

CITY OF RIVERSIDE COUNCIL MEETING AGENDA
RIVERSIDE COUNCIL CHAMBERS
60 N GREENE ST

Monday, November 20, 2023 6:00 PM

The meeting will be recorded and can be viewed live by visiting the city website at www.riversideiowa.gov

NOTICE TO THE PUBLIC: This is a meeting of the City Council to conduct the regular business of the city. Every item on the agenda is an item of discussion and action if needed.

1. Call meeting to order
2. Roll Call
3. Approval of Agenda
4. Consent agenda
 - a. Minutes (3)
 - b. Expenditures (6)
 - c. Building Inspector's Report (8)
 - d. Fire Department Report (19)
5. **Public forum: 3 minutes per person. See guidelines for public comments at the Clerk's table.**
6. Sheriff's Department Report (20)
7. Backflow Prevention Program – John Lins, Iowa Rural Water Association (35)
8. City Engineer's Report (Axiom) (45)
 - a. Third Street Reconstruction
 - b. Consider resolution approving final acceptance of the 3rd St Improvements Project (2023-93) (46)
 - c. Wastewater Treatment Plant (52)
 - d. Water Treatment Plant
 - e. Boat Ramp
 - f. Capital Improvement Plan
9. People Service
 - a. Monthly Report (54)
10. October Financials
11. City Administrator's Report
 - a. Quarterly Grant Opportunity Report (70)
 - b. City Hall Entry Door Repairs (72)

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- c. Document Digitalization
- d. Consider resolution approving the professional services agreement from Oakland Corp. for Laserfiche Cloud Subscription (74)
- e. Part-Time Employee for Snow Removal
- f. Water Trail Application (77)

12. Closed Session: Per Iowa Code 21.5 (1)(i) - – 180-Day Evaluation for City Administrator

13. Closing Comments

14. Motion to Adjourn

RIVERSIDE CITY COUNCIL SPECIAL MEETING: Monday, November 13th, 2023

Riverside City Council special meeting opened at 6:00 pm at City Hall with Mayor Allen Schneider requesting roll call. Council members present: Tom Sexton, Edgar McGuire, Lois Schneider, Kevin Kiene, and Kevin Mills.

Motion by Sexton, second by Mills to approve agenda. Passed 5-0.

Nate King addressed Council on building repairs at 31 W 1st Street.

City Council discussed funding for the CDBG Downtown Revitalization Grant.

Sexton moved, second by Mills to open Public Hearing for DTR Application and Community Development & Housing Needs Assessment at 6:31 pm. Passed 5-0.

Tom Gruis, Planner, East Central Iowa Council of Governments, delivered the following statements:

- A. As concerned with how the need for proposed activities was identified, it is noted that a building survey determined certain properties within a targeted downtown area, as qualified in “fair” or “poor” condition, are in need of façade improvements.
- B. As concerned with how proposed activities will be funded and the source of funds, it is noted that with proposed project cost presently estimated to total **\$1,279,917**, grant assistance is being requested from the CDBG Program with local match to be provided by the City of Riverside in the amount of **\$315,000** plus property owner participation for the residual balance of cost, \$314,917.
- C. As concerned with the date the application will be submitted, it is noted that the CDBG Program funding application will be submitted to the Iowa Department of Economic Development for receipt by **November 22, 2023**.
- D. As concerned with the requested amount of federal funds, it is noted that **\$650,000** is being requested from the CDBG Program with local match to be provided by the City of Riverside in the amount of **\$315,000** plus property owner participation for the residual balance of cost.
- E. As concerned with benefit from federal funding, it is noted that a target area survey has determined the project qualifies for CDBG Program funding with a predominance of “slum and blighting” conditions.

- F. As concerned with where proposed activities will be conducted, it is noted that Downtown Revitalization is targeted to an area generally between Greene St. and Glasgow St. along the north side of W First St.
- G&H. As concerned with plans to minimize the displacement of persons or businesses as a result of funded activities, and plans to assist persons actually displaced, it is noted that, because no property acquisition is proposed, there will be no displacement of persons or businesses as a result of funded activities.
- I. As concerned with the nature of the proposed activities, it is noted that Riverside's Downtown Revitalization will principally comprise of building façade improvements.

Public Comments

One comment: Appreciation for City contribution to project. Importance of interior spaces once facades are improved. 13 local residents present, including City Council and Mayor.

Gruis moved onto the Community Development and Housing Needs Assessment.

In regard to Community Development and Housing Needs of LMI persons, the following needs and priorities (in parenthesis) were identified: housing diversity/types, especially for affordability (high); quality housing (high); services and community spaces for seniors (medium); and parks and recreation expansion (low)

In regard to Other Community Development and Housing Needs, the following activities/needs priority were identified: downtown revitalization (high); business development (high); diversity of housing options (high); and expansion of recreation areas and community center (medium).

In regard to Planned or Potential Activities to Address Housing and Community Needs, the following were identified: downtown revitalization (high); boat ramp at Hall Park (high), housing subdivision development, which is about to start phase II (high); street improvements (low – many streets have been improved recently and this will be a need again in the future); water and wastewater plan improvements including replacing piping in water treatment plant and replacing the air handler unit and completing structural improvements of building at the wastewater treatment plant (high); community center (medium); and applying TIF LMI set aside (medium–no incremental funds have been collected yet but should be soon). High priority planned or potential activities are underway or expected to begin soon.

It was noted that several needs in all categories, e.g. revitalization, housing diversity, community center, are also supported in the community's comprehensive plan.

Number of local residents participating: 13 local residents, including City Council and Mayor.

Schneider moved, second by Sexton to close Public Hearing at 5:56 pm. Passed 5-0.

Motion by Schneider, second by Kiene to pass Resolution 2023-87, Approving \$315,000.00 of Casino Funds for the City participation in the DTR Grant. Passed 5-0.

Motion by Schneider, second by Mills to pass Resolution 2023-88, designating a portion of the central business district A "Slum/Blighted" area with rehabilitation, conservation,

redevelopment, development, or a combination thereof, being necessary in the interest of the public health, safety, or welfare of the residents. Passed 5-0.

Motion by Schneider, second by Kiene to pass Resolution 2023-89, Approving a grant application for the Downtown Revitalization Improvements Project, adopting findings required in association with approval of a Downtown Revitalization Application through the Community Development Block Grant Program of the Iowa Economic Development Authority and selecting Martin Gardner Architecture as the architectural firm. Passed 5-0.

Motion by Kiene, second by Sexton to pass Resolution 2023-90, Approving Change Order # 18 to Streb Construction Co. Inc. for the 3rd Street Improvements Project in the amount of \$12,475.31 for Steven's Erosion and Streb markup on final quantity. Passed 5-0.

Motion by Sexton, second by Kiene to pass Resolution 2023-91, Approving pay request #12 to Streb Construction Co. Inc, in the amount of \$56,071.84 for work completed through 10-31-23 on the 3rd Street Construction project. Passed 5-0.

Admin Cole Smith discussed the results of City Attorney search. Douglas D. Herman of Lynch Dallas, P.C. will attend a future meeting to discuss services with City Council.

Schneider moved, second by Sexton to pass Resolution 2023-92, Approving Annual Financial Report for Fiscal Year ending 6-30-2023, submitted by City Clerk with a cash balance of \$3,812,851. Passed 5-0.

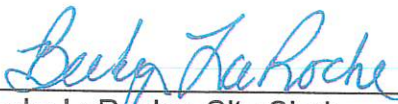
Kiene moved, second by Schneider to Pass Revised Resolution 2023-84, Approving Wellmark Insurance renewal for plan year 1-1-24 through 12-31-24. Passed 5-0.

Motion by Sexton, second by Kiene to adjourn at 7:26 PM. Passed 5-0.

Full content of Council Meetings can be viewed on the City website; [riversideiowa.gov](https://www.riversideiowa.gov)

City Council Meeting – Monday, November 20th, 2023 at 6:00 pm in City Hall.

ATTEST:



Becky LaRoche; City Clerk



Allen Schneider; Mayor

	EXPENDITURES 11-20-23	UNPAID BILLS:				
1	AIRGAS	EMS OXYGEN	002-5-150-6375	\$	375.21	
2	ABSOLUTE OUTDOOR	FALL WEED/FEED	001-5-430-6320	\$	1,780.00	
3	AERO RENTAL	POWER HOLE AUGER	001-5-430-6505	\$	121.00	
4	AXIOM	WWTP	301-5-750-6798	\$	2,582.50	
5	CAMPBELL SUPPLY CO.	TOOLS	610-5-815-6374	\$	157.50	
6	CASEY'S	MOWER FUEL	001-5-430-6323	\$	41.08	
	CITY OF KALONA	OCT BUIL. INSPECT	001-5-170-6499	\$	1,795.13	
7	FELD FIRE	BUNKER COAT/PANT	002-5-150-6356	\$	2,478.00	
8	IOWA SOLUTIONS	COMPUTER- MONTLY CK	001-5-650-6497	\$	533.80	
9	IOWA SOLUTIONS	LABOR	001-5-650-6497	\$	437.50	\$ 971.30
10	KALONA AUTO	SHOP	001-5-210-6372	\$	63.09	
11	KALONA GRAPHICS	ENVELOPES	001-5-650-6506	\$	228.69	
12	LINO WATER	START-UP CALIBRATION	600-5-810-6374	\$	2,400.00	
13	LINO WATER	ANN MAINT/CALIBRATION	610-5-815-6374	\$	2,099.00	\$ 4,499.00
14	MARTIN GARDNER	DTR GRANT ARCHITECH	145-5-650-6435	\$	18,159.47	
15	MENARDS	PARKS	001-5-430-6325	\$	44.32	
16	MENARDS	STREETS	001-5-210-6372	\$	33.86	
17	MENARDS	WTP	600-5-810-6374	\$	306.93	
18	MENARDS	WWTP	610-5-815-6374	\$	191.72	
19	MENARDS	TRAIL - TREE GUARDS	001-5-430-6505	\$	15.80	\$ 592.63
20	REC	SIGN	001-5-520-6510	\$	75.46	
21	REC	LIFT STATION	610-5-815-6371	\$	107.40	
22	REC	W/W PLANT	610-5-815-6371	\$	3,392.80	
23	REC	SHOP	001-5-210-6371	\$	42.74	
24	REC	WATER PLANT	600-5-810-6371	\$	4,499.30	
25	REC	TRAFIC LIGHT	001-5-230-6371	\$	153.40	
26	REC	CASINO L/S	610-5-815-6371	\$	223.10	\$ 8,494.20
27	RHINO	500# AWC ANISCALANT	600-5-810-6374	\$	2,154.48	
28	RIGGS SANDBLASTING	DT PARKING BARRIER	110-5-210-6417	\$	1,188.00	
29	RIVER PRODUCTS	SAND	110-5-210-6335	\$	155.73	
30	RIVERSIDE HISTORY CENTER	50% H/M GRANT FY 24	145-5-650-6413	\$	11,000.00	
31	STANDARD PEST CONTROL	CITY HALL	001-5-650-6310	\$	25.00	
32	STANDARD PEST CONTROL	FD	002-5-150-6310	\$	25.00	
33	STANDARD PEST CONTROL	SHOP	001-5-210-6506	\$	25.00	\$ 75.00
34	UTILITY SERVICE CO	WATER TOWER	600-5-810-6324	\$	5,653.00	
35	VISA	USTREAM	001-5-650-6494	\$	99.00	
36	VISA	CONF-BUDGET & IMFOA	001-5-650-6240	\$	134.53	
37	VISA	OFFICE- M SOFT	001-5-650-6506	\$	30.00	
38	VISA	RETURN LANIER COPIER	001-5-650-6496	\$	983.33	
39	VISA	WTP	600-5-810-6374	\$	134.36	
40	VISA	WWTP	610-5-815-6374	\$	134.36	
41	VISA	PARKS	01-5-430-6325	\$	31.74	\$ 1,547.32
42	WASH CO RECORDER	RECORDING	001-5-650-6401	\$	21.00	
43		TOTAL BILLS		\$	64,133.33	
	PAID BILLS:					
44	IPERS	CONTRIBUTIONS - 2023 OCT	\$	2,989.49		
45	1ST NAT'L BANK	HEALTH SAVINGS	\$	750.00		
46	IOWA DEPT OF REVENUE	IOWA W/HOLD - 2023 OCT	\$	644.00		
47	IOWA DEPT OF REVENUE	IOWA SALES TAX - 2023 OCT	\$	1,327.62		
48	IOWA DEPT OF REVENUE	IOWA WET TAX - 2023-OCT	\$	1,999.72		
49	IRS	941 TAX DEPOSIT - 2023 OCT	\$	4,611.72		
50	PAYROLL	PAYROLL - 2022 OCT	\$	15,274.55		
51	*****	TOTAL PAID BILLS		\$	27,597.10	
52	*****	TOTAL EXPENDITURES		\$	91,730.43	
	10/31/2023					
	EXPENDITURES by FUND					
53	GENERAL FUND		\$	6,715.47		
54	FIRE DEPARTMENT		\$	2,878.21		
55	ROAD USE FUND		\$	1,343.73		
56	CASINO FUND		\$	29,159.47		
57	CAPITAL PROJECTS		\$	2,582.50		
58	WATER FUND		\$	15,226.82		
59	SEWER FUND		\$	6,227.13		
60	STORM SEWER		\$	-		
61	TOTAL EXPENDITURES		\$	64,133.33		

MTD TREASURERS REPORT		REVENUES	EXPENSES	BALANCE
GENERAL FUND		\$ 453,284.68	\$ 120,331.34	\$ 956,741.07
FIRE DEPT FUND		\$ 26,404.49	\$ 5,658.04	\$ 158,157.33
ROAD USE TAX FUND		\$ 11,900.70	\$ 2,543.15	\$ 51,921.43
LOCAL OPTION SALES TAX		\$ 12,221.97	\$ -	\$ 78,985.45
CASINO REVENUE RUND		\$ 113,061.92	\$ 9,833.88	\$ 1,481,230.44
CAPITAL PROJECTS FUND		\$ -	\$ 85,983.99	\$ 51,557.33
COMMUNITY CENTER FUNDS		\$ 260.05	\$ -	\$ 1,225,013.60
WATER FUND		\$ 38,761.58	\$ 49,258.45	\$ 83,676.03
SEWER FUND		\$ 76,283.26	\$ 20,094.88	\$ 562,017.59
STORM WATER FUND		\$ 1,663.69	\$ -	\$ 12,610.02
TOTAL		\$ 733,842.34	\$ 293,703.73	\$ 4,661,910.29

<u>Type</u>	7/1/2021 - 6/30/2022		7/1/2022 - 6/30/2023		7/1/2023 - 6/30/2024	
	<u>Permits</u>	<u>Cost</u>	<u>Permits</u>	<u>Cost</u>	<u>Permits</u>	<u>Cost</u>
Addition	1	\$ 20,000.00	1	\$ -		
Commercial			1	\$ -		
Deck	4	\$ 4,000.00	4	\$ 4,000.00	1	\$ 32,700.00
Fence			11	\$ 17,542.00	3	\$ 4,000.00
Driveway	2	\$ -			1	\$ 35.00
Garage	1	\$ 15,000.00	2	\$ 121,998.00		
Other			1	\$ -		
Pool or Hot Tub			2	\$ 4,592.00		
Porch			1	\$ -		
Repair	1	\$ -	1	\$ -	1	\$ -
Right-Way			1	\$ -		
Service			4	\$ 3,000.00	2	\$ -
Shed			2	\$ -		
Sign			1	\$ -		
Single Family	12	\$3,376,340.00	9	\$2,700,000.00	1	\$ 250,000.00
Duplex	1	\$ -				
Remodel/Alteration	2	\$ 31,940.00	7	\$ 132,450.00	3	\$ 125,500.00
Solar PV Arrays	2	\$ 41,638.00	5	\$ 73,054.00	7	\$ 143,976.24
<u>Totals:</u>	26	\$3,488,918.00	53	\$3,056,636.00	19	\$ 556,211.24

Yearly Report of Permits

Date: 7/1/2023 - 6/30/2024



Trek
"Where the ~~Best~~ Begins"

Deck - # of Permits: 1 Estimated Cost: \$32,700.00

2023-30 216 Buckeye Lane \$32,700.00

Driveway - # of Permits: 1 Estimated Cost: \$35.00

2023-33 321 Sycamore Street \$35.00

Fence - # of Permits: 3 Estimated Cost: \$4,000.00

2023-35 314 Sycamore Street \$2,000.00

2023-41 517 Galileo Drive \$2,000.00

2023-42 309 Galileo Drive \$0.00

Remodel/Alteration - # of Permits: 3 Estimated Cost: \$125,500.00

2023-31 108 Kleopfer Avenue \$500.00

2023-32 3184 Highway 22 \$50,000.00

2023-34 128 1st Street \$75,000.00

Repair - # of Permits: 1 Estimated Cost: \$0.00

2023-39 105 Cherry Lane \$0.00

Service - # of Permits: 2 Estimated Cost: \$0.00

2023-44 380 E Hickory Street \$0.00

2023-44 380 E Hickory Street \$0.00

Single Family - # of Permits: 1 Estimated Cost: \$250,000.00

2023-43 505 Galileo Drive \$250,000.00

Solar PV Arrays - # of Permits: 7 Estimated Cost: \$143,976.24

2023-36 491 N Ella Street \$49,988.12

2023-36 491 N Ella Street \$49,988.12

2023-37 361 E 4th Street \$0.00

2023-37 361 E 4th Street \$0.00

2023-38 220 Buckeye Lane \$19,000.00

2023-45 210 N Washburn Street \$12,500.00

2023-45 210 N Washburn Street \$12,500.00

Total Permits: 19 \$556,211.24



Trek
"Where the ~~Best~~ Begins"

Addition - # of Permits: 1 Estimated Cost: \$20,000.00

2021-22 191 W 1st Street \$20,000.00

Deck - # of Permits: 4 Estimated Cost: \$4,000.00

2021-18 51 E 1st Street \$0.00

2022-18 332 Blackberry Lane \$0.00

2022-25 491 N Ella Street \$2,000.00

2022-31 220 Buckeye Lane \$2,000.00

Driveway - # of Permits: 2 Estimated Cost: \$0.00

2022-13 111 Kleopfer Avenue \$0.00

2022-14 190 W 1st Street \$0.00

Duplex - # of Permits: 1 Estimated Cost: \$0.00

2022-07 81 S Washington, 81 S Washington \$0.00

Garage - # of Permits: 1 Estimated Cost: \$15,000.00

2022-15 321 Sycamore Street \$15,000.00

Remodel/Alteration - # of Permits: 2 Estimated Cost: \$31,940.00

2022-01 111 N Greene Street \$14,000.00

2022-AA 231 E 2nd Street \$17,940.00

Repair - # of Permits: 1 Estimated Cost: \$0.00

2022-12 41 N Greene Street \$0.00

Single Family - # of Permits: 12 Estimated Cost: \$3,376,340.00

2021-25 501 Galileo Drive \$330,000.00

2022-05 112 Cherry Lane \$350,000.00

2022-11 429 Galileo Drive \$313,000.00

2022-17 120 Cherry Lane \$200,000.00

2022-19 109 Cherry Lane \$170,000.00

2022-20 105 Cherry Lane \$170,000.00

2022-21 115 Cherry Lane \$383,340.00

2022-22 313 Galileo Drive \$280,000.00

2022-23 441 Galileo Drive \$280,000.00

2022-28 425 Galileo Drive \$300,000.00

2022-29 437 Galileo Drive \$300,000.00

2022-30 434 Galileo Drive \$300,000.00

Solar PV Arrays - # of Permits: 2 Estimated Cost: \$41,638.00

2022-09 343 Blackberry Avenue \$21,773.00

2022-10 444 Galileo Drive \$19,865.00

Total Permits: 26 \$3,488,918.00



Addition - # of Permits: 1 Estimated Cost: \$0.00

2022-49 71 W 1st Street \$0.00

Commercial - # of Permits: 1 Estimated Cost: \$0.00

2023-11 21 W 1st Street \$0.00

Deck - # of Permits: 4 Estimated Cost: \$4,000.00

2022-35 108 Kleopfer Avenue \$2,000.00

2022-36 121 Buckeye Lane \$2,000.00

2022-47 343 Blackberry Avenue \$0.00

2023-16 31 W 2nd Street \$0.00

Fence - # of Permits: 11 Estimated Cost: \$17,542.00

2022-41 1182 Commercial Drive \$2,500.00

2022-45 702 Ash Street \$0.00

2022-50 115 Cherry Lane \$0.00

2022-50 115 Cherry Lane \$0.00

2022-55 91 W 2nd Street \$0.00

2022-56 291 E 2nd Street \$0.00

2023-13 661 E Hickory Street \$0.00

2023-15 434 Galileo Drive \$4,195.00

2023-17 429 Galileo Drive \$5,600.00

2023-28 444 Galileo Drive \$5,247.00

2023-29 441 Galileo Drive \$0.00

Garage - # of Permits: 2 Estimated Cost: \$121,998.00

2023-12 340 W Boise Court \$60,999.00

2023-12 340 W Boise Court \$60,999.00

Other - # of Permits: 1 Estimated Cost: \$0.00

2022-43 1178 Enterprise Drive \$0.00

Pool or Hot Tub - # of Permits: 2 Estimated Cost: \$4,592.00

2023-27 90 E 2nd Street \$2,296.00

2023-27 90 E 2nd Street \$2,296.00

Porch - # of Permits: 1 Estimated Cost: \$0.00

2023-08 204 Buckeye Lane \$0.00

Remodel/Alteration - # of Permits: 7 Estimated Cost: \$132,450.00

2022-37 129 Buckeye Lane \$0.00

2022-37 129 Buckeye Lane \$0.00

2022-38 111 Cherry Lane \$8,500.00

2022-46 71 E 1st Street \$0.00
2022-53 107 Cherry Lane \$15,000.00
2023-02 461 E 3rd Street \$8,950.00
2023-07 31 W 1st Street \$100,000.00

