" RAW CUT MATERIAL NEEDS TO BE MOVED FROM THE LEFT SIDE OF THE ROADWAY TO THE RIGHT SIDE OF THE ROADWAY.

* CLASS 10 QUANTITY INCLUDES MATERIAL TO FLATTEN ALL ENTRANCES TO 8:1 CROSS SLOPES.



ESTIMATED PROJECT QUANTITIES (1 DIVISION PROJECT)

169-217
87-15-97

Item No.	Item Code	Item	unit	Total	As Built Qty.
1	2182-2710078	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	8026	
2	2182-2710018	EXCAVATION, CLASS 10, WASTE	CY	688	
3	2182-2710018	EXCAVATION, CLASS 10, WASTE	CY	688	
4	2121-7425628	GRANULAR SHOULDER, TYPE B	TON	147	
5	2213-7188480	RELOCATION OF EXISTING STRUCTURES	EACH	2	
6	2482-5745558	REMOVAL OF EXISTING STRUCTURES	EACH	2	
7	2482-5745558	REMOVAL OF EXISTING STRUCTURES	EACH	2	
8	2482-5745558	REMOVAL OF EXISTING STRUCTURES	EACH	2	
9	2482-5745558	REMOVAL OF EXISTING STRUCTURES	EACH	2	
10	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
11	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
12	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
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81	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
82	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
83	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
84	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
85	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
86	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
87	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
88	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
89	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
90	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
91	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
92	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
93	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
94	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
95	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
96	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
97	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
98	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
99	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	
100	2527-9263188	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	124	

3189-443
38-29-32

ESTIMATE REFERENCE INFORMATION

Item No.	Item Code	Description
1	2182-2710078	EXCAVATION, CLASS 10, ROADWAY AND BORROW SEE "SUMMARY OF EARTHWORK QUANTITIES" ON SHEET B-81 FOR BREAKDOWN OF EXCAVATION QUANTITIES. TYPE "A" COMPACTION WILL BE REQUIRED. NO PAYMENT FOR OVERHAUL SHALL BE MADE ON THIS PROJECT. NOTE THAT 25% OF CLASS 10, ROADWAY AND BORROW MATERIAL NEEDS TO MOVE FROM THE LEFT SIDE OF THE ROADWAY TO THE RIGHT SIDE OF THE ROADWAY WHICH WILL REQUIRE USE OF 10-25% TEMPORARY AREA CLOSURE.
2	2182-2710018	EXCAVATION, CLASS 10, WASTE SEE "SUMMARY OF EARTHWORK QUANTITIES" ON SHEET B-81 FOR BREAKDOWN OF EXCAVATION QUANTITIES. TYPE "A" COMPACTION WILL BE REQUIRED. NO PAYMENT FOR OVERHAUL SHALL BE MADE AT A LOCATION PROVIDED BY THE CONTRACTOR AND NOTED TO THE ENGINEER. NO PAYMENT FOR OVERHAUL SHALL BE MADE ON THIS PROJECT.
3	2182-4225815	TOPSOIL, STRIP, SALVAGE, AND SPREAD IN ORDER TO MEET REQUIREMENTS TOPSOIL STRIP, SALVAGE AND SPREAD SHALL BE REQUIRED ON THIS PROJECT TO MEET REQUIREMENTS TO TOPSOIL STRIP, SALVAGE AND SPREAD SHALL BE REQUIRED ON THIS PROJECT TO MEET REQUIREMENTS TO TOPSOIL STRIP, SALVAGE AND SPREAD SHALL BE REQUIRED ON THIS PROJECT TO MEET REQUIREMENTS TO TOPSOIL STRIP, SALVAGE AND SPREAD SHALL BE REQUIRED ON THIS PROJECT TO MEET REQUIREMENTS TO TOPSOIL STRIP, SALVAGE AND SPREAD SHALL BE REQUIRED ON THIS PROJECT TO MEET REQUIREMENTS TO TOPSOIL STRIP, SALVAGE AND SPREAD SHALL BE REQUIRED ON THIS PROJECT TO MEET REQUIREMENTS TO TOPSOIL STRIP, SALVAGE AND SPREAD SHALL BE REQUIRED ON THIS PROJECT TO MEET REQUIREMENTS TO TOPSOIL STRIP, SALVAGE AND SPREAD SHALL BE REQUIRED ON THIS PROJECT TO MEET REQUIREMENTS TO TOPSOIL STRIP, SALVAGE AND SPREAD SHALL BE REQUIRED ON THIS PROJECT TO MEET REQUIREMENTS TO TOPSOIL STRIP, SALVAGE AND SPREAD SHALL BE REQUIRED ON THIS PROJECT TO MEET REQUIREMENTS TO 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STANDARD ROAD PLANS				The following Standard Road Plans apply to construction work on this project.			
Number	Date	Title	Notes	Item No.	Item Code	Description	
EC-203	10-15-19	SILT FENCE		11	2537-9265138	PAVEMENT MARKINGS REMOVED SEE TAB 100-22 ON SHEET C.03 AND SEE STAGING PLAN ON D.03.	100-44-11 10-20-62
EC-204	04-21-20	Perimeter and Slope Stabilment Control Devices		12	2537-92631600	REMOVABLE, NONREFLECTIVE, PERFORMED TAPE SEE TAB 100-22 ON SHEET C.03 AND SEE STAGING PLAN ON D.03.	
EC-502	04-21-20	Seeding in Rural Areas		13	2538-8400356	TEMPORARY TRAFFIC SIGNALS SEE TAB 100-25A ON SHEET C.03.	
EC-101	10-17-17	Embankment and Rebuilding Embankments		14	2538-8405119	TRAFFIC CONTROL SEE TABULATION 100-23A AND 100-25A ON SHEET C.03 FOR TRAFFIC CONTROL PLAN AND STAGING PLAN.	
EC-105	04-21-20	Alignment Placement of Unstable Soil in Embankments		16	2601-2634100	MULCHING THE CONTRACTOR IS TO RESHAPE, FERTILIZE, SEED AND MULCH ANY AREAS DISTURBED DURING CONSTRUCTION TO THEIR ORIGINAL CONDITION. SEE TABULATION 100-23A AND 100-25A ON SHEET C.03 FOR SEEDING AND FERTILIZING REQUIREMENTS. MULCHING QUANTITY COVERS "STABILIZING CROP - SEEDING AND FERTILIZING" AND "SEEDING AND FERTILIZING (RURAL OR URBAN)".	
EC-106	04-21-20	Slopes and Ditches		17	2601-26350043	SEEDING AND FERTILIZING (RURAL) ALL SEED AND FERTILIZER FOR "SEEDING AND FERTILIZING (RURAL)" SHALL BE APPLIED WITH GROUND DRIVEN EQUIPMENT. VERIFY LOCATION WITH ENGINEER PRIOR TO SEEDING.	
EC-110	04-21-20	Line Types		18	2601-26360044	SEEDING AND FERTILIZING (URBAN) ALL SEED AND FERTILIZER FOR "SEEDING AND FERTILIZING (URBAN)" SHALL BE APPLIED WITH GROUND DRIVEN EQUIPMENT. VERIFY LOCATION WITH ENGINEER PRIOR TO SEEDING.	
EC-111	04-21-20	Work Lane Affecting Traffic (Two-Lane or Multi-Lane)		19	2601-2642100	STABILIZING CROP SEEDING AND FERTILIZING ITEM IS INCLUDED FOR DISTURBED AREAS AS DIRECTED BY THE ENGINEER AND IN ACCORDANCE WITH THE POLLUTION PREVENTION PLAN, SHEETS C.05 & C.06.	
EC-202	04-21-20	Work Within 15 ft of Traveled Way		20	2602-0000020	SILT FENCE SEE POLLUTION PREVENTION PLAN, SHEETS C.05 & C.06, AND TABULATIONS 100-17 ON SHEET C.04.	
EC-205	04-21-20	Lane Closure with Signals		21	2602-0000030	THE TABULATION INCLUDES ESTIMATED LOCATIONS FOR PLACEMENT OF "SILT FENCE" TO ADDRESS EROSION TO BE ENCOUNTERED DURING CONSTRUCTION ADJACENT TO BOTH SIDES OF THE STREAM BANK. VERIFY THE SPECIFIC LOCATIONS WITH THE ENGINEER PRIOR TO BEGINNING PLACEMENT.	
EC-206	04-21-20	Temporary Road Closure		22	2602-00000101	SILT FENCE FOR DITCH CHECKS SEE POLLUTION PREVENTION PLAN, SHEETS C.05 & C.06, AND TABULATIONS 100-18 ON SHEET C.04.	
EC-207	04-21-20	Temporary Road Closure				MAINT OF SILT FENCE/SILT FENCE-DITCH CHECKS SEE POLLUTION PREVENTION PLAN, SHEETS C.05 & C.06, AND TABULATIONS 100-18 ON SHEET C.04.	

GENERAL NOTES

SPECIFICATIONS
CONSTRUCTION: THE IOWA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR HIGHWAY AND BRIDGE CONSTRUCTION, SERIES 2015, PLUS GENERAL SUPPLEMENTAL SPECIFICATIONS; AND APPLICABLE DEVELOPMENTAL SPECIFICATIONS, AND SPECIAL PROVISIONS, SHALL APPLY TO THE CONSTRUCTION ON THIS PROJECT.

ROADWAY GRADING
THE INTENT OF GRADING PORTION OF THIS PROJECT IS TO REGRADE THE DITCHES ALONG VINE AVE. THIS INCLUDES DEEPENING DITCHES IN PLACES AND USING THAT MATERIAL TO FLATTEN FORESLOPES IN OTHER AREAS. THE PURPOSE OF ALIGNMENT, LOCATION AND SPECIFIC DIRECTIONS FOR THE WORK TO BE PERFORMED UNDER THIS CONTRACT. IRRELEVANT DATA ON THESE SHEETS IS NOT TO BE CONSIDERED A PART OF THIS CONTRACT.

IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO PROVIDE WASTE AREAS OR DISPOSAL SITES FOR EXCESS MATERIAL (EXCAVATED MATERIAL OR BROKEN CONCRETE) WHICH IS NOT DESIRABLE TO BE INCORPORATED INTO THE WORK INVOLVED IN THIS PROJECT. THESE AREAS SHALL NOT IMPACT WETLANDS OR OTHER SENSITIVE AREAS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REMOVAL OF EXCESS MATERIAL FROM THESE SITES. NO MATERIAL SHALL BE PLACED WITHIN THE RIGHT-OF-WAY, UNLESS SPECIFICALLY STATED IN THE PLANS OR AS DIRECTED BY THE ENGINEER.

CONSTRUCTION LIMITS
THE CONTRACTOR SHALL CONFINING HIS/HER WORK TO THE CONSTRUCTION LIMITS OR EASEMENTS. IF THE CONTRACTOR OBTAINS ADDITIONAL EASEMENTS FOR THE STORAGE OF EQUIPMENT AND/OR MATERIALS, THESE ARE SUBJECT TO THE AGREEMENT WITH THE ADJACENT PROPERTY OWNERS AND PROVIDED TO THE ENGINEER. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE OUTSIDE OF THE CONSTRUCTION LIMITS OR EASEMENTS RESULTING FROM HIS/HER NEGLIGENCE.

STONES
THE CONTRACTOR IS TO SALVAGE ALL TRAFFIC CONTROL DEVICES (SIGNS AND POSTS) AND STOCKPILE THEM FOR WASHINGTON COUNTY. WASHINGTON COUNTY WILL BE RESPONSIBLE FOR THE REPLACEMENT OF PERMANENT TRAFFIC CONTROL DEVICES.

TILE
THE CONTRACTOR IS TO USE DUE CAUTION WHEN WORKING OVER AND AROUND ALL TILE LINES. BREAKS IN THE TILE LINES DUE TO THE CONTRACTOR'S CARELESSNESS ARE TO BE REPLACED AT THE CONTRACTOR'S EXPENSE WITHOUT COST TO WASHINGTON COUNTY. ANY TILE LINES BROKEN OR DISTURBED BY PLAN CUTS WILL BE REPLACED AS DIRECTED BY THE ENGINEER AND AT WASHINGTON COUNTY'S EXPENSE.

REINFORCED CONCRETE BOX CULVERT NOTES

IT IS THE INTENT OF THIS DESIGN TO EXTEND FOUR EXISTING REINFORCED CONCRETE BOX CULVERTS. ONE CULVERT IS A 6'-0" X 6'-0" AND THREE ARE 2'-0" X 2'-0" CULVERTS. THE 2'-0" X 2'-0" ARE EXTENDED WITH 3'0" X 3'0" EXTENSIONS TO FACILITATE CONSTRUCTION. ALL ARE LOCATED ON VINE AVE IN WASHINGTON COUNTY, IA. FAINT LINES ON PLANS INDICATE EXISTING STRUCTURE.

UTILITY COMPANIES AND MUNICIPALITIES HAVE FACILITIES ARE SHOWN ON THE PLANS OR KNOWN TO BE WITHIN THE CONSTRUCTION LIMITS SHALL BE NOTIFIED BY THE CONTRACTOR OF THE CONSTRUCTION STARTING DATE.

THE R.C.B. CULVERT EXTENSION SECTIONS ARE DESIGNED FOR HL-93 LIVE LOAD AND EARTH FILLS OF 7 FEET. THIS DESIGN IS BASED ON LOAD AND RESISTANCE FACTOR DESIGN, ACCORDING TO THE 2010 ASHITO LRFD BRIDGE DESIGN SPECIFICATION.

WIND SPEED: 120 mph
HORIZONTAL EARTH PRESSURE: $E_{max} = 0.608 \text{ kcf Max}$, $E_{min} = 0.030 \text{ kcf}$.

THE CONTRACTOR MAY SUBMIT ALTERNATE FROST TROUGH DIMENSIONS FOR APPROVAL. ANY ADDITIONAL COSTS DUE TO CHANGE IN THE FROST TROUGH DIMENSIONS IS TO BE PAID FOR BY THE CONTRACTOR.

FLOOR OF BARREL IS TO BE FINISHED SMOOTH. SIDES OF FOOTING ARE TO BE FORMED TO INSURE CORRECT LINE AND GRADE.

THE PERMISSIBLE CONSTRUCTION JOINT AT THE TOP OF THE WALLS MAY BE LOWERED AT THE CONTRACTOR'S OPTION WITH ENGINEER'S APPROVAL.

THE VERTICAL BARS IN THE WALLS MAY BE SPLICED ABOVE THE FOOTING AT THE CONTRACTOR'S OPTION AS FOLLOWS:

BAR SIZE NUMBER	4	5	6	7	8
MINIMUM SPLICE LENGTH	21"	26"	31"	41"	54"

THIS SPLICE, IF USED WILL BE AT THE CONTRACTOR'S EXPENSE.

METAL BAR CHAIRS SPACED AT NOT OVER 3'-0" C-C. IN EITHER DIRECTION ARE TO BE USED TO SUPPORT ALL SLAB AND FLOOR STEEL AS OUTLINED IN THE STANDARD SPECIFICATIONS.

THE REINFORCEMENT SUPPLIED FOR THIS STRUCTURE SHALL BE GRADE 60. REINFORCING BAR CLEARANCES WILL BE AS FOLLOWS:

EDGE CLEARANCES: 2" TO TOP AND 1 1/2" TO NEAR TRANSV. REINF. BAR
BOTTOM OF FLOOR 3 1/2" TO NEAR TRANSV. REINF. BAR

END CLEARANCES:

VERTICAL TOP 2"
VERTICAL BOTTOM 3" OR 3 1/2" IF OVERALL HEIGHT OF THE CULVERT IS NOT TO A FULL INCH

TRANSVERSE 2"
ALL REINFORCING BARS AND BARS NOTED AS DONELS SUPPLIED FOR THIS STRUCTURE SHALL BE DEFORMED REINFORCEMENT UNLESS OTHERWISE NOTED OR SHOWN.

CLASS 20 EXCAVATION MATERIAL UNSUITABLE FOR BACKFILLING SHALL BE DISPOSED OF IN A MANNER THAT WILL LEAVE THE SITE IN A NEAT CONDITION. THE PRICE BID FOR "REMOVALS AS PER PLAN" SHALL INCLUDE THE COST FOR REMOVALS OF PORTIONS OF THE EXISTING CULVERT, AND THE SETTING OF THE DONEL REINFORCING BARS INTO EXISTING CONCRETE.

ALL DIMENSIONS AND DETAILS SHOWN ON THESE PLANS PERTINENT TO NEW CONSTRUCTION IN RELATION TO EXISTING PORTIONS OF THE STRUCTURE SHALL BE VERIFIED IN THE FIELD BY THE CONTRACTOR BEFORE STARTING CONSTRUCTION.

THE REMOVAL OF THE EXISTING CULVERT SHALL BE AT 1'-0" BEHIND THE BACK OF THE EXISTING PARAPET. REMOVALS SHALL BE ON A VERTICAL PLANE PARALLEL WITH THE BACK FACE OF THE EXISTING PARAPET, AND TO THE WIDTH OF THE FLOOR OF THE PROPOSED EXTENSION. THE WALLS SHALL BE CUT NORMAL TO THE BARREL WALLS AND AS SHOWN ON THE "PART REMOVAL PLAN". THE REMOVAL LINE SHALL BE INITIATED WITH A 2 1/2" DEEP SAW CUT ON

REINFORCED CONCRETE BOX CULVERT NOTES

THE TOP AND BOTH SIDES OF EACH WALL, AND ACROSS THE TOP OF THE FLOOR. THIS SAW CUT SHOULD CUT THRU ANY EXISTING LONGITUDINAL REINFORCING THEREBY FACILITATING A NEAT NON-SPLLED BREAK LINE. IF EXISTING TOP OF PARAPETS WILL BE WITHIN 0'-6" OF PROPOSED SURGRADE ELEVATION, THE PARAPETS SHALL BE REMOVED DOWN TO AN ELEVATION 1" ABOVE THE TOP OF THE EXISTING SLAB. ANY EXISTING PARAPET VERTICAL BARS EXPOSED DURING PARAPET REMOVAL SHALL BE CUT OFF FLUSH WITH THE PARAPET REMOVAL LINE AND PAINTED WITH TWO COATS OF ZINC RICH PAINT.

