CITY OF RIVERSIDE COUNCIL MEETING AGENDA
RIVERSIDE COUNCIL CHAMBERS
60 N GREENE ST
REGULAR MEETING
Monday, October 18, 2021 – 6:00 P.M.
The meeting will be recorded and can be viewed live by visiting the city web site at www.riversideiowa.gov

NOTICE TO THE PUBLIC: This is a meeting of the City Council to conduct the regular business of the City. Every item on the agenda is an item of discussion and action if needed.

1. Call meeting to order

2. Approval of agenda

3. Consent agenda

    a. Minutes from 10-4-2021
    b. Expenditures for 10-20-2021
    c. Fire Department Report September 2021
    d. Approve going out for sealed bids for FD Chevy Suburban, Brush Truck

4. **Public forum**: 3 minutes per person. See guidelines for public comments at the Clerk's table.

5. Washington County Sheriff pg.7

6. Axiom Consultants-Railroad Park pg. 20

7. PeopleService, Inc pg.25

    a. Well #7 Repair pg.31
    b. Visu-Sewer clean out and televising of line pg. 33

8. Public Hearings, Resolutions, Ordinances

    a. Resolution #101821-01 Approve General Fund Economic Development Grant Agreement with Copper Creek Ridge, LLC pg. 34
    b. Resolution #101821-02 Approve procedure for appointment to Washington County Emergency Medical Services Advisory Council for north end of county pg.39
    c. Resolution #101821-03 Approve appointment to Washington County Emergency Medical Services Advisory Council for 2022, 2023 pg. 41

9. City Administrator's Report

    a. Monthly Financials
    b. American Rescue Funds-define use pg. 50
    c. Approve Residential Grant Award-Morgan Rodgers $2,500 pg. 55

10. Discussion of City Administrator residency requirements in employee agreement pg. 63

CITY OF RIVERSIDE COUNCIL MEETING AGENDA
RIVERSIDE COUNCIL CHAMBERS
60 N GREENE ST

a. Closed session per Iowa Code 21.5.1 (i) employee review, if necessary

11. Resolution #101821-04 Approval of City Administrator Job Description pg. 75

12. Motion to adjourn

COUNCIL PACKET

RIVERSIDE CITY COUNCIL MEETING: Monday, October 4th, 2021

The Riverside City Council meeting opened at 6:00 pm at City Hall with Mayor Allen Schneider requesting roll call. Council members present: Lois Schneider, Andy Rodgers, Edgar McGuire, and Kevin Mills. Tom Sexton was absent.

Schneider moved to approve agenda. Second by McGuire, passed 4-0.

McGuire moved to approve Consent agenda, minutes of September 20, 2021, expenditures, P&Z 9-28-21 minutes, and RACC Demo Derby Beer Permit. Second by Mills, passed 4-0.

Mike Meinders asked council about the Delta Shield repair status.

Mary Jane Stumpf expressed concern for parking sign at Kirk's Birthplace, and width of HWY 22 shoulder at Dollar General.

Jenifer Duling comment on the nationwide attraction to Star Trek and Riverside.

Meinders gave annual report of History Center. New hours 10am-4pm on Friday and Saturday. Noon-4pm on Sunday-Tuesday. Closed Wednesday and Thursday. Museum is looking for more volunteers so they can be open more.

Chris Kirkwood gave update on the 150th year celebration.

Rodgers moved to pass Resolution #100421-01, waiving the right to review plat for Timberline Estates Part III. Second by McGuire, passed 4-0.

McGuire moved to pass Resolution #100421-02, approving Community Visioning Grant with $2000 matching funds. Second by Rodgers, passed 4-0.

Admin Yancey explained issues with damage to Maple Tree at 281 Ella Street due to street project. Rodgers move to remove dying tree and replace with new tree, not to exceed $1000 for removal and replacement. Second by McGuire, passed 3-0 Mills abstained.

McGuire moved to table #8 Administrator residency requirements, and #9 approval of City Administrator Job Description. Second by Schneider, passed 3-1 Rodgers voting nay.

Council set a work session for Paramedic-Fire Inspector, for Monday, November 22nd at the Fire Station starting at 6 pm.

Rodgers moved to adjourn at 7:03 pm, second by McGuire, passed 4-0.

Full content of Council Meetings can be viewed on the City web site; riversideiowa.gov

Council Meeting – Monday, October 18, 2021 at 6:00 p.m. in City Hall council chambers.

COUNCIL PACKET

	EXPENDITURES 10-18-2021				
	COUNCIL MEETING	**UNPAID BILLS:**			
1	AIRGAS	EMS- AIR SUPPLY	002-5-150-6375	$ 357.85	
2	BIG IRON	FD TRUCK #169	002-5-150-6352	$ 26.01	
3	BIG IRON	BED REPAIR	110-5-210-6331	$ 2,000.00	
4	BIG IRON	FORK REPAIR	001-5-210-6504	$ 48.75	$ 2,074.76
5	IA FIRE CHEIFS ASSOC	RENEWAL	002-5-150-6345	$ 25.00	
6	IOWA 1 CALL	LOCATES	600-5-810-6507	$ 18.00	
7	IOWA SOLUTIONS	MONTHLY SERVICE	001-5-650-6497	$ 443.25	
8	IOWA SOLUTIONS	SERVER WARRANTY EXTEND	001-5-650-6497	$ 2,245.00	$ 2,688.25
9	J&S PLUMBING	FD SERVICE CHECK	002-5-150-6310	$ 664.97	
10	J&S PLUMBING	A/C CHECK, I-WAVE PURIFIER	001-5-650-6310	$ 1,345.30	
11	J&S PLUMBING	A/C CHECK-WATER PLANT	600-5-810-6332	$ 79.45	$ 2,089.72
12	JOHNSON COUNTY REFUSE	SEPT BILLING	670-5-840-6499	$ 7,173.75	
13	KALONA AUTO	FIRE DEPT #162/166	002-5-150-6356	$ 1,242.25	
14	LEAF	COPIER LEASE	001-5-650-6496	$ 156.50	
15	MEARDON, SUPPEL, DOWNER	LEGAL	001-5-640-6411	$ 500.00	
16	PAWS & MORE	CITIZEN CONTRIBUTION	001-5-190-6413	$ 184.00	
17	PRECISION ELECTRIC	CH OUTLET	001-5-650-6310	$ 116.91	
18	PSC DIST	CONS. STAND FAUCET REPAIR	001-5-430-6325	$ 197.00	
19	REC	SIGN	001-5-520-6510	$ 77.12	
20	REC	LIFT STATION	610-5-815-6371	$ 43.95	
21	REC	W/W PLANT	610-5-815-6371	$ 2,457.50	
22	REC	SHOP	001-5-210-6371	$ 45.54	
23	REC	WATER PLANT	600-5-810-6371	$ 2,275.40	
24	REC	TRAFIC LIGHT	001-5-230-6371	$ 143.76	$ 5,240.27
25	REC	CASINO L/S	610-5-815-6371	$ 187.40	
26	RELION INSURANCE	LIABILITY AUDIT 20-21	001-5-650-6400	$ 93.00	
27	RESA	2 MEAL TICKETS	001-5-520-6240	$ 100.00	
28	SCHNOEBELEN INC	SKID LOADER REPAIR	001-5-430-6504	$ 395.22	
29	SCHNOEBELEN INC	FD TANK HEATER	002-5-150-6352	$ 69.34	$ 464.56
30	STANDARD PEST CONTROL	SERVICE	001-5-650-6310	$ 85.00	
31	THE NEWS	PUBLICATIONS	001-5-650-6402	$ 287.43	
32	VISA	LEAGUE CONFERENCE	001-5-650-6240	$ 74.00	
33	VISA	CASEY'S FUEL-MOWERS	001-5-430-6323	$ 188.98	
34	VISA	COSTCO - OFFICE	001-5-650-6506	$ 31.78	
35	VISA	USTREAM	001-5-650-6494	$ 99.00	
36	VISA	POSTAGE	001-5-650-6508	$ 22.34	$ 416.10
37	WASHINGTON CO. AUDITOR	3RD QTR LAW CONTRACT	001-5-110-6499	$ 32,910.00	
38	YOTTY'S	CROSSWALK PAINT	110-5-210-6417	$ 284.77	
39	**********	**TOTAL BILLS**		**$ 56,695.52**	
40		PAID BILLS:			
41	IPERS	CONTRIBUTIONS - 2021 SEPT	$ 2,787.94		
42	1ST NAT'L BANK	SEPT 21 "HSA"	$ 750.00		
43	IOWA DEPT OF REVENUE	IOWA WITHHOLDINGS - 2021-SEPT	$ 649.00		
44	IOWA DEPT OF REVENUE	IOWA SALES TAX - 2021-SEPT	$ 1,438.00		
45	IOWA DEPT OF REVENUE	IOWA WET TAX - 2021-SEPT	$ 2,068.00		
46	IRS	941 TAX DEPOSIT - 2021 SEPT	$ 3,858.15		
47	PAYROLL	PAYROLL - 2021 SEPT	$ 13,995.45		
48	**********	**TOTAL PAID BILLS**		**$ 25,546.54**	
49	**********	**TOTAL EXPENDITURES**		**$ 82,242.06**	
50	**EXPENDITURES by FUND**				
51	GENERAL FUND		**$ 39,789.88**		
52	FIRE DEPARTMENT		**$ 2,385.42**		
53	ROAD USE FUND		**$ 2,284.77**		
57	WATER FUND		**$ 2,372.85**		
58	SEWER FUND		**$ 2,688.85**		
59	GARBAGE		**$ 7,173.75**		
60	**TOTAL EXPENDITURES**		**$ 56,695.52**		
61	MTD TREASURERS REPORT	9/30/2021	REVENUE	EXPENSES	BALANCE
62	GENERAL FUND		$ 69,102.39	$ 43,567.68	$ 766,699.19
63	FIRE DEPT FUND		$ -	$ 4,108.60	$ 103,474.01
64	ROAD USE TAX FUND		$ 17,636.77	$ 383.05	$ 112,286.69
65	LOCAL OPTION SALES TAX		$ 11,616.34	$ -	$ 290,143.19
66	CASINO REVENUE RUND		$ 493,852.39	$ 8,038.46	$ 979,754.63
68	CAPITAL PROJECTS FUND		$ -	$ 162.00	$ 383,735.45
69	COMMUNITY CENTER FUNDS		$ 99.32	$ 11,000.00	$ 1,008,973.61
70	WATER FUND		$ 37,232.76	$ 17,645.36	$ 572,199.81
71	SEWER FUND		$ 34,574.04	$ 44,525.32	$ 339,316.26
72	GARBAGE/LANDFILL FUND		$ 7,137.84	$ 8,847.30	$ 9,405.51
73	STORM WATER FUND		$ 1,566.72	$ -	$ 9,854.94
74	**TOTAL**		**$ 672,818.57**	**$ 138,277.77**	**$ 4,575,843.29**

RIVERSIDE FIRE DEPARTMENT

FIRE / RESCUE / EMS / HAZMAT

September 2021 Update

Calls for Service:

Medicals – 15
High Angle Rescue - 1
Building Fire Response – 1
Farm equipment fire - 1

Total calls – 18 calls for service in September

RFD call volume for the year as of **October 1st is 232 calls**, we responded to **231 calls for the entire year of 2020.**

Training:

The members trained on carbon monoxide response, 4 gas air monitors and equipment familiarization.

RESA:

The members with plans for the fall raffle dinner to be held at the VFW. The members set the date for the raffle dinner on November 6th at 5pm.

Other News

The Chief attend county mutual aid meetings for Washington and Johnson County fire associations. The members assisted with Highland homecoming parade in town. The members responded to Kalona for a high angle rescue of a subject who fell 30ft and was trapped inside feed mill still 30 feet off the ground. RFD aerial ladder truck and rope rescue equipment was used with KFD equipment and members to lower the subject to the ground to be transported by Air Care to UIHC. This was a very challenging call and all the members of Kalona and Riverside performed exceptional due to all of our training, preparation and dedication to providing a professional response. The 2 cities should be very proud of what they have for Fire, Rescue and EMS services. These types of incidents don't generally go well in small communities. I am very proud of our members and how skilled they are.

"WE"RE STILL HERE AND READY TO RESPOND"

Thanks

Chief Smothers

Christine Yancey

From: Chad Smothers <chadsmothers.cs@gmail.com>
Sent: Friday, October 1, 2021 10:56 AM
To: Christine Yancey
Subject: RFD vehicles for sale
Attachments: IMG_17834.JPG; IMG_17825.JPG

Christine, I am providing the info for the 2 vehicles we need to list for sale.

Chevy Suburban - 1998, White, 4x4, V8 engine, 58,798 miles, leather seats

For Brush Truck - 1994 Ford F350, 4x4, V8 engine, 15,712 miles, high pressure fire pump, 250 gallon water tank.

Thanks
Chief Smothers

NOTICE: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.


DIAL
911
RIVERSIDE
FIRST RESPONDERS
160
RIVERSIDE FIRST RESPONDERS
GMC
IOWA
85071


Dial 911
RIVERSIDE
VOL.
FIRE DEPT.
165

WASHINGTON COUNTY SHERIFF'S OFFICE

Town Report

Filter:datestart-20210901:dateend-20210930:Zone-CRIV

DateTime	CFS	Call Type	Zone
09/01/2021 12:24:08	2111174	TRAFFIC-PARKING COMPLAINT	CRIV

Agency: Washington County Sheriff's Office

Address: 210 SCHNOEBELEN ST

CityStateZip: RIVERSIDE, IA 52327

details:

[09/01/2021 15:13:21]
Linked to CFS#: 2111180
[09/01/2021 12:33:34]
CALLER REPORTS CARS IN THE SCHOOL CONSISTENTLY BLOCKING THEIR DRIVEWAY DURING PICK UP TIME HOURS. REQUESTED A CALLBACK FROM A DEPUTY. 92-8 RESPONDED AND ADVISED CALLER TO CONTACT THE CITY FOR ASSISTANCE.

09/01/2021 14:52:44	2111180	THEFT-OTHER	CRIV

Agency: Washington County Sheriff's Office

Address: 210 SCHNOEBELEN ST

CityStateZip: RIVERSIDE, IA 52327

details:

[09/01/2021 14:57:11]
CALLER REPORTS AFTER PUTTING UP NO PARKING SIGNS TO PROTECT HER DRIVEWAY ENTRANCE, SOMEONE COVERED UP HER CAMERA AND STOLE THE PARKING SIGNS. DOCUMENTATION.

09/02/2021 02:18:08	2111211	THEFT-OTHER	CRIV

Agency: Washington County Sheriff's Office

Address: 3070 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[09/02/2021 02:31:58]
REPORTS HIS DEBIT CARD WAS TAKEN FROM A VEHICLE THAT HE SOLD, AND USED TO PURCHASE $120 WORTH OF STUFF AT A CASEYS IN RIVERSIDE. // SPOKE WITH THE CALLER. REPORT TO BE FILED.

09/02/2021 08:59:19	2111219	DISORDERLY CONDUCT	CRIV

Agency: Washington County Sheriff's Office

Address: 90 E RAILROAD ST

CityStateZip: RIVERSIDE, IA 52327

COUNCIL PACKET

details:
[09/02/2021 09:00:54]
REPORTS A SUBJECT IN THE DRIVE UP CAUSING PROBLEMS. RED CAR. SUBJECT WAS LEFT VERY IRATE. UNSURE IF HE IS STILL IN THE PARKING LOT. 92-17 RESPONDED. SUBJECT WAS GONE UPON ARRIVAL. SPOKE WITH THE BANK STAFF. UNABLE TO LOCATE THE VEHICLE.

09/02/2021 11:16:26 2111233 DISORDERLY CONDUCT CRIV

Agency: Washington County Sheriff's Office

Address: 1178 ENTERPRISE DR

CityStateZip: RIVERSIDE, IA 52327

details:
[09/02/2021 11:39:05]
Mileage report: Unit 92-8 traveled to destination: HILLS
Date/time: 9/2/2021 11:31:48 AM to 9/2/2021 11:39:05 AM
Odometer Reading: 33150 to 33155
Mileage = 5
[09/02/2021 11:18:29]
CALLER REPORTS A FEMALE KICKED AND SPIT ON HIS TRUCK. 92-8 RESPONDED. 92-8 PROVIDED THE FEMALE WITH A RIDE TO A DIFFERENT LOCATION. THE PARTIES WERE SEPARATED.

09/02/2021 23:43:53 2111256 PUBLIC INTOXICATION CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[09/02/2021 23:46:20]
CALLER REPORTING AN INTOXICATED MALE IS ARGUING WITH STAFF AND REFUSING TO GO TO HIS HOTEL ROOM.
92-15 AND 92-20 RESPONDED AND WERE IMMEDIATELY DISREGARDED. SUBJECT DECIDED TO GO TO HIS HOTEL ROOM FOR THE NIGHT.

09/03/2021 03:37:29 2111264 SUSPICIOUS ACTIVITY CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[09/03/2021 03:39:43]

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report
Filter:datestart-20210901:dateend-20210930:Zone-CRIV

92-20 REPORTS BEING OUT WITH A SUSPICIOUS VEHICLE. PLATES WERE SIEZED FROM THE VEHICLE FOR FRAUDULENT USE OF PLATES.

