CITY OF RIVERSIDE COUNCIL MEETING AGENDA
RIVERSIDE COUNCIL CHAMBERS
60 N GREENE ST

REGULAR MEETING

Monday, July 19, 2021 – 6:00 P.M.

The meeting will be recorded and can be viewed live by visiting the city web site at www.riversideiowa.gov

NOTICE TO THE PUBLIC: This is a meeting of the City Council to conduct the regular business of the City. Every item on the agenda is an item of discussion and action if needed.

1. Call meeting to order
2. Approval of agenda
3. Consent agenda
    a. Minutes from 7-6-2021
    b. Expenditures for 7-19-2021
    c. Riverside Fire Department June 2021 Report
4. **Public forum**: 3 minutes per person. See guidelines for public comments at the Clerk's table.
5. Washington County Sheriff Update
6. PeopleService Inc
7. \Public Hearings, Resolutions, Ordinances
    a. Resolution #071921-01 Set salaries for FY22
    b. Resolution #071921-02 Engineering Services
8. Review and approval or Community Beautification Incentive Program Residential Grant
9. Review and Approval of Business District Grant Application
10. Request for partial sewer abatement for filling pool, Daniel Sutton, 200 Buckeye Lane
11. Review of bids for sidewalk on city owned property corner of Cherry and Kleopfer
12. Administrator's Report
    a. Monthly Financials
13. Closed session per Iowa Code Chapter 21.5 (1) (i) Employee review
14. Resolution #071921-03 Set Salary for City Administrator
15. Motion to adjourn.

RIVERSIDE CITY COUNCIL MEETING: Tuesday, July 6th, 2021

The Riverside City Council meeting opened at 6:00 pm at City Hall with Mayor Allen Schneider requesting roll call. Council members present: Andy Rodgers, Lois Schneider, Tom Sexton, Edgar McGuire, and Kevin Mills.

Schneider moved to approve agenda. Second by McGuire, passed 5-0.

Sexton moved to approve Consent agenda, minutes of June 21st, 2021, and expenditures. Second by Schneider, passed 5-0.

Schneider moved to have City Administrator work with Axiom on City Engineering services and design proposals for upcoming capital projects. Second by McGuire, passed 5-0. Agreements will be approved at a future meeting.

Mayor appointed Mills to fill vacant committee positions.

Admin Yancey presented Administrator's report, updates to website, and speed sign reports.

McGuire moved to adjourn at 7:06 pm. Second by Rodgers, passed 5-0.

Full content of Council Meetings can be viewed on the City web site; riversideiowa.gov

Council Meeting – Monday, July 19th, 2021 at 6:00 p.m. in City Hall council chambers.

ATTEST:

Becky LaRoche; City Clerk

Allen Schneider; Mayor

	EXPENDITURES 07-19-2021				
1	**COUNCIL MEETING**	**UNPAID BILLS:**			
2	AIRGAS	EMS SUPPLY	002-5-150-6375	$ 237.00	
3	EQUIPMENT MANAGEMENT CO.	FD-BATTERIES	002-5-150-6356	$ 613.25	
4	HEIMAN	FD-THERMAL CAMERA	002-5-150-6356	$ 6,720.00	
5	HI-LINE	SHOP	001-5-210-6371	$ 52.00	
6	IA TOWNSHIP TRUSTEES	CEMETERY DONATION	001-5-450-6499	$ 6,000.00	
7	IOWA DNR	WATER SUPPLY FEE FY 22	600-5-810-6245	$ 113.16	
8	IOWA SOLUTIONS	COMPUTER SUPPORT	001-5-650-6497	$ 1,085.75	
9	JOHNSON COUNTY REFUSE	SERVICE	670-5-840-6499	$ 7,032.00	
10	KALONA AUTO	PARKS	001-5-430-6325	$ 64.64	
11	KALONA AUTO	SHOP	001-5-210-6331	$ 231.14	$ 295.78
12	KALONA LIBRARY	FY 22 CONTRACT	001-5-410-6502	$ 21,582.62	
13	LEAF	COPIER LEASE	001-5-650-6496	$ 156.50	
14	MENARDS	SHOP	001-5-210-6372	$ 32.95	
15	MIDWEST ALARM	FD DOOR ALARMS	002-5-150-6310	$ 3,923.50	
16	NORTHLAND	DISCLOSURE FILING FY 20	001-5-650-6499	$ 435.00	
17	OFFICE EXPRESS	CITY HALL	001-5-650-6310	$ 149.32	
18	PAWS & MORE	2ND QTR CITIZEN	001-5-190-6413	$ 174.00	
19	PAWS & MORE	RES# 041921-05	145-5-650-6423	$ 4,000.00	$ 4,174.00
20	REC	SIGN	001-5-520-6510	$ 80.35	
21	REC	LIFT STATION	610-5-815-6371	$ 43.95	
22	REC	W/W PLANT	610-5-815-6371	$ 2,765.50	
23	REC	SHOP	001-5-210-6371	$ 45.54	
24	REC	WATER PLANT	600-5-810-6371	$ 2,992.85	
25	REC	TRAFIC LIGHT	001-5-230-6371	$ 140.71	
26	REC	CASINO L/S	610-5-815-6371	$ 202.30	$ 6,271.20
27	RIVERSIDE GRAIN & FEED	GRASS SEED	001-5-430-6320	$ 60.50	
28	RON'S AUTO BODY	SP SIGN BATTERIES	110-5-210-6415	$ 229.99	
29	SCHNOEBELEN INC	TRACTOR REPAIR	001-5-210-6330	$ 355.51	
30	STANDARD PEST CONTROL	SERVICE	001-5-650-6310	$ 60.00	
31	STUTSMAN	PARK	001-5-430-6325	$ 24.05	
32	SUNRISE POST FRAME LLC	PARK	001-5-430-6325	$ 40.34	
33	THE NEWS	PUBLICATIONS	001-5-650-6402	$ 235.51	
34	VISA	POSTAGE	001-5-650-6508	$ 20.95	
35	VISA	CASEY'S FUEL	001-5-430-6323	$ 162.51	
36	VISA	HARRY'S THROPHIES	001-5-650-6310	$ 49.10	
37	VISA	USTREAM	001-5-650-6494	$ 99.00	
38	VISA	SP SIGN CHIP	110-5-210-6415	$ 15.00	
39	VISA	PARK	001-5-430-6325	$ 245.89	
40	VISA	FD SPEAKER	002-5-150-6356	$ 119.99	$ 712.44
41	WALKER, DENNIS	WELCOME SIGN X 2 YRS.	001-5-520-6799	$ 600.00	
42	WASH CO AUDITOR	LAW CONTRACT	001-5-110-6499	$ 32,910.00	
43	WASH CO RECORDER	RECORDING	001-5-650-6404	$ 32.00	
44	YOTTYS	PARKS	001-5-430-6325	$ 22.09	
45	**********	**TOTAL BILLS**		**$ 94,156.46**	
46		PAID BILLS:			
47	IOWA DEPT OF REVENUE	IOWA WITHHOLDINGS - 2021-JUNE	$ 665.00		
48	IOWA DEPT OF REVENUE	IOWA SALES TAX - 2021-JUNE	$ 929.00		
49	IOWA DEPT OF REVENUE	IOWA WET TAX - 2021-JUNE	$ 1,601.00		
50	IPERS	CONTRIBUTIONS - 2021 JUNE	$ 2,851.96		
51	IRS	941 TAX DEPOSIT - 2021 JUNE	$ 4,079.38		
52	PAYROLL	PAYROLL - 2021 JUNE	$ 15,204.61		
54	1ST NAT'L BANK	JUNE 21 "HSA"	$ 750.00		
55	**********	**TOTAL PAID BILLS**		**$ 26,080.95**	
56	**********	**TOTAL EXPENDITURES**		**$ 120,237.41**	
57	GENERAL FUND		$ 65,147.97		
58	FIRE DEPARTMENT		$ 11,613.74		
59	ROAD USE FUND		$ 244.99		
60	CASINO FUNDS		$ 4,000.00		
61	DEBT SERVICE		$ -		
62	CAPITAL PROJECTS		$ -		
63	WATER FUND		$ 3,106.01		
64	SEWER FUND		$ 3,011.75		
65	GARBAGE		$ 7,032.00		
66	**TOTAL EXPENDITURES**		**$ 94,156.46**		

67	YTD TREASURERS REPORT	FY 21- JUNE 30, 2021	REVENUE	EXPENSE	BALANCE
68	GENERAL FUND		$ 1,129,629.03	$ 765,596.38	$ 783,317.35
69	FIRE DEPT FUND		$ 152,588.01	$ 136,539.30	$ 105,911.55
70	ROAD USE TAX FUND		$ 148,614.59	$ 232,975.79	$ 71,555.46
71	LOCAL OPTION SALES TAX		$ 130,448.79	$ 125,000.00	$ 257,046.08
72	CASINO REVENUE RUND		$ 1,057,950.48	$ 806,798.17	$ 325,784.64
73	DEBT SERVICE		$ 224,200.00	$ 224,200.00	$ -
74	CAPITAL PROJECTS FUND		$ 884,549.12	$ 1,172,026.54	$ 395,420.47
75	COMMUNITY CENTER FUNDS		$ 118,589.74	$ 11,000.00	$ 1,016,226.45
76	WATER FUND		$ 378,400.17	$ 357,854.83	$ 510,362.34
77	SEWER FUND		$ 388,202.39	$ 291,883.01	$ 319,606.48
78	GARBAGE/LANDFILL FUND		$ 86,930.75	$ 86,920.99	$ 9,555.32
79	STORM WATER FUND		$ 19,099.32	$ 18,500.00	$ 5,093.83
80	**TOTAL**		**$ 4,719,202.39**	**$ 4,229,295.01**	**$ 3,799,879.97**

RIVERSIDE FIRE DEPARTMENT

FIRE / RESCUE / EMS / HAZMAT

June 2021 Update

Calls for Service:

Medicals - 16
Building Fire Response – 3
Motor Vehicle Accidents – 1
Fire Alarms - 3

Total calls – 23 calls for service in June

RFD had another busy month of calls, we continue to see an increase in calls for service. We ended the month of June on call 170, we ran 231 incidents in 2020.

Training:

The members trained on 1st due fire attack scenarios with different size hoselines. The drill also included rural water supply utilizing relay pumping and drafting from a portable tank.

RESA:

The members discussed the plan for the fall raffle dinner to be held at the VFW. The members are currently working on dates, more info to come.

Other News

The department assisted with activities for Trek Fest, demo derby and parade. The water ball fights where cancelled due to inclement weather at the scheduled time. We have meetings planned for July (Mayor & City Admin) and August (UIHC EMS) to continue exploring the idea of a Firefighter/Paramedic position at RFD. This would provide 24 hour advanced level care along with doing other jobs for inspections as needed. The Washington County EMS association along with the Fire Depts and Ambulance service are working with the Board of supervisors to form an EMS advisory committee. The new group is required by the State of Iowa for counties to be able to tax for EMS services. The hope is that Washington County will pass the tax for EMS and RFD will receive tax dollars from our fire/ems district to help fund EMS. We will have more information as this moves forward. The tax for EMS Essential Services was passed by the State of Iowa and signed by the Governor.

"WE"RE STILL HERE AND READY TO RESPOND"

Thanks

Chief Smothers

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter:datestart-20210601:dateend-20210630:Zone-CRIV

DateTime	CFS	Call Type	Zone
06/01/2021 15:27:09	2106757	TRAFFIC-DRIVING COMPLAINT	CRIV

Agency: Washington County Sheriff's Office

Address: S ELLA ST&E RIVER ST

CityStateZip: RIVERSIDE, IA 52327

details:

[06/01/2021 15:30:29]
REPORTS A VEHICLE THAT CONTINUALLY DRIVES THROUGH HALL PARK TO GET TO THE DOG PARK, AND ALSO WALKS HER DOGS ON THE BALL FIELD. SHE HAS RECEIVED 2 WARNINGS. REQUESTING A CITATION BE ISSUED.
92-11 WAS ADVISED. THE CITY IS UNSURE WHERE SHE IS LIVING AND REQUESTS DOCUMENTATION FOR NOW. THEY WILL CALL AGAIN IF SHE RETURNS.

06/02/2021 00:30:50	2106784	ALARM	CRIV

Agency: Washington County Sheriff's Office

Address: 3070 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[06/02/2021 00:32:02]
CALLER REPORTS AN ALARM. 92-14 RESPONDED. THERE WAS NO PROBLEM.

06/02/2021 06:16:08	2106788	FRAUD	CRIV

Agency: Washington County Sheriff's Office

Address: 300 E RIVER ST

CityStateZip: RIVERSIDE, IA 52327

details:

[06/02/2021 06:27:28]
REPORTS HER SISTER IS CONSTANTLY BEING SCAMMED. REQUESTING A DEPUTY SPEAK TO HER.
92-8 SPOKE WITH THE SUBJECT. DOCUMENTATION.

06/02/2021 18:25:51	2106816	ANIMAL-WELFARE CHECK	CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report
Filter:datestart-20210601:dateend-20210630:Zone-CRIV

details:
[06/02/2021 18:28:41]
CALLER REPORTS THERE IS A DOG LOCKED IN A VAN, WINDOWS ARE CRACKED. 92-14 RESPONDED AND REQUESTED SECURITY BE NOTIFIED. SECURITY LOCATED THE OWNER AND SENT THEM OUT TO SPEAK WITH 92-14. 92-14 ADVISED THE WINDOWS WERE DOWN AND WATER IN A BOWL. EVERYTHING WAS OKAY.

06/04/2021 19:31:05 2106917 FRAUD CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[06/04/2021 19:33:52]
CALLER REQUESTS A DEPUTY REFERENCE A SUBJECT WHO HAS USED SOMEONE ELSES ID TO GET ON THE GAMING FLOOR. 92-14 RESPONDED. THE ISSUE WAS RESOLVED. DOCUMENTATION.

06/04/2021 20:51:33 2106926 PUBLIC INTOXICATION CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[06/04/2021 20:56:04]
CALLER REPORTS AN INTOXICATED SUBJECT IN THE PARKING LOT STUMBLING AROUND. 92-15 RESPONDED AS WELL AS A JOHNSON COUNTY DEPUTY. DEPUTIES MADE CONTACT WITH THE SUBJECT AND ADVISED THEM TO NOT DRIVE. THE SUBJECT IS GOING TO SLEEP IN THEIR VEHICLE.

06/06/2021 22:56:00 2107017 WARRANT ARREST CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[06/06/2021 23:04:37]
DEPUTY REPORTS LOCATING A SUBJECT WANTED OUT OF LEE COUNTY. 92-15 ARRESTED NAM/PICKENS,ELIJAH JAMES AGE/30 ADR/2105 RACINE AVE BURLINGTON,IA OFFENSE/LEE COUNTY WARRANT FOR VOLUNTARY ABSENCE FROM CUSTODY ORIGINAL CHARGE PROBATION VIOLATION BOND/$1000 CASH ONLY
THE SUBJECT POSTED BOND AND WAS RELEASED.

06/07/2021 02:41:38 2107022 WELFARE CHECK CRIV

Agency: Washington County Sheriff's Office

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report
Filter:datestart-20210601:dateend-20210630:Zone-CRIV

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[06/07/2021 02:50:02]
CALLER REQUESTS A WELFARE CHECK ON A SUBJECT. 92-20 RESPONDED AND EVERYTHING WAS FINE.

06/07/2021 20:07:40 2107059 FIRE CALL CRIV

Agency: Washington County Sheriff's Office

Address: 340 OAK ST

CityStateZip: RIVERSIDE, IA 52327

details:
[06/07/2021 20:13:18]
CALLER REPORTING A SUBJECT IS BURNING TRASH AND IT IS CREATING AN AWFUL SMELL.
92-15 RESPONDED. FIRE WAS EXTINGUISHED.
NAM/LINDHORST,KATHRYN ADR/340 OAK ST, RIVERSIDE WAS ISSUED A WRITTEN WARNING FOR VIOLATION OF CITY OF RIVERSIDE BURNING ORDIANCE.

06/07/2021 20:55:48 2107061 SEX OFFENDER-CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 120 N KNISEL ST

CityStateZip: RIVERSIDE, IA 52327

details:
[06/07/2021 20:56:31]
92-15 REPORTS SOR CHECK. SUBJECT IS PRESENT.

06/07/2021 23:45:30 2107069 WELFARE CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 1178 ENTERPRISE DR

CityStateZip: RIVERSIDE, IA 52327

details:
[06/07/2021 23:46:40]
92-20 REPORTS DOING A WELFARE CHECK ON A SUBJECT. EVERYTHING WAS FINE.