ALL REMOVALS SHALL BE CAREFULLY ACCOMPLISHED AND ANY CONCRETE DAMAGED BY THE CONTRACTOR THAT IS NOT TO BE REMOVED SHALL BE REPAIRED BY THE CONTRACTOR AT NO EXTRA COST TO THE COUNTY. REMOVALS SHALL BE IN ACCORDANCE WITH SECTION 2401 OF THE STANDARD SPECIFICATIONS. THE PROPOSED CULVERT EXTENSION SHALL ABUT AGAINST THE FRONT FACE OF THE EXISTING CULVERT AT THE REMOVAL LINE (2" BEHIND THE CURRENT REMOVAL LINE). THE REMOVAL LINE SHALL BE AT 1'-0" BEHIND THE BACK OF THE EXISTING PARAPET. REMOVALS SHALL BE ON A VERTICAL PLANE PARALLEL WITH THE BACK FACE OF THE EXISTING PARAPET, AND TO THE WIDTH OF THE FLOOR OF THE PROPOSED EXTENSION. THE WALLS SHALL BE CUT NORMAL TO THE BARREL WALLS AND AS SHOWN ON THE "PART REMOVAL PLAN". THE REMOVAL LINE SHALL BE INITIATED WITH A 2 1/2" DEEP SAW CUT ON

SHALL BE LIMITED TO A MAXIMUM OF 30 DEGREES FROM VERTICAL.

DESIGN: ASHITO LRFD 5th Ed, SERIES OF 2010.

CONSTRUCTION: DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR HIGHWAY AND BRIDGE CONSTRUCTION, SERIES 2015, PLUS APPLICABLE GENERAL SUPPLEMENTAL SPECIFICATIONS, DEVELOPMENTAL SPECIFICATIONS, SUPPLEMENTAL SPECIFICATIONS AND SPECIAL PROVISIONS SHALL APPLY TO CONSTRUCTION WORK ON THIS PROJECT.

DESIGN STRESSES

DESIGN STRESSES FOR THE FOLLOWING MATERIALS ARE IN ACCORDANCE WITH THE ASHITO LRFD BRIDGE DESIGN SPECIFICATIONS, 5th Ed, SERIES OF 2010.
REINFORCING STEEL IN ACCORDANCE WITH ASHITO LRFD SECTION 5, GRADE 60. CONCRETE IN ACCORDANCE WITH ASHITO LRFD SECTION 5, $f'c = 4.0 \text{ ksi}$.

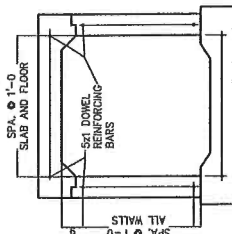
SINCE THE PROJECT WILL MAKE USE OF SINGLE LANE CLOSURES, THE CONTRACTOR MAY FEEL TEMPORARY SHORING (SHEET PILE OR OTHER) IS NECESSARY TO ENSURE THE SAFETY OF ITS WORKERS. HOWEVER, IF FOR ANY REASON SUCH SHORING IS DEEMED NECESSARY, THE CULVERT CONTRACTOR SHALL SUBMIT THE SHORING PLAN TO THE ENGINEER FOR APPROVAL. USE OF SHORING, IF REQUIRED, WILL BE CONSIDERED INCIDENTAL TO CONSTRUCTION AND NO ADDITIONAL COST WILL BE INCURRED. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REMOVAL OF SHORING AND FOR THE REPAIR OF ANY DAMAGE TO THE HIGHWAY DIMENSIONS SHOWN ON THE PLANS ARE BASED ON NOMINAL DIMENSIONS UNLESS STATED OTHERWISE. IN ADDITION, THE BEVEL USED ON THE KEYWAY SHALL BE LIMITED TO A MAXIMUM OF 30 DEGREES FROM VERTICAL.

THESE CULVERT PLANS LABEL ALL REINFORCING STEEL WITH ENGLISH NOTATION (S41 IS 5/8" INCH DIAMETER BAR). ENGLISH REINFORCING STEEL RECEIVED FROM THE SUPPLIER SHALL BE VERIFIED TO BE THE SAME AS NOTED ON THE PLANS. THE "BAR DESIGNATION" IS THE STAMPED IMPRESSION ON THE REINFORCING BARS, AND IS EQUIVALENT TO THE BAR DIAMETER IN MILLIMETERS.

ENGLISH SIZE	3	4	5	6	7	8	9	10	11
BAR DESIGNATION	#18	#13	#16	#19	#22	#25	#29	#32	#36

ANY DIMENSIONAL TRANSITION REQUIRED BETWEEN EXISTING STRUCTURE AND THE EXTENSION SHALL BE MADE IN THE FIRST 2 FEET OF NEW WORK.

WHEN DE-WATERING PRESENTS A PROBLEM FOR PLACING THE CURTAIN WALLS AS DETAILED, ALTERNATE METHODS SUCH AS STEEL SHEET PILE AND PRECAST CONCRETE WALLS MAY BE APPROVED BUT AT NO ADDITIONAL COST. THE CONTRACTOR IS TO SUBMIT TO THE ENGINEER FOR APPROVAL COMPLETE DRAWINGS OF THE PROPOSED CURTAIN WALL ALTERNATE BEFORE BEGINNING CONSTRUCTION.



SECTION NEAR EXTENSION
(SHOWING SPACING OF 5/8" DONEL REINFORCING BARS)

168-23A 08-01-08	TRAFFIC CONTROL PLAN MAINTAIN AT LEAST ONE LANE OF TRAFFIC OPEN AT ALL TIMES UTILIZING THE STANDARD ROAD PLANS LISTED IN TAB 105-4 ON SHEET C-81. SEE STAGING NOTES FOR ADDITIONAL DETAILS.
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1289-266A 06-03-006	STAGING NOTES
STAGE 1: TRAFFIC CONTROL: CONSTRUCTION:	MAINTAIN ONE LANE TRAFFIC UTILIZING TEMPORARY TRAFFIC SIGNALS AND STANDARD ROAD PLANS LISTED IN TAB 105-4 ON SHEET C. 01. CONSTRUCT BOX CULVERT EXTENSIONS AT 1267+54 AND 1270+84 ON LT. (WEST) SIDE OF ROADWAY. MIRROR LANE CLOSURE TRAFFIC CONTROL. CONSTRUCT BOX CULVERT EXTENSIONS AT 1267+54 AND 1270+84 ON RT. (EAST) SIDE OF ROADWAY.
STAGE 2: TRAFFIC CONTROL: CONSTRUCTION:	MAINTAIN ONE LANE TRAFFIC UTILIZING TEMPORARY TRAFFIC SIGNALS AND STANDARD ROAD PLANS LISTED IN TAB 105-4 ON SHEET C. 01. CONSTRUCT BOX CULVERT EXTENSIONS AT 1280+26 AND 1283+57 ON LT. (WEST) SIDE OF ROADWAY. MIRROR LANE CLOSURE TRAFFIC CONTROL. CONSTRUCT BOX CULVERT EXTENSIONS AT 1280+26 AND 1283+57 ON RT. (EAST) SIDE OF ROADWAY.
STAGE 3: TRAFFIC CONTROL: CONSTRUCTION:	UTILIZE THE STANDARD ROAD PLANS IN TABS 105-4 ON SHEET C. 02. MAINTAIN ONE LANE TRAFFIC UTILIZING TEMPORARY TRAFFIC SIGNALS AND STANDARD ROAD PLANS LISTED IN TAB 105-4 ON SHEET C. 01. COMPLETE REBARING, GRADING AND PATCH SHEETING WORK. UTILIZE TC-251 AS NEEDED FOR TEMPORARY ROAD CLOSURES. CONSTRUCT BOX CULVERT EXTENSIONS AT 1284+26 AND 1287+57 ON LT. (WEST) SIDE OF ROADWAY. CONSTRUCT BOX CULVERT EXTENSIONS AT 1284+26 AND 1287+57 ON RT. (EAST) SIDE OF ROADWAY.

[illegible]

ACCESS POINTS AND SAFETY RAMPS																		
Refer to Cross-Sections																		
Length of Unclassified Pipe Calculated Is based on using Corrugated Metal Pipe.																		
(1) Refer to MI-220																		
(2) Refer to EN-501																		
(3) Refer to EN-501 or EN-502																		
(4) Pre-determined for access point w/c constructed with this project.																		
Station	Side	Type	Length of Opening (1)		H	SR	H	Pipe Culvert (2)				Aprons		Driveway Surface Area		Driveway Surfacing Material	Remarks	
			Case	Dropped Curb				3"	W	PR	SK	Pipe Length	Lt.	Rt.	HWA			PCC
			1 or 2	LF	LF	FT	FT	FT	FT	FT	IN	LF	LF					
1270+10	RT	A																UAC - FIELD ENTRANCE
1276+10	RT	A																UAC - FIELD ENTRANCE
1281+95	LT	A																UAC - FIELD ENTRANCE
1281+75	RT	A																UAC - PAVED HOUSE DRIVE
1281+75	RT	A																UAC - PAVED HOUSE DRIVE
1286+40	RT	A																UAC - PAVED HOUSE DRIVE
1289+40	RT	A																UAC - GRAVEL HOUSE DRIVE
1289+45	RT	A																UAC - GRAVEL HOUSE DRIVE

No.	Location Station	Type	Remarks
		One Lane Traffic Road	Intersection
1	1.655+59.00	X	STAGE 1
2	1.778+50.00	X	STAGE 1
3	1.778+50.00	X	STAGE 2
4	1.885+76.00	X	STAGE 2

FILE:	H:\PROJECTS\CULVERTS\2020 L-A-102\DESIGN\FH-C092 (111) --55-92.DWG	WASHINGTON	COUNTY	PROJECT NUMBER	FM-C092 (111) --55-92	SHEET NUMBER	C.03	FISCAL YEAR	2020
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110-121
04-16-19

POLLUTION PREVENTION PLAN

This project is regulated by the requirements of the Iowa Department of Natural Resources (DNR) National Pollutant Discharge Elimination System (NPDES) General Permit No. 2, or an Iowa Department of Natural Resources (DNR) National Pollutant Discharge Elimination System (NPDES) Individual Storm Water permit. The Contractor shall carry out the terms and conditions of this permit and the Pollution Prevention Plan (PPP).

This Base PPP includes information on Roles and Responsibilities, Project Site Description, Controls, Maintenance Procedures, Inspection Requirements, Non-Storm Water Controls, Potential Sources of Off Right-of-Way Pollution, and Definitions. This plan references other documents rather than repeating the information contained in the documents. A copy of this Base Pollution Prevention Plan, amended as needed per plan revisions or by contract modification, will be readily available for review.

All contractors shall conduct their operations in a manner that controls pollutants, minimizes erosion, and prevents sediments from entering waters of the state and leaving the highway right-of-way. The prime contractor shall be responsible for compliance and implementation of the PPP for their entire contract. This responsibility shall be further shared with subcontractors whose work is a source of potential pollution as defined in this PPP.

I. ROLES AND RESPONSIBILITIES

- A. Designer:
 1. Prepares Base PPP included in the project plan.
 2. Provides information on Roles and Responsibilities to the DNR.
 3. Is Signature authority on the Base PPP.
- B. Contractor:
 1. Signs a co-permittee certification statement adhering to the requirements of the NPDES permit and this PPP. All co-permittees are legally required under the Clean Water Act and the Iowa Administrative Code to ensure compliance with the terms and conditions of the permit.
 2. Designates a Water Pollution Control Manager (WPCM), who has the duties and responsibilities as defined in Section 2602 of the Standard Specifications.
 3. Submits an Erosion Control Implementation Plan (ECIP) and ECIP updates according to Section 2602 of the Standard Specifications.
 4. Installs and maintains appropriate controls. This work may be subcontracted.
 5. Supervises and implements good housekeeping practices.
 6. Conducts joint required inspections of the site with inspection staff. When Contractor is not mobilized on site, Contractor may delegate this responsibility to a trained or certified subcontractor. Contracting Authority also may waive joint inspection requirement during winter shutdown. In both circumstances, WPCM (or trained or certified delegate from Contractor) is still responsible to review and sign inspection report.
- C. Subcontractors:
 1. Sign a co-permittee certification statement adhering to the requirements of the NPDES permit and this PPP if responsible for sediment or erosion controls or involved in land disturbing activities. All co-permittees are legally required under the Clean Water Act and the Iowa Administrative Code to ensure compliance with the terms and conditions of this permit.
 2. RCE/Project Engineer:
 1. Is Project Storm Water Manager.
 2. Takes actions necessary to ensure compliance with storm water requirements including, where appropriate, issuing stop work orders, and directing additional inspections at construction project sites that are experiencing problems with achieving permit requirements.
 3. Orders the taking of measures to cease, correct, prevent, or minimize the consequences of non-compliance with the storm water requirements of the Applicable Permit.
 4. Supervises all work necessary to meet storm water requirements at the Project, including work performed by contractors and subcontractors.
 5. Requires employees, contractors, and subcontractors to take appropriate responsive action to comply with storm water requirements including requiring any such person to cease or correct a violation of storm water requirements, and to order or recommend such other actions as necessary to meet storm water requirements.
 6. Is familiar with the Project PPP and storm water site map.
 7. Is the point of contact for the Project for regulatory officials, inspectors, contractors, and subcontractors regarding storm water requirements.
 8. Is the signature authority on Notice of Discontinuation.
 - Inspector:
 1. Updates PPP whenever there is a change in design, construction, operation, or maintenance which has a significant effect on the discharge of pollutants from the project.
 2. Maintains an up-to-date record that identifies contractors and subcontractors as co-permittees.
 3. Conducts joint required inspections of the site with the contractor/subcontractor.
 4. Completes an inspection report after each inspection.
 5. Is signature authority on storm water inspection reports.

II. PROJECT SITE DESCRIPTION

- A. This Pollution Prevention Plan (PPP) is for the construction of FOUR BOX CULVERT EXTENSIONS AND ASSOCIATED DITCH GRADING.
- B. This PPP covers approximately 5.4 acres with an estimated 5.4 acres being disturbed. The portion of the PPP covered by this contract has 5.4 acres disturbed.
- C. The PPP is located in an area of 1 soil association (OTLEY-LA006A).
- D. The estimated weighted average runoff coefficient number for this PPP after completion will be 0.2.
- E. Storm Water Site Map - Multiple sources of information comprise the base storm water site map including:
 1. Drainage Patterns - Plan and Profile sheets and Situation plans.
 2. Proposed Slopes - Cross Sections.
 3. Areas of Soil Disturbance - Construction limits shown on Plan and Profile sheets.
 4. Locations of Non-structural Controls - Tabulations in C sheets.
 5. Locations of Stabilization Practices - Project Location Map and Plan and Profile sheets.
 6. Locations of Non-structural Controls - Tabulations in C sheets.
 7. Surface Waters (including wetlands) - Project Location Map and Plan and Profile sheets.
 8. Locations where Storm Water is Discharged - Plan and Profile sheets.
- F. The contractor shall maintain records of all progress payments (fieldbook entries) of completed erosion control measures. Also, due to project phasing, erosion and sediment controls shown on project plans may not be installed until needed, based on site conditions. For example, silt fence ditch checks will typically not be installed until the ditch has been installed. Installed locations may also be modified from tabulation locations by field staff. Installed locations will be

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POLLUTION PREVENTION PLAN

documented by fieldbook entries.

F. Runoff from this work will flow into a TRIBUTARY OF THE ENGLISH RIVER.

III. CONTROLS

- A. The Contractor's ECP specified in Article 2602.03 of the Standard Specifications for accomplishment of storm water controls should clearly describe the intended sequence of major activities, and for each activity define the control measure and the timing during the construction process that the measure will be implemented.
- B. Preserve vegetation in areas not needed for construction.
- C. Sections 2602 and 2603 of the Standard Specifications define requirements to implement erosion and sediment control measures. Erosion and sediment control measures shall be installed and maintained in accordance with the requirements of the Standard Specifications and the fieldbook entries or by contract modification. Additional erosion and sediment control items may be required as determined by the Inspector and/or contractor during storm water monitoring inspections. If the work involved is not applicable to any contract items, the work will be paid for according to Article 1109.03 paragraph B of the Standard Specifications.

1. EROSION AND SEDIMENT CONTROLS

- A. STABILIZATION AND SEDIMENTATION CONTROLS
 - 1) Site plans will ensure that existing vegetation or natural buffers are preserved where attainable and disturbed portions of the site will be stabilized.
 - 2) Initialize stabilization of disturbed areas immediately after clearing, grading, excavating, or other earth disturbing activities have been completed.
 - 3) Temporary seeding on any portion of the site and will not resume for a period exceeding 14 calendar days.
 - 4) Permanent and/or temporary stabilization seeding and mulching shall be completed as specified in the Standard Specifications.
 - 5) Permanent and temporary stabilization practices to be used for this project are located in the Estimated Project Quantities (100-0A) and the Standard Specifications.
 - 6) Plans Tabulation (105-4) in the C sheets.
- B. PRESERVATION OF EXISTING VEGETATION WITHIN RIGHT-OF-WAY OR EASEMENTS WILL ACT AS VEGETATIVE BUFFER STRIPS.
- C. PRESERVATION OF TOPSOIL: Bid items to be used for this project are located in the Estimated Project Quantities (100-0A), and the Standard Specifications. Information on (C) on T sheets or is referenced in Section 210 of Standard Specifications.