09/03/2021 15:07:42 2111290 TRAFFIC-PARKING COMPLAINT CRIV

Agency: Washington County Sheriff's Office

Address: 210 SCHNOEBELEN ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/03/2021 15:12:46]
CALLER REPORTS A VEHICLE IS BLOCKING HER DRIVEWAY. 92-10 SPOKE TO THE CALLER. DOCUMENTATION.

09/03/2021 20:43:12 2111302 FRAUD CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[09/03/2021 21:15:12]
CALLER REPORTS A SUBJECT HAS POSSIBLY ENTERED THE GAMBLING FLOOR WITH A FALSE ID. 92-7 RESPONDED. THE ID WAS SEIZED AND THE DCI WILL HANDLE IT. THE SUBJECT WAS ADVISED HOW TO GET A VALID IOWA ID.

09/04/2021 12:35:33 2111350 ANIMAL-DOGS AT LARGE CRIV

Agency: Washington County Sheriff's Office

Address: 181 E 4TH ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/04/2021 12:37:39]
REPORTS HIS NEIGHBORS DOGS ARE RUNNING LOOSE. BROWN BOXER AND WHITE MEDIUM SIZED DOG. // 92-10 SPOKE WITH THE DOG OWNER, THE DOOR DIDNT GET LATCHED AND THEY GOT OUT. DOGS ARE BACK INSIDE NOW. VERBAL WARNING GIVEN.

09/05/2021 01:19:06 2111396 TRAFFIC-DRIVING COMPLAINT CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[09/05/2021 01:20:48]

COUNCIL PACKET

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report
Filter:datestart-20210901:dateend-20210930:Zone-CRIV

CALLER REPORTS A FEMALE DRIVING WITHOUT A DRIVERS LICENSE AND HER VEHICLE ISNT CURRENTLY REGISTERED. LIC/JE638 GOLD GMC DENALI

09/05/2021 19:22:30 2111420 TRAFFIC-ACCIDENT CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[09/05/2021 19:26:41]
CALLER REPORTS SOMEONE BACKED INTO THEIR CAR. SECURITY IS TRYING TO REVIEW VIDEO. 92-14 RESPONDED. MINOR DAMAGE, THE CALLER WAS PROVIDED THE CALL FOR SERVICE NUMBER FOR INSURANCE. THE CASINO WILL CALL IF THEY CAN OBTAIN A LICENSE PLATE.

09/05/2021 20:34:28 2111424 SUSPICIOUS ACTIVITY CRIV

Agency: Washington County Sheriff's Office

Address: 319 SAINT MARYS ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/05/2021 20:36:14]
CALLER REPORTS SOMEONE IS KNOCKING ON THEIR DOOR BUT THEY ARE UNABLE TO SEE ANYONE OUTSIDE. 92-14 AND 92-19 RESPONDED. UNABLE TO LOCATE ANYONE IN THE AREA.

09/06/2021 14:52:22 2111455 ASSIST OTHER AGENCY CRIV

Agency: Washington County Sheriff's Office

Address: 1178 ENTERPRISE DR

CityStateZip: RIVERSIDE, IA 52327

details:
[09/06/2021 14:52:57]
CALLER REQUESTS ASSISTANCE ATTEMPTING TO LOCATE A VEHICLE. 92-15 RESPONDED. UNABLE TO LOCATE THE VEHICLE IN THE AREA.

09/07/2021 09:17:53 2111491 ASSAULT-DOMESTIC CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report
Filter:datestart-20210901:dateend-20210930:Zone-CRIV

details:
[09/07/2021 09:20:03]
CALLER REPORTS A PHYSICAL DOMESTIC AT THE MAIN ENTRANCE OF THE CASINO. ARREST: LEONHARD,LUCAS BENJAMIN (36) ADR: 605 MAIN ST., DAVENPORT,IA OFFENSE: DOMESTIC ASSAULT 3RD AND VIOLATION OF NO CONTACT ORDER OUT OF MUSCATINE COUNTY.

09/09/2021 20:57:30 2111600 SEX OFFENDER-CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 120 N KNISEL ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/09/2021 20:58:01]
SOR CHECK. LOCATED.

09/10/2021 01:13:18 2111609 TRESPASS CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[09/10/2021 01:15:04]
CALLER REPORTS THAT THEY HAVE BANNED A SUBJECT FROM THE PROPERTY BUT THEY WILL NOT LEAVE. 92-15 RESPONDED. THE SUBJECT LEFT.

09/10/2021 09:30:22 2111627 WELFARE CHECK CRIV

Agency: Washington County Sheriff's Office

Address: SCHNOEBELEN ST&E HICKORY ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/10/2021 09:32:32]
REPORTS A MALE SUBJECT SITTING ON THE CURB WITH HIS HEAD DOWN BETWEEN HIS LEGS. APPEARS TO BE IN HIS 30S. WEARING LONG PANTS AND A THICK T-SHIRT. HAS SHORT HAIR. 92-11 & 92-13 RESPONDED AND WAS UNABLE TO LOCATE THE SUBJECT.

09/10/2021 19:22:49 2111659 ALL OTHER OFFENSES CRIV

Agency: Washington County Sheriff's Office

Address: 410 E RIVER ST

CityStateZip: RIVERSIDE, IA 52327

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report
Filter:datestart-20210901:dateend-20210930:Zone-CRIV

details:
[09/10/2021 19:24:43]
CALLER REPORTS NEAR RR PARK AND THE SR VILLAGE SMELL IS STRONG OF ANHYDROUS. 92-14 RESPONDED, DISPATCH SPOKE WITH A KEYHOLDER WHO HAD ADVISED HE HAD JUST LEFT THE BUSINESS AND HAD FIXED THE PROBLEM.

09/11/2021 01:18:05 2111669 DISORDERLY CONDUCT CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[09/11/2021 01:20:00]
REQUESTS A DEPUTY TO ASSIST IN REMOVING A SUBJECT FROM THE BUSINESS WHO IS SCREAMING AT STAFF.
CALLED BACK ADVISING SHE LEFT THE PROPERTY. THEY WILL CALL BACK IF SHE RETURNS AND CAUSES MORE PROBLEMS.

09/11/2021 09:57:50 2111678 ANIMAL-LOOSE CRIV

Agency: Washington County Sheriff's Office

Address: 300 E RIVER ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/11/2021 09:58:56]
REPORTS A STRAY DOG AT THE COMMUNITY CENTER THAT IS GROWLING AND SHOWING ITS TEETH. BROWN IN COLOR WITH A BLUE COLLAR. 92-17 RESPONDED & WAS UNABLE TO LOCATE THE DOG AT THE COMMUNITY CENTER. MADE CONTACT WITH THE OWNER WHO WILL KEEP A BETTER EYE ON HIS FRIENDLY MASTIFF.

09/12/2021 09:04:47 2111718 SEX OFFENDER-CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 36 N WASHBURN ST

CityStateZip: RIVERSIDE, IA

details:
[09/12/2021 09:05:30]
92-10 REPORTS A SEX OFFENDER CHECK. SUBJECT PRESENT.

09/12/2021 15:30:21 2111740 BURGLARY-VEHICLE CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[09/12/2021 15:33:49]
CALLER REPORTS SOMEONE TOOK ITEMS FROM THEIR VEHICLE. 92-14 CALLED THE REPORTING PARTY BUT WAS UNABLE TO REACH THEM. DOCUMENTATION.

09/14/2021 15:40:39 2111833 DISORDERLY CONDUCT CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[09/14/2021 15:44:52]
CALLER REPORTS A SUBJECT TRYING TO FIGHT A STAFF MEMBER AFTER AN ATTEMPT TO BAN HIM FROM THE CASINO. 92-10 AND 92-13 RESPONDED. SUBJECT LEFT THE CASINO, BUT REFUSED THE PAPERWORK STATING HE IS BANNED. HE IS STILL BANNED FROM THE CASINO.

09/15/2021 07:53:01 2111874 THEFT-OTHER CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[09/15/2021 09:17:49]
Mileage report: Unit 92-11 traveled to destination: JAIL
Date/time: 9/15/2021 8:55:15 AM to 9/15/2021 9:17:49 AM
Odometer Reading: 62733 to 62756
Mileage = 23
[09/15/2021 07:54:12]
REPORT OF A SUBJECT IN A PRIVATE AREA BACK OF HOUSE GOING THROUGH LOST/FOUND/PERSONAL ITEMS AND TAKING THINGS. 92-11 RESPONDED AND A FOOT PURSUIT ENSUED. ARREST: NAM/LARSON,CURTIS LEE (33) ADR/438 8TH AVE SW., CEDAR RAPIDS OFF/THEFT 3RD DEGREE AND TRESPASS.

09/15/2021 12:22:52 2111880 DRUG/NARCOTICS VIOLATION CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[09/15/2021 12:24:21]

REPORTS GOING OUT WITH AN UNRESPONSIVE FEMALE AT THE WHEEL OF THE CAR IN THE PARKING LOT. 92-11 ADVISED THE SUBJECT WILL BE WAITING FOR A RIDE TO PICK HER UP. CHARGES ARE PENDING FOR POSSESSION WITH INTENT TO DELIVER, POSSESSION OF DRUG PARAPHERNALIA, AND POSSESSION OF METHAMPHETAMINE 1ST OFFENSE. REPORT TO BE FILED.

09/16/2021 02:11:21 2111909 ALL OTHER OFFENSES CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[09/16/2021 02:13:13]
CALLER REQUESTS DEPUTY ASSISTANCE WITH A FEMALE SUBJECT WHO JUMPED A GATE TO GET ON THE GAMING FLOOR. 92-18 RESPONDED. CITATION ISSUED TO NAM/BRANDT,MICHAELLA ELAINE (18) ADR/11620 RABBIT RUN RD, OTTUMWA OFFENSE/PERSONS UNDER THE AGE OF 21 ATTEMPTING TO ENTER GAMING FLOOR. FEMALE LEFT THE PREMISES ON FOOT.

09/19/2021 22:42:10 2112104 INTIMIDATION/HARASSMENT CRIV

Agency: Washington County Sheriff's Office

Address: 120 RAILROAD ST

CityStateZip: RIVERSIDE, IA 52327

details:

[09/19/2021 22:47:18]
CALLER REPORTS HIS DAUGHTER IS BEING HARASSED OVER THE PHONE. 92-18 RESPONDED. DOCUMENTATION AT THIS TIME.

09/20/2021 19:31:50 2112145 THEFT-MOTOR VEHICLE CRIV

Agency: Washington County Sheriff's Office

Address: 71 W 3RD ST

CityStateZip: RIVERSIDE, IA 52327

details:

[09/20/2021 19:40:13]

[09/20/2021 19:35:16]
CALLER REPORTS A SUBJECT HAS STOLEN THEIR VEHICLE. 92-15 RESPONDED AND SPOKE TO ALL PARTIES INVOLVED. CIVIL ISSUE.

09/21/2021 08:37:53 2112165 CIVIL STANDBY CRIV

Agency: Washington County Sheriff's Office

Address: 71 W 3RD ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/21/2021 08:43:55]
REPORTS HE HAS ITEMS AT A RESIDENCE AND WOULD LIKE A CIVIL STAND BY IN 45 MINS. CALLER WILL BE IN A SILVER ESCAPE. 92-17 RESPONDED AND ASSISTED THE CALLER WITH RETRIEVING A COUPLE OF ITEMS.

09/21/2021 18:12:54 2112188 CIVIL DISPUTE CRIV

Agency: Washington County Sheriff's Office

Address: 71 W 3RD ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/21/2021 18:15:46]
CALLER REQUESTS TO SPEAK TO A DEPUTY REFERENCE A SUBJECT TRYING TO COME ONTO THE PROPERTY. 92-15 SPOKE WITH THE CALLER ABOUT THE CIVIL STANDBY PROCESS. DOCUMENTATION.

09/22/2021 08:17:13 2112206 TRAFFIC-ACCIDENT CRIV

Agency: Washington County Sheriff's Office

Address: N ROSE ST&SAINT MARYS ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/22/2021 08:18:54]
REPORTS AN ACCIDENT WITHOUT INJURIES. ROADWAY IS BLOCKED. 1 VEHICLE IS A TRUCK PULLING A TRAILER WHICH WAS HIT BY THE OTHER VEHICLE. 92-8 & 92-13 RESPONDED. LIC/772YZF & LIC/BL6906 OPR/MAGRUDER,DOUGLAS OF LONE TREE VS. LIC/KXY078 OPR/MAHLER,FIONA OF RIVERSIDE. STATE ACCIDENT REPORT TO BE FILED.

09/24/2021 04:46:40 2112308 WELFARE CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 21 N GREENE ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/24/2021 04:50:55]
CALLER REPORTS AN EMPLOYEE DID NOT SHOW UP FOR WORK AT 10PM, AND DID NOT CALL, SUBJECT HAS NOT BEEN FEELING WELL. 92-20 MADE ENTRY AND ADVISED SUBJECT WAS HOME, IN BED.

09/24/2021 14:58:27 2112327 CIVIL STANDBY CRIV

Agency: Washington County Sheriff's Office

Address: 71 W 3RD ST

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report
Filter:datestart-20210901:dateend-20210930:Zone-CRIV

CityStateZip: RIVERSIDE, IA 52327

details:
[09/24/2021 15:00:50]
CALLER REQUESTS A CIVIL STANDBY. 92-19 RESPONDED. CIVIL STANDY CONDUCTED.

09/24/2021 20:28:46 2112344 SEX OFFENDER-CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 111 E 4TH ST

CityStateZip: RIVERSIDE, IA

details:
[09/24/2021 20:29:29]
DEPUTY REPORTS CONDUCTING AN SOR CHECK. 92-7 ADVISED THE SUBJECT WAS PRESENT.

09/24/2021 20:36:19 2112348 WELFARE CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 21 N GREENE ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/24/2021 20:55:04]
REQUESTING WELFARE CHECK. 92-7 RESPONDED. SUBJECT WAS OKAY. HE WAS ADVISED TO CALL HIS SUPERVISOR AT WORK.

09/25/2021 10:59:49 2112371 FRAUD CRIV

Agency: Washington County Sheriff's Office

Address: 170 N KNISEL ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/25/2021 11:03:07]
CALLER REPORTS AN IPHONE SCAM YESTERDAY.

92-14 SPOKE WITH THE CALLER. DOCUMENTATION AND ADVISED TO CONTACT THE FEDERAL TRADE COMMISSION.

09/26/2021 06:50:54 2112434 TRAFFIC-DEER ACCIDENT CRIV

Agency: Washington County Sheriff's Office

Address: W 1ST ST&N KNISEL ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/26/2021 06:54:40]
CALLER REPORTS HITTING A DEER. NO INJURIES AND THE DEER RAN OFF. VEHICLE DRIVEABLE. 92-10 WAS ADVISED. DOCUMENTATION.

09/27/2021 06:59:09 2112475 ASSAULT-DOMESTIC CRIV

Agency: Washington County Sheriff's Office

Address: 3175 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[09/27/2021 07:35:53]
Linked to CFS#: 2112482
[09/27/2021 07:00:53]
REPORTS BEING ASSAULTED BY HER BOYFRIEND. SHE HAS INJURIES TO HER HEAD ALTHOUGH REFUSING MEDICAL ATTENTION. SUBJECT LEFT IN A BLACK CHEVY CRUZE. 92-8 RESPONDED AND SPOKE WITH BOTH SUBJECTS INVOLVED. CONFLICTING STORIES. STATEMENTS WILL BE TAKEN AND FORWARDED TO THE COUNTY ATTORNEY. DOCUMENTATION FOR NOW.

09/27/2021 08:04:38 2112483 WELFARE CHECK CRIV

Agency: EMS

Address: 490 N ELLA ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/27/2021 08:07:11]
CALLER REQUESTS A WELFARE CHECK ON A SUBJECT WHO HAS NOT GOTTEN THE PAPER FOR SEVERAL DAYS OPS 8.

92-8, AD57 AND RIVERSIDE QRS ALL RESPONDED. THEY MADE CONTACT WITH THE SUBJECT. NO TRANSPORT.

09/27/2021 10:16:07 2112488 THEFT-OTHER CRIV

Agency: Washington County Sheriff's Office

Address: 1178 ENTERPRISE DR

CityStateZip: RIVERSIDE, IA 52327

details:
[09/27/2021 10:17:00]
RECEIVED REPORT OF A GAS DRIVE OFF, INVOLVING A GREEN FORD F250 TRUCK WITH A SNOWMOBILE IN THE BACK. $70 IN DIESEL FUEL. 92-8 SPOKE WITH THE DRIVER WHO ADVISED HER CARD MUST HAVE NOT OF GONE THROUGH. SHE WILL RETURN AND PAY.