06/09/2021 09:20:07 2107128 WELFARE CHECK CRIV

Agency: Washington County Sheriff's Office

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report
Filter:datestart-20210601:dateend-20210630:Zone-CRIV

Address: 71 W 3RD ST

CityStateZip: RIVERSIDE, IA 52327

details:
[06/09/2021 09:22:24]
REPORTS HER ROOMMATE IS UPSTAIRS AND WONT ANSWER HER. SHE IS DOWNSTAIRS AND CANNOT GET UP THERE TO CHECK ON HIM. REQUEST ASSISTANCE.
92-17 RESPONDED. SUBJECT WAS NOT HOME.

06/10/2021 15:54:22 2107173 TRAFFIC-PARKING COMPLAINT CRIV

Agency: Washington County Sheriff's Office

Address: E HICKORY ST&E 1ST ST

CityStateZip: RIVERSIDE, IA 52327

details:
[06/10/2021 15:57:40]
CALLER REPORTS 3 PARKING COMPLAINTS 1) IKS141 TAN CHEVY W 2ND ST FLAT TIRE AND FACING WRONG WAY FOR 2 WKS 2) AWK386 RED FORD PK WITH TOPPER ALLEY HICKORY BETWEEN 1ST AND 2ND NOT MOVED ALL WINTER 3) CHJ113 FORD PK ALLEY HICKORY BETWEEN 1ST AND 2ND.
92-11 RESPONDED AND WAS UNABLE TO LOCATE THE VEHICLES.

06/11/2021 01:06:25 2107193 TRESPASS CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[06/11/2021 01:08:06]
CALLER REPORTS THAT THEY ASKED A SUBJECT TO LEAVE BUT THEY WILL NOT GET OFF THE PROPERTY. 92-14 AND 92-18 RESPONDED. SUBJECT LEFT WITH HER MOTHER. 92-14 CITED BARTON,DALESHA DASHAY OF MARION FOR TRESPASS. THE SUBJECT IS NOT WELCOMED BACK THIS EVENING BUT MAY RETURN IN THE FUTURE.

06/12/2021 08:40:11 2107250 ASSAULT-DOMESTIC CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[06/12/2021 08:43:58]
REPORTS A VICTIM OF A DOMESTIC ASSAULT IS RECEIVING MEDICAL TREATMENT AT MERCY HOSPITAL IN CEDAR RAPIDS. INCIDEN

OCCURRED AT THE CASINO IN RIVERSIDE. OFFICERS ARE OUT WITH THE SUSPECT.
92-8 SPOKE WITH THE OFFICER. ARRESTED/JOHNSON,ALLANTE DEMETRIUS (26) OF 949 16TH ST NE, CEDAR RAPIDS OFFENSE/DOMESTIC ASSAULT FIRST CAUSING SERIOUS INJURY,
92-67 TRANSPORTED THE SUBJECT FROM LINN COUNTY JAIL TO THE WASHINGTON COUNTY JAIL.

06/13/2021 00:11:14 2107289 TRESPASS CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[06/13/2021 00:13:24]
CALLER REPORTS THEY BELIEVE A SUBJECT WHO IS BANNED IS NOW ON THE PROPERTY.

92-18 RESPONDED AND CITED PRICE,RANDY GLENN (61) OF CARTHAGE IL FOR 1ST OFFENSE TRESPASS. THE SUBJECT LEFT THE PREMESIS WITH A RIDE.

06/13/2021 17:16:29 2107312 ANIMAL-WELFARE CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[06/13/2021 17:17:25]
CALLER REPORTS A DOG IN A BLK RAV 4 BY THE 4B SIGN LIC/KHL721.

92-14 RESPONDED. MADE CONTACT WITH THE FEMALE REGISTERED OWNER OF THE VEHICLE AND SHE WILL TAKE CARE OF THE DOG.

06/14/2021 09:22:25 2107335 FIRE CALL CRIV

Agency: Fire

Address: 1092 WALNUT AVE

CityStateZip: RIVERSIDE, IA 52327

details:

[06/14/2021 09:23:39]
REPORTS A FIRE ALARM FROM "TOWER E" - PULL STATION AND SMOKE DETECTOR. OPS 8.
92-8 & RIVERSIDE FIRE DEPT RESPONDED. UNITS WERE DISREGARDED. FIRE ALARM COMPANY WAS ON SCENE AND TESTING THE SYSTEM.

06/14/2021 22:44:12 2107373 ALL OTHER OFFENSES CRIV

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report
Filter:datestart-20210601:dateend-20210630:Zone-CRIV

Agency: Washington County Sheriff's Office

Address: HIGHWAY 22&WALNUT AVE

CityStateZip: RIVERSIDE, IA

details:
[06/14/2021 22:44:58]
92-20 REPORTS BEING OUT WITH TWO SUBJECTS ON THE SIDE OF HIGHWAY 22. 92-20 MADE CONTACT WITH THEM. THE JUVENILE SUBJECT WAS GIVEN A RIDE BACK TO THE CASINO WHERE THE ADULT SUBJECT WAS. THEY WILL GET A TAXI AND LEAVE.

06/15/2021 00:24:52 2107378 DRUG/NARCOTICS VIOLATION CRIV

Agency: Washington County Sheriff's Office

Address: 3070 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[06/15/2021 00:26:12]
92-7 REPORTS FILING CHARGES FOR POSSESSION OF CONTROLLED SUBSTANCE. REPORT FILED.

06/15/2021 13:06:40 2107401 WARRANT ARREST CRIV

Agency: Washington County Sheriff's Office

Address: 308 SYCAMORE ST

CityStateZip: RIVERSIDE, IA 52327

details:
[06/15/2021 14:21:34]
Mileage report: Unit 92-10 traveled to destination: JAIL
Date/time: 6/15/2021 13:58:42 to 6/15/2021 14:21:34
Odometer Reading: 96348.1 to 96368.5
Mileage = 20.4
[06/15/2021 13:08:47]
REPORTS BEING OUT CHECKING ON A WANTED SUBJECT.
ARRESTED: KNIGHT,ABIGAIL MARGARETE (33) OF 308 E SYCAMORE ST, RIVERSIDE. OFF/WANTED BY WASHINGTON COUNTY FOR POSSESSION OF CONTROLLED SUBSTANCE - MARIJUANA 1ST OFFENSE. BOND/$500 CASH ONLY. CASE/2104776.

06/16/2021 11:13:43 2107447 BURGLARY-VEHICLE CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[06/16/2021 11:15:39]
REPORTS A VEHICLE PARKED IN ROW 10A, WAS BROKEN INTO, AT 0551 HRS THIS MORNING. ITEMS ARE MISSING AND THEY HAVE SUSPECT INFORMATION. VEHICLE LIC/26530 LIS/IL - YELLOW SAAB. REQUEST A DEPUTY.
92-8 RESPONDED. REPORT TO BE FILED.

06/18/2021 15:08:49 2107565 ANIMAL-WELFARE CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[06/18/2021 15:10:10]
CALLER REPORTS A VEHICLE WITH A DOG LOCKED INSIDE.
LIC/KBS861

SPOKE WITH THE CASINO AND THE ISSUE HAS BEEN RESOLVED.

06/18/2021 15:44:16 2107568 THEFT-SHOPLIFTING CRIV

Agency: Washington County Sheriff's Office

Address: 3021 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[06/18/2021 15:49:16]
CALLER REPORTS A SHOPLIFTER THAT HAS LEFT THE STORE. 92-11 RESPONDED. REPORT TO BE FILED. CHARGES PENDING FOR DRIVING WHILE BARRED. THE STORE WOULD LIKE HIM TRESPASSED FROM THE PROPERTY.

** 6/27/21 92-11 MADE CONTACT WITH THE JEREMY GATLIN WHO WAS ADVISED HE WAS TRESPASSED FROM DOLLAR GENERAL AND HIS WIFE WILL RETURN AND PAY FOR THE ITEMS HE TOOK.

06/19/2021 06:26:09 2107598 ASSIST OTHER AGENCY CRIV

Agency: Washington County Sheriff's Office

Address: 340 E 3RD ST

CityStateZip: RIVERSIDE, IA 52327

details:
[06/19/2021 06:27:08]
REQUESTS A DEPUTY ASSIST IN LOCATING A SUBJECT WHO WAS INVOLVED IN A DOMESTIC.
92-10 RESPONDED AND LOCATED THE SUBJECT. JOHNSON CO DEPUTY RESPONDED AND TRANSPORTED THE SUBJECT TO THEIR JAIL.

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report
Filter:datestart-20210601:dateend-20210630:Zone-CRIV

06/20/2021 23:40:52 2107671 ASSIST OTHER AGENCY CRIV

Agency: Washington County Sheriff's Office

Address: 340 E 3RD ST

CityStateZip: RIVERSIDE, IA 52327

details:
[06/20/2021 23:42:29]
JOHNSON COUNTY REQUESTS A DEPUTY TO ASSIST LOCATING A SUBJECT IN RIVERSIDE. 92-15 AND 92-18 BOTH RESPONDED BUT WERE UNABLE TO LOCATE THE SUBJECT.

06/21/2021 20:06:20 2107696 ALL OTHER OFFENSES CRIV

Agency: Washington County Sheriff's Office

Address: 3078 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[06/21/2021 20:07:07]
REQEUSTS A DEPUTY TO THE BUSINESS TO REVIEW VIDEO. 92-14 RESPONDED, INFORMATION FORWARDED TO 92-16.

06/22/2021 03:50:01 2107710 ASSIST OTHER AGENCY CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[06/22/2021 03:50:44]
CALLER REPORTS THEY HAVE SOME INFORMATION TO PASS ALONG TO A DEPUTY. 92-18 SPOKE WITH THE REQUESTOR. UNDER INVESTIGATION.

06/23/2021 07:22:26 2107743 DISORDERLY CONDUCT CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[06/23/2021 07:23:46]
REPORTS A SUBJECT ON THE GAMING FLOOR WHO WAS ASKED TO LEAVE, AND IS REFUSING.
92-8 & 92-16 RESPONDED & WAS DISREGARDED. SUBJECT LEFT THE PROPERTY.

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report
Filter:datestart-20210601:dateend-20210630:Zone-CRIV

06/23/2021 15:55:17 2107755 SEX OFFENDER-CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 36 N WASHBURN ST

CityStateZip: RIVERSIDE, IA

details:
[06/23/2021 15:57:47]
DEPUTY REPORTS BEING OUT ON A SEX OFFENDER CHECK. 92-10 WAS UNABLE TO LOCATE THE SUBJECT.

06/23/2021 16:00:39 2107756 SEX OFFENDER-CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 111 E 4TH ST

CityStateZip: RIVERSIDE, IA

details:
[06/23/2021 16:04:02]
DEPUTY REPORTS BEING OUT ON A SEX OFFENDER CHECK. 92-10 RESPONDED. CHECK COMPLETED.

06/23/2021 16:04:09 2107757 SEX OFFENDER-CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 1359 TULIP AVE

CityStateZip: RIVERSIDE, IA 52327

details:
[06/23/2021 16:05:02]
DEPUTY REPORTS BEING OUT ON A SEX OFFENDER CHECK. 92-10 WAS UNABLE TO LOCATE THE SUBJECT.

06/23/2021 19:38:30 2107765 WELFARE CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[06/23/2021 19:47:32]
CALLER REQUESTS A WELFARE CHECK FOR A SUBJECT WHO IS MAKING SUICIDAL COMMENTS. 92-7 RESPONDED BUT WAS UNABLE TO LOCATE THE SUBJECT.

06/24/2021 00:59:29 2107773 SUSPICIOUS ACTIVITY CRIV

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter:datestart-20210601:dateend-20210630:Zone-CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[06/24/2021 01:09:25]
CALLER REPORTS SUSPICIOUS ACTIVITY AT THE CASINO. 92-20 RESPONDED AND PASSED THE INFORMATION ALONG TO THE CASINO SECURITY.

06/24/2021 09:25:40 2107784 SEX OFFENDER-CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 36 N WASHBURN ST

CityStateZip: RIVERSIDE, IA 52327

details:

[06/24/2021 09:26:19]
REPORTS BEING OUT AT A RESIDENCE FOR A SEX OFFENDER CHECK. SUBJECT WAS PRESENT.

06/24/2021 13:32:29 2107797 DRUG/NARCOTICS VIOLATION CRIV

Agency: Washington County Sheriff's Office

Address: 3070 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[06/24/2021 13:33:49]
REQUESTS A DEPUTY IN REFERENCE TO LOCATING A SUSPICIOUS ITEM. 92-10 RESPONDED. ITEM SEIZED. REPORT TO BE FILED.

06/25/2021 00:35:47 2107819 SUSPICIOUS ACTIVITY CRIV

Agency: Washington County Sheriff's Office

Address: 3070 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[06/25/2021 00:47:47]
CALLER REPORTS A SUBJECT ASKING SUSPICIOUS QUESTIONS 1 MALE & 1 FEMALE THEY WERE LAST SEEN NEAR THE AUTO SPA. 92-20 RESPONDED, LOCATED THE FAMALE SUBJECT WHO HAS A RIDE COMING FROM FAIRFIELD, MALE SUBJECT WAS NOT IN THE AREA.

06/25/2021 01:16:31 2107821 TRAFFIC-DISABLED VEHICLES CRIV

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter:datestart-20210601:dateend-20210630:Zone-CRIV

Agency: Washington County Sheriff's Office

Address: 3070 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[06/25/2021 01:21:21]
CALLER REPORTS HAVING TROUBLE WITH THEIR VEHICLE. 92-20 RESPONDED AND ASSISTED. LIC/ISH188 ADDED TO MACH.

06/25/2021 04:36:37 2107824 DISORDERLY CONDUCT CRIV

Agency: Washington County Sheriff's Office

Address: 3070 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[06/25/2021 04:40:38]
CALLER REPORTS SUBJECTS FIGHTING ON THE EAST SIDE OF THE STORE NEAR THE FIREWORKS TENT. 92-20 RESPONDED, MALE SUBJECT WAS YELLING ON THE PHONE, CLAIMS THERE WAS NO FIGHT GOING ON, A FEMALE LEFT THE AREA WITH ANOTHER SUBJECT.

06/25/2021 07:47:57 2107828 HANG UP 911 CALLS CRIV

Agency: Washington County Sheriff's Office

Address: 10 RAILROAD ST

CityStateZip: RIVERSIDE, IA 52327

details:

[06/25/2021 07:48:53]
RECEIVED TWO 911 HANG UPS FROM A RESIDENCE. 92-8 RESPONDED. NO PROBLEM.

06/25/2021 09:41:52 2107832 TRAFFIC-ACCIDENT CRIV

Agency: Washington County Sheriff's Office

Address: 3000 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[06/25/2021 09:44:02]
REPORTS A TWO VEHICLE ACCIDENT WITH NO INJURIES AT HWY 22 AND HWY 218 INTERSECTION.
VEHICLE LIC/CSTMTRE. OPR/BEX,JASON OF RIVERSIDE. VEHICLE LIC/FDJ068. OPR/NETSER,MICHAEL OF HILLS. VEHICLE LIC/EBT232. OPR/CARRILLO PANTOJA,JOSE OF MARSHALLTOWN. OVER $1500 DAMAGE TO VEHICLES. STATE REPORT FILED. DRIVERS MADE ARRANGEMENTS FOR TOWS.

06/25/2021 19:31:02 2107863 TRAFFIC-PARKING CRIV

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter:datestart-20210601:dateend-20210630:Zone-CRIV

COMPLAINT

Agency: Washington County Sheriff's Office

Address: 300 E RIVER ST

CityStateZip: RIVERSIDE, IA 52327

details:
[06/25/2021 19:34:51]
CALLER REPORTS A VAN ILLEGALLY PARKED IN THE PARKING LOT. 92-7 RESPONDED. UNFOUNDED. IT WAS SOMEONE VISITING A RESIDENT AT THE APARTMENT COMPLEX.

06/25/2021 23:11:29 2107875 PUBLIC SERVICE/CONTACTS CRIV

Agency: Washington County Sheriff's Office

Address: 220 SCHNOEBELEN ST

CityStateZip: RIVERSIDE, IA 52327

details:
[06/25/2021 23:12:07]
DEPUTY REPORTS BEING OUT WITH SUBJECTS AT THE ELEMENTARY SCHOOL IN RIVERSIDE. 92-7 ADVISED IT WAS NO PROBLEM JUST SUBJECTS FINISHING UP THE STAR GAZING WITH TREK FEST.