Repair - # of Permits: 1 Estimated Cost: \$0.00

2023-09 91 W 3rd Street \$0.00

Right-Way - # of Permits: 1 Estimated Cost: \$0.00

2023-14 City Wide \$0.00

Service - # of Permits: 4 Estimated Cost: \$3,000.00

2022-40 11 E. 2nd Street \$0.00
2022-44 207 Schnoebelen Street \$1,000.00
2023-01 115 Cherry Lane \$0.00
2023-21 21 E 1st Street \$2,000.00

Shed - # of Permits: 2 Estimated Cost: \$0.00

2022-52 90 W River Street, P.O. Box 443 \$0.00
2022-54 195 Schnoebelen Street \$0.00

Sign - # of Permits: 1 Estimated Cost: \$0.00

2022-51 1178 Enterprise Drive, Subway \$0.00

Single Family - # of Permits: 9 Estimated Cost: \$2,700,000.00

2022-39 521 Galileo Drive \$300,000.00
2023-03 509 Galileo Drive \$300,000.00
2023-04 513 Galileo Drive \$300,000.00
2023-05 517 Galileo Drive \$300,000.00
2023-06 436 Galileo Drive \$300,000.00
2023-23 309 Galileo Drive \$300,000.00
2023-24 440 Galileo Drive \$300,000.00
2023-25 428 Galileo Drive \$300,000.00
2023-26 424 Galileo Drive \$300,000.00

Solar PV Arrays - # of Permits: 5 Estimated Cost: \$73,054.00

2022-33 333 Blackberry Avenue \$11,353.00
2022-42 31 S. Washington Street \$21,000.00
2022-48 214 Buckeye Lane \$5,291.00
2022-57 206 Schnoebelen Street \$0.00
2023-19 116 Cherry Lane \$35,410.00

Total Permits: 53 \$3,056,636.00



Trek
"Where the Best Begins"

Start Date: 10/27/2023...Tall Grass In Progress-10/27/2023 .. 91 W 2nd Street, Contacted By: Door Knocker

Start Date: 10/27/2023...Tall Grass In Progress-10/27/2023 .. 90 W 3rd Street, Contacted By: Door Knocker



Trek
"Where the Best Begins"

2022-28 425 Galileo Drive

Single Family - New Dwelling

10/20/2023	Full Rough Basement	Incomplete
10/23/2023	Rough Electrical Basement	Passed

2023-12 340 W Boise Court

Garage - Accessory (New)

28' x 44' Garage

11/6/2023	Rough Building	Passed
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2023-23 309 Galileo Drive

Single Family - New Dwelling

40' x 41' Dwelling with 2 Stall Garage and 12' x 12' Deck

10/10/2023	Final Mechanical	Passed
10/10/2023	Final Plumbing	Passed
10/10/2023	Full Final	Incomplete
10/10/2023	Gas Pressure Test	Passed
10/11/2023	Final Building	Passed
10/11/2023	Final Electrical	Passed
10/11/2023	Full Final	Passed

2023-24 440 Galileo Drive

Single Family - New Dwelling

52' x 41' Dwelling with 3 Stall Garage and Deck 12' x 12'

10/10/2023	Electrical Service	Passed
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2023-25 428 Galileo Drive

Single Family - New Dwelling

52' x 41' Dwelling with 3 Stall Garage and Deck 12' x 12'

11/13/2023	Final Building	Passed
11/13/2023	Final Electrical	Passed
11/13/2023	Final Mechanical	Passed
11/13/2023	Final Plumbing	Passed
11/13/2023	Full Final	Passed

2023-30 216 Buckeye Lane

Deck - Remodel Dwelling

Remove Existing Deck and Install 14' x 14' Screen Room with 6' x 14' Deck

11/6/2023	Rough Electrical	Passed
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11/13/2023	Final Building and Elec.	Passed
11/13/2023	Final Electrical	Passed

2023-32 3184 Highway 22

Remodel/Alteration - Remodel Commercial
Renovation of fitness area in pool area (roughly 900 sqft)

10/17/2023	Full Rough	Incomplete
10/24/2023	Rough Electrical	Passed
10/24/2023	Rough Mechanical	Passed
10/24/2023	Rough Plumbing	Passed

2023-35 314 Sycamore Street

Fence - Structure Other than Building
6ft Tall Wood Fence, Back Property Line

10/11/2023	Site Inspection	Passed
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2023-37 361 E 4th Street

Solar PV Arrays - Electrical
Roof Mount Solar Array 4.8 kW AC / 6.4 kW DC

10/12/2023	Review	Passed
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2023-38 220 Buckeye Lane

Solar PV Arrays - Electrical
Roof Mount 9.28 kW AC / 12.8 kW DC

10/16/2023	Electrical Service	Passed
10/16/2023	Final Electrical	Passed
10/16/2023	Solar photovoltaic (PV)	Passed

2023-41 517 Galileo Drive

Fence - Structure Other than Building
6' Wood Privacy Fence

10/20/2023	Office	Passed
10/20/2023	Review	Passed

2023-42 309 Galileo Drive

Fence - Structure Other than Building
Black Chain Link Fence 4' Ht

10/27/2023	Review	Passed
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2023-43 505 Galileo Drive

Single Family - New Dwelling
52' x 41' with 3 Stall Garage and 12' x 12' Deck

11/3/2023	Review	Passed
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2023-44 380 E Hickory Street

Service - Plumbing

Gas Release

11/2/2023	Review	Passed
11/2/2023	Review	Passed
11/3/2023	Gas Line Test	Passed
11/3/2023	Gas Line Test	Passed
11/6/2023	Site Inspection	Passed
11/6/2023	Site Inspection	Passed

2023-45 210 N Washburn Street

Solar PV Arrays - Electrical

Roof Mount Array 2.66 kW AC / 3.36 kW DC

11/6/2023	Review	Incomplete
11/8/2023	Review	Passed

Total Number of Inspections: 40

Monthly Report of New Permits

Date: 10/9/2023 - 11/13/2023



Trek
"Where the Best Begins"

2023-41	517 Galileo Drive		
		Fence - Structure Other than Building	
		6' Wood Privacy Fence	
	10/20/2023	Review	Passed
2023-42	309 Galileo Drive		
		Fence - Structure Other than Building	
		Black Chain Link Fence 4' Ht	
	10/27/2023	Review	Passed
2023-43	505 Galileo Drive		
		Single Family - New Dwelling	
		52' x 41' with 3 Stall Garage and 12' x 12' Deck	
	11/3/2023	Review	Passed
2023-44	380 E Hickory Street		
		Service - Plumbing	
		Gas Release	
	11/2/2023	Review	Passed
	11/2/2023	Review	Passed
2023-45	210 N Washburn Street		
		Solar PV Arrays - Electrical	
		Roof Mount Array 2.66 kW AC / 3.36 kW DC	
	11/6/2023	Review	Incomplete
	11/8/2023	Review	Passed

Total New Permits: 7

**RIVERSIDE FIRE
DEPARTMENT**

FIRE / RESCUE / EMS / HAZMAT



October 2023 Update

Calls for Service:

Medicals – 16
Building Fire Response – 1
Gas Leak – 1
Motor Vehicle Accident – 1
Brush/Field Fire – 3
Combine Fire – 1
Dumpster Fire – 1
Total calls – 24 calls in October

Training:

The training for October was on fire behavior, search and rescue, fire attack. This training was all conducted under live fire conditions and scenarios at RFD training facility.

RESA: The members finalized plans and acquired raffle prizes for the fall raffle dinner on Nov. 4th.

Other News

The Chief did walk throughs of Highland Elementary and High School with building maintenance staff to review building hazards and emergency response plans. The members began doing annual apparatus maintenance and service. The department is fortunate to have highly skilled members that can do this type of service work as it saves RFD thousands of dollars in labor.

Proudly Serving
Chief Smothers

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter: datestart-20231001:dateend-20231031:Zone-criv

<u>DateTime</u>	<u>CFS</u>	<u>Call Type</u>	<u>Zone</u>
10/01/2023 03:30:56	2313244	DISORDERLY CONDUCT	CRIV
Agency: Washington County Sheriff's Office			
Address: 3184 HIGHWAY 22			
CityStateZip: RIVERSIDE, IA 52327			
details:			
[10/01/2023 03:32:35] SUBJECT IN THE PIT BEING DISRUPTIVE AND REFUSING TO LEAVE THE PREMISIS, REQUEST OFFICERS TO THE MAIN ENTRANCE. 92-20 & 92-16 RESPONDED. ARRESTED NAM/ELLIOTT, ROBERT DELANEY (35) ADR/1421 25TH ST NW, CEDAR RAPIDS. OFFENSE/PUBLIC INTOXICATION 1ST. SUBJECT HAS ALSO BEEN SERVED A TRESPASS WARNING.			
10/03/2023 00:21:28	2313361	LIQUOR LAW VIOLATIONS	CRIV
Agency: Washington County Sheriff's Office			
Address: 3184 HIGHWAY 22			
CityStateZip: RIVERSIDE, IA 52327			
details:			
[10/03/2023 00:22:14] DEPUTY REPORTS BEING OUT WITH AN INTOXICATED PATRON. SUBJECT HAS A RIDE COMING.			
10/03/2023 01:47:59	2313363	PUBLIC SERVICE/CONTACTS	CRIV
Agency: Washington County Sheriff's Office			
Address: WALNUT AVE&HIGHWAY 22			
CityStateZip: RIVERSIDE, IA 52327			
details:			
[10/03/2023 01:48:44] DEPUTY REPORTS BEING OUT WITH A FEMALE SUBJECT ON FOOT. 92-21 GAVE THE SUBJECT A RIDE TO KUM & GO WHERE SHE WILL WAIT FOR A RIDE.			
10/03/2023 12:09:17	2313375	THEFT-MOTOR VEHICLE	CRIV
Agency: Washington County Sheriff's Office			
Address: 3184 HIGHWAY 22			
CityStateZip: RIVERSIDE, IA 52327			

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WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter:datestart-20231001:dateend-20231031:Zone-criv

details:

[10/03/2023 12:11:40]
REPORTS HER VEHICLE IS MISSING FROM ROW 7A AT THE RIVERSIDE CASINO. 2017 HYUNDAI SANTA FE. // CALLER CALLED BACK TO ADVISE THAT SHE LOCATED HER VEHICLE.
10/03/2023 15:18:18 2313383 WARRANT ARREST CRIV

Agency: Washington County Sheriff's Office

Address: N GLASGOW ST&W 1ST ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/03/2023 15:48:46]
REPORTS A WANTED SUBJECT AT THE PARK.

92-14 CHECKED THE PARK, APARTMENT, AND HIS PARENTS RES AND WAS UNABLE TO LOCATE.
@1555 92-14 LOCATED THE VEHICLE AND CONDUCTED A TRAFFIC STOP WITH LIC/BKZ683 AT GLASGOW ST AND 1ST ST IN RIVERSIDE. VEHICLE WAS PARKED LEGALLY AND OWNER OF THE VEHICLE WILL COME RETRIEVE THE VEHICLE.
92-14 ARRESTED/WESTFALL, SETH WILLIAM AGE/38 ADR/301 N DEVOE ST OF LONE TREE OFF/WASHINGTON COUNTY WARRANT FOR PROBATION VIOLATION ON ORIGINAL CHARGE OF POSSESSION OF DRUG PARAPHERNALIA, POSSESSION OF CONTROLLED SUBSTANCE 3RD OR SUBSEQUENT OFFENSE METHAMPHETAMINE, THEFT 2ND, AND IDENTITY THEFT OVER \$1500 UNDER \$10,000 BOND/12,000 CASH ONLY. WARRANT WAS CLEARED FROM THE SYSTEM.
SUBJECT IS ALSO WANTED OUT OF JOHNSON COUNTY FOR PROBATION VIOLATION ON ORIGINAL CHARGE BURGLARY 3RD BOND/\$5,000 CASH OR SURETY. DETAINER WAS PLACED WITH JOHNSON COUNTY.
ALSO HAS DES MOINES STATE WARRANTS FOR PAROLE VIOLATION ON ORIGINAL CHARGE POSSESSION OF CONTROLLED SUBSTA

10/04/2023 14:28:45 2313435 THEFT-OTHER CRIV

Agency: Washington County Sheriff's Office

Address: 300 E RIVER ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/04/2023 14:40:12]
WINDSHIELD WIPER WAS STOLEN OFF THE BACK OF HER VEHICLE. TEENAGE KIDS HAVE BEEN HANGING AROUND THE AREA AT NIGHT. 92-7 RESPONDED AND SPOKE WITH THE CALLER. EXTRA PATROL.
10/04/2023 19:31:10 2313454 TRAFFIC CRIV
STOP-SERIOUS

Agency: Washington County Sheriff's Office

Address: E HICKORY ST&SYCAMORE ST

CityStateZip: RIVERSIDE, IA 52327

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter: datestart-20231001:dateend-20231031:Zone-criv

details:

[10/04/2023 19:31:43]
DEPUTY REPORTS BEING OUT WITH A TRAFFIC STOP. 92-16 ARRESTED/BONEBRAKE, ZACHARY RYAN (37) OF 1639 S IOWA AVE
WASHINGTON OFFENSE/DRIVING WHILE REVOKED AND ISSUED A CITATION FOR NO VALID INSURANCE AND A WRITTEN WARNING FOR
IMPROPER REAR LAMP. 92-16 TRANSPORTED THE SUBJECT TO THE WASHINGTON COUNTY JAIL.
10/06/2023 14:53:41 2313541 CIVIL DISPUTE CRIV

Agency: Washington County Sheriff's Office

Address: 20 W RIVER ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/06/2023 14:59:50]
CALLER REQUESTS TO SPEAK WITH A DEPUTY IN REFERENCE TO A DISPUTE OVER A VEHICLE. 92-14 SPOKE WITH THE CALLER AND
ADVISED HER OF HER OPTIONS.
10/06/2023 19:02:31 2313559 INTIMIDATION/HARAS CRIV
SMENT

Agency: Washington County Sheriff's Office

Address: 300 E RIVER ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/06/2023 19:05:07]
CALLER REPORTS HARASSMENT. 92-17 RESPONDED. INCIDENT WAS NOT HARASSMENT.
10/07/2023 18:23:14 2313607 PUBLIC CRIV
SERVICE/CONTACTS

Agency: Washington County Sheriff's Office

Address: HIGHWAY 22&WALNUT AVE

CityStateZip: RIVERSIDE, IA

details:

[10/07/2023 18:24:54]
DEPUTY REPORTS BEING OUT WITH A SUBJECT HAVING AN ANXIETY ATTACK. 92-14 ASSISTED IN GETTING SUBJECT TO HILLS.
10/07/2023 20:49:16 2313616 TRAFFIC CRIV
STOP-SERIOUS

Agency: Washington County Sheriff's Office

Address: 1178 ENTERPRISE DR

CityStateZip: RIVERSIDE, IA 52327

Date Printed: 11/1/2023 4:42 PM

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WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter: datestart-20231001:dateend-20231031:Zone-criv

details:

[10/07/2023 20:50:00]
TRAFFIC STOP CONDUCTED ON OPR/HOBBS, DUSTIN LEE AGE/35 ADR/244 WILLOW AVE, WASHINGTON WAS CITED INTO COURT FOR
DRIVING UNDER SUSPENSION AND GIVEN A RIDE HOME BY A FAMILY MEMBER.
10/07/2023 21:37:44 2313622 PUBLIC CRIV
SERVICE/CONTACTS

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/07/2023 21:38:23]
DEPUTY REPORTS BEING OUT WITH SUBJECTS AT THE CASINO. 92-11 RESPONDED TO ASSIST // SUBJECTS WERE GIVEN CITATIONS
FOR ATTEMPTING TO ENTER INTO A CASINO UNDER THE AGE OF 21 AND POSSESSION OF FAKE ID.
10/08/2023 10:55:38 2313642 CIVIL STANDBY CRIV

Agency: Washington County Sheriff's Office

Address: 71 S WASHINGTON ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/08/2023 10:59:33]
REPORTS A CIVIL STANDBY. // 92-19 RESPONDED.
10/08/2023 13:08:16 2313648 TRAFFIC-DISABLED CRIV
VEHICLES

Agency: Washington County Sheriff's Office

Address: HIGHWAY 22&RAMP

CityStateZip: RIVERSIDE, IA

details:

[10/08/2023 13:09:01]
DISABLED VEHICLE // ADDED TO MACH, WILL BE REMOVED IN THE MORNING, ACCORDING TO A NOTE LEFT ON THE WINDOW.
10/08/2023 14:18:32 2313651 COURT ORDER CRIV
VIOLATION

Agency: Washington County Sheriff's Office

Address: 311 SAINT MARYS ST

CityStateZip: RIVERSIDE, IA 52327

details:

Date Printed: 11/1/2023 4:42 PM

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WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter: datestart-20231001:dateend-20231031:Zone-criv

[10/08/2023 14:20:19]

REPORTS A POSSIBLE VIOLATION OF A NO CONTACT ORDER. // 92-11 SPOKE WITH THE CALLER. NO VIOLATION.

*10/25/23: 92-11 ADVISED CHARGES WILL BE FILED.

10/08/2023 20:19:07 2313661 INTIMIDATION/HARAS CRIV
SMENT

Agency: Washington County Sheriff's Office

Address: 323 SYCAMORE ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/08/2023 20:25:29]

CALLER REPORTED HE IS BEING HARRASSED BY HIS GIRLFRIENDS EX-BOYFRIEND // 92-11 SPOKE WITH THE REPORTING PARTY AND WILL BE GETTING HIM A NO CONTACT ORDER / 92-11 ALSO ADVISED THE OTHER PARTY TO NO LONGER CONTACT THE REPORTING PARTY.

10/09/2023 14:52:40 2313681 TRAFFIC-DRIVING CRIV
COMPLAINT

Agency: Washington County Sheriff's Office

Address: HIGHWAY 218&RAMP

CityStateZip: RIVERSIDE, IA 52327

details:

[10/09/2023 14:57:39]

REPORTS AN AGGRESSIVE DRIVER BEHIND HER IN A YELLOW HUMMER. VEHICLE HAS BEEN SWERVING & TAILGATING AND SPEEDING AROUND VEHICLES. LAST SEEN EXITING AT MM 80. 92-15 CHECKED THE AREA & WAS UNABLE TO LOCATE THE VEHICLE.

10/10/2023 15:17:28 2313740 TRAFFIC-PARKING CRIV
COMPLAINT

Agency: Washington County Sheriff's Office

Address: 90 W 1ST ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/10/2023 15:20:29]

CALLER REPORTS VEHICLE PARKED IN NO PARKING ZONE. 92-7 RESPONDED AND OWNERS MOVED THE VEHICLE.

10/10/2023 23:26:02 2313775 TRAFFIC CRIV
STOP-SERIOUS

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter:datestart-20231001:dateend-20231031:Zone-criv

CityStateZip: RIVERSIDE, IA 52327

details:

[10/10/2023 23:26:27]

DEPUTY REPORTS BEING OUT WITH A TRAFFIC STOP. 92-9 CITED INTO COURT, DOONAN, BRETT RICHARD (37) OF BARNES CITY FOR DRIVING UNDER SUSPENSION, OPERATING A NON REGISTERED VEHICLE AND GIVEN A WRITTEN WARNING FOR NO LICENSE PLATE LIGHTS.

10/11/2023 01:49:31 2313784 PUBLIC CRIV
SERVICE/CONTACTS

Agency: Washington County Sheriff's Office

Address: HIGHWAY 22&VINE AVE

CityStateZip: RIVERSIDE, IA 52327

details:

[10/11/2023 01:49:55]

DEPUTY REPORTS BEING OUT WITH A MALE SUBJECT TRYING TO HITCH HIKE. 92-9 ADVISED MALE SUBJECT WAS TRYING TO GET BACK TO THE IOWA CITY AREA, AND TRANSPORTED HIM TO CASEYS IN HILLS.

10/13/2023 20:18:21 2313915 SEX CRIV
OFFENDER-CHECK

Agency: Washington County Sheriff's Office

Address: 36 N WASHBURN ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/13/2023 20:18:58]

DEPUTY REPORTS CONDUCTING A SEX OFFENDER CHECK. UNABLE TO LOCATE.

10/14/2023 17:48:30 2313957 SEX CRIV
OFFENDER-CHECK

Agency: Washington County Sheriff's Office

Address: 36 N WASHBURN ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/14/2023 17:48:57]

SOR CHECK. LOCATED.

10/15/2023 20:17:38 2314006 SUSPICIOUS CRIV
ACTIVITY

Agency: Washington County Sheriff's Office

Address: 3070 HIGHWAY 22

Date Printed: 11/1/2023 4:42 PM

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WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter:datestart-20231001:dateend-20231031:Zone-criv

CityStateZip: RIVERSIDE, IA 52327

details:

[10/15/2023 20:32:38]

CALLER REQUESTS TO SPEAK WITH A DEPUTY ABOUT SUSPICIOUS ACTIVITY AT A BUSINESS EARLIER. 92-20 SPOKE WITH THE CALLER. DOCUMENTATION.

10/17/2023 15:49:14 2314075 TRAFFIC-ACCIDENT CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/17/2023 15:51:32]

REPORTS HER VEHICLE WAS HIT WHILE IN THE PARKING LOT OF THE CASINO. ROW 7A. 2022 BLACK VENUE. 92-14 SPOKE WITH THE CALLER WHO WILL TAKE PICTURES AND SEND THEM TO HIM. CASINO WILL REVIEW VIDEO. REPORT TO BE FILED.