09/27/2021 17:18:59 2112499 FRAUD CRIV

Agency: Washington County Sheriff's Office

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report
Filter:datestart-20210901:dateend-20210930:Zone-CRIV

Address: 90 E RAILROAD ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/27/2021 17:22:08]
CALLER REPORTS RECEIVING A FRAUDULENT CHECK LAST WEEK AND WOULD LIKE TO SPEAK WITH A DEPUTY ABOUT THEIR OPTIONS. 92-14 SPOKE WITH THE CALLER AND WILL ATTEMPT TO MAKE CONTACT WITH THE OTHER PARTY, THIS IS THE RESULT OF A SCAM. DOCUMENTATION.

09/27/2021 17:54:17 2112502 SEX OFFENDER-CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 41 N GREENE ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/27/2021 17:55:16]
DEPUTY REPORTS A S.O.R CHECK. SUBJECT LOCATED.

09/29/2021 17:36:37 2112593 FIRE CALL CRIV

Agency: Fire

Address: 271 E RIVER ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/29/2021 17:38:55]
92-8 REQUESTS THE FIRE DEPARTMENT FOR A PULL BEHIND FARM EQUIPMENT THAT HAS A SMALL FIRE. FIRE DEPARTMENT RESPONDED AND EXTINGUISHED THE FIRE.

09/30/2021 08:55:05 2112617 SUSPICIOUS ACTIVITY CRIV

Agency: Washington County Sheriff's Office

Address: 3070 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:
[09/30/2021 08:56:42]
REPORTS A BLACK MALE WEARING A BLACK SHIRT, YOUNGER, IS PAN HANDLING AT CASEYS EAST. REQUEST A DEPUTY ASK HIM TO MOVE ON. // 92-8 RESPONDED. UNABLE TO LOCATE THE SUBJECT.

09/30/2021 16:48:15 2112643 WELFARE CHECK CRIV

Agency: Washington County Sheriff's Office

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report
Filter:datestart-20210901:dateend-20210930:Zone-CRIV

Address: 21 N GREENE ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/30/2021 16:54:53]
CALLER REQUESTS A WELFARE CHECK ON THEIR SON. 92-10 RESPONDED. 92-10 REQUESTED MEDICAL. AD55 AND RIVERSIDE QRS RESPONDED. AD55 TRANSPORTED THEM TO THE UNIVERSITY OF IOWA HOSPITAL ARRIVING AT 1759.

09/30/2021 20:49:09 2112656 DRUG/NARCOTICS VIOLATION CRIV

Agency: Washington County Sheriff's Office

Address: 111 N KNISEL ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/30/2021 20:51:06]
CALLER REPORTS SMELLING MARIJUANA OUTSIDE. 92-7 AND 92-19 BOTH RESPONDED. DOCUMENTATION.

09/30/2021 21:52:40 2112660 TRAFFIC-DRIVING COMPLAINT CRIV

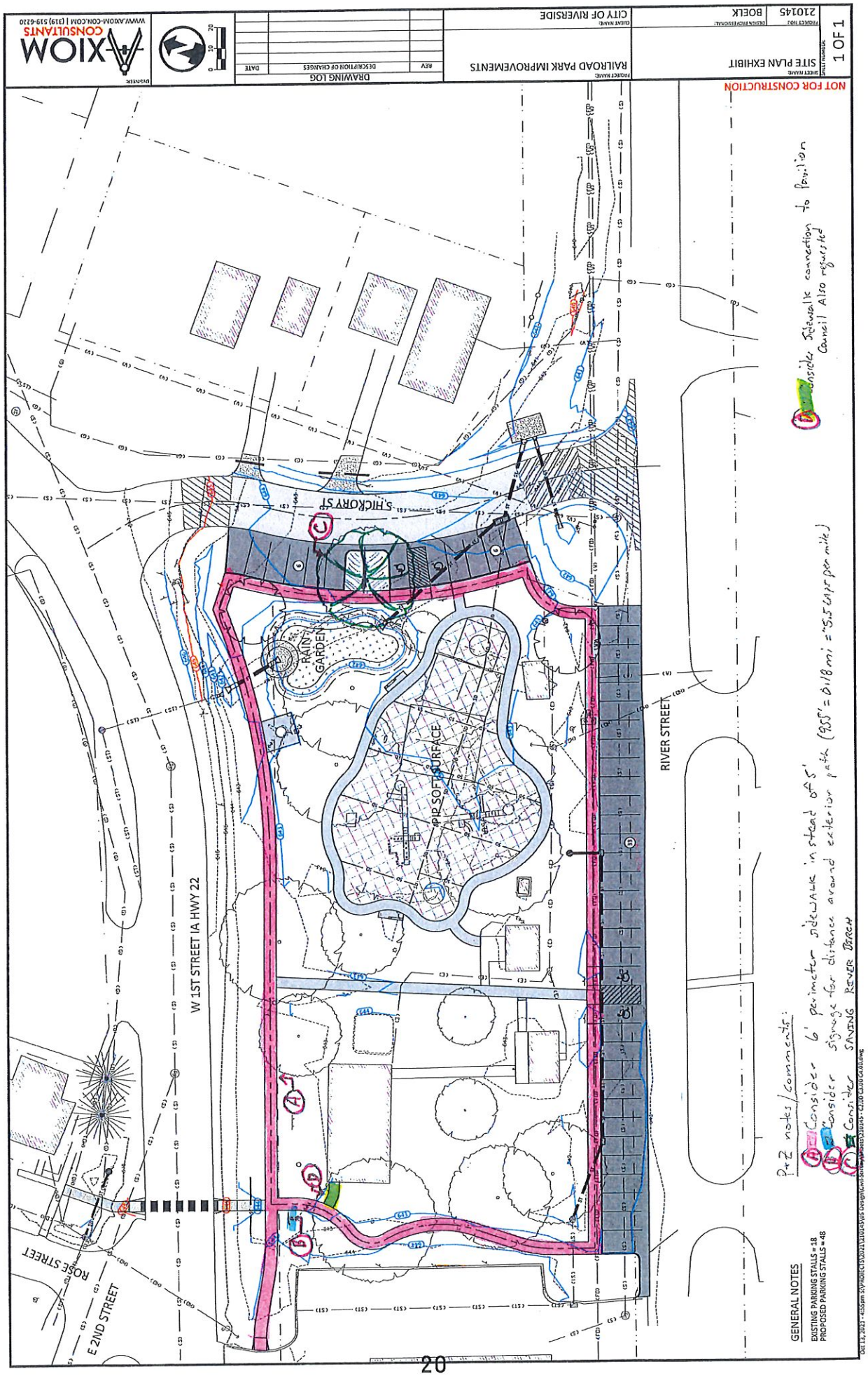
Agency: Washington County Sheriff's Office

Address: 110 E RIVER ST

CityStateZip: RIVERSIDE, IA 52327

details:
[09/30/2021 21:53:26]
OFFCER RECEIVED A REPORT FROM SUBJECTS ADVISING THEY WERE ALMOST HIT BY A CAR. 92-7 SPOKE WITH THE DRIVER OF THE VEHICLE. CONFLICTING STORIES. THE DRIVER WAS SPOKEN TO.

COUNCIL PACKET


AXIOM CONSULTANTS
WWW.AXIOM-CON.COM | (319) 519-6220
DRAWING LOG
REV
DESCRIPTION OF CHANGES
DATE
CITY OF RIVERSIDE
RAILROAD PARK IMPROVEMENTS
SITE PLAN EXHIBIT
BOELK
210145
1 OF 1
NOT FOR CONSTRUCTION
S HICKORY ST
RAIN GARDEN
PIP SOFT SURFACE
RIVER STREET
W 1ST STREET IA HWY 22
ROSE STREET
E 2ND STREET
Consider Sidewalk connection to Pavilion
Council Also requested
P+Z notes/comments:
Consider 6' perimeter sidewalk instead of 5'
Consider signage for distance around exterior path (955' = 0.18 mi = ~5.5 laps per mile)
Consider SAVING RIVER BIRCH
GENERAL NOTES
EXISTING PARKING STALLS = 18
PROPOSED PARKING STALLS = 48

Christine Yancey

From: Nick Bettis <nbettis@axiom-con.com>
Sent: Thursday, October 14, 2021 10:34 AM
To: Christine Yancey
Cc: Brian Boelk
Subject: RE: 210145 - Railroad Park - 80% Plans
Attachments: info@axiom-con.com_20211014_091325.pdf

Good Morning Chirstine:
Allen had told me to not include design work on the items discussed with P&Z until Council had a chance to provide input/direction. I had included some of them only in concept exhibit in order for it to be better conveyed. The P&Z revisions are not extensive per my notes.

My notes showed 4 considerations. They are shown on the attached and listed as the following:

A. Consider a 6-ft wide sidewalk instead of the 5-ft that had been shown on the perimeter walk. The 6-ft walk sections we would recommend if Council accepted this would be the sidewalk shown in pink in the attached.
B. Consider signage for mile markers or distance around loop or number of laps per mile for walkers using the perimeter loop. We would suggest a sign being placed at the NW corner as incdicated by "B" on the attached. The distance around the loop as currently shown is 955-ft or 0.18 miles or approximately 5.5 laps per mile.
C. Consider saving the River Birch on the east side near S. Hickory Street. I didn't look at this tree to try to determine the health of it. I understand that the tree may not be able to be saved. The attached concept is shown with an island where the tree is. If the tree can't be saved, this island would then become two parking spaces instead of an island.
D. Consider sidewalk connection to the Pavilion. This was mentioned at City Council, but I don't think was on the sketch shared with P&Z. It was mentioned at P&Z that this would be desirable. There was also comment to try to keep the perimeter trail somewhat separated from pavilion so that if the pavilion is being utilized, walkers using the perimeter trail wouldn't feel like they are intruding into the space.

These are the main items identified on the attached exhibit.

I plan on attending the City Council Meeting on Monday.

Let us know if you have any questions or comments.

Thanks.

AXIOM CONSULTANTS

PLANNING & ZONING COMMISSION MEETING

RIVERSIDE RIVERBOAT ROOM

60 N GREENE STREET

Tuesday, September 28, 2021 @ 6:00 pm

Members present: Kevin Kiene, Kris Westfall, Bob Yoder, Bob Schneider, Denise Reschly.
Others: Mayor Allen Schneider, Clerk Becky LaRoche, Council Tom Sexton, Nick Bettis-Axiom Consultants.

The meeting was called to order at 6:00 p.m. in City Hall by Chairperson Kiene

Yoder moved to approve agenda. Second by Reschly, passed 5-0.

Westfall moved to approve minutes of 8-24-21. Second by Yoder, passed 5-0.

Appointing Vice-Chairman was tabled.

Committee reviewed Zoning Regulation Chapter 165. Westfall recommended to update to **3. Fences and Hedges; A fences: 2.** "Fences and Hedges within the front yard shall not exceed 3 feet in height, and can not be constructed of more than 30% solid material." Second by Schneider, passed 5-0.

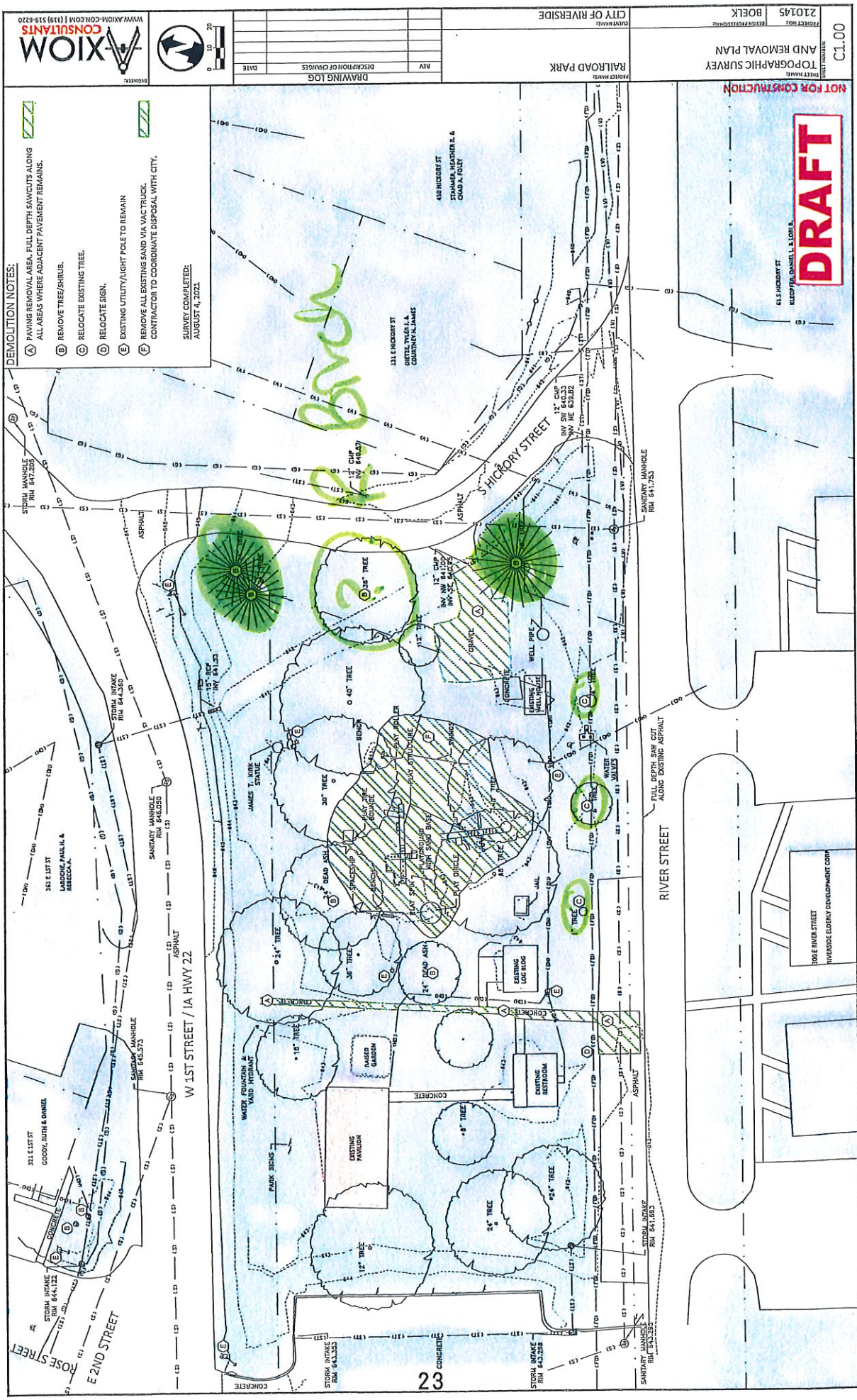
Bettis presented preliminary changes and improvements to Railroad Park. Committee recommended addition to plans;

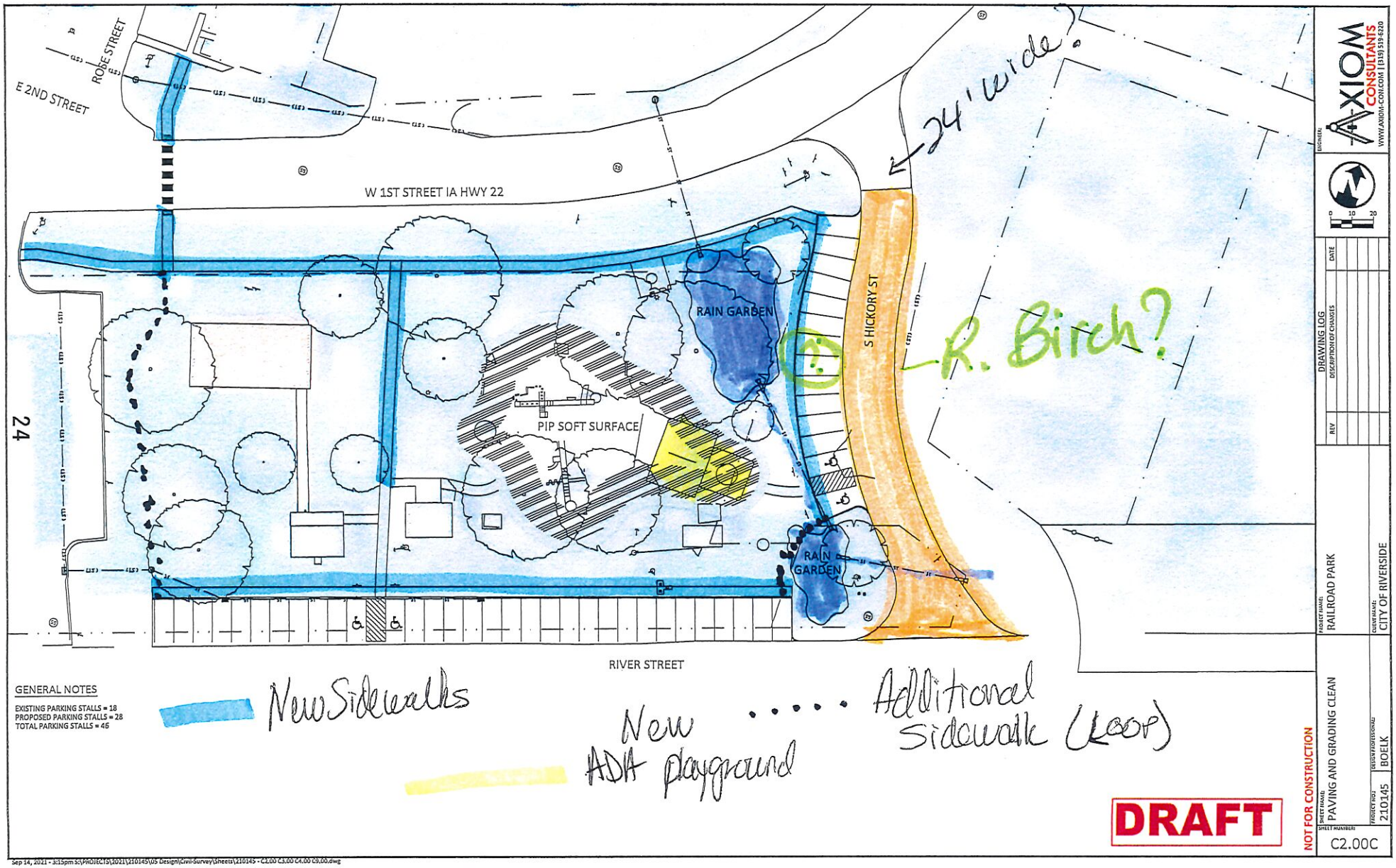
1. 6' width on outer sidewalk path for skateboarding and bicycles path.
2. Keeping River Birch tree with green space between parking stalls.
3. Connect outer sidewalk loop with west end of picnic shelter with sidewalk.
4. Signage with total length (mile) of outer loop.

