

CITY OF RIVERSIDE COUNCIL MEETING AGENDA  
RIVERSIDE COUNCIL CHAMBERS  
60 N GREENE ST

Monday, November 18, 2024 @ 6:00 PM

The meeting will be recorded and can be viewed live by visiting the city website at [www.riversideiowa.gov](http://www.riversideiowa.gov)

**NOTICE TO THE PUBLIC: This is a meeting of the City Council to conduct the regular business of the city. Every item on the agenda is an item of discussion and action if needed.**

1. Call meeting to order
2. Roll Call
3. Approval of Agenda
4. Consent Agenda
  - a. Minutes
  - b. Expenditures
  - c. Fire Department Report
5. **Public forum: 3 minutes per person. See guidelines for public comments at the Clerk's table.**
6. Public Hearing for Awarding of Contract for UV Disinfection System for WWTP p.7
7. Consider Resolution to Award Contract for UV Disinfection System for WWTP (2024-81)p.8
8. Washington County Sheriff's Department Report p. 10
9. PeopleService Report p.22
  - a. Consider Resolution to Replace RO Membranes p.30
10. City Engineer's Report (Axiom Consultants)
  - a. PCC Improvements – 3<sup>rd</sup> St, Captain Kirk Birthplace, Railroad Park p.37
  - b. Community Center
  - c. ADA Transition Plan p.69
11. City Administrator's Report

CITY OF RIVERSIDE COUNCIL MEETING AGENDA  
RIVERSIDE COUNCIL CHAMBERS  
60 N GREENE ST

- a. Monthly Finance Report – October p.100
- b. Consider Resolution to Approve Transfers for FY25 p. 110

12. Closing Comments

13. Motion to Adjourn

RIVERSIDE CITY COUNCIL MEETING: Monday, November 4<sup>th</sup>, 2024

The Riverside City Council meeting opened at 6:00 p.m. at City Hall with Mayor Allen Schneider requesting roll call. Council members present: Tom Sexton, Lois Schneider, Kevin Mills, and Kevin Kiene. Ryan Rogerson was absent.

Motion by Sexton, second by Mills to approve agenda. Passed 4-0.

Motion by Kiene, second by Mills to approve consent agenda of minutes, expenditures, Amended Alcohol permit for Dollar General. Motion carried 4-0.

Sexton moved, second by Schneider to open Public Hearing on Downtown Revitalization Project at 6:02 PM. Passed 4-0. There were no written or oral comments. Kiene moved, second by Sexton to close Public Hearing at 6:02 PM. Passed 4-0.

Kiene moved, second by Schneider to pass Resolution 2024-78, awarding the Downtown Revitalization Construction Project to Cornerstone Commercial Contractors of Washington, Iowa in the amount of \$1,023,000.00. passed 4-0.

Mayor Schneider reviewed engineers report of Kirk ADA ramp reconstruction, 3<sup>rd</sup> Street stairs, Railroad Park bench pads, Community Center, Hall Park Plan, and Security RFP.

Sexton moved, second by Schneider, authorizing Admin to send RFP for Refuse and Recycling service bids for FY 26. Passed 4-0.

Mills moved, second by Kiene, to pass Resolution #2024-79, approving Wellmark Health Insurance for plan year January 1<sup>st</sup> through December 31<sup>st</sup>, 2025. Passed 4-0.

Sexton moved, second by Mills, to pass Resolution #2024-80, approving Alliant Energy Street light placement at Dollar General entrance. Passed 4-0

Motion by Mills, second by Schneider to adjourn at 6:28 PM. Passed 4-0.

Full content of Council Meetings can be viewed on the City website; [riversideiowa.gov](http://riversideiowa.gov)

City Council Meeting – Monday, November 18<sup>th</sup>, at 6:00 PM in City Hall

ATTEST:

  
\_\_\_\_\_  
Becky LaRoche; City Clerk

  
\_\_\_\_\_  
Allen Schneider; Mayor

	EXPENDITURES 11-18-2024	UNPAID BILLS:			
1	AIRGAS	FD-EMS	002-5-150-6375	\$	390.71
2	A TECH	FD MONITER ALARM	002-5-150-6356	\$	387.58
3	AAA MECHANICAL	FD-BACKFLOW LEAK	002-5-150-6310	\$	760.30
4	ABSOLUTE OUTDOOR	LEAF PICK-UP	001-5-510-6320	\$	4,970.00
5	BIG IRON	REBUILD TAILGATE '08 CHEVY	110-5-210-6331	\$	594.68
6	CASEY'S	MOWER FUEL	001-5-430-6323	\$	50.28
7	CITY OF KALONA	AUG BUILD INSPECT	001-5-170-6499	\$	2,612.04
8	CITY OF KALONA	SEPT BUILD INSPECT	001-5-170-6499	\$	1,821.40
9	CITY OF KALONA	OCT BUILD INSPECT	001-5-170-6499	\$	1,842.84
10	CONSUMERS COOP	FUEL	110-5-210-6331	\$	1,831.99
11	D&N FENCE CO	LS#4 LENCE	610-5-815-6374	\$	7,167.00
12	DINGES FIR CO	FD-TOOL/SUPPLY	002-5-150-6356	\$	5,697.39
13	ECICOG	DTR GRANT ADMIN	145-5-650-6435	\$	1,650.00
14	GAMBLES	BLOWER	001-5-210-6504	\$	75.32
15	IOWA RURAL WATER	FY 25 MEMBERSHIP	600-5-810-6210	\$	355.00
16	IOWA SOLUTIONS	COMPUTER- MONTLY CK	001-5-650-6497	\$	816.50
17	IOWA SOLUTIONS	SEPT SERVICE CALLS	001-5-650-6497	\$	935.00
18	KALONA AUTO	SHOP	001-5-210-6373	\$	679.54
19	KALONA AUTO	FD	002-5-150-6352	\$	93.25
20	KALONA AUTO	SANDER	110-5-210-6335	\$	127.66
21	LINO WATER	PH PROBES,ETC.	301-5-750-6765	\$	11,705.00
22	LOGAN MICHEL	UNIFORM/BOOT	001-5-210-6181	\$	435.53
23	MARTIN GARDNER	DT GRANT	145-5-650-6435	\$	6,076.94
24	MENARDS	SHOP	001-5-210-6372	\$	144.73
25	MENARDS	PARK	001-5-430-3625	\$	35.88
26	MILLER CONCRETE	SNOW FENCE POSTS	110-5-210-6335	\$	126.00
27	OFFICE EXPRESS	SUPPLY	001-5-650-6506	\$	56.49
28	OVERHEAD DOOR	SHOP	001-5-210-6507	\$	272.00
29	OVERHEAD DOOR	WTP	600-5-810-6332	\$	449.50
30	REC	SIGN	001-5-520-6510	\$	89.76
31	REC	LIFT STATION	610-5-815-6371	\$	103.55
32	REC	W/W PLANT	610-5-815-6371	\$	3,602.50
33	REC	WATER PLANT	600-5-810-6371	\$	2,309.65
34	REC	TRAFIC LIGHT	001-5-230-6371	\$	149.63
35	REC	SHOP	001-5-210-6371	\$	53.04
36	REC	CASINO L/S	610-5-815-6371	\$	241.15
37	RIVERSIDE GRAIN	GRASS SEED	001-5-430-6320	\$	73.75
38	RIVERSIDE HISTORY CENTER	50% FY25 GRANT	145-5-650-6413	\$	11,000.00
39	SCHNOEBELEN INC	SKID LOADER REPAIR	001-5-210-6504	\$	24.80
40	SCHNOEBELEN INC	UPS	610-5-815-6374	\$	76.14
41	SCHNOEBELEN INC	UPS	600-5-810-6374	\$	76.14
42	SINCLAIR	MOWER	001-5-430-6504	\$	30.34
43	STANDARD PEST	CITY HALL	001-5-650-6310	\$	25.00
44	STANDARD PEST	FD	002-5-150-6310	\$	25.00
45	STANDARD PEST	SHOP	001-5-210-6507	\$	25.00
46	SUNRISE POST	RR PARK SIGN	001-5-430-6325	\$	19.45
47	THE NEWS	PUBLICATIONS	001-5-650-6402	\$	492.14
48	USG	WATER TOWER CONTRACT	600-5-810-6324	\$	5,653.00
49	VEENSTRA & LIMM	UV PROJECT	301-5-750-6798	\$	2,835.64
50	VISA	OFFICE- M SOFT	001-5-650-6506	\$	30.00
51	VISA	OFFICE	001-5-650-6506	\$	133.15
52	VISA	FALL CONFERENCE-ADMIN	001-5-650-6240	\$	120.22
53	VISA	YOUTUBE TV	002-5-150-6357	\$	78.10
54	VISA	STREETS	001-5-210-6372	\$	84.00
55	VISA	FD-EMS	002-5-150-6370	\$	290.00
56	VISA	IA DNR - WW PERMIT	610-5-815-6245	\$	216.79
57		<b>TOTAL BILLS</b>		<b>\$</b>	<b>80,018.49</b>
58					
59					
60	PAID BILLS:				
61	IPERS	CONTRIBUTIONS - 2024 OCT	\$	3,168.38	
62	1ST NAT'L BANK	HEALTH SAVINGS	\$	200.00	
63	IOWA DEPT OF REVENUE	IOWA W/HOLD - 2024 OCT	\$	712.00	
64	IOWA DEPT OF REVENUE	IOWA SALES TAX - 2024 OCT	\$	1,237.84	



65	IOWA DEPT OF REVENUE	IOWA WET TAX - 2024 OCT	\$	1,882.71		
66	IRS	941 TAX DEPOSIT - 2024 OCT	\$	15,250.17		
67	PAYROLL	PAYROLL - 2024 OCT	\$	4,785.56		
68	*****	<b>TOTAL PAID BILLS</b>			\$	<b>27,236.66</b>
69	*****	<b>TOTAL EXPENDITURES</b>			\$	<b>107,255.15</b>
70						
71						
72	<b>EXPENDITURES by FUND</b>					
73	GENERAL FUND		\$	16,097.83		
74	FIRE DEPARTMENT		\$	7,722.33		
75	ROAD USE FUND		\$	2,680.33		
76	CASINO FUND		\$	18,726.94		
77	CAPITAL PROJECTS		\$	14,540.64		
78	WATER FUND		\$	8,843.29		
79	SEWER FUND		\$	11,407.13		
80	STORM SEWER		\$	-		
81	<b>TOTAL EXPENDITURES</b>		\$	<b>80,018.49</b>		
82						
83						
84						
85	<b>MTD TREASURERS REPORT</b>	<b>10/31/2024</b>		<b>REVENUES</b>	<b>EXPENSES</b>	<b>BALANCE</b>
86	GENERAL FUND		\$	464,939.40	\$	114,482.06
87	FIRE DEPT FUND		\$	31,862.32	\$	10,511.12
88	ROAD USE TAX FUND		\$	13,632.06	\$	5,531.20
89	LOCAL OPTION SALES TAX		\$	16,548.52	\$	-
90	TIF REVENUE		\$	9,230.34	\$	-
91	CASINO REVENUE RUND		\$	133,188.69	\$	30,692.21
92	CAPITAL PROJECTS FUND		\$	13,822.61	\$	10,896.09
93	COMMUNITY CENTER FUNDS		\$	3,703.87	\$	1,177.50
94	WATER FUND		\$	36,009.15	\$	18,640.15
95	SEWER FUND		\$	41,888.96	\$	19,672.80
96	STORM WATER FUND		\$	1,682.85	\$	120.00
97	<b>TOTAL</b>		\$	<b>766,508.77</b>	\$	<b>211,723.13</b>
					\$	<b>5,430,608.63</b>

**RIVERSIDE FIRE  
DEPARTMENT**  

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**FIRE / RESCUE / EMS / HAZMAT**



**October 2024 Update**

**Calls for Service:**

Medicals – 12  
Motor Vehicle Accidents – 2  
Building Fire Response – 2  
Vegetation/Field Fire - 2  
Hazmat Chemical Leak – 2  
Investigation – 1

**Total calls – 21 calls in October**

**Training:**

The training for October covered forcible entry.

**RESA:** The planning for the fall raffle dinner has started, dinner date is set for Saturday November 9<sup>th</sup>. The members have collected raffle prizes/donations and the response to the event has been great.

**Other News:**

The Chief attended a meeting with Fire, EMS, Law and Dispatchers to discuss any issues with radio communication, dispatch issues and incident operations in the county. The radio tower in Wellman is moving along and hopefully will be done by the end of the year. This tower was damaged over a year ago or longer from the tornado that went through Wellman area. The Chief will attend the Nov. 18<sup>th</sup> council meeting to give an update on the possible purchase of a new fire engine. The EMS as an essential service had the resolution passed at the BOS meeting. This will need to pass 3 readings before it's placed on the ballot in the spring of 2025.