10/17/2023 22:46:52 2314093 INTIMIDATION/HARAS CRIV
SMENT

Agency: Washington County Sheriff's Office

Address: 81 W 2ND ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/17/2023 22:47:55]

CALLER REPORTS MALE SUBJECT THREATENING HER. 92-17 SPOKE WITH CALLER AND FATHER OF JUVENILE MALE, HE WAS GIVEN VERBAL WARNING TO CORRECT HIS BEHAVIOR // DOCUMENTATION

10/18/2023 03:31:31 2314098 WELFARE CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 1178 ENTERPRISE DR

CityStateZip: RIVERSIDE, IA 52327

details:

[10/18/2023 03:32:18]

DEPUTY REPORTED BEING ASKED TO CHECK ON A VEHICLE 209BJKG.TN THATS BEEN IN THE PARKING LOT FOR A WHILE // 92-17 CHECKED ON THE VEHICLE AND ADVISED THEY WERE JUST TAKING A NAP, NO ISSUES.

10/18/2023 07:55:18 2314104 SUSPICIOUS CRIV
ACTIVITY

Agency: Washington County Sheriff's Office

Address: 410 N ELLA ST

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter:datestart-20231001:dateend-20231031:Zone-criv

CityStateZip: RIVERSIDE, IA 52327

details:

[10/18/2023 07:58:33]
REPORTS AROUND 0330 HRS SHE WOKE UP TO SOMEONE TRYING TO GET INTO HER HOUSE. TRIED 2 DIFFERENT DOORS. NO
DAMAGE. 92-8 RESPONDED & SPOKE WITH THE CALLER. DOCUMENTATION.
10/18/2023 09:56:06 2314109 FIRE CALL CRIV

Agency: Fire

Address: 3021 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/18/2023 09:57:36]
REPORTS A FIRE NEAR THE DOLLAR GENERAL STORE. UNSURE WHAT IS ON FIRE ALL THEY CAN SEE IS SMOKE AND FLAMES. OPS 8.
PRIVATE UNIT RESPONDED FROM RIVERSIDE FIRE AND ADVISED A SUBJECT WAS OUT THERE ATTENDING TO A BRUSH PILE FIRE. NO
ISSUES.
10/18/2023 20:50:28 2314133 SUSPICIOUS CRIV
ACTIVITY

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/18/2023 20:53:24]
CALLER REPORTS TWO SUSPICIOUS SUBJECTS INSIDE OF THE BUSINESS. 92-15, 92-16, AND 92-20 ALL RESPONDED. 92-15 ADVISES
REPORT TO BE FILED.
10/19/2023 04:43:24 2314135 COURT ORDER CRIV
VIOLATION

Agency: Washington County Sheriff's Office

Address: 120 RAILROAD ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/19/2023 04:47:43]
CALLER REPORTS A POSSIBLE COURT ORDER VIOLATION. 92-16 SPOKE WITH THE CALLER. NO VIOLATION OCCURRED.
10/19/2023 05:40:29 2314138 TRAFFIC CRIV
STOP-SERIOUS

Agency: Washington County Sheriff's Office

Date Printed: 11/1/2023 4:42 PM

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WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter:datestart-20231001:dateend-20231031:Zone-criv

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/19/2023 05:43:26]
CALLER REPORTS A POSSIBLE DRUNK DRIVER LEAVING PARKING AREA 8A IN A DARK BLUE OR GRAY NISSAN ALTIMA WITH A LOOSE REAR BUMPER. LEFT THE PARKING LOT HEADED WEST BOUND TOWARDS HIGHWAY 218. 92-8 & 92-16 RESPONDED. 92-8 LOCATED AND STOPPED THE VEHICLE ON THE NORTH BOUND ON RAMP TO HIGHWAY 218. LIC/NEK545 OPR/ELHINDI,BASEL AYMEN (19) OF IOWA CITY CITED INTO COURT FOR DRIVING UNDER SUSPENSION X 3.

10/19/2023 23:37:11 2314192 TRAFFIC CRIV
STOP-SERIOUS

Agency: Washington County Sheriff's Office

Address: HIGHWAY 22&VINE AVE

CityStateZip: RIVERSIDE, IA 52327

details:

[10/19/2023 23:37:37]
DEPUTY REPORTS CONDUCTING A TRAFFIC STOP. 92-16 CITED/ROWLAND,GREGORY DWIGHT (62) OF 318 S MARKET ST SOLON FOR DRIVING UNDER SUSPENSION.

10/20/2023 18:23:35 2314245 TRAFFIC CRIV
STOP-SERIOUS

Agency: Washington County Sheriff's Office

Address: 82 W 2ND ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/20/2023 18:24:09]
DEPUTY REPORTS CONDUCTING A VEHICLE STOP AT 82 W 2ND ST WITH LIC/HLB338. 92-11 AND 92-14 ALSO RESPONDED. 92-21 ARRESTED/HENDERSON,JEFFERY EARL (54) ADR/36 N WASHBURN ST, RIVERSIDE OFFENSE/ASSAULT ON A PEACE OFFICER RESULTING IN BODILY INJURY, INTERFERENCE WITH OFFICIAL ACTS RESULTING IN BODILY INJURY, 3 COUNTS OF HARASSMENT 1ST DEGREE, OPERATING A MOTOR VEHICLE UNDER THE INFLUENCE-OWI 1ST, DRIVING WHILE LICENSE SUSPENDED, CANCELED DENIED OR REVOKED, CARRYING A DANGEROUS WEAPON WHILE UNDER THE INFLUENCE, POSSESSION OF DRUG PARAPHERNALIA, HEMP INHALATION. HENDERSON WAS CITED FOR NO INSURANCE AND OPERATING A NON REGISTERED VEHICLE.

10/20/2023 23:35:56 2314253 TRAFFIC CRIV
STOP-INTOXICATED
DRIVER

Agency: Washington County Sheriff's Office

Address: E 4TH ST&N ROSE ST

CityStateZip: RIVERSIDE, IA 52327

Date Printed: 11/1/2023 4:42 PM

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WASHINGTON COUNTY SHERIFF'S OFFICE

Town Report

Filter:datestart-20231001:dateend-20231031:Zone-criv

details:

[10/20/2023 23:50:58]

CALLER REPORTS A BLACK CAR DRIVING ERRATICALLY HAS TURNED OFF HIGHWAY 218 AND DROVE TOWARDS RIVERSIDE AT A HIGH RATE OF SPEED. ON A SECOND CALL, CALLER REPORTS THAT THE VEHICLE IS STOPPED AT A LOCATION AND APPEARS TO BE UNOCCUPIED. 92-17 RESPONDED AND REQUESTED MEDICAL AFTER ENCOUNTERING THE MALE DRIVER UNRESPONSIVE. OPS 7, RIVERSIDE FIRE AND AD56 RESPONDED. AD56 TRANSPORTED THE SUBJECT TO THE WASHINGTON COUNTY HOSPITAL ARRIVING AT 0040. 92-17 ARRESTED/COLE, KENDAL JOHN (35) OF 1469 WALTER MAPP DR RIVERSIDE CHARGES/OPERATING WHILE INTOXICATED 1ST OFFENSE AND OPEN CONTAINER. 92-17 TRANSPORTED THE SUBJECT TO THE WASHINGTON COUNTY JAIL. SUBJECTS WIFE RECOVERED THE VEHICLE.

10/20/2023 23:47:13 2314254 DISORDERLY CONDUCT CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/20/2023 23:51:16]

CALLER REPORTS DISORDERLY CONDUCT. 92-9 AND 92-14 RESPONDED. UNDER INVESTIGATION.

10/22/2023 00:04:15 2314300 DISORDERLY CONDUCT CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/22/2023 00:05:19]

CALLER REPORTS AN ASSAULT OCCURED IN THE BUSINESS. 92-9, 92-21, RIVERSIDE EMS, AND AD56 ALL RESPONDED. NO MEDICAL TRANSPORT. 92-9 ARRESTED NAM/WATT, CHRISTOFER MICHAEL AGE/27 ADR/2042 9TH ST APT 84, CORALVILLE. OFFENSE/ASSAULT CAUSING BODILY INJURY

10/22/2023 06:59:41 2314308 WELFARE CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 3070 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/22/2023 07:03:20]

REPORTS A FEMALE SITTING IN HER CAR IN THE MIDDLE OF THE PARKING LOT & APPEARS TO BE UNCONSCIOUS. BLACK SEDAN. FOOT ON THE BRAKE. OPS 7, 92-19, IHP 77, & RIVERSIDE QRS RESPONDED. AD56 WAS DISREGARDED. TIRED DRIVER, NO ISSUES.

10/22/2023 18:30:22 2314324 ANIMAL-DOGS AT CRIV

Date Printed: 11/1/2023 4:42 PM

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WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter:datestart-20231001:dateend-20231031:Zone-criv

LARGE

Agency: Washington County Sheriff's Office

Address: 209 SCHNOEBELEN ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/22/2023 18:35:18]
CALLER REPORTS A DOG PROBLEM. 92-17 RESPONDED AND SPOKE WITH ALL PARTIES INVOLVED.
10/23/2023 00:18:53 2314332 FRAUD CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/23/2023 00:20:34]
CALLER REPORTED USE OF FRAUDULENT ID AND THE SUBJECT IS STILL IN THE PARKING LOT/ UNK VEHICLE LOCATION OR
DESCRIPTION REQUESTS THE DEPUTY MEET HIM AT THE FRONT ENTRANCE // 92-21 RESPONDED THE PARTY WHO ATTEMPTED TO
USE THE FRAUDULENT ID LEFT UPON DEPUTIES ARRIVAL.
0239 HRS THE CASINO SECURITY CALLED BACK ADVISING THE SUBJECT RETURNED TO PICK UP HIS FRIEND AND LEFT WESTBOUND
ON HIGHWAY 22 IN A RED GMC 6494475.IL // 92-21 RESPONDED TO THE AREA BUT WAS UNABLE TO LOCATE THE VEHICLE.
10/24/2023 10:07:13 2314384 TRAFFIC-DEBRIS CRIV

Agency: Washington County Sheriff's Office

Address: 3024 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/24/2023 10:12:03]
CALLER REPORTS DAMAGE DONE TO THEIR TRUCK AFTER METAL FELL OFF OF A PASSING VEHICLE. CALLER WAS UNABLE TO CATCH
UP TO THE VEHICLE HAULING THE METAL THAT CAUSED THE DAMAGE. LIC/1KA687 OPR/HUTCHINGS, DONALD DEAN OF RIVERSIDE,
UNKNOWN VEHICLE AND OPERATOR OF THE OTHER VEHICLE. 92-7 SPOKE WITH THE CALLER AND WAS GIVEN THE CALL FOR
SERVICE NUMBER FOR DOCUMENTATION FOR INSURANCE PURPOSES.
10/24/2023 16:03:19 2314406 SEX CRIV
OFFENDER-REGISTR
ATION

Agency: Washington County Sheriff's Office

Address: 111 E 4TH ST

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter:datestart-20231001:dateend-20231031:Zone-criv

CityStateZip: RIVERSIDE, IA 52327

details:

[10/24/2023 16:04:20]

DEPUTY REPORTS CONDUCTING A SEX OFFENDER VERIFICATION. DOCUMENTATION.

10/25/2023 13:27:35 2314446 WELFARE CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 81 N GREENE ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/25/2023 13:29:34]

REPORTS VAN LIC/JTY569 HAS A FEMALE INSIDE. REQUEST A WELFARE CHECK. // 92-11 RESPONDED. UNFOUNDED.

10/27/2023 18:20:36 2314585 FIRE CALL CRIV

Agency: Fire

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/27/2023 18:21:59]

CALLER REPORTS THE TRASH COMPACTOR AT THE BACK BUILDING IS ON FIRE AND IS CONNECTED TO THE BUILDING. THE BUILDING IS NOT CURRENTLY ON FIRE. OPS 7. RIVERSIDE FIRE, AINSWORTH FIRE, KALONA FIRE, HILLS FIRE, 92-20 & WASHINGTON COUNTY AMBULANCE RESPONDED. HILLS AND AINSWORTH WERE ADVISED TO DISREGARD PRIOR TO THEIR ARRIVAL. FIRE EXTINGUISHED.

10/28/2023 08:25:14 2314607 MISSING PERSON-RUNAWAY CRIV

Agency: Washington County Sheriff's Office

Address: 411 E 3RD ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/28/2023 08:34:50]

CALLER REPORTS YOUNG FEMALE WALKING ON THE ROADWAY WITH A STUFFED ANIMAL AND BLUE SWEATSHIRT. CHILD WAS TAKEN TO THE CALLERS RESIDENCE. A DEPUTY RESPONDED AND TOOK THE CHILD HOME.

10/28/2023 09:25:15 2314609 BURGLARY-RESIDENTIAL CRIV

Agency: Washington County Sheriff's Office

Address: 410 N ELLA ST

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter: datestart-20231001:dateend-20231031:Zone-criv

CityStateZip: RIVERSIDE, IA 52327

details:

[10/28/2023 09:27:15]

REPORTS SHE HEARD SOMETHING OUTSIDE HER RESIDENCE OVERNIGHT AND JUST NOTICED SOMEONE TRIED TO CUT THROUGH HER WINDOW SCREEN. REQUEST TO SPEAK WITH A DEPUTY. // 92-7 SPOKE WITH THE CALLER. APPEARS A CAT TRIED TO GET INTO THE HOUSE.

10/28/2023 10:21:52 2314612 DRUG/NARCOTICS CRIV
VIOLATION

Agency: Washington County Sheriff's Office

Address: 3070 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/28/2023 11:34:13]

REPORTS ATTEMPTING TO STOP A VEHICLE ON HWY 22 EAST OF RIVERSIDE. LIC/MYF113. PURSUIT ENSUED. // 92-19, 92-7, 52-06, 52-25, AND IHP 172 ALL RESPONDED. VEHICLE STOPPED AT GABLE AVE SW, AND 560TH ST SW, KALONA. SEE CFS#2314608 FOR ARREST. VEHICLE TOWED TO BULLTOWN. ENTERED AS TOWED. SIN/3372452.

10/28/2023 23:09:23 2314637 DISORDERLY CRIV
CONDUCT

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/28/2023 23:10:15]

92-20 REPORTS A MALE AND FEMALE ARE FIGHTING IN THE CASINO PARKING LOT. VERBAL ONLY. SUBJECTS WERE WORKING ON GETTING A RIDE HOME.

10/28/2023 23:46:17 2314642 PUBLIC CRIV
INTOXICATION

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/28/2023 23:48:33]

CALLER REQUESTS DEPUTY ASSISTANCE WITH A POSSIBLE DOMESTIC ASSAULT. 92-13 AND 92-20 RESPONDED. NO ASSAULT OCCURRED. 92-20 ARRESTED/POHL, JOSHUA THOMAS CURTIS (39) OF 1301 STRATTON DR NE CEDAR RAPIDS OFFENSE/PUBLIC INTOXICATION AND TRANSPORTED THE SUBJECT TO THE WASHINGTON COUNTY JAIL.

10/29/2023 00:35:26 2314645 DISORDERLY CRIV

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter:datestart-20231001:dateend-20231031:Zone-criv

CONDUCT

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/29/2023 00:37:31]

CALLER REQUESTS DEPUTY ASSISTANCE WITH A POSSIBLE INTOXICATED FEMALE THAT IS CAUSING PROBLEMS. 92-13 RESPONDED
FEMALE HAD LEFT THE AREA PRIOR TO DEPUTY ARRIVAL.

10/30/2023 14:43:30 2314736 THEFT-OTHER CRIV

Agency: Washington County Sheriff's Office

Address: 70 W 1ST ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/30/2023 14:47:17]

REPORTS AN EMPLOYEE HAS BEEN STEALING FROM THE BUSINESS. REQUESTING A DEPUTY.

92-11 RESPONDED AND SPOKE WITH SEVERAL SUBJECTS INVOLVED, UNDER INVESTIGATION, REPORT FILED.

10/31/2023 17:21:53 2314782 PUBLIC SERVICE/CONTACTS CRIV

Agency: Washington County Sheriff's Office

Address: 209 SCHNOEBELEN ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/31/2023 17:23:03]

CALLER REQUESTS TO SPEAK WITH A DEPUTY IN REFERENCE TO HIS DOG AND THE CITY ORDINANCE. 92-11 SPOKE WITH THE
CALLER. DOCUMENTATION.

10/31/2023 18:38:15 2314788 ASSIST OTHER AGENCY CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/31/2023 18:40:55]

CALLER REQUESTS ASSISTANCE WITH OBTAINING A SUBJECT IDENTITY THAT IS ON THE GAMING FLOOR. 92-21 RESPONDED AND

John Lins Speaker Bio 2023

John is currently the Training Specialist for Iowa Rural Water. He retired from Des Moines Waterworks after 31 years as their Incident Manager. He has over 30 years' experience in the water industry in the areas of Cross Connection Control, Distribution Water Quality, Managing Utility Liabilities and Emergency Preparedness as chair for IOWARN (Iowa Water Agency Response Network) <http://www.iowarn.org/>

He has served in leadership roles in American Water Works Association, American Backflow Prevention Association, Iowa Contingency Planners and Critical Infrastructure Liaison with Iowa Homeland Security.

He has B.S. and M.S. degrees from Upper Iowa and Drake University. He is a Grade IV Water Operator, University of Southern California Cross Connection Control Specialist, Certified Business Continuity Professional as well as IDPH Backflow Technician and trainer.

Cross-Connection Control Frequently Asked Questions

QUESTION: What is a cross-connection?

ANSWER: Any actual or potential connection or arrangement, physical or otherwise, between a potable water supply system and any plumbing fixture or tank, receptacle, equipment, or device, through which may make it possible for non-potable, used, unclean, polluted, contaminated water, or other substance, to enter any part of such potable water system under any condition.

QUESTION: What is backflow?

ANSWER: Backflow is the undesirable reversal of flow of non-potable water or other substances through a cross-connection and into the piping of a public water system or consumer's internal potable water system. There are two types of backflow... backpressure backflow and backsiphonage.

QUESTION: What is backpressure backflow?

ANSWER: Backflow caused by water pressure in a facility that is higher than the pressure of the public drinking water supply. This may be caused by pumps, boilers, gravity or other sources of pressure.

QUESTION: What is backsiphonage?

ANSWER: The reverse flow of used, contaminated, or polluted water from a plumbing fixture or device into the public drinking water due to reduced pressure. This can be caused by nearby firefighting, water main breaks or repairs.

QUESTION: Why do water suppliers need to identify unprotected cross-connections and protect their public water systems against backflow?

ANSWER: Backflow into a public water system can pollute or contaminate the water in that system creating a public health risk. Water suppliers are responsible for providing water that is always safe to drink. Consumers have an expectation that water delivered to them through a public water system is always safe to drink.

QUESTION: Why am I required to install backflow prevention now when I have been in business for many years without it?

ANSWER: Once the city has knowledge of unprotected cross connections it is responsible for taking measures to protect the public water supply. Historically municipal water systems have assumed that plumbing codes were followed when work was performed in their system. However, it has been found that this is rarely the case. We follow E.P.A. guidelines for protecting our public water supply.

QUESTION: What is Containment?

ANSWER: Installation of an approved testable backflow preventer on the water service line immediately following the meter or at the service entrance to the building.

QUESTION: What is Isolation

ANSWER: Installation of a backflow preventer at the cross connection on each piece of water-using equipment, such as a boiler, mortuary aspirator, lawn irrigation, chemical mixer/dispenser, etc.

QUESTION: What is thermal expansion?

ANSWER: The volumetric increase of water pressure due to heating resulting in increased pressure in a closed system.

QUESTION: How is thermal expansion addressed?

ANSWER: Any time a system is closed with the installation of containment a thermal expansion tank must be installed to absorb the pressure fluctuations and protect the internal plumbing of the building.

QUESTION: Who can install a backflow prevention assembly?

ANSWER: Assembly's must be installed by a plumber licensed in the state of Iowa.

QUESTION: What are some examples of business types that would require backflow prevention? (List is not exhaustive)

ANSWER:

- Agriculture Chemical mixing
- Agriculture livestock operations
- Breweries
- Buildings with central heating & cooling systems (boilers, chillers)
- Car Wash
- Food manufacturing
- Funeral Homes
- Exterminators
- Golf Courses
- Grocery & Convenience Stores
- Industrial customers
- Lawn Care chemical applicators
- Medical & Dental Clinics
- Manufacturing
- Multiple commercial tenants served by one meter
- Nail Salons
- Private wells
- Restaurants

QUESTION: What is a backflow preventer?

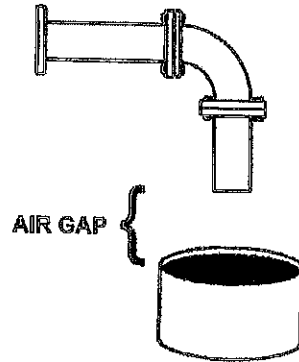
ANSWER: A backflow preventer is a means or mechanism to prevent backflow. The basic means of preventing backflow is an air gap, which either eliminates a cross-connection or provides a barrier to backflow. The basic mechanism for preventing backflow is a mechanical backflow preventer, which provides a physical barrier to backflow. The principal types of mechanical backflow preventer are the reduced-pressure principle assembly, the pressure vacuum breaker assembly, and the double check valve assembly. A secondary type of mechanical backflow preventer is the residential dual check valve.

QUESTION: What is an approved backflow prevention assembly?