Yoder moved to adjourn at 6:35 pm. Second by Schneider, passed 5-0.

Kevin Kiene, Chairperson

Becky LaRoche, City Clerk


NOT FOR CONSTRUCTION
DRAFT
TOPOGRAPHIC SURVEY AND REMOVAL PLAN
RAILROAD PARK
CITY OF RIVERSIDE
BOELK
210145
C1.00
AXIOM CONSULTANTS
DEMOLITION NOTES:
(A) PAVING REMOVAL AREA- FULL DEPTH SAWCUTS ALONG ALL AREAS WHERE ADJACENT PAVEMENT REMAINS.
(B) REMOVE TREE/SHRUB.
(C) RELOCATE EXISTING TREE.
(D) RELOCATE SIGN.
(E) EXISTING UTILITY/LIGHT POLE TO REMAIN
(F) REMOVE ALL EXISTING SAND VIA VAC TRUCK. CONTRACTOR TO COORDINATE DISPOSAL WITH CITY.
SURVEY COMPLETED: AUGUST 4, 2021
S HICKORY STREET
RIVER STREET
W 1ST STREET / IA HWY 22
E 2ND STREET
ROSE STREET
Current Railroad Park
23



Proposed Railroad Park

distance signage

PeopleService INC.
Water & Wastewater Professionals

Date: October 11, 2021

To: Riverside Council

From: Bill Stukey, Operator

O & M Report: September 2021

Water Operation & Maintenance

- We changed cartridge filters at the water plant. Since switching to well 8 the filters have not been fouling as fast.
- I flushed a hydrant at the end of Schnoebelen St for yellow water. We try to flush this hydrant about once every few months to help the homeowner with some slightly rusty water.
- 8 Door postings.
- 18 locates, all complete.

Wastewater Operation & Maintenance

- Cleaned and adjusted floats on SBR tanks.
- Switched SBR tanks effluent valves for rotation.
- I tried locating a manhole in the timber behind senior village that is indicated on the old maps, but this manhole was not able to be located. I did find a manhole in Palmer's flower bed that was not shown on any maps. There is a possibility it was either mapped wrong or the other manhole is no longer there.
- I swapped SBR pump 1B with the spare. The pump was giving a seal fail alarm. I will have this pump checked by Electric Pump and provide a quote.
- We cleaned manhole #5 by senior village, there was a lot of debris in the manhole coming from Casey's. I also added some root destroyer to the lines to help mitigate any tree roots within this line.

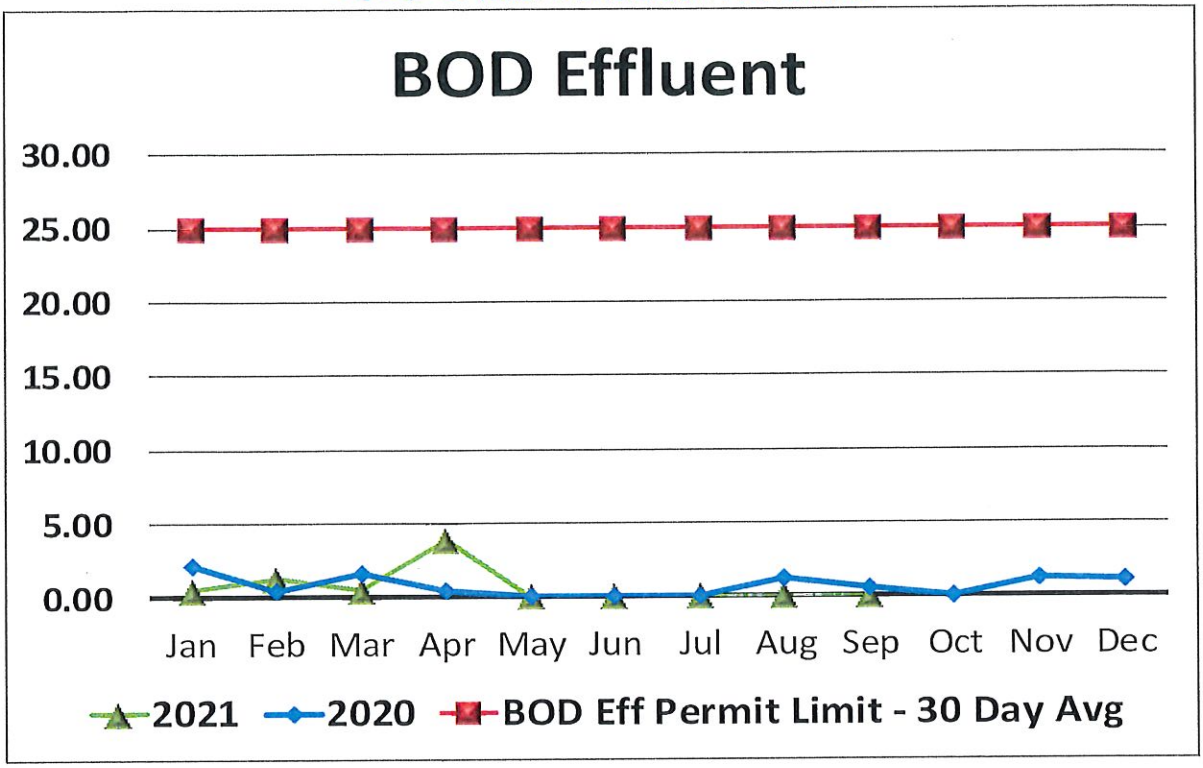
PeopleService INC.
Water & Wastewater Professionals

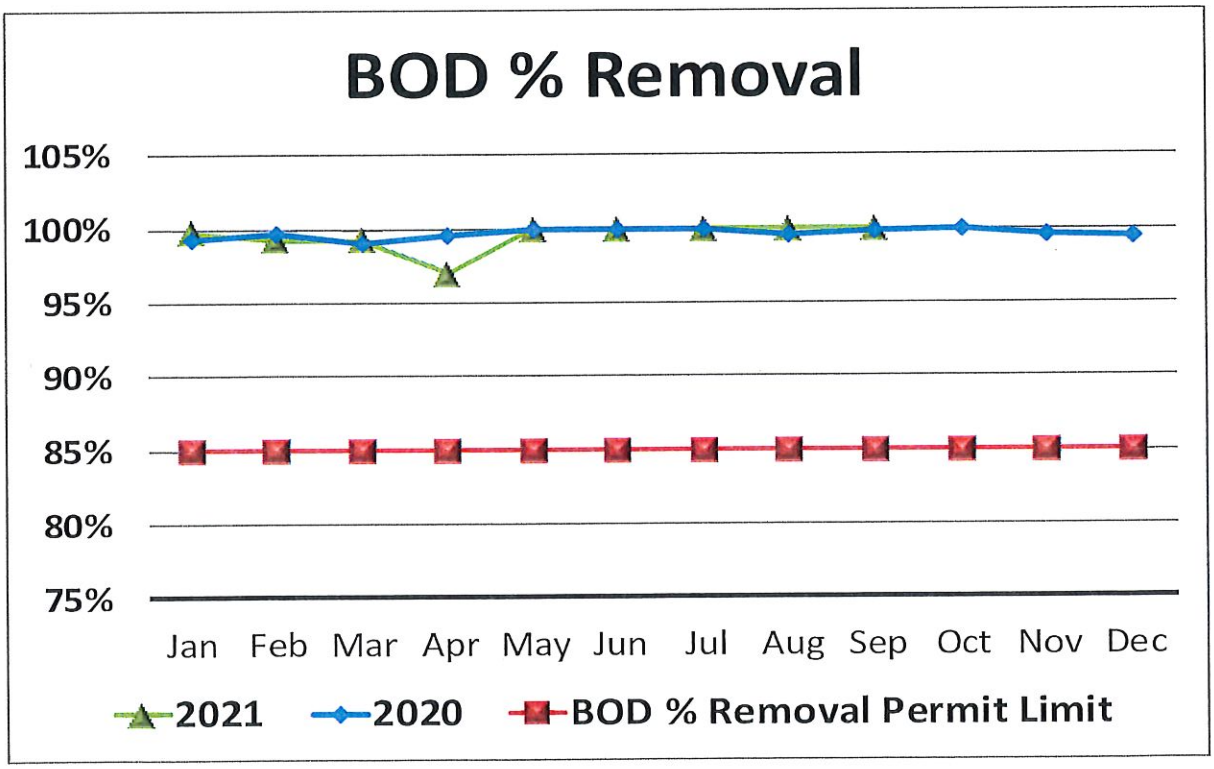
- We sprayed some trees along the fence line on the north side of the wastewater plant. We plan to remove some of the brush that is growing up the hill this fall. This hill is not able to be mowed.

Iowa Department of Natural Resources

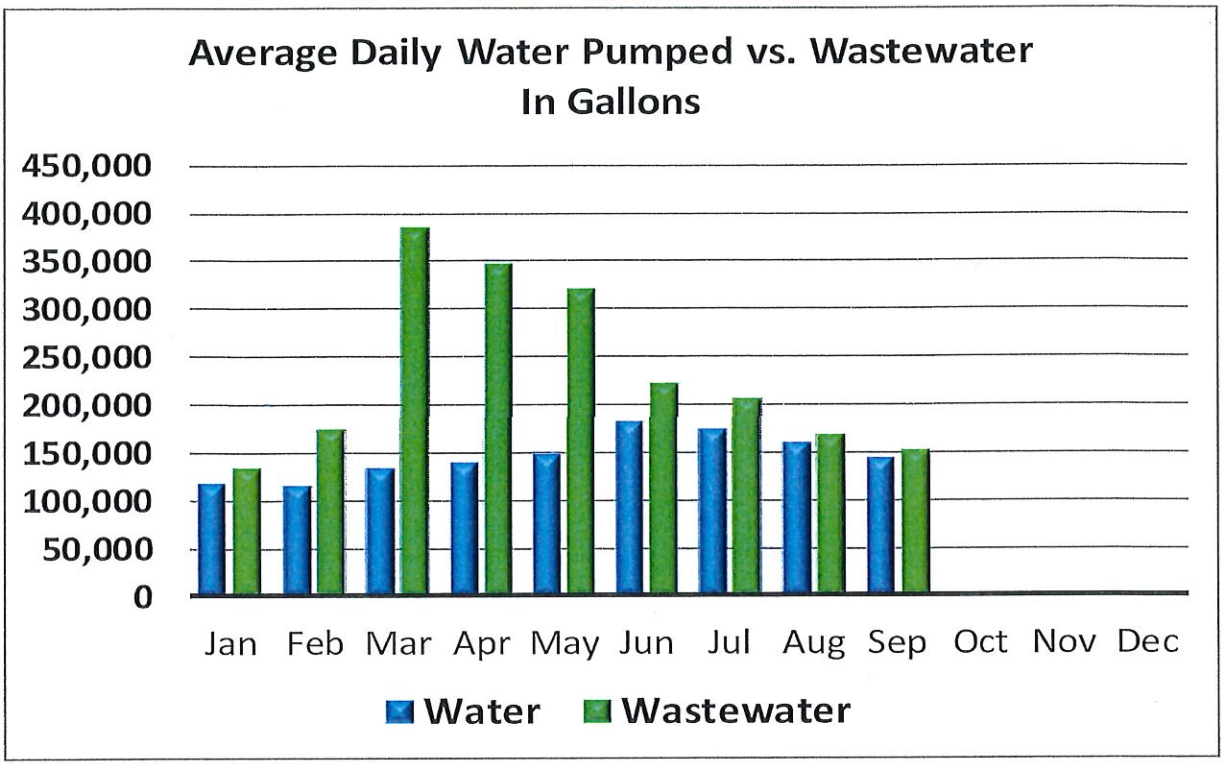
-

PeopleService INC.
Water & Wastewater Professionals





PeopleService INC.
Water & Wastewater Professionals



Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Chemical Budget	$26,209.00	$1,650.20	6%	17%
Maintenance Budget	$21,840.00	$5,437.73	25%	17%
Total	$48,049.00	$7,087.93	15%	17%

PeopleService INC.
Water & Wastewater Professionals

		September-21	August-21	September-20
Water	**Units**			
Total Monthly Pumped	gallons	4,358,000	4,996,000	4,275,000
Average Daily Pumped	gallons	145,270	161,160	142,500
Maximum Daily Pumped	gallons	242,000	273,000	256,000
Minimum Daily Pumped	gallons	54,000	85,000	63,000
Chlorine				
Chlorine - Total Avg Residual Plant	mg/L	1.72	1.30	1.03
Chlorine - Total Avg Residual System	mg/L	1.17	0.94	0.74
Chlorine - Recommended Residual System	mg/L	0.30	0.30	0.30
Chlorine used	lbs	169.00	192.00	140.00
Iron				
Iron - Avg Raw	mg/L	2.76	2.27	1.73
Polyphosphate				
Polyphosphate - Avg Residual	mg/L	1.10	1.10	1.24
Polyphosphate - Recommended Residual	mg/L	0.5 - 2.0	0.5 - 2.0	0.5 - 2.0
Polyphosphate used	lbs	11.00	8.00	24.00
Water Loss				
Water Billed	gallons	3,737,271	4,176,625	3,805,411
Water used in main breaks/hydrant flushin	gallons	10,000	10,000	40,000
Water used at city buildings	gallons	176,197	74,000	195,299
Loss	gallons	10%	15%	12%
Wastewater				
BOD				
BOD Influent Avg	mg/L	247	206	264
BOD Effluent Avg	mg/L	0	0.0	1
BOD Eff Permit Limit - 30 Day Avg	mg/L	25	25	25
BOD % Removal	%	99.99%	99.99%	99.76%
BOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent Avg	mg/L	307	210	203
TSS Effluent Avg	mg/L	3	1	2
TSS Effluent Permit Limit - 30 Day Avg	mg/L	30	30	30
TSS % Removal	%	98.89%	99.70%	98.80%
TSS % Removal Permit Limit	%	85%	85%	85%
Nitrogen Ammonia				
NA Effluent Avg	mg/L	0	0	0
NA Effluent Permit Limit - 30 Day Avg	mg/L	5	5	5
Influent Flow				
Total Monthly	gallons	4,561,800	5,231,400	5,152,100
Average Daily	gallons	152,060	168,745	171,736
Maximum Daily	gallons	297,900	382,900	447,500
Minimum Daily	gallons	110,200	86,800	79,300
Permit Limit - 30 Day Avg	gallons	444,000	444,000	444,000
Permit Limit - Daily Maximum	gallons	1,425,000	1,425,000	1,425,000

PeopleService INC.
Water & Wastewater Professionals

Work Orders Completed

Date completed	Equipment	Task
9/17/2021	BLOWERS	Monthly PM
9/2/2021	WWTP GENERATOR	Monthly PM
9/13/2021	LIFT STATION #1	LS Monthly PM
9/17/2021	LIFT STATION #1	LS Annual PM
9/6/2021	LIFT STATION #2	LS Monthly PM
9/17/2021	LIFT STATION #2	LS Annual PM
9/17/2021	LIFT STATION #3	LS Monthly PM
9/13/2021	LIFT STATION #3	LS Annual PM
9/13/2021	LIFT STATION #4	LS Monthly PM
9/17/2021	LIFT STATION #4	LS Annual PM
9/13/2021	LIFT STATION #5	LS Monthly PM
9/17/2021	LIFT STATION #5	LS Annual PM
9/17/2021	MAIN LIFT STATION	LS Monthly PM
9/17/2021	MAIN LIFT STATION	LS Annual PM
9/3/2021	EFFLUENT SAMPLER	Monthly PM
9/3/2021	INFLUENT SAMPLER	Monthly PM
9/7/2021	SCREEN UNIT	Monthly PM
9/2/2021	UV SYSTEM	Monthly PM
9/7/2021	FIRE EXTINGUISHERS	Inspection
9/13/2021	FILTER	Monthly PM
9/8/2021	CARTRIDGE FILTERS	Monthly PM
9/3/2021	DEHUMIDIFIERS	Monthly PM
9/13/2021	WATER PLANT GENERATOR	Monthly PM
9/3/2021	HIGH SERVICE PUMPS	Monthly PM
9/3/2021	FIRE EXTINGUISHERS	Inspection

Cahoy Pump Service

The Premier Provider of Municipal, Industrial, & Environmental Water Well Services
A Division of The Cahoy Group

August 19, 2021

City of Riverside
1197 Vine Ave
PO box 299
Riverside, IA 52327

Attn: Mr. Bill Stukey
Re: Well #7 Findings

Greetings Bill:

WELL #7
We pulled the pump gear & performed the detailed inspection, below are the findings from that inspection & associated costs for repairs. To that end we are pleased to provide the following:

PUMP:
The pump can be rebuilt & reinstalled. The impellors need to be re-machined; the castings are thinning but not to the point that the pump has to be replaced, we do recommend epoxy coating this pump with the rebuild to lengthen its life. The collets can be re-used, & we will machine & install all new wear rings. The shaft will be polished & reinstalled. All new bolting will be installed as well.