Proudly Serving  
Chief Smothers

**NOTICE OF PUBLIC HEARING**

**NOTICE OF PUBLIC HEARING ON PLANS AND SPECIFICATIONS, PROPOSED FORM OF CONTRACT AND ESTIMATE OF COST FOR CONSTRUCTION OF THE UV DISINFECTION SYSTEM REPLACEMENT FOR THE CITY OF RIVERSIDE, IOWA.**

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At 6:00 p.m. on the 18<sup>th</sup> day of November, 2024, the City Council of said City will, in said Council Chambers, hold a hearing and said Council proposes to adopt plans, specifications, form of contract and estimate of cost and, at the time, date and place specified above, or at such time, date and place as then may be fixed, to act upon proposals and enter into a contract for the construction of the following improvements:

**UV DISINFECTION SYSTEM REPLACEMENT**

Construct UV Disinfection System Replacement including all labor, materials, and equipment necessary for demolition; excavation, backfill, and sitework; ultraviolet disinfection equipment; reinforced concrete structures; canopy; miscellaneous equipment; piping and appurtenances; piping specialties; electrical work including conduit, cables, wiring, motor controls, starters, switches, fixtures, and controls; seeding and miscellaneous associated work, including cleanup.

At said hearing, the City Council will consider the plans, specifications, proposed form of contract, and estimated total cost for the project, the same now being on file in the office of the City Clerk, reference to which is made for a more detailed and complete description of the proposed improvements, and at said time and place the said Council will also receive and consider any objections to said plans, specifications, estimate of cost and form of contract made by any interested party.

This notice is given by order of the Council of the City of Riverside, Iowa.

CITY OF RIVERSIDE, IOWA

Allen Schneider, Mayor

ATTEST:

Cole Smith, City Administrator

**RESOLUTION #2024-xx**

**RESOLUTION TO AWARD THE UV DISINFECTION SYSTEM  
REPLACEMENT PROJECT CONTRACT**

Whereas, the City of Riverside held a public hearing on improvements to the UV disinfection System Replacement Project, and notices were published according to the legal requirements of the State of Iowa. A bid letting was held on November 14<sup>th</sup>, 2024, at 2:00 pm at Riverside City Hall where the sealed bids received were opened and a Bid tabulation sheet was prepared by Emily Linebaugh of Veenstra & Kimm Inc,

Whereas, the City of Riverside City Council, by recommendation of Veenstra & Kimm Inc. to accept bid from \_\_\_\_\_ of \_\_\_\_\_ in the amount of \$ \_\_\_\_\_,

Therefore, be it resolved the City of Riverside City Council does hereby approve the award for contracted services.

Moved by Councilperson \_\_\_\_\_ seconded by Councilperson \_\_\_\_\_ to approve the foregoing resolution.

Roll Call: Schneider, Sexton, Kiene, Mills, Rogerson

Ayes:

Nays:

Abstain/Absent:

**PASSED AND APPROVED** by the City Council of Riverside, Iowa and approved this 18<sup>th</sup> day of November, 2024.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk





WASHINGTON COUNTY SHERIFF'S OFFICE  
Town Report

Filter: datestart-20241001:dateend-20241031:Zone-criv

<u>DateTime</u>	<u>CFS</u>	<u>Call Type</u>	<u>Zone</u>
10/01/2024 06:58:53	2414023	PUBLIC SERVICE/CONTACTS	CRIV
<u>Agency:</u> Washington County Sheriff's Office			
<u>Address:</u> 41 E 1ST ST			
<u>CityStateZip:</u> RIVERSIDE, IA			
<u>details:</u>			
[10/01/2024 07:00:32] REPORTS BEING OUT WITH AN OPEN DOOR ON A BUILDING IN RIVERSIDE // 92-8 ADVISED BUILDING SECURED			
10/02/2024 08:55:53	2414079	ANIMAL-BITE	CRIV
<u>Agency:</u> Washington County Sheriff's Office			
<u>Address:</u> 300 E RIVER ST			
<u>CityStateZip:</u> RIVERSIDE, IA 52327			
<u>details:</u>			
[10/02/2024 08:56:49] CALLER REPORTS A CAT BITE THAT OCCURRED ON 9/29/24. 92-8 RESPONDED & PROVIDED AN ANIMAL BITE FORM TO THE VICTIM. DOCUMENTATION.			
10/02/2024 21:02:55	2414104	WELFARE CHECK	CRIV
<u>Agency:</u> Washington County Sheriff's Office			
<u>Address:</u> 1178 ENTERPRISE DR			
<u>CityStateZip:</u> RIVERSIDE, IA 52327			
<u>details:</u>			
[10/02/2024 21:04:18] CALLER REQUESTS A WELFARE CHECK FOR A SUBJECT WHO IS SLEEPING IN THEIR CAR. 92-16 RESPONDED AND SPOKE TO THE SUBJECT. NO ISSUES. THEY WILL BE ON THEIR WAY.			
10/03/2024 20:56:04	2414158	PUBLIC SERVICE/CONTACTS	CRIV
<u>Agency:</u> Washington County Sheriff's Office			
<u>Address:</u> E HICKORY ST&EAST ST			
<u>CityStateZip:</u> RIVERSIDE, IA 52327			
<u>details:</u>			
[10/03/2024 20:56:30]			

WASHINGTON COUNTY SHERIFF'S OFFICE  
Town Report

Filter:datestart-20241001:dateend-20241031:Zone-criv

DEPUTY REPORTS BEING OUT WITH A SUBJECT RIDING A BICYCLE THAT HAD NO LIGHTS ON IT. 92-16 ISSUED A WARNING FOR IMPROPER LIGHTING.

10/04/2024 04:14:33 2414171 TRESPASS CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/04/2024 04:15:32]

CALLER REPORTS A POSSIBLE SUBJECT TRESPASSING ON THE GAMING FLOOR.

92-16 RESPONDED. CITATION ISSUED TO: NAM/LUCAS, ROBERT JON (60) OF CORALVILLE FOR TRESPASS 1ST OFFENSE

10/04/2024 13:30:10 2414209 TRAFFIC-DRIVING COMPLAINT CRIV

Agency: Washington County Sheriff's Office

Address: 1178 ENTERPRISE DR

CityStateZip: RIVERSIDE, IA 52327

details:

[10/04/2024 13:33:36]

REPORTS A VEHICLE WITH NEBRASKA PLATES, WAS SOUTHBOUND ON HWY 218. THEY ARE NOW IN THE KUM & GO PARKING LOT. DRIVER HAS A CHILD IN THE FRONT STREET WITH NO RESTRAINT. DRIVER WAS FALLING ASLEEP DRIVING. // 92-8 RESPONDED AND SPOKE WITH THE DRIVER. SUBJECT WILL TAKE A NAP BEFORE LEAVING.

10/05/2024 19:34:20 2414274 FRAUD CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/05/2024 19:39:59]

REPORTS SUBJECT WITH A POSSIBLE FAKE ID

92-12 MADE CONTACT WITH CASINO SECURITY AND ADVISED THEM THAT THE ID IS REAL

10/05/2024 23:56:58 2414288 TRAFFIC STOP-INTOXICATED DRIVER CRIV

Agency: Washington County Sheriff's Office

Date Printed: 11/1/2024 11:01 AM

Page: 2 of 12

WASHINGTON COUNTY SHERIFF'S OFFICE  
Town Report

Filter: datestart-20241001:dateend-20241031:Zone-criv

**Address:** S PIONEER ST&E 1ST ST

**CityStateZip:** RIVERSIDE, IA 52327

**details:**

[10/05/2024 23:57:39]

DEPUTY ADVISED CONDUCTING A VEHICLE STOP ON OZR630 // 92-9 ARRESTED NAM/OLEARY, LESA MARIE (49) OF OXFORD OFFENSE/OPERATING WHILE INTOXICATED 2ND OFFENSE AND CITATIONS ISSUED FOR USE OF IMPROPER USE OF LANE AND NO INSURANCE.

10/06/2024 00:32:18 2414290 FRAUD CRIV

**Agency:** Washington County Sheriff's Office

**Address:** 3184 HIGHWAY 22

**CityStateZip:** RIVERSIDE, IA 52327

**details:**

[10/06/2024 00:35:26]

CALLER REPORTS SUBJECT WITH A FAKE ID AT THE CASINO ENTRANCE // 92-11 RESPONDED AND CITED INTO COURT NAM/HALSTEAD, KAELE JOSEPH (19) OF ANKENY, IA FOR OFF/PERSONS TRYING TO GAIN ENTRY TO GAMING FLOOR UNDER THE AGE OF 21, AND POSSESSION OF FICTITIOUS LICENSE OR ID CARD. REPORT FILED.

10/06/2024 12:37:05 2414309 ANIMAL-DOGS AT LARGE CRIV

**Agency:** Washington County Sheriff's Office

**Address:** 150 W 1ST ST

**CityStateZip:** RIVERSIDE, IA 52327

**details:**

[10/06/2024 12:51:17]

CALLER REPORTS A LARGE BROWN AND BLACK PITBULL TYPE DOG WITH A BLACK COLLAR IS BARKING AGGRESSIVELY AT THE CALLER AND FOLLOWING HER. 92-19 RESPONDED AND ADVISED DOG DID NOT SEEM TO BE FRIENDLY. FRONT DOOR OF 190 W 1ST ST WAS OPEN AND DOG WAS RETURNED INSIDE AND DOOR SECURED BY 92-19. BUSINESS CARD LEFT ON THE DOOR FOR THE RESIDENT AND DOG OWNER.

10/07/2024 21:45:26 2414374 ANIMAL-BARKING DOG CRIV

**Agency:** Washington County Sheriff's Office

**Address:** 71 E 3RD ST

**CityStateZip:** RIVERSIDE, IA 52327

**details:**

[10/07/2024 21:52:28]



WASHINGTON COUNTY SHERIFF'S OFFICE  
Town Report

Filter: datestart-20241001:dateend-20241031:Zone-criv

10/09/2024 19:18:37 2414471 FIRE CALL CRIV  
CALLER REPORTS A BARKING DOG IN THE BACKYARD 92-16 RESPONDED AND GAVE THE ANIMALS OWNER A VERBAL WARNING

**Agency:** Washington County Sheriff's Office

**Address:** 410 E RIVER ST

**CityStateZip:** RIVERSIDE, IA 52327

**details:**

[10/09/2024 19:19:17]

DEPUTY RECEIVED A REPORT OF THE SMELL OF ANHYDROUS ON THE TRAIL IN BETWEEN FIRE HALL AND DOLLAR GENERAL.

92-21 AND RIVERSIDE FIRE RESPONDED. STUTZMAN EMPLOYEE RESPONDED TO THE BULK PLANT AND WAS ABLE TO CLOSE THE VALVES ON A COUPLE OF THE TANKS.

10/10/2024 07:45:03 2414489 WELFARE CHECK CRIV

**Agency:** Washington County Sheriff's Office

**Address:** 51 SAINT MARYS ST

**CityStateZip:** RIVERSIDE, IA 52327

**details:**

[10/10/2024 07:47:20]

CALLER REPORTED RECEIVING AN SOS FROM INSIDE THE VEHICLE AND UNABLE TO MAKE CONTACT WITH THE VEHICLE OWNER // 92-8 RESPONDED AND SPOKE WITH THE OWNER WHO ADVISED IT WAS ACCIDENTAL

10/14/2024 18:09:44 2414729 PUBLIC SERVICE/CONTACTS CRIV

**Agency:** Washington County Sheriff's Office

**Address:** 323 SYCAMORE ST

**CityStateZip:** RIVERSIDE, IA 52327

**details:**

[10/14/2024 18:12:15]

CALLER REQUESTS TO SPEAK WITH AN OFFICER REGARDING ITEMS BEING RETURNED TO SOMEONE. 92-14 SPOKE WITH THE CALLER. DOCUMENTATION.

10/15/2024 02:42:24 2414745 DRUG/NARCOTICS VIOLATION CRIV

**Agency:** Washington County Sheriff's Office

**Address:** HIGHWAY 22&VINE AVE

**CityStateZip:** RIVERSIDE, IA 52327

WASHINGTON COUNTY SHERIFF'S OFFICE  
Town Report

Filter: datestart-20241001:dateend-20241031:Zone-criv

details:

[10/15/2024 02:42:51]

DEPUTY ADVISED CONDUCTING A VEHICLE STOP ON LEN063 // 92-9 ARRESTED NAM/BIEBER, WILLIAM BRUCE (66) ADR. 825 19TH AVE SW, CEDAR RAPIDS OFFENSE/HEMP INHALATION, POSSESSION OF DRUG PARAPHERNALIA, NO VALID LICENSE AND NO INSURANCE. VEHICLE WAS LEFT AT THE PLACE OF STOP AND WAS MARKED ON MACH.

10/15/2024 19:47:28 2414782 TRAFFIC-PARKING CRIV  
COMPLAINT

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/15/2024 19:50:54]

DEPUTY REPORTS VEHICLES PARKED IN AN AREA OF THE CASINO THAT IS CURRENTLY HAVING ASPHALT PUT DOWN. DOCUMENTATION ONLY AT THIS TIME.

10/16/2024 05:41:54 2414797 THEFT-OTHER CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/16/2024 05:44:27]

CALLER REPORTS SOMEONE STOLE THEIR WALLET. 92-19 RESPONDED. DOCUMENTATION.