06/27/2021 12:31:24 2107938 FRAUD CRIV

Agency: Washington County Sheriff's Office

Address: 401-499 N ELLA ST

CityStateZip: RIVERSIDE, IA 52327

details:
[06/27/2021 12:35:05]
CALLER REPORTS FAKE MONEY RECEIVED FROM THE RIVERSIDE DEMO DERBY. $100.00 FAKE BILL. 92-11 SPOKE WITH THE CALLER AND THE MONEY WILL BE CORRECTED BY THE PROMOTER OF THE DEMO DERBY.

06/27/2021 17:02:56 2107953 CIVIL DISPUTE CRIV

Agency: Washington County Sheriff's Office

Address: 3070 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[06/27/2021 17:06:32]
CALLER REPORTING HER HUSBAND THREATENED TO BURN THEIR CHILDS CLOTHES.
92-11 SPOKE WITH CALLER. THIS WILL BE A CIVIL ISSUE. CALLER WAS GIVEN HER OPTIONS.

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter:datestart-20210601:dateend-20210630:Zone-CRIV

06/28/2021 21:40:59 2108016 SEX OFFENDER-CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 41 N GREENE ST

CityStateZip: RIVERSIDE, IA 52327

details:
[06/28/2021 21:41:23]
S.O.R. CHECK

06/30/2021 10:32:55 2108068 ANIMAL-BARKING DOG CRIV

Agency: Washington County Sheriff's Office

Address: 211 N ELLA ST

CityStateZip: RIVERSIDE, IA 52327

details:
[06/30/2021 10:38:51]
CALLER REPORTS A DOG IS ON A LEASH ON ITS OWN PROPERTY BUT GETS CLOSE TO THE SIDEWALK AND BARKS AND LUNGES AT PEOPLE AS THEY WALK BY. CALLER WOULD LIKE TO SPEAK TO AN OFFICER. 92-8 WAS ADVISED AND TRIED MAKING CONTACT WITH THE OWNERS OF THE DOG.

06/30/2021 11:25:21 2108071 ALARM CRIV

Agency: Washington County Sheriff's Office

Address: 3070 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[06/30/2021 11:27:09]
CALLER REPORTS THE PANIC ALARM AT THE CASH REGISTER WAS SET OFF. 92-11 RESPONDED AND WAS DISREGARDED. EVERYTHING WAS FINE.

06/30/2021 15:34:23 2108082 TRAFFIC-ACCIDENT CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[06/30/2021 15:36:27]
CALLER REPORTS SHE WAS STRUCK BY A VEHICLE OUTSIDE THE CASINO ENTRANCE. SHE IS AT ROW 7B IN THE PARKING LOT IN A BLACK MALIBU AND THE VEHICLE THAT STRUCK HER IS A RED INFINITI.

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report
Filter:datestart-20210601:dateend-20210630:Zone-CRIV

LIC/KEZ638 OPR/REDMOND,BRIAN OF WAPELLO VS LIC/KJR316 OPR/MCALLISTER,JENNIFER OF BLAIRSTOWN. STATE ACCIDENT REPORT FILED AND REDMOND WAS CITED FOR FAILURE TO YIELD UPON LEFT HAND TURN.

06/30/2021 21:18:00 2108100 FRAUD CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[06/30/2021 21:25:19]
FIREWORKS TENT IN THE CASINO PARKING LOT REPORTS AN INCIDENT FROM 2 DAYS AGO. A GUY BROUGHT IN A FAKE $50. CAME BACK WITH A FAKE $100 THE NEXT MORNING WANTING TO MAKE CHANGE. CALLER CONFRONTED THE SUBJECT AND THEY WERE TOLD THEY WOLD MAKE REPARATION AND NOW WONT BRING THE MONEY THEY OWE. 92-14 RESPONDED, DOCUMENTATION AT THIS TIME.

PeopleService INC.
Water & Wastewater Professionals

Date: July 12, 2021

To: Riverside Council

From: Bill Stukey, Operator

O & M Report: June 2021

Water Operation & Maintenance

- Our annual consumer confidence report was completed and submitted to the DNR with proof of publication.
- We completed our spring hydrant flushing in June and documented on Diamond Maps.
- We have installed a meter at 200 Schnoebelen St and connected the service line to the main. This residence was on a private well and wanted to be connected to City water to abandon their well. When we went to turn the water on there was no pressure or water. When Triple B installed the new section of water main on Schnoebelen St. they had hit the service line, which was not being used at the time. I instructed them to reconnect the line with their response being that they did. It was evident the line was never reconnected, so we hired Boyse Excavating to dig up the service line and made a new connection tap for the service line.
- 29 locates, all complete
- 4 door postings and 1 shut off.

Wastewater Operation & Maintenance

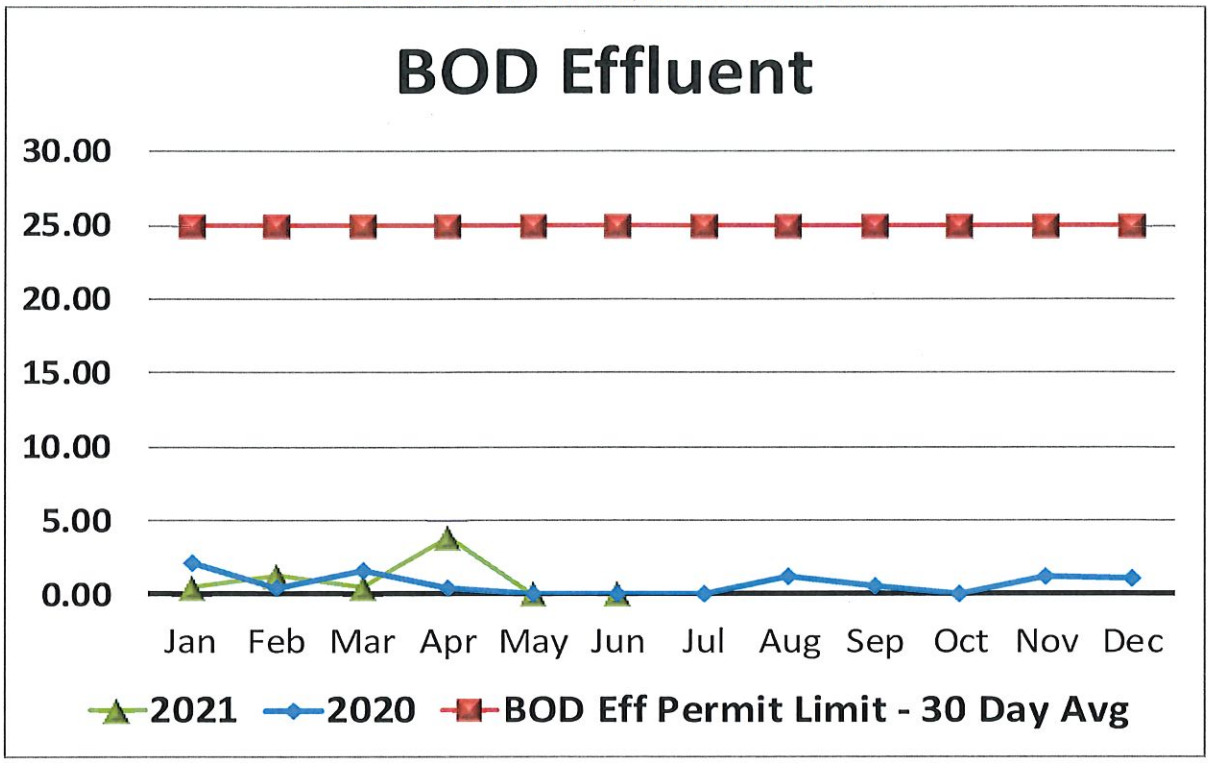
- We had several callouts to lift station 1 early in the month. Pump two is bad and we are running on pump one. The breaker for pump one was getting weak and would trip, causing high level in the station. There was an issue with the wiring in the panel causing the station to not call out for alarms or indicate an alarm condition. Electric Pump swapped the breakers for pump one and was able to keep it from tripping, as well as temporarily fix the wiring for the alarm system.

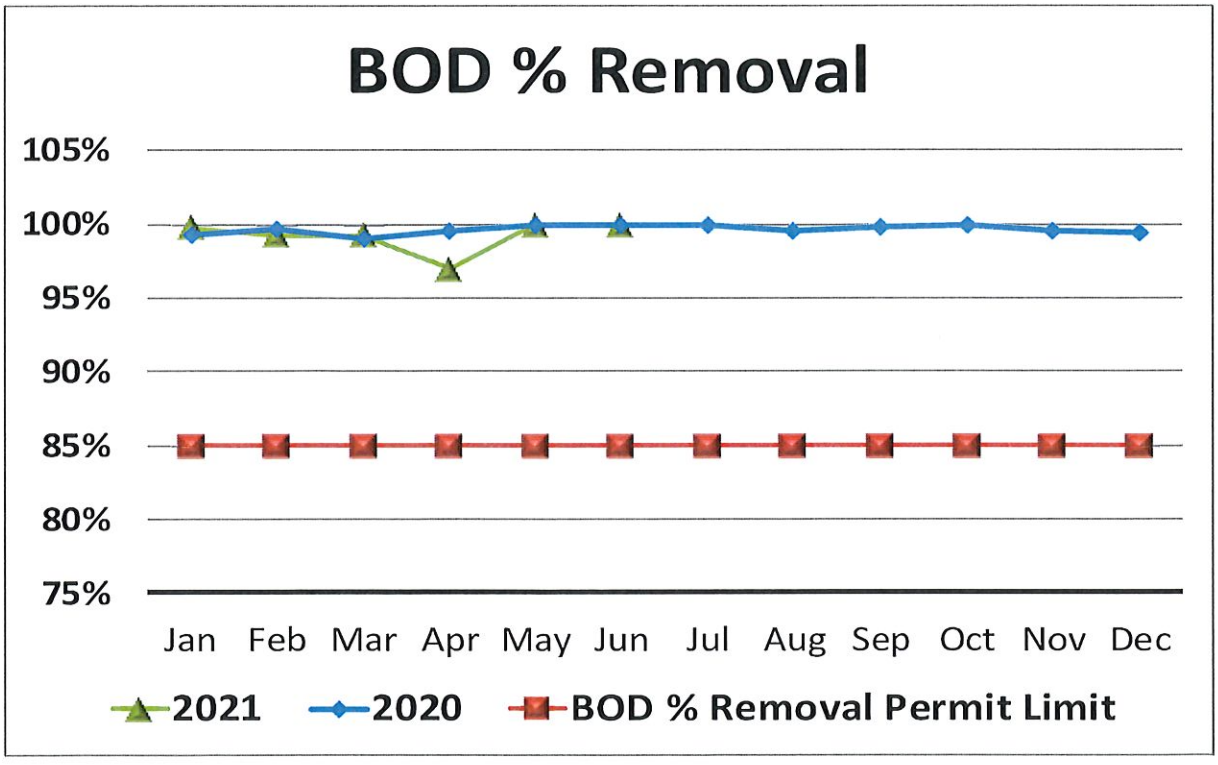
- We still do not have any air conditioning at the wastewater plant. J&S Plumbing was working to find a new blower motor to get the furnace working again. Average temperatures in the building are around 88 degrees.
- I collected a sample of biosolids from the sludge pond for a possible contract to remove the biosolids from the pond. I have a farmer interested in potentially paying to remove the biosolids at little or no cost to the City. If we are able to come to an agreement, this could save the City around $200,000-$300,000 in removal expense.

Iowa Department of Natural Resources

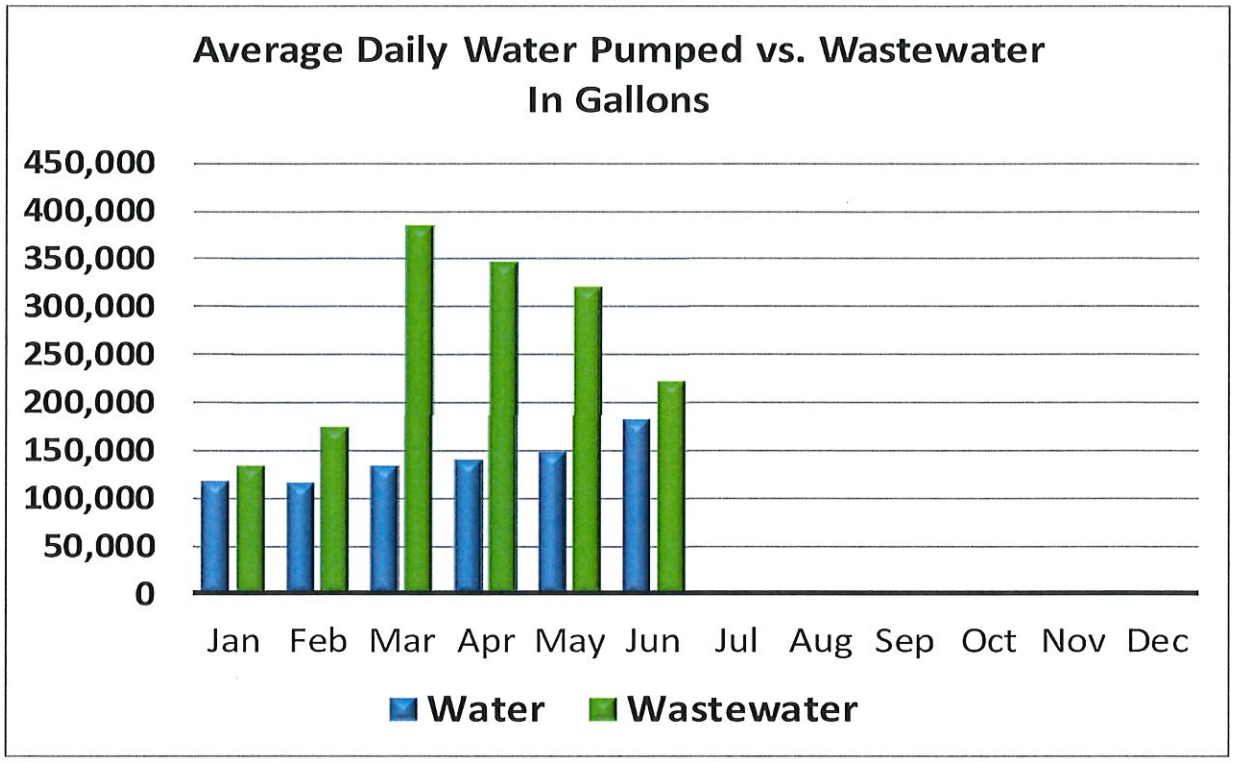
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PeopleService INC.
Water & Wastewater Professionals





PeopleService INC.
Water & Wastewater Professionals



Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Chemical Budget	$26,209.00	$12,655.30	48%	100%
Maintenance Budget	$21,840.00	$19,584.21	90%	100%
Total	$48,049.00	$32,239.51	67%	100%

PeopleService INC.
Water & Wastewater Professionals

		June-21	May-21	June-20
Water	**Units**			
Total Monthly Pumped	gallons	5,500,000	4,610,000	4,570,000
Average Daily Pumped	gallons	183,300	148,710	152,330
Maximum Daily Pumped	gallons	376,000	248,000	287,000
Minimum Daily Pumped	gallons	0	1,000	41,000
Chlorine				
Chlorine - Total Avg Residual Plant	mg/L	1.97	2.10	1.48
Chlorine - Total Avg Residual System	mg/L	1.55	1.46	1.04
Chlorine - Recommended Residual System	mg/L	0.30	0.30	0.30
Chlorine used	lbs	246.00	199.00	169.00
Iron				
Iron - Avg Raw	mg/L	1.98	1.94	2.43
Polyphosphate				
Polyphosphate - Avg Residual	mg/L	0.97	1.25	1.47
Polyphosphate - Recommended Residual	mg/L	0.5 - 2.0	0.5 - 2.0	0.5 - 2.0
Polyphosphate used	lbs	25.50	27.50	12.50
Water Loss				
Water Billed	gallons	3,680,399	0	2,969,729
Water used in main breaks/hydrant flushin	gallons	300,000	0	35,000
Water used at city buildings	gallons	90,000	0	129,282
Loss	gallons	16%	0%	9%
Wastewater				
BOD				
BOD Influent Avg	mg/L	223	95	117
BOD Effluent Avg	mg/L	0	0.0	0
BOD Eff Permit Limit - 30 Day Avg	mg/L	25	25	25
BOD % Removal	%	99.99%	99.99%	99.99%
BOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent Avg	mg/L	230	87	98
TSS Effluent Avg	mg/L	1	2	3
TSS Effluent Permit Limit - 30 Day Avg	mg/L	30	30	30
TSS % Removal	%	99.45%	98.20%	97.33%
TSS % Removal Permit Limit	%	85%	85%	85%
Nitrogen Ammonia				
NA Effluent Avg	mg/L	1	0	0
NA Effluent Permit Limit - 30 Day Avg	mg/L	4	6	4
Influent Flow				
Total Monthly	gallons	6,675,900	9,992,000	8,097,600
Average Daily	gallons	222,530	322,322	269,920
Maximum Daily	gallons	933,200	1,252,200	999,600
Minimum Daily	gallons	137,100	188,800	163,400
Permit Limit - 30 Day Avg	gallons	444,000	444,000	444,000
Permit Limit - Daily Maximum	gallons	1,425,000	1,425,000	1,425,000