MOTOR:
The motor is in need of replacement & or rebuild, the bearing has dropped out of tolerance & the seals are leaking water buy them, the motor runs but shows to ground when submerged in our test tank. We recommend replacing this motor due to it being an 2006, but we provided an option to ship it in for evaluation & estimate to rebuild for a spare motor if its able to be rebuilt.

PIPE:
The pipe is in fair condition, we did have to cut one apart above the check valve, but we will cut the bad portion off & re-thread it for the new check valve, this will only result in shortening of the pump set by 6", & is much less costly than replacing the entire 21' piece of pipe.

PITLESS SPOOL:
The pitless spool & O-rings are in good condition & can be reinstalled as is.

CHECK-VALVE:
The check valve is in need of replacement.

WIRE:
The wire is in good condition & can be reinstalled.

WELL:
Thee is nothing that indicates any major issue with the well, so we recommend mechanically cleaning the well & screen, via brush & bail, & then shock chlorination of the well prior to equipment being reinstalled.

PRICING STRUCTURE:

#	DESCRIPTION	U	Q	UNIT PRICE	TOTAL PRICE
1	Job Prep & Mobilization	LS	1	$ 1,500.00	$ 1,500.00
2	Replacement of 1800RPM submersible motor w/SS	EA	1	$ 23,790.00	$ 23,790.00
3	Rebuild of pump	EA	1	$ 3,982.00	$ 3,982.00
4	Sand Blast & Epoxy Coat Pump	EA	1	$ 1,880.00	$ 1,880.00
5	All other repairs & ancillary consumables, to include cutting & rethreading pipe, replacement splice kit, airline & gages	LS		$ 2,266.00	$ 2,266.00
6	Replacement 8" Check Valve – VFD Rated	EA	1	$ 2,972.00	$ 2,972.00
7	Mechanically clean the well & shock chlorinate	LS	1	$ 3,867.00	$ 3,867.00
8	Field crew hours to set-up & reinstall pump gear	HR	8	$ 210.00	$ 1,680.00
9	Perform 3-point pump test	LS	1	$ 750.00	$ 750.00
10	Final disinfection & put online	HR	4	$ 210.00	$ 840.00
11	Per Diems	EA	4	$ 17500	$ 700.00
12	Shipping – Not To Exceed	LS	1	$ 1,550.00	$ 1,550.00
	Total Estimated Investment for Base Work				**$ 45,777.00**
	Potential Additions				
	Shipping of motor to repair shop for evaluation & rebuild cost	EA	1	$ 1,850.00	
	Rebuild of 1800 RPM submersible motor if possible for spare	LS	1	TBD	

NOTES;

- Proposal is valid for 30 days. After 30 days we reserve the right to re-visit our material and fuel costs and adjust our pricing structure accordingly.
- Any additional hours required will be charged at the applicable rate
- Proposal includes 4 hours max of bailing , any additional bailing that is required will be billed at an hourly rate of $240.00 per hour
- Per Diems, if required, will be invoiced at a rate of $175.00 per man
- Stand by time will be charged at $230.00 per hour
- This proposal is for one well
- All Bac-T's are the responsibility of the owner
- There may be additional work content not specified in the table above, that will be presented to the owner & approved prior to any additions

Bill, we sincerely appreciate the opportunity to provide you with this proposal. In order to validate it please sign the one marked "copy" and return it to our Sumner office. The original is yours to keep for your records.

Please feel free to contact myself or Darin Cahoy at our Sumner office if you have any questions or wish to have us proceed with scheduling the work.

Sincerely,

Mike Whittenbaugh

Mike Whittenbaugh
President
Cahoy Pump Service, Inc.

Visu-Sewer
Inspect. Maintain. Rehabilitate.

Proposal

To: Bill Stukey
City of Riverside
60 North Greene Street
Riverside, IA 52327
319-648-3501

From: Bob Moen
Visu-Sewer, Inc.
1065 15th Street SW
Mason City, IA 50401
(641) 424-8044

Date: 9/21/2021

Project: Sewer CCTV Inspection

Visu-Sewer is pleased to offer the following service:

CCTV inspection of approximately 1,100 linear feet of 8" sanitary sewer in the City of Riverside. Project includes off road jet cleaning to remove roots and debris from pipe prior to televising, DVD's, inspection reports with PACP codes and defect still photos.

T&M Rate: $440.00 per hour (Port to Port)
(Estimated total of 20-30 hours)

The City of Riverside will need to provide drivable equipment access to all manholes, detailed maps with naming conventions, water from nearby hydrants without charge, a dump site for captured debris, and traffic control beyond cones and signs.

Thank you for the opportunity to quote on this project. If you have any questions, please do not hesitate to call us at 800-876-8478.

All material guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Time and material rates are charges "port to port". Terms - Net 30 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. Visu-Sewer, Inc. is authorized to do the work as specified.

Date: _____ Signature: _____

RESOLUTION # 10/821-01

Resolution Approving General Fund Economic Development Grant Agreement with Copper Creek Ridge, LLC

WHEREAS, the City of Riverside (the "City"), in Washington County, State of Iowa, pursuant to the provisions of Section 384.24A and Chapter 15A of the Code of Iowa, proposes to enter into a General Fund Economic Development Grant Agreement (the "Agreement") and to pledge the general fund to the funding of grant payments thereunder in an amount not to exceed $40,000 for the purpose of providing economic development grants (the "Grants") to Copper Creek Ridge, LLC (the "Developer") in connection with the operation and maintenance of an events center, including the construction of a parking lot for the events center (the "Project") and has published notice of the proposed action and has held a hearing thereon on July 20, 2020; and

WHEREAS, Chapter 15A of the Code of Iowa ("Chapter 15A") declares that economic development is a public purpose for which a City may provide grants, loans, tax incentives, guarantees and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A requires that before public funds are used for grants, loans, tax incentives or other financial assistance, a City Council must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

WHEREAS, Chapter 15A requires that in determining whether funds should be spent, a City Council must consider any or all of a series of factors;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Riverside, Iowa, as follows:

Section 1. Pursuant to the factors listed in Chapter 15A, the City Council hereby finds that:

(a) The Project will add diversity and generate new opportunities for the City and State of Iowa economies; and

(b) The Project will generate public gains and benefits, particularly in the creation of new jobs, which are warranted in comparison to the amount of the proposed financial incentives.

Section 2. The City Council further finds that a public purpose will reasonably be accomplished by entering into the Agreement and providing the Grants to the Developer.

Section 3. The Agreement is hereby approved and the Mayor and City Clerk are hereby authorized and directed to execute and deliver the Agreement on behalf of the City, in substantially the form and content in which the Agreement has been presented to this City Council, and such officers are also authorized to make such changes, modifications, additions or deletions as they, with the advice of bond counsel, may believe to be necessary, and to take such actions as may be necessary to carry out the provisions of the Agreement.

Section 4. The City Council hereby covenants to appropriate to the General Fund of the City sufficient funds necessary to make the Grants to the Developer in accordance with the Agreement. The City hereby pledges the General Fund for the full and prompt funding of the Grants in accordance with and subject to the terms and conditions of the Agreement.

Section 5. All resolutions or parts thereof in conflict herewith are hereby repealed.

Passed and approved this 18th day of October, 2021.

_____
Mayor

Attest:

_____
City Clerk

• • • • •

On motion and vote the meeting adjourned.

_____
Mayor

Attest:

_____
City Clerk

DEVELOPMENT AGREEMENT

This Agreement is entered into between the City of Riverside, Iowa (the "City") and Copper Creek Ridge, LLC (the "Company") as of the ___ day of _____, 2021 (the "Commencement Date").

WHEREAS, the Company owns certain real property which is situated in the City and is more specifically described on Exhibit A hereto (the "Property"); and

WHEREAS, the Company has undertaken the operation of the Copper Creek Ridge events center (the "Events Center") on the Property and the maintenance of jobs in connection therewith; and

WHEREAS, the Company has undertaken the construction of a new parking lot (the "Parking Lot Project") for the Events Center; and

WHEREAS, the Company has requested that the City provide financial assistance in the form of a series of economic development grant payments to be used by the Company in paying the costs of operating the Events Center and constructing the Parking Lot Project; and

WHEREAS, Chapter 15A of the Code of Iowa authorizes cities to provide grants, loans, guarantees, tax incentives and other financial assistance to or for the benefit of private persons;

NOW THEREFORE, the parties hereto agree as follows:

A. Company's Covenants

1. Parking Lot Project Construction. The Company has completed construction of the Parking Lot Project.

2. Business Operations; Employment Requirements. The Company agrees to continue to operate the Events Center on the Property throughout the Term, as hereinafter defined. The Company agrees that it will host a minimum of six (6) events (the "Business Operations Requirement") at the Events Center each year, during the Term, as hereinafter defined, beginning in the calendar year 2020, and continuing throughout the Term, as hereinafter defined.

The Company hereby agrees that as of the Commencement Date, the Company has a workforce (the "Base Workforce") of at least six (6) part-time equivalent employees. The Company further agrees to maintain the Base Work Force throughout the Term, as hereinafter defined (the "Employment Requirement").

3. Annual Report. The Company agrees to submit an annual report (the "Annual Report") to the satisfaction of the City each year during the Term, as hereinafter defined. The first Annual Report shall be submitted to the City prior to November 1, 2021. Thereafter, the Company agrees to submit the Annual Report by no later than each September 30th during the Term, as hereinafter defined, commencing September 30, 2022, demonstrating

that the Company is in compliance with the Business Operations Requirement and the Employment Requirement in the twelve (12) months preceding such Annual Report. The Annual Report shall detail the number of events hosted by the Company and the number of full-time and part-time employees comprising the Company's workforce during the twelve months preceding such Annual Report. The Company agrees to provide such supporting documentation as may be requested by the City as an accompaniment to each Annual Report.

4. **Property Taxes.** The Company agrees to make timely payment of all property taxes as they come due with respect to the Property throughout the Term, as hereinafter defined, and to submit a receipt or cancelled check in evidence of each such payment.

5. **Default Provisions.** The following shall be "Events of Default" under this Agreement, and the term "Event of Default" shall mean, whenever it is used in this Agreement (unless otherwise provided), any one or more of the following events:

a) Failure by the Company to comply with the Business Operations Requirement and Employment Requirement set forth in Section A.2 of this Agreement.

b) Failure by the Company to fully and timely remit payment of property taxes when due and owing.

c) Failure by the Company to comply with Section A.3 of this Agreement.

Whenever any Event of Default described in this Agreement occurs, the City shall provide written notice to the Company describing the cause of the default and the steps that must be taken by the Company in order to cure the default. The Company shall have thirty (30) days after receipt of the notice to cure the default or to provide assurances satisfactory to City that the default will be cured as soon as reasonably possible. If the Company fails to cure the default or provide assurances, the City shall then have the right to:

a) Pursue any action available to it, at law or in equity, in order to enforce the terms of this Agreement.

b) Withhold the Payments provided for under Section B.1 below.

B. City's Obligations

1. **Payments**. In recognition of the Company's obligations set out above, the City agrees to make five (5) annual economic development grant payments (the "Payments" and, individually, each a "Payment") to the Company during the Term, as hereinafter defined, pursuant to Chapters 15A and 384 of the Code of Iowa, provided however that the aggregate, total amount of the Payments shall not exceed $40,000 (the "Maximum Payment Total"). Further, provided that the Company submits a satisfactory Annual Report demonstrating compliance with the provisions of Section A of this Agreement, the amount of each Payment to be made in each year during the Term, as hereinafter defined, shall be $8,000.

Assuming that the Company submits a satisfactory Annual Report demonstrating compliance with the provisions of Section A of this Agreement as required by Section A.3 of this Agreement, then the Payments will be made on November 1st of each fiscal year, beginning on

November 1, 2021 and continuing to, and including, November 1, 2025, or until such earlier date upon which total Payments equal to the Maximum Payment Total have been made.

C. **Administrative Provisions**

1. **Amendment and Assignment.** This Agreement may not be amended or assigned by either party without the written consent of the other party.

2. **Successors.** This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

3. **Term.** The term (the "Term") of this Agreement shall commence on the Commencement Date and end on November 30, 2025 or on such earlier date upon which the aggregate sum of Payments made to the Company equals the Maximum Payment Total.

4. **Choice of Law**. This Agreement shall be deemed to be a contract made under the laws of the State of Iowa and for all purposes shall be governed by and construed in accordance with laws of the State of Iowa.

RESOLUTION #101821-02

A RESOLUTION APPROVING MEMBERSHIP REPRESENTATIN TO THE WASHINGTON COUNTY EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL BETWEEN RIVERSIDE, KALONA, WELLMAN, AND WEST CHESTER

WHEREAS, the incorporated communities of Riverside, Kalona, Wellman, and West Chester plan to provide representation to the Washington County Emergency Medical Services Advisory Council.

WHEREAS, the incorporated communities will individually appoint representation to serve the northern community's interest on the Washington County Emergency Medical Services Advisory Council.

WHEREAS, the appointment by each incorporated community to the Washington County Emergency Medical Services Advisory Council may consist of representation to include Mayor, Councilperson or City Administrator.

WHEREAS, the incorporated communities will each serve rotating two-year terms on the Washington County Emergency Medical Services Advisory Council beginning with a term of 2022-2023. Rotation will move east to west from Riverside, Kalona, Wellman, and West Chester with each receiving a two-year term for appointment.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Kalona, Iowa, that the City of Kalona authorizes approval of the schedule and appointment of representation to the Washington County Emergency Medical Services Advisory Council.

Motion made by _____, seconded by _____ that the foregoing Resolution be adopted.

Roll Call: Schneider, Sexton, Rodgers, McGuire, Mills

AYE:
NAY:
ABSTAIN:

Passed and Approved by the City Council of Riverside, Iowa, on this 18th day of October 2021.

Signed: _____ Date: _____
Allen Schneider, Mayor

Attest: _____ Date: _____
Becky LaRoche, City Clerk

Richard Young Marcus Fedler Jack Seward, Jr. Bob Yoder Stan Stoops

WASHINGTON COUNTY BOARD OF SUPERVISORS

PO BOX 889 – 222 W MAIN ST
WASHINGTON IA 52353-0889
PHONE (319) 653-7711

October 08, 2021

City of Riverside
Attn: Becky LaRoche, Clerk
PO Box 188
Riverside, IA 52327

On September 13, 2021, the Washington County Board of Supervisors, by Resolution 21-35 created the Washington County Emergency Medical Services Advisory Council. Membership will include the following:

a. County EMS physician Medical Director
b. 1 member from Washington County EMS Association
c. County Mutual Aid Fire Association designee
d. Law Enforcement designee
e. Communication Center / PSAP Manager designee
f. County Board of Supervisor designee
g. Board of Health designee
h. Emergency Management / 911 Board designee
i. Hospital Administration designee
j. EMS Educator designee
k. Washington County Ambulance Director or designee
l. A seat for Mayor, Councilperson, or City Administrator representing Riverside, Wellman, West Chester and Kalona; and a second seat for the Mayor, Councilperson, or City Administrator representing Washington, Ainsworth, Brighton, and Crawfordsville.
m. Up to 3 other community members

Please advise our office of the name of the representative you wish to designate. We would like to hold the first meeting November 3, 2021 at 7:00 PM at the Washington County Ambulance Services building located at 1120 N 8th Ave, Washington, IA 52353.

Sincerely,

Richard L. Young, Chair
Washington County Board of Supervisors

RESOLUTION #101821-03

A RESOLUTION APPROVING MEMBERSHIP REPRESENTATIN TO THE WASHINGTON COUNTY EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL BETWEEN RIVERSIDE, KALONA, WELLMAN, AND WEST CHESTER

WHEREAS, the incorporated communities of Riverside, Kalona, Wellman, and West Chester plan to provide representation to the Washington County Emergency Medical Services Advisory Council.