- D. STRUCTURAL PRACTICES
 - 1) Structural practices will be implemented to divert flows from exposed soils and detain or otherwise limit runoff and the discharge of pollutants from exposed areas of the site. Additionally, structural practices may include: silt basins that provide 3600 cubic feet of storage per acre drained on the site, additional sediment controls, outlet structures that without water discharge will not discharge sediment, and other structural practices as specified in the Standard Specifications.
 - 2) Structural practices to be used for this project are located in the Estimated Project Quantities (100-0A, 100-1A, or 100-1C) and the Standard Specifications (100-4A) located in the C sheets, as well as all other item specific tabulations. Typical drawings detailing construction of the devices to be used on this project can be found in the B sheets or are referenced in the Standard Road Plans Tabulation (105-4) located in the C sheets.

- E. MEASURES SHALL BE INSTALLED DURING THE CONSTRUCTION PROCESS TO CONTROL POLLUTANTS IN STORM WATER DISCHARGES THAT WILL OCCUR AFTER CONSTRUCTION OPERATIONS HAVE BEEN COMPLETED. This may include velocity dissipation devices at discharge locations and along length of outfall channel as necessary to provide a non-erosion velocity flow from structure to water course. If included with this project, these items are located in the Estimated Project Quantities (100-0A, 100-1A, or 100-1C) and the Standard Specifications. Information on (C) on T sheets or is referenced in Section 210 of Standard Specifications. Typical drawings detailing construction of the practices to be used on this project are referenced in the Standard Road Plans Tabulation (105-4) in the C sheets. The installation of these devices may be subject to Section 484 of the Clean Water Act.

- F. OTHER CONTROLS
 - 1) Disposal of unused construction materials and construction material wastes shall comply with applicable state and local laws, rules and regulations, the more restrictive applicable laws, rules or regulations shall apply.
 - 2) Vehicle Entrances and Exits - Construct and maintain entrances and exits to prevent tracking of sediments onto roadways.
 - 3) Material Delivery, Storage and Use - Implement practices to prevent discharge of construction materials during delivery, storage, and use.
 - 4) Stockpile Management - Install controls to reduce or eliminate pollution of storm water from stockpiles of soil and paving.
 - 5) Waste Disposal - Do not discharge any materials, including building materials, into waters of the state, except as authorized by a Section 404 permit.
 - 6) Spill Prevention and Control - Implement chemical spill and leak prevention and response procedures to contain and clean up any spills or leaks of hazardous materials. Waste shall not be discharged to a surface water and is not allowed to adversely affect a water of the state. Designate temporary concrete washout facilities for rinsing out concrete trucks.
 - 7) Provide directions to truck drivers where designated washout facilities are located. Designated washout areas should be located at least 90 feet away from storm drains, streams or other water bodies. Care should be taken to ensure these facilities are not used for anything other than the intended purpose.
 - 8) Concrete Grooving/Grinding Slurry - Do not discharge slurry to a waterbody or storm drain. Slurry may be applied on foreflores or removed from the project.
 - 9) Foreflores and Equipment Storage and Maintenance Areas - Perform on site fueling and maintenance in accordance with all environmental laws such as proper storage of on-site fuels and proper disposal of used engine oil or other fluids on site. Employing proper procedures and good housekeeping practices to prevent spills and leaks of fuels and oils. Washout areas should be installed in adjacent basin or alternative control that provides equivalent or better treatment prior to discharge.
 - 10) Litter Management - Ensure employees properly dispose of litter. Minimize exposure of trash if exposure to precipitation or storm water would result in a discharge of pollutants.
 - 11) Dewatering - Properly treat water to remove suspended sediment before it re-enters a waterbody or discharges off-site. Measures are also to be taken to prevent scour erosion at dewatering discharge point.

- G. MAINTENANCE PROCEDURES
 1. The Contractor is required to maintain all temporary erosion and sediment control measures in proper working order, including cleaning, repairing, or replacing them throughout the contract period. This shall begin when the features have lost 98% of their capacity.

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04-16-19**POLLUTION PREVENTION PLAN****V. INSPECTION REQUIREMENTS**

- A. Inspections shall be made jointly by the Contractor and the Contracting Authority at least once every seven calendar days. Storm water monitoring inspections will include:
1. Summary of the scope of the inspection.
 2. Name and qualifications of the personnel making the inspection.
 3. Review of erosion and sediment control measures within disturbed areas for the effectiveness in preventing impacts to receiving waters.
 4. Observations related to the implementation of the PPP.
 5. Identification of deficiencies and corrective actions required to maintain or modify erosion and sediment control measures.
 6. Include storm water monitoring inspection reports in the Amended PPP. Incorporate any additional erosion and sediment control measures determined as a result of the inspection. Immediately begin corrective actions on all deficiencies found within 3 calendar days of the inspection and complete within 7 calendar days following the inspection. If it is determined that making the corrections less than 72 hours after the inspection is impracticable, it should be documented why it is impracticable and indicate an estimated date by which the corrections will be made.

VI. NON-STORM WATER DISCHARGES

This includes subsurface drains (i.e. longitudinal and standard subdrains) and slope drains. The velocity of the discharge from these features may be controlled by the use of headwalls or blocks, Class A stone, erosion stone or other appropriate materials. PPPs also include uncontaminated groundwater from dewatering operations, which will be controlled as discussed in Section III of the PPP.

VII. POTENTIAL SOURCES OF OFF RIGHT-OF-WAY (ROW) POLLUTION

Materials, equipment, and other forms of pollution may be transported onto Highway right-of-way (ROW) as a result of a storm event. Contaminants may be introduced outside Highway ROW are beyond the control of this PPP. Pollution within Highway ROW will be conveyed and controlled per this PPP.

VIII. DEFINITIONS

- A. Base PPP - Initial Pollution Prevention Plan.
- B. Fieldbook entries made by the Inspector.
- C. IDR - Inspector's Daily Report - this contains the Inspector's daily diary and bid item postings.
- D. Controls - Methods, practices, or measures to minimize or prevent erosion, control sedimentation, control storm water, or minimize contaminants from other types of waste or materials. Also called Best Management Practices (BMPs).
- E. Signature Authority - Representative authorized to sign various storm water documents.

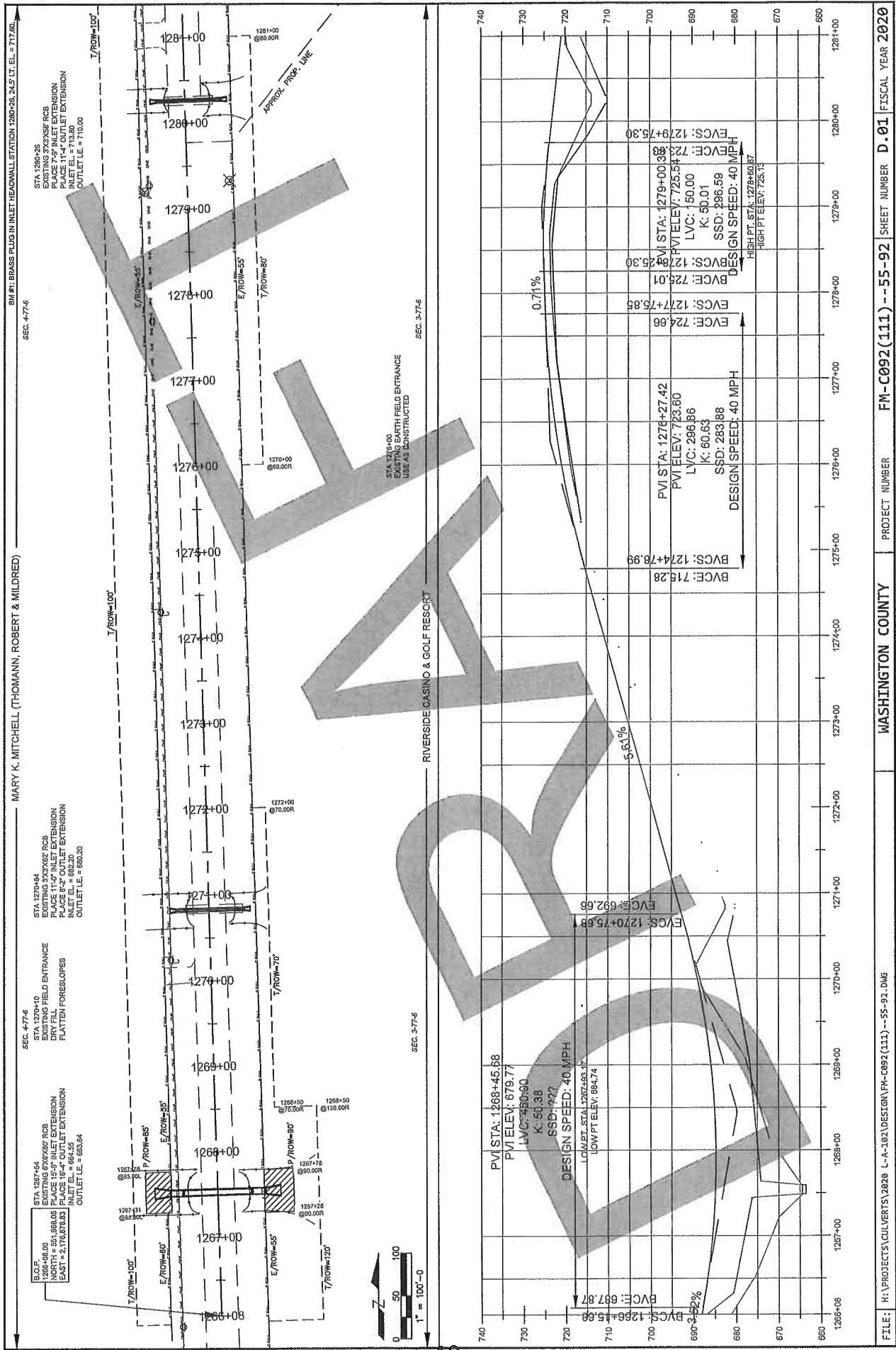
CERTIFICATION STATEMENT

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry and the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