PeopleService INC.
Water & Wastewater Professionals

RIVERSIDE--JUNE '21

Water Plant Maintenance

Date	Vendor List	Description	Total
		Total	**$0.00**

Water System Maintenance

Date	Vendor List	Description	Total
6/15/21	USA Bluebook	Marking Flags	$54.40
6/21/21	First National Bank, VISA	Supplies	$144.18
6/30/21	Core & Main	Locator	$6,399.05
		Total	**$6,597.63**

Wastewater Plant Maintenance

Date	Vendor List	Description	Total
6/21/21	First National Bank, VISA	Supplies	$73.48
		Total	**$73.48**

Wastewater System Maintenance

Date	Vendor List	Description	Total
		Total	**$0.00**

Water Plant Maintenance	$0.00
Water System Maintenance	$6,597.63
W/W Plant Maintenance	$73.48
W/W System Maintenance	$0.00
Month Total	$6,671.11
Annual Maintenance Budget	$21,840.00
Total Maintenance Dollars Spent Year to Date	**$19,584.31**
Percent Maintenance Budget Spent Year to Date	**90%**

PeopleService INC.
Water & Wastewater Professionals

RIVERSIDE- JUNE '21

Water System Chemicals

Date	Vendor List	Description	Total
6/15/21	Hawkins	Sodium Hypochlorite	$540.00
6/15/21	Hawkins	Fluoride	$138.00
6/15/21	Hawkins	Polyphosphate	$352.88
6/15/21	Hawkins	Caustic	$296.25
		Total	**$1,327.13**

Wastewater System Chemicals

Date	Vendor List	Description	Total
		Total	**$0.00**

Water System Chemicals	$1,327.13
W/W System Chemicals	$0.00
Month Total	$1,327.13
Annual Chemical Budget	$26,209.00
Total Chemical Dollars Spent Year to Date	**$12,655.30**
Percent Chemical Budget Spent Year to Date	**48%**

Maintenance Month Total	$6,671.11
Chemical Month Total	$1,327.13
Month Total	**$7,998.24**
Annual Budget	**$48,049.00**
Total Spent Year to Date	**$32,239.51**
Percent Budget Spent Year to Date	**67%**

PeopleService INC.
Water & Wastewater Professionals

Work Orders Completed

Date completed	Equipment	Task
6/15/2021	BLOWERS	Monthly PM
6/3/2021	WWTP GENERATOR	Monthly PM
6/4/2021	LIFT STATION #1	LS Monthly PM
6/4/2021	LIFT STATION #2	LS Monthly PM
6/4/2021	LIFT STATION #3	LS Monthly PM
6/4/2021	LIFT STATION #4	LS Monthly PM
6/4/2021	LIFT STATION #5	LS Monthly PM
6/16/2021	MAIN LIFT STATION	LS Monthly PM
6/16/2021	SAM (SURGE ANOXIC MIX) PUMP #1	Annual PM
6/16/2021	SAM (SURGE ANOXIC MIX) PUMP #2	Annual PM
6/16/2021	SBR PUMP 1A	Annual PM
6/16/2021	SBR PUMP 1B	Annual PM
6/15/2021	SBR Pump 2A	Annual PM
6/15/2021	SBR PUMP 2B	Annual PM
6/15/2021	Sludge Pump	Annual PM
6/3/2021	EFFLUENT SAMPLER	Monthly PM
6/3/2021	INFLUENT SAMPLER	Monthly PM
6/7/2021	SCREEN UNIT	Monthly PM
6/16/2021	UV SYSTEM	Monthly PM
6/3/2021	FIRE EXTINGUISHERS	Inspection
6/17/2021	FILTER	Monthly PM
6/17/2021	CARTRIDGE FILTERS	Monthly PM
6/1/2021	DEHUMIDIFIERS	Monthly PM
6/3/2021	WATER PLANT GENERATOR	Monthly PM
6/1/2021	HIGH SERVICE PUMPS	Monthly PM
6/3/2021	FIRE EXTINGUISHERS	Inspection

RESOLUTION #071921-01

RESOLUTION APPROVING PAY INCREASES FOR CITY OF RIVERSIDE CITY EMPLOYEES

Whereas, the City of Riverside City Council hereby approves 3% pay increases for City employees, effective July 1, 2021.

Becky LaRoche - $22.66 to $23.34 Bryan Lenz - $21.63 to $22.28

Don Mullinnix - $13.50 to $13.91 Jay Stuelke – $20.34 to $20.95

Therefore, be it resolved the City of Riverside City Council does hereby approve the proposed pay increases for all City Employees.

It was moved by Councilperson _____, seconded by Councilperson _____, to adopt the foregoing resolution.

Roll Call: Sexton, Rodgers, McGuire, Schneider, Mills

Ayes:

Nays:

Passed by the City Council of Riverside, Iowa and approved this 19th day of July, 2021.

Signed: _____ date:_____
Allen Schneider, Mayor

Attest: _____ date:_____
Becky LaRoche, City Clerk

RESOLUTION #071921-02

RESOLUTION TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH AXIOM CONSULTANTS

Whereas, the City of Riverside City Council agrees to enter into a Profession Services Agreement with Axiom Consultants for engineering services for:

1) City Engineer Master Services Agreement
2) City On-Call Engineering Services
3) 3rd Street Capital Improvements Project
4) Railroad Park Capital Improvement Project

Therefore, be it resolved the City of Riverside City Council does hereby approve to enter into these attached agreements.

It was moved by Councilperson _____ seconded by Councilperson _____, to approve the foregoing resolution.

Roll Call: Sexton, Rodgers, McGuire, Schneider, MIlls

Ayes:

Nays:

Absents:

Passed and Approved by the City Council of Riverside, Iowa and approved this 19th day of July, 2021

Signed: _____ Date: _____

Allen Schneider, Mayor

Attest: _____ Date: _____

Becky LaRoche, City Clerk

MASTER SERVICES AGREEMENT (MSA)

This **MASTER SERVICES AGREEMENT** (hereinafter referred to as "**Agreement**" or "**MSA**") sets forth the terms and conditions between:

City of Riverside, Iowa (hereinafter referred to as "**RIV**" and "**Client**")
located at **60 Greene Street, Riverside, Iowa 52327**
and **AXIOM Consultants, LLC** (hereinafter referred to as "**AXC**" and "**Engineer**")
located at **60 East Court Street, Unit 3, Iowa City, IA 52240**
the effective date of this agreement shall be **July 12th, 2021** (hereinafter referred to as "**effective date.**")

Engineer and Client may be referred to in this agreement individually as "**Party**" and collectively as "**Parties**."

WHEREAS, Engineer is an Iowa Limited Liability Company (LLC) with its principal place of business as listed above and Client seeks to be able to procure certain professional services from Engineer from time to time; and Engineer possesses the requisite skills and experience to provide such services, all upon the terms and conditions set forth in this Agreement;

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Engineer and Client agree as follows:

1. DEFINITIONS AND RESPONSIBILITIES

1.1. "**Documents**" means any and all data, reports, drawings, specifications, record drawings, building information models, civil integrated models, and any other deliverables, whether in printed or electronic or other format, provided or furnished by Engineer to Client pursuant to this agreement.

1.2. "**Task Authorization ("TA")**" means the document executed by the authorized representative of the parties that describes and authorizes the performance of specific services under this overall agreement. Each TA will use a sample format as provided in *Exhibit A* at the end of this document and will include a detailed scope and fee to be completed by the Engineer.

1.3. "**Services**" means the specific scope of work to be performed and completed by the Engineer under each individual TA.

1.4 "**Prime Agreement"** means the agreement between the "Owner" and the Client for which a TA may be subordinate. The Prime Agreement shall become incorporated into the overall contract and shall become part of each applicable TA by default. Client shall share a copy of the Prime Agreement with the Engineer prior to execution of the associated TA. The name and date of the Prime Agreement shall be referenced in the associated TA. Client and Engineer agree that, to the extent applicable to the Engineer's limited scope of work, Engineer shall have the same rights, powers, privileges, responsibilities, and obligations as to Client that Client has to Owner under the Prime Agreement. In the case of a conflict between the terms of this Agreement and the Prime Agreement, the terms of this Agreement govern. The parties acknowledge that the standard of care for professional services and exclusion of warranty in the Prime Agreement are not applicable to this Agreement.

2. PURPOSE, PERFORMANCE, AND SCOPE: The purpose of this MSA is to establish a framework within which the Client may execute Task Authorizations to procure specific services. The Engineer agrees to perform such

professional services as are set forth in this agreement and each TA with the standard of professional care and skill customarily provided in the performance of such services, and Client agrees to pay Engineer such amounts as are specified in each TA.

2.1. Services to be included may include, but shall not be limited to, the following:
- 2.1.1. Professional engineering design and consultation services;
- 2.1.2. Professional land survey and construction layout services;
- 2.1.3. Professional project management and construction assistance services;
- 2.1.4. Other technical expertise as indicated on individual TAs.

2.2. Engineer agrees to perform scope items and provide deliverables as set forth in a TA, which shall be incorporated into this contract upon execution by both parties.

2.3. Either party, from time to time, may wish to extend the scope of services and deliverables or omit services and deliverables previously ordered under a TA, and the provisions of this agreement shall apply to all such additions and omissions. All such additions to, and omissions from, a TA must be in writing and executed by both parties in order to be effective. If Client authorizes changes in the scope, extent, or character of the Project or Engineer's services, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.

3. INDIVIDUAL PROJECT PROPOSALS (TASK AUTHORIZATIONS)

3.1. **Agreement Includes TAs.** References to this Agreement will be deemed to include applicable "Task Authorizations (TAs)" unless the context otherwise requires. In the event of a conflict between the provisions of this Agreement and the provisions set for in an individual TA, the provisions of this Agreement will control.

3.2. **TA Requirements.** The parties agree that any Services provided by the Engineer will be set forth in a TA. Each TA shall specify:
- 3.2.1. A name and number unique to the TA;
- 3.2.2. The start date and end date (if applicable) of the TA;
- 3.2.3. Contact information for Engineer and Client;
- 3.2.4. An applicable scope of services;
- 3.2.5. Prime Agreement information;
- 3.2.6. The performance schedule relating to the Services (if established);
- 3.2.7. The applicable fees and payment terms for the Services;
- 3.2.8. The responsibilities of the Client, if any, with respect to the performance of the Services, including the satisfaction of conditions or the provision of resources by the Client.

3.3. **TA Mandatory.** Engineer shall not perform any services without a corresponding TA signed by both the Client and the Engineer containing all of the items required under section 3.2.

3.4. **TA Modifications.** Any modification to a signed TA must be in writing and executed by an authorized representative of each party.

3.5. **Performance Standards.** Engineer represents and warrants that Engineer shall comply with the following performance standards in providing services:
- 3.5.1. Best efforts shall be used in the performance of the Services and such Services shall be completed with the standard of professional care and skill customarily provided in the performance of such services;
- 3.5.2. The skills, knowledge, manpower, facilities, equipment, operating rights, authorities and/or vehicles necessary for performance of Services are possessed and will be provided;
- 3.5.3. All applicable laws and regulations including any required permits and licenses, payment of all taxes applicable to the Services provided by Engineer, and compliance with applicable safety requirements; and

3.5.4. The performance of the Services or of any term of this Agreement will not breach any agreement and that there is no other contract or duty in existence inconsistent with the terms of this Agreement.

4. PAYMENT

4.1. **Payment Terms.** Unless otherwise set forth in a TA, Engineer will invoice Client on a monthly basis for services actually rendered. Engineer will make best effort to comply with all reasonable invoicing procedures requested by the Client. All Engineer's invoices shall be paid by the Client within thirty (30) days of the invoice date.

4.2. **Non-Payment.** In the event that Engineer is not paid within thirty (30) days of Client's receipt of an invoice, in addition to all legal and equitable remedies available, Engineer may charge interest on such unpaid amounts at a rate of one and one-half percent (1.5%), or 18% annum, or the maximum amount of interest then-allowed by Iowa law, whichever is larger, from the date such payment was due until the date paid; and/or suspend the performance of all services hereunder without liability or breach until all delinquent amounts have been paid in full.

4.3. **Disputed Invoices.** If Client disputes an invoice, either as to amount or entitlement, then Client shall promptly advise the Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and said disputed portion shall be resolved pursuant to the procedures provided in Paragraph 9.13. Client shall pay the undisputed portion subject to the terms of paragraph 4.1.

4.4. **Taxes.** Engineer is solely responsible for payment of income, social security, and/or other employment taxes due and owing to proper taxing authorities, and Client agrees no deduction of any taxes will be taken from any payments made to Engineer.

4.5. In no circumstance shall the Engineer's invoicing be subject to retainage withholding of any sort.

4.6. Fees for services not within the scope of this Agreement shall be completed at the Engineer's standard hourly rates.

5. USE AND OWNERSHIP OF DOCUMENTS

5.1. **Ownership and Property.** All Documents are instruments of service, and Engineer shall retain an ownership and property interest therein (including the copyright and the right of reuse at the discretion of the Engineer) whether or not the project is completed.

5.2. **Drawings and Specifications.** If Engineer is required to prepare or furnish Drawings or Specifications under this Agreement, Engineer shall deliver to Client at least one original printed record version of such Drawings and Specifications, signed and sealed according to applicable Laws and Regulations.

5.3. **Limited License to Use Documents.** Client may make and retain copies of Documents for information and reference in connection with the use of the Documents on the Project. Engineer grants Owner a limited license to use the Documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all services relating to preparation of the Documents, and subject to the following limitations:

5.3.1. Client acknowledges that such Documents are not intended or represented to be suitable for use on the Project unless completed by the Engineer, or for use or reuse by the Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaption by Engineer;

5.3.2. Any such use or reuse, or any modification of the Documents, without written verification, completion, or adaption by Engineer, as appropriate for the specific purpose intended, will be

at Owner's sole risk and without liability or legal exposure to Engineer or to its Officers, directors, members, partners, agents, employees and Consultants;

5.3.3. Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and Consultants from all claims, damages, losses, and expenses, including attorney's fees, arising out of or resulting from any use, reuse or modification of the Documents without written verification, completion or adaption by the Engineer; and

5.3.4. Such limited license to Owner shall not create any rights in third parties.

5.4. If Engineer at Client's request verifies the suitability of the Documents, completes them, or adapts them for extensions of the Project or for any other purpose, then Client shall compensate Engineer at rates or in an amount to be agreed upon by Client and Engineer.

6. CONFIDENTIALITY

6.1. Engineer agrees to keep confidential and not to disclose to third parties any information provided by the Client, or learned by the Engineer during the course of this agreement unless Engineer has received the prior written consent of Client to make such disclosure. This obligation of confidentiality does not extend to any information that:

6.1.1. Was in the possession of Engineer at the time of disclosure by Client, directly or indirectly;

6.1.2. Is or shall become, through no fault of Engineer, available to the general public, or

6.1.3. Is independently developed and hereafter supplied to Engineer by a third party without restriction or disclosure.

6.1.4. This provision shall survive expiration and termination of this Agreement.

7. INSURANCE

7.1 **Engineer Insurance.** Engineer warrants that it carries the following types of insurance with the following minimum amounts of coverage:

7.1.1. General Liability - $5,000,000

7.1.2. Professional Liability - $2,000,000

7.1.3. Workers Compensation – per State of Iowa law

8. LIMITATION OF LIABILITY

8.1. **Notwithstanding any other provision of this Agreement or the foreseeability of any damages or losses, neither Party shall be liable for any indirect, incidental, special, punitive, or consequential damages, or any loss of profits, revenue, or data use in connection with this Agreement or any action or inaction relating hereto. The only exception to this limitation of liability shall be for a Party's gross negligence.**

9. CONCLUDING PROVISIONS

9.1. **Term and Termination.** This agreement can be terminated at any time by either Party on thirty (30) days advance written notice.