WHEREAS, the appointment by each incorporated community to the Washington County Emergency Medical Services Advisory Council may consist of representation to include Mayor, Councilperson or City Administrator.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Riverside, Iowa, that the City of Riverside approves appointment of _____ as representation to the Washington County Emergency Medical Services Advisory Council for the term of 2022-2023.

Motion made by _____, seconded by _____ that the foregoing Resolution be adopted.

Roll Call: Schneider, Sexton, Rodgers, McGuire, Mills

AYE:
NAY:
ABSTAIN:

Passed and Approved by the City Council of Riverside, Iowa, on this 18th day of October 2021.

Signed: _____ Date: _____
Allen Schneider, Mayor

Attest: _____ Date: _____
Becky LaRoche, City Clerk

9/30/2021

Treasurer's Report	$ 4,041,717.66	
Cash on Hand		
Peoples Checking	$ 478,713.69	
Peoples MM	$ 3,028,483.33	(1.5M transfer checking to MM)
Hills Bank	$ 59,672.66	(Water/Sewer/Garbage, Storm Water)
Total	**$ 3,566,869.68**	

CD's and Savings	CD's	Savings	
CC CD's	$ 298,472.56		
CC CD's	$ 229,613.53		
CC Savings		$ 480,887.52	
Total CD's & Savings	**$ 528,086.09**	**$ 480,887.52**	$ 1,008,973.61

Cash On Hand	$ 3,566,869.68		
	Cash	Reserves	
General	$ 499,149.10	$ 191,399.00	****
American Rescue Plan Funds	$ 76,151.09		
Fire	$ 13,611.17	$ 89,862.84	*** ? roll over to reserves
RUT	$ 112,286.69		
LOST	$ 290,143.19		
TIF			
Casino Rev-Gaming, Agreement	$ 939,436.10		$446,049.12 look back period
Casino Rev-Hotel/Motel	$ 40,318.53		$ 54,500.00 Grant asking FY22
Debt Svc	$ -		
Capital Projects	$ 56,615.26	$ 327,120.19	******
CC Funds			
Water	$ 221,298.48	$ 350,901.33	*
Sewer	$ 141,345.51	$ 197,970.75	**
Garbage	$ 9,405.51		
Storm Water	$ 9,854.94		
Total	**$ 2,409,615.57**	**$ 1,157,254.11**	$ 3,566,869.68

Treasurer's Report **$ 4,575,843.29**

(All cash, CD's, Savings Accounts, Reserves)

* Water-Reserves, Cashed in CD $261,437.83

**Sewer-Engie $35,000, $90,000 Lift Station #1, $72,970.75 Reserves

***FD unspent funds previous years, $5,000 WCRF grant imaging camera

**** General Fund 3 months reserves

******$109,360.19 sale of house, $17,400 sale of truck, $200,000 lot sales

LOST revenue: 40% General Fund, 60% Capital Projects

Hotel/Motel: 50% recreation, convention, culutural or entertainment facilites. Memorials, Halls & monuments, civic center, auditorium, colliseums, or loan payments for these.

CITY OF RIVERSIDE
POOLED CASH REPORT (FUND 999)
AS OF: SEPTEMBER 30TH, 2021

FUND ACCOUNT# ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
CLAIM ON CASH			
001-1110 CHECKING ACCT-GENERAL FUND	741,579.65	25,119.54	766,699.19
002-1110 CHECKING ACCT-FIRE DEP.	107,582.61	(4,108.60)	103,474.01
003-1110 CHECKING ACCT.-EMS DEPT.	0.00	0.00	0.00
110-1110 CHECKING ACCT-ROAD USE TAX	95,032.97	17,253.72	112,286.69
121-1110 CHECKING ACCT-LOST	278,526.85	11,616.34	290,143.19
125-1110 CHECKING ACCT-TIF	0.00	0.00	0.00
145-1110 CHECKING ACCT-CASINO REVENUE	493,940.70	485,813.93	979,754.63
200-1110 CHECKING ACCT-DEBT SERVICE	0.00	0.00	0.00
301-1110 CHECKING ACCT-CAP PROJECTS	383,897.45	(162.00)	383,735.45
302-1110 COMMUNITY CENTER FUNDS	1,019,874.29	(10,900.68)	1,008,973.61
600-1110 CHECKING ACCT-WATER	552,612.41	19,587.40	572,199.81
610-1110 CHECKING ACCT-SEWER	349,267.54	(9,951.28)	339,316.26
670-1110 CHECKING ACCT-GARBAGE	11,114.97	(1,709.46)	9,405.51
680-1110 CHECKING ACCT-STORM WATER	8,288.22	1,566.72	9,854.94
TOTAL CLAIM ON CASH	4,041,717.66	534,125.63	4,575,843.29
CASH IN BANK - POOLED CASH			
999-1110 CASH IN BANK #35378	1,450,632.64	(971,918.95)	478,713.69
999-1112 MONEY MARKET #67545	1,527,994.70	1,500,488.63	3,028,483.33
999-1114 HILLS BANK #2656940	43,216.03	16,456.63	59,672.66
999-1115 COMM CENTER FUND #67928	491,788.20	(10,900.68)	480,887.52
999-1117 COMMUNITY BUILDING CD#18975	298,472.56	0.00	298,472.56
999-1119 COMMUNITY BUILDING CD#19068	229,613.53	0.00	229,613.53
SUBTOTAL CASH IN BANK - POOLED CASH	4,041,717.66	534,125.63	4,575,843.29
WAGES PAYABLE			
999-2010 WAGES PAYABLE	0.00	0.00	0.00
SUBTOTAL WAGES PAYABLE	0.00	0.00	0.00
TOTAL CASH IN BANK - POOLED CASH	4,041,717.66	534,125.63	4,575,843.29
DUE TO OTHER FUNDS - POOLED CASH			
999-2100 DUE TO OTHER FUNDS	4,041,717.66	534,125.63	4,575,843.29
TOTAL DUE TO OTHER FUNDS	4,041,717.66	534,125.63	4,575,843.29

CITY OF RIVERSIDE

MTD TREASURERS REPORT

AS OF: SEPTEMBER 30TH, 2021

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
001-GENERAL FUND	741,579.65	69,102.39	43,567.68	767,114.36	(135.00)	(550.17)	766,699.19
002-FIRE DEPARTMENT	107,582.61	0.00	4,108.60	103,474.01	0.00	0.00	103,474.01
003-EMS DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
110-ROAD USE TAX	95,032.97	17,636.77	383.05	112,286.69	0.00	0.00	112,286.69
121-LOCAL OPTION SALES TAX	278,526.85	11,616.34	0.00	290,143.19	0.00	0.00	290,143.19
125-TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
145-CASINO REVENUE FUND	493,940.70	493,852.39	8,038.46	979,754.63	0.00	0.00	979,754.63
200-DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-CAPITAL PROJECTS	383,897.45	0.00	162.00	383,735.45	0.00	0.00	383,735.45
302-COMMUNITY CENTER FUNDS	1,019,874.29	99.32	11,000.00	1,008,973.61	0.00	0.00	1,008,973.61
600-WATER FUND	552,612.41	37,232.76	17,645.36	572,199.81	0.00	0.00	572,199.81
610-SEWER FUND	349,267.54	34,574.04	44,525.32	339,316.26	0.00	0.00	339,316.26
670-LANDFILL/GARBAGE	11,114.97	7,137.84	8,847.30	9,405.51	0.00	0.00	9,405.51
680-STORM WATER	8,288.22	1,566.72	0.00	9,854.94	0.00	0.00	9,854.94
GRAND TOTAL	4,041,717.66	672,818.57	138,277.77	4,576,258.46	(135.00)	(550.17)	4,575,843.29

*** END OF REPORT ***

COUNCIL PACKET

CITY of RIVERSIDE FUND BALANCES 9-30-2021

FUND	NAME	BALANCE	RESERVES		AVAILABLE FY 22
001	GENERAL	$ 766,699.19	$ (191,399.00)		$ 575,300.19
002	FIRE	$ 103,474.01	$ (103,474.01)		$ -
110	R.USE	$ 112,286.69	$ -		$ 112,286.69
121	LOST	$ 290,143.19	$ -		$ 290,143.19
145	CASINO	$ 979,754.63	$ -		$ 979,754.63
200	DEBT		$ -		
301	CAP PRO	$ 383,735.45	$ (200,000.00)	$ -	$ 183,735.45
302	CB FUNDS	$ 1,008,973.61	$ (1,008,973.61)		$ -
600	WATER	$ 572,199.81	$ (89,463.50)		$ 482,736.31
610	SEWER	$ 339,316.26	$ (72,970.75)		$ 266,345.51
670	GARBAGE	$ 9,405.51		$ -	$ 9,405.51
680	STORM	$ 9,854.94	$ -		$ 9,854.94
	TOTAL	$ 4,575,843.29	$ (1,666,280.87)	$ -	$ 2,909,562.42
POOLED CASH BALANCE 7/31/2021				**MATURITY**	
COMM. BUILDING SET A SIDE			INTEREST RATE		
CD	18975	$ 298,472.56	2.60%	2/5/2022	
CD	19068	$ 229,613.53	2.60%	8/30/2022	
SAV	67928	$ 480,887.52	0.25%		
TOTAL	302 FUND	$ 1,008,973.61			
CHECK	35308	$ 478,713.69	0.15%		
MM	67545	$ 3,028,483.33	0.25%		
HILLS	2656940	$ 59,672.66	0.15%		
	TOTAL	$ 4,575,843.29			
LESS RESERVES		$ (1,666,280.87)			
LIQUID CASH		$ 2,909,562.42	9/30/2021		

COUNCIL PACKET

COUNCIL PACKET

	NUMBER#	TOTAL ARREARS	TOTAL CURRENT	TOTAL BALANCE
ACTIVE ACCOUNTS:	527	393.88CR	76,704.07	76,310.19
DISCONNECTED ACCTS:	4	0.00	308.09	308.09
FINALED ACCOUNTS:	36	1,152.10		1,152.10
INACTIVE ACCOUNTS:	1,718	0.00		0.00
GRAND TOTALS	2,285	758.22	77,012.16	77,770.38

ACTIVE ACCOUNT RECONCILIATION	
NEW ACCOUNTS:	2
DISCONNECT--NO TRF:	4
DISCONNECT-TRANSFER:	0

CALCULATION SUMMARY	
TOTAL CHARGES:	77,012.16
DEPOSIT RETURNS:	0.00
TOTAL CURRENT:	77,012.16

====== S E R V I C E C A T E G O R Y T O T A L S ======

CATEGORY	NUMBER	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION
AS ANIMAL SHELT	38	63.00	0.00	0.00	0.00			
CON CONTRACT	3	179.09	0.00	0.00	0.00			
GAR GARBAGE	732	6,961.75	0.00	0.00	0.00			
STI STICK PICK U	364	182.00	0.00	0.00	0.00			
STW STORM WATER	519	1,557.00	0.00	0.00	0.00			
SWR SEWER	516	32,610.80	0.00	1,244.79	17,783.08	3721,352.0000		3721,352.0000
WTR WATER	524	32,334.79	0.00	1,878.94	31,315.34	3737,271.0000		3737,271.0000
TOTALS		73,888.43	0.00	3,123.73	49,098.42			

========== R E V E N U E C O D E T O T A L S ==========

R/C DESCRIPTION	G/L ACCOUNT#	AMOUNT
SERVICES:		
100-WATER	600-4-810-1-4500	32,334.79
200-SEWER	610-4-815-1-4500	32,610.80
300-GARBAGE	670-4-950-1-4504	6,961.75
400-ANIMAL SHELTER DONATION	001-4-950-2-4700	63.00
450-STORM WATER FEE	680-4-950-4-4504	1,557.00
460-STICK PICK UP	670-4-950-1-4504	182.00
TAX:		
190-WATER EXCISE TAX	600-4-810-1-4560	1,878.94
290-SEWER TAX	600-4-810-1-4560	1,244.79
CONTRACTS:		
900-CONTRACT	001-1200	179.09
R/C TOTALS		77,012.16

REVENUE AND EXPENDITURES REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
001-GENERAL FUND							
TOTAL REVENUE	1,233,283.00	94,600.30	1,158,740.00	69,102.39	178,661.42	980,078.58	15.42
TOTAL EXPENDITURES	851,791.59	236,447.95	947,559.33	43,567.68	194,612.65	752,946.68	20.54
REVENUES OVER/(UNDER) EXPENDITURES	381,491.41	(141,847.65)	211,180.67	25,534.71	(15,951.23)	227,131.90	7.55-
002-FIRE DEPARTMENT							
TOTAL REVENUE	143,905.00	3,800.00	150,425.00	0.00	5,955.00	144,470.00	3.96
TOTAL EXPENDITURES	132,335.54	9,741.09	150,343.00	4,108.60	19,915.56	130,427.44	13.25
REVENUES OVER/(UNDER) EXPENDITURES	11,569.46	(5,941.09)	82.00	(4,108.60)	(13,960.56)	14,042.56	7,025.07-
003-EMS DEPARTMENT							
TOTAL REVENUE	170,000.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	255,300.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(85,300.00)	0.00	0.00	0.00	0.00	0.00	0.00
110-ROAD USE TAX							
TOTAL REVENUE	130,000.00	41,304.98	130,000.00	17,636.77	42,395.53	87,604.47	32.61
TOTAL EXPENDITURES	390,000.00	3,002.57	211,000.00	383.05	1,566.45	209,433.55	0.74
REVENUES OVER/(UNDER) EXPENDITURES	(260,000.00)	38,302.41	(81,000.00)	17,253.72	40,829.08	(121,829.08)	50.41-
121-LOCAL OPTION SALES TAX							
TOTAL REVENUE	125,000.00	30,224.27	125,000.00	11,616.34	33,097.11	91,902.89	26.48
TOTAL EXPENDITURES	125,000.00	125,000.00	250,000.00	0.00	0.00	250,000.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(94,775.73)	(125,000.00)	11,616.34	33,097.11	(158,097.11)	26.48-
125-TIF							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
145-CASINO REVENUE FUND							
TOTAL REVENUE	1,200,000.00	246,698.32	1,123,853.05	493,852.39	691,552.80	432,300.25	61.53
TOTAL EXPENDITURES	1,239,000.00	108,752.59	1,123,835.00	8,038.46	37,582.81	1,086,252.19	3.34
REVENUES OVER/(UNDER) EXPENDITURES	(39,000.00)	137,945.73	18.05	485,813.93	653,969.99	(653,951.94)	3,102.44
200-DEBT SERVICE							
TOTAL REVENUE	224,200.00	0.00	224,900.00	0.00	0.00	224,900.00	0.00
TOTAL EXPENDITURES	224,200.00	0.00	224,200.00	0.00	0.00	224,200.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	700.00	0.00	0.00	700.00	0.00
301-CAPITAL PROJECTS							
TOTAL REVENUE	1,513,800.00	83,381.93	1,598,935.00	0.00	0.00	1,598,935.00	0.00
TOTAL EXPENDITURES	1,639,000.00	842,669.80	1,504,248.00	162.00	162.00	1,504,086.00	0.01
REVENUES OVER/(UNDER) EXPENDITURES	(125,200.00)	(759,287.87)	94,687.00	(162.00)	(162.00)	94,849.00	0.17-

REVENUE AND EXPENDITURES REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2021

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
302-COMMUNITY CENTER FUNDS							
TOTAL REVENUE	15,000.00	105,682.17	110,000.00	99.32	3,747.16	106,252.84	3.41
TOTAL EXPENDITURES	11,000.00	0.00	0.00	11,000.00	11,000.00	(11,000.00)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	4,000.00	105,682.17	110,000.00	(10,900.68)	(7,252.84)	117,252.84	6.59-
600-WATER FUND							
TOTAL REVENUE	433,550.00	117,875.91	424,320.00	37,232.76	117,767.79	306,552.21	27.75
TOTAL EXPENDITURES	380,535.50	58,476.89	825,310.00	17,645.36	55,930.32	769,379.68	6.78
REVENUES OVER/(UNDER) EXPENDITURES	53,014.50	59,399.02	(400,990.00)	19,587.40	61,837.47	(462,827.47)	15.42-
610-SEWER FUND							
TOTAL REVENUE	399,074.00	143,302.21	442,296.60	34,574.04	108,712.49	333,584.11	24.58
TOTAL EXPENDITURES	309,647.50	93,877.99	387,603.00	44,525.32	89,002.71	298,600.29	22.96
REVENUES OVER/(UNDER) EXPENDITURES	89,426.50	49,424.22	54,693.60	(9,951.28)	19,709.78	34,983.82	36.04
670-LANDFILL/GARBAGE							
TOTAL REVENUE	90,000.00	21,816.77	90,600.00	7,137.84	21,731.24	68,868.76	23.99
TOTAL EXPENDITURES	90,000.00	21,676.25	91,100.00	8,847.30	23,097.05	68,002.95	25.35
REVENUES OVER/(UNDER) EXPENDITURES	0.00	140.52	(500.00)	(1,709.46)	(1,365.81)	865.81	273.16
680-STORM WATER							
TOTAL REVENUE	18,500.00	4,836.39	18,500.00	1,566.72	4,761.11	13,738.89	25.74
TOTAL EXPENDITURES	18,500.00	0.00	18,500.00	0.00	0.00	18,500.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	4,836.39	0.00	1,566.72	4,761.11	(4,761.11)	0.00
GRAND TOTAL REVENUES	5,696,312.00	893,523.25	5,597,569.65	672,818.57	1,208,381.65	4,389,188.00	21.59
GRAND TOTAL EXPENDITURES	5,666,310.13	1,499,645.13	5,733,698.33	138,277.77	432,869.55	5,300,828.78	7.55
REVENUES OVER/(UNDER) EXPENDITURES	30,001.87	(606,121.88)	(136,128.68)	534,540.80	775,512.10	(911,640.78)	7.55

*** END OF REPORT ***

========== REPORT TOTALS ==========

==== BOOK CODE TOTALS ====

BOOK:	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
01-BOOK 01	64.37CR	0.00	56.72	0.00	0.00	7.65CR
02-BOOK 02	1.95CR	0.00	0.00	0.00	0.00	1.95CR
03-BOOK 03	228.18CR	0.00	0.00	0.00	38.95	189.23CR
04-BOOK 04	270.71CR	0.00	0.00	0.00	0.00	270.71CR
05-BOOK 05	12.05	0.00	0.00	0.00	0.00	12.05
06-BOOK 06	0.00	0.00	0.00	0.00	0.00	0.00
07-BOOK 07	304.49	0.00	0.00	0.00	0.00	304.49
08-BOOK 08	68.94CR	24.73	34.62	0.00	920.81	911.22
TOTALS	317.61CR	24.73	91.34	0.00	959.76	758.22

RRORS: 000

1075.83

COUNCIL PACKET

9b.