10/16/2024 18:44:54 2414835 TRAFFIC-DISABLED CRIV  
VEHICLES

Agency: Washington County Sheriff's Office

Address: HIGHWAY 22&RAMP

CityStateZip: RIVERSIDE, IA 52327

details:

[10/16/2024 18:45:34]

92-13 REPORTS CHECKING ON A VEHICLE ALONG THE ROADWAY AT HIGHWAY 22 AND RAMP TO HIGHWAY 218. PROVIDED TRAFFIC CONTROL FOR TOW TRUCK ON SCENE ASSISTING THE MOTORIST.

10/17/2024 07:44:37 2414858 SUSPICIOUS CRIV  
ACTIVITY

Agency: Washington County Sheriff's Office

Address: 31 E 1ST ST

CityStateZip: RIVERSIDE, IA 52327

WASHINGTON COUNTY SHERIFF'S OFFICE  
Town Report

Filter: datestart-20241001:dateend-20241031:Zone-criv

details:

[10/17/2024 07:46:24]  
CALLER REPORTS THE BACK DOOR IS OPEN ON THE BUSINESS. 92-8 RESPONDED. BUILDING WAS SECURE, NO ISSUES.  
10/17/2024 12:55:04 2414869 PROPERTY-LOST-FO CRIV  
UND

Agency: Washington County Sheriff's Office

Address: 300 E RIVER ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/17/2024 13:03:11]  
CALLER REPORTS A SUBJECT LOST A PURPLE ETNA INSURANCE TOTE BAG THAT CONTAINED SOME BELONGINGS IN IT. 92-7 WAS ADVISED FOR DOCUMENTATION PURPOSES.  
10/17/2024 17:55:29 2414884 PROPERTY-LOST-FO CRIV  
UND

Agency: Washington County Sheriff's Office

Address: 450 E 4TH ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/17/2024 18:00:58]  
CALLER REPORTS A PURSE FOUND ON THE PROPERTY. U OF I ID INSIDE. DOCUMENTATION.  
10/18/2024 00:05:44 2414898 THEFT-OTHER CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/18/2024 00:07:42]  
CALLER REPORTS THEFT OF A CELL PHONE. REPORT TO BE FILED.  
PHONE WAS LOCATED AT THE CASINO & RETURNED TO THE OWNER.  
10/18/2024 08:36:40 2414905 THEFT-OTHER CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

WASHINGTON COUNTY SHERIFF'S OFFICE  
Town Report

Filter: datestart-20241001: dateend-20241031: Zone-criv

details:

[10/18/2024 08:43:45]

CALLER REPORTS THE THEFT OF HIS WALLET FROM THE BAKERY COUNTER AT THE CASINO YESTERDAY AFTERNOON AROUND 3PM. CALLER HAS CONTACTED HIS FINANCIAL INSTITUTIONS. 92-17 RESPONDED. WAS ADVISED HE COULD DISREGARD. DCI AT THE CASINO WILL HANDLE THE THEFT.

10/18/2024 16:16:03 2414926 PUBLIC CRIV  
SERVICE/CONTACTS

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/18/2024 16:16:34]

DEPUTY REPORTS A SUBJECT AT THE CASINO WHO IS SLEEPING IN THE PARKING LOT. 92-14 ADVISED DOCUMENTATION.

10/18/2024 19:59:33 2414940 TRAFFIC-DEER CRIV  
ACCIDENT

Agency: Washington County Sheriff's Office

Address: HIGHWAY 22&WALNUT AVE

CityStateZip: RIVERSIDE, IA 52327

details:

[10/18/2024 20:02:49]

CALLER REPORTS HITTING A DEER. NO INJURY. CAR IS NOT DRIVEABLE. DEER IS OUT OF THE ROADWAY. LIC/NWG021 VS DEER // 92-21 RESPONDED AND ASSISTED. BULLTOWN RESPONDED AND TOWED THE VEHICLE PER OWNERS REQUEST. NO REPORT DOCUMENTATION.

10/20/2024 06:02:36 2415006 TRAFFIC-DRIVING CRIV  
COMPLAINT

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/20/2024 06:04:44]

CALLER REPORTS VEHICLE LEFT THE CASINO WITH A POSSIBLE INTOXICATED DRIVER // 92-8 RESPONDED & WAS UNABLE TO LOCATE THE VEHICLE.

10/22/2024 02:12:46 2415100 THEFT-SHOPLIFTING CRIV

Agency: Washington County Sheriff's Office

Address: 1178 ENTERPRISE DR



WASHINGTON COUNTY SHERIFF'S OFFICE  
Town Report

Filter:datestart-20241001:dateend-20241031:Zone-criv

CityStateZip: RIVERSIDE, IA 52327

details:

[10/22/2024 02:17:22]

CALLER REPORTED SHOPLIFTING / APROXIMATELY A \$4 DOLLAR THEFT / SUBJECT LEFT 20 MINS AGO WESTBOUND IN HWM899 // 92-13 & 92-16 RESPONDED // 92-13 ADVISED DOCUMENTATION ONLY.

10/22/2024 19:58:15 2415140 TRAFFIC-DRIVING CRIV  
COMPLAINT

Agency: Washington County Sheriff's Office

Address: 270 W 1ST ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/22/2024 20:00:52]

CALLER REPORTS A RECKLESS DRIVER WEAVING IN THIER LANE, CROSSING THE CENTER LINE AND FLUCTUATING SPEEDS. 92-13 WAS ADVISED AND INFORMATION WAS PASSED ON TO JOHNSON AND MUSCATINE COUNTIES.

10/24/2024 09:19:00 2415221 SEX CRIV  
OFFENDER-REGISTR  
ATION

Agency: Washington County Sheriff's Office

Address: 111 E 4TH ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/24/2024 09:19:18]

REPORTS A SEX OFFENDER VERIFICATION. // VERIFICATION COMPLETED.

10/24/2024 15:32:13 2415245 SUSPICIOUS CRIV  
ACTIVITY

Agency: Washington County Sheriff's Office

Address: 3070 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[10/24/2024 15:34:07]

CALLER REPORTS SUBJECT WAS WALKING THE WRONG WAY ON THE HIGHWAY IN A CONSTRUCTION ZONE AND HE IS VERY CONFUSED // 92-14 RESPONDED AND SPOKE WITH SUBJECT. DOCUMENTATION.

10/24/2024 23:59:51 2415266 BURGLARY-BUSINES CRIV  
S

Agency: Washington County Sheriff's Office

WASHINGTON COUNTY SHERIFF'S OFFICE  
Town Report

Filter: datestart-20241001:dateend-20241031:Zone-criv

**Address:** 3070 HIGHWAY 22

**CityStateZip:** RIVERSIDE, IA 52327

**details:**

[10/25/2024 00:03:12]

CALLER REPORTS A SUBJECT TOOK SEVERAL ITEMS FROM THE STORE. 92-14, 92-17, AND 92-21 ALL RESPONDED. DEPUTIES WERE UNABLE TO LOCATE THE SUBJECT UNDER INVESTIGATION.

10/25/2024 08:22:22 2415278 HANG UP 911 CALLS CRIV

**Agency:** Washington County Sheriff's Office

**Address:** 100 KLEOPFER AVE

**CityStateZip:** RIVERSIDE, IA 52327

**details:**

[10/25/2024 08:25:40]

DISPATCH RECEIVED AN OPEN 911 CALL WITH NO RESPONSE, UPON CALL BACK THERE WAS NO ANSWER. 92-22 RESPONDED, SPOKE WITH A RESIDENT WHO ADVISED THERE IS NO ISSUE.

10/25/2024 18:03:03 2415316 SUSPICIOUS CRIV  
ACTIVITY

**Agency:** Washington County Sheriff's Office

**Address:** 340 BOISE CT

**CityStateZip:** RIVERSIDE, IA 52327

**details:**

[10/25/2024 18:08:04]

CALLER REPORTS A MALE SUBJECT WALKING BY HIS TRAIL CAMERA. HE LOCATED HIM A FEW BLOCKS AWAY & SPOKE TO HIM REQUESTING TO SPEAK WITH A DEPUTY. DEPUTIES CHECKED THE AREA, UNABLE TO LOCATE.

10/25/2024 20:34:07 2415322 PUBLIC CRIV  
SERVICE/CONTACTS

**Agency:** Washington County Sheriff's Office

**Address:** 41 N GREENE ST

**CityStateZip:** RIVERSIDE, IA 52327

**details:**

[10/25/2024 20:39:15]

92-15 REPORTS HE IS OUT AT THE LAUDROMAT WITH THE SUBJECT THAT THEY WERE ATTEMPTING TO LOCATE EARLIER REF OCA/ 2415266 ARREST: GRIFFIN, TRISTAN TY AGE/27 ADR: 27011 BARRINGTON LODGE LN KATY TEXAS OFFENSE: THEFT 5TH DEGREE. SUBJECT WAS ALSO CHARGED WITH HARASSMENT OF PUBLIC OFFICERS AND EMPLOYEES.

10/26/2024 01:03:52 2415330 TRAFFIC CRIV  
STOP-INTOXICATED

WASHINGTON COUNTY SHERIFF'S OFFICE  
Town Report

Filter: datestart-20241001:dateend-20241031:Zone-criv

DRIVER

**Agency:** Washington County Sheriff's Office

**Address:** E HICKORY ST&EAST ST

**CityStateZip:** RIVERSIDE, IA 52327

**details:**

[10/26/2024 01:04:33]

DEPUTY REPORTS CONDUCTING A VEHICLE STOP ON LIC/ MPC427. ARRESTED: NAME/BRYDGES, STEVIE EMMA AGE/32 ADR/ 714 13T ST, KALONA. CHARGES: OPERATING WHILE INTOXICATED 1ST OFFENSE.

10/26/2024 10:41:38 2415348 VANDALISM-CRIMINA CRIV  
L MISCHIEF

**Agency:** Washington County Sheriff's Office

**Address:** 3021 HIGHWAY 22

**CityStateZip:** RIVERSIDE, IA 52327

**details:**

[10/26/2024 10:43:51]

CALLER REPORTS A SUBJECT WHO VANDALIZED THEIR ELECTRICAL BOX AND CUT OFF THE POWER TO THEIR BUILDING BETWEEN 2300-2315 HRS ON THURSDAY NIGHT. NO VIDEO AS THE FRONT ENTRANCE CAMERA WAS COVERED UP BY THE SUSPECT. 92-8 RESPONDED. REPORT FILED.

10/26/2024 18:05:34 2415367 TRAFFIC-DISABLED CRIV  
VEHICLES

**Agency:** Washington County Sheriff's Office

**Address:** E 1ST ST&E HICKORY ST

**CityStateZip:** RIVERSIDE, IA 52327

**details:**

[10/26/2024 18:06:12]

92-13 STOPPED TO CHECK ON A VEHICLE ALONG THE ROADWAY. LIC/EQW576 OCCUPANTS HAD STOPPED TO CHECK ON DAMAGES TO THEIR VEHICLE AND CONTINUED ON THEIR WAY.

10/27/2024 00:05:39 2415384 SUSPICIOUS CRIV  
ACTIVITY

**Agency:** Washington County Sheriff's Office

**Address:** 3184 HIGHWAY 22

**CityStateZip:** RIVERSIDE, IA 52327

**details:**

[10/27/2024 00:07:28]

REQUESTS A DEPUTY TO RESPOND TO THE CASINO FOR AN INTOXICATED GUEST WHO WAS ASKED TO LEAVE THE PROPERTY 40

# WASHINGTON COUNTY SHERIFF'S OFFICE

## Town Report

Filter:datestart-20241001:dateend-20241031:Zone-criv

MINUTES AGO AND IS NOW SITTING IN A FULLSIZE WHITE PICKUP TRUCK IN AISLE A7. 92-13 AND 92-16 RESPONDED. SUBJECT LEFT PROPERTY WITH A DRIVER.

10/27/2024 21:47:11 2415418 WELFARE CHECK CRIV

**Agency:** Washington County Sheriff's Office

**Address:** 3184 HIGHWAY 22

**CityStateZip:** RIVERSIDE, IA 52327

**details:**

[10/27/2024 21:49:06]

CALLER REQUESTED ASSISTANCE WITH A FAMILY MATTER // 92-15, 92-13 & 92-16 RESPONDED // 92-13 ADVISED THE MALE SUBJECT LEFT WITH THE FEMALE AND WERE NO LONGER ON THE PROPERTY

10/28/2024 12:12:56 2415441 INTIMIDATION/HARAS SMENT CRIV

**Agency:** Washington County Sheriff's Office

**Address:** 41 E 1ST ST

**CityStateZip:** RIVERSIDE, IA 52327

**details:**

[10/28/2024 12:18:24]

CALLER REPORTS SHE IS BEING HARASSED BY THE FATHER OF HER CHILD. REQUEST TO SPEAK WITH A DEPUTY. // 92-8 SPOKE WITH THE CALLER. SHE IS REQUESTING EXTRA PATROL.