9.2. **Return of Materials.** Upon expiration or cancellation of this Agreement by either Party for any reason, both Parties will relinquish to each other all software, programs, and files, documents, books, manuals, lists records, publications, or other writings or data that came into the possession of said Party in connection with this agreement.

9.3. **Non-Disparagement.** The Parties agree that each will refrain from disparaging or casting negative aspersion on the other, including its officers, directors, employees, agents or members.

9.4. **Dissolution.** In the event of dissolution of Client, Client shall still be liable to Engineer for, and shall pay Engineer, a lump sum payment prior to such dissolution, the full monetary amount or equivalent of all compensation that would be due to Engineer. In the event of any merger, consolidation, or reorganization involving either Party, this Agreement shall become an obligation of any legal successors or successor.

9.5. **Compliance.** Engineer is not responsible for any acts, omissions, or errors made by the Client, Client's subcontractor(s) or Contractors at the work site before, during or after construction. Engineer is not responsible for safety of any personnel outside of its own employees on said jobsite. Performance of construction phase services will be completed in a safe and professional fashion. Such services will be completed as a Design Professional and not as a Contractor. Engineer is not responsible for means and methods of Client or Client's subcontractors during any phase of this contract or subsequent designs arising out of this contract.

9.6. **Captions.** The captions appearing in this agreement are for convenience of reference only, and shall be disregarded in determining the meaning and effect of the provisions of this agreement.

9.7. **Severability Clause.** If any provision of this Agreement is invalid, that provision shall be disregarded, and the remainder of this Agreement shall be construed as if the invalid provision had not been included.

9.8. **Entire Agreement.** The Agreement contains the entire Agreement between the Parties. It may not be changed orally but only in writing signed by both parties.

9.9. **No Assignment.** Each Party shall not subcontract, assign, or delegate any of its rights, responsibilities, or duties under this Agreement without the express prior written consent of the other party.

9.10. **No Waiver.** No waiver by either Party shall be held to be a waiver of any other or subsequent breach.

9.11. **Successors and Assigns.** All rights conferred by this Agreement, shall be binding upon, insure to the benefit of, and be enforceable by or against the respective successors and permitted assigns of parties hereto.

9.12. **Governing Law.** This agreement is governed by the laws of the State of Iowa. Venue shall only be appropriate in Johnson County, Iowa.

9.13. **Alternative Dispute Resolution.** Any controversy, dispute, or claim arising out of or relating to this Agreement or breach thereof shall first be settled through good faith negotiation. If the dispute cannot be settled through such negotiation, the Parties agree to attempt in good faith to settle the dispute by mediation under the then-existing rules of the American Arbitration Agreement (AAA.) If the Parties are unsuccessful at resolving the dispute through mediation, the Parties agree to arbitration under the then-existing rules of the AAA. Judgement on the award may be entered in any court having jurisdiction.

9.14. **Indemnification.** Each party agrees to defend, indemnify, and hold the other Party, its parent, affiliates, subsidiaries, assigns, and each of its and their directors, officers, partners, employees and agents (collectively the "indemnified parties") harmless from and against any and all suits, claims, proceedings, damages, costs, losses and expenses, including court costs and reasonable attorneys' fees (collectively "losses"), which arise out of the performance or non-performance by the other Party, without limitation to Losses arising from and/or relating to (i) personal injury, or loss or damage to property resulting from an act, omission, or negligence of each Party; (ii) a breach by either Party of this Agreement; (iii) any claim, action or proceeding commenced against any of the indemnified parties alleging that personnel are employees of indemnified parties; (iv) each Party's conduct, actions, or inactions while on or in an

indemnified parties' or a third party's premises and (v) taxes, penalties, interest and/or fines assessed by any governmental unit against any of the indemnified parties.

In WITNESS WHEREOF, the parties hereto have executed this agreement, the effective date of which is indicated on Page 1.

CLIENT	**ENGINEER**
Printed Name: _____	Printed Name: _____
Signature: _____	Signature: _____
Job Title: _____	Job Title: _____
Date: _____	Date: _____

EXHIBIT A - SAMPLE

Task Authorization (TA)
TA #0XX
Job Name - Location

DATE: XXXX

To: Axiom Consultants, LLC
Attention: Authorized Representative

CLIENT ("XXX" or "Client") hereby awards **Axiom Consultants, LLC** ("AXC" or "Engineer"), and Engineer accepts, this Task Authorization ("TA") in accordance with the XXX-AXC Master Services Agreement ("MSA") dated **XXX XXth, 20XX** and as follows:

LOCATION:

SCOPE:

SCHEDULE:

SUBCONTRACTORS:

The following provisions of the Prime Agreement are expressly excluded from incorporation into this Agreement:

-

FEE AND FEE TYPE:

Invoices shall be in accordance with MSA and shall identify this TA. Invoices shall contain sufficient details to enable purchaser to substantiate and verify the charges. Invoices shall be subjected to the review and approval of ***XXX Authorized Agent*** prior to payment.

In consideration of the faithful performance of the work, XXX shall pay AXC _____ ($_____). The total cost of this TA is a not-to-exceed price and shall not be increased without XXX's prior written authorization.

Both parties please sign and return one original of this TA to XXX to acknowledge your acceptance of this work order.

CLIENT	**ENGINEER**
Printed Name: _____	Printed Name: _____
Signature: _____	Signature: _____
Job Title:_____	Job Title: _____
Date: _____	Date: _____

BOTH PARTIES PLEASE INITIAL:
Client:_____ Engineer_____

Task Authorization (TA)
TA #001
On-Call Engineering Services – Riverside, Iowa

DATE: July 12th, 2021

City of Riverside, Iowa ("RIV" or "Client") hereby awards **Axiom Consultants, LLC** ("AXC" or "Engineer"), and Engineer accepts, this Task Authorization ("TA") in accordance with the RIV-AXC Master Services Agreement ("MSA") dated **July 12th,2021** and as follows:

LOCATION: Site, location/address, to be determined at time of the Client's request for services.

SCOPE: On-Call Engineering services to be provided to the City of Riverside, as needed but not limited to the following tasks:

- Civil Engineering Design including site observation, recommendations, and remedies as it pertains to general needs and not specific to CIP projects contracted separately.
- Survey Services including platting, topography survey, staking and easements as it pertains to general needs and not specific to CIP projects contracted separately
- Planning and Zoning Commission Meeting attendance and participation
- City Council Meeting attendance and participation
- Construction Management Services including inspection, observation, management of testing and administration tasks
- Review of private development submittals including annexation and rezoning exhibits, preliminary plats, final plats and construction drawings
- Drone Services including flights and resulting video and still photos to be used by the City of Riverside for progress management, marketing and business development purposes
- Additional engineering services including Structural, Mechanical and Electrical as needed or desired based on request from City of Riverside.
- Development of and revisions to City maps and CIP planning.

SCHEDULE: Schedule to be mutually agreed upon between the City of Riverside and Axiom Consultants, based on the requested services.

SUBCONSULTANTS: As needed per the requested services

FEE and FEE TYPE:

Invoices shall be in accordance with MSA and shall identify this TA. Invoices shall contain sufficient details to enable purchaser to substantiate and verify the charges. Invoices shall be subjected to the review and approval of ***RIV Authorized Agent*** prior to payment.

In consideration of the faithful performance of the work, RIV shall pay AXC based on Time & Materials according to the listed current Labor Rates. The On-Call Services will be continually evolving and changing. Any additional work or changes to the scope will not proceed without RIV's prior written authorization.

Both parties please sign. One original of this TA will be returned to RIV to acknowledge your acceptance of this work order. By signing this TA both parties agree to the terms and conditions of the Axiom Master Services Agreement.

CLIENT

Printed Name: _____

Signature: _____

Job Title: _____

Date: _____

ENGINEER

Printed Name: _____

Signature: _____

Job Title: _____

Date: _____

Axiom sends all invoicing via email. Please provide an email account(s) for anyone that you would like invoices to be sent for review/payment:

AXC BILLABLE RATES – Calendar Year 2021

Principal	$145.00
Senior Licensed Engineer	$130.00
Licensed Engineer	$115.00
Engineering Associate	$ 95.00
Project Coordinator	$105.00
Senior Designer	$ 95.00
Designer	$ 85.00
Professional Licensed Surveyor	$130.00
Surveyor	$ 95.00
Administration	$ 60.00

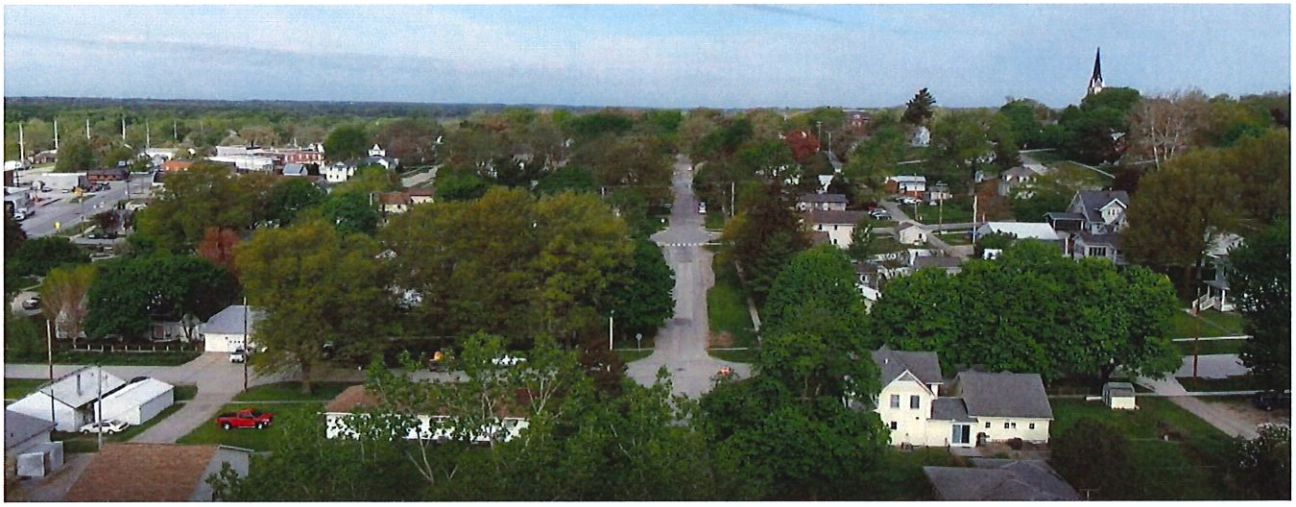
Task Authorization (TA)
TA #002
Third Street Improvements – Riverside, Iowa

DATE: July 12th, 2021

City of Riverside, Iowa ("RIV" or "Client") hereby awards **Axiom Consultants, LLC** ("AXC" or "Engineer"), and Engineer accepts, this Task Authorization ("TA") in accordance with the RIV-AXC Master Services Agreement ("MSA") dated **July 12th, 2021** and as follows:

LOCATION: Site Located along Third Street between Highway 22 and Washington Street in Riverside, Iowa

SCOPE: This project will include the installation of new 6" water main on Third Street from Hwy 22 to Washington Street (~2275 LF) and the reconstruction and reconfiguration of Third Street with respective public utilities from Hwy 22 to Greene Street (~1135 LF), with the potential of street reconstruction to Washington Street (~2275 LF).



DUE DILIGENCE AND INVESTIGATION

TOPOGRAPHIC, UTILITY and BOUNDARY SURVEY

- Topographic and existing Utility Survey will be performed for the roadway section public right-of-way, including adjacent areas to all sides (to a maximum of 50') in order to tie in associated infrastructure.
- Research of existing right-of-way and easements will be completed for inclusion into the overall existing conditions/site survey exhibit. Owner to provide abstract/title opinion documents if available.
- Survey of exterior areas to determine grades/areas for horizontal infrastructure (civil) improvements and overall base dimensioning for plans.
- Boundary and property pin research to determine property lines, setbacks and other requirements.
- Provide easement investigation, determination of constraints and requirements as related to eventual design.
- Setting of horizontal and vertical control (and benchmarks) for future use during construction.
- Investigation of City mapping and records to determine potential stormwater needs (stormwater studies), piping or connection requirements, and/or other necessary improvements to existing public utilities.

- Physical investigation and documentation of utility conditions at tie-in locations of structures, manholes, vaults, etc.
- Resetting of pins as required, to be completed and billed at the Time & Materials rates.

FRANCHISE UTILITY COORDINATION

- Coordination with all franchise (private) utilities located within the project limits to verify presence of existing franchise utilities, easements and improvement needs.
- Coordinate new design with said utilities in order to accommodate new roadway geometry and facilitate phasing and coordination of those utilities in relation to the roadway construction.

RESEARCH and STAKEHOLDER DISCUSSIONS

- Walk site and document findings via photography, drone flight and field notes.
- Discuss with existing residents, located within the project limits, of the proposed project and intent. Obtain and gather any historical information they have with regards to Third Street and their specific property.
- Meet with City staff, Planning & Zoning and City Council (all those recommended by City Administrator) to discuss goals and intent of project, gather and gain information based on history of Third Street, and go over lessons learned from past projects (i.e. Ella, Fourth Street, etc.)

CIVIL SCOPE

DESIGN DOCUMENTS

Primary design of all elements leading up to City review and markup by engineering staff.

- Existing conditions plan, including: survey information, necessary utility information, franchise utility information, public utility information, existing commercial site infrastructure and approaches, demolition information and other information relevant to the pre-design conditions.
- Earthwork, Grading and Erosion Control plan, including the cut and fill information for the Contractor's reference.
- Paving plan, including: plan and profile of mainline roadway, geometry determinations for stormwater management, driveway/approach integration, sidewalk design, turn lanes and pedestrian crosswalks.
- Utility plan, including: water, sanitary sewer and storm sewer design. Includes placement and design of hydrants, boxes, manholes, vaults and other necessary items.
- Landscape design plan for all parkway and green areas, including street tree placement and other elements per the City requests.
- Development of traffic control plan and establishment of MUTCD standards.
- Details and notes plan for all roadway and civil design elements.
- Establishment and coordination of easements, as necessary, and to include associated coordination with client's attorney(s.)
- Establishment of initial itemized elements for cost opinion.

CONSTRUCTION DOCUMENTS

Incorporation of all City comments and markups into the final for-bid construction set.

- Final existing conditions plan, including all design information and any additional information from the property owners and the City for final construction purposes.
- Final determination of earthwork quantities, including: shrinkage checks, double check of quantities and quality control check/peer review.

- Completion of paving plan, including: ADA verification at crosswalks, jointing plan, pavement markings and other necessary items.
- Finalization of all utilities, including: final plans and profiles, conflict checks, service tie-ins, existing utility taps and all SUDAS and City of Riverside checks.
- Completion of any utility permit documentation with City and other AHJs.
- Completion of landscaping plan, including selection of all plantings with City staff.
- Finalization of traffic control plan, including: final phasing of construction, coordination with associated property owners and integration at intersections.
- Verification of details and notes for compliance with SUDAS and City requirements.
- Finalization and recording of all easements.
- Completion of Opinion of Probable Cost for the City's use in bidding.

CONSTRUCTION ADMINISTRATION SCOPE

BIDDING & CONSTRUCTION PHASE

- Perform tasks as requested/directed by the City in order to assist in the bidding, construction and closeout of the project.
- As requested by the City, attend meetings for any bidding, construction and closeout needs.
- Finalization of materials testing package with independent testing agency – contracted directly to City and managed by AXC.

CONSTRUCTION MANAGEMENT

- Participate in a pre-construction conference prior to commencement of work at the site.
- Participate and help lead pre-construction Good Neighbor meeting with residents within project limits.
- Develop protocols for the transmittal of project-related correspondence, documents and sharing of information.
- Maintain and safeguard, throughout construction, original and up to date construction documents (plans, specs, etc.)
- Receive, review and determine the acceptability of all schedules the Contractor is required to submit, including Progress Schedule, Schedule of Submittals and Schedule of Values.
- Reject work if, based on observations or testing results, showing defective under the terms set forth in the construction documents. Provide recommendations to Owner regarding whether Contractor should correct such work, remove and replace such work, or whether Owner should consider accepting such work as provided in the construction documents.
- Full engineering design team will be available throughout the construction of the project for administration of associated design items: RFI, ITC, CAR and Addenda. Team will fully coordinate all documentation and provide timely administration via Submittal Exchange.
- Recommend change orders and work change directives, as appropriate, and prepare change orders and directives as required.
- Respond to any notice from the Contractor of differing site conditions.
- Make site visits at intervals appropriate to the various stages of construction, as deemed necessary, to observe and determine in general if the work is proceeding in accordance with the construction documents and intention of project.
- Regular progress reports and updates to Ownership group
- Advise and consult with the Owner's representative during the Construction Phase Services. AXC shall not have control over, charge of, or responsibility for the construction means and methods but shall provide a design-review and construction progress role in tandem with the Owner's representative.