ANSWER: An assembly that has been approved by the University of Southern California Foundation for Cross Connection Control and Hydraulic Research (USC)

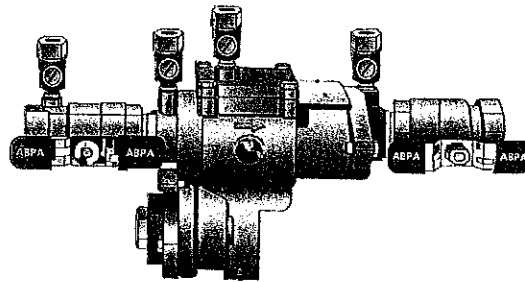
QUESTION: What is an air gap?

ANSWER: An air gap is a vertical, physical separation between the end of a water supply outlet and the flood-level rim of a receiving vessel. This separation must be at least twice the diameter of the water supply outlet and never less than one inch. An air gap is considered the maximum protection available against backpressure backflow or backsiphonage but is not always practical and can easily be bypassed.



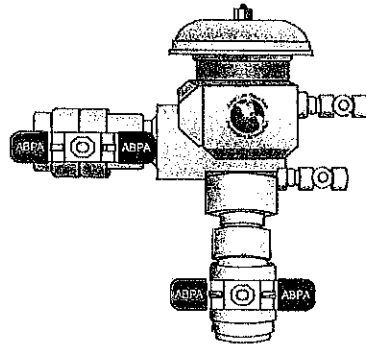
QUESTION: What is a Reduced Pressure Backflow Prevention Assembly (RP)?

ANSWER: An RP (Primarily used for containment) is a mechanical backflow preventer that consists of two independently acting, spring-loaded check valves with a hydraulically operating, mechanically independent, spring-loaded pressure differential relief valve between the check valves and below the first check valve. It includes shutoff valves at each end of the assembly and is equipped with test cocks. An RP is effective against backpressure backflow and backsiphonage and may be used to isolate health or nonhealth hazards.



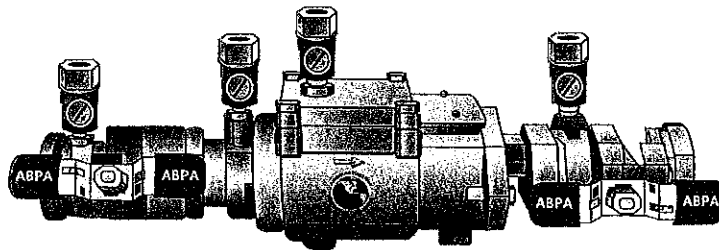
QUESTION: What is a Pressure Vacuum Breaker Assembly(PVB)?

ANSWER: A PVB (only used as an isolation device) is a mechanical backflow preventer that consists of an independently acting, spring-loaded check valve and an independently acting, spring-loaded, air inlet valve on the discharge side of the check valve. It includes shutoff valves at each end of the assembly and is equipped with test cocks. The PVB may be used to isolate health or nonhealth hazards but is effective against backsiphonage only.



QUESTION: What is a double check valve assembly (DC)?

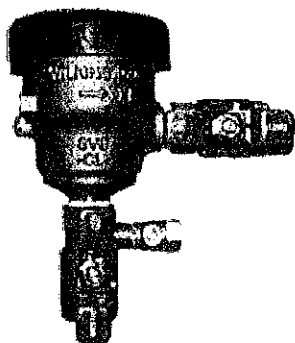
ANSWER: A DC (only used in low hazard fire protection systems) is a mechanical backflow preventer that consists of two independently acting, spring-loaded check valves. It includes shutoff valves at each end of the assembly and is equipped with test cocks. A DC is effective against backpressure backflow and backsiphonage but should be used to isolate **only non-health hazards**.



QUESTION: What is a Spill-Resistant Pressure Vacuum Breaker Assembly (SVB)?

ANSWER: An SVB (only used as an isolation device) assembly contains an independently operating internally loaded check valve and independently operating loaded air inlet valve located on the discharge side of the check valve. The assembly is to be equipped with a properly located resilient seated test cock, a properly located bleed/vent port, and tightly closing resilient seated shutoff valves attached at each end of the assembly.

This assembly is designed to **protect against a non-health hazard** (i.e., pollutant) or a **health hazard** (i.e., contaminant) under a backsiphonage condition only.



QUESTION: Why do backflow preventers have to be tested annually?

ANSWER: Mechanical backflow preventers have internal seals, springs, and moving parts that are subject to fouling, wear, or fatigue. Also, mechanical backflow preventers and air gaps can be bypassed. Therefore, all backflow preventers have to be tested periodically to ensure that they are functioning properly. A visual check of air gaps is sufficient, but mechanical backflow preventers have to be tested with properly calibrated gauge equipment.

QUESTION: Who can perform the annual test to backflow preventers?

ANSWER: All backflow devices must be tested by a technician registered with the Iowa Department of Public Health.

City of Riverside Cross Connection Control Ordinance

1. Cross Connections from any well or other source of water to any piping system connected to the City of Riverside Distribution System are prohibited.
2. The customer shall be responsible for ensuring that no Cross Connections exist within their premises starting at the water service entrance unless backflow prevention approved by the City of Riverside Water Department is installed.
3. The customer shall prevent actual or potential pollutants and/or contaminants from entering the City of Riverside Distribution System by all means necessary to prevent backflow.
4. All water-using devices must be so designed that backflow to the distribution system cannot occur.
5. Where harmful contaminants or pollutants are used with any device or process connected to the water system, the customer must install and maintain a USC Approved testable reduced pressure principle backflow prevention assembly at the water service entrance in accordance with these ordinances and any applicable plumbing code requirements.
6. All permanently installed underground irrigation systems shall contain an approved testable Backflow Prevention Assembly at the water service entrance designed to prevent backflow to the City of Riverside's distribution system. If lawn irrigation is the only cross connection within a premises a reduced pressure principle assembly may be installed on the irrigation connection in lieu of installation at the meter. This will be categorized as containment for the purposes of enforcement.
7. All new and existing service lines are subject to the requirements of local and State of Iowa plumbing codes respecting backflow prevention and in addition are also subject to the specific requirements set forth in this code of ordinances.
8. An approved backflow prevention assembly for containment as defined in this ordinance shall be installed at the domestic water service entrance as a condition of service to all newly constructed or remodeled commercial buildings. For the purposes of this ordinance, any upgrade to an existing service line is deemed a new service.
9. An approved backflow prevention assembly for containment shall be installed at the water service entrance in any existing service where an actual or potential cross connection to non potable or hazardous substances exists, is created, or is identified by the City of Riverside Water Department.
10. All commercial, multi-tenant properties served by one water meter are deemed to have a potential for cross connections to non-potable or hazardous substances because the City does not have control of tenants changing in this type of facility.
11. Private wells and any piping served by a private well shall be physically disconnected from any plumbing pipes and fixtures that will be connected to the City of Riverside distribution system. If a well will be left in service, no well equipment or piping shall be allowed to remain in the building even if it is physically separated or isolated with a valve unless an approved reduced pressure zone backflow prevention assembly is installed at water service entrance.

Commented [JL1]: 1-3 Establishes that the customer is responsible for not contaminating the water supply or creating the potential for contaminating the water supply. This eliminates people wanting to say "You didn't tell me I needed to do this" Customers should hire plumbers to install their plumbing and plumbers should know and adhere to the code. Ignorance is not an excuse for the customer or plumber.

Commented [JL2]: 6. By code if one cross connection exists then containment (at meter) is required. However if this is the only cross connection on a residential account I have allowed the device to be installed on the irrigation system instead of the meter but we categorize it as containment which **MUST** be tested annually like all other containment devices.

Commented [JL3]: The term "approved" is used several times. Approved means the device is approved by USC (University of Southern California). All things backflow prevention related are approved or defined by USC. USC approved devices for containment have been rigorously tested in a laboratory to ensure they meet performance standards. It's easy to know if a device is approved because the manufactures cut sheet/brochure will say "USC Approved" in bold letters. Manufacturers pay for this extensive lab testing and approval so it is always on their literature.

City of Riverside Cross Connection Control Ordinance

12. INTERCONNECTED SERVICES AND/OR FIRE LINES Where a customer is served by two or more inter-connected services and/or fire lines connected to different distribution mains or different sections of distribution mains, the customer shall install and maintain, at customer's expense, on each service and/or fire line, an approved check valve according to the latest edition of the AWWA Standard C508. This check valve shall be installed in an access manhole and shall be located on private property just inside the property line. Even though the check valve is located on private property, City of Riverside Water Department personnel shall at all times have the right of access to it and the installation of such check valve shall be deemed to grant a license for such access.
13. Backflow protection requirements of this ordinance shall be administered by the city of Riverside designee.
14. The city of Riverside may withhold approval to commence water service to a new service line until all backflow protection requirements are met.
15. All customers whose premises are not classified as single-family residential by the Building Official shall be inspected by the city designee to determine the type of water usage and degree of hazard to the water system. Upon completion of the inspection, the city designee will determine if containment backflow protection is required.
16. The city of Riverside may evaluate existing service connections using a Water Usage Inventory completed by the customer and/or physical inspection by the city designee to determine the type of water usage in the facility. If a customer fails to timely and accurately complete a Water Usage Inventory, or fails to provide access upon request, a high hazard condition shall be deemed to exist and an approved backflow prevention assembly for containment must be installed at the water service entrance within 30 days or service will be terminated until such time as the required installation is complete.
17. If a high hazard is determined to exist, backflow prevention for containment is required and the installation of an approved reduced pressure zone backflow prevention assembly at the service entrance must be completed within 30 days of discovery of the high hazard to avoid termination. This shall be ordered by written notice through U.S. mail, email or hand delivery. (the "Installation Notice").
18. The installation of a backflow prevention assembly for containment will be considered complete when a passing backflow test form is submitted using the method specified by the city and a confirmation inspection is completed by the city designee.
19. Thermal expansion must be addressed whenever a containment backflow prevention assembly is installed.
20. If the customer fails to complete installation pursuant to an Installation Notice then the water service at the affected service line shall be terminated until such time as the required installation is complete and a passing backflow test form is submitted to the city.

Commented [JL4]: 12. This is for large commercial customers that have connections to two different mains which creates a situation where water can come in from one main, go through the building, pick up a contaminant and go out the other side of the building to the main serving other customers. Not very common but it does happen (hospitals, clinics, factories, etc.)

Commented [JL5]: 13. In this document I used the term "city designee". This can whoever you want. In most ordinance I write I list the Water Superintendent as the person who is responsible for managing the program. The water superintendent has specialized training related to protecting the water that no one else has. The DNR rules clearly give the OIC operator in charge this responsibility.

Commented [JL6]: 16. You may choose to send a customer a WUI when a commercial account changes hands to see what type of business will be in there. You can always follow up with an inspection regardless of what they put on the WUI. Sometimes the person completing the form doesn't understand plumbing or how they will be using water. We use the WUI because we categorize all of our commercial customers so we know how many dental offices, car washes, office buildings, etc. we have in our system. This is important if we had a taste, odor, or color complaint in an area and our records show there is a Co-Op for example nearby that mixes chemicals. It helps with investigation.

Commented [JL7]: 17. The typical installation deadline is 30 days from discovery. If someone is unable to meet this you should ask them when they can have it completed?, (we want to be reasonable). I would never give more than 60-90 days. In 30 years I rarely had someone ask for more than 60. When someone wants to complain that "it has been this way for 20 years what is the hurry now", you explain that you weren't aware that their plumbing didn't meet code until now. Since you now have knowledge of the type of usage and risk you must require it because you are responsible for the quality and safety of water to all customers.

Commented [JL8]: 19. Installation of a backflow preventer closes the system so a thermal expansion tank must be installed. It's usually near the water heater.

City of Riverside Cross Connection Control Ordinance

21. The customer shall cause each backflow prevention assembly installed in their facility to be tested annually by a backflow prevention assembly technician registered with the Iowa Department of Public Health. Such test shall be due on an annual testing date for such premises specified by the city of Riverside. ("Annual Backflow Test Date"). A report of each such annual test shall be submitted by the tester to the customer and the City of Riverside using the method specified by the City of Riverside. The required test report shall be past due if the test is not performed, and the report of a passing test received by the City of Riverside by the Annual Backflow Test Date.
22. Any failure to have backflow assemblies that are categorized as containment to be tested upon installation and annually and a report thereof to be received by the city of Riverside by the Annual Backflow Test Due Date may result in the termination of water service until a state registered backflow technician notifies the Water Superintendent of the scheduled test date.

Commented [JL9]: 21. Informs customers that both Containment (at meter) and Isolation (at boiler, dental vac, chemical mixer, etc.) must be tested annually. Your test due letter will inform them of the method the test form must be submitted to you eg: mail, email, through a program in the cloud, etc. I would not recommend allowing mailing or emailing, this creates extra work for staff to enter results. Cloud based management is best. I can recommend several options.

Commented [JL10]: 22. Defines what will happen if a containment device is not tested. The city will terminate if a containment device is not tested but not if an isolation device is not tested. Once water is turned off we NEVER turn it back on because the customer calls and says they will take care of it because they rarely do. They need to call a tester and have the tester call us to inform of the test date and we will turn on.

Definitions:

Approved Backflow Prevention Assembly for Containment: An assembly that has been approved by the University of Southern California Foundation for Cross Connection Control and Hydraulic Research (USC) and meets AWWA standard C511-89 for Reduced Pressure Assemblies and ANSI/AWWA Standard C510-17(R21) for Double Check Assemblies.

Backflow: The undesirable reverse flow of used water contaminants or pollutants into the public drinking water supply as a result of a cross-connection. Backflow can occur through backpressure or backsiphonage.

Backpressure: Backflow caused by water pressure in a facility that is higher than the pressure of the public drinking water supply. This may be caused by pumps, boilers, gravity or other sources of pressure.

Backsiphonage: The reverse flow of used, contaminated, or polluted water from a plumbing fixture or device into the public drinking water due to reduced pressure. This can be caused by nearby firefighting, water main breaks or repairs.

Backflow Prevention Assembly Technician: a person registered with the State of Iowa Department of Public Health to test or repair backflow prevention assemblies and to report on the conditions of these assemblies.

Cross Connection: Any actual or potential connection or arrangement, physical or otherwise, between a potable water supply system and any plumbing fixture or tank, receptacle, equipment, or device, through which may make it possible for non-potable, used, unclean, polluted, contaminated water, or other substance, to enter any part of such potable water system under any condition.

City of Riverside Cross Connection Control Ordinance

Containment: Installation of an approved testable backflow prevention assembly on the water service line immediately following the meter or at the service entrance to the building.

Customer: The owner, operator or occupant of a building or a property or of a private water system, which has a water service from a public water system.

Degree of hazard: the rating of a cross connection or water service determined by the city designee that indicates the potential to cause contamination or pollution. Facilities rated as high hazard will be required to install an approved assembly for containment.

Double Check Valve Assembly: A backflow prevention assembly consisting of two independently acting, internally loaded check valves, four properly located test ports and two isolation valves.

High hazard : A high hazard cross-connection is a cross-connection which may alter the quality of the potable water by creating an actual hazard to the public health, through poisoning or through the spread of disease by sewage, industrial fluids, or Wastewater Service Entrance

Isolation: Installation of a backflow prevention assembly at the cross Connection on each piece of water-using equipment, such as a boiler, mortuary aspirator, lawn irrigation, chemical mixer/dispenser, post mix carbonator, etc.

Low Hazard: A low hazard cross-connection is a cross-connection which may alter the quality of potable water to a degree which does not create a hazard to the public health, but which does adversely and unreasonably affect the aesthetic qualities of such potable waters for domestic use.

Reduced Pressure Principle Assembly: A backflow prevention assembly consisting of two independently acting, internally loaded check valves, a differential pressure relief valve, four properly located test ports, and two isolation valves.

Thermal Expansion: The volumetric increase of water pressure due to heating resulting in increased pressure in a closed system.



CIVIL · STRUCTURAL · MECHANICAL · ELECTRICAL · SURVEY · SPECIALTY

ENGINEER'S REPORT

PROJECT: City of Riverside
DATE: November 15, 2023
TO: City Council
TOPIC: Project Updates

Third Street Reconstruction

- Streb and Axiom are requesting acceptance of public improvements, closing the project/contract with the contractor. See agenda for Memo and Resolution.
- Final Pay Application and Change Order questions.
- Maintenance bond has been submitted and is attached.
- An updated and final spreadsheet with a summary of overall projects construction costs provided.
- Before and After pictures to be placed on final post for 3rd Street website.
- We received a quote from Hardscape Solutions to install the additional standard caps and proposed custom-made retaining wall cap stones as previously discussed. This total is \$9,646.86, which includes costs of materials and installation (labor).

Wastewater Treatment Plant

- Please see attached the Progress Report.
- Website addition taking place for this project with Before and After pictures.

Water Treatment Plant

- Installation of piping taking place.
- Change Orders.
- Website addition taking place for this project with project status and pictures.

Boat Ramp

- Axiom has completed the topo survey fieldwork related to the Boat Ramp project and will begin master plan and design of Phase 1 based on scope, estimated costs, and designated budget.

Capital Improvement Plan (CIP)

- We have put together a spreadsheet of projects discussed, with a location map to compliment.
- Axiom is working on Order of Magnitude costs to go along with these associated projects.
- Once list is finalized, prioritizing can take place, and CIP report completed.

RESOLUTION #2023-XX

RESOLUTION APPROVING FINAL ACCEPTANCE FROM
STREB CONSTRUCTION COMPANY INC. FOR THE
3RD STREET IMPROVEMENTS PROJECT

Whereas, the City of Riverside City at the recommendation of the City Engineering Firm, Axiom Consultants, Bryan Boelk, and it is the opinion of the City Engineering Firm that the City Council hereby accepts the final improvements from Streb Construction Company Inc. for the 3rd Street Improvements Project.

Therefore, be it resolved the City of Riverside City Council does hereby approve this request for "Final Acceptance" to Streb Construction Company Inc. for the 3rd Street Improvements Project.

Moved by Councilperson _____, seconded by Councilperson _____, to approve the foregoing resolution.

Roll Call: Sexton, Schneider, McGuire, Kiene, Mills

Ayes:

Nays:

Absents:

PASSED AND APPROVED by City Council of Riverside, Iowa, on this 20th day of November, 2023.

Signed: _____ Date: _____

Allen Schneider, Mayor

Attest: _____ Date: _____

Becky LaRoche, City Clerk

PERFORMANCE, PAYMENT AND MAINTENANCE BOND FORM

SURETY BOND NO. 2333256

PERFORMANCE, PAYMENT, AND MAINTENANCE BOND

KNOW ALL BY THESE PRESENTS:

That we, Streb Construction Co., Inc., as Principal (hereinafter the "Contractor" or "Principal" and North American Specialty Insurance Company, as Surety are held and firmly bound unto City of Riverside, Iowa, as Obligee (hereinafter referred to as "the Jurisdiction"), and to all persons who may be injured by any breach of any of the conditions of this Bond in the penal sum of Three Million Three Hundred Thousand and No/100 dollars (\$ 3,300,000.00), lawful money of the United States, for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, legal representatives and assigns, jointly or severally, firmly by these presents.

The conditions of the above obligations are such that whereas said Contractor entered into a contract with the Jurisdiction, bearing date the _____ day of _____, hereinafter the "Contract") wherein said Contractor undertakes and agrees to construct the following described improvements:

Summary Project Description: City of Riverside's Third Street Reconstruction improvements includes the full reconstruction of approximately 4,235 linear feet of an existing rural HMA street section to a 31-foot wide 7" PCC street with curb, gutter, and storm sewer. Improvements include all labor, materials and equipment necessary to construct 7" PCC on a 6" modified subbase, longitudinal subdrain, driveways, 6" PCC sidewalk, intakes, storm sewer, 6" PVC water main, 8" sanitary sewer, sanitary and water services, retaining wall, HMA alley and transitions, traffic control, earthwork, erosion control, seeding and miscellaneous associated work including clean-up and restoration; and to faithfully perform all the terms and requirements of said Contract within the time therein specified, in a good and workmanlike manner, and in accordance with the Contract Documents. Provided, however, that one year after the date of acceptance as complete of the work under the above referenced Contract, the maintenance portion of this Bond shall continue in force but the penal sum for maintenance shall be reduced to the sum of Three Million, Three Hundred Thousand Dollars and 00/100 (\$3,300,000.00) which is the cost associated with those items shown on the proposal and in the Contract that require a maintenance bond period in excess of one year.

It is expressly understood and agreed by the Contractor and Surety in this bond that the following provisions are a part of this Bond and are binding upon said Contractor and Surety, to-wit:

1. **PERFORMANCE:** The Contractor shall well and faithfully observe, perform, fulfill, and abide by each and every covenant, condition, and part of said Contract and Contract Documents, by reference made a part hereof, for the above referenced improvements, and shall indemnify and save harmless the Jurisdiction from all outlay and expense incurred by the Jurisdiction by reason of the Contractor's default of failure to perform as required. The Contractor shall also be responsible for the default or failure to perform as required under the Contract and Contract Documents by all its subcontractors, suppliers, agents, or employees furnishing materials or providing labor in the performance of the Contract.
2. **PAYMENT:** The Contractor and the Surety on this Bond hereby agreed to pay all just claims submitted by persons, firms, subcontractors, and corporations furnishing materials for

or performing labor in the performance of the Contract on account of which this Bond is given, including but not limited to claims for all amounts due for labor, materials, lubricants, oil, gasoline, repairs on machinery, equipment, and tools, consumed or used by the Contractor or any subcontractor, wherein the same are not satisfied out of the portion of the contract price the Jurisdiction is required to retain until completion of the Improvement, but the Contractor and Surety shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law. The Contractor and Surety hereby bind themselves to the obligations and conditions set forth in Chapter 573 of the Iowa Code, which by this reference is made a part hereof as though fully set out herein.