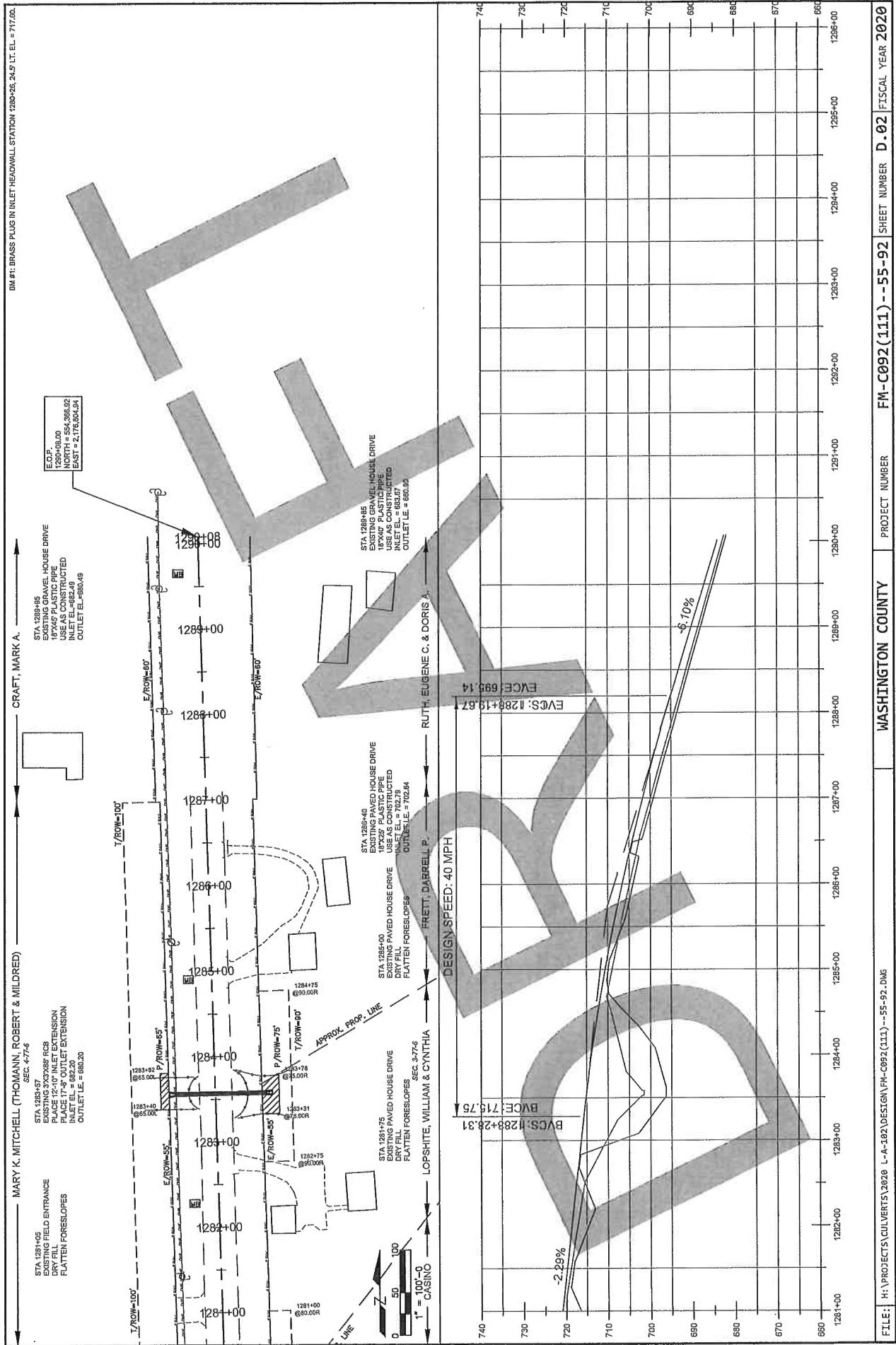
Signature

JACOB THORLUS, PE

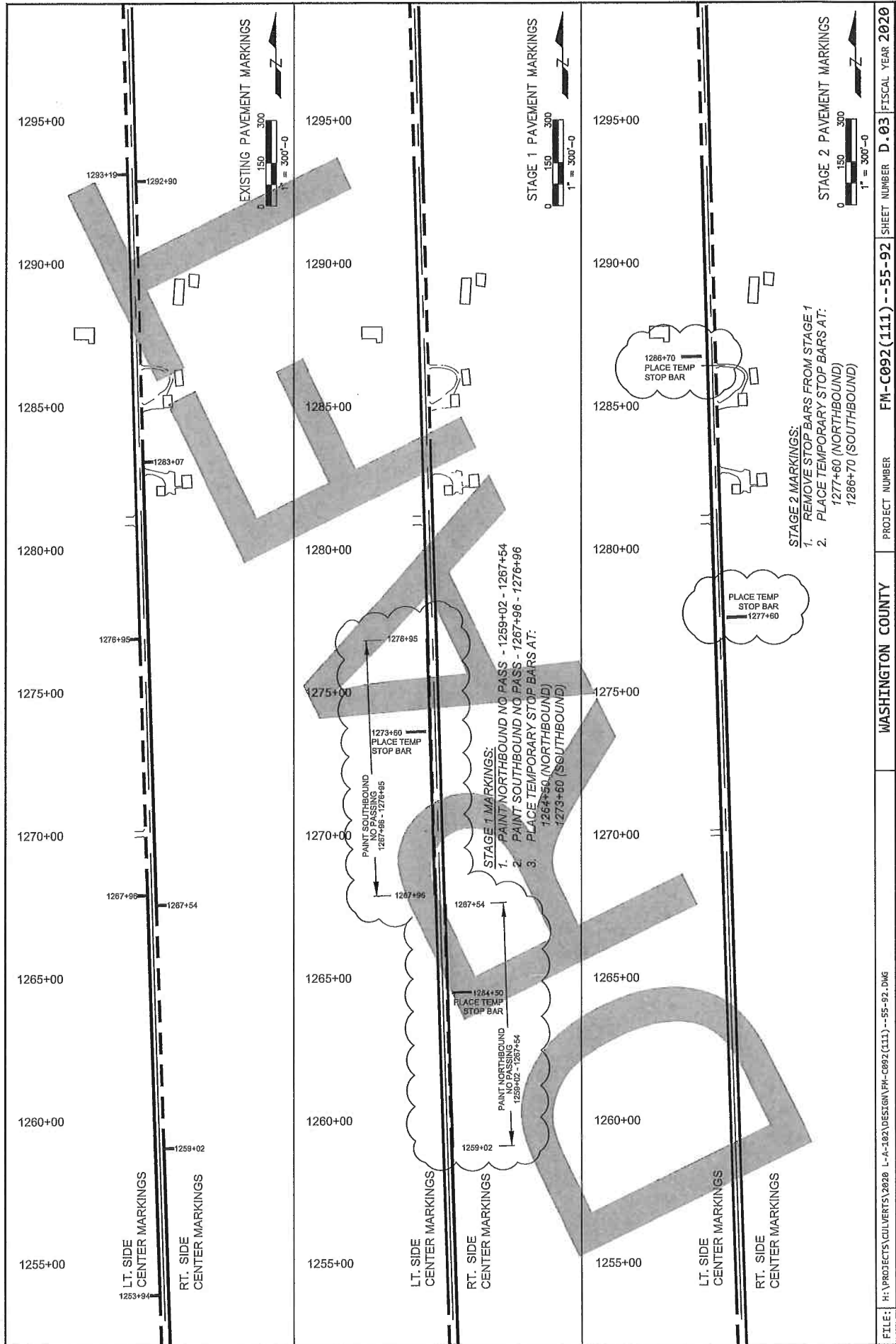
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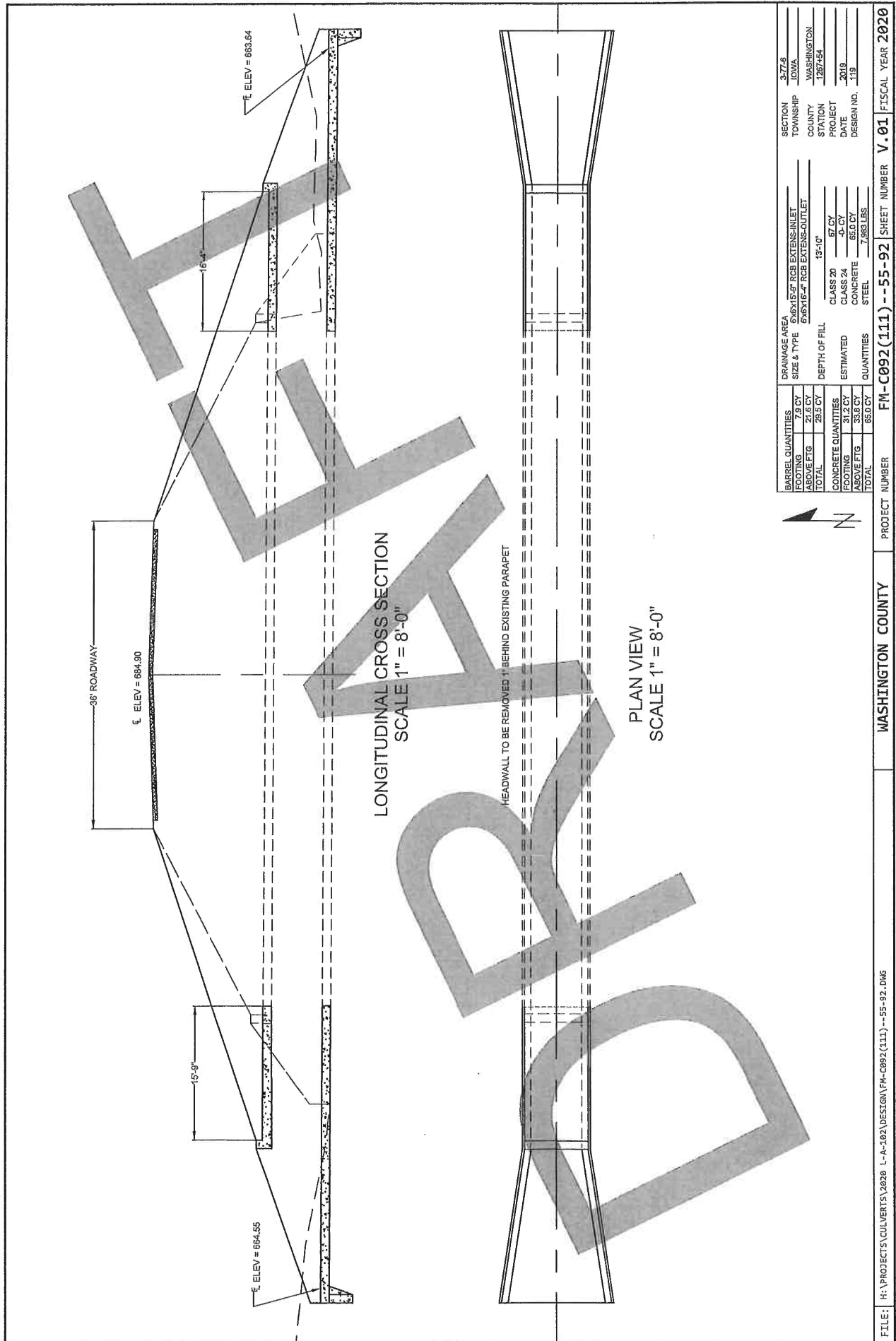


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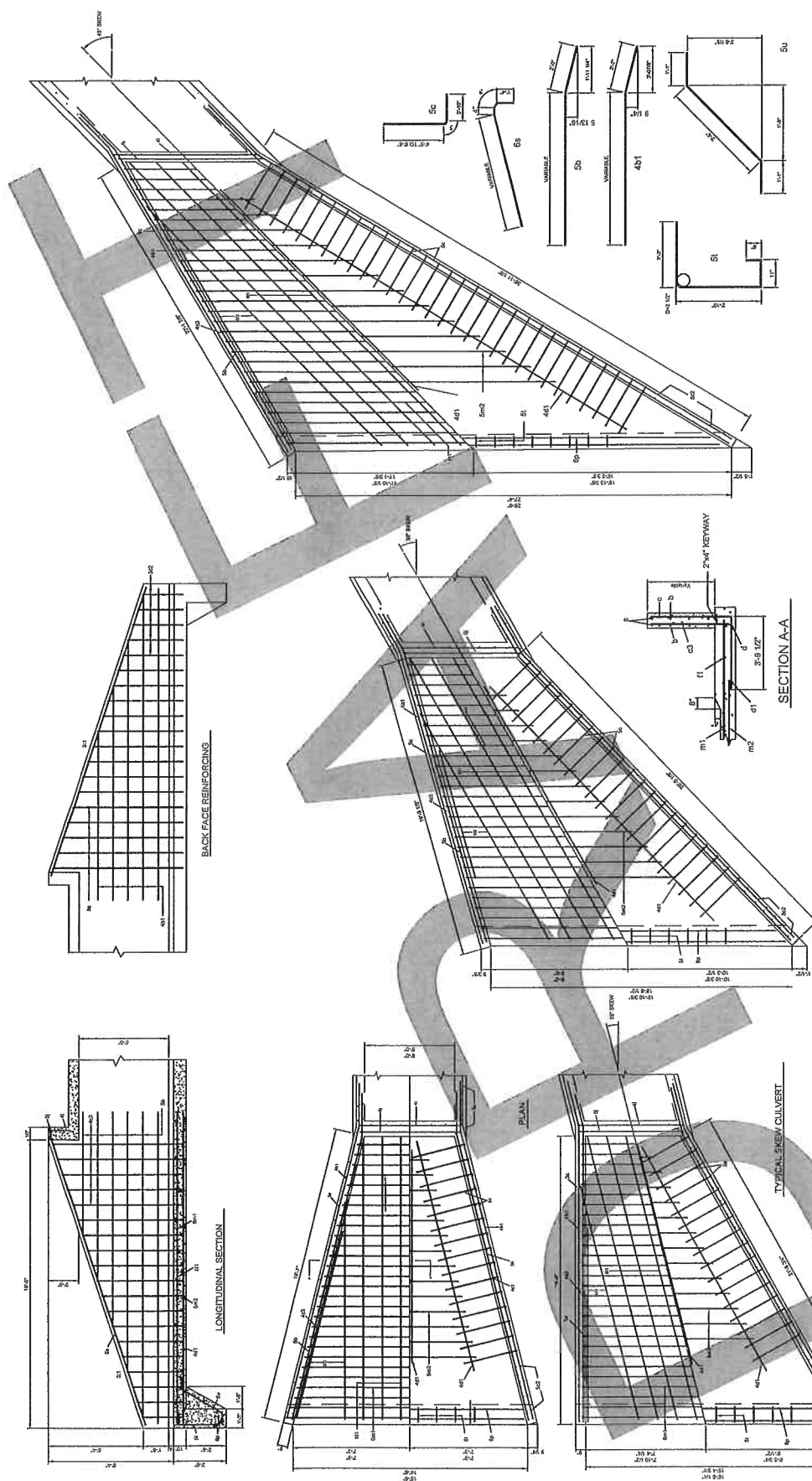




BARREL QUANTITIES		DRAINAGE AREA		SECTION	
FOOTING	7.9 CY	SIZE & TYPE	5'x6'x15'-6" RCB EXTENS-INLET	TOWNSHIP	3-77.6
ABOVE FTG	21.6 CY		5'x6'x15'-6" RCB EXTENS-OUTLET	COUNTY	JEWA
TOTAL	29.5 CY			STATION	1267+54
CONCRETE QUANTITIES		DEPTH OF FILL		PROJECT	
FOOTING	31.2 CY		13'-10"	DATE	2019
ABOVE FTG	33.8 CY			DESIGN NO.	119
TOTAL	65.0 CY				
ESTIMATED		QUANTITIES			
CLASS 20	67 CY				
CLASS 24	0 CY				
CONCRETE	65.0 CY				
STEEL	7.963 LBS				

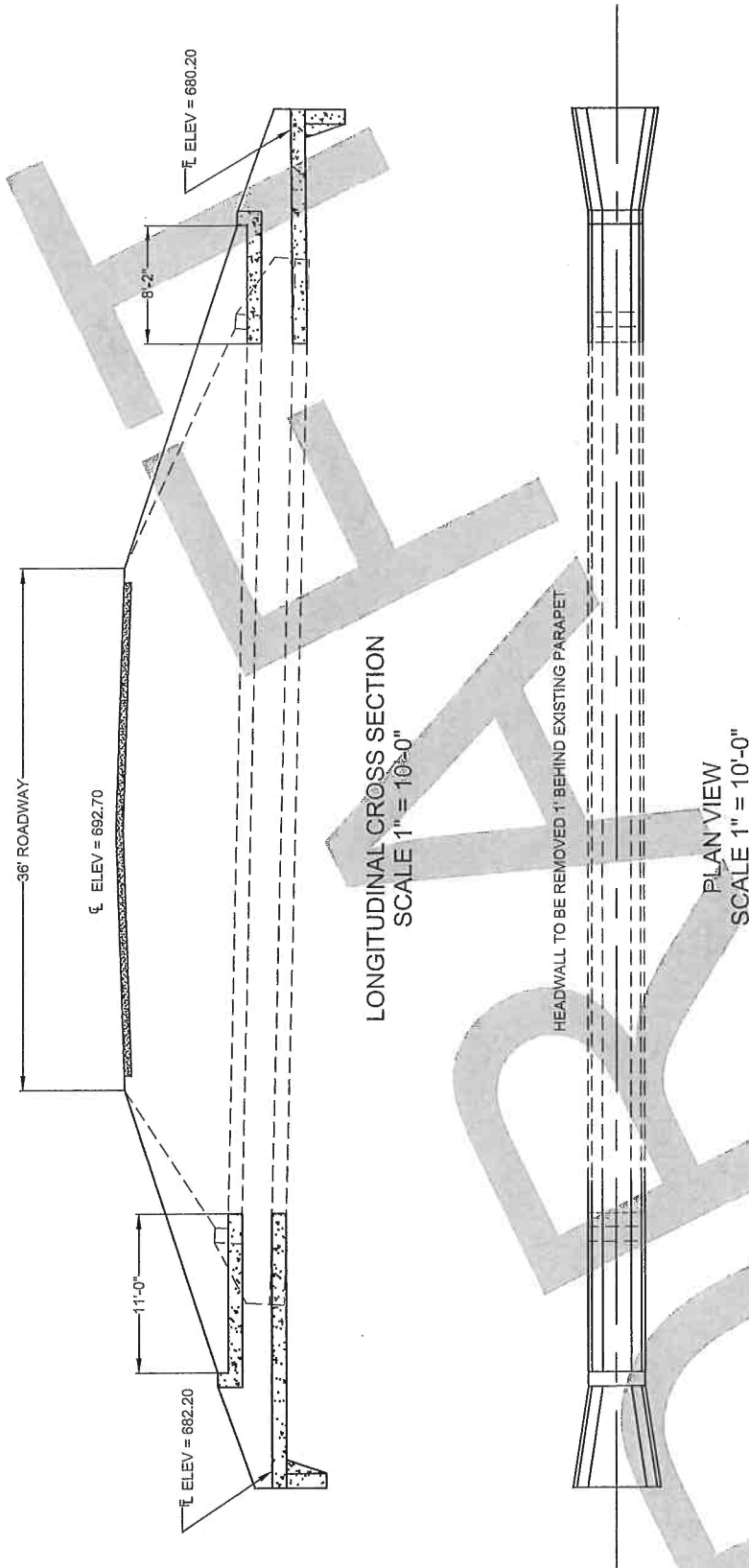
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WASHINGTON COUNTY					
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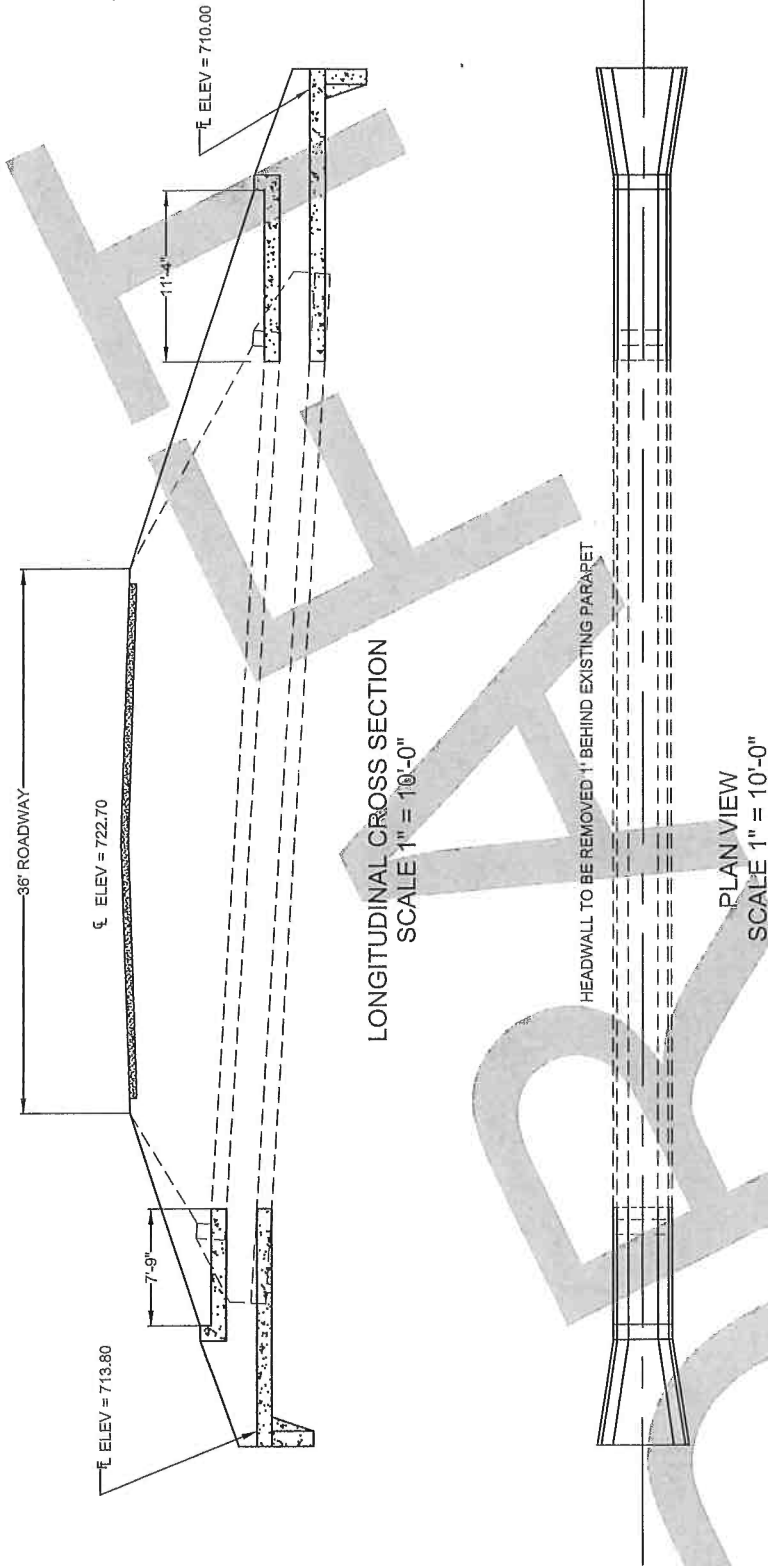


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			SHEET NUMBER	V.02
				FISCAL YEAR 2020