- Weekly site meetings and updates via meeting minutes to all Stakeholders.
- Establishment and control of integrated project management software (Submittal Exchange.)
- Coordination of all shop drawing and submittal records.
- Coordinate construction materials and lead times with Contractor and Owner.
- Contractor coordination. Field coordination done in tandem with the assigned General Contractor's Project Superintendent.
- Processing of monthly progress payments and coordination with Owner and Lender.
- Coordination of lien paperwork for all monthly payments.
- Ongoing development and coordination of as-built records with General Contractor.
- Final close-out and documentation, including audit process if so funded by local, state, or federal funding.
- Provide drone videos and aerial photography via licensed and certified drone.

CONSTRUCTION STAKING - HOURLY

- Control and benchmarks
- Construction limits and temporary easements
- Erosion control and silt fence
- Grading and earthwork
- Public Utilities: sanitary sewer, storm sewer, water main
- Mainline and handwork paving
- Sidewalk and ADA curb ramp paving

NOTES AND ASSUMPTIONS

- All included scope assumes work within the roadway's right-of-way limits and appropriate easements deemed necessary to construction. Extension into, or acquisition of, other properties may require additional scope/fee.
- Proposal scope and fee includes all necessary design phase meetings with Staff.
- Process assumes one round of revisions and resubmittals to City staff based on received comments and markups for both design documents and construction documents phases (1/each, 2 total rounds of revisions.)
- All work shall be completed and stamped by professional staff licensed within the State of Iowa.
- Client or Client's Contractor to be responsible for obtaining and paying for all permits if applicable.
- Assumes tie-in geometry of Third Street at all north-south intersection crossings.
- Design assumes a change from the current rural cross-section to a standard urban cross-section consisting of curb and gutter, storm sewer and sidewalk.
- Assumes no traffic signalization design.
- Assumes no street lighting design.
- Assumes SUDAS as primary design methodology with the City of Riverside supplemental standards as additional requirement if applicable.

SCHEDULE: Schedule to be based upon a mutually agreed upon timeframe between the City of Riverside and Axiom Consultants with the assumption of project construction to begin in Spring 2022.

SUBCONSULTANTS: Construction Testing Agency (*recommends* Braun Intertec)

LUMP SUM FEE and FEE TYPE:

Invoices shall be in accordance with MSA and shall identify this TA. Invoices shall contain sufficient details to enable purchaser to substantiate and verify the charges. Invoices shall be subjected to the review and approval of ***RIV Authorized Agent*** prior to payment.

In consideration of the faithful performance of the work, RIV shall pay AXC One Hundred Thirty-Three Thousand, One Hundred Dollars and 00/100 ($133,100.00). The total cost of this TA is a LUMP SUM price and shall not be increased without RIV's prior written authorization. Any additional work proceeding on a Time-and-Materials basis will be billed according to the attached current Labor Rates. All construction staking to be provided on a Time-and-Materials basis either through RIV or the Contractor awarded.

Both parties please sign. One original of this TA will be returned to RIV to acknowledge your acceptance of this work order. By signing this TA both parties agree to the terms and conditions of the Axiom Master Services Agreement.

CLIENT	**ENGINEER**
Printed Name: _____	Printed Name: _____
Signature: _____	Signature: _____
Job Title: _____	Job Title: _____
Date: _____	Date: _____

Axiom sends all invoicing via email. Please provide an email account(s) for anyone that you would like invoices to be sent for review/payment:

AXC BILLABLE RATES – Calendar Year 2021

Principal	$145.00
Senior Licensed Engineer	$130.00
Licensed Engineer	$115.00
Engineering Associate	$ 95.00
Project Coordinator	$105.00
Senior Designer	$ 95.00
Designer	$ 85.00
Professional Licensed Surveyor	$130.00
Surveyor	$ 95.00
Administration	$ 60.00

PERCENTAGE FEE and FEE TYPE:

Invoices shall be in accordance with MSA and shall identify this TA. Invoices shall contain sufficient details to enable purchaser to substantiate and verify the charges. Invoices shall be subjected to the review and approval of ***RIV Authorized Agent*** prior to payment.

In consideration of the faithful performance of the work, RIV shall pay AXC Nine Percent (9%) of construction costs based on Award of Bid. The total cost of this TA is a PERCENT price and shall not be increased without RIV's prior written authorization. Any additional work, proceeding on a Time-and-Materials basis, will be billed according to the attached current Labor Rates. All construction staking to be provided on a Time-and-Materials basis either through RIV or the Contractor awarded.

Both parties please sign. One original of this TA will be returned to RIV to acknowledge your acceptance of this work order. By signing this TA both parties agree to the terms and conditions of the Axiom Master Services Agreement.

CLIENT	**ENGINEER**
Printed Name: _____	Printed Name: _____
Signature: _____	Signature: _____
Job Title: _____	Job Title: _____
Date: _____	Date: _____

Axiom sends all invoicing via email. Please provide an email account(s) for anyone that you would like invoices to be sent for review/payment:

AXC BILLABLE RATES – Calendar Year 2021

Principal	$145.00
Senior Licensed Engineer	$130.00
Licensed Engineer	$115.00
Engineering Associate	$ 95.00
Project Coordinator	$105.00
Senior Designer	$ 95.00
Designer	$ 85.00
Professional Licensed Surveyor	$130.00
Surveyor	$ 95.00
Administration	$ 60.00

Task Authorization (TA)
TA #003
Railroad Park Improvements – Riverside, Iowa

DATE: July 12th, 2021

City of Riverside, Iowa ("RIV" or "Client") hereby awards **Axiom Consultants, LLC** ("AXC" or "Engineer"), and Engineer accepts, this Task Authorization ("TA") in accordance with the RIV-AXC Master Services Agreement ("MSA") dated **July 12th, 2021** and as follows:

LOCATION: Railroad Park is located along Highway 22, S Hickory Street and River Street in Riverside, Iowa

SCOPE: This project will include replacing the playground area sand surface with soft fall material, additional accessible play equipment, and ADA connections to playground surface and equipment. Project will also add parking spaces along River Street and Hickory Street, including sidewalk connections from the parking to the playground. An optional storm sewer will be evaluated to replace the existing open ditch along Hickory Street.



DUE DILIGENCE AND INVESTIGATION

TOPOGRAPHIC, UTILITY and BOUNDARY SURVEY

- Topographic and existing Utility Survey will be performed for the roadway section public right-of-way including adjacent areas to all sides (to a maximum of 50') in order to tie in associated infrastructure.
- Provide easement investigation, determination of constraints and requirements as related to eventual design.
- Setting of horizontal and vertical control (and benchmarks) for future use during construction.
- Physical investigation and documentation of utility condition at proposed tie-in locations of structures, manholes, vaults, etc.

CIVIL SCOPE

SCHEMATIC DOCUMENTS

Primary design of all elements leading up to City review and markup by engineering staff.

- Development of new soft fall surface options to be reviewed by stakeholders, with the intent of utilizing a poured in place rubberized surface.
- Analysis of existing parking scenario and determination of additional parking stalls needs, including attention to the ADA access and sidewalk connections.
- Design of sidewalk and handicap accessibility to play surface and playground equipment.
- Provide options for additional accessible playground equipment.

CONSTRUCTION DOCUMENTS

Incorporation of all City comments and markups into the final for-bid construction set.

- Final existing conditions plan, including all design information and any additional information from the property owners and the City for final construction purposes.
- Final determination of earthwork quantities, including: shrinkage checks, double check of quantities and quality control check/peer review.
- Completion of paving plan, including: ADA verification at crosswalks, jointing plan, pavement markings and other necessary items.
- Completion of landscaping plan, including selection of all plantings with City staff.
- Verification of details and notes for compliance with SUDAS and City requirements.
- Completion of Opinion of Probable Cost for City's use in bidding.

CONSTRUCTION ADMINISTRATION SCOPE

BIDDING & CONSTRUCTION PHASE

- Perform tasks as requested/directed by the City in order to assist in the bidding, construction and closeout of the project.
- As requested by the City, attend meetings for any bidding, construction and closeout needs.
- Finalization of materials testing package with independent testing agency – contracted directly to City and managed by AXC.

CONSTRUCTION MANAGEMENT

- Participate in a pre-construction conference prior to commencement of work at the site.
- Develop protocols for the transmittal of project-related correspondence, documents and sharing of information.
- Maintain and safeguard, throughout construction, original and up to date construction documents (plans, specs, etc.)
- Receive, review and determine the acceptability of all schedules the Contractor is required to submit, including Progress Schedule, Schedule of Submittals and Schedule of Values.
- Reject work if, based on observations or testing results, showing defective under the terms set forth in the construction documents. Provide recommendations to Owner regarding whether Contractor should correct such work, remove and replace such work, or whether Owner should consider accepting such work as provided in the construction documents.

- Full engineering design team will be available throughout the construction of the project for administration of associated design items: RFI, ITC, CAR and Addenda. Team will fully coordinate all documentation and provide timely administration via Submittal Exchange.
- Recommend change orders and work change directives, as appropriate, and prepare change orders and directives as required.
- Respond to any notice from the Contractor of differing site conditions.
- Make site visits at intervals appropriate to the various stages of construction, as deemed necessary, to observe and determine in general if the work is proceeding in accordance with the construction documents and intention of project.
- Regular progress reports and updates to Ownership group
- Advise and consult with the Owner's representative during the Construction Phase Services. AXC shall not have control over, charge of, or responsibility for the construction means and methods but shall provide a design-review and construction progress role in tandem with the Owner's representative.
- Weekly site meetings and updates via meeting minutes to all Stakeholders.
- Coordination of all shop drawing and submittal records.
- Coordinate construction materials and lead times with Contractor and Owner.
- Contractor coordination. Field coordination done in tandem with the assigned General Contractor's Project Superintendent.
- Processing of monthly progress payments and coordination with Owner and Lender.
- Coordination of lien paperwork for all monthly payments.
- Ongoing development and coordination of as-built records with General Contractor.
- Final close-out and documentation, including audit process if so funded by local, state, or federal funding.
- Provide drone videos and aerial photography via licensed and certified drone.

CONSTRUCTION STAKING

- Control and benchmarks
- Construction limits and temporary easements (as needed)
- Erosion control and silt fence
- Grading and earthwork
- Playground soft surface and equipment
- Parking stall paving
- Sidewalk and ADA curb ramp paving

NOTES AND ASSUMPTIONS

- All included scope assumes work within the Railroad Park limits. Extension into, or acquisition of, other properties will require additional scope/fee.
- Proposal scope and fee includes all necessary design phase meetings with Staff.
- All work shall be completed and stamped by professional staff licensed within the State of Iowa.
- Client or Client's Contractor to be responsible for obtaining and paying for all permits.
- Assumes SUDAS as primary design methodology with the City of Riverside supplemental standards as additional requirement.

SCHEDULE: Schedule to be based upon a mutually agreed upon timeframe between the City of Riverside and Axiom Consultants with the assumption of project construction to begin in Fall 2021 with completion by winter 2021.

SUBCONSULTANTS: Construction Testing Agency (*recommends* Braun Intertec)

FEE and FEE TYPE:

Invoices shall be in accordance with MSA and shall identify this TA. Invoices shall contain sufficient details to enable purchaser to substantiate and verify the charges. Invoices shall be subjected to the review and approval of ***RIV Authorized Agent*** prior to payment.

In consideration of the faithful performance of the work, RIV shall pay AXC Thirty-Seven Thousand, Four Hundred Dollars and 00/100 ($37,400.00). The total cost of this TA is a LUMP SUM price and shall not be increased without RIV's prior written authorization. Any additional work proceeding on a Time-and-Materials basis will be billed according to the attached current Labor Rates. All construction staking to be provided on a Time-and-Materials basis either through RIV or the Contractor awarded.

Both parties please sign. One original of this TA will be returned to RIV to acknowledge your acceptance of this work order. By signing this TA both parties agree to the terms and conditions of the Axiom Master Services Agreement.

CLIENT	**ENGINEER**
Printed Name: _____	Printed Name: _____
Signature: _____	Signature: _____
Job Title: _____	Job Title: _____
Date: _____	Date: _____

Axiom sends all invoicing via email. Please provide an email account(s) for anyone that you would like invoices to be sent for review/payment:

AXC BILLABLE RATES – Calendar Year 2021

Principal	$145.00
Senior Licensed Engineer	$130.00
Licensed Engineer	$115.00
Engineering Associate	$ 95.00
Project Coordinator	$105.00
Senior Designer	$ 95.00
Designer	$ 85.00
Professional Licensed Surveyor	$130.00
Surveyor	$ 95.00
Administration	$ 60.00

PERCENT FEE and FEE TYPE:

Invoices shall be in accordance with MSA and shall identify this TA. Invoices shall contain sufficient details to enable purchaser to substantiate and verify the charges. Invoices shall be subjected to the review and approval of ***RIV Authorized Agent*** prior to payment.

In consideration of the faithful performance of the work, RIV shall pay AXC Nine Percent (9%) of construction costs based on Award of Bid. The total cost of this TA is a PERCENT price and shall not be increased without RIV's prior written authorization. Any additional work, proceeding on a Time-and-Materials basis, will be billed according to the attached current Labor Rates. All construction staking to be provided on a Time-and-Materials basis either through RIV or the Contractor awarded.

Both parties please sign. One original of this TA will be returned to RIV to acknowledge your acceptance of this work order. By signing this TA both parties agree to the terms and conditions of the Axiom Master Services Agreement.

CLIENT

Printed Name: _____

Signature: _____

Job Title: _____

Date: _____

ENGINEER

Printed Name: _____

Signature: _____

Job Title: _____

Date: _____

Axiom sends all invoicing via email. Please provide an email account(s) for anyone that you would like invoices to be sent for review/payment:

AXC BILLABLE RATES – Calendar Year 2021

Principal	$145.00
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Engineering Associate	$ 95.00
Project Coordinator	$105.00
Senior Designer	$ 95.00
Designer	$ 85.00
Professional Licensed Surveyor	$130.00
Surveyor	$ 95.00
Administration	$ 60.00

Grant checklist

Residential

Name	Address	High-impact visual improvements	Maintain character of residential area	City limits	Property owner	Residential Use	Livable	Occupied	Eligible Improvement	Pictures	Project Value	Application Request	
Bill Poch	275 W 1st	retaining wall	yes	yes	yes	yes	yes	yes	yes	yes	$ 10,879.76	$ 2,500.00	
Travis Riggan	130 W 2nd	siding	yes	yes	yes	yes	yes	yes	yes	yes	$ 5,303.00	$ 2,500.00	
		roof											*
Morgan Rodgers	431 Hickory	roof	yes	yes	yes	yes	yes	yes	yes	yes	$ 16,280.00	$ 2,500.00	
Jessica Miller	231 E 2nd	windows, door, stone surface	yes	yes	yes	yes	yes	yes	yes	yes	$ 17,940.00	$ 2,500.00	
Jason Gehrs	311 Ella St	shed roof	yes	yes	yes	yes	yes	yes	yes	yes	$ 2,650.00	$ 1,325.00	*

* disqualified as project completed prior to grant award

Commercial

Name	Address	Property or business owner	In business district	Commercial portion of building	Underutilized	Work performed by licensed contractor	Historical or maintain aesthetic integrity of structure	Occupied	Eligible Improvement	Pictures	Project Value	Application Request
Clean on Greene	41 N Greene St	yes	yes	yes	no	yes	yes	yes	some	yes	under review	
Riverside Auto Spa	3078 Hwy 22	yes	yes	yes	no	yes	yes	n/a	some	yes	under review	
John Sojka	81 E 1st	yes	yes	yes	no	yes	yes	yes	yes	yes	$ 11,186.00	$ 5,593.00

CITY OF RIVERSIDE

SEWER REFUND REQUEST

DATE 7/7/21

CUSTOMER Daniel Sutton

ADDRESS 220 Buckeye Ln.