10/29/2024 19:18:36 2415510 SUSPICIOUS ACTIVITY CRIV

**Agency:** Washington County Sheriff's Office

**Address:** 490 N ELLA ST

**CityStateZip:** RIVERSIDE, IA 52327

**details:**

[10/29/2024 19:21:31]

CALLER REPORTS RECEIVING SEVERAL AIRTAG NOTIFICATIONS. 92-17 RESPONDED. DOCUMENTATION.

10/29/2024 19:22:09 2415511 SEX OFFENDER-CHECK CRIV

**Agency:** Washington County Sheriff's Office

**Address:** 36 N WASHBURN ST

**CityStateZip:** RIVERSIDE, IA 52327

**details:**

[10/29/2024 19:22:34]



# WASHINGTON COUNTY SHERIFF'S OFFICE

## Town Report

Filter:datestart-20241001:dateend-20241031:Zone-criv

REPORTS CONDUCTING AN SOR CHECK // PRESENT AND NO CHANGES

10/30/2024 07:40:16 2415538 PUBLIC CRIV  
SERVICE/CONTACTS

Agency: Washington County Sheriff's Office

Address: 220 SCHNOEBELEN ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/31/2024 08:04:30]

Linked to CFS#: 2415582

[10/30/2024 07:41:29]

CALLER REQUESTS AN OFFICER SPEAK WITH A STUDENT. // 92-8 RESPONDED

10/31/2024 02:29:43 2415577 WELFARE CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 100 KLEOPFER AVE

CityStateZip: RIVERSIDE, IA 52327

details:

[10/31/2024 02:32:01]

DISPATCH REQUESTED A WELFARE CHECK AFTER RECEIVING AN OPEN LINE 911 WITH STATIC ON THE LINE, UPON CALLBACK DISPATCH COULD HEAR A FEMALE IN THE BACKGROUND BUT WAS UNABLE TO UNDERSTAND WHAT SHE WAS SAYING OVER THE STATIC // 92-13 & 92-16 RESPONDED // 92-13 ADVISED EVERYTHING WAS OKAY, THEY ARE HAVING SOME PHONE ISSUES.

10/31/2024 07:41:50 2415582 PUBLIC CRIV  
SERVICE/CONTACTS

Agency: Washington County Sheriff's Office

Address: 220 SCHNOEBELEN ST

CityStateZip: RIVERSIDE, IA 52327

details:

[10/31/2024 07:43:06]

CALLER REQUESTS A DEPUTY FOR A STUDENT AT THE SCHOOL. 92-6 RESPONDED. DOCUMENTATION.

Date: November 13, 2024

To: Riverside Council

From: Jed Wolf & Branden Havens, Operators & Steve Robinette, Region Manager

O & M Report: October 2024

### **Water Operation & Maintenance**

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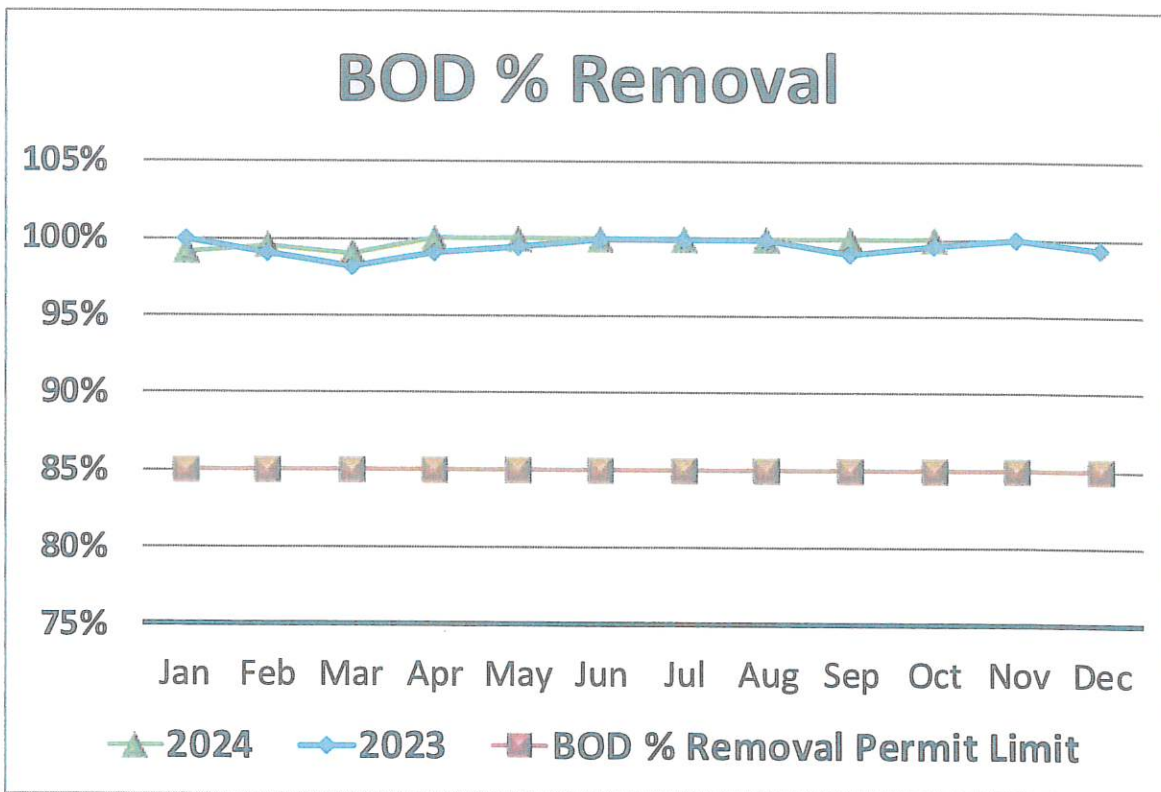
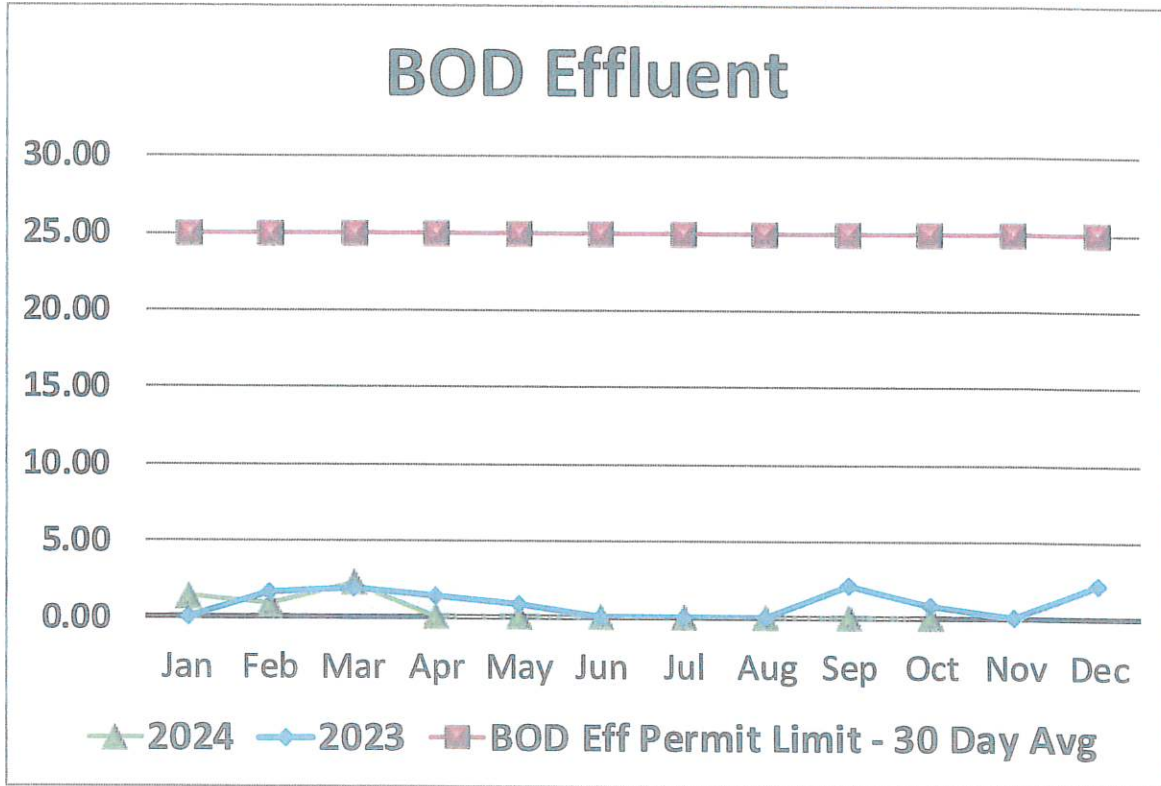
- pH and Conductivity probes were installed at WTP but still waiting on guidance on how to replumb the finished water side because that pipe isn't normally full and we can't sample from it the way it is currently plumbed.
- Alliant Energy crews are in town burying electrical lines. We're staying ahead of the locates for water service lines and mains to avoid issues with their boring.
- Water tower light was replaced and tower had its annual inspection.

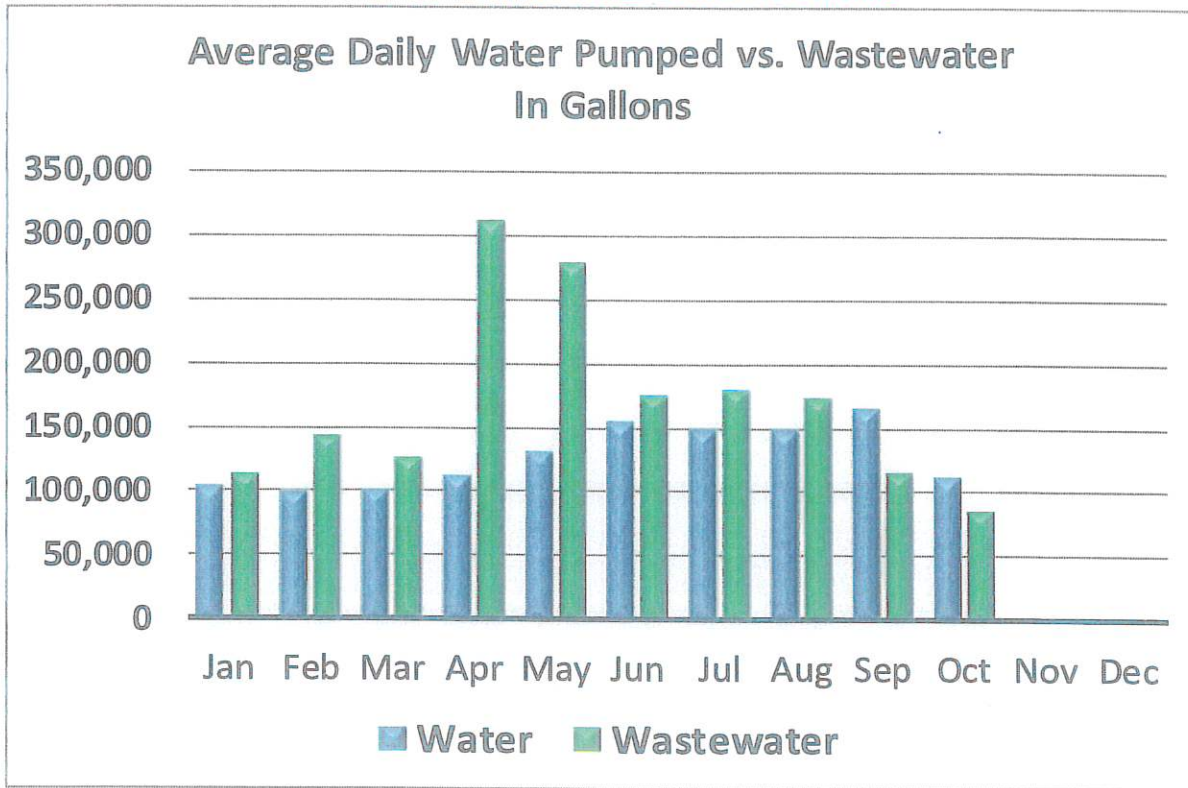
### **Wastewater Operation & Maintenance**

---

- Blower #1 at WWTP has been taken in and getting looked at. Will know more this week on their findings
- Lift station #4 pump seal failed. Has been pulled and we were notified it was past the point of being repaired. Will get a backup pump installed and additional quotes for replacement.
- Lift station #4 fence is being installed and should be done soon.
- #2 SBR tank DO probe is failing so we have another one ordered. We've noticed #1 probe is going bad as well so we will replace that one as well. We've modified the operation mode to accommodate this so the cycles are timed instead of being based on DO mode. This is something we would normally do in the colder months anyway.
- CIT in town jetting remaining sewers and lift stations. They are waiting on a DOT permit to finish the main line along highway 22 towards the casino.

- Crews will be in town this week to start dredging out the lime lagoon at the WWTP and hauling sludge off-site.
- Influent composite sampler was installed at WWTP. The new cable arrived 11/13 and will be installed so we can get the effluent sampler running..





Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Chemical Budget	\$30,080.00	\$10,436.36	35%	33%
Maintenance Budget	\$25,066.00	\$3,275.84	13%	33%
<b>Total</b>	<b>\$55,146.00</b>	<b>\$13,712.20</b>	<b>25%</b>	<b>33%</b>



		October-24	September-24	October-23
<b>Water</b>				
	<b>Units</b>			
<b>Total Monthly Pumped</b>	gallons	3,471,000	4,970,000	5,175,000
<b>Average Daily Pumped</b>	gallons	111,970	165,670	166,940
<b>Maximum Daily Pumped</b>	gallons	158,000	359,000	330,000
<b>Minimum Daily Pumped</b>	gallons	26,000	48,000	88,000
<b>Chlorine</b>				
<b>Chlorine - Total Avg Residual Plant</b>	mg/L	1.41	1.05	1.90
<b>Chlorine - Total Avg Residual System</b>	mg/L	0.82	0.62	1.17
<b>Chlorine - Minimum Required Residual System</b>	mg/L	0.30	0.30	0.30
<b>Chlorine used</b>	lbs	187.00	245.00	226.00
<b>Iron</b>				
<b>Iron - Avg Raw</b>	mg/L	1.49	1.47	2.31
<b>Polyphosphate</b>				
<b>Polyphosphate - Avg Residual</b>	mg/L	2.46	2.19	2.51
<b>Polyphosphate - Recommended Residual</b>	mg/L	1.5-3.0	1.5-3.0	0.5 - 2.0
<b>Polyphosphate used</b>	lbs	30.00	44.00	59.00
<b>Water Loss</b>				
<b>Water Billed</b>	gallons	3,159,318	3,898,310	3,033,952
<b>Water used in main breaks/hydrant flushing etc..</b>	gallons	750,000	742,000	1,100,000
<b>Water used at city buildings</b>	gallons	51,193	53,210	86,564
<b>Loss</b>	gallons	9%	7%	18%
<b>Wastewater</b>				
<b>BOD</b>				
<b>BOD Influent Avg</b>	mg/L	207	193	253
<b>BOD Effluent Avg</b>	mg/L	0	0.0	1
<b>BOD Eff Permit Limit - 30 Day Avg</b>	mg/L	25	25	25
<b>BOD % Removal</b>	%	100.00%	100.00%	99.60%
<b>BOD % Removal Permit Limit</b>	%	85%	85%	85%
<b>TSS</b>				
<b>TSS Influent Avg</b>	mg/L	216	230	136
<b>TSS Effluent Avg</b>	mg/L	10	8	11
<b>TSS Effluent Permit Limit - 30 Day Avg</b>	mg/L	30	30	30
<b>TSS % Removal</b>	%	95.30%	96.60%	92.13%
<b>TSS % Removal Permit Limit</b>	%	85%	85%	85%
<b>Nitrogen Ammonia</b>				
<b>NA Effluent Avg</b>	mg/L	0	0	0
<b>NA Effluent Permit Limit - 30 Day Avg</b>	mg/L	10	5	10
<b>Influent Flow</b>				
<b>Total Monthly</b>	gallons	2,659,300	3,447,200	4,185,900
<b>Average Daily</b>	gallons	85,784	114,907	135,029
<b>Maximum Daily</b>	gallons	168,500	163,400	344,100
<b>Minimum Daily</b>	gallons	59,600	64,500	62,900
<b>Permit Limit - 30 Day Avg</b>	gallons	444,000	444,000	444,000
<b>Permit Limit - Daily Maximum</b>	gallons	1,425,000	1,425,000	1,425,000



**RIVERSIDE--OCTOBER '24**

**Water Plant Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

**Water System Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

**Wastewater Plant Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

**Wastewater System Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
10/10/24	Microbac labs	Environmental Fee	\$77.00
		<b>Total</b>	<b>\$77.00</b>

Water Plant Maintenance	\$0.00
Water System Maintenance	\$0.00
WW Plant Maintenance	\$0.00
WW System Maintenance	\$77.00
Month Total	\$77.00

Annual Maintenance Budget \$25,066.00

Total Maintenance Dollars \$3,275.84  
Spent Year to Date

Percent Maintenance Budget 13%  
Spent Year to Date

**RIVERSIDE - OCTOBER '24**

**Water System Chemicals**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
10/7/24	Rhino Industries	Membrane AntiScalant	\$2,162.00
		<b>Total</b>	<b>\$2,162.00</b>

**Wastewater System Chemicals**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

Water System Chemicals	\$2,162.00
W/W System Chemicals	\$0.00
<b>Month Total</b>	<b>\$2,162.00</b>

**Annual Chemical Budget** **\$30,080.00**

**Total Chemical Dollars Spent Year to Date** **\$10,436.36**

**Percent Chemical Budget Spent Year to Date** **35%**

Maintenance Month Total	\$77.00
Chemical Month Total	\$2,162.00
<b>Month Total</b>	<b>\$2,239.00</b>

**Annual Budget** **\$55,146.00**

**Total Spent Year to Date** **\$13,712.20**

**Percent Budget Spent Year to Date** **25%**

**Work Orders Completed**

<b>Date completed</b>	<b>Equipment</b>	<b>Task</b>
10/23/2024	BLOWERS	Monthly PM
10/23/2024	WWTP GENERATOR	Monthly PM
10/22/2024	LIFT STATION #1	LS Monthly PM
10/22/2024	LIFT STATION #2	LS Monthly PM
10/22/2024	LIFT STATION #3	LS Monthly PM
10/22/2024	LIFT STATION #4	LS Monthly PM
10/22/2024	LIFT STATION #5	LS Monthly PM
10/23/2024	EQ BASIN STATION	LS Monthly PM
10/22/2024	EFFLUENT SAMPLER	Monthly PM
10/22/2024	INFLUENT SAMPLER	Monthly PM
10/23/2024	SCREEN UNIT	Monthly PM
10/23/2024	UV SYSTEM	Monthly PM
10/21/2024	FIRE EXTINGUISHERS	Inspection
10/22/2024	Lift Station Generator #1	Generator Monthly
10/22/2024	Lift Station Generator #2	Generator Monthly
10/22/2024	Lift Station Generator #4	Generator Monthly
10/22/2024	Lift Station Generator #5	Generator Monthly
10/22/2024	Lift Station Generator #3	Generator Monthly
10/25/2024	FILTER	Monthly PM
10/25/2024	CARTRIDGE FILTERS	Monthly PM
10/23/2024	DEHUMIDIFIERS	Monthly PM
10/23/2024	WATER PLANT GENERATOR	Monthly PM
10/21/2024	HIGH SERVICE PUMPS	Monthly PM
10/23/2024	WATER PLANT HEATER	Inspection
10/21/2024	FIRE EXTINGUISHERS	Inspection

RESOLUTION #2024-XX

RESOLUTION APPROVING REPLACEMENT OF MEMBRANES  
ON TRAIN #2 and #3 IN THE WATER TREATMENT PLANT

Whereas, the City of Riverside City Council at the recommendation of PeopleService, Inc, to approve replacement of membranes on Trains #2 and #3 at the Water Treatment Plant,

Therefore, be it resolved the City of Riverside City Council does hereby accept the membrane replacement estimate from \_\_\_\_\_ in the amount of \$\_\_\_\_\_.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to adopt the foregoing resolution.

Roll Call Vote: Sexton, Schneider, Kiene, Mills, Rogerson

Ayes:

Nays:

Absents:

Passed and approved by the City Council of Riverside, Iowa and approved this 21st day of October, 2024.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk

CITY OF RIVERSIDE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: OCTOBER 31ST, 2024

600-WATER FUND

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONAL SERVICES</u>					
600-5-810-6210 ASSOCIATION DUES	385.00	0.00	0.00	0.00	385.00
600-5-810-6240 MEETINGS & CONFERENCES	0.00	0.00	0.00	0.00	0.00
600-5-810-6245 WATER PERMITS	<u>300.00</u>	<u>115.00</u>	<u>231.30</u>	<u>77.10</u>	<u>68.70</u>
TOTAL PERSONAL SERVICES	685.00	115.00	231.30	33.77	453.70
<u>SERVICES &amp; COMMODITIES</u>					
600-5-810-6324 TOWER MAINTENANCE	5,653.00	0.00	5,000.00	88.45	653.00
600-5-810-6330 GENERATOR REPAIR & MAINTENANCE	2,000.00	0.00	1,012.00	50.60	988.00
600-5-810-6331 FUEL FOR GENERATOR/TRUCKS	0.00	0.00	0.00	0.00	0.00
600-5-810-6332 BUILDING MAINTENANCE	10,000.00	0.00	0.00	0.00	10,000.00
600-5-810-6371 ELECTRIC AND GAS	60,000.00	47.54	7,399.67	12.33	52,600.33
600-5-810-6373 TELEPHONE	1,000.00	40.83	299.47	29.95	700.53
600-5-810-6374 WATER EXPENSE	75,000.00	14.00	19,841.00	26.45	55,159.00
600-5-810-6400 WATER - ANNUAL LIABILITY	1,896.00	0.00	0.00	0.00	1,896.00
600-5-810-6403 WATER - INLAND MARINE INS	0.00	0.00	0.00	0.00	0.00
600-5-810-6405 WATER - PROPERTY INSURANCE	28,381.00	0.00	0.00	0.00	28,381.00
600-5-810-6418 WET SALES TAX EXPENSE	22,000.00	0.00	5,737.28	26.08	16,262.72
600-5-810-6500 PEOPLE SERVICE CONTRACT	185,259.00	13,140.50	52,562.00	28.37	132,697.00
600-5-810-6506 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
600-5-810-6508 POSTAGE - WATER	<u>3,800.00</u>	<u>0.00</u>	<u>1,045.60</u>	<u>27.52</u>	<u>2,754.40</u>
TOTAL SERVICES & COMMODITIES	394,989.00	13,242.87	92,897.02	23.52	302,091.98
<u>DEBT SERVICE</u>					
600-5-810-6800 WATER RESERVES-MEMBRANES	25,000.00	0.00	0.00	0.00	25,000.00
TOTAL DEBT SERVICE	25,000.00	0.00	0.00	0.00	25,000.00
<u>TRANSFERS</u>					
600-5-810-6910 TRANSFER OUT TO OTHER FUN	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL WATER	420,674.00	13,357.87	93,128.32	22.14	327,545.68
TOTAL EXPENDITURES	420,674.00	13,357.87	93,128.32	22.14	327,545.68
REVENUES OVER/(UNDER) EXPENDITURES	( 824,674.00)	17,276.87	50,554.29		( 875,228.29)

\*\*\* END OF REPORT \*\*\*

# City of Riverside, Iowa

## RO Membranes Replacement 2024 - 2 Trains

	Option 1	Option 2	Option 3
Vendor	Komline-Harn	Rhino	Rhino
Equipment	\$76,819.47	\$104,564.00	\$77,310.00
Installation	\$18,825.00	\$3,600.00	\$3,600.00
Shipping	\$2,400.00	\$2,400.00	\$2,400.00
Total	\$98,044.47	\$110,564.00	\$83,310.00



## Cole Smith

---

**From:** Steve Robinette <SRobinette@peopleservice.com>  
**Sent:** Wednesday, November 13, 2024 10:32 AM  
**To:** Cole Smith  
**Cc:** Riverside Group  
**Subject:** WTP Membranes

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Cole,

Finally getting back to the membranes.

Shipping cost for both Harn and Rhino are \$2400  
Install for Harn is \$18,825 and Rhino is \$3600

Steve

**NOTICE:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

PROPOSAL



# Komline-Harn

310 CENTER COURT - VENICE, FLORIDA 34285  
 (P) 941-488-9671 - (F) 941-488-9400

City of Riverside, IA -- WIP	ATTN: STEVE ROBINETTE	07/19/2024
3126 Highway 22	Email: srobinette@peopleservice.com	
Riverside, IA 52357	Membrane Element Replacement Proposal	

Harn R/O Systems, Inc is pleased to present the following proposal:

1. Provide one hundred twenty-six (126) of FilmTec NF-400/34 .....\$583.33 Each
2. Provide thirty-six (36) 8" Head Seal for Codeline PV 80A30-7W P/N:45321 .....\$35.00 Each
3. Provide eighteen (18) 8" Pentair/Coda Line end Cap Retaining Ring P/N:47336 .....\$93.33 Each
4. Provide three (3) PWT Seal Kits - 20 Seals/Kit .....\$48.33 Each
5. Provide six (6) Adapter Seal Kit - 10 Seals/Kit .....\$39.16 Each

For the sum of ..... \$76,819.47

Exceptions and Clarifications

1. Sales tax, if applicable, is not included in the above price.
2. Shipping & Handling is not included.
3. Installation is not included.
4. Lead time to be confirmed at time of order

See above, taxes not included  
 Terms are Net 30 days.

All materials is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Authorized Signature

*Tom Robble*

NOTE: This proposal may be Withdrawn by us if not accepted by October 31<sup>st</sup>, 2024.