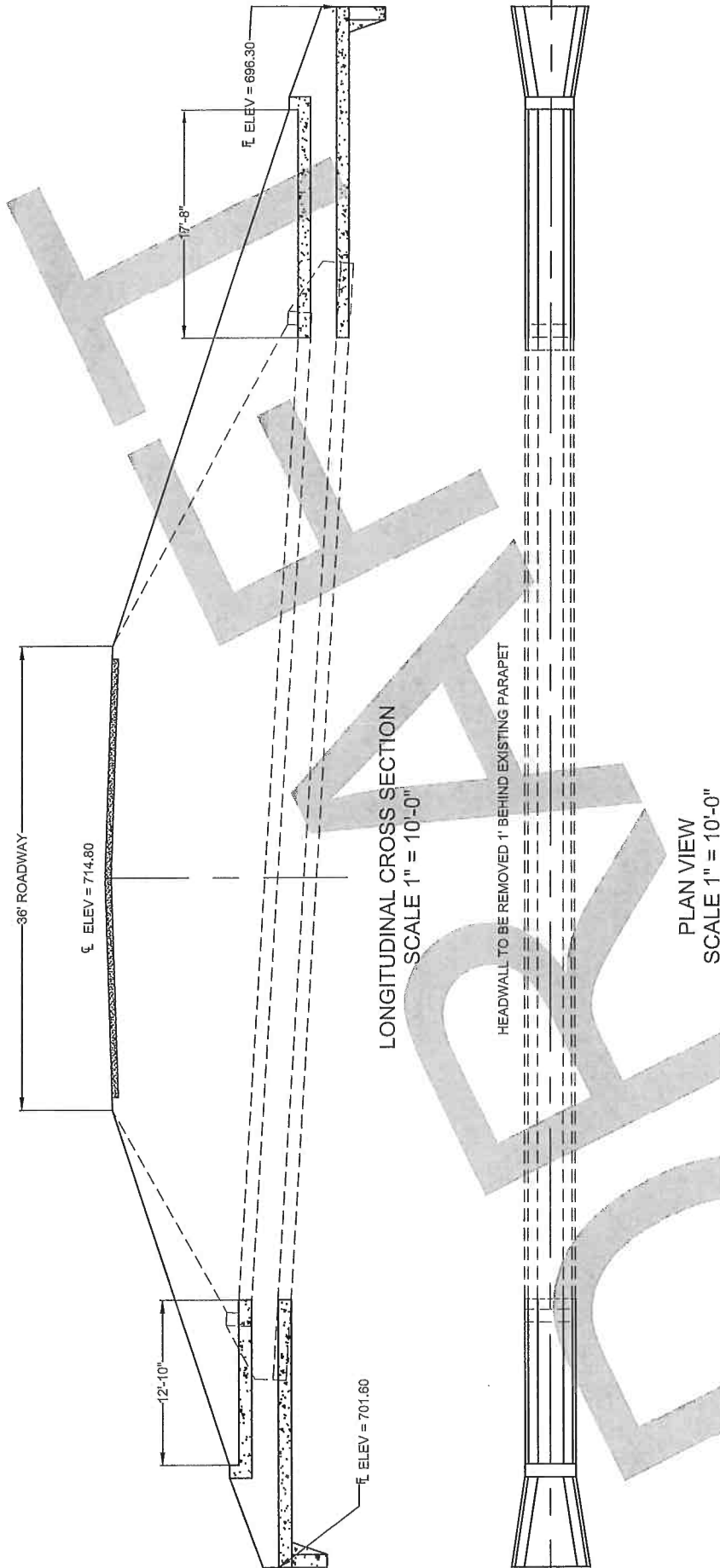
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				DRAINAGE AREA		SECTION					
BARREL QUANTITIES				SIZE & TYPE		TOWNSHIP					
FOOTING				36" x 11'-0" RCB EXTENS-INLET		COUNTY					
ABOVE FTG				36" x 11'-0" RCB EXTENS-OUTLET		STATION					
TOTAL				10'-0"		PROJECT					
CONCRETE QUANTITIES				DEPTH OF FILL		DATE					
FOOTING				CLASS 20		DESIGN NO.					
ABOVE FTG				ESTIMATED							
TOTAL				QUANTITIES							
				CONCRETE							
				STEEL							
				17.6 CY							
				1.551 LBS							



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										BARREL QUANTITIES		DRAINAGE AREA				SECTION		3-77.6		
										FOOTING		2.7 CY		30x7.5' RCB EXTENS-INLET		TOWNSHIP		JOWA		
										ABOVE FTG		6.4 CY		30x31.4' RCB EXTENS-OUTLET		COUNTY		WASHINGTON		
										TOTAL		9.1 CY		10'-0"		STATION		1280-28		
										CONCRETE QUANTITIES				CLASS 20		PROJECT		2018		
										FOOTING		8.3 CY		-0.00		DATE		16 CY		
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										TOTAL		17.6 CY		STEEL						



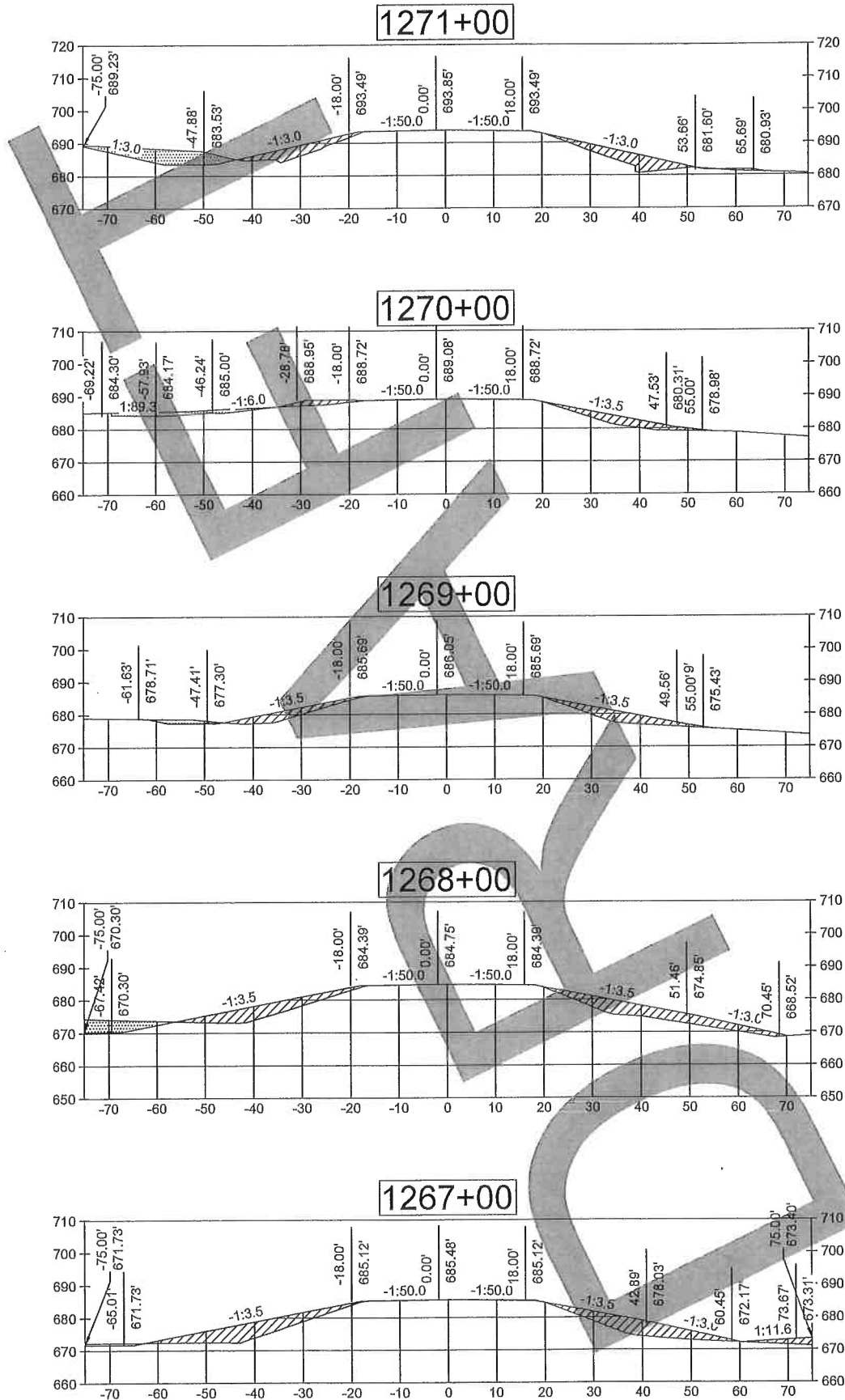
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BARREL QUANTITIES			DRAINAGE AREA			SECTION			TOWNSHIP			
FOOTING	4.4 CY		36X12'10" RCB EXTENS-INLET			COUNTY			WASHINGTON			
ABOVE FTG	10.3 CY		36X17'8" RCB EXTENS-OUTLET			STATION			1283+57			
TOTAL	14.7 CY		DEPTH OF FILL			PROJECT			2019			
CONCRETE QUANTITIES			CLASS 20			DATE			419			
FOOTING	9.9 CY		CLASS 24			DESIGN NO.						
ABOVE FTG	13.2 CY		ESTIMATED			CONCRETE			23.1 CY			
TOTAL	23.1 CY		QUANTITIES			STEEL			2,154 LBS			



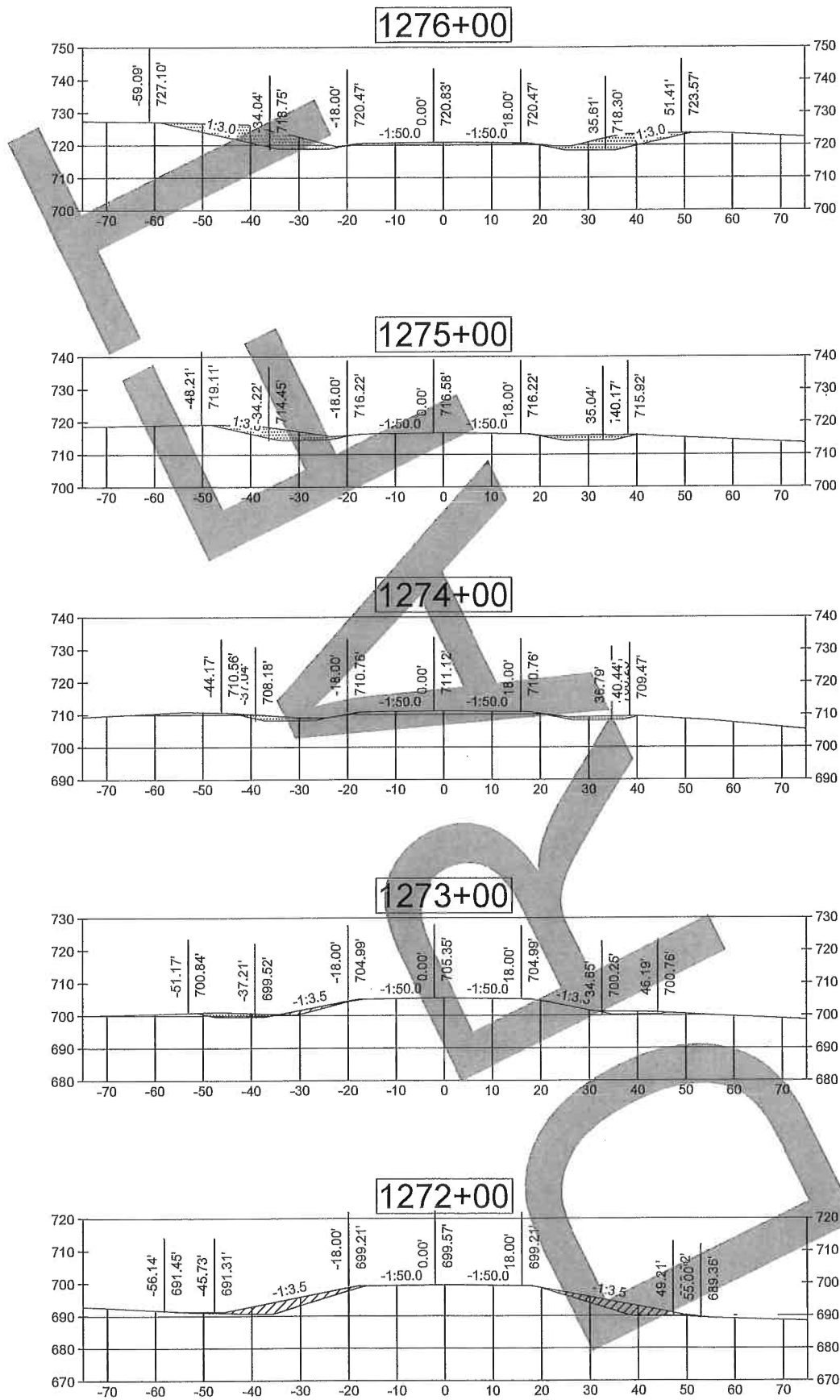
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			LENGTH	WEIGHT	NO.	LENGTH	WEIGHT	NO.	LENGTH	WEIGHT	NO.	LENGTH	WEIGHT	NO.	LENGTH	WEIGHT	NO.	LENGTH	WEIGHT	NO.	LENGTH	WEIGHT	NO.	LENGTH	WEIGHT	NO.	LENGTH	WEIGHT	NO.	LENGTH	WEIGHT	NO.	LENGTH	WEIGHT	NO.	LENGTH	WEIGHT	NO.			
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1-0"	WINGWALL HORIZ. R.F. - SHORT	46	8'-5"	12'-5"	97	6	7'-3"	14'-8"	44	8	8'-3"	19'-6"	55	55	8'-3"	19'-6"	55	55	8'-3"	19'-6"	55	55	8'-3"	19'-6"	55	55	8'-3"	19'-6"	55	55	8'-3"	19'-6"	55	55	8'-3"	19'-6"	55				
1-0"	WINGWALL HORIZ. R.F. - LONG	46	8'-5"	12'-5"	97	6	7'-3"	14'-8"	44	8	8'-3"	19'-6"	55	55	8'-3"	19'-6"	55	55	8'-3"	19'-6"	55	55	8'-3"	19'-6"	55	55	8'-3"	19'-6"	55	55	8'-3"	19'-6"	55	55	8'-3"	19'-6"	55				
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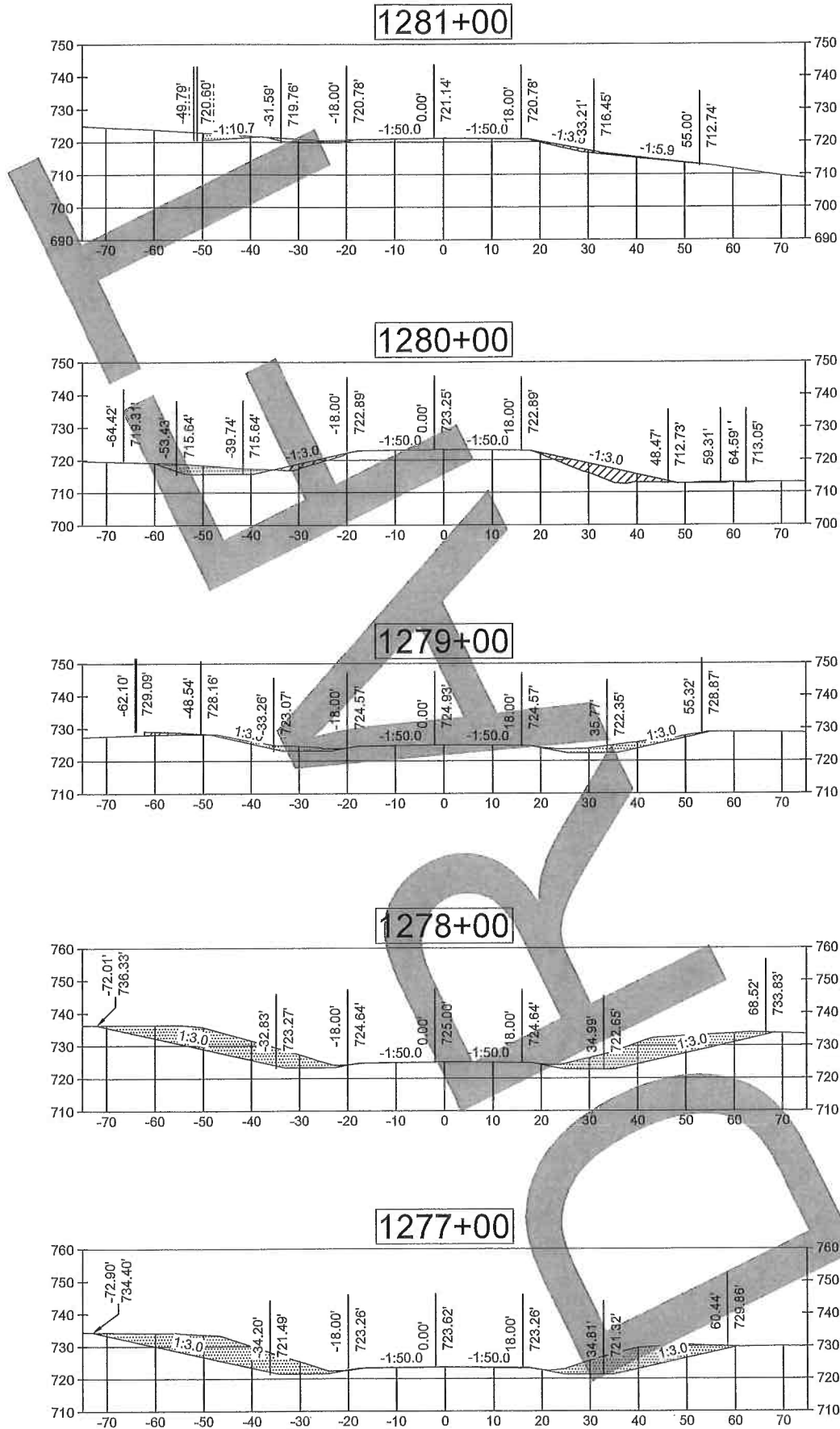
COUNCIL PACKET