PHONE # 309-530-6152

ACCOUNT # 04-7850-01 METER#

REASON FOR REQUEST

Filling Swimming Pool

DATE & TIME 6/13-6/14 ; 7/6

RESIDENT SIGN Daniel Sutton DATE 7/7/21

TOTAL GALLONS 4180

REFUND AMOUNT $ 25.08

CITY COUNCIL MEETING DATE 7-19-21

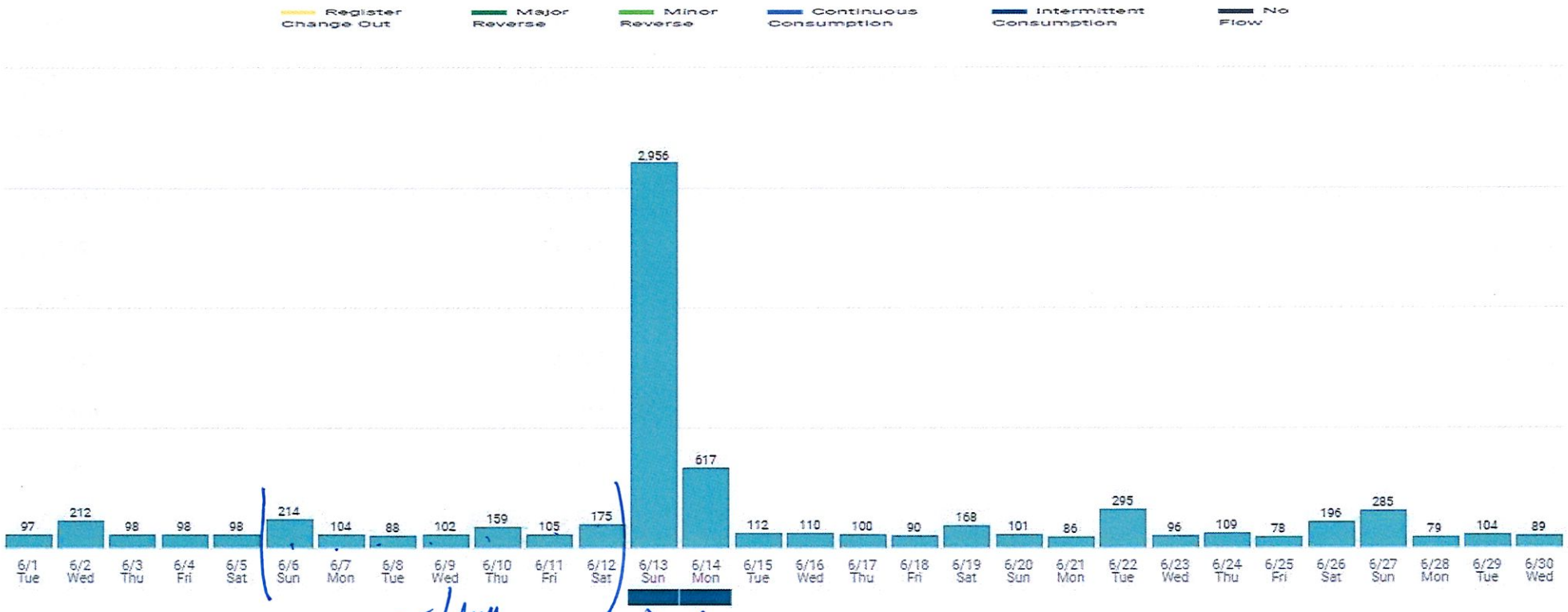
APPROVED _____ DENIED _____

ACCOUNT ADJUSTED ON _____ PKT # _____ BY _____

DAILY CONSUMPTION ANALYSIS

June 1, 2021 - June 30, 2021

SUTTON, DANIEL
Account Number: 04-7850-01
Address: 220 BUCKEYE LANE
MIU ID: 1544829710
Meter ID: 1544829710
Unit of Measure: Gallons



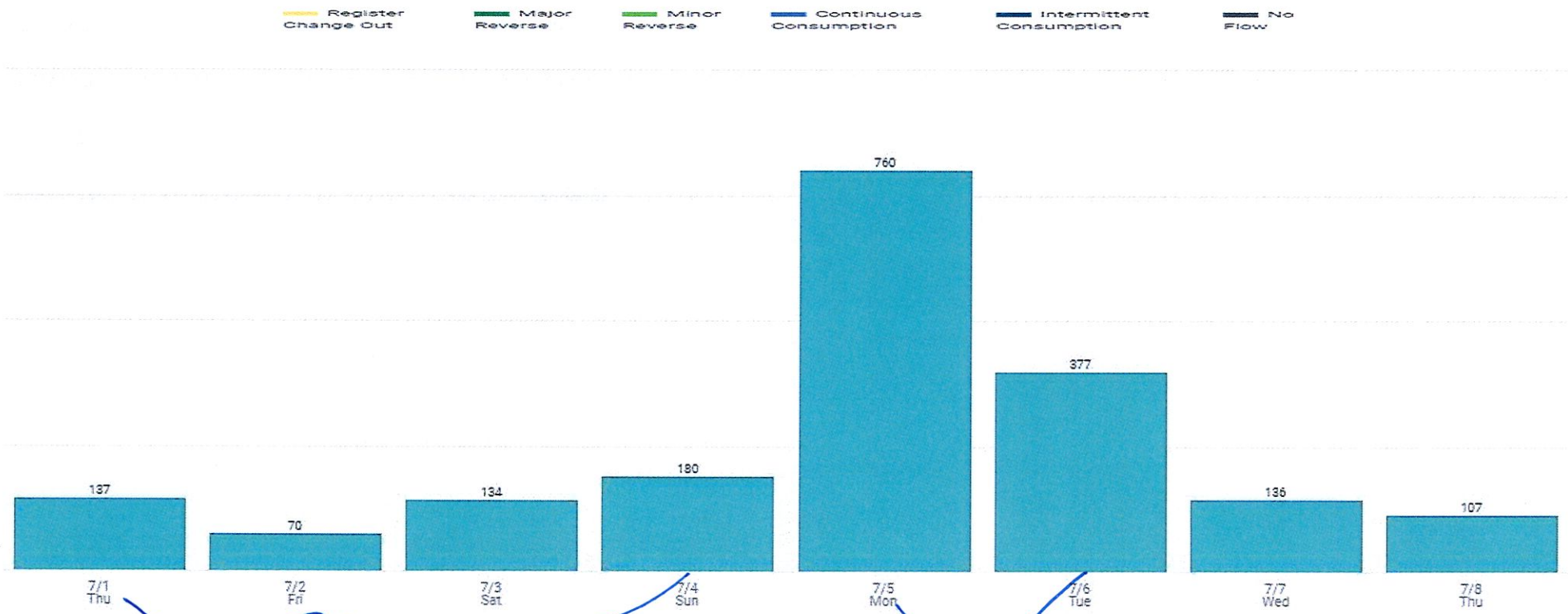
135/day Ave

3573
270 - 2 days
3303 Sewer Abate

DAILY CONSUMPTION ANALYSIS

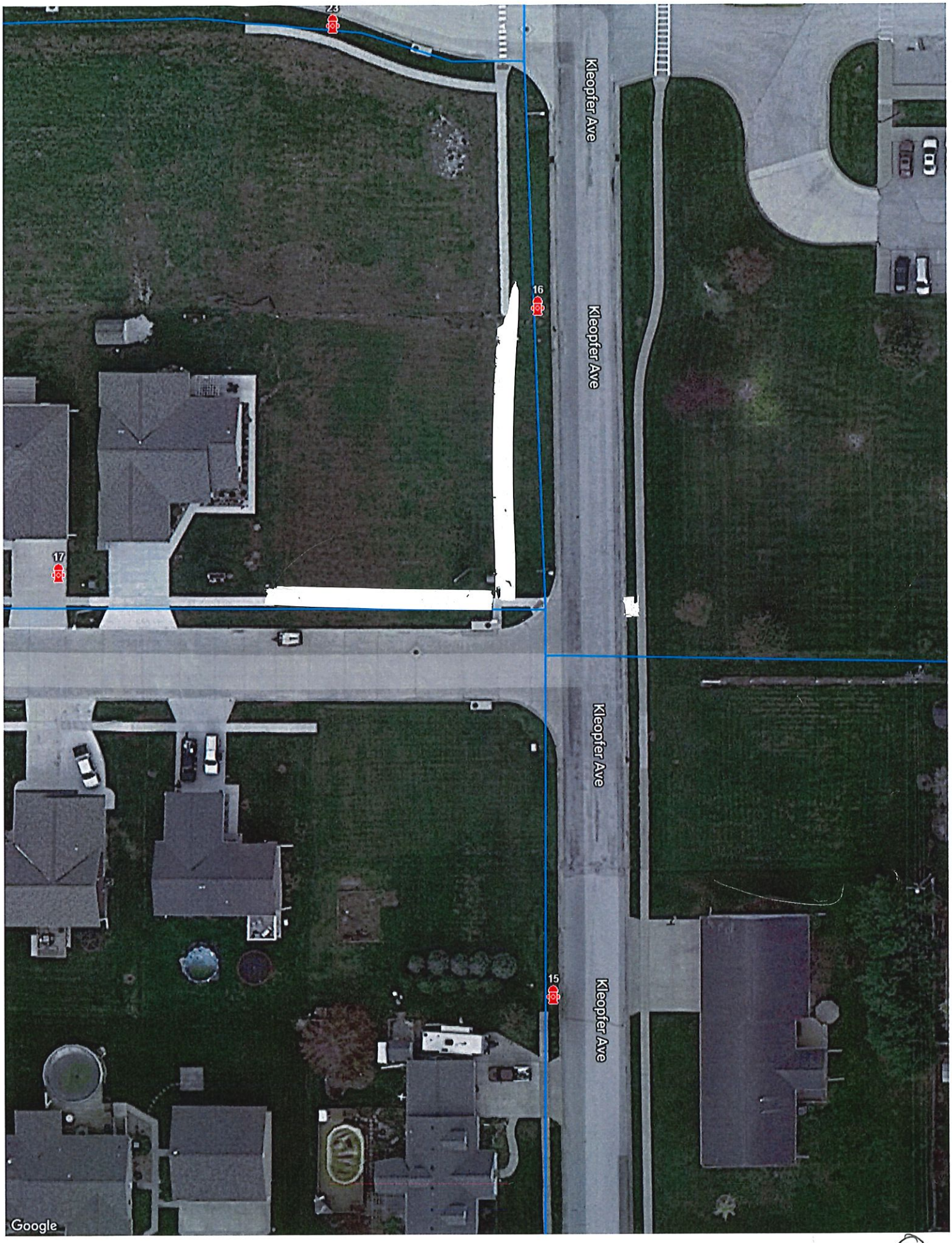
July 1, 2021 - July 8, 2021

SUTTON, DANIEL
Account Number: 04-7850-01
Address: 220 BUCKEYE LANE
MIU ID: 1544829710
Meter ID: 1544829710
Unit of Measure: Gallons



521 + / 4 = 130/day

1137
260 - 2 days AVG
877 saved about


Kleopfer Ave
Kleopfer Ave
Kleopfer Ave
Kleopfer Ave
23
16
17
15
Google

$5,440.00

(B)

Utzinger Epoxy and Concrete
1595 Hwy 1
Washington IA 52353
Phone: 319 - 325-4096

Proposal

Date: May 25, 2021

To : City of Riverside

For: Sidewalks

DESCRIPTION	HOURS	RATE	AMOUNT
800 sq ft 4" sidewalks x $4.10 sq ft			$3280.00
Install ADA Ramp			$210.00
Rock to grade			$320.00
Price includes 4# Rebar through walks			
City to provide Truck to haul dirt and grinding curb			
			$3810.00

Thank you for your business!

English River Concrete

P.o. box 324
Riverside, IA 52327
3193258365
bserum-12@hotmail.com

ESTIMATE
250

DATE
04/08/2021

TOTAL
USD $5,507.25

TO

City of Riverside

cityclerk@riversideiowa.gov

DESCRIPTION	RATE	QTY	AMOUNT
City sidewalk (cherry lane) City sidewalk 5" thick and 5' in width with rebar reinforcement	$4.25	1,075	$4,568.75
New ADA drop ramp with pad Includes concrete and ADA pad poured in place. Does not include curb grinding	$380.00	2	$760.00
Removal of current ADA drop ramp	$178.50	1	$178.50
	TOTAL		USD $5,507.25

Price does not include control joint sealant. Will not warranty concrete surfaces if any type of ice/snow melting product is used on surface within one year of completion.
All fill material will be charged to general contractor.
Estimate price is good for 30 days from estimate date.
After 30 days price subject to change.

City of Riverside
Administrator Report
July 19, 2021

City Administrator, City Clerk

- Staff meetings on Monday at 8:30
- Payroll review
- Agenda prep
- Worked on monthly financials
- Meeting with Mayor Tuesday, Thursday
- Working with Bill-Future water/wastewater CIP's 7/6
- Directing citizens to "Shop the Park" information
- Contact with Sandie Ubben-city wide garage sales August 6th & August 7th
- Meeting with business owner on grant, future needs for downtown
- Setting up park rentals
- Emails and phone calls on use of ballfields
- Email, phone call with attorney with questions
- Emails with Copper Creek-parking lot to be installed end of August
- Walkthrough with Yoder Masonry, Bryan, Jay to discuss issues with wall
- American Rescue Plan Zoom meeting 7/8-signed up through portal
- Meeting with Mayor/Carl A Nelson 7/8
- Meeting with Axion 7/9-discussed downtown wall issues
- Housing Initiative-WEDG 7/9
- Grant application review 7/13
- Employee meeting 7/13
- Meeting with Mayor, Fire Chief on possible paid paramedic 7/15
- Email with Y on possible running of town ball
- Grant Committee Meeting 7/13
- Employee Meeting 7/13

Public Works:

- Park bathrooms-cleaning twice daily
- Emptied trash
- Moved tables out of Hall Park, cleaned up mulch pile
- Watering new trees on trail
- Mowing, trimming
- Sprayed for weeds
- Repaired speed sign-east end
- New banners installed downtown
- Walked the downtown wall to review issues-Yoder, MMS
- Review tree issues with CA
- Jay-talked to residents on permits
- Checked on brake repair for '08
- Working on 3rd bid for sidewalk
- Meeting with IDOT on Hwy 22 cracking (to be reviewed by DOT for possible crack sealing in the future, bump at east end (to be repaired in three weeks)
- Stage repair
- Power washing of Hall Park bathroom

CITY OF RIVERSIDE

POOLED CASH REPORT (FUND 999)

AS OF: JUNE 30TH, 2021

FUND ACCOUNT# ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
CLAIM ON CASH			
001-1110 CHECKING ACCT-GENERAL FUND	824,447.61	(41,130.26)	783,317.35
002-1110 CHECKING ACCT-FIRE DEP.	96,811.03	9,100.52	105,911.55
003-1110 CHECKING ACCT.-EMS DEPT.	0.00	0.00	0.00
110-1110 CHECKING ACCT-ROAD USE TAX	61,707.28	9,848.18	71,555.46
121-1110 CHECKING ACCT-LOST	246,779.67	10,266.41	257,046.08
125-1110 CHECKING ACCT-TIF	0.00	0.00	0.00
145-1110 CHECKING ACCT-CASINO REVENUE	219,893.16	105,891.48	325,784.64
200-1110 CHECKING ACCT-DEBT SERVICE	250.00	(250.00)	0.00
301-1110 CHECKING ACCT-CAP PROJECTS	395,420.47	0.00	395,420.47
302-1110 COMMUNITY CENTER FUNDS	1,024,670.25	(8,443.80)	1,016,226.45
600-1110 CHECKING ACCT-WATER	508,256.76	2,105.58	510,362.34
610-1110 CHECKING ACCT-SEWER	318,872.71	733.77	319,606.48
670-1110 CHECKING ACCT-GARBAGE	10,083.73	(528.41)	9,555.32
680-1110 CHECKING ACCT-STORM WATER	3,489.64	1,604.19	5,093.83
TOTAL CLAIM ON CASH	3,710,682.31	89,197.66	3,799,879.97
CASH IN BANK - POOLED CASH			
999-1110 CASH IN BANK	1,161,336.21	84,076.69	1,245,412.90
999-1112 PEOPLES BANK MONEY MARKET	1,127,259.56	231.63	1,127,491.19
999-1114 HILLS BANK	394,955.17	15,794.26	410,749.43
999-1115 CB FUND	502,475.54	(10,896.94)	491,578.60
999-1116 COMMUNITY BUILDING CD #18936	0.00	0.00	0.00
999-1117 COMMUNITY BUILDING CD#18975	296,529.28	0.00	296,529.28
999-1118 WATER RESERVES CD#921190	0.00	0.00	0.00
999-1119 COMMUNITY BUILDING CD#19068	226,665.43	1,453.14	228,118.57
SUBTOTAL CASH IN BANK - POOLED CASH	3,709,221.19	90,658.78	3,799,879.97
WAGES PAYABLE			
999-2010 WAGES PAYABLE	(1,461.12)	1,461.12	0.00
SUBTOTAL WAGES PAYABLE	(1,461.12)	1,461.12	0.00
TOTAL CASH IN BANK - POOLED CASH	3,710,682.31	89,197.66	3,799,879.97
DUE TO OTHER FUNDS - POOLED CASH			
999-2100 DUE TO OTHER FUNDS	3,710,682.31	89,197.66	3,799,879.97
TOTAL DUE TO OTHER FUNDS	3,710,682.31	89,197.66	3,799,879.97