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

**ESTIMATE**

Rhino Industries, Inc.  
 PO Box 299  
 Nauvoo, IL 62354

rhinoindustries@frontlanel.net  
 +1 (309) 337-0827  
 www.rhinoindustries.com



Bill to  
 Peopleservice Inc  
 Attn: Steve Robbinette- Acting  
 Superintendent  
 PO Box 299  
 Riverside, IA 52327  
 United States

Ship to  
 Peopleservice Inc  
 Attn: Steve Robbinette- Acting  
 Superintendent  
 3126 Hwy 22  
 Riverside, IA 52327 USA

Estimate details  
 Estimate no.: 1074  
 Estimate date: 09/17/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.	09/17/2024	Sales	OPTION 1 63 x NF90-400/34's-Filmtec Nanofiltration Membranes Head seals Part # 45321 Adapter Kits Part # 50161 Above per Train. ENOUGH MATERIAL TO COMPLETE TWO TRAIN REPLACEMENT	2	\$52,282.00	\$104,564.00
2.	09/17/2024	Sales	OPTION 2 63 x NF90-400/34 Non ILEC Filmtec Nanofiltration Membranes Head seals Part # 45321 Adapter Kits Part # 50161 Above per Train. ENOUGH MATERIAL TO COMPLETE TWO TRAIN REPLACEMENT	2	\$38,855.00	\$77,710.00
<b>Total</b>						<b>\$181,874.00</b>

**Note to customer**

Steve,  
 I provided two quotes above (Option 1 same interlock membranes  
 as we did the for the first train NF90-400/34's AND Option 2 are non-  
 interlock BUT they Are NF90 as they should be-Harn did not indicate  
 that on their previous quote)



CIVIL · STRUCTURAL · MECHANICAL · ELECTRICAL · SURVEY · SPECIALTY

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## ENGINEER'S REPORT

**PROJECT:** City of Riverside  
**DATE:** November 14, 2024  
**TO:** City Council  
**TOPIC:** Project Updates

---

### 2024 Riverside PCC Improvements

- Out for bid – sent to four contractors.
- Bids due 11/15/24 at 5:00pm.

### Community Center

- Programming and building footprint development continues.
- Concept site exhibit developed and will be provided for spacing visual.
- Steering committee applications being received by City.

### ADA Transition Plan

- Report provided for review and comment.

**RESOLUTION #2024-XX**

**RESOLUTION TO ACCEPT PLANS AND SPECIFICATION DESIGN FOR  
2024 RIVERSIDE PCC IMPROVEMENTS**

WHEREAS, the City of Riverside has contracted with Axiom Consultants to plan and design the 2024 PCC Improvements for the City of Riverside.

THEREFORE, be it resolved, by the City Council of the City of Riverside, approves the Plans, Specifications and Contract for the 2024 PCC Improvements, and authorizes Axiom Consultants to send project out for bid.

IT WAS MOVED BY Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, that the foregoing Resolution be approved.

Roll call: Sexton, Schneider, Kiene, Mills, Rogerson

Ayes:

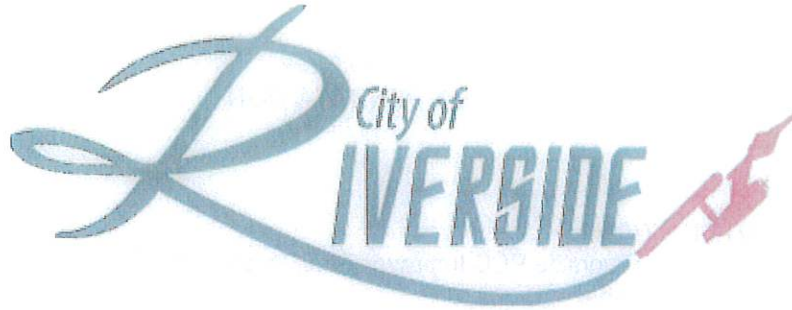
Nays:

Absent:

Passed by the City Council of Riverside, Iowa, and approved this 18th day of November, 2024.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
Becky LaRoche, City Clerk



PROJECT MANUAL FOR:

**CITY OF RIVERSIDE**  
**2024 RIVERSIDE PCC IMPROVEMENTS**

Riverside, IA

November 08, 2024

INFORMATION:

**Bids Due:** November 15, 2024, at 5:00 p.m.

**Bid Location:** Via Email: [dcavanary@axiom-con.com](mailto:dcavanary@axiom-con.com)

OR

Axiom Consultants

300 S Clinton Street #200

Iowa City, IA 52240



300 S CLINTON STREET #200, IOWA CITY, IOWA 52240 | 319.519.6220

AXIOM PROJECT #: 24-0020



**SECTION 00 0102  
PROJECT INFORMATION**

**PART 1 - GENERAL**

**1.1 PROJECT IDENTIFICATION**

- A. Project Name: 2024 Riverside PCC Improvements, located at: Riverside, Iowa
- B. Engineer's Project Number: 24-0020.  
Location: Various Location in Riverside, IA.  
Riverside, Iowa.
- C. The Owner, hereinafter referred to as Owner: City of Riverside
- D. Owner's Project Manager: Axiom Consultants, LLC.
  - 1. Project Lead: Brian Boelk.
  - 2. Address: 300 S Clinton Street, #200.
  - 3. City, State, Zip: Iowa City, IA 52240.
  - 4. Phone/Fax: (319) 519-6220.
  - 5. E-mail: bboelk@axiom-con.com.

**1.2 PROJECT DESCRIPTION**

- A. Summary Project Description: City of Riverside's 2024 Riverside PCC Improvements includes demolition, earthwork, PCC, retaining wall install, and final grading.
- B. Contract Scope: Construction.
- C. Contract Terms: Unit Price.
  - 1. The base bid will include the full scope of work with the intent and purpose to award and construct the full project.
- D. The site is readily accessible and can be viewed at any time by interested contractors.

**1.3 PROCUREMENT TIMETABLE**


- A. Last Request for Substitution Due: 2 days prior to due date of bids.
- B. Last Pre-Bid Request for Clarification Due: 2 days prior to due date of bids.
- C. Bid Due Date: November 15, 2024, before 5PM local time.
- D. Bid Submittal: Via email at dcavanary@axiom-con.com or hard copy to Axiom Consultants, 300 S Clinton Street #200, Iowa City, IA 52240.
- E. Notice to Proceed: Within 7 days after the City of Riverside Council Meeting, held: November 18, 2024.
- F. Construction Start: As soon as able following Notice to Proceed.
- G. Overall Final Completion Date: Not later than May 02, 2025.
- H. Liquidated Damages in the amount of \$500 per calendar day will be assessed for work not completed within the designated contract terms.
- I. The Owner reserves the right to change the schedule or terminate the entire procurement process at any time.

**1.4 PROCUREMENT DOCUMENTS**

- A. Availability of Documents: Complete sets of procurement documents may be obtained:
  - 1. From Engineer: Axiom Consultants, LLC.
  - 2. At the following address: 300 S Clinton Street, #200, Iowa City, IA 52240.
  - 3. Via email: dcavanary@axiom-con.com; Phone: (319) 519-6220.

**END OF SECTION**

**SECTION 00 0107  
SEALS PAGE**

	I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF IOWA.	
	BRIAN A. BOELK, P.E. LICENSE NUMBER 16503.	DATE
	MY LICENSE RENEWAL DATE IS DECEMBER 31, 2024.	
	PAGES OR SHEETS COVERED BY THIS SEAL:	

**END OF SECTION**

**SECTION 00 0110  
TABLE OF CONTENTS**

**PROCUREMENT AND CONTRACTING REQUIREMENTS**

**DIVISION 00 -- PROCUREMENT AND CONTRACTING REQUIREMENTS**

- 00 0102 - Project Information
- 00 0107 - Seals Page
- 00 0110 - Table of Contents
- 00 1113 - SUDAS Notice to Bidders and Notice of Public Hearing
- 00 2113.01 - SUDAS Instruction to Bidders
- 00 4243 - SUDAS Proposal
- 00 4313 - SUDAS Bid Bond
- 00 5213 - SUDAS Contract
- 00 6113 - SUDAS Performance, Payment and Maintenance Bond
- 00 7200 - General Conditions

**SPECIFICATIONS**

**DIVISION 01 -- GENERAL REQUIREMENTS**

**THE IOWA STATEWIDE URBAN DESIGN AND SPECIFICATION (SUDAS), 2022 EDITION,  
SHALL APPLY AND BE USED AS SPECIFICATIONS FOR THIS PROJECT.**

**END OF SECTION**

**SECTION 00 1113 - SUDAS NOTICE TO BIDDERS AND NOTICE OF PUBLIC HEARING**

**GENERAL NATURE OF THE PUBLIC IMPROVEMENT**

**2024 RIVERSIDE PCC IMPROVEMENTS PROJECT**

Summary Project Description: City of Riverside's 2024 Riverside PCC Improvements project includes Demolition, Earthwork, PCC, Retaining Wall Install and Final Grading.

Each bidder shall accompany its bid with bid security as defined in Iowa Code Section 26.8, as security that the successful bidder will enter into a contract for the work bid upon and will furnish after the award of contract a corporate surety bond, in a form acceptable to the Jurisdiction, for the faithful performance of the contract, in an amount equal to 5% of the amount of the contract. The bidder's security shall be in the amount fixed in the instruction to Bidders and shall be in the form of a cashier's check or a certified check drawn on an FDIC insured bank in Iowa or on an FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a bid bond on the form provided in the contract documents with corporate surety satisfactory to the Jurisdiction. The bid shall contain no condition except as provided in the specifications.

The City of Riverside reserves the right to defer acceptance of any bid for a period of sixty (60) calendar days after receipt of bids and no bid may be withdrawn during this period.

Each successful bidder will be required to furnish a corporate surety bond in an amount equal to 100% of its contract price. Said bond shall be issued by a responsible surety approved by City of Riverside and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment of all material and labor, and protect and save harmless City of Riverside from claims and damages of any kind caused by the operations of the contract and shall also guarantee the maintenance of the improvement caused by failures in materials and construction for a period of two years from and after acceptance of the contract. The guaranteed maintenance period for new paving shall be four years.

The City of Riverside, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Contractor shall fully complete the Base Bid project by (no later than) May 02, 2025.

The City of Riverside does hereby reserve the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the jurisdiction.

**END OF SECTION**



**SECTION 00 2113.01 - SUDAS INSTRUCTIONS TO BIDDERS**

**INSTRUCTIONS TO BIDDERS**

The work comprising the above referenced project shall be constructed in accordance with the 2022 edition of the SUDAS Standard Specifications and as further modified by supplemental specifications and special provisions included in the contract documents. The terms used in the contract revision of the documents are defined in said Standard Specifications. Before submitting your bid, review the requirements of Division 1, General Provisions and Covenants, in particular the sections regarding proposal requirements, bonding, contract execution and insurance requirements. Be certain that all documents have been completed properly, as failure to complete and sign all documents and to comply with the requirements listed below can cause your bid not to be read.

**I. BID SECURITY**

The bid security must be in the minimum amount of 5% of the total bid amount including all add alternates (do not deduct the amount of deduct alternates). Bid security shall be in the form of a cashier's check or a certified check, drawn on an FDIC insured bank in Iowa or drawn on an FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a bid bond executed by a corporation authorized to contract as a surety in Iowa or satisfactory to the Jurisdiction. The bid bond must be submitted on the enclosed Bid Bond form as no other bid bond forms are acceptable. All signatures on the bid bond must be original signatures in ink; facsimile (fax) of any signature or use of an electronic signature on the bid bond is not acceptable. Bid security other than said bid bond shall be made payable to City of Riverside. "Miscellaneous Bank Checks," and personal checks, as well as "Money Orders" and "Traveler's Checks" issued by persons, firms, or corporations licensed under Chapter 533C of the Iowa Code, are not acceptable bid security.

**II. SUBMISSION OF THE PROPOSAL AND IDENTITY OF BIDDER**

A. The proposal shall be sealed in an envelope, properly identified as the Proposal with the project title and the name and address of the bidder, and deposited with the Jurisdiction at or before the time and at the place provided in the Notice to Bidders. It is the sole responsibility of the bidder to see that its proposal is delivered to the Jurisdiction prior to the time for opening bids, along with the appropriate bid security sealed in a separate envelope identified as Bid Security and attached to the outside of the bid proposal envelope. Any proposal received after the scheduled time for the receiving of proposals will be returned to the bidder unopened and will not be considered. If the Jurisdiction provides envelopes for proposals and bid security, bidders shall be required to utilize such envelopes in the submission of their bids.

B. The following documents shall be completed, signed, and returned in the Proposal envelope. The bid cannot be read if any of these documents are omitted from the Proposal envelope.