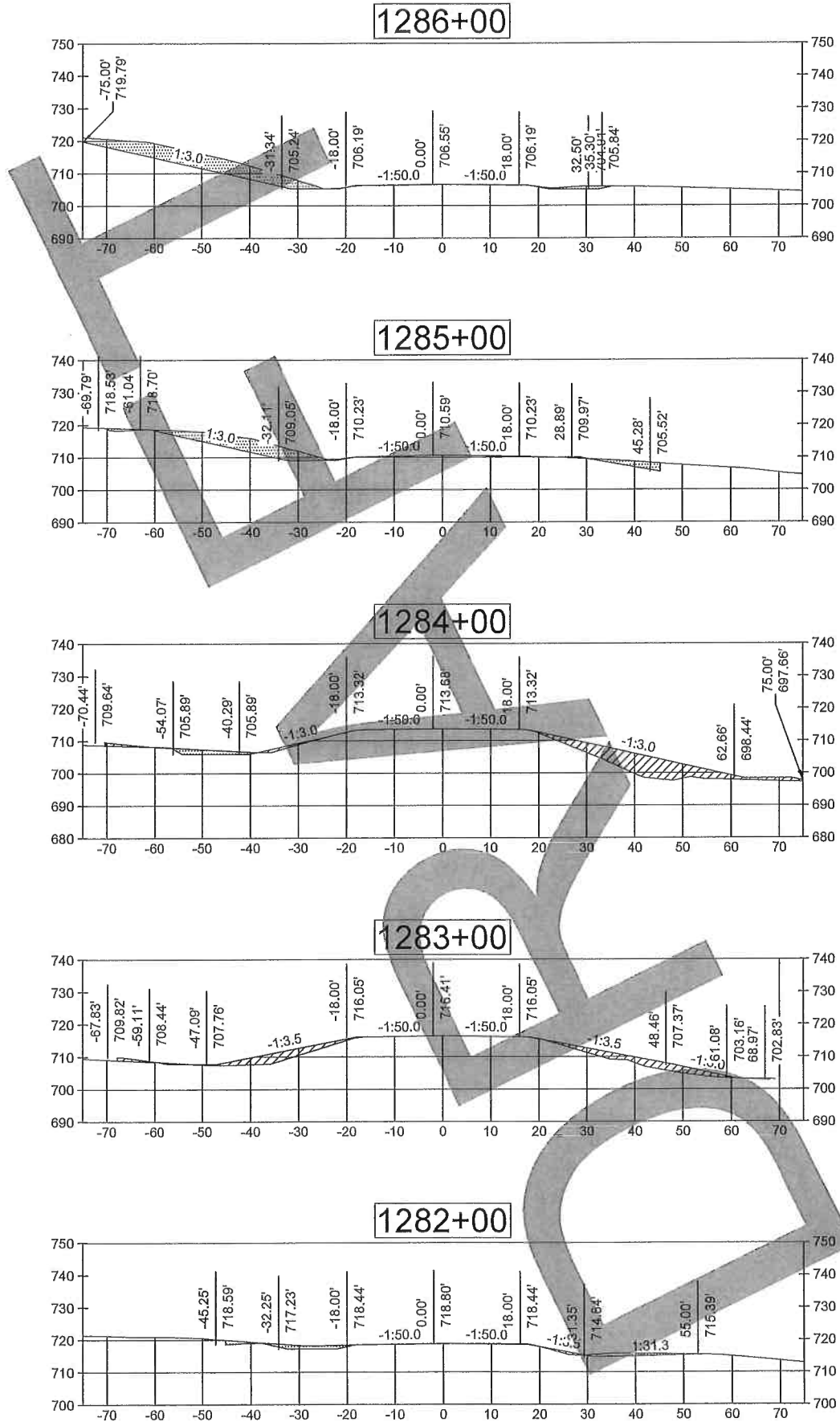
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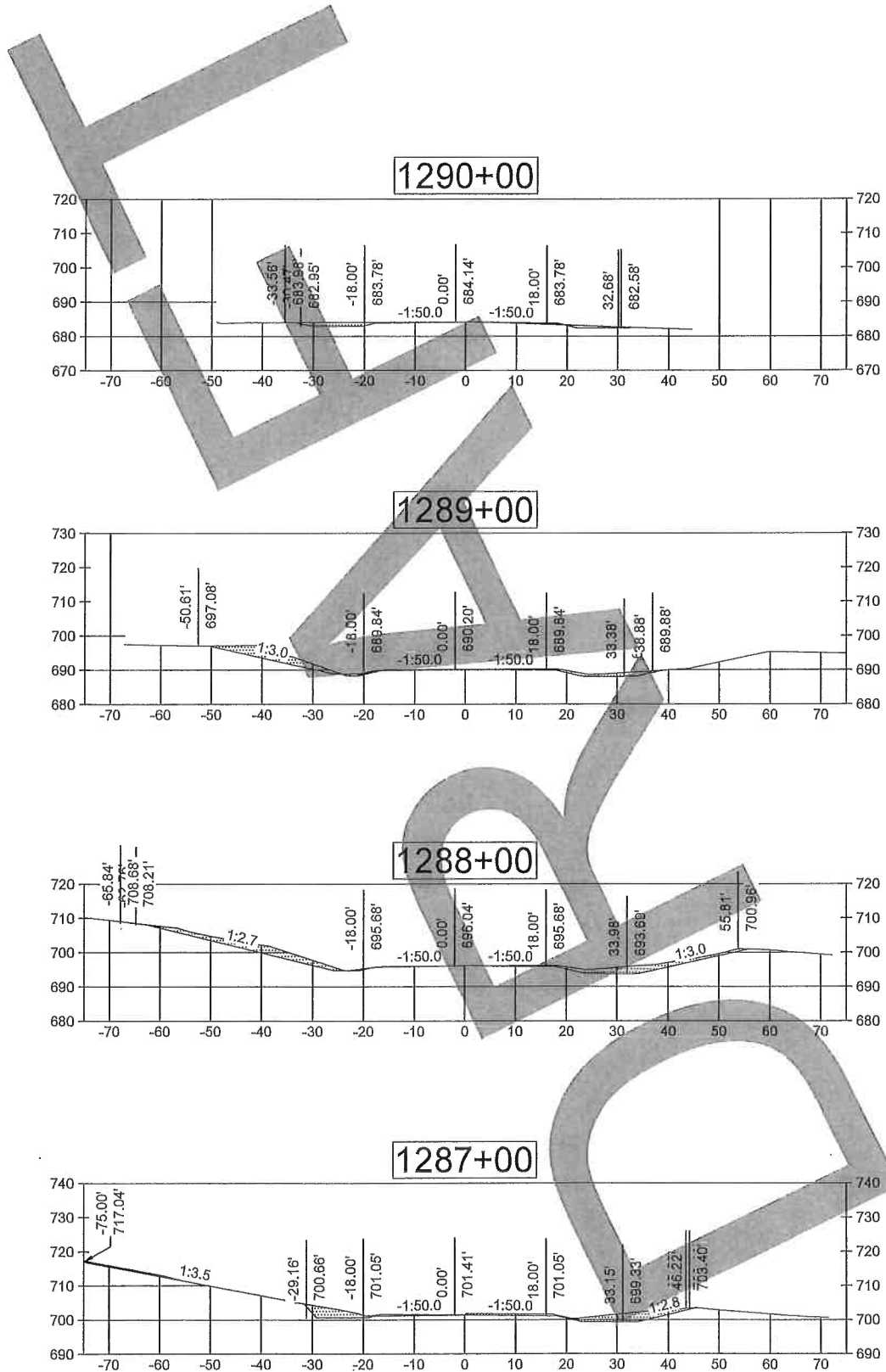
COUNCIL PACKET



COUNCIL PACKET



COUNCIL PACKET



#12

City Admin

From: Chris Kirkwood <trekkie9@iowatelecom.net>
Sent: Wednesday, June 10, 2020 2:56 PM
To: Christine Yancey
Cc: Schneider, Allen
Subject: Idea for July 4th

Christine:

Here are my thoughts in a short outline for the council to consider. Minimal planning/action/expense needed, but I think would be a big morale boost for the whole town. I can write articles, information, etc. If some kind of nominal "prizes" could be authorized, then I could recruit some people for judges, the council could be judges, or maybe the Chamber of Commerce has some folks who would do the judging—it would be nice to involve them in some way. Anyway, here goes:

PAINT RIVERSIDE RED, WHITE, AND BLUE
 A July 4th VIRTUAL celebration!

Who: Any citizen - kids included

What to do: Decorate your house, yard, windows, whatever, with red white and blue before 9 a.m on July 4th.

When: Drive, walk, or pedal around town (social distanced) after 9 a.m. on the Fourth to enjoy! Form a parade, if you want, and decorate your car!

There will be prizes! Register by emailing or calling your name and address to City Hall if you want to be considered for a prize in the following categories:

1. Most patriotic
2. Most flags
3. Most creative use of red, white, and blue
4. Extra credit prize: Most creative use of an image of a Founding Father.

What I can do:

Call and ask the VFW to put up the flags in Veterans Memorial Park

Call the Fire Dept. and ask them to put up the giant flag on the ladder truck

Write a message for the board on the Highway

Write an article for the Kalona News to explain and advertise our event before or invite them to come and take pictures for a follow-up article on how it turns out.

Call KCRG to have someone come done and do a story on the town. (They might want to interview the mayor)

Talking points that I would stress for this event:

1. People are tired of hearing what we "can't" do and this event is what we CAN do to celebrate our country's greatest holiday.
2. We want to remind everybody that we are still friends, neighbors, family and this will give many of us a chance to wave, say "hi" and reconnect.
3. We're still being safe

COUNCIL PACKET

The council could change/add/revise anything that would add to the festivities, but I will only move forward if they move to approve it. The idea about cards of a nominal amount for the prizes would be much appreciated, but not required.

Christine Kirkwood

#12 #13

F.L.L. Script 2019

Yaya: Hello, we are Team #31996, from Riverside (Captain Kirk's future birthplace). Our virtual project is to fix the bathroom at Conservation Park in Riverside. The current bathrooms are falling apart. Many things need to be replaced including the siding, toilet seats, and roofing. Along with that, we need to add hand sanitizer, solar powered lights, and an air freshener. You may ask, 'Well who would even use this bathroom?' Many people would use this. There's a hiking trail nearby, and a pond, so hikers and fisherpeople would use this.

Ayden Havel: One of the major things that we need to fix is the roof, because right now there is a plastic roof, and instead We could just put a few 8' foot tin panels on. The price of that will be about \$19 each panel. We would need 2 panels for each side of the roof, so the final cost would be about \$76. We also will need a 10 foot Ridge Cap. The final cost for that will be \$39, so the overall cost right here is around \$115. **NO**

Ayden Holden: *shows 3D model and talks about it*

Kenzie: Another main commodity that we need for the bathrooms is lights. We think that solar powered lights would be a great fit for the bathrooms so no one would have to change the light bulbs. The cost of solar powered lights would be about \$43 for a set of two lights. The cost of two sets of solar powered lights would be about \$86. **NO**

Landen J: The doors that are on the restrooms now are old wooden and rotting it would be nice if the restrooms could have new doors we are thinking about adding steel doors to the restrooms the cost would be \$372.02, \$186.01 per door.

Ryan: We should add air fresheners because the ones that are in there currently have been dried up for a while. The individual cost of each air freshener would be \$27.99, making the total cost \$55.98.

Ady: The urinal and toilet seats as of right now in the men's bathroom have red stains and are cracked. As well as the women's bathroom. The cost for 4 toilet seats is \$49.08. The total cost of the urinal would be \$479.00.

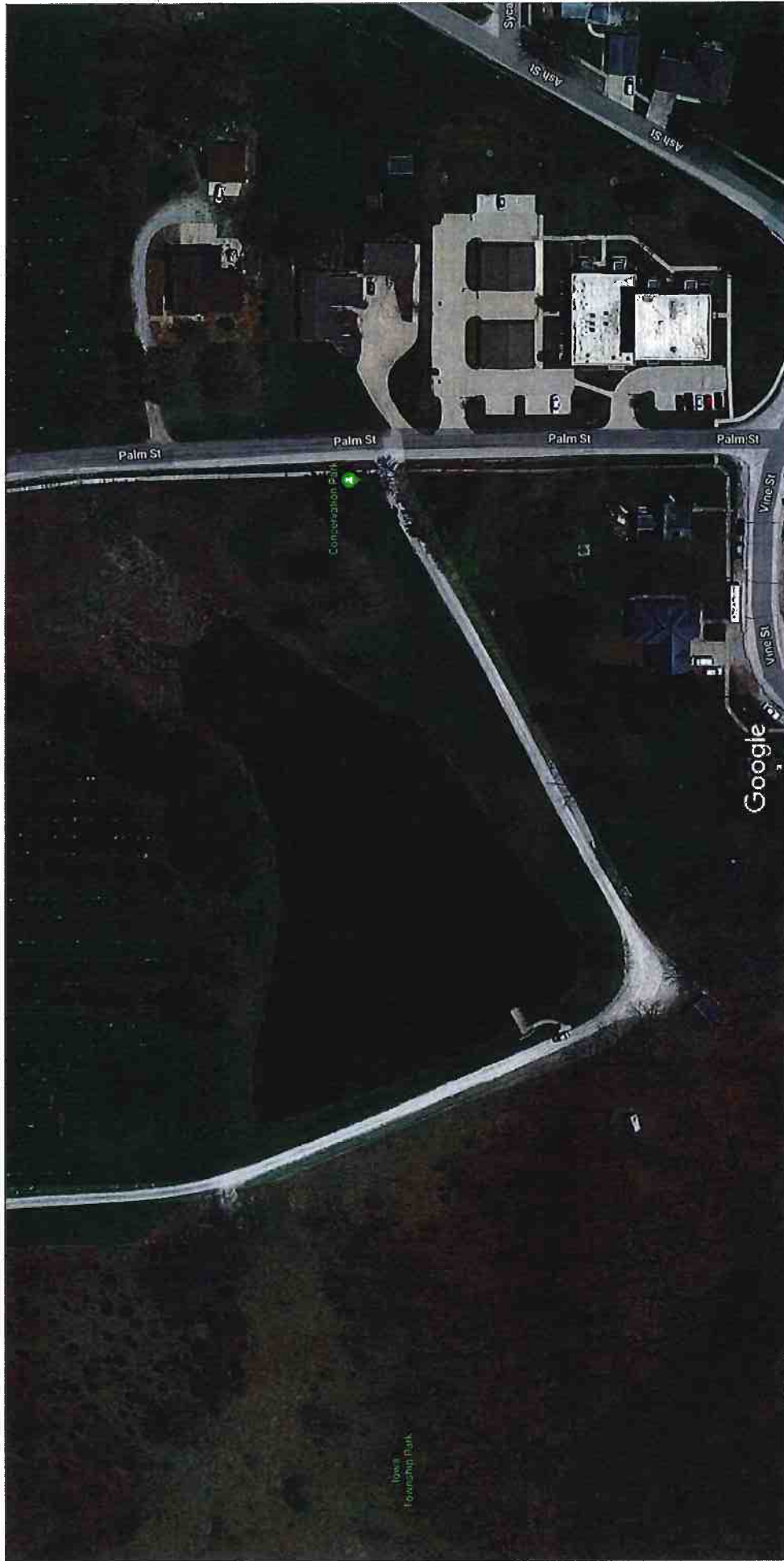
Landon/Dawson B: We are going to need 3 toilet paper dispensers. The women's side need 2 and the men's need 1 and each of them cost \$58.97. The toilet paper dispensers will lock in to secure the toilet paper. So the overall cost would be \$176.91.

Helen [conclusion (last)]: The total cost of everything is just below \$1,350.

\$1,083.91

58 19 58

The outhouse at Conservation park is structurally sound . The roof is in good shape but needs cleaning. It has white fiberglass roof so light can get in. The doors operate good but are a little rotted on the very bottom. The screen needs replaced and the wood slats on the sides needs some repair. I don't think the solar lights will work very well as it is very shady . The toilet seats , air fresheners ,hand sanitizers and toilet paper dispensers are good ideas



Imagery ©2019 Maxar Technologies, Map data ©2019

50 ft

Conservation Park

12-16-19

Council discussed changes and updates to the City Engineering policy. Work Session for 4th Street and Hwy 22 review will be January 8th, 2020 at 6 PM.

Yancey discussed report on Schnoebelen Street dog issue. Council directed Administrator to send report to dog owner, and request a written action plan response by December 31, 2019.

Council was updated on Conservation Park improvements. Highland Lego League can work with City Administrator to apply for City Hotel/Motel grant funds.

Administrator Report and Council comments were given.

Bob Schneider, retiring Councilman, thanked the Riverside citizens, City Council members, and Mayor for working together for the betterment of Riverside. Mayor Schneider presented a plaque of appreciation for 8 years of dedicated service to the City of Riverside.

Oath of Office was administered to Allen Schneider, Mayor and Lois Schneider, City Council.

Schneider moved to adjourn at 9:16 p.m. Second by Sexton, passed 4-0.

Full content of Council Meetings can be viewed on the City web site; www.cityofriversideiowa.com

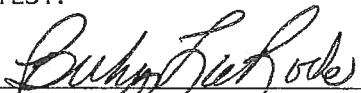
Council Meeting- Monday, January 6th, 2020 at 6:30 p.m.

Work Session- Wednesday, January 8th, 2020 at 6:00 p.m.

Budget Work Session – Monday, January 13th, 2020 at 6:00 p.m.

Budget Work Session – Monday, January 27th, 2020 at 6:00 p.m.

ATTEST:


Becky LaRoche; City Clerk


Allen Schneider; Mayor

COUNCIL PACKET

City Admin

From: Dallas Petersen <petersen.dallas.sh@gmail.com>
Sent: Wednesday, June 3, 2020 2:50 PM
To: City Admin
Subject: Re: Ball Field Use



#14

We use both fields and get a couple hundred people to play.

Thanks,

Dallas Petersen
(319)400-3168

On Wed, Jun 3, 2020 at 2:31 PM City Admin <admin@cityofriversideiowa.com> wrote:

Saturday should be fine. What diamond are you needing for the slow pitch league?