3. MAINTENANCE: The Contractor and the Surety on this Bond hereby agree, at their own expense:

A. To remedy any and all defects that may develop in or result from all work except new paving to be performed under the Contract within the period of (2) years from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work; and

B. To remedy any and all defects that may develop in or result from new paving work to be performed under the Contract within the period of (4) years from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work;

C. To keep all work in continuous good repair; and

D. To pay the Jurisdiction's reasonable costs of monitoring and inspection to assure that any defects are remedied, and to repay the Jurisdiction all outlay and expense incurred as a result of Contractor's and Surety's failure to remedy any defect as required by this section.

E. Maintenance bond requirements shall not apply to the following: work that is not permanently incorporated into the project, pavement markings, seeding, sodding, and plant material and planting.

4. GENERAL: Every Surety on this Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:

A. To consent without notice to any extension of time to the Contractor in which to perform the Contract;

B. To consent without notice to any change in the Contract or Contract Documents, which thereby increases the total contract price and the penal sum of this bond, provided that all such changes do not, in the aggregate, involve an increase of more than 20% of the total contract price, and that this bond shall then be released as to such excess increase; and

C. To consent without notice that this Bond shall remain in full force and effect until the Contract is completed, whether completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage penalty is being charged against the Contractor.

D. That no provision of this Bond or of any other contract shall be valid that limits to less than five years after the acceptance of the work under the Contract the right to sue on this Bond.

E. That as used herein, the phrase "all outlay and expense" is not to be limited in any way, but shall include the actual and reasonable costs and expenses incurred by the Jurisdiction including interest, benefits, and overhead where applicable. Accordingly, "all outlay and expense" would include but not be limited to all contract or employee expense, all equipment usage or rental, materials, testing, outside experts, attorneys fees (including overhead expenses of the Jurisdiction's staff attorneys), and all costs and expenses of litigation as they are incurred by the Jurisdiction. It is intended the Contractor and Surety will defend and indemnify the Jurisdiction on all claims made against the Jurisdiction on account of Contractor's failure to perform as required in the Contract and Contract Documents, that all agreements and promises set forth in the Contract and Contract Documents, in approved change orders, and in this Bond will be

fulfilled, and that the Jurisdiction will be fully indemnified so that it will be put into the position it would have been in had the Contract been performed in the first instance as required.

In the event the Jurisdiction incurs any "outlay and expense" in defending itself against any claim as to which the Contractor or Surety should have provided the defense, or in the enforcement of the promises given by the Contractor in the Contract, Contract Documents, or approved change orders, or in the enforcement of the promises given by the Contractor and Surety in this Bond, the Contractor and Surety agree that they will make the Jurisdiction whole for all such outlay and expense, provided that the Surety's obligation under this bond shall not exceed 125% of the penal sum of this bond.

In the event that any actions or proceedings are initiated regarding this Bond, the parties agree that the venue thereof shall be Washington County, State of Iowa. If legal action is required by the Jurisdiction to enforce the provisions of this Bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Contractor and the Surety agree, jointly, and severally, to pay the Jurisdiction all outlay and expense incurred therefor by the Jurisdiction. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers, and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against surety for any amount guaranteed hereunder whether action is brought against the Contractor or whether Contractor is joined in any such action(s) or not.

NOW THEREFORE, the condition of this obligation is such that if said Principal shall faithfully perform all the promises of the Principal, as set forth and provided in the Contract, in the Contract Documents, and in this Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

When a word, term, or phrase is used in this Bond, it shall be interpreted or construed first as defined in this Bond, the Contract, or the Contract Documents; second, if not defined in the Bond, Contract, or Contract Documents, it shall be interpreted or construed as defined in applicable provisions of the Iowa Code; third, if not defined in the Iowa Code, it shall be interpreted or construed according to its generally accepted meaning in the construction industry; and fourth, if it has no generally accepted meaning in the construction industry, it shall be interpreted or construed according to its common or customary usage.

Failure to specify or particularize shall not exclude terms or provisions not mentioned and shall not limit liability hereunder. The Contract and Contract Documents are hereby made a part of this Bond.

Third Street Reconstruction
Riverside, IA

Axiom Consultants
21-0144

(CON'T – PERFORMANCE, PAYMENT, AND MAINTENANCE BOND)

PRINCIPAL

CONTRACTOR: Streb Construction Co., Inc.

SIGNATURE: _____

Streb

TITLE: V.P.

SURETY

SURETY COMPANY: North American Specialty Insurance Company

SIGNATURE ATTORNEY-IN-FACT/OFFICER: _____

Cindy Bennett

PRINTED ATTORNEY-IN-FACT/OFFICER: _____

Cindy Bennett, Attorney-in-fact

ADDRESS: 2727 Grand Prairie Parkway, Waukee, IA 50263

TELEPHONE: (515) 223-6800

FORM APPROVED BY

ATTORNEY FOR JURISDICTION: _____

NOTE:

1. All signatures on this performance, payment, and maintenance bond must be original signatures in ink; copies, facsimile, or electronic signatures will not be accepted.
2. This bond must be sealed with the Surety's raised, embossing seal.
3. The Certificate or Power of Attorney accompanying this bond must be valid on its face and sealed with the Surety's raised, embossing seal.
4. The name and signature of the Surety's Attorney-in-Fact/Officer entered on this bond must be exactly as listed on the Certificate or Power of Attorney accompanying this bond.

END OF SECTION

SWISS RE CORPORATE SOLUTIONS

NORTH AMERICAN SPECIALTY INSURANCE COMPANY
WASHINGTON INTERNATIONAL INSURANCE COMPANY
WESTPORT INSURANCE CORPORATION

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Kansas City, Missouri and Washington International Insurance Company a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Kansas City, Missouri, and Westport Insurance Corporation, organized under the laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, each does hereby make constitute and appoint:

JAY D. FREIERMUTH, CRAIG E. HANSEN, BRIAN M. DEIMERLY, CINDY BENNETT, ANNE CROWNER,
TIM McCULLOH, STACY VENN, DIONE R. YOUNG, WENDY A. LEWIS, STACIE CHRISTENSEN and SETH ROOKER JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:
ONE HUNDRED TWENTY FIVE MILLION (\$125,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on March 24, 2000 and Westport Insurance Corporation by written consent of its Executive Committee dated July 18, 2011.

"RESOLVED, that any two of the President, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By [Signature]
Steven P. Anderson, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company
& Senior Vice President of Westport Insurance Corporation

By [Signature]
Erik Janssens, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company
& Senior Vice President of Westport Insurance Corporation

IN WITNESS WHEREOF, North American Specialty Insurance Company, Washington International Insurance Company and Westport Insurance Corporation have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 24th day of NOVEMBER, 2021.

North American Specialty Insurance Company
Washington International Insurance Company
Westport Insurance Corporation

State of Illinois
County of Cook ss:

On this 24th day of NOVEMBER, 2021, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Senior Vice President of Westport Insurance Corporation and Erik Janssens Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Senior Vice President of Westport Insurance Corporation, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



[Signature]
Yasmin A. Patel, Notary

I, Jeffrey Goldberg, the duly elected Senior Vice President and Assistant Secretary of North American Specialty Insurance Company, Washington International Insurance Company and Westport Insurance Corporation do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company, Washington International Insurance Company and Westport Insurance Corporation which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this ___ day of _____, ____.

[Signature]
Jeffrey Goldberg, Senior Vice President & Assistant Secretary of Washington International Insurance Company & North American Specialty Insurance Company & Vice President & Assistant Secretary of Westport Insurance Corporation



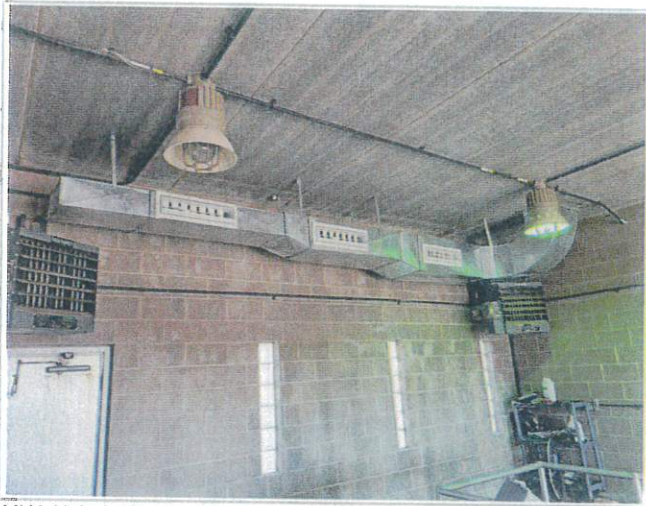
CLIENT PROGRESS REPORT

PROJECT NAME RIVERSIDE WASTEWATER TREATMENT RENOVATIONS	AXIOM PROJECT NO. 220181	DATE 11/09/2023
CURRENT ACTIVITIES and SCOPE of WORK Arrived on-site and noted Odessa Mechanical was active.	REPORT NO. 19	
At time of visit, Odessa was working the new electrical run up to the MUA Unit on the roof (unit was started as of Friday, 11/10).	AXIOM REPRESENTATIVE (reported by) Adrienne Bricker	
MUA ductwork in the SCREENING ROOM along with the grilles has been installed.	CLIENT REPRESENTATIVE (reported to) Cole Smith, City Administrator & Riverside Council	
Exterior lighting has been installed around the building.	CURRENT PHASE	NEXT PHASE
Clean-up around the site continues as needed.	PROVIDED FOR: Upcoming Council Meeting / Design Team Updates	
Upcoming:	SCHEDULE ITEMS Revised Schedule:	
At time of the visit, thermostat had not yet been installed in the BLOWERS room as Odessa needed to coordinate access to the space.	Mechanical/Electrical rough-in ~through 11/10 Door Paint & Hardware replacement ~ through 11/29 (due to Thanksgiving Holiday) Overhead Garage Door ~early December (TBD) Initial Punchlist Items ~On-going	
Electrical work for the Base Bid and ITC-01 Security Rough-in was expected to be completed by 11/10 - will verify during this weeks progress meeting.	Final Punchlist - TBD FRP Doors/Frames/Hardware - TBD Owner Training on MUA Unit - TBD Testing, Adjusting & Balancing - TBD	
Doors/Frames/Hardware orders and shop drawings (ITC-03): Update that the hinges are not typical/standard hinge. Those will arrive and work on painting doors/frames and installation of hardware will being Nov 20th.	Active Contractors: Spectra Build Odessa Mechanical	
The Overhead garage door is anticipated to arrive late Nov/early Dec and install is expected to be completed shortly after.		
The last (2) FRP doors and frames have approximately 20 week lead time and were ordered in early October. Spectra is continually checking in with the supplier for updates and/or for a stainless steel option.		
Items from Initial Punchlist is on-going. Items are actively being checked off, will follow up again at the next project meeting.		
Final punchlist to be completed once all the door/frames/hardware and a majority of the initial punch items have been completed, with exception of the (2) FRP Doors and Frames.		

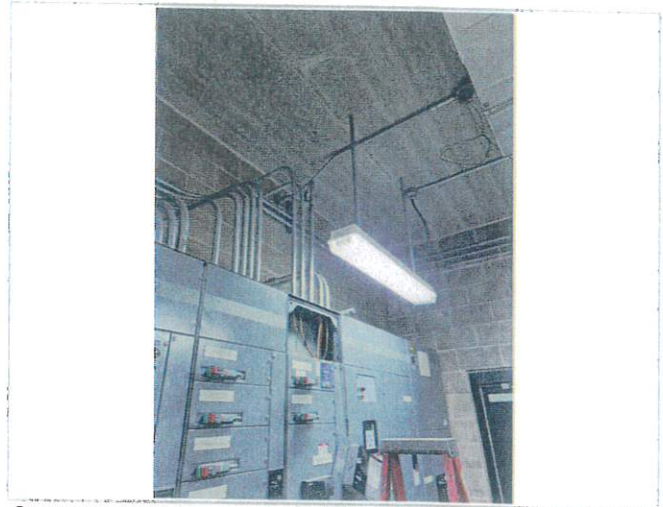
AXIOM CONSULTANTS

CLIENT PROGRESS REPORT

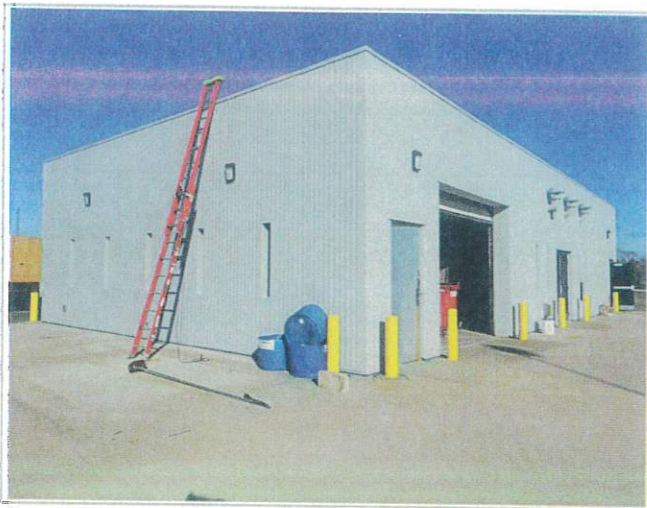
AXIOM PROJECT NO. 220181	DATE 11/09/2023
CLIENT PROJECT NO. 19	PAGE



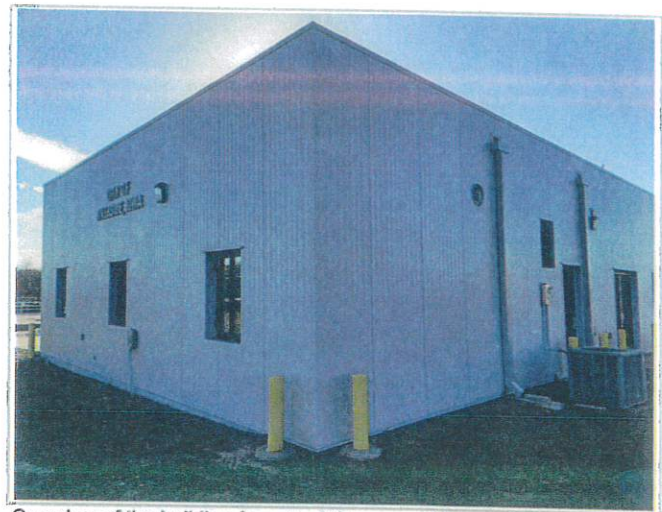
MUA Unit ductwork and supply air grilles have been installed in the SCREENING ROOM



Crews were working power to the MUA unit - hole at ceiling and access to the electrical panels



Overview of the building from the SW corner of the site - New lighting has been installed



Overview of the building from the NE corner of the site - New lighting has been installed

PROJECT COORDINATOR or MANAGER SIGNATURE

Alison M. Briden

NOTICE - AXIOM personnel have completed this report to the best of their ability in the most accurate fashion possible at the time and with the information available at the time of this writing. This report serves as a snapshot of design phase progress and is provided to the Client in order to update them on the general overall status of the design team (and possibly subconsultants) in relation to the contracted scope of work. This report should not serve as official scheduling document in so far as it may contradict the originally contracted work or pertain to adjustments in the overall scope of work. The report is intended as an informational document only - to be used by the client in understanding the current workload and path of the design team.



Date: November 15, 2023

To: Riverside Council

From: Steve Kramer, Heath Draeger and Steve Robinette, Operators

O & M Report: October 2023

DEADLINE FOR YOU TO COMPLETE THE LEAD SERVICE LINE (LSL) INVENTORY IS OCTOBER 16, 2024

Water Operation & Maintenance

- After reviewing our water loss numbers, we discovered a large error in transcribing finished flows, in our favor. After updating our data, we shaved between 20-25% off our original numbers. We've updated all of our numbers and relatively close water loss percentages are reflected in the graph below. The goal is to be at 15% or below so we are continuing to look for loss or explanations. We will continue to look at our metering, to include replacing the finished water meter, and look for leaks. The good news is, since November 1st, our flows have been relatively low, in part, to the leak that was discovered and fixed on Enterprise Drive.
- Recording of daily flows, pump hours and all regulatory water quality testing
- Monthly system bacteria sampling
- Monthly preventative of water plant generator, high service pumps, plant dehumidifiers and all plant fire extinguishers
- Performed monthly well drawdowns
- 10/3 cleaned in place (CIP) train #3, both low and high ph.
- Turned all heaters on at water treatment plant
- Wednesday weekly staff meeting.
- CIP train #1, low and high ph
- Changed bag house and cartridge filters on reverse osmosis treatment system
- Affixed new chemical labels to every storage and day tank per IDNR's request.

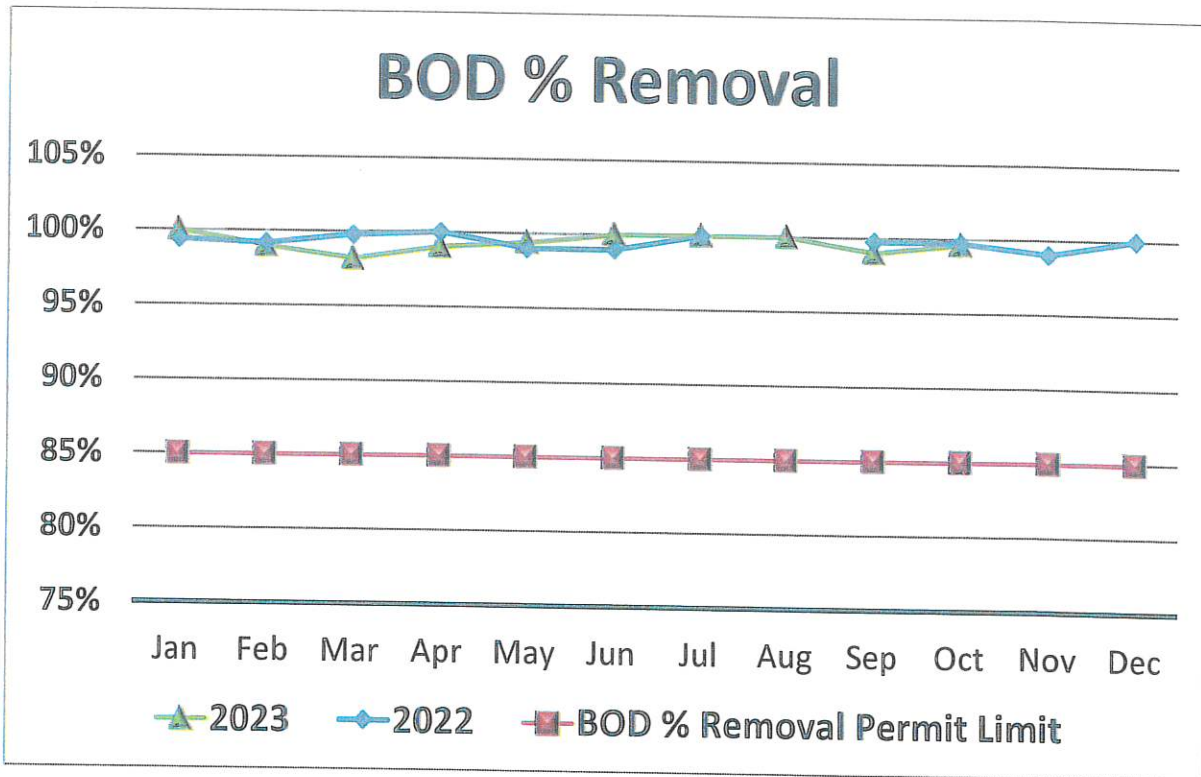
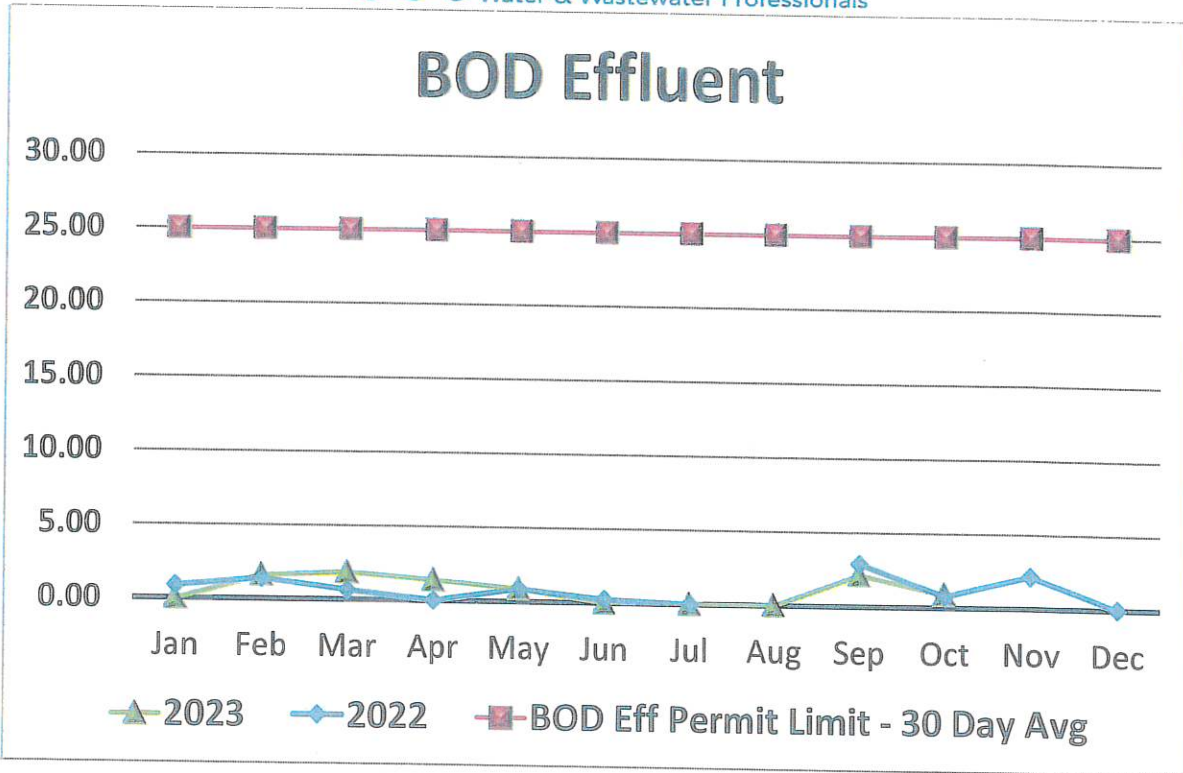