POOLED CASH REPORT (FUND 999)
AS OF: JUNE 30TH, 2021

FUND ACCOUNT# ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
DUE TO POOLED CASH			
001-2020 ACCOUNTS PAYABLE	0.00	0.00	0.00
002-2020 ACCOUNTS PAYABLE	0.00	0.00	0.00
003-2020 ACCOUNTS PAYABLE	0.00	0.00	0.00
110-2020 ACCOUNTS PAYABLE	0.00	0.00	0.00
121-2020 ACCOUNTS PAYABLE	0.00	0.00	0.00
125-2020 ACCOUNTS PAYABLE	0.00	0.00	0.00
145-2020 ACCOUNTS PAYABLE	0.00	0.00	0.00
200-2020 ACCOUNTS PAYABLE	0.00	0.00	0.00
301-2020 ACCOUNTS PAYABLE	0.00	0.00	0.00
302-2020 ACCOUNTS PAYABLE	0.00	0.00	0.00
600-2020 ACCOUNTS PAYABLE	0.00	0.00	0.00
610-2020 ACCOUNTS PAYABLE	0.00	0.00	0.00
670-2020 ACCOUNTS PAYABLE	0.00	0.00	0.00
680-2020 ACCOUNTS PAYABLE	0.00	0.00	0.00
TOTAL DUE TO POOLED CASH	0.00	0.00	0.00
DUE FROM OTHER FUNDS			
999-1330 DUE FROM OTHER FUNDS	0.00	0.00	0.00
TOTAL DUE FROM OTHER FUNDS	0.00	0.00	0.00
ACCOUNTS PAYABLE - POOLED CASH			
999-2020 ACCOUNTS PAYABLE CONTROL	0.00	0.00	0.00
TOTAL ACCOUNTS PAYABLE POOLED CASH	0.00	0.00	0.00

*** PROOF CASH BALANCES ***

(A)		(B)		(C)	
CLAIM ON CASH	3,799,879.97	CLAIM ON CASH	3,799,879.97	CASH IN BANK	3,799,879.97
CASH IN BANK	3,799,879.97	DUE TO OTHER FUNDS	3,799,879.97	DUE TO OTHER FUNDS	3,799,879.97
DIFFERENCE	0.00		0.00		0.00

CITY OF RIVERSIDE
YTD TREASURERS REPORT
AS OF: JUNE 30TH, 2021

UND	BEGINNING CASH BALANCE	Y-T-D REVENUES	Y-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
001-GENERAL FUND	419,284.70	1,129,629.03	765,596.38	783,317.35	0.00	0.00	783,317.35
002-FIRE DEPARTMENT	89,862.84	152,588.01	136,539.30	105,911.55	0.00	0.00	105,911.55
110-ROAD USE TAX	155,916.66	148,614.59	232,975.79	71,555.46	0.00	0.00	71,555.46
121-LOCAL OPTION SALES TAX	251,597.29	130,448.79	125,000.00	257,046.08	0.00	0.00	257,046.08
125-TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
145-CASINO REVENUE FUND	74,632.33	1,057,950.48	806,798.17	325,784.64	0.00	0.00	325,784.64
200-DEBT SERVICE	0.00	224,200.00	224,200.00	0.00	0.00	0.00	0.00
301-CAPITAL PROJECTS	682,897.89	884,549.12	1,172,026.54	395,420.47	0.00	0.00	395,420.47
302-COMMUNITY CENTER FUNDS	908,636.71	118,589.74	11,000.00	1,016,226.45	0.00	0.00	1,016,226.45
600-WATER FUND	489,817.00	378,400.17	357,854.83	510,362.34	0.00	0.00	510,362.34
610-SEWER FUND	223,287.10	388,202.39	291,883.01	319,606.48	0.00	0.00	319,606.48
670-LANDFILL/GARBAGE	9,545.56	86,930.75	86,920.99	9,555.32	0.00	0.00	9,555.32
680-STORM WATER	4,494.61	19,099.22	18,500.00	5,093.83	0.00	0.00	5,093.83
RAND TOTAL	3,309,972.69	4,719,202.29	4,229,295.01	3,799,879.97	0.00	0.00	3,799,879.97

*** END OF REPORT ***

CITY of RIVERSIDE FUND BALANCES 6-30-2021

FUND	NAME	BALANCE	RESERVES (1/4 of FY21)		AVAILABLE FY 22
001	GENERAL	$ 783,317.35	$ (191,399.00)		$ 591,918.35
002	FIRE	$ 105,911.55	$ (89,862.84)		$ 16,048.71
110	R.USE	$ 71,555.46	$ -		$ 71,555.46
121	LOST	$ 257,046.08	$ -		$ 257,046.08
145	CASINO	$ 325,784.64	$ -		$ 325,784.64
200	DEBT	$ -	$ -		
301	CAP PRO	$ 395,420.47	$ (200,000.00)	$ -	$ 195,420.47
302	CB FUNDS	$ 1,016,226.45	$ (1,016,226.45)		$ -
600	WATER	$ 510,362.34	$ (89,463.50)		$ 420,898.84
610	SEWER	$ 319,606.48	$ (72,970.75)		$ 246,635.73
670	GARBAGE	$ 9,555.32		$ -	$ 9,555.32
680	STORM	$ 5,093.83	$ -		$ 5,093.83
	TOTAL	$ 3,799,879.97	$ (1,659,922.54)	$ -	$ 2,139,957.43
POOLED CASH BALANCE 2/28/2021				**MATURITY**	
COMM. BUILDING SET A SIDE			INTEREST RATE		
CD	18975	$ 296,529.28	2.60%	2/5/2022	
CD	19068	$ 228,118.57	2.60%	8/30/2022	
SAV	67928	$ 491,578.60	0.25%		
TOTAL	302 FUND	$ 1,016,226.45			
CHECK	35308	$ 1,245,412.90	0.15%		
MM	67545	$ 1,127,491.19	0.25%		
HILLS	2656940	$ 410,749.43	0.24%		
	TOTAL	$ 3,799,879.97			
LESS RESERVES		$ (1,659,922.54)			
LIQUID CASH		$ 2,139,957.43	6/30/2021		

6/30/2021

Treasurer's Report	$ 3,799,936.91	
Cash on Hand		
Peoples Checking	$ 1,245,412.90	
Peoples MM	$ 1,127,491.19	
Hills Bank	$ 410,749.43	(Water/Sewer/Garbage, Storm Water)
Total	**$ 2,783,653.52**	

CD's and Savings	CD's	Savings	
CC CD's	$ 296,529.28		
CC CD's	$ 228,118.57		
CC Savings		$ 491,578.60	
Total CD's & Savings	**$ 524,647.85**	**$ 491,578.60**	$ 1,016,226.45

Cash On Hand	$ 2,783,653.52			
	Cash	Reserves		
General	$ 591,918.35	$ 191,399.00	****	
Fire	$ 16,048.71	$ 89,862.84	***	
RUT	$ 71,555.46			
LOST	$ 257,046.08			
TIF				
Casino Rev-Gaming, Agreement	$ 290,416.49			
Casino Rev-Hotel/Motel	$ 35,368.15		$ 54,500.00	Grant asking FY22
Debt Svc	$ -			
Capital Projects	$ 64,268.28	$ 331,152.19	******	
CC Funds				
Water	$ 420,898.84	$ 89,463.50	*	
Sewer	$ 166,635.73	$ 152,970.75	**	
Garbage	$ 9,555.32			
Storm Water	$ 5,093.83			
Total	**$ 1,928,805.24**	**$ 854,848.28**	$ 2,783,653.52	

Treasurer's Report	**$ 3,799,879.97**

(All cash, CD's, Savings Accounts, Reserves)

* Water-Reserves, Cashed in CD

**Sewer-Engie $35,000, $45,000 Lift Station #1, $72,970.75 Reserves

***FD unspent funds previous years

**** General Fund 3 months reserves

******$113, 752.19 sale of house, $17,400 sale of truck, $200,000 lot sales

LOST revenue: 40% General Fund, 60% Capital Projects

Hotel/Motel: 50% recreation, convention, culutural or entertainment facilites. Memorials, Halls & monuments, civic center, auditorium, colliseums, or loan payments for these.

REQUEST FOR CLOSED SESSION

Section 21.5 subsection 1, paragraph (i) of the Iowa Code allows for a closed session meeting "To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session."

As an individual whose appointment, hiring, performance or discharge is being considered, I hereby request discussion of these matters in a closed session at the City Council Meeting/Work Session on ____July 19, 2021_____

Printed name of Requester:_____

Signature:_____

Date:_____

Signed: _____

Allen Schneider, Mayor

Attest:_____

Becky LaRoche, City Clerk

RESOLUTION #071921-03

RESOLUTION APPROVING SALARY INCREASE FOR CITY OF RIVERSIDE CITY ADMINISTRATOR

Whereas, the City of Riverside City Council hereby approves a $_____ salary increase for the City Administrator effective the first day of the next pay period.

Therefore, be it resolved the City of Riverside City Council does hereby approve the proposed $_____ City Administrator salary.

It was moved by Councilperson _____, seconded by Councilperson _____, to adopt the foregoing resolution.

Roll Call: Sexton, Rodgers, McGuire, Schneider, Mills

Ayes:

Nays:

Absents:

Passed by the City Council of Riverside, Iowa and approved this 19th day of July, 2021.

Signed: _____ Date: _____

Allen Schneider

Attest: _____ Date: _____

Becky LaRoche, City Clerk

REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
001-GENERAL FUND							
TOTAL REVENUE	1,124,549.00	1,103,020.73	1,233,283.00	12,073.64	1,129,629.03	103,653.97	91.60
TOTAL EXPENDITURES	1,699,866.62	2,361,469.61	851,791.59	51,019.56	765,596.38	86,195.21	89.88
REVENUES OVER/(UNDER) EXPENDITURES	(575,317.62)	(1,258,448.88)	381,491.41	(38,945.92)	364,032.65	17,458.76	95.42
002-FIRE DEPARTMENT							
TOTAL REVENUE	143,952.00	235,282.99	143,905.00	35,633.04	152,588.01	(8,683.01)	106.03
TOTAL EXPENDITURES	143,952.00	145,420.15	132,335.54	21,779.37	131,786.15	549.39	99.58
REVENUES OVER/(UNDER) EXPENDITURES	0.00	89,862.84	11,569.46	13,853.67	20,801.86	(9,232.40)	179.80
003-EMS DEPARTMENT							
TOTAL REVENUE	0.00	0.00	170,000.00	0.00	0.00	170,000.00	0.00
TOTAL EXPENDITURES	0.00	0.00	255,300.00	4,753.15	4,753.15	250,546.85	1.86
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	(85,300.00)	(4,753.15)	(4,753.15)	(80,546.85)	5.57
110-ROAD USE TAX							
TOTAL REVENUE	120,000.00	127,638.61	130,000.00	12,909.06	148,614.59	(18,614.59)	114.32
TOTAL EXPENDITURES	120,000.00	119,561.91	390,000.00	3,060.88	232,975.79	157,024.21	59.74
REVENUES OVER/(UNDER) EXPENDITURES	0.00	8,076.70	(260,000.00)	9,848.18	(84,361.20)	(175,638.80)	32.45
121-LOCAL OPTION SALES TAX							
TOTAL REVENUE	105,000.00	122,057.18	125,000.00	10,266.41	130,448.79	(5,448.79)	104.36
TOTAL EXPENDITURES	105,000.00	105,000.00	125,000.00	0.00	125,000.00	0.00	100.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	17,057.18	0.00	10,266.41	5,448.79	(5,448.79)	0.00
125-TIF							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
145-CASINO REVENUE FUND							
TOTAL REVENUE	1,200,000.00	1,225,107.60	1,200,000.00	116,605.48	1,057,950.48	142,049.52	88.16
TOTAL EXPENDITURES	1,700,000.00	1,632,681.84	1,239,000.00	10,714.00	806,798.17	432,201.83	65.12
REVENUES OVER/(UNDER) EXPENDITURES	(500,000.00)	(407,574.24)	(39,000.00)	105,891.48	251,152.31	(290,152.31)	643.98-
200-DEBT SERVICE							
TOTAL REVENUE	228,500.00	228,500.00	224,200.00	0.00	224,200.00	0.00	100.00
TOTAL EXPENDITURES	228,500.00	228,500.00	224,200.00	250.00	224,200.00	0.00	100.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	(250.00)	0.00	0.00	0.00
301-CAPITAL PROJECTS							
TOTAL REVENUE	2,733,900.00	3,703,772.33	1,513,800.00	0.00	884,549.12	629,250.88	58.43
TOTAL EXPENDITURES	2,534,694.00	3,042,220.80	1,639,000.00	0.00	1,172,026.54	466,973.46	71.51
REVENUES OVER/(UNDER) EXPENDITURES	199,206.00	661,551.53	(125,200.00)	0.00	(287,477.42)	162,277.42	229.61

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
302-COMMUNITY CENTER FUNDS							
TOTAL REVENUE	0.00	908,636.71	15,000.00	1,556.20	118,589.74	(103,589.74)	790.60
TOTAL EXPENDITURES	0.00	0.00	11,000.00	10,000.00	11,000.00	0.00	100.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	908,636.71	4,000.00	(8,443.80)	107,589.74	(103,589.74)	2,689.74
600-WATER FUND							
TOTAL REVENUE	433,350.00	385,193.87	433,550.00	31,304.57	378,400.17	55,149.83	87.28
TOTAL EXPENDITURES	673,474.00	601,558.02	380,535.50	29,198.99	357,854.83	22,680.67	94.04
REVENUES OVER/(UNDER) EXPENDITURES	(240,124.00)	(216,364.15)	53,014.50	2,105.58	20,545.34	32,469.16	38.75
610-SEWER FUND							
TOTAL REVENUE	397,274.00	350,029.49	399,074.00	28,483.37	388,202.39	10,871.61	97.28
TOTAL EXPENDITURES	289,265.00	293,290.33	309,647.50	27,749.60	291,883.01	17,764.49	94.26
REVENUES OVER/(UNDER) EXPENDITURES	108,009.00	56,739.16	89,426.50	733.77	96,319.38	(6,892.88)	107.71
670-LANDFILL/GARBAGE							
TOTAL REVENUE	24,200.00	54,611.24	90,000.00	7,336.08	86,930.75	3,069.25	96.59
TOTAL EXPENDITURES	41,200.00	54,345.25	90,000.00	7,864.49	86,920.99	3,079.01	96.58
REVENUES OVER/(UNDER) EXPENDITURES	(17,000.00)	265.99	0.00	(528.41)	9.76	(9.76)	0.00
680-STORM WATER							
TOTAL REVENUE	18,500.00	18,700.95	18,500.00	1,604.19	19,099.22	(599.22)	103.24
TOTAL EXPENDITURES	18,500.00	18,500.00	18,500.00	0.00	18,500.00	0.00	100.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	200.95	0.00	1,604.19	599.22	(599.22)	0.00
999-POOLED CASH							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL REVENUES	6,529,225.00	8,462,551.70	5,696,312.00	257,772.04	4,719,202.29	977,109.71	82.85
GRAND TOTAL EXPENDITURES	7,554,451.62	8,602,547.91	5,666,310.13	166,390.04	4,229,295.01	1,437,015.12	74.64
REVENUES OVER/(UNDER) EXPENDITURES	(1,025,226.62)	(139,996.21)	30,001.87	91,382.00	489,907.28	(459,905.41)	74.64

*** END OF REPORT ***