From: Dallas Petersen <petersen.dallas.sh@gmail.com>
Sent: Wednesday, June 3, 2020 2:16 PM
To: admin@cityofriversideiowa.com
Subject: Ball Field Use

Christine,

Hey, this is Dallas Petersen with Huskies Softball Club and President of RBA. We wanted see if this Saturday was open for a practice on the East field from 9-11am.

Also, the Fall ball slow pitch league I run with Travis is from August 16th until October 25th from Noon until 6pm.

Thanks,

Dallas Petersen
(319)400-3168



Recommendations for COVID-19 infections associated with baseball & softball teams

The COVID-19 Pandemic is ongoing and the COVID-19 virus is circulating in all Iowa communities. All players, parents, coaches, school administrators, sports associations and tournament directors/organizers have a responsibility to take measures to prevent the spread of COVID-19. The Iowa Department of Public Health (IDPH) strongly recommends that all sports teams adhere to the following guidance.

HEALTH MONITORING: Players and coaches who are part of a high-risk population should not participate in group activities. Fever and symptom monitoring should occur prior to starting any practice or game. All players and coaches should also be asked whether they have been in close contact with a sick person or confirmed COVID-19 case.

ILL PLAYERS OR COACHES: All players and coaches who have had an exposure or who have a fever, cough, or difficulty breathing should be immediately sent home and instructed to contact their healthcare provider. COVID-19 testing is highly encouraged in symptomatic players and coaches to better inform the potential exposure of teammates and coaching staff. Testing is also recommended for persons who have been in close contact with a confirmed case.

Players and coaching staff either testing positive for COVID-19 infection or who are symptomatic but not tested for COVID-19 infection should be excluded until the following criteria are met:

- 10 days after their illness starts AND
- 3 days since their fever resolved (without fever reducing medications) AND
- all other symptoms have improved.

Players and coaching staff testing negative for COVID-19 infection and who are NOT a close contact of a confirmed case can return to normal activities 24 hours after their fever and other symptoms have resolved.

Players and coaching staff testing negative for COVID-19 infection and who ARE close contacts of a confirmed case should continue to self-quarantine until 14 days after their last exposure to the confirmed cases.

WHEN CAN PEOPLE PASS COVID-19 TO OTHERS: COVID-19 infected people can pass it to others from 48 hours before they get sick (symptomatic) until 10 days after they get sick.

If people test positive for COVID-19 infection and never get sick (asymptomatic), assume that they could pass it to others from 10 days before they were tested until 10 days after they were tested.

TEAM EXPOSURES: Coaches are expected to fully cooperate with public health investigations of persons testing positive for COVID-19. All teammates and coaches who have been within 6 feet of the person testing positive for COVID-19 for more than 15 minutes, should self-isolate for 14 days after their last exposure. Exposed players and coaches should not be at practices or games during the 14 day period of self-isolation.

EXPOSURES TO OPPOSING TEAMS: If a player or coach tests positive for COVID-19, all opposing teams (for games played during the time when the infected person could have passed COVID-19 to others) should be notified. Players and coaches on the opposing team should continue to self monitor for COVID-19 symptoms. Close contact (within 6 feet for 15 minutes) between opposing teams is infrequent in baseball and softball, therefore unless there are extenuating circumstances, the opposing team and coaching staff can continue with daily activities without restriction as long as they remain symptom free.

This guidance supplements the previously released recommendations of the Iowa Department of Education, available at: <https://www.iahsaa.org/wp-content/uploads/2020/05/Iowa-DE-Guidance-Summer-Sports-5.20.20.pdf>

All players, coaching staff, officials and spectators are encouraged to follow public health social distancing recommendations and practice frequent hand washing. For additional information about COVID-19 visit: <https://idph.iowa.gov/Emerging-Health-Issues/Novel-Coronavirus> or <https://coronavirus.iowa.gov/>

RESOLUTION #061520-02

RESOLUTION APPROVING JOURNAL ENTRY FOR UNCOLLECTABLE
WATER BILLS

Whereas, the City of Riverside City, at the recommendation of the City Administrator approve City Clerk to write off \$663.22 in bad debts for water billing collections as follows:

ACCT #	FINAL DATE	AMOUNT
01-3920-20	2/1/2017	\$76.34
03-0001-11	7/11/2016	55.44
07-5800-11	7/16/2018	98.99
08-0088-11	Deceased	120.91
08-1060-08	11/1/2017	228.96
08-3084-03	4/9/2012	82.58

Therefore, be it resolved the City of Riverside City Council does hereby approve the Journal entry to right off \$663.22 in accounts receivable for uncollectable accounts.

It was moved by Councilperson _____, seconded by Councilperson _____ to approve the foregoing resolution.

Roll Call: Schneider, Sexton, Rogers, Redlinger, McGuire

Ayes:

Nays:

Absents:

PASSED AND APPROVED by City Council of Riverside, Iowa, on this 15th day of June, 2020.

Signed: _____ Date _____

Allen Schneider, Mayor

Attest: _____ Date _____

Becky LaRoche, City Clerk

RESOLUTION #061520-03

**RESOLUTION APPROVING THE TRANSFER OF FUND FOR THE
2019-2020 BUDGET YEAR**

WHEREAS, the City of Riverside exercises the right to transfer funds per the certified budget for Fiscal Year 2019-2020.

Transfer \$40,000 from Capital Project fund to the Casino Revenue Fund.

THEREFORE, be it hereby resolved, the City of Riverside City Council directs the City Clerk to transfer funds in the amount of \$40,000.

It was moved by Councilperson _____, seconded by Councilperson _____, that the foregoing Resolution be adopted.

Roll Call: Schneider, Redlinger, Sexton, Rodgers, McGuire

Ayes:

Nays:

Passed by the City of Riverside City Council and approved this 15th day of June, 2020.

Signed: _____ Date _____
Allen Schneider, Mayor

Attest: _____ Date _____
Becky LaRoche, City Clerk

RESOLUTION #061520-04

RESOLUTION APPROVING PAY INCREASES FOR
CITY OF RIVERSIDE CITY EMPLOYEES

Whereas, the City of Riverside City Council hereby approves pay increases for City employees, effective July 1, 2020.

Becky LaRoche - \$22.00 to _____ Bryan Lenz - \$21.00 to _____

Don Mullinnix - \$12.75 to \$ _____ Jay Stuelke – \$19.75 to _____

Therefore, be it resolved the City of Riverside City Council does hereby approve the proposed pay increases for all City Employees.

It was moved by Councilperson _____, seconded by Councilperson _____, to adopt the foregoing resolution.

Roll Call: Schneider, Redlinger, Sexton, Rodgers, McGuire

Ayes:

Nays:

Passed by the City Council of Riverside, Iowa and approved this 15th day of June, 2020.

Signed: _____ date: _____
Allen Schneider, Mayor

Attest: _____ date: _____
Becky LaRoche, City Clerk

RESOLUTION #061520-05

**RESOLUTION APPROVING PAY INCREASE FOR
CITY OF RIVERSIDE CITY ADMINISTRATOR**

Whereas, the City of Riverside City Council hereby approve pay increase for City Administrator, effective July 1, 2020.

Christine Yancey \$73,500.00 to \$ _____

Therefore, be it resolved the City of Riverside City Council does hereby approve the proposed pay increase for all City Administrator.

It was moved by Councilperson _____, seconded by Councilperson _____, to adopt the foregoing resolution.

Roll Call: Schneider, Redlinger, Sexton, Rodgers, McGuire

Ayes:

Nays:

Passed by the City Council of Riverside, Iowa and approved this 15th day of June, 2020.

Signed: _____ date: _____
Allen Schneider, Mayor

Attest: _____ date: _____
Becky LaRoche, City Clerk

COUNCIL PACKET

City of Riverside
Administrator Report
June 18, 2020

- Staff is holding daily meetings from 8:00-8:15, 8:30 to discuss the tasks for the day and any updates on projects. We practice social distancing.
- Washington zoom meetings for updates Wednesday's
- Governor's Press Conference daily at 11:00
- Phone meetings with council members
- Phone calls with attorney on Northern Heights, contracts
- Working on employee annual review
- Payroll review
- Hall Park possible expansion
- Engie-DNR permitting
- Opening of city hall, parks, playgrounds, pavilions
- Agenda prep
- Worked on procedures to be adopted for water billing
- Set up trail meeting with Parks Committee/ITC
- Worked on signage for parks for reopening
- Worked on scheduling for park diamonds
- Discussions with Washington County PH-drinking fountain grant
- Still working with Bill Stukey on sludge permit for Engie
- Emails, calls on Galileo grass (lack of) on lot and retention basin
- MMS final walk through for Northern Heights
- Request from citizen to plant tree at Conservation Park in memory of daughter-working with Bryan on location
- Discussion with Scott MMS/Rob Weber on ditch repair
- Request from citizen to have a policy on reporting dog owners not cleaning up after their dogs
- Sent update letters to homeowners on 4th St Project
- Grant information for council
- Trying to reach All American homes on open lot and fencing
- Meeting with Fire Chief on remaining FY20 budget balance
- Email to city attorney-nuisance

Public Works:

- Mowed parks, ball diamonds
- Don watering flowers
- Worked on city hall project
- Fixed drinking fountain at Veteran's Park
- Picked up trash downtown
- Talked to Ron Sexton on red barn repair
- Gathered bids for plows
- Graded shoulder on Pioneer St
- Hauled rock
- Fixed doorway trim at city hall
- Turned water on at fountain

COUNCIL PACKET

- Cleaned mowers, sharpened blades
- Removed drywall at city hall
- Removed old countertop, replaced new at city hall
- Jay-building issue of shed in alley
- Jay-checking on construction with no permit
- Emptied trash in parks
- Hung signs for park use
- Review of 4th St Project
- Volleyball net up-need new next year

WASHINGTON COUNTY SHERIFF'S OFFICE

Town Report

Filter: datestart-20200501:dateend-20200530:Zone-criv

<u>DateTime</u>	<u>CFS</u>	<u>Call Type</u>	<u>Zone</u>
05/07/2020 15:03:02	2003817	TRAFFIC ACCIDENT	CRIV
<u>Agency:</u> Washington County Sheriff's Office <u>Address:</u> 120 N WASHINGTON ST <u>CityStateZip:</u> RIVERSIDE, IA 52327 <u>details:</u> [05/07/2020 15:06:26] CALLER REPORTS SOMETIME IN THE LAST WEEK SOMEONE STRUCK THEIR VEHICLE. UNSURE IF IT HAPPENED OUTSIDE OF THEIR HOUSE AND NO SUSPECTS AT THIS TIME. REQUESTING DOCUMENTATION FOR INSURANCE. 92-11 WAS ADVISED FOR DOCUMENTATION.			
05/14/2020 19:32:06	2003990	INTOXICATED DRIVER	CRIV
<u>Agency:</u> Washington County Sheriff's Office <u>Address:</u> 11 E 1ST ST <u>CityStateZip:</u> RIVERSIDE, IA 52327 <u>details:</u> [05/14/2020 19:37:17] CALLER REPORTS HER HUSBAND IS INTOXICATED AND THEY WERE IN A VERBAL ARGUMENT. HE HAS LEFT IN LIC/FLE758. 92-7 AND 92-9 RESPONDED. 92-7 LOCATED THE VEHICLE ON WASHBURN WITH NOBODY AROUND. THE CALLER WAS ADVISED TO CALL IF THE MALE RETURNS.			
05/16/2020 15:23:12	2004041	DISORDERLY CONDUCT	CRIV
<u>Agency:</u> Washington County Sheriff's Office <u>Address:</u> 111 W 2ND ST <u>CityStateZip:</u> RIVERSIDE, IA 52327 <u>details:</u> [05/16/2020 15:33:05] REPORTS BEING AT HIS SISTERS HOUSE TRYING TO COLLECT \$120. NEIGHBOR CALLED IN TO ADVISE THERE WAS A LOUD DISTURBANCE BETWEEN THE 2 SIBLINGS. 92-11 RESPONDED. SUBJECT WAS GONE UPON ARRIVAL. WILL ATTEMPT TO MAKE CONTACT & ADVISE HE IS NO LONGER WELCOME ON THE PROPERTY.			
05/30/2020 00:32:38	2004491	TRAFFIC STOP SERIOUS	CRIV

WASHINGTON COUNTY SHERIFF'S OFFICE Town Report

Filter: datestart-20200501:dateend-20200530:Zone-criv

Agency: Washington County Sheriff's Office

Address: 2970 HWY 22

City/State/Zip: RIVERSIDE, IA 52327

details:

[05/30/2020 00:33:22]

92-20 REPORTS BEING ON A VEHICLE STOP. 92-10 ALSO RESPONDED.

92-20 CITED NAM/BOHNENKAMP,LAWRENCE JAMES AGE/40 ADR/407 7TH ST, KALONA OFF/CITED INTO COURT FOR DRIVING WHILE LICENSE UNDER SUSPENSION X1

05/07/2020 16:34:18 2003821 WELFARE CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 120 W 4TH ST

City/State/Zip: RIVERSIDE, IA 52327

details:

[05/07/2020 16:39:33]

REQUEST A WELFARE CHECK ON HER HUSBAND.

SPOKE WITH THE SUBJECT. CALLER WILL MAKE CONTACT WITH THE CLERKS OFFICE TOMORROW.

05/17/2020 00:51:47 2004057 INTOXICATED DRIVER CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HWY 22

City/State/Zip: RIVERSIDE, IA 52327

details:

[05/17/2020 00:52:25]

REPORTS BEING OUT WITH A VEHICLE AT THE ENTRANCE OF THE CASINO, LIC/GTZ907. 92-10 ARRESTED NAM/PELTON,DEVIN CHRISTOPHER (21) ADR/2079 INDEPENDENCE AVE, MUSCATINE IA OFFENSE/OWI 1ST OFFENSE.

05/12/2020 12:13:48 2003937 WELFARE CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 120 W 4TH ST

City/State/Zip: RIVERSIDE, IA 52327

details:

[05/12/2020 12:14:45]

REQUESTS A WELFARE CHECK ON A SUBJECT WHO SEEMED VERY DISTRAUGHT.

WASHINGTON COUNTY SHERIFF'S OFFICE

Town Report

Filter: datestart-20200501:dateend-20200530:Zone-criv

92-19 RESPONDED AND CHECKED ON THE SUBJECT.

05/27/2020 17:21:30 2004417 ALL OTHER CRIV
OFFENSES

Agency: Washington County Sheriff's Office

Address: 1178 ENTERPRISE DR

City/State/Zip: RIVERSIDE, IA 52327

details:

[05/27/2020 17:29:15]

CALLER REPORTS A VEHICLE IN THE PARKING LOT WITH SUBJECTS DRINKING ALCOHOL. 92-8 RESPONDED. THE VEHICLE LEFT THE AREA PRIOR TO DEPUTY ARRIVAL.

05/29/2020 12:08:20 2004467 WELFARE CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 120 W 4TH ST

City/State/Zip: RIVERSIDE, IA 52327

details:

[05/29/2020 12:08:50]

REPORTS BEING ENROUTE TO A RESIDENCE TO CHECK ON A SUBJECT WHO IS INTOXICATED.

92-8 MADE CONTACT WITH THE SUBJECT WHO IS FINE AND WILL HANG OUT AT HOME.

05/23/2020 22:40:03 2004306 SUSPICIOUS CRIV
ACTIVITY

Agency: Washington County Sheriff's Office

Address: S ELLA ST & E RIVER ST

City/State/Zip: RIVERSIDE, IA 52327

details:

[05/23/2020 22:40:24]

REPORTS BEING OUT WITH SEVERAL JUVENILES IN HALL PARK, RIVERSIDE.

SPOKE WITH THE SUBJECTS WHO WERE ADVISED TO LEAVE THE PARK.

05/05/2020 10:57:26 2003772 ILLEGAL DUMPING CRIV

Agency: Washington County Sheriff's Office

Address: 1092 WALNUT AVE

City/State/Zip: RIVERSIDE, IA 52327

WASHINGTON COUNTY SHERIFF'S OFFICE

Town Report

Filter: datestart-20200501:dateend-20200530:Zone-criv

details:

[05/05/2020 11:00:51]

REPORTS A BLACK TOYOTA TRUCK WITH A RUSTY TOP HAD A WHITE MALE DUMP SEVERAL GARBAGE BAGS INTO THEIR DUMPSTER YESTERDAY AROUND 1400 HRS.

92-11 SPOKE WITH THE CALLER & ADVISED HIM THIS SUBJECT LIVES IN THE APARTMENT COMPLEX. COMPLAINT UNFOUNDED.

05/03/2020 22:39:56 2003739 DISABLED VEHICLES CRIV

Agency: Washington County Sheriff's Office

Address: E 1ST ST & N WASHBURN ST

City/State/Zip: RIVERSIDE, IA 52327

details:

[05/03/2020 22:40:34]

REPORTS BEING OUT WITH A VEHICLE IN RIVERSIDE THAT HASNT MOVED FOR SEVERAL DAYS. // TIRES WERE CHALKED

05/30/2020 23:23:26 2004518 DP&Q CRIV

Agency: Washington County Sheriff's Office

Address: 491 N ELLA ST

City/State/Zip: RIVERSIDE, IA 52327

details:

[05/30/2020 23:25:14]

REPORTS FOR THE PAST 2 1/2 MONTHS THEY HAVE BEEN HAVING GARAGE PARTIES. TONIGHT THEY HAVE LOUD MUSIC AND VOICES. REQUEST A DEPUTY.

SPOKE WITH THE SUBJECTS WHO CLOSED THE GARAGE DOOR.