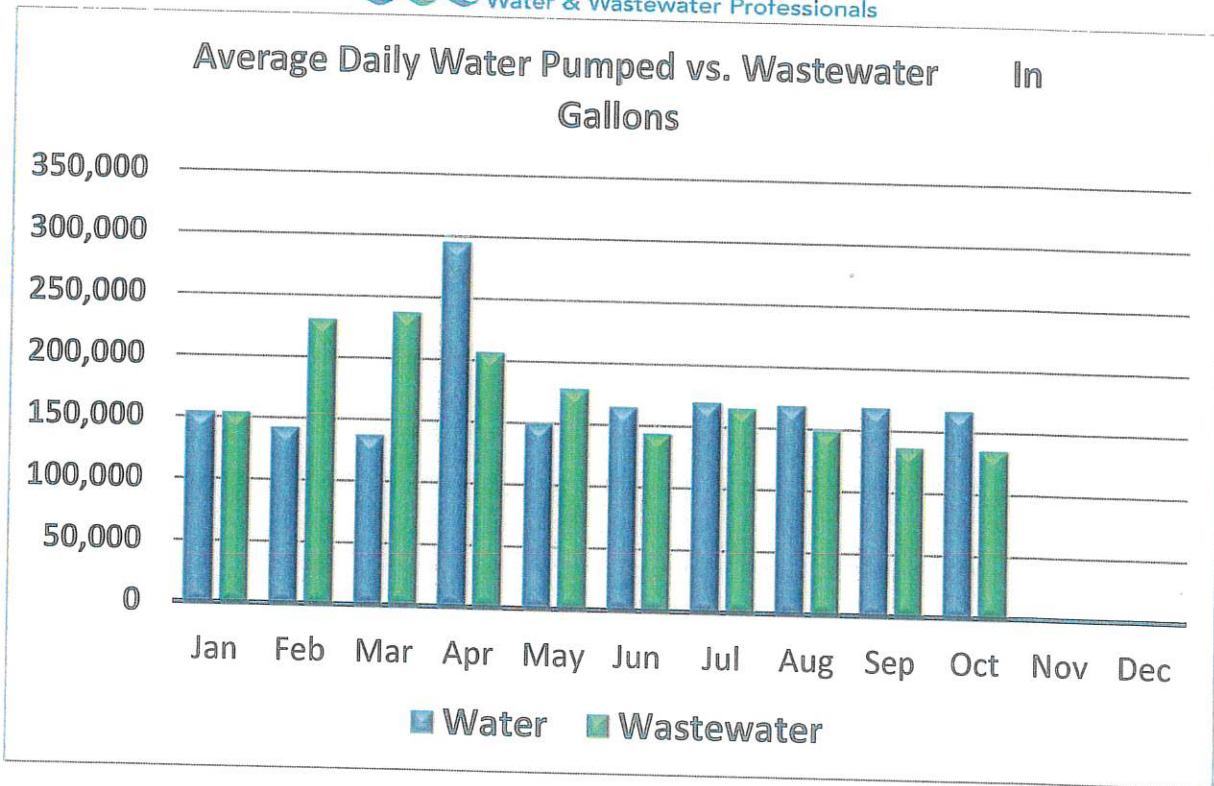


- Performed numerous re-reads for city hall.
- Re-connected water service at 150 3rd Ave.
- Performed several one call locates.
- Reorganized and cleaned water treatment plant laboratory area.
- Repaired leaking water line Hall Park.
- Vacuum excavated leaking 2-inch water service and shut off corporation stop to stop leak on Enterprise Drive.
- Flushed fire hydrant on south end of Ella St due to discolored water
- 10-26 CIP train#3 stage #1 low pH
- 10-27 CIP train #3 low and high pH
- 10-28 CIP train #3 High pH
- 10-29 CIP train #2 stage #1 low pH
- 10-30 CIP train 32 stage #2 low pH
- 10-31 CIP train #2 stage #1 and #2 high ph]

Wastewater Operation & Maintenance

- [Sampled and shipped all weekly regulatory wastewater samples to include e-coli samples
- Performed monthly wastewater plant, lift station and generator preventative maintenance]
- The new UV bulbs and sleeves eventually came in, but after our last round of sampling. We met E.coli limits but could have been better. Disinfection season ends November 15th, so we will be busy this off-season rebuilding these UV units.





Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Chemical Budget	\$28,895.00	\$23,814.37	82%	33%
Maintenance Budget	\$24,079.00	\$4,688.59	19%	33%
Total	\$52,974.00	\$28,502.96	54%	33%

		October-23	September-23	October-22
Water				
	Units			
Total Monthly Pumped	gallons	5,175,000	5,048,000	5,148,000
Average Daily Pumped	gallons	166,940	168,270	166,060
Maximum Daily Pumped	gallons	330,000	246,000	465,000
Minimum Daily Pumped	gallons	88,000	109,000	0
Chlorine				
Chlorine - Total Avg Residual Plant	mg/L	1.90	2.31	1.87
Chlorine - Total Avg Residual System	mg/L	1.17	1.79	0.96
Chlorine - Recommended Residual System	mg/L	0.30	0.30	0.30
Chlorine used	lbs	226.00	187.00	197.00
Iron				
Iron - Avg Raw	mg/L	2.31	1.77	1.71
Polyphosphate				
Polyphosphate - Avg Residual	mg/L	2.51	3.35	2.10
Polyphosphate - Recommended Residual	mg/L	0.5 - 2.0	0.5 - 2.0	0.5 - 2.0
Polyphosphate used	lbs	59.00	61.00	65.00
Water Loss				
Water Billed	gallons	3,033,952	4,183,014	3,574,458
Water used in main breaks/hydrant flushing etc...	gallons	1,100,000	550,000	120,000
Water used at city buildings	gallons	86,564	98,083	425
Loss	gallons	18%	6%	19%
Wastewater				
BOD				
BOD Influent Avg	mg/L	253	333	254
BOD Effluent Avg	mg/L	1	2.1	1
BOD Eff Permit Limit - 30 Day Avg	mg/L	25	25	25
BOD % Removal	%	99.60%	99.00%	99.70%
BOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent Avg	mg/L	136	284	165
TSS Effluent Avg	mg/L	11	10	4
TSS Effluent Permit Limit - 30 Day Avg	mg/L	30	30	30
TSS % Removal	%	92.13%	96.65%	97.35%
TSS % Removal Permit Limit	%	85%	85%	85%
Nitrogen Ammonia				
NA Effluent Avg	mg/L	0	0	0
NA Effluent Permit Limit - 30 Day Avg	mg/L	10	5	10
Influent Flow				
Total Monthly	gallons	4,185,900	4,092,100	4,502,520
Average Daily	gallons	135,029	136,404	145,242
Maximum Daily	gallons	344,100	284,100	460,100
Minimum Daily	gallons	62,900	85,100	79,300
Permit Limit - 30 Day Avg	gallons	444,000	444,000	444,000
Permit Limit - Daily Maximum	gallons	1,425,000	1,425,000	1,425,000

PeopleService INC.
Water & Wastewater Professionals
RIVERSIDE - OCTOBER 2023

Water Plant Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
10/22/23	First National Bank, VISA	Muriatic Acid, Jacks	\$281.68
Total			\$281.68

Water System Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
10/5/23	USA Bluebook	Digital Stirrer	\$463.64
Total			\$463.64

Wastewater Plant Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
10/22/23	First National Bank, VISA	Supplies	\$129.44
10/24/23	Fluidyne Corp	Floats & Cable	\$179.97
Total			\$309.41

Wastewater System Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
10/19/23	Microbac Labs	Environmental fees for samples	\$49.00
Total			\$49.00

Water Plant Maintenance	\$281.68
Water System Maintenance	\$463.64
W/W Plant Maintenance	\$309.41
W/W System Maintenance	\$49.00
Month Total	\$1,103.73

Annual Maintenance Budget **\$24,079.00**

Total Maintenance Dollars Spent Year to Date **\$4,688.59**

Percent Maintenance Budget Spent Year to Date **19%**

RIVERSIDE - OCTOBER 2023

Water System Chemicals

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
10/6/23	Hawkins	Sodium Hypochlorite	\$953.11
1/10/00	Hawkins	Fluoride	\$182.37
10/6/23	Hawkins	Polyphosphate	\$1,389.12
10/6/23	Hawkins	Caustic	\$675.88
10/24/23	Rhino Industries	Antiscalant	\$2,140.00
		Total	\$5,340.48

Wastewater System Chemicals

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		Total	\$0.00

Water System Chemicals	\$5,340.48
W/W System Chemicals	\$0.00
Month Total	\$5,340.48

Annual Chemical Budget **\$28,895.00**

Total Chemical Dollars Spent Year to Date **\$23,814.37**

Percent Chemical Budget Spent Year to Date **82%**

Maintenance Month Total	\$1,103.73
Chemical Month Total	\$5,340.48
Month Total	\$6,444.21

Annual Budget **\$52,974.00**

Total Spent Year to Date **\$28,502.96**

Percent Budget Spent Year to Date **54%**

Work Orders Completed

Date completed	Equipment	Task
10/14/2023	BLOWERS	Monthly PM
10/16/2023	WWTP GENERATOR	Monthly PM
10/19/2023	LIFT STATION #1	LS Monthly PM
10/19/2023	LIFT STATION #2	LS Monthly PM
10/19/2023	LIFT STATION #3	LS Monthly PM
10/18/2023	LIFT STATION #4	LS Monthly PM
10/18/2023	LIFT STATION #5	LS Monthly PM
10/17/2023	MAIN LIFT STATION	LS Monthly PM
10/2/2023	EFFLUENT SAMPLER	Monthly PM
10/2/2023	INFLUENT SAMPLER	Monthly PM
10/3/2023	SCREEN UNIT	Monthly PM
10/11/2023	UV SYSTEM	Monthly PM
10/2/2023	FIRE EXTINGUISHERS	Inspection
10/15/2023	Lift Station Generator #1	Generator Monthly
10/15/2023	Lift Station Generator #2	Generator Monthly
10/18/2023	Lift Station Generator #4	Generator Monthly
10/14/2023	Lift Station Generator #5	Generator Monthly
10/14/2023	Lift Station Generator #3	Generator Monthly
10/11/2023	FILTER	Monthly PM
10/11/2023	CARTRIDGE FILTERS	Monthly PM
10/3/2023	DEHUMIDIFIERS	Monthly PM
10/11/2023	WATER PLANT GENERATOR	Monthly PM
10/11/2023	HIGH SERVICE PUMPS	Monthly PM
10/2/2023	WATER PLANT HEATER	Inspection
10/2/2023	FIRE EXTINGUISHERS	Inspection

CITY of RIVERSIDE FUND BALANCES 10-31-2023

FUND	NAME	BALANCE	RESERVES		AVAILABLE FY 23
001	GENERAL	\$ 956,741.07	\$ (360,993.00)		\$ 595,748.07
002	FIRE	\$ 158,157.33	\$ (158,157.33)		\$ -
110	R.USE	\$ 51,921.43	\$ -		\$ 51,921.43
121	LOST	\$ 78,985.45	\$ -		\$ 78,985.45
145	CASINO	\$ 1,481,230.44	\$ -		\$ 1,481,230.44
301	CAP PRO	\$ 51,557.33		\$ -	\$ 51,557.33
302	CB FUNDS	\$ 1,225,013.60	\$ (1,225,013.60)		\$ -
600	WATER	\$ 83,676.06	\$ (82,103.25)		\$ 1,572.81
610	SEWER	\$ 562,017.59	\$ (126,047.00)		\$ 435,970.59
680	STORM	\$ 12,610.02	\$ -		\$ 12,610.02
	TOTAL	\$ 4,661,910.32	\$ (1,952,314.18)	\$ -	\$ 2,709,596.14
POOLED CASH BALANCE		10/31/2023			
COMM. BUILDING SET A SIDE		INTEREST RATE			
SAV	67928	\$ 1,225,013.60	0.25%		
TOTAL	302 FUND	\$ 1,225,013.60			
CHECK	35308	\$ 1,345,584.36	0.73%		
MM	67545	\$ 1,632,064.28	0.75%		
HILLS	2656940	\$ 459,248.05	0.25%		
TOTAL		\$ 4,661,910.29			
LESS RESERVES		\$ (1,952,314.18)			
LIQUID CASH		\$ 2,709,596.11	10/31/2023		

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CITY OF RIVERSIDE
 MTD TREASURERS REPORT
 AS OF: OCTOBER 31ST, 2023

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
001-GENERAL FUND	623,818.92	453,284.68	120,331.34	956,772.26	0.00 (31.19)	956,741.07
002-FIRE DEPARTMENT	137,410.88	26,404.49	5,658.04	158,157.33	0.00	0.00	158,157.33
003-EMS DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
110-ROAD USE TAX	42,563.88	11,900.70	2,543.15	51,921.43	0.00	0.00	51,921.43
121-LOCAL OPTION SALES TAX	66,763.48	12,221.97	0.00	78,985.45	0.00	0.00	78,985.45
125-TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
145-CASINO REVENUE FUND	1,378,002.40	113,061.92	9,833.88	1,481,230.44	0.00	0.00	1,481,230.44
200-DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-CAPITAL PROJECTS	137,541.32	0.00	85,983.99	51,557.33	0.00	0.00	51,557.33
302-COMMUNITY CENTER FUNDS	1,224,753.55	260.05	0.00	1,225,013.60	0.00	0.00	1,225,013.60
600-WATER FUND	94,172.90	38,761.58	49,258.45	83,676.03	0.00	0.00	83,676.03
610-SEWER FUND	505,829.21	76,283.26	20,094.88	562,017.59	0.00	0.00	562,017.59
670-LANDFILL/GARBAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
680-STORM WATER	10,946.33	1,663.69	0.00	12,610.02	0.00	0.00	12,610.02
GRAND TOTAL	4,221,802.87	733,842.34	293,703.73	4,661,941.48	0.00 (31.19)	4,661,910.29

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*** END OF REPORT ***

CITY OF RIVERSIDE
 POOLED CASH REPORT (FUND 999)
 AS OF: OCTOBER 31ST, 2023

FUND ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>				
001-1110	CHECKING ACCT-GENERAL FUND	623,818.92	332,922.15	956,741.07
002-1110	CHECKING ACCT-FIRE DEP.	137,410.88	20,746.45	158,157.33
003-1110	CHECKING ACCT.-EMS DEPT.	0.00	0.00	0.00
110-1110	CHECKING ACCT-ROAD USE TAX	42,563.88	9,357.55	51,921.43
121-1110	CHECKING ACCT-LOST	66,763.48	12,221.97	78,985.45
125-1110	CHECKING ACCT-TIF	0.00	0.00	0.00
145-1110	CHECKING ACCT-CASINO REVENUE	1,378,002.40	103,228.04	1,481,230.44
200-1110	CHECKING ACCT-DEBT SERVICE	0.00	0.00	0.00
301-1110	CHECKING ACCT-CAP PROJECTS	137,541.32	(85,983.99)	51,557.33
302-1110	COMMUNITY CENTER FUNDS	1,224,753.55	260.05	1,225,013.60
600-1110	CHECKING ACCT-WATER	94,172.90	(10,496.87)	83,676.03
610-1110	CHECKING ACCT-SEWER	505,829.21	56,188.38	562,017.59
670-1110	CHECKING ACCT-GARBAGE	0.00	0.00	0.00
680-1110	CHECKING ACCT-STORM WATER	10,946.33	1,663.69	12,610.02
TOTAL CLAIM ON CASH		4,221,802.87	440,107.42	4,661,910.29

CASH IN BANK - POOLED CASH

999-1110	CASH IN BANK #35378	923,924.78	421,659.58	1,345,584.36
999-1112	MONEY MARKET #67545	1,631,023.55	1,040.73	1,632,064.28
999-1114	HILLS BANK #2656940	442,100.99	17,147.06	459,248.05
999-1115	COMM CENTER FUND #67928	1,224,753.55	260.05	1,225,013.60
999-1117	COMMUNITY BUILDING CD#18975	0.00	0.00	0.00
999-1119	COMMUNITY BUILDING CD#19068	0.00	0.00	0.00
SUBTOTAL CASH IN BANK - POOLED CASH		4,221,802.87	440,107.42	4,661,910.29

WAGES PAYABLE

999-2010	WAGES PAYABLE	0.00	0.00	0.00
SUBTOTAL WAGES PAYABLE		0.00	0.00	0.00

TOTAL CASH IN BANK - POOLED CASH		4,221,802.87	440,107.42	4,661,910.29
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DUE TO OTHER FUNDS - POOLED CASH

999-2100	DUE TO OTHER FUNDS	4,221,802.87	440,107.42	4,661,910.29
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TOTAL DUE TO OTHER FUNDS		4,221,802.87	440,107.42	4,661,910.29
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===== REPORT TOTALS =====

==== BOOK CODE TOTALS ====

BOOK:	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
01-BOOK 01	224.30	0.00	0.00	0.00	188.27	412.57
02-BOOK 02	19.31	118.25	99.73	0.00	123.81	361.10
03-BOOK 03	315.51CR	57.64	0.00	0.00	38.95	218.92CR
04-BOOK 04	1333.40	0.00	0.00	0.00	0.00	1333.40
05-BOOK 05	42.38CR	25.00	0.00	0.00	0.00	17.38CR
06-BOOK 06	8.25	0.00	0.00	0.00	0.00	8.25
07-BOOK 07	56.51CR	0.00	26.95	25.10	294.20	289.74
08-BOOK 08	412.50CR	0.00	0.00	0.00	881.10	468.60
TOTALS	758.36	200.89	126.68	25.10	1526.33	2637.36

ERRORS: 000

*Income offset
(1232.13)*

*Balance A/R
\$ 646.87*

DATES: 10/01/2023 THRU 10/31/2023

	NUMBER#	TOTAL ARREARS	TOTAL CURRENT	TOTAL BALANCE	ACTIVE ACCOUNT RECONCILIATION
ACTIVE ACCOUNTS:	550	972.61	64,992.66	65,965.27	NEW ACCOUNTS: 10
DISCONNECTED ACCTS:	7	9.21	194.58	203.79	DISCONNECT--NO TRF: 7
FINALED ACCOUNTS:	36	1,655.54		1,655.54	DISCONNECT--TRANSFER: 0
INACTIVE ACCOUNTS:	1,852	0.00		0.00	
GRAND TOTALS	2,445	2,637.36	65,187.24	67,824.60	

****CALCULATION SUMMARY****

TOTAL CHARGES:	65,387.24
DEPOSIT RETURNS:	200.00CR
TOTAL CURRENT:	65,187.24

===== SERVICE CATEGORY TOTALS =====

CATEGORY	NUMBER	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION
AS ANIMAL SHEL	36	69.00	0.00	0.00	0.00			
GAR GARBAGE	759	7,235.50	0.00	0.00	0.00			
STW STORM WATER	542	1,626.00	0.00	0.00	0.00			
SWR SEWER	537	27,076.23	0.00	934.56	13,350.90	2940,818.0000		2940,818.0000
WTR WATER	546	26,893.45	0.00	1,552.50	25,874.54	3033,534.0000	408	3033,942.0000
TOTALS		62,900.18	0.00	2,487.06	39,225.44			

===== REVENUE CODE TOTALS =====

R/C DESCRIPTION	G/L ACCOUNT#	AMOUNT
SERVICES:		
100-WATER	600-4-810-1-4500	26,893.45
200-SEWER	610-4-815-1-4500	27,076.23
300-GARBAGE	001-4-950-1-4504	7,235.50
400-ANIMAL SHELTER DONATION	001-4-950-2-4700	69.00
450-STORM WATER FEE	680-4-950-4-4504	1,626.00
TAX:		
190-WATER EXCISE TAX	600-4-810-1-4560	1,552.50
290-SEWER TAX	600-4-810-1-4560	934.56
R/C TOTALS		65,387.24

===== RATE TABLE TOTALS =====

CAT CODE	TBL DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
AS 400	A10 ANIMAL SHELTER	A10	2	20.00	0.00	0.00	0.00		
AS 400	AS1 ANIMAL SHELTER	AS1	29	29.00	0.00	0.00	0.00		
AS 400	AS2 ANIMAL SHELTER	AS2	1	2.00	0.00	0.00	0.00		
AS 400	AS3 ANIMAL SHELTER	AS3	1	3.00	0.00	0.00	0.00		
AS 400	AS5 ANIMAL SHELTER	AS5	3	15.00	0.00	0.00	0.00		
GAR 300	301 X-GARBAGE	301	4	57.00	0.00	0.00	0.00		

BOOK:

===== R A T E T A B L E T O T A L S =====

** (CONTINUED) **

CAT CODE	TBL DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
GAR 300	G02 GARBAGE- 35 GAL	G02	106	1,855.00	0.00	0.00	0.00		
GAR 300	G03 GARBAGE - 65 GAL	G03	273	5,323.50	0.00	0.00	0.00		
GAR 300	R01 RECYCLING 65 GAL	R01	328	0.00	0.00	0.00	0.00		
GAR 300	R02 RECYCLING 95 GAL	R02	48	0.00	0.00	0.00	0.00		
STW 450	ST1 STORM WATER FEE	ST1	542	1,626.00	0.00	0.00	0.00		
SWR 200	S01 SEWER-RESIDENTIAL	S01	482	13,262.22	0.00	0.00	0.00	1,246,353.0000	
SWR 200	S03 SEWER-COM, IND, GOV	S03	46	13,418.02	0.00	920.21	13,145.94	1,689,355.0000	
SWR 200	S04 SEWER-RES SEWER ONLY	S04	4	140.00	0.00	0.00	0.00		
SWR 200	S06 SEWER - 150% RATE	S06	1	51.03	0.00	0.00	0.00	3,670.0000	
SWR 200	S07 SEWER -COM O/S CITY	S07	3	180.00	0.00	12.60	180.00		
SWR 200	S08 SEWER-COM, O/S METER	S08	1	24.96	0.00	1.75	24.96	1,440.0000	
WTR 100	W01 WATER	W01	527	25,954.39	0.00	1,540.96	25,682.31	2,831,046.0000	
WTR 100	W02 WATER - OUTSIDE CITY	W02	2	112.95	0.00	6.78	112.95	8,550.0000	
WTR 100	W03 WATER - 2ND METER	W03	6	79.28	0.00	4.76	79.28	1,214.0000	
WTR 100	W05 NO CHARGE	W05	6	0.00	0.00	0.00	0.00	86,564.0000	
WTR 100	WLO WATER - ACC CONS LOW	WLO	3	0.00	0.00	0.00	0.00		
WTR 100	W04 WATER NO TAX	W04	2	746.83	0.00	0.00	0.00	106,160.0000	
TOTALS				62,900.18	0.00	2,487.06	39,225.44		

===== M E T E R G R O U P T O T A L S =====

CODE	DESCRIPTION	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION	DEMAND CONSUMPTION
W	WATER	3,033,534.0000	408.000	3,033,942.0000	

===== R E F U N D E D D E P O S I T T O T A L S =====

CODE	DESCRIPTION	NUMBER	AMOUNT
10	WATER DEPOSIT	2	100.00CR
20	SEWER DEPOSIT	2	100.00CR
DEPOSIT TOTALS		4	200.00CR

DATES: 10/01/2023 THRU 10/31/2023

BOOK:

===== CUSTOMER CLASS TOTALS =====

CLASS SERV RATE

CAT CODE TABLE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
CIT WTR 100 W05	NO CHARGE	4	0.00	0.00	0.00	0.00	72,184.0000
** CLASS TOTAL **	CIT		0.00	0.00	0.00	0.00	72,184.0000
COM AS 400 AS1	ANIMAL SHELTER	1	1.00	0.00	0.00	0.00	
COM GAR 300 G02	GARBAGE- 35 GAL	2	35.00	0.00	0.00	0.00	
COM GAR 300 G03	GARBAGE - 65 GAL	3	58.50	0.00	0.00	0.00	
COM GAR 300 R01	RECYCLING 65 GAL	4	0.00	0.00	0.00	0.00	
COM GAR 300 R02	RECYCLING 95 GAL	1	0.00	0.00	0.00	0.00	
** CATEGORY TOTAL **	GAR		93.50	0.00	0.00	0.00	
COM STW 450 ST1	STORM WATER FEE	49	147.00	0.00	0.00	0.00	
COM SWR 200 S01	SEWER-RESIDENTIAL	6	366.96	0.00	0.00	0.00	49,158.0000
COM SWR 200 S03	SEWER-COM, IND, GOV	41	13,117.80	0.00	13,117.80	918.24	1,649,319.0000
COM SWR 200 S07	SEWER -COM O/S CITY	3	180.00	0.00	180.00	12.60	
COM SWR 200 S08	SEWER-COM, O/S METER	1	24.96	0.00	24.96	1.75	1,440.0000
** CATEGORY TOTAL **	SWR		13,689.72	0.00	13,322.76	932.59	1,699,917.0000
COM WTR 100 W01	WATER	45	12,731.91	0.00	12,731.91	763.94	1,591,315.0000
COM WTR 100 W02	WATER - OUTSIDE CITY	1	61.92	0.00	61.92	3.72	4,880.0000
COM WTR 100 W05	NO CHARGE	2	0.00	0.00	0.00	0.00	14,380.0000
COM WTR 100 WLO	WATER - ACC CONS LOW	2	0.00	0.00	0.00	0.00	
COM WTR 100 WO4	WATER NO TAX	2	746.83	0.00	0.00	0.00	106,160.0000
** CATEGORY TOTAL **	WTR		13,540.66	0.00	12,793.83	767.66	1,716,735.0000
** CLASS TOTAL **	COM		27,471.88	0.00	26,116.59	1,700.25	
GOV STW 450 ST1	STORM WATER FEE	2	6.00	0.00	0.00	0.00	
GOV SWR 200 S03	SEWER-COM, IND, GOV	2	228.68	0.00	0.00	0.00	34,113.0000
GOV WTR 100 W01	WATER	2	228.68	0.00	0.00	0.00	34,113.0000
GOV WTR 100 WLO	WATER - ACC CONS LOW	1	0.00	0.00	0.00	0.00	
** CATEGORY TOTAL **	WTR		228.68	0.00	0.00	0.00	34,113.0000
** CLASS TOTAL **	GOV		463.36	0.00	0.00	0.00	
NTX STW 450 ST1	STORM WATER FEE	1	3.00	0.00	0.00	0.00	
NTX SWR 200 S03	SEWER-COM, IND, GOV	1	43.40	0.00	0.00	0.00	5,233.0000
NTX WTR 100 W01	WATER	1	43.40	0.00	0.00	0.00	5,233.0000
** CLASS TOTAL **	NTX		89.80	0.00	0.00	0.00	

DATES: 10/01/2023 THRU 10/31/2023

BOOK:

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE							
CAT	CODE	TABLE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
RES AS	400	A10	ANIMAL SHELTER	2	20.00	0.00	0.00	0.00	
RES AS	400	AS1	ANIMAL SHELTER	28	28.00	0.00	0.00	0.00	
RES AS	400	AS2	ANIMAL SHELTER	1	2.00	0.00	0.00	0.00	
RES AS	400	AS3	ANIMAL SHELTER	1	3.00	0.00	0.00	0.00	
RES AS	400	AS5	ANIMAL SHELTER	3	15.00	0.00	0.00	0.00	
** CATEGORY TOTAL ** AS					68.00	0.00	0.00	0.00	
RES GAR	300	301	X-GARBAGE	4	57.00	0.00	0.00	0.00	
RES GAR	300	G02	GARBAGE- 35 GAL	104	1,820.00	0.00	0.00	0.00	
RES GAR	300	G03	GARBAGE - 65 GAL	270	5,265.00	0.00	0.00	0.00	
RES GAR	300	RO1	RECYCLING 65 GAL	324	0.00	0.00	0.00	0.00	
RES GAR	300	RO2	RECYCLING 95 GAL	47	0.00	0.00	0.00	0.00	
** CATEGORY TOTAL ** GAR					7,142.00	0.00	0.00	0.00	
RES STW	450	ST1	STORM WATER FEE	490	1,470.00	0.00	0.00	0.00	
RES SWR	200	S01	SEWER-RESIDENTIAL	476	12,895.26	0.00	0.00	0.00	1,197,195.0000
RES SWR	200	S03	SEWER-COM, IND, GOV	2	28.14	0.00	28.14	1.97	690.0000
RES SWR	200	S04	SEWER-RES SEWER ONLY	4	140.00	0.00	0.00	0.00	
RES SWR	200	S06	SEWER - 150% RATE	1	51.03	0.00	0.00	0.00	3,670.0000
** CATEGORY TOTAL ** SWR					13,114.43	0.00	28.14	1.97	1,201,555.0000
RES WTR	100	W01	WATER	479	12,950.40	0.00	12,950.40	777.02	1,200,385.0000
RES WTR	100	W02	WATER - OUTSIDE CITY	1	51.03	0.00	51.03	3.06	3,670.0000
RES WTR	100	W03	WATER - 2ND METER	6	79.28	0.00	79.28	4.76	1,214.0000
** CATEGORY TOTAL ** WTR					13,080.71	0.00	13,080.71	784.84	1,205,269.0000
** CLASS TOTAL ** RES					34,875.14	0.00	13,108.85	786.81	
** GRAND TOTALS **					62,900.18	0.00	39,225.44	2,487.06	

USDA Rural Development Community Facilities Technical Assistance and Training Grant (currently closed)

- Maximum grant award is \$150,000
- How may funds be used?
 - Assist communities in identifying and planning for community facility needs;
 - Identify resources to finance community facility needs from public and private sources;
 - Prepare reports and surveys necessary to request financial assistance to develop community facilities;
 - Prepare applications for Agency financial assistance;
 - Improve the management, including financial management, related to the operation of community facilities; or
 - Assist with other areas of need identified by the Secretary.

USDA Rural Development Water & Waste Disposal Loan & Grant Program

- Funds may be used to finance the acquisition, construction or improvement of:
 - Drinking water sourcing, treatment, storage and distribution
 - Sewer collection, transmission, treatment and disposal
 - Solid waste collection, disposal and closure
 - Storm water collection, transmission and disposal
- Up to 40-year payback period, based on the useful life of the facilities financed
- Fixed interest rates, based on the need for the project and the median household income of the area to be served

Washington Riverboat Foundation Grant

Enhance Iowa SPORTS TOURISM INFRASTRUCTURE PROGRAM (Currently closed)

- Demonstrated matching funds of 50% of the project cost
- Applications should be submitted on or before February 15, 2023

Enhance Iowa CAT (Kalona got \$500k in 2017 for \$5.4mil Community Center, Lone Tree \$265k in 2017 for \$3.4mil Recreation Center)

- Project must be available to the general public for use
- At least 65% of the project funds must be raised
- Applications will be accepted on: August 15, 2023, November 15, 2023, February 15, 2024, and May 15, 2024, subject to available funds

CDBG Water & Sewer Fund (Up to \$500k for a town of our size)

- Projects must primarily benefit low- and moderate-income persons as defined by the U.S. Department of Housing and Urban Development

- Applications are accepted and reviewed quarterly
- Application deadlines are January 1, April 1, July 1 and October 1 with award announcements in March, June, September and December

CDBG Community Facilities & Services

- This annual competitive program assists projects such as day care facilities, senior centers, vocational workshops and other community services such as storm water projects.
- Up to \$500,000 for a town our size
- Projects must primarily benefit low- and moderate income persons (per the U.S. Department of Housing and Urban Development definition)

CDBG Housing – Upper Story Conversion

- The Upper story housing conversion program provides assistance for the conversion of existing downtown building space into new residential units. The maximum award under this program is \$600,000 - \$550,000 inclusive of project and administrative costs and an optional additional amount of \$50,000 for Green Streets Criteria.

Nuisance Property & Abandoned Building Remediation Loan Program

- All buildings made part of the project must be documented as representing a public nuisance through abandonment, chronic building code violations or dilapidation that is hazardous to public health and safety
- Applicants must describe how demolition activities are tied to a community redevelopment effort
- All Iowa communities are eligible applicants
- Funds may be utilized for residential structures with an emphasis on single-family dwellings
- May include properties at multiple sites and locations
- Interest rates for this loan program range from 0% to 2% and vary based on the term of the loan
- Loan terms may range from 12 to 60 months
- Loans available through this program do not have a minimum or maximum amount
- The Iowa Economic Development Authority evaluates loan requests and approves loan amounts based on application scoring and the amount of program funds available

Derelict Building Grant Program

- The Derelict Building Program is available for Iowa towns of 5,000 or fewer residents' to address neglected commercial or public structures that have sat vacant for at least 6 months.

Paint Iowa Beautiful

- Iowa groups can receive paint for community enhancement projects and parks
- The program provides free paint to a wide variety of public service projects throughout Iowa

Cole Smith

From: Mason Buster <Mbuster@walshdoor.com>
Sent: Tuesday, November 14, 2023 2:59 PM
To: Cole Smith
Subject: RE: Auto Operator and Exit Device Replacement

Hey Cole,

I could have sworn I got back to you, so I appreciate your patience. It depends on how you would like it keyed. If it is something in stock and my team could have access to the key that we are trying to key, it would cost roughly \$80-\$100.

Thank you,

Mason Buster

Sales/Project Manager

Walsh Door & Security

2918 Industrial Park Road

Iowa City, IA 52240

p. 319.248.0114

c. 319.538.6304

f. 319.248.0116

mbuster@walshdoor.com

www.WalshDoor.com



150+ YEARS QUALITY,
SERVICE & SOLUTIONS

Des Moines . Iowa City . Kansas City

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From: Cole Smith <cityadmin@riversideiowa.gov>
Sent: Monday, November 6, 2023 3:30 PM
To: Mason Buster <Mbuster@walshdoor.com>
Subject: RE: Auto Operator and Exit Device Replacement

Hi Mason! Would there be an additional cost to rekey the door?

Cole Smith



Walsh Door & Security
 2918 Industrial Park Road
 Iowa City, IA 52240
 Tel: 319-248-0114 Fax: 319-248-0116

Quote

Quote # : 445780
 Quote Date : Nov 3, 2023
 Expiration Date : Dec 3, 2023

Customer:
 Prepaid Or Cash On Delivery - COD - Iowa City
 Prepayment With Credit Card, Or Cash On Delivery Required
 Johnson, IA 52240

Ship To:
 Prepaid Or Cash On Delivery - COD - Iowa City
 Prepayment With Credit Card
 Or Cash On Delivery Required
 Johnson, IA 52240

Account Code : 2482
 Terms : Net15
 Customer Job # :
 Salesperson : Mason Buster
 Order Name : Riverside City Hall Auto Operated Door Hardware Replacements
 Purchase Order # :
 Shipped Via :

- Quote includes a new auto operator that will replace the 15 year old model.
- Quote does NOT include new push buttons as the ones currently in use were fully functional and did not show signs of being defective.
- Quote includes new hinges to replace the ones that are showing some age and look to have been oiled up at different points in their life. If, the new hinges are not wanted, please deduct (\$120).
- Quote includes a new exit device with an outside trim that is a lever and key style. The new device and trim will replace the old device that was setup with a keypad which was deemed unnecessary onsite. However, if the keypad trim is wanted please add (\$330).
- Quote includes all the necessary labor to furnish the opening with the new hardware described, adjust the hardware to fit the needs of the owner, rework the current strike to better accept the exit device, and clean up any debris that occurred from the installation.
- Quote does not include the electrician that would be necessary to disconnect power to the operator and reconnect once the new operator has been installed.

Qty Product Description

- 1 Operator 6071 RF 689
- 3 Hinges 5BB1 4 1/2 x 4 1/2 NRP RC-1/4
- 6301 Digital Receiver 433MHz 10RD433
- 1 Exit Device 8410 C LHR 628
- 1 Exit Device Trim 3080-01-33 LHR US32D
- 1 Field Labor

Pre-Tax Total : 6,275.00
 052 - IA-JOHNSON - 6% : 376.50
Quote Total : 6,651.50

RESOLUTION #2023-xx

**RESOLUTION APPROVING THE PROFESSIONAL SERVICES
PROPOSAL FROM OAKLAND CORPORATION FOR LASERFICHE
CLOUD SUBSCRIPTION**

Whereas, the City of Riverside City Council approves the proposal from Oakland Corporation of Story City, Iowa to provide Laserfiche Cloud Subscription for the purpose of digitalization of City Documents,

Therefore, be it resolved the City of Riverside City Council does hereby approve the Laserfiche Municipality Cloud Site License for the fee of \$3100.00 per year, with additional 9 hours of start-up training at \$1710. Total \$4810.00.

It was moved by Councilperson _____, seconded by Councilperson _____, to approve the foregoing resolution.

Roll Call: Sexton, Schneider, McGuire, Kiene, Mills

Ayes:

Nays:

Absents:

Passed by the City Council of Riverside, Iowa and approved this 20th day of November, 2023.

Signed: _____ Date: _____

Allen Schneider, Mayor

Attest: _____ Date: _____

Becky LaRoche, City Clerk



Oakland Corporation
414 Broad Street
Story City, Iowa 50248
Phone: 800 383-5114
Support: 800 733-0676
Fax: 515 733-4821

Where Excellent Service is Priority #1

This Laserfiche Cloud Order between the City of Riverside and Oakland Corporation is governed by the terms of the Laserfiche Cloud Subscription Agreement between the parties currently in effect as of the date this Order is Signed. Terms not otherwise defined herein have the meaning ascribed to them in the Laserfiche Cloud Subscription Agreement. Oakland Corporation sells Laserfiche Cloud "As Is" and disclaim all warranties express and implied. Customer shall look exclusively to Laserfiche for any Claims. Amounts Prepaid for Professional Services become non-refundable and are earned upon the date service are delivered or one year from the date of the applicable Sales Order.

This Cloud Order automatically renews for successive twelve-month terms unless either party provides written notice of its intent not to renew prior to the renewal date.

Customer:
 City of Riverside, IA

Laserfiche Municipality Cloud Site License-Population less than 10,000

Product	Quantity	Unit Price	Line Total
Business Full user	100	N/A	\$3,100.00/Year
9 Hour Professional Services Block of Time	1	\$190/hr.	\$1,710.00
Total			\$4,810.00

Statement of Work for City of Riverside:

Oakland Corporation will provide all services necessary to complete the following deliverables:

- 1) Cloud Software
 - a) Set up Laserfiche Cloud Account
 - b) Set up Laserfiche User Accounts
 - c) Install and set up Quickfields on designated PC's.

- 2) Scanning and Importing Minutes, Resolutions, Ordinances, Checks with Invoices
 - a) Build Laserfiche workflow to name and route documents based on assigned template and field names.
 - b) Set up Laserfiche Import Agent to accept network scans from Copier/Printer multi-function devices.



Oakland Corporation
414 Broad Street
Story City, Iowa 50248
Phone: 800 383-5114
Support: 800 733-0676
Fax: 515 733-4821

Where Excellent Service is Priority #1

Oakland Corporation Commitments:

Oakland Corporation is responsible for providing City of Riverside with the following:

1. Professional and satisfactory completion of the stated work in the project timeline
2. Timely and effective selection of appropriately skilled consultants to meet the requirements of the project
3. OAKLAND CORPORATION will find suitable replacements for any of the technical personnel in cases of prolonged illness or extenuating circumstances

Authorized signatures below indicate acceptance by City of Riverside and Oakland Corporation of this Statement of Work and acknowledges acceptance of all contained therein.

For City of Riverside:

For Oakland Corporation:

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date



Iowa Department of Natural Resources
Water Trails Program
Water Trail Planning Assistance
Selection Application



INTRODUCTION

(PLEASE DELETE THIS SECTION FROM YOUR APPLICATION)

Navigable waterways are held in the public trust by the Iowa Department of Natural Resources (Iowa DNR). Iowa Code section 464A.11 directs the Department to establish and maintain plans for the water trails program, and subsequent appropriations provide resources to conduct program activities. Local planning is important for water trail development, as navigable waters are used by many Iowans for various activities (boating, fishing, innertubing, paddling, wildlife viewing, etc.) while often flowing between private lands. Rivers and large lakes are often a defining community attraction, but sometimes misuse or poor planning results in safety, inappropriate infrastructure, or law enforcement problems. Iowa DNR partners with local communities and directs resources to community planning, engineered site designs, interpretive products, etc. This application form provides a means for local partners to apply for planning assistance and understand how selections will be made.

Prequalification Application Instructions

To qualify for water trail selection, the following items must be completed and emailed to the water trails coordinator, John.wenck@dnr.iowa.gov by midnight, December 5, 2023:

1. Cover Page, with full contact information (**Section A**) should be the first page of the application, include any matching funds. You can also wait until the final application to list funding partners or matching funds.
2. Proposed Water Trail Extent Map: Please provide a detailed map (**Section B**) showing the project area - where water trail will begin and end. Include all public lands, accesses, amenities, other nearby trails, nearby cities/towns, etc. within approximately 20 miles of the proposed water trail project (contact DNR if you need shapefiles).
3. County Support: Letters of support or a resolution in support of the proposed water trail project (**Section C**) from both the county board of supervisors and the county conservation board within the project area.
4. Sponsorship and Land Manager Commitment: A water trail sponsor must be identified in **Section D** below. This must be a governmental entity. Typically, the sponsor is the county conservation board, but it can be any governmental entity. This section requires sponsor and land managers to sign-off on the project, acknowledging that they will manage and maintain public lands, accesses, water trail signage, or other infrastructure along the water trail to a certain standard, as identified in that section. If DNR Wildlife or State Parks manages land along the proposed water trail route, please email john.wenck@dnr.iowa.gov in advance of submitting the prequalification application. The water trails coordinator will take care of affirming commitment with their colleagues. Please do not ask them to sign Section D.

Upon receipt of the pre-qualification application, a **landowner mail-in survey** will be completed (at DNR expense) and the results and analysis will be emailed to the applicant to be reviewed and shared with key partners/land managers. The survey is sent only to landowners who own land adjacent to the prospective water trail.

Applicants who fail to submit the prequalification application (**Sections A, B, C, and D**), by midnight, December 5, 2023, will be ineligible.

Final Application Instructions:

You will be informed by the state water trails coordinator if you qualified to move on to the final application. After qualification, please complete **Sections E and F** of the application and email to john.wenck@dnr.iowa.gov by **March 1, 2024**.

When you submit your final application, please include all sections from the prequalification application with the final application (**Sections A, B, C, D, E, and F**). This will benefit the scoring committee who will be making the water trail selection.