**1. PROPOSAL – Complete each of the following parts:**

- Part B – Acknowledgment of Addenda, if any have been issued
- Part E – Bid Items, Quantities, and Prices
- Part I – Identity of Bidder (including the Bidder Status Form)

Sign the proposal. The signature on the proposal and all proposal attachments must be an original signature in ink signed by the same individual who is the Company Owner or an authorized Officer of the Company; copies or facsimile of any signature or electronic signatures will not be accepted. The Bidder Status Form is required by the Iowa Labor Commissioner, pursuant to the Iowa Administrative Code rule 875-156.2(1). The Bidder must complete and submit the Bidder Status Form, signed by an authorized representative of the Bidder, with their bid proposal. Under Iowa Administrative Code rule 875-156.2(1), failure to provide the Bidder Status Form with the bid may result in the bid being deemed non-responsive and may result in the bid being rejected. The Worksheet: Authorized to Transact Business from the Labor Commissioner is including

2024 Riverside PCC  
Improvements  
Riverside, IA

Axiom Consultants  
24-0020

on the following page and can be used to assist Bidders in completing the Bidder Status Form.

**END OF SECTION**



**SECTION 00 4243 - SUDAS PROPOSAL**

**PROPOSAL**

**PROPOSAL PART A – SCOPE**

The City of Riverside, hereinafter called the “Jurisdiction,” has need of a qualified contractor to complete the work comprising the below referenced improvement. The undersigned Bidder hereby proposes to complete the work comprising the below referenced improvement as specified in the contract documents, which are officially on file with the Jurisdiction, in the office of the City of Riverside, at the prices hereinafter provided in Part C of the Proposal, for the following described improvements:

**PROJECT DESCRIPTION: 2024 RIVERSIDE PCC IMPROVEMENTS**

Summary Project Description: City of Riverside's 2024 Riverside PCC Improvements project includes the Demolition, Earthwork, PCC, Retaining Wall Install, and Final Grading.

**PROPOSAL PART B – ACKNOWLEDGMENT OF ADDENDA**

The Bidder hereby acknowledges that all addenda become a part of the contract documents when issued, and that each such addendum has been received and utilized in the preparation of this bid. The Bidder hereby acknowledges receipt of the following addenda by inserting the number of each addendum in the blanks below:

Addendum Number: \_\_\_\_\_ Addendum Number: \_\_\_\_\_  
Addendum Number: \_\_\_\_\_ Addendum Number: \_\_\_\_\_

and certifies that said addenda were utilized in the preparation of this bid.

**PROPOSAL PART C – SPECIFICATIONS**

The Bidder hereby acknowledges and certifies awareness that ALL applicable SUDAS specifications shall apply to this project. If there are questions, bidders shall clarify during the bidding process.

**PROPOSAL PART D – QUALITY ASSURANCE (TESTING)**

The Bidder hereby acknowledges the Contractor shall be responsible for contracting and scheduling all material testing as noted and required in SUDAS specifications. Engineer shall manage, review and provide oversight on such testing and results.

**PROPOSAL PART E – BID ITEMS, QUANTITIES, AND PRICES**

UNIT BID PRICE CONTRACTS: The Bidder must provide the Unit Bid Price, the Total Bid Price, any Alternate Prices, and the Total Construction Costs on the Proposal Attachment: Part C – Bid Items, Quantities, and Prices. In case of discrepancy, the Unit Bid Price governs. The quantities shown on the Proposal Attachment: Part C – Bid Items, Quantities, and Prices are approximate only, but are considered sufficiently adequate for the purpose of comparing bids. The Total Construction Cost plus any alternates selected by the Jurisdiction, shall be used only for comparison of bids. The Total Construction Cost, including any Add-Alternates, shall be used for determining the sufficiency of the bid security.

#### PROPOSAL PART F -- GENERAL

The Bidder hereby acknowledges that the Jurisdiction, in advertising for public bids for this project, reserves the right to:

1. Reject any or all bids. Award of the contract, if any, to be to the lowest responsible, responsive bidder; and
2. Reject any or all alternates in determining the items to be included in the contract. Designation of the lowest responsible, responsive bidder to be based on comparison of the total bid plus any selected alternates; and
3. Make such alterations in the contract documents or in the proposal quantities as it determines necessary in accordance with the contract documents after execution of the contract. Such alterations shall not be considered a waiver of any conditions of the contract documents, and shall not invalidate any of the provisions thereof; and

The Bidder hereby agrees to:

1. Enter into a contract, if this proposal is selected, in the form approved by the Jurisdiction, provide proof of registration with the Iowa Division of Labor in accordance with Chapter 91C of the Iowa Code, and furnish a performance, maintenance, and payment bond; and
2. Forfeit bid security, not as a penalty but as liquidated damages, upon failure to enter into such contract and/or to furnish said bond; and
4. Commence the work on the Base Bid project on or before a date to be specified in a written notice to proceed by the Jurisdiction, and to have Final Completion of the project May 02, 2025.

#### PROPOSAL PART G -- NON-COLLUSION AFFIDAVIT

The Bidder hereby certifies:

1. That this proposal is not affected by, contingent on, or dependent on any other proposal submitted for any improvement with the Jurisdiction; and
2. That no individual employed by the Bidder has employed any person to solicit or procure the work on this project, nor will any employee of the Bidder make any payment or agreement for payment of any compensation in connection with the procurement of this project; and
3. That no part of the bid price received by the Bidder was or will be paid to any person, corporation, firm, association, or other organization for soliciting the bid, other than the payment of their normal compensation to persons regularly employed by the Bidder whose services in connection with the construction of the project were in the regular course of their duties for the Bidder; and
4. That this proposal is genuine and not collusive or sham; that the Bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person, to submit a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought, by agreement or collusion, or communication or conference, with any person, to fix the bid price of the Bidder or of any other bidder, and that all statements in this proposal are true; and
5. That the individual(s) executing this proposal have the authority to execute this proposal on behalf of the Bidder.

#### PROPOSAL PART H -- ADDITIONAL REQUIREMENTS

Additional requirements are not applicable for this proposal.

**PROPOSAL ATTACHMENT: PART E**

**PART E – BID ITEMS, QUANTITIES, AND PRICES**

This is a Unit Bid Price Contract. The bidder must provide the Bid Price(s), any Alternate Price(s), and the Total of the Base Bid plus any Add-Alternates in this Proposal Attachment: Part E – Bid Items, Quantities, and Prices the total of the base bid plus any alternates selected by the Jurisdiction shall be used only for comparison of bids. The total of the Base Bid plus any Add-Alternates shall be used for determining the sufficiency of the bid security.

ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENDED PRICE
1.	5" PCC W/ 4" SUBBASE	SF	419	\$	\$
2.	6" PCC W/ 6" SUBBASE	SF	78	\$	\$
3.	RETAINING WALL	LF	69	\$	\$
4.	REMOVAL OF 4" PCC	SF	386	\$	\$
5.	MODIFICATION OF WALL	LS	1	\$	\$
6.	MOBILIZATION	LS	1	\$	\$
7.	EROSION CONTROL	LS	1	\$	\$
8.	RELOCATING MONUMENT	EA	1	\$	\$
9.	FINAL GRADING	LS	1	\$	\$
<b>TOTAL BASE BID CONSTRUCTION COST</b>				<b>\$</b>	

**END OF SECTION**

SECTION 00 4313 - SUDAS BID BOND

SAMPLE BID BOND FORM

KNOW ALL BY THESE PRESENTS:

That we \_\_\_\_\_, as Principal, and \_\_\_\_\_, as Surety, are held and firmly bound unto \_\_\_\_\_, as Obligee, (hereinafter referred to as "the Jurisdiction"), in the penal sum of \_\_\_\_\_ dollars (\$ \_\_\_\_\_), or \_\_\_\_\_ percent of the amount bid in lawful money of the United States, for which payment said Principal and Surety bind themselves, their heirs, executors, administrators, successors, and assigns jointly and severally, firmly by these presents.

The condition of the above obligation is such that whereas the Principal has submitted to the Jurisdiction a certain proposal, in a separate envelope, and hereby made a part hereof, to enter into a contract in writing, for the following described improvements;

Summary Project Description: City of Riverside's 2024 Riverside PCC Improvements project includes Demolition, Earthwork, PCC, Retaining Wall Install, and Final Grading.

The Surety hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Jurisdiction may accept such bid or execute such Contract; and said Surety does hereby waive notice of any such extension.

In the event that any actions or proceedings are initiated with respect to this Bond, the parties agree that the venue thereof shall be Washington County, State of Iowa. If legal action is required by the Jurisdiction against the Surety or Principal to enforce the provisions of the bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Surety or Principal agrees to pay the Jurisdiction all damages, costs, and attorney fees incurred by enforcing any of the provisions of this Bond. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against Surety for any amount guaranteed hereunder whether action is brought against Principal or whether Principal is joined in any such action or actions or not.

NOW, THEREFORE, if said proposal by the Principal be accepted, and the Principal shall enter into a contract with Jurisdiction in accordance with the terms of such proposal, including the provision of insurance and of a bond as may be specified in the contract documents, with good and sufficient surety for the faithful performance of such contract, for the prompt payment of labor and material furnished in the prosecution thereof, and for the maintenance of said improvements as may be required therein, then this obligation shall become null and void; otherwise, the Principal shall pay to the Jurisdiction the full amount of the bid bond, together with court costs, attorney's fees, and any other expense of recovery.

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**SURETY**

SURETY COMPANY: \_\_\_\_\_

SIGNATURE ATTORNEY-IN-FACT/OFFICER:  
\_\_\_\_\_

PRINTED ATTORNEY-IN-FACT/OFFICER:  
\_\_\_\_\_

SURETY ADDRESS: \_\_\_\_\_

SURETY TELEPHONE NUMBER: \_\_\_\_\_

**PRINCIPAL**

BIDDER COMPANY: \_\_\_\_\_

BIDDER SIGNATURE:  
\_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

BIDDER ADDRESS: \_\_\_\_\_

BIDDER TELEPHONE NUMBER: \_\_\_\_\_

NOTE: All signatures on this bid bond must be original signatures in ink; copies, facsimile, or electronic signatures will not be accepted. This bond must be sealed with the Surety's raised, embossing seal. The certificate or power of attorney accompanying this bond must be valid on its face and sealed with the Surety's raised, embossed seal.

**END OF SECTION**



SECTION 00 5213 - SUDAS CONTRACT

SAMPLE CONTRACT FORM

CONTRACT NO. \_\_\_\_\_

DATE: \_\_\_\_\_

THIS CONTRACT, made and entered into at CITY OF RIVERSIDE, IOWA this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the CITY OF RIVERSIDE, IOWA by and upon order of its MAYOR hereinafter called the "Jurisdiction," and \_\_\_\_\_, hereinafter called the "Contractor."

WITNESSETH:

The Contractor hereby agrees to complete the work comprising the below referenced improvement as specified in the contract documents, which are officially on file with the Jurisdiction, in the office of the CITY OF RIVERSIDE, IOWA. This contract includes all contract documents. The work under this contract shall be constructed in accordance with the SUDAS Standard Specifications, 2022 Edition, and as further modified by the supplemental specifications and special provisions included in said contract documents, and the Contract Attachment - Item 1: General, which is attached hereto. The Contractor further agrees to complete the work in strict accordance with said contract documents, and to guarantee the work as required by law, for the time required in said contract documents, after its acceptance by the Jurisdiction.

This contract is awarded and executed for completion of the work specified in the contract documents for the bid prices shown on the Contract Attachment - Item 2: Bid Items, Quantities, and Prices, which were proposed by the Contractor in its proposal submitted in accordance with the Notice to Bidders and Notice of Public Hearing for the following described improvements:

Summary Project Description: City of Riverside's 2024 Riverside PCC Improvements includes Demolition, Earthwork, PCC, Retaining Wall Install, and Final Grading.

The Contractor agrees to perform said work for and in consideration of the Jurisdiction's payment of the bid amount of \_\_\_\_\_ dollars (\$\_\_\_\_\_) which amount shall constitute the required amount of the performance, maintenance, and payment bond. The Contractor hereby agrees to commence work under this contract on or before a date to be specified in a written notice to proceed by the Jurisdiction and to fully complete the project \_\_\_\_\_; and to pay liquidated damages for noncompliance with said completion provisions at the rate of Five Hundred Dollars and 00/100(\$500.00) for each calendar day thereafter that the work remains incomplete.

The Contractor agrees to provide progress payments based on Applications for Payment submitted to the Engineer by the Contractor and approval for payment issued by the Engineer, the Jurisdiction shall make progress payments on account of City Council's approval of the Contract Sum to the Contractor as provided below. The period covered by each Application for Payment shall be on calendar month ending on the last day of the month and provided to the Engineer not later than the 3rd Wednesday of a month. For each progress payment made prior to Substantial Completion of the Work, the Jurisdiction may withhold retainage from the payment in the amount of

5%. Final payment, constituting the entire paid balance for the Contract Sum, shall be made by the Jurisdiction to the Contractor when

1. The Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work to satisfy other requirements, if any, which extend beyond final payment;
2. A final Certificate for Payment has been issued by the Engineer.

The Jurisdiction's final payment to the Contractor shall be made no later than 30 days after the issuance of the Engineer's final Certificate of Payment.

IN WITNESS WHEREOF, the Parties hereto have executed this instrument, in triplicate on the date first shown written.