USE OF FUNDS – per Treasury website

The Coronavirus State and Local Fiscal Recovery Funds provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, and more equitable economy as the country recovers. Recipients may use these funds to:

- Support public health expenditures, by, for example, funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff
- Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector
- Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic
- Provide premium pay for essential workers, offering additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors
- Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet
- Within these overall categories, recipients have broad flexibility to decide how best to use this funding to meet the needs of their communities.

Well #7 Repair $45,777
VISU. Sewer $13,200 58,977.00

$17,174.09 water main project - 3rd St

MEMORANDUM

State of Iowa: Department of Management – ARPA NEU Funding
Determination of Funding Report

DATE: July 26, 2021
TO: State of Iowa – Department of Management
FROM: RSM US LLP
SUBJECT: Determination of Funding Report – City of Riverside

This transmittal letter has been prepared in accordance with the contracted *Scope of Work (Section 4), Execute Program Administration Processes (Task 3),* as specified in Contract #21019, *CARES Act Funding and Accounting Management Services, Amendment No. 2.* RSM's primary responsibilities under this task order include executing intake and processing of applications for the American Rescue Plan Act of 2021 ("ARPA") Non Entitlement Unit ("NEU") Funding Project.

RSM verified receipt of the NEU's approved agreements that affirm that the NEU will utilize any received funding on eligible expenses and will follow all formal published Federal guidance on how the funds should be spent. RSM's procedures were limited to those outlined in the work plan approved by the State of Iowa, which is based on the State's interpretation and understanding of the current U.S. Treasury federal guidance. This includes the validation of the support provided by the NEU to determine compliance with the requirements identified in the approved work plan.

To comply with requirements for *Task 3* described above, the following is the summary of results obtained through the testing performed:

NEU Information		Request for Funding Allocation and Distribution	
NEU	City of Riverside	Budgeted Amount	$4,980,110.00
NEU Recipient Number	IA0886	Budgeted Amount Capped at 75%	$3,735,083.00
Maximum Allocation Allowed to NEU	$152,302.18	Total Amount of Funding to be Distributed *(lesser of Max Allocation Allowed or 75% Budget cap)*	$152,302.18
		Tranche 1 Amount *(First Round)*	$76,151.09

Overview
The NEU has submitted its application and all required forms pursuant to the US Treasury's guidance for the ARPA NEU Funding. The validation review has been completed for the NEU. At this time, a total of $152,302.18 will be disbursed through the State of Iowa's Department of Revenue. This funding will be paid in various tranches according to U.S. Treasury federal guidelines. Tranche 1, Round 1 is for $76,151.09. The remaining funds will be disbursed at a later date in accordance with the U.S. Treasury federal guidelines.

State of Iowa | City of Riverside | ARPA NEU Funding Project

RSM has reviewed and validated the City of Riverside's request for funding. Based on the application submitted, the supporting documentation received, and the testing guidance provided by the State of Iowa, RSM recommends the State of Iowa transfer funds in the amount of $152,302.18 to the City of Riverside with respect to this submission. This funding will be paid in various tranches according to U.S. Treasury federal guidelines. Tranche 1, Round 1, is for $76,151.09. The remaining funds will be disbursed at a later date in accordance with the U.S. Treasury federal guidelines. This recommendation is provided to the State of Iowa for final review, approval and award determination. It is subject to change by the State of Iowa and in no way is RSM's recommendation deemed to be authoritative or an official approval for funding for the City of Riverside.

RSM US LLP

Company: RSM US LLP
Date: July 26, 2021

State of Iowa - Department of Management Final Award Determination:

The State of Iowa acknowledges receipt of this funding request packet and determines the final award amount to be:

$ 76,151.09

State of Iowa Comments

Michael Bousselot

Name: Michael Bousselot
Title: Director, Department of Management, State of Iowa
Date: ~~July ____, 2021~~
8/2/21

U.S. DEPARTMENT OF THE TREASURY



Coronavirus State and Local Fiscal Recovery Funds

The American Rescue Plan will deliver $350 billion for state, local, territorial, and Tribal governments to respond to the COVID-19 emergency and bring back jobs.

The Coronavirus State and Local Fiscal Recovery Funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

Funding Objectives

- **Support urgent COVID-19 response efforts** to continue to decrease spread of the virus and bring the pandemic under control
- **Replace lost public sector revenue** to strengthen support for vital public services and help retain jobs
- **Support immediate economic stabilization** for households and businesses
- **Address systemic public health and economic challenges** that have contributed to the inequal impact of the pandemic

Eligible Jurisdictions & Allocations

Direct Recipients

- States and District of Columbia ($195.3 billion)
- Counties ($65.1 billion)
- Metropolitan cities ($45.6 billion)
- Tribal governments ($20.0 billion)
- Territories ($4.5 billion)

Indirect Recipients

- Non-entitlement units ($19.5 billion)

Support Public Health Response
Fund COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff

Address Negative Economic Impacts
Respond to economic harms to workers, families, small businesses, impacted industries, and the public sector

Replace Public Sector Revenue Loss
Use funds to provide government services to the extent of the reduction in revenue experienced due to the pandemic

Premium Pay for Essential Workers
Offer additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors

Water and Sewer Infrastructure
Make necessary investments to improve access to clean drinking water and invest in wastewater and stormwater infrastructure

Broadband Infrastructure
Make necessary investments to provide unserved or underserved locations with new or expanded broadband access

For More Information: Please visit www.treasury.gov/SLFRP
For Media Inquiries: Please contact the U.S. Treasury Press Office at (202) 622-2960
For General Inquiries: Please email SLFRP@treasury.gov for additional information

ADDENDUM

State and Local Fiscal Recovery Funds

Compliance and Reporting Guidance

As announced on September 30, 2021

Treasury has extended the deadline for submission of the first **Project and Expenditure Reports,** which were originally due on October 31, 2021, as follows:

- For States, U.S. territories, metropolitan cities and counties, and Tribal Governments, the report will now be due on **January 31, 2022** and will cover the period between award date and December 31, 2021.

- For non-entitlement units of government (NEUs), the Project and Expenditure report will now be due on **April 30, 2022** and will cover the period between award date and March 31, 2022.

Further instructions will be provided at a later date, including updates to this Compliance and Reporting guidance as well as a user guide to assist recipients to gather and submit the information through Treasury's Portal.

States and territories should continue to submit the monthly NEU/Non-UGLG distribution information through Treasury's Portal.

Invoice

YOUNG CONSTRUCTION
ROOFING

Bill To:
Andy Rodgers
431 East Hickory Street
Riverside, IA 52327

Invoice Date	Invoice
August 23, 2021	2021-8684
Due Date	**Sales Rep**
Upon Receipt	Chris Stokes

Contract

Description	Amount
Steep Slope Roofing Section	$8,175.98
GARAGE ROOF REPLACEMENT	$3,117.05
OSB	$75.00

Total Contract: **$11,368.03**

Remit Payment to:

Young Construction
1539 N Federal Ave
Mason City, IA 50401
319-351-0655

Invoiced Total:	**$11,368.03**
Payments/Credits:	
09/23/2021	$5,868.03
08/03/2021	$5,500.00
Total Received:	**$11,368.03**
Balance Due:	**$0.00**

Your home is one of your greatest assets, and I would personally like to thank you for trusting in the professionals at Young Construction for your home improvement project. If you ever have a question, please do not hesitate to call.

Thank you,

Dan Young

Owner

Any costs and reasonable attorney's fee for collection may be charged on any accounts past due over 30 days. Failure to pay can constitute a Mechanics Lien filed against your property. Any unpaid balance more than thirty (30) days overdue shall accrue interest at 2 ½% per month until the total amount is paid.

'21 JUL 1 11.76

"Where the ~~Best~~ Trek Begins"

City of Riverside Residential
Community Beautification Incentive Program
GRANT APPLICATION

Applicant Name: Morgan Rodgers Phone Number: 319-721-7167

Property Address: 431 Hickory St. East

Type of Work to be performed:
Roof Replacement

Please describe in detail the project you are requesting funding for. Attach all supporting documents including formal drawings/plans for the project, photos of the project area, itemized budget listing projected expense, estimated cost of materials, grant dollars applied for, bid/estimates from contractors, and property owner's estimated financial contribution

The removal of old roof materials and replace with new. No Changes to existing home Roof line accept adding a little pitch to flat roof section on north east corner.

Briefly explain how these improvements to your building will enhance the dwelling and the reason for the improvements.

The roof is beyond its life and is deteriorating. A new roof will enhance the homes appearance from the main road through town. This will keep the home looking good for years to come

If the grant is awarded, will this grant complete the proposed project, or will additional work need to be done? Please explain.
This grant will help to complete one section of work that needs to be done to the home. There will be more phases in the future

Total Project Cost: $ 16280

Total Amount Requested from the City: $ 2500

I understand the City of Riverside Community Beautification Incentive Program must be used in the manner described in the attached requirements and that funding is contingent on both the application being approved by the City Council and funding being available.

Applicant Signature: Margaret Rodgers Date: 7-1-2021

FOR CITY USE ONLY

Date Draft Application Received (if applicable): _____

Date Grant Application Received: 7.1.21

Date Reviewed by Grant Committee: 7.13.21

Responses from Grant Committee:
Recommended Approval
#16,280 / $2,500

Recommendation for Approval by Grant Committee: X Yes _____ No

Council Decision: X Yes _____ No

Comments:
Approved 7/19/2021 Council Mtg
Noted - Andy Rodgers on Council - abstained from voting

Roof is Complete 10-12-2021

10-12-21

HBS - Herren Building Services LLC

HBServices@outlook.com (319) 361-2607 1408 Freedom Dr. Riverside, IA 52327

431 e hickory street Riverside, IA	Billing Estimate	Name: Brian Herren Date: 4.28.2021		
Job Description		Material Cost	Labor Cost	Project Cost
Whole house removal of shingles, New tar paper and architectural shingles				16,280.00
				-
				-
				-
				-





YOUNG CONSTRUCTION ROOFING

Young Construction
1539 N Federal Ave
Mason City, IA 50401
Phone: 319-351-0655

Company Representative
Chris Stokes
Phone: (319) 430-5625
chris@youngconstructionofiowa.com

07/01/2021
Claim Information

Craig Sexton
431 East Hickory Street
Riverside, IA 52327 (319) 930-2884

Job: Craig Sexton

Steep Slope Roofing Section

ESTIMATE IS FOR REMOVAL OF ONE LAYER OF SHINGLES AND NO DECKING. IF ADDITIONAL LAYERS ARE FOUND AND/OR DECKING IS REQURIED THERE WILL BE ADDITIONAL CHARGES.

Remove Laminated Shingles

Install Owens Corning TruDefinition Duration

Owens Corning ProEdge Hip & Ridge

Ice & Water Barrier

Synthetic Felt

Owens Corning Shingle Starter Strip - 6 5/8' (100')

ACM Professional Aluminum Drip Edge - 1.85" (10')

Galvanized Steel Roll Valley - .009 - 20" - Mill (50')

Roof Accessories

Nails, Staples, and Caulking needed for installation.

2-Story Access Charge

Steep Roof Charge - 10/12 to 12/12 Pitch

Owens Corning Warranty

$8,175.98

GARAGE ROOF REPLACEMENT

ESTIMATE IS FOR REMOVAL OF ONE LAYER OF SHINGLES AND NO DECKING. IF ADDITIONAL LAYERS ARE FOUND AND/OR DECKING IS REQURIED THERE WILL BE ADDITIONAL CHARGES.

Remove Laminated Shingles

Install Owens Corning TruDefinition Duration

Owens Corning ProEdge Hip & Ridge

Synthetic Felt

Owens Corning Shingle Starter Strip - 6 5/8' (100')

ACM Professional Aluminum Drip Edge - 1.85" (10')

Roof Accessories

Nails, Staples, and Caulking needed for installation.

Construction Permit Fee

$3,117.05

TOTAL	$11,293.03

Starting at **$170/month** with Acorn FINANCE • APPLY

Document to be referred to as Attachment A. (Scope of Work)

All rotten board/decking replacement and/or additional shingle layers will be an extra labor and material charge to be discussed prior to be completed. (Decking will be replaced at cost per sheet, labor and material.)

If warranty is purchased, payment needs to be received within 60 days of roof completion.

50% deposit due upon acceptance/signing and remaining balance due upon completion.

Color:_____

Material Drop Location:_____

_____ _____
Company Authorized Signature Date

_____ _____
Customer Signature Date

_____ _____
Customer Signature Date

City Administrator Employment Agreement

This agreement, made and entered this 11th day of June, 2019 by and between the City of Riverside, Iowa, a municipal corporation (hereinafter called "Employer") and Christine Yancey (hereinafter called "Employee"), an individual who has the education, training, and experience in governmental management and who will be a member of the International City/County Management Association and who will be subject to the ICMA Code of Ethics, both of whom agree as follows:

Section 1: Term

This agreement shall be effective beginning on the date first executed and shall remain in full force and effect until terminated by the Employer or Employee as provided in Section 9, 10 & 11 of this agreement.

Section 2: Duties and Authority

Employer agrees to employ Employee as City Administrator to perform the functions and duties specified in Chapter 22 of the Riverside Code of Ordinances and the City Administrator job description, which are attached and made part of this agreement.

Section 3: Compensation

A. Base Salary: Employer agrees to pay Employee an annual base salary of $71,000, payable in equal installments at the same time that the other employees of the Employer are paid. The Employer may increase the annual base salary of the Employee by an amount mutually agreed upon by the Employer and the Employee, provided that the Employee has received a satisfactory performance evaluation from the Riverside City Council, as outlined in Section 12.

B. Consideration shall be given on an annual basis to increase compensation.

Section 4: Health, Disability, and Life Insurance Benefits

A. The Employer agrees to provide and to pay the premiums for health and dental insurance for the Employee and any dependents equal to that which is provided to all other employees of the City of Riverside as set forth in the Employee Handbook or, in the event no such plan exists, to provide coverage for the Employee and dependents.

City Administrator Employment Agreement

B. The Employer agrees to put into force and to make required premium payments for short term and long term disability coverage for the Employee, as provided to other City employees as set forth in the Employee Handbook.

C. The Employer will provide a term life insurance policy for the Employee, at the Employer's expense, in the same amount that is provided to all other City employees as set forth in the Employee Handbook. The Employee may name the beneficiary as set forth in the life insurance policy.

Section 5: Vacation, Sick, and Military Leave

A. The Employee will be treated as an 11-year tenured employee for purposes of computation of vacation leave. Thus, she shall accrue 20 days of paid vacation in the first year of employment. The employee shall be entitled to paid sick leave and personal leave as provided to other City employees as set forth in the Employee Handbook.

B. The Employee is entitled to a payout of all accrued and unused vacation time, provided she provides the requisite notice to the Employer or in the event the Employee's employment is terminated by the Employer in a manner making her eligible for severance pay as set forth in Section 10 herein.

Section 6: Automobile/Cell Phone

A. Employee shall use her personal vehicle for City business and travel. To compensate the employee for mileage driven on City business other than normal commuting, the Employee will be paid the federal reimbursement rate per mile.