Other important information:

1. The intent of this application is to offer planning services for prospective state water trails, state designated water trails without plans, or state designated water trails that require major updates.
2. Our experience has informed us that projects that extend beyond a single county become more complicated and difficult to plan, manage, and maintain. We recommend project no larger than county-wide, or no longer than 50 miles if the water trail runs through multiple counties.
3. The planning process offers opportunities for community input from landowners and user groups to local managers and law enforcement--community input is highly valued.
4. The DNR may deem it necessary to disengage from the project at any time if local support for the project is lacking.
5. Water trail planning may take 18 to 24 months to complete, but water trail designation (if not already designated) comes soon after the plan is approved and key items are completed including executed management agreements, signage installation, and printed brochures. Not all projects identified in the plan need to be constructed prior to designation.
6. While engineered access/parking designs are outcomes of the plan, it can take two years or more before projects get built due to funding constraints, permitting, weather, and/or project complexity. If the primary goal is simply to improve or build accesses, see the Department's [Water Recreation Access Cost-Share Program](#).
7. Once a project is selected, the DNR will begin to work on assembling the background information, contracting with experts in their fields to develop reports necessary to complete the existing conditions section of the water trail plan. DNR's commitment to the selected applicant:
 - Develop the water trail plan
 - Develop signage plan
 - Contract for preliminary site designs with cost estimates for new or improved projects
 - Provide supplementary reports to satisfy existing conditions section of water trail plan
 - Purchase initial and all replacement water trail signs for the life of the water trail
 - Develop an interpretive brochure with map of project area for Web and print layouts
 - Assist with water trail dedication
 - Offer annual project grant opportunities (dependent on funding)
 - Provide ongoing support and technical assistance.

Timeline

1. Prequalification application must be received by midnight, December 5, 2023.
2. DNR conducts landowner mail-in surveys and submits results to applicants.
3. Final water trail planning application deadline is March 1, 2024. Any announcements related to this application will appear on the [Canoeing & Kayaking](#) page of our website.
4. Applications will be scored within 45 days from application deadline.
5. You will be notified within 10 days after the applications have been scored.
6. It may take up to six months before the planning process begins in earnest because a number of reports are needed to satisfy the existing conditions section of the plan: archaeological, geological, and informal biological assessments.
7. Water Trail Planning begins in earnest after June 30, 2024.

How will applications be reviewed?

Applications will be scored by three Iowa DNR staff members and two appointed citizen water trail advocates. After scoring the applications, the committee will determine where the most impact can be made in a given area with resources available.

Application instructions

Any announcements related to the grant can be found on the [Canoeing & Kayaking](#) page of our website. Please review the application checklists below. Email your prequalification and final applications to john.wenck@dnr.iowa.gov by dates noted above.

If you have questions regarding this application or state water trails development, please contact:

John Wenck
Iowa DNR, River Programs at
515-494-8629 or
john.wenck@dnr.iowa.gov

Applicant eligibility

Local divisions of Iowa government are eligible applicants/prospective water trail sponsors. The Iowa DNR does not make or imply any guarantees from the information found in this application.

Project Name: English River Water Trail

Prequalification checklist (Due by midnight, December 5, 2023):

- A. COVER PAGE with full contact information should be the first page of all applications.
- B. MAPS. Please provide a detailed map showing the project area with water trail start and stop points, public lands, accesses, amenities, other nearby trails, nearby cities/towns, etc. within approximately 20 miles of the project.
- C. COUNTY SUPPORT (letters or minutes from county conservation board & county board of supervisors acknowledging support for your proposed water trail project.)
- D. PROJECT COMMITMENT PAGE

Final Application checklist (Due by midnight, March 1, 2024)

- E. NARRATIVE assessing existing conditions. Describe how water trails planning/development might solve problems or lead to safer and/or improved user experiences (please include photos showing existing conditions). Identify the local support and enthusiasm for the proposed water trail project. Narrative should be no more than two typed pages.
- F. APPLICATION RANKING CRITERIA. This section contains your responses to application ranking criteria questions. Please keep the question and number of points eligible for each question in this section.

Note: when you submit your final application, please include all sections from the prequalification application with the final application together. The final application should include all sections: A, B, C, D, E, and F. This will benefit the scoring committee who will be making the water trail selection.

A. Water Trail Planning/Project Selection Application - Cover Page
Deadline: December 5, 2023

Project Name: English River Water Trail

Applicant Name: City of Riverside Contact Person: Cole Smith

Address (street address required): 60 N Greene St

City: Riverside State: Iowa Zip Code: 52327

Phone (day): (319) 648-3501 Phone (evening): (319) 201-0081

E-mail: cityadmin@riversidelowa.gov

Is this water trail project already state designated? No

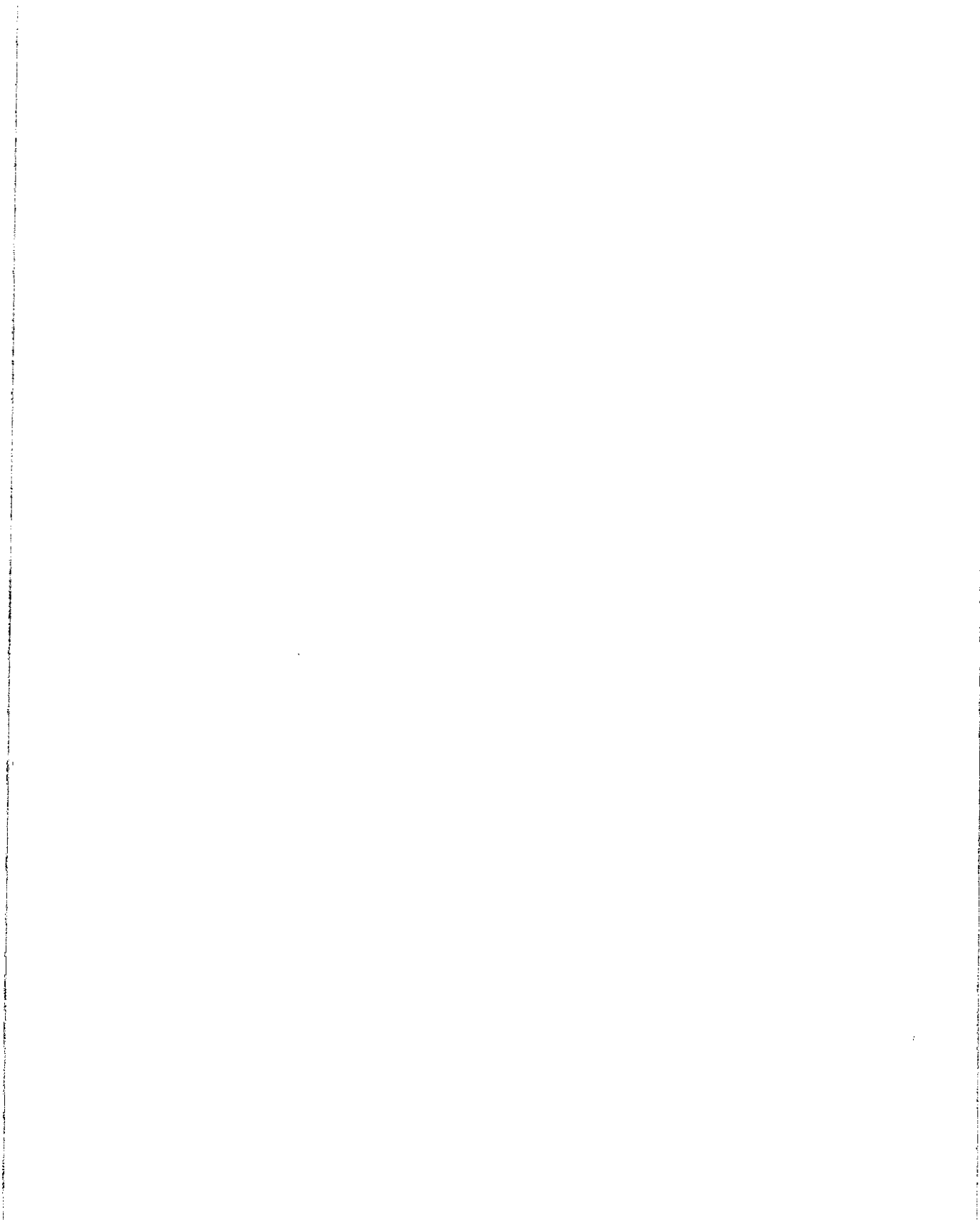
*Identify any funding partners/grants and amounts secured for this project:

Funding Partner:	<u>City of Riverside - Boat Ramp Improvement</u>	Amount:	<u>\$150,000</u>
Funding Partner:	<u></u>	Amount:	<u></u>
Funding Partner:	<u></u>	Amount:	<u></u>
		Total Amount:	<u></u>

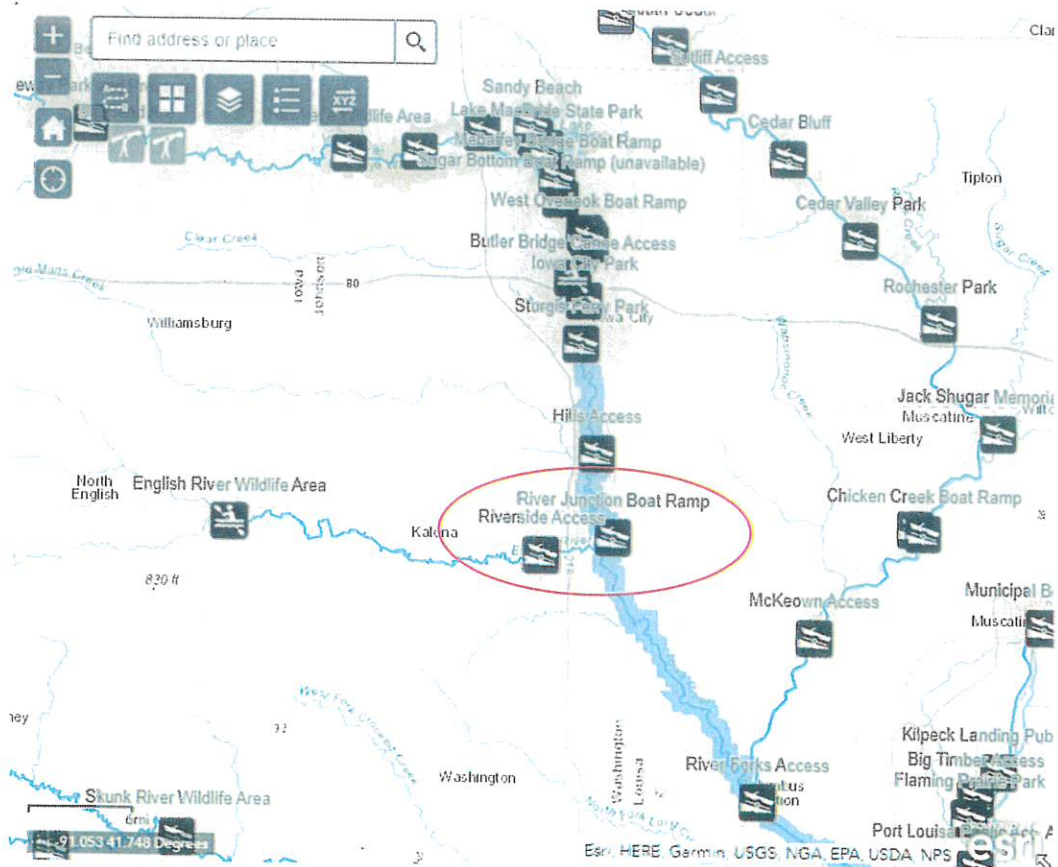
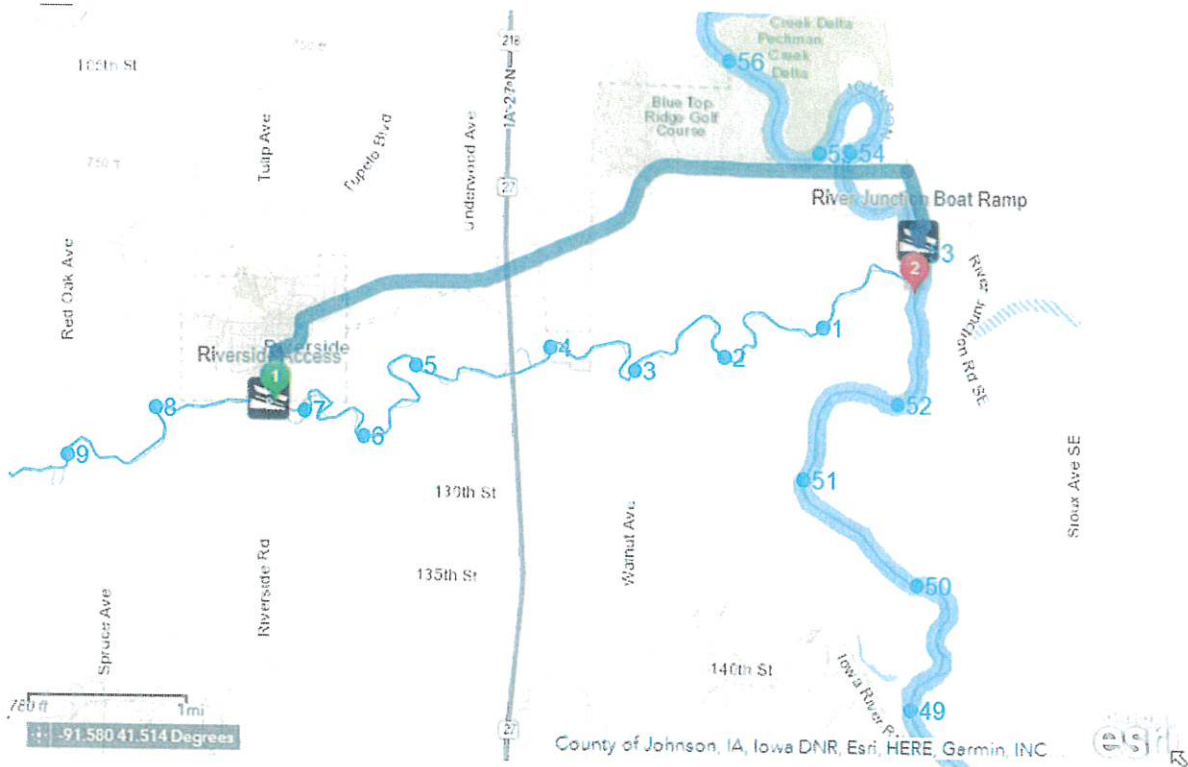
*This part could be completed after the prequalification phase.

B. Project Location Maps

Please provide a detailed map showing the project area with water trail start and stop points, public lands, accesses, amenities, other nearby trails, nearby cities/towns, etc. within approximately 20 miles of the project.



B.





- 11.85 acres owned by the Iowa DNR and 20.61 by the City on the English River at Vine Ave (roughly the halfway point on the proposed trail).
- Cities in 20 miles radius- Noble, Crawfordsville, Wyman, Cotter, Columbus City, Columbus Junction, Haskins, Conesville, Fredonia, Letts, Cranston, Lone Tree, Nichols, West Liberty, Atalissa, Downey, West Branch, North Liberty, University Heights, Iowa City, Tiffin, Oxford, Sharon Center, Holbrook, Kalona, Wellman, Daytonville, West Chester, Keota, Brighton, Rubio, Washington, Ainsworth, Coralville,
- Iowa River Trail goes just out of town and the proposed English River Trail would connect to the Iowa River Trail

C.

- Washington County Conservation Letter of Support
- Washington County Board of Supervisors Letter of Support
- City of Riverside Resolution of Support

C. County Support

A letter supporting the prospective project from the board chair or president, or a resolution in support of the prospective water trail from: A) the county conservation board; and B) the county board of supervisors (attach this page in front of the letters or resolutions) in the prequalification application.

IDNR Water Trail Application
RESOLUTION NO. 11-10-2022-01

WHEREAS, the Washington County Conservation Board (WCCB) serves the citizens of Washington, County.

WHEREAS, the WCCB fully supports an application for the creation of a new water trail to be located on the English River.

NOW, THEREFORE, BE IT RESOLVED BY THE WASHINGTON COUNTY CONSERVATION BOARD:

That the WCCB fully supports the project to apply for IDNR State Water Trail Planning Assistance for the English River in Washington County, Iowa. The WCCB agrees to act as sponsor and to assist other local organizations in regards to the potential creation of a new water trail.

PASSED AND APPROVED on motion by Bill Nickell and second by Kim Prier, including authorization of the President to sign by the Washington County Conservation Board on this 10th day of November, 2022 by roll call vote as follows:

NAME	AYE	NAYE	ABSENT	ABSTAIN
President Craig Capps			X	
V. President Barb Donkersloot	X			
Member Stan Stoops			X	
Member Bill Nickell	X			
Member Kim Prier	X			

Barbara Donkersloot
Barb Donkersloot, WCCB Vice President

ATTEST:

Zach Rozinus
Zach Rozinus, Executive Director

D. Project Commitment Section

State designated water trails require a water trail sponsor and a network of agreements among all land managers for maintenance and management of access areas and signage. This page shall be completed by each land manager who will have responsibilities along the water trail, with the exception of DNR Wildlife and State Parks. A *Memorandum of Agreement* shall be signed toward the end of the planning process that identifies responsibilities in more detail before the DNR purchases signage and designates the water trail.

Minimum Responsibilities

Water Trail Sponsor:

1. Acts as the public’s direct point of contact for the water trail, and responds to concerns and questions that arise in a timely manner.
2. Alerts DNR water trails coordinator about major river-wide obstructions in the channel, hazardous situations along the water trail, or any other serious problems that arise within 24 hours of known occurrence.
3. Communicates and collaborates with all water trail land managers, and key stakeholder groups to solve problems that arise.
4. Ensures that law enforcement is briefed in dealing with problem users.
5. Reviews and provides timely feedback when asked to review draft to water trail plans, signage plans, engineer designs, and interpretive materials (brochures, maps, and panels).
6. Inspects water trail signs annually to check for missing or damaged signs and alerts DNR when new signs are needed.
7. Ensures brush, tree branches, or other obstructions do not impede visibility of water trail signs.
8. Participates and encourages participation of others in the following programs and campaigns: litter control, river etiquette, river safety education and enforcement.
9. Meets with water trail partners/land managers annually to discuss plan implementation, and identifies any issues that need addressed or changes that should be made. Identifies what is or isn’t working, potential solutions, and how Iowa DNR can help. Submits meeting summary/progress report to the Iowa DNR water trails coordinator.


Public Land Managers:

1. Remove sediment from canoe/kayak launches or motorized boat ramps within one week of high water events at heavily used accesses, and within two weeks at other accesses.
2. Mow and remove trash weekly at heavily used public areas, and twice per month at other public areas.
3. Maintain restrooms weekly at heavily used accesses, and twice per month at other accesses.
4. Install initial and replacement water trail signs as needed.

We have read the minimum responsibilities above and, if this project is selected for water trail planning and development, I agree to maintain water trail access areas and signage as specified above.


Prospective Water Trail Sponsor (organization): City of Riverside

Name: Cole Smith Position: City Administrator

Signature:  Date: 11-15-23

Land Manager (organization): City of Riverside

Name: Cole Smith Position: City Administrator

Signature:  Date: 11-15-23

Land Manager (organization): _____

Name: _____ Position: _____

Signature: _____ Date: _____

E. Narrative

Assess the existing conditions. Describe how water trails planning/development might solve existing problems or lead to safer and/or improved user experiences (Please include photos of existing conditions). Identify the local support and enthusiasm that has led to this proposed project. Section E should be no more than two typed pages, but include as many photos as necessary.

F. Application Ranking Criteria

Applications will be reviewed on a 100-point scoring system. Point values have been assigned to the various questions in the application as indicated below. Beyond the points system below, scoring committee members will take into account overall benefit to the state's water trails system, qualifications of applicant, soundness of project, and perceived likelihood of success described in the narrative. Please be concise; limit responses to a maximum of 250 words per question.

1. Is the waterbody identified in "Section C" a state designated water trail without a plan? If not, has the project received Iowa DNR funding in the past, or completed initial Iowa DNR planning? (check 1, 2, or 3)
 1. Yes, all or most of the waterbody is a state designated water trail without a plan. (10 points)
 2. No, the waterbody is not state designated but has received some Iowa DNR funding or initial planning. (5 points)
 3. No, the waterbody is not state designated and has not received Iowa DNR funding or initial planning. (0 points)
2. How would this project benefit local communities – economically, environmentally, quality of life, and otherwise? (10 points)
3. What is the distance (in miles) between your proposed project and the nearest state designated water trail? To view the active state designated water trails, go to www.iowadnr.gov/paddlingmap (10 points. Scoring guidance: project area farthest away from a state designated water trail receives 100% of possible points)
4. What is the approximate width of the waterbody and total length of the proposed water trail? Identify how these variables might affect/impact users, adjacent landowners, and the resource itself if the waterbody becomes a state water trail. What could be done to offset any negative impacts? (10 points)
5. Describe the water resource and how the proposed water trail will be attractive to people seeking recreational experiences on it. (5 points)
6. Describe how your water trail project can benefit multiple user groups: paddlers, anglers, people with limited mobility, motor-boaters, snowmobilers, wildlife viewers, etc. (10 points)
7. What funds, if any, can local project partners commit to water trail planning and development? (10 points. Scoring guidance: highest amount receives 100% of total possible points; however, diversity of project partners providing funding is a priority, as well)
8. Considering the results of the mail-in survey from adjacent landowners, describe ways in which you might be able to achieve buy-in, or mitigate any issues or concerns that were raised in the landowner survey. (10 points)
9. How might this water trail project correspond with conservation efforts, including but not limited to watershed improvements, trash clean-ups, river restoration, scenic view protection, water quality monitoring, or other conservation efforts? (10 points)
10. How does this project fit in the overall statewide water trail system? Does it connect to other types of existing trails (i.e. biking, hiking, pedestrian)? Describe benefits of linkages to other types of trails or existing water trails. What does your proposed project offer that's different or unique from other state water trails, especially those nearby? (10 points)