05/27/2020 21:09:05 2004420 TRAFFIC ACCIDENT CRIV

Agency: Washington County Sheriff's Office

Address: HWY 218 & RAMP RAMP

City/State/Zip: RIVERSIDE, IA 52327

details:

[05/27/2020 21:13:19]

REPORTS HIS DRIVER STRUCK A DEER WITH THE COMPANYS 2020 DODGE EXPRESS VAN. VEHICLE IS NOT DRIVABLE. EARLS CONTACTED TO TOW THE VEHICLE PER CALLERS REQUEST.

DRIVER GIVEN A STATE ACCIDENT REPORT TO FILE. HE WAS GIVEN A RIDE TO KUM & GO.

WASHINGTON COUNTY SHERIFF'S OFFICE Town Report

Filter: datestart-20200501:dateend-20200530:Zone-criv

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Date Printed: 6/9/2020 6:46 AM

Page: 2 of 5

WASHINGTON COUNTY SHERIFF'S OFFICE

Town Report

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ACTIVITY

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WASHINGTON COUNTY SHERIFF'S OFFICE

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City/State/Zip: RIVERSIDE, IA 52327

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2004518

DP&Q CRIV

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05/27/2020 21:09:05

2004420

TRAFFIC ACCIDENT CRIV

Agency: Washington County Sheriff's Office

Address: HWY 218 & RAMP RAMP

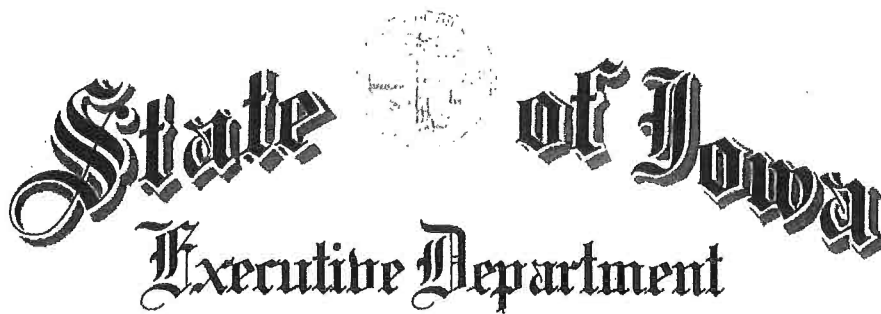
City/State/Zip: RIVERSIDE, IA 52327

details:

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DRIVER GIVEN A STATE ACCIDENT REPORT TO FILE. HE WAS GIVEN A RIDE TO KUM & GO.



IN THE NAME AND BY THE AUTHORITY OF THE STATE OF IOWA

PROCLAMATION OF DISASTER EMERGENCY

WHEREAS, the World Health Organization has reported an outbreak of thousands of cases of Novel Coronavirus 2019 (COVID-19) in multiple countries, causing illness and deaths; and

WHEREAS, on January 31, 2020, the United States Department of Health and Human Services declared a national public health emergency; and

WHEREAS, on March 9, 2020, a Proclamation of Disaster Emergency was issued to coordinate the State of Iowa's response to this outbreak and such disaster continues to exist; and

WHEREAS, on March 11, 2020 the World Health Organization declared the COVID-19 outbreak a global pandemic; and

WHEREAS, on March 13, 2020, President Donald J. Trump issued a proclamation declaring that the COVID-19 outbreak in the United States constitutes a national emergency; and

WHEREAS, on March 17, 2020, a Proclamation of Public Health Disaster Emergency was issued to provide additional needed resources and measures to respond to this disaster, and such public health disaster continues to exist; and

WHEREAS, the risk of transmission of COVID-19 may be substantially reduced by continuing to ensure business takes appropriate public health precautions while reopening.

NOW THEREFORE, I, KIMBERLY K. REYNOLDS, Governor of the State of Iowa, by the power and authority vested in me by the Iowa Constitution, Art. IV, §§ 1, 8 and Iowa Code §§ 29C.6(1), 135.140(6), and 135.144 do hereby proclaim a **STATE OF PUBLIC HEALTH DISASTER EMERGENCY** continues to exist throughout the entire state of Iowa and do hereby **ORDER** and **DIRECT** the following:

PROTECTION OF VULNERABLE IOWANS

SECTION ONE. I continue to strongly encourage all vulnerable Iowans, including those with preexisting medical conditions and those older than 65, in all counties of the state to continue to limit their activities outside of their home, including their visits to businesses and other establishments and their participation in gatherings of any size and any purpose. And I encourage all Iowans to limit their in-person interactions with vulnerable Iowans and to exercise particular care and caution when engaging in any necessary interactions.

REOPENING OF BUSINESSES AND ESTABLISHMENTS

SECTION TWO. Pursuant to Iowa Code § 135.144 (3), and in conjunction with the Iowa Department of Public Health, unless otherwise modified by subsequent proclamation or order of the Iowa Department of Public Health, I hereby order that effective at 8:00 a.m. on June 12, 2020 and until 11:59 p.m. on June 25, 2020:

COUNCIL PACKET

A. **Restaurants and bars:** A restaurant or bar, including a wedding reception venue, winery, brewery, distillery, country club, or other social or fraternal club, may reopen or remain open to serve food and beverages on its premises, but only to the extent that it complies with the following requirements:

- (1) **Social distancing:** The establishment must ensure at least six feet of physical distance between each group or individual dining or drinking alone. Seating at booths closer than six feet may satisfy this requirement if the booths are separated by a barrier of a sufficient height to fully separate seated customers. All patrons must have a seat at a table or bar, and an establishment must limit patrons from congregating together closer than six feet.
- (2) **Other social distancing, hygiene, and public health measures:** The restaurant shall also implement reasonable measures under the circumstances of each restaurant to ensure social distancing of employees and customers, increased hygiene practices, and other public health measures to reduce the risk of transmission of COVID-19 consistent with guidance issued by the Iowa Department of Inspections and Appeals and the Iowa Department of Public Health.

B. **Fitness centers:** A fitness center, health club, health spa, or gym may reopen or remain open, but only to the extent that it complies with the following requirements:

- (1) **Social distancing:** The establishment must ensure that all equipment, such as treadmills, bikes, weight machines, benches, and power racks, are spaced at least six feet apart or take other appropriate measures to ensure that more closely spaced equipment is not used.
- (2) **Group activities:** Any group activities or classes must be limited to a number of people that permits maintaining a distance of six feet apart at all times.
- (3) **Other social distancing, hygiene, and public health measures:** The establishment shall also implement reasonable measures under the circumstances of each establishment to ensure social distancing of employees and customers, increased hygiene practices, and other public health measures to reduce the risk of transmission of COVID-19 consistent with guidance issued by the Iowa Department of Public Health.

C. **Casinos and gaming facilities:** A casino or other facility conducting pari-mutuel wagering or gaming operations may reopen or remain open, but only to the extent that it complies with the following requirements:

- (1) **Social distancing:** The establishment must encourage social distancing by spacing gaming positions at least six feet apart, turning off alternating gaming machines, or separating positions with a barrier of sufficient height to fully separate patrons. The establishment may operate table games provided that it takes reasonable measures to reduce the risk of transmission, such as limiting the number patrons at a table, encouraging or requiring face covering of patrons or employees, providing hand sanitizer, or taking other precautions.
- (2) **Food and Beverage Service:** The establishment shall comply with all the requirements of bars and restaurants in this Proclamation for any food and beverage service.
- (3) **Other social distancing, hygiene, and public health measures:** The establishment shall also implement reasonable measures under the circumstances of each establishment to ensure social distancing of employees and customers, increased hygiene practices, and other public health measures to reduce the risk of transmission of COVID-19 consistent with guidance issued by the Iowa Department of Public Health and, for any food or beverage service, the Iowa Department of Inspections and Appeals.

COUNCIL PACKET

- D. Senior citizen centers and adult daycare facilities:** A facility that conducts adult day services or other senior citizen centers may reopen, but only to the extent that the establishment complies with guidance issued by the Iowa Department of Public Health to ensure social distancing, increased hygiene practices, and other public health measures.
- E. Salons and Barbershops:** A salon or barbershop, including any establishment providing the services of barbering, cosmetology, electrology, esthetics, nail technology, manicuring, and pedicuring may reopen, but only to the extent that it complies with the following requirements:
- (1) **Social distancing:** The salon must ensure that all customers are at least six feet apart when performing cosmetology practices or barbering services.
 - (2) **Other social distancing, hygiene, and public health measures:** The salon or barbershop shall also implement reasonable measures under the circumstances of each salon to ensure social distancing of employees and customers, increased hygiene practices, and other public health measures to reduce the risk of transmission of COVID-19 consistent with guidance issued by the Iowa Department of Public Health.
- F. Medical spas:** A medical spa, as defined in Iowa Admin Code § 653-13.8(1), may reopen or remain open to provide medical aesthetic services, but only if the medical spa complies with the requirements for performing outpatient procedures that utilize PPE in section 9, paragraph A, of this Proclamation.
- G. Theaters and Performance Venues:** Any theater or performance venue at which motion pictures are shown or live performances are held may reopen or remain open, but only to the extent that the theater complies with the following requirements:
- (1) **Social distancing:** The theater or performance venue must ensure at least six feet of physical distance between each group or individual attending alone when seated in the theater.
 - (2) **Other social distancing, hygiene, and public health measures:** The theater shall also implement reasonable measures under the circumstances of each theater to ensure social distancing of employees and customers, increased hygiene practices, and other public health measures to reduce the risk of transmission of COVID-19 consistent with guidance issued by the Iowa Department of Public Health and, for any food service, the Iowa Department of Inspections and Appeals.
- H. Race tracks:** A speedway or race track, including a track conducting horse or dog races, may reopen or continue its operations, provided that the establishment complies with the following requirements:
- (1) **Social distancing:** The establishment must ensure at least six feet of physical distance between each group or individual attending alone when seated.
 - (2) **Other social distancing, hygiene, and public health measures:** The establishment shall also implement reasonable measures under the circumstances of each establishment to ensure social distancing of employees and customers, increased hygiene practices, and other public health measures to reduce the risk of transmission of COVID-19 consistent with guidance issued by the Iowa Department of Public Health and, for any food or beverage service, the Iowa Department of Inspections and Appeals.
- I. Malls:** An enclosed mall may reopen or remain open, but only to the extent that it complies with the following requirements:
- (1) **Play areas:** Any play area or playground in a common area must remain closed.

COUNCIL PACKET

- (2) **Social distancing, hygiene, and public health measures:** The mall shall also implement reasonable measures under the circumstances of each mall to ensure social distancing of employees and customers, increased hygiene practices, and other public health measures to reduce the risk of transmission of COVID-19 consistent with guidance issued by the Iowa Department of Public Health.

J. **Other establishments:** A museum, aquarium, zoo, library, indoor playground, children's play center, swimming pool, bingo hall, bowling alley, pool hall, arcade, amusement park, campground, tanning facility, massage therapy establishment, tattoo establishment, or a retail establishment that was previously ordered to be closed statewide and then only in certain counties under section 5, paragraph I, of the Proclamation of Disaster Emergency issued on April 27, 2020, may reopen or remain open, but only to the extent that the facility takes reasonable measures under the circumstances of each establishment to ensure social distancing of employees and patrons, increased hygiene practices, and other public health measures to reduce the risk of transmission of COVID-19 consistent with Guidance issued by the Iowa Department of Public Health.

MASS GATHERINGS

SECTION THREE. Pursuant to Iowa Code § 135.144 (3), and in conjunction with the Iowa Department of Public Health, unless otherwise modified by subsequent proclamation or order of the Iowa Department of Public Health, continuing until 11:59 p.m. on June 25, 2020:

- A. A social, community, recreational, leisure, or sporting gathering or event, including but not limited to a parade, festival, farmers market, auction, convention, or fundraiser, of more than ten people may be held, but only if the gathering complies with all other relevant provisions in this Proclamation and the following requirements:
- (1) **Social distancing:** The gathering organizer must ensure at least six feet of physical distance between each group or individual attending alone.
 - (2) **Other social distancing, hygiene, and public health measures:** The gathering organizer shall also implement reasonable measures under the circumstances of each gathering to ensure social distancing of gathering participants, increased hygiene practices, and other public health measures to reduce the risk of transmission of COVID-19 consistent with guidance issued by the Iowa Department of Public Health and, for any food service, the Iowa Department of Inspections and Appeals.
- B. **Non-school sporting and recreational events:** Practices, games, and competitions for baseball, softball, and individual sports, such as running, biking, swimming, tennis, and golf, are not prohibited by this section even where athletes may have some contact within six feet, provided that the organizer of such activities and events implements reasonable measures under the circumstances of each gathering to ensure reasonable social distancing, increased hygiene practices, and other public health measures to reduce the risk of transmission of COVID-19 consistent with guidance issued by the Iowa Department of Public Health.
- C. **Spiritual and religious gatherings:** Spiritual and religious gatherings, including any funerals or weddings, are not prohibited by this section. But a church, synagogue, or other host of a spiritual or religious gathering shall implement reasonable measures under the circumstances of each gathering to ensure social distancing of employees, volunteers, and other participants, increased hygiene practices, and other public health measures to reduce the risk of transmission of COVID-19 consistent with guidance issued by the Iowa Department of Public Health.

COUNCIL PACKET

NONESSENTIAL OR ELECTIVE SURGERIES AND PROCEDURES

SECTION FOUR. Pursuant to Iowa Code § 135.144(3), and in conjunction with the Iowa Department of Public Health, unless otherwise modified by subsequent proclamation or order of the Iowa Department of Public Health, I continue to order that until this disaster proclamation expires:

- A. A hospital, outpatient surgery provider, or outpatient procedure provider may conduct in-patient surgeries and procedures that, if further delayed, will pose a significant risk to quality of life and any outpatient surgeries or procedures if the hospital or provider complies with the following requirements:
 - (1) A hospital or provider must have:
 - (a) Adequate inventories of personal protective equipment (PPE) and access to a reliable supply chain without relying on state or local government PPE stockpiles to support continued operations and respond to an unexpected surge in a timely manner; and
 - (b) A plan to conserve PPE consistent with guidance from the CDC and Iowa Department of Public Health;
 - (2) A hospital or provider must have a plan for timely COVID-19 testing of symptomatic patients and staff to rapidly mitigate potential clusters of infection and as otherwise clinically indicated. Providers must comply with any relevant guidance related to testing requirements for patients and staff issued by the Iowa Department of Public Health, the CDC, or a provider's professional specialty society. For scheduled surgeries patients should have a negative COVID-19 test performed within 72 hours of surgery date. If a COVID-19 test is not available, a hospital or provider should consider alternative methods to determine the patient's probability of COVID-19. If the patient has symptoms of fever, cough, or low oxygen saturation, then postponing the surgery is recommended.
 - (3) A hospital must continue to accept and treat COVID-19 patients and must not transfer COVID-19 patients to create capacity for elective procedures.
 - (4) A hospital must reserve at least 10% of intensive care unit (ICU) beds and 10% of medical/surgical beds for COVID-19 patients.
 - (5) A hospital or provider that begins conducting surgeries or procedures as authorized by this paragraph but is no longer able to satisfy all these requirements must cease conducting such surgeries or procedures except as authorized by paragraph B. All hospitals and providers shall have a plan in place to monitor compliance and a transition plan to reduce or suspend procedures and surgeries as necessary.
- B. Except as provided in paragraph A, all nonessential or elective surgeries and procedures that utilize PPE must not be conducted by any hospital, outpatient surgery provider, or outpatient procedure provider, whether public, private, or nonprofit.
- C. A nonessential surgery or procedure is one that can be delayed without undue risk to the current or future health of a patient, considering all appropriate factors including, but not limited to any: (1) threat to the patient's life if the surgery or procedure is not performed; (2) threat of permanent dysfunction of an extremity or organ system; (3) risk of metastasis or progression of staging; and (4) risk of rapidly worsening to severe symptoms.
- D. Each hospital, outpatient surgery provider, and outpatient procedure provider shall limit all nonessential individuals in surgery and procedure suites and patient care areas where PPE is required. Only individuals essential to conducting the surgery or procedure shall be present in such areas.

COUNCIL PACKET

- E. Each hospital, outpatient surgery provider, and outpatient procedure provider shall establish an internal governance structure to ensure that the principles outlined above are followed.

IMPLEMENTATION AND INTERPRETATION

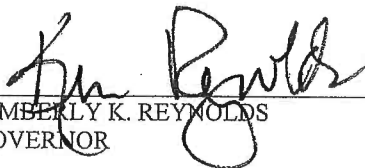
SECTION FIVE. The Iowa Department of Public Safety, Iowa Department of Public Health, Iowa Department of Education, Iowa Department of Homeland Security and Emergency Management, Iowa Department of Transportation, and other participating state agencies are hereby directed to monitor the operation and implementation of this proclamation to assure the public's health and safety.

SECTION SIX. In conjunction with the Department of Public Health pursuant to Iowa Code §§ 29C.18 and 135.35, all peace officers of the state are hereby called upon to assist in the enforcement of the provisions of this Proclamation.

SECTION SEVEN. The provisions of this proclamation shall be effective at 8:00 a.m. on June 12, 2020, unless otherwise noted. This proclamation shall not be construed to otherwise modify the proclamation of May 26, 2020. This state of public health disaster emergency shall continue to expire on June 25, 2020, at 11:59 p.m., unless sooner terminated or extended in writing by me.



IN TESTIMONY WHEREOF, I HAVE
HEREUNTO SUBSCRIBED MY NAME AND
CAUSED THE GREAT SEAL OF THE STATE
OF IOWA TO BE AFFIXED AT DES MOINES,
IOWA THIS 10TH DAY OF JUNE IN THE
YEAR OF OUR LORD TWO THOUSAND
TWENTY.


KIMBERLY K. REYNOLDS
GOVERNOR

ATTEST:


PAUL D. PATE
SECRETARY OF STATE