B. The Employer will provide the Employee with a cell phone to use for City business.

Section 7: Retirement

The Employer and Employee shall contribute to the Iowa Public Employees' Retirement System (IPERS) in the IPERS-specified percentages of gross salary.

City Administrator Employment Agreement

Section 8: General Business Expenses

A. Employer agrees to budget for and to pay for professional dues and subscriptions of the Employee necessary for continuation and full participation in national, regional, state, and local associations, and organization necessary and desirable for the Employee's continued professional participation, growth, and advancement, and for the good of the Employer. These include but are not limited to ICMA and IaCMA.

B. Employer agrees to budget for and to pay for travel and subsistence expenses of Employee for professional and official travel, meetings, and occasions to adequately continue the professional development of Employee and to pursue necessary official functions for Employer, including but not limited to the ICMA and IaCMA functions, the Iowa League of Cities, and such other national, regional, state, and local governmental groups and committees in which Employee serves as a member, subject to Council approval and an allocation of adequate funding in the City budget.

C. Employer agrees to budget for and to pay expenses associated with Employee's participation in the Riverside Area Community Club and other community organizations as approved in the future by the City Council.

Section 9: Termination

For purposes of this agreement, termination shall occur when:

A. The majority of the governing body votes to terminate the Employee at a duly authorized public meeting.

B. If the Employer reduces the base salary, compensation or any other financial benefit of the Employee, unless it is applied in no greater percentage than the average reduction of the other City employees, such action shall constitute a breach of this agreement and will be regarded as a termination, at the option of the Employee.

C. If the Employee resigns following an offer to accept resignation, whether formal or informal, by the Employer as representative of the majority of the governing body that the Employee resign, and then the Employee may declare a termination as of the date of the suggestion.

D. Breach of contract declared by either party with a 30-day cure period for either Employee ore Employer. Written notice of a breach of contract shall be provided in accordance with provisions of Section 18.

E. Wrongdoing. The Employee may be terminated for conviction of a crime greater than a simple misdemeanor, unless the simple misdemeanor involves dishonesty or moral turpitude in direct relation to the employee's employment. Wrongdoing also includes violation of City personnel policy, use of drugs or alcohol while on duty, theft, public disorder, insubordination to the Mayor and/or City Council and actions that would disqualify the Employee for unemployment benefits.

Section 10: Severance

A. The employee will be considered eligible for the severance payment set forth below, unless the Employee's termination was for wrongdoing as defined above or if the Employee voluntarily terminates employment without providing the City with the requisite notice. No severance pay will be due, except for vacation payout as provided herein, in the event this Agreement is allowed to expire and not renewed.

B. Severance shall be paid to the Employee when employment is terminated as defined in Section 9.

C. If the Employee is terminated after one hundred eighty (180) days of employment, the Employer shall provide a minimum severance payment equal to three (3) months' salary at the current rate of pay and three (3) months' health & dental insurance premiums in accordance with the Employee's current benefits election. This severance shall be paid in a lump sum unless otherwise agreed to by the employer and the Employee. If the Employee is terminated for any reason prior to one hundred eighty (180) days of employment, no severance payment shall be due.

D. The Employee shall also be compensated for all unused vacation time as per City policy.

Section 11: Resignation

A. In the event that the Employee voluntarily resigns her position with the Employer, the Employee shall provide a minimum of sixty (60) days' notice unless the parties agree otherwise.

Section 12: Performance Evaluation

A. The Employee shall receive an initial performance evaluation as close as is practicable to the expiration of her first six (6) months of employment. The

Employer agrees that this evaluation shall include possible adjustment of base salary, based on its judgment of suitable Employee performance.

B. The Employer will thereafter annually review the performance of the Employee or as it deems necessary. Said review and evaluation shall be in accordance with specific criteria developed jointly by the Employer and Employee. Said criteria may be added to or deleted from as the Council may from time to time determine in consultation with the Employee. The process, at a minimum, shall include the opportunity for both parties to: (1) present a written evaluation; (2) meet and discuss the evaluation; and (3) present a written summary of the evaluation result. The final written evaluation will be completed and delivered to the Employee upon the Employee's request.

C. The Employer and Employee shall define such goals and performance objectives as they determine necessary for the proper operation of the City and in the attainment of the City's policy objectives and shall further establish a relative priority among those various goals and objectives. The Employee will reduce said goals and objectives to writing and provide to the Council. The goals and objectives generally will be obtainable within the time limitations as specified and the annual operating and capital budgets and appropriations provided.

The Employee and the City Council and Mayor will bring any perceived problems or inadequacies to the attention of the other and will exercise a good-faith effort to mutually resolve such perceived problems or inadequacies.

Section 13: Hours of Work

It is recognized that the employee must devote time outside of the normal office hours on business for the Employer, and to that end, the Employee will be allowed to take time off as the parties mutually agree and to establish an appropriate work schedule.

Section 14: Residency Requirement

Employee agrees to make a good-faith effort to establish residence within the corporate boundaries of the City of Riverside, Iowa as soon as possible, and thereafter to maintain residence within the corporate boundaries of the City of Riverside.

Section 15: Indemnification

Employer shall defend, save harmless and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as City Administrator. Employer will compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon.

Section 16: Bonding

Employer shall bear the full cost of any fidelity or other bonds required of the Employee under any law or ordinance.

Section 17: Other Terms and Conditions of Employment

A. The Employer, in consultation with the Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this agreement, the City Ordinances or any other law.

B. All provisions of the City Code and regulations and rules of the Employer relating to vacation and sick leave, retirement and pension system contributions, holidays and other fringe benefits and working conditions as they now exist or hereafter may be amended, also shall apply to Employee as they would to other employees of Employer, in addition to said benefits enumerated specifically for the benefit of Employee except as herein provided.

Section 18: Moving and Relocation Expenses

The Employee shall be reimbursed up to $2,000 for the expenses of packing and moving Employee and personal property from Mechanicsville to City. Expenses shall include unpacking, any storage costs necessary and insurance costs. Employee shall submit appropriate documentation prior to reimbursement.

Section 19: No Reduction of Benefits

Employer shall not at any time during the term of this agreement reduce the salary, compensation or other financial benefits of Employee, except to the degree of such a reduction across-the-board for all employees of the Employer.

City Administrator Employment Agreement

Section 20: Notices

Notices pursuant to this Agreement shall be given by deposit and custody of the United States Postal Service, postage pre-paid addressed as follows:

(1) CITY: Mayor, City of Riverside, PO Box 188, Riverside, Iowa 52327

(2) CITY ADMINISTRATOR: Christine Yancey, 639 East First Street, Mechanicsville, IA 52306

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 21: General Provisions

A. The text herein shall constitute the entire agreement between the parties.

B. This agreement shall be binding upon and inure to the benefit of the heirs at law and executors of the City Administrator.

C. This agreement shall become effective upon its adoption by the City Council, with the planned employment start date of July 1, 2019, unless otherwise arranged with the Mayor.

D. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

City Administrator Employment Agreement

IN WITNESS WHEREOF, the City of Riverside, Iowa has caused this Agreement to be signed and executed in its behalf by its Mayor and duly attested by its City Clerk, and the City Administrator has signed and executed this Agreement, both in duplicate, the day and year first above written.

CITY OF RIVERSIDE, IOWA

CITY COUNCIL

By: _____
Allen Schneider, Mayor

EMPLOYEE:

By: _____
Christine Yancey

ATTEST:

By: _____
Becky LaRoche, City Clerk

REQUEST FOR CLOSED SESSION

Section 21.5 subsection 1, paragraph (i) of the Iowa Code allows for a closed session meeting "To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session."

As an individual whose appointment, hiring, performance or discharge is being considered, I hereby request discussion of these matters in a closed session at the City Council Meeting/Work Session on 10/18/21

Printed name of Requester: Carstine Yancey

Signature: [signature]

Date: 10/18/21

Signed: _____

Allen Schneider, Mayor

Attest: _____

Becky LaRoche, City Clerk

CITYOF RIVERSIDE

Position: City Administrator

Employee Status: Full-Time, Exempt

Supervisor: Mayor and City Council

Job Functions: The City Administrator is appointed by and serves under the general direction of the Mayor and City Council and is responsible for the overall administrative direction and supervision of all City Employees. The position is responsible for the efficient and effective management of all facets of government under the control and jurisdiction of the City Council. The position also establishes and maintains a governmental organization which will support and promote retail, industrial, and all other economic development. The position will provide for systematic and orderly flow of information to and from the City Council, employees, and citizens of the community.

Job Responsibilities:

1. Draft, implement, coordinate, and administer the policies of the City Council.
2. Prepare agendas for all public meetings in collaboration with the Mayor and attend all City Council meetings.
3. Prepare all resolutions, ordinances, policies, and procedures as approved by the City /Council.
4. Maintain a list of all funding sources available to the City.
5. Receive, review, and recommend to the City Council all alcohol and tobacco permits.
6. Maintain strong working relationships with local law enforcement and other local government officials.
7. Represent the City at functions and meetings.
8. Recommend modifications, additions, and deletions to the Code of Ordinances. Ensure that changes to the Code of Ordinances are handled according to State of Iowa law and federal regulations.
9. Ensure that the duties and responsibilities of the City Clerk are carried out in the Clerk's absence.
10. Oversee the financial management of City Hall and the annual budget.
11. Supervise construction, improvement, repair, maintenance, and management of all City-owned facilities and equipment.
12. Act as the main contact for all entities conducting business with the City. Examples include City Attorney, engineering firms, contractors, vendors, and other outside organizations.
13. Act as Human Resources professional for the City, subject to City Council approval for hiring or firing. The position will provide day-to-day supervision of all City Employees, authorize requested time off by employees, perform annual evaluations, develop short- and long-term goals for employees and recommend pay adjustments, promotions, demotions, and discharges to the City Council. The position is responsible for the recruitment of qualified individuals when vacancies occur.
14. Maintain the City's website and continually review content to ensure the latest information is available to citizens and is easy to find. Maintain the City's presence on social media sites. Manage City signage and other forms of outbound communication.
15. Act as City's main contact for capital project management. Ensure all pre-construction procedures and paperwork are properly completed. Maintain contact with construction superintendents to ensure that projects are on budget and on schedule. Take any change order requests before the City Council for approval.

Approved by Council 10/18/2021 per Resolution #101821-04

16. Act as the City's Records Custodian, ensuring compliance with records requests under Chapter 22 of the Code of Iowa and the Iowa Records Retention Manual.
17. Lead the City Council in goal-setting sessions and assist them in understanding and utilizing the Comprehensive Plan.
18. Actively participate in county economic development organizations and other economic development activities.
19. Promote local businesses and actively participate in the Riverside Area Community Club and other local organizations. Maintain regular contract with local business owners.
20. Direct economic development initiatives to achieve goals and objectives outlined in the Comprehensive Plan.
21. Assist businesses in the application and permitting process and serve as an advocate for economic development in line with the Comprehensive Plan, zoning ordinances, and goals established by the City Council.
22. Promote City-owned properties that may be for sale and the orderly development of related projects.
23. Work with developers of commercial and residential land adjacent to and within the City to bring additional tax revenues to the City.
24. Lead and City fundraising campaigns.
25. Prepare grant proposals and applications, contracts, and other necessary documents as required for community development.
26. Work with local organizations in the development of activities and/or festivals to attract visitors to the City.
27. Oversight of youth and adult sports programs.
28. Working with the public on a regular basis.

Works Closely with: The position provides coordination, communications, and cooperation between City employees, City Council, commissions, committees, and is the City's representative working with external stakeholders.

Equipment: Computer, phone

Skills and Qualifications:

1. Education – Four-year Degree in Public Administration or Business Administration or related field preferred but not required.
2. Experience – Five years' experience in public sector management or similar field preferred with an extensive knowledge of management practices and policies with supervisory experience.
3. Knowledge of principles of public finances, short- and long-term budget projections, intergovernmental relations, human resources principles, administration of grants, state and federal laws, and rules and procedure of local government
4. Excellent communication skills and the ability to communicate clearly both verbally and in writing.
5. Ability to read and understand complex materials required.
6. Must be able to establish and maintain cooperative working relationships with a wide variety of organizations and individuals.
7. Working knowledge of municipal zoning and infrastructure requirements for residential and commercial expansion.
8. License/Certifications/Endorsements – Must hold a valid driver's license. Must be bondable.

Approved by Council 10/18/2021 per Resolution #101821-04

9. Mental Requirements – Must have the ability to prioritize, plan and schedule a variety of maintenance related activities in accordance with established deadlines; must be capable of performing under moderately to highly stressful conditions created by the need to provide accurate solutions to problems and meet citizen's expectations under time deadlines.

Disclaimer:

All duties and requirement in this job description have been determined by the employer to be essential job functions and are consistent with ADA requirements and are representative of the functions that are necessary to successful job performance. They may not however, reflect the only duties performed. Employees in this job class will be expected to perform other job-related duties when it can be reasonably implied that such duties do not fundamentally change the basic requirements, purpose, or intent of the position.

Residency requirement:

RESOLUTION #101821-04

RESOLUTION APPROVING CITY ADMINISTRATOR JOB DESCRIPTION

Whereas, the City of Riverside City updated job descriptions for City Administrator,

Therefore, be it resolved the City of Riverside City Council does approve the attached job description.

Moved by Councilperson _____, seconded by Councilperson _____ to approve the foregoing resolution.

Roll Call: Sexton, Rodgers, McGuire, Schneider, Mills

Ayes:

Nays:

Absents:

Passed by the City Council of Riverside, Iowa and approved this 18th day of October, 2021.

Signed: _____ Date:_____

Allen Schneider, Mayor

Attest: _____ Date: _____

Becky LaRoche, City Clerk

COUNCIL PACKET

Iowa Ethics & Campaign Disclosure Board

Web Reporting

Home

Campaign Sign Placement

(from the Ethics Board's advisory opinion AO 2008-14)

A. Campaign signs for candidates:

Permitted locations with the permission of the property owner or lessee:

1. Residential property.

2. Agricultural land belonging to a family farm operation as defined in Iowa Code section 9H.1.

3. Property leased for residential purposes including, but not limited to, apartments, condominiums, college housing facilities, and houses. However, signs may only be placed on the portion of the leased property space that is actually occupied.

4. Vacant lots owned by a person who is not a prohibited contributor.

5. Property belonging to any business, association, or organization that is not a corporation, financial institution, or insurance company.

6. Property leased by a candidate, campaign committee, or an organization established to advocate the nomination, election or defeat of a candidate when the property is used as campaign headquarters or office and the placement of the sign is limited to the space that is actually leased.

7. Property owned by the state, county, city, or other political subdivision if the property is made open and available to any person from the public to lawfully place any type of sign.

Prohibited locations for candidate campaign signs:

1. On any property without the permission of the property owner or lessee.

2. Property owned by the state or the governing body of a county, city, or other political subdivision of the state including all property considered the public right-of-way unless the property is made open and available to any individual or group from the public to lawfully place any type of sign.

3. Property owned, leased, or occupied by a corporation, financial institution, or insurance company except when leased as campaign headquarters or a campaign office and the placement of the sign is limited to the space that is actually leased.

B. Campaign signs for ballot issues:

Permitted locations with the permission of the property owner or lessee:

1. Property belonging to any individual, corporation, financial institution, insurance company, business, association, organization, or other person.

Prohibited locations for ballot issue campaign signs:

1. On any property without the permission of the property owner or lessee.

2. Property owned by the state or the governing body of a county, city, or other political subdivision of the state including all property considered the public right-of-way unless the property is made open and available to any individual or group from the public to lawfully place any type of sign.

C. Campaign signs on Election Day:

Except on private property, campaign signs for candidates or ballot issues shall not be placed on the following on Election Day:

1. The premises of any polling place or within 300 feet of an outside door affording access to any room where the polls are held or to any hallway, corridor, stairway, or other means of reaching the room where the polls are held.

2. On any motor vehicle, trailer, semitrailer, or any attachment to the preceding, if the vehicle, trailer, or semitrailer is parked on public property within 300 feet of an outside door affording access to a polling place and the sign is more than 90 square inches in size.

D. Absentee/Satellite voting sites:

Except on private property, campaign signs for candidates or ballot issues shall not be placed on the following:

1. The premises or within 300 feet of an outside door affording access to an absentee voting site during the hours when absentee ballots are available in the office of the county commissioner of elections as provided in Iowa Code section 53.10.

2. The premises or within 300 feet of an outside door affording access to a satellite voting station during the hours when satellite voting is available at the satellite voting station as provided in Iowa Code section 53.11.

3. On any motor vehicle, trailer, semitrailer, or any attachment to the preceding, if the vehicle, trailer, or semitrailer is parked on public property within 300 feet of an outside door affording access to an absentee voting site during the hours when absentee ballots are available in the office of the county commissioner of elections and the sign is more than 90 square inches in size.

4. On any motor vehicle, trailer, semitrailer, or any attachment to the preceding, if the vehicle, trailer, or semitrailer is parked on public property within 300 feet of an outside door affording access to a satellite voting station during the hours when satellite voting is available and the sign is more than 90 square inches in size.

This opinion applies solely to campaign signs for state and local campaigns as the Board does not have jurisdiction over federal candidates.

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