**JURISDICTION**

BY: \_\_\_\_\_

(SEAL)

ATTEST: \_\_\_\_\_

FORM APPROVED BY:

\_\_\_\_\_ (ATTORNEY FOR JURISDICTION)

**CONTRACTOR**

COMPANY NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

**CONTRACTOR PUBLIC REGISTRATION INFORMATION To Be Provided By:**

1. All Contractors: The Contractor shall enter its Public Registration Number

\_\_\_\_\_ - \_\_\_\_\_

issued by the Iowa Commissioner of Labor pursuant to Section 91C.5 of the Iowa Code.

2. Out-of-State Contractors:

A. Pursuant to Section 91C.7 of the Iowa Code, an out-of-state contractor, before commencing a contract in excess of five thousand dollars in value in Iowa, shall file a bond with the division of labor services of the department of workforce development. It is the contractor's responsibility to comply with said Section 91C.7 before commencing this work.

B. Prior to entering into contract, the designated low bidder, if it is a corporation organized under the laws of a state other than Iowa, shall file with the engineer a certificate from the Secretary of the State of Iowa showing that it has complied with all the provisions of Chapter 490 of the Iowa Code, or as amended, governing foreign corporations.

NOTE: All signatures on this contract must be original signatures in ink; copies, facsimile, or electronic signatures will not be accepted.



State of \_\_\_\_\_ )  
\_\_\_\_\_ ) SS  
\_\_\_\_\_ County)

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a Notary Public in and for the State of \_\_\_\_\_, personally appeared \_\_\_\_\_ and \_\_\_\_\_, to me known, who, being by me duly sworn, did say that they are the \_\_\_\_\_, and \_\_\_\_\_, respectively, of the corporation executing the foregoing instrument; that (no seal has been procured by) (the seal affixed thereto is the seal of) the corporation; that said instrument was signed (and sealed) on behalf of the corporation by authority of this Board of Directors; that \_\_\_\_\_ and \_\_\_\_\_ acknowledged the execution of the instrument to be the voluntary act and deed of the corporation, by it and by them voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of \_\_\_\_\_  
My commission expires \_\_\_\_\_, 20\_\_\_\_

PARTNERSHIP ACKNOWLEDGMENT

State of \_\_\_\_\_ )  
\_\_\_\_\_ ) SS  
\_\_\_\_\_ County)

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a Notary Public in and for the State of \_\_\_\_\_, personally appeared \_\_\_\_\_ to me personally known, who being by me duly sworn, did say that the person is one of the partners of \_\_\_\_\_, a partnership, and that the instrument was signed on behalf of the partnership by authority of the partners and the partner acknowledged the execution of the instrument to be the voluntary act and deed of the partnership by it and by the partner voluntarily executed,

\_\_\_\_\_  
Notary Public in and for the State of \_\_\_\_\_  
My commission expires \_\_\_\_\_, 20\_\_\_\_

**INDIVIDUAL ACKNOWLEDGMENT**

State of \_\_\_\_\_ )  
\_\_\_\_\_ ) SS  
\_\_\_\_\_ County)

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a Notary Public in and for the State of \_\_\_\_\_, personally appeared \_\_\_\_\_ and \_\_\_\_\_, to me known to be the identical person(s) named in and who executed the foregoing instrument, and acknowledged that (he) (she) (they) executed the instrument as (his) (her) (their) voluntary act and deed.

\_\_\_\_\_  
Notary Public in and for the State of \_\_\_\_\_  
My commission expires \_\_\_\_\_, 20\_\_\_\_

**LIMITED LIABILITY COMPANY ACKNOWLEDGMENT**

State of \_\_\_\_\_ )  
\_\_\_\_\_ ) SS  
\_\_\_\_\_ County)

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me a Notary Public in and for said county, personally appeared \_\_\_\_\_, to me personally known, who being by me duly sworn did say that person is \_\_\_\_\_ of said \_\_\_\_\_, that (the seal affixed to said instrument is the seal of said OR no seal has been procured by the said) \_\_\_\_\_, and that said instrument was signed and sealed on behalf of the said \_\_\_\_\_, by authority of its managers and the said \_\_\_\_\_ acknowledged the execution of said instrument to be the voluntary act and deed of said \_\_\_\_\_, by it voluntarily executed

\_\_\_\_\_  
Notary Public in and for the State of \_\_\_\_\_  
My commission expires \_\_\_\_\_, 20\_\_\_\_

**CONTRACT ATTACHMENT: ITEM 1 - GENERAL**

No additional contract requirements

**CONTRACT ATTACHMENT: ITEM 2 - BID ITEMS AND QUANTITIES (SAMPLE FORM)**

This contract is awarded and executed for completion of the work specified in the contract documents for the bid prices tabulated as proposed by the Contractor in its proposal submitted in accordance with notice to bidders and notice of public hearing. All quantities are subject to revision by the Jurisdiction. Quantity changes that amount to 20% or less of the amount bid shall not affect the unit bid price.

The awarded Contractor's Base Bid Form and the selected Alternate Bid Form will be included as an attachment to the Contract.

**END OF SECTION**

**SECTION 00 6113 - SUDAS PERFORMANCE, PAYMENT AND MAINTENANCE BOND**

**SAMPLE PERFORMANCE, PAYMENT AND MAINTENANCE BOND FORM**

**SURETY BOND NO.** \_\_\_\_\_

**PERFORMANCE, PAYMENT, AND MAINTENANCE BOND**

**KNOW ALL BY THESE PRESENTS:**

That we, \_\_\_\_\_, as  
Principal (hereinafter the "Contractor" or "Principal" and  
\_\_\_\_\_, as Surety are held and firmly bound unto  
\_\_\_\_\_, as Obligee (hereinafter referred to  
as "the Jurisdiction"), and to all persons who may be injured by any breach of any of the conditions  
of this Bond in the penal sum of  
\_\_\_\_\_ dollars (\$ \_\_\_\_\_), lawful money of the United States, for the payment of  
which sum, well and truly to be made, we bind ourselves, our heirs, legal representatives and  
assigns, jointly or severally, firmly by these presents.

The conditions of the above obligations are such that whereas said Contractor entered into a  
contract with the Jurisdiction, bearing date the \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_, hereinafter the "Contract") wherein said Contractor undertakes and agrees to construct  
the following described improvements:

Summary Project Description: City of Riverside's 2024 Riverside PCC Improvements includes  
Demolition, Earthwork, PCC, Retaining Wall Install, and Final Grading.

and to faithfully perform all the terms and requirements of said Contract within the time therein  
specified, in a good and workmanlike manner, and in accordance with the Contract Documents.  
Provided, however, that one year after the date of acceptance as complete of the work under the  
above referenced Contract, the maintenance portion of this Bond shall continue in force but the  
penal sum for maintenance shall be reduced to the sum of  
\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_), which  
is the cost associated with those items shown on the proposal and in the Contract that require a  
maintenance bond period in excess of one year.

It is expressly understood and agreed by the Contractor and Surety in this bond that the following  
provisions are a part of this Bond and are binding upon said Contractor and Surety, to-wit:

1. **PERFORMANCE:** The Contractor shall well and faithfully observe, perform, fulfill, and  
abide by each and every covenant, condition, and part of said Contract and Contract  
Documents, by reference made a part hereof, for the above referenced improvements, and  
shall indemnify and save harmless the Jurisdiction from all outlay and expense incurred by  
the Jurisdiction by reason of the Contractor's default of failure to perform as required. The  
Contractor shall also be responsible for the default or failure to perform as required under the  
Contract and Contract Documents by all its subcontractors, suppliers, agents, or employees  
furnishing materials or providing labor in the performance of the Contract.
2. **PAYMENT:** The Contractor and the Surety on this Bond hereby agreed to pay all just  
claims submitted by persons, firms, subcontractors, and corporations furnishing materials for

**SUDAS PERFORMANCE,  
PAYMENT AND MAINTENANCE  
BOND**



or performing labor in the performance of the Contract on account of which this Bond is given, including but not limited to claims for all amounts due for labor, materials, lubricants, oil, gasoline, repairs on machinery, equipment, and tools, consumed or used by the Contractor or any subcontractor, wherein the same are not satisfied out of the portion of the contract price the Jurisdiction is required to retain until completion of the improvement, but the Contractor and Surety shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law. The Contractor and Surety hereby bind themselves to the obligations and conditions set forth in Chapter 573 of the Iowa Code, which by this reference is made a part hereof as though fully set out herein.

3. MAINTENANCE: The Contractor and the Surety on this Bond hereby agree, at their own expense:

A. To remedy any and all defects that may develop in or result from all work except new paving to be performed under the Contract within the period of (2) years from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work; and

B. To remedy any and all defects that may develop in or result from new paving work to be performed under the Contract within the period of (4) years from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work;

C. To keep all work in continuous good repair; and

D. To pay the Jurisdiction's reasonable costs of monitoring and inspection to assure that any defects are remedied, and to repay the Jurisdiction all outlay and expense incurred as a result of Contractor's and Surety's failure to remedy any defect as required by this section.

E. Maintenance bond requirements shall not apply to the following: work that is not permanently incorporated into the project, pavement markings, seeding, sodding, and plant material and planting.

4. GENERAL: Every Surety on this Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:

A. To consent without notice to any extension of time to the Contractor in which to perform the Contract;

B. To consent without notice to any change in the Contract or Contract Documents, which thereby increases the total contract price and the penal sum of this bond, provided that all such changes do not, in the aggregate, involve an increase of more than 20% of the total contract price, and that this bond shall then be released as to such excess increase; and

C. To consent without notice that this Bond shall remain in full force and effect until the Contract is completed, whether completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage penalty is being charged against the Contractor.

D. That no provision of this Bond or of any other contract shall be valid that limits to less than five years after the acceptance of the work under the Contract the right to sue on this Bond.

E. That as used herein, the phrase "all outlay and expense" is not to be limited in any way, but shall include the actual and reasonable costs and expenses incurred by the Jurisdiction including interest, benefits, and overhead where applicable. Accordingly, "all outlay and expense" would include but not be limited to all contract or employee expense, all equipment usage or rental, materials, testing, outside experts, attorneys fees (including overhead expenses of the Jurisdiction's staff attorneys), and all costs and expenses of litigation as they are incurred by the Jurisdiction. It is intended the Contractor and Surety will defend and indemnify the Jurisdiction on all claims made against the Jurisdiction on account of Contractor's failure to perform as required in the

Contract and Contract Documents, that all agreements and promises set forth in the Contract and Contract Documents, in approved change orders, and in this Bond will be fulfilled, and that the Jurisdiction will be fully indemnified so that it will be put into the position it would have been in had the Contract been performed in the first instance as required.

In the event the Jurisdiction incurs any "outlay and expense" in defending itself against any claim as to which the Contractor or Surety should have provided the defense, or in the enforcement of the promises given by the Contractor in the Contract, Contract Documents, or approved change orders, or in the enforcement of the promises given by the Contractor and Surety in this Bond, the Contractor and Surety agree that they will make the Jurisdiction whole for all such outlay and expense, provided that the Surety's obligation under this bond shall not exceed 125% of the penal sum of this bond.

In the event that any actions or proceedings are initiated regarding this Bond, the parties agree that the venue thereof shall be Washington County, State of Iowa. If legal action is required by the Jurisdiction to enforce the provisions of this Bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Contractor and the Surety agree, jointly, and severally, to pay the Jurisdiction all outlay and expense incurred therefor by the Jurisdiction. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers, and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against surety for any amount guaranteed hereunder whether action is brought against the Contractor or whether Contractor is joined in any such action(s) or not.

NOW THEREFORE, the condition of this obligation is such that if said Principal shall faithfully perform all the promises of the Principal, as set forth and provided in the Contract, in the Contract Documents, and in this Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

When a word, term, or phrase is used in this Bond, it shall be interpreted or construed first as defined in this Bond, the Contract, or the Contract Documents; second, if not defined in the Bond, Contract, or Contract Documents, it shall be interpreted or construed as defined in applicable provisions of the Iowa Code; third, if not defined in the Iowa Code, it shall be interpreted or construed according to its generally accepted meaning in the construction industry; and fourth, if it has no generally accepted meaning in the construction industry, it shall be interpreted or construed according to its common or customary usage.

Failure to specify or particularize shall not exclude terms or provisions not mentioned and shall not limit liability hereunder. The Contract and Contract Documents are hereby made a part of this Bond.



2024 Riverside PCC  
Improvements  
Riverside, IA  
(CON'T – PERFORMANCE, PAYMENT, AND MAINTENANCE BOND)

Axiom Consultants  
24-0020

**PRINCIPAL**

CONTRACTOR: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_  
\_\_\_\_\_

TITLE: \_\_\_\_\_

**SURETY**

SURETY COMPANY: \_\_\_\_\_

SIGNATURE ATTORNEY-IN-FACT/OFFICER: \_\_\_\_\_  
\_\_\_\_\_

PRINTED ATTORNEY-IN-FACT/OFFICER: \_\_\_\_\_  
\_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

**FORM APPROVED BY**

ATTORNEY FOR JURISDICTION: \_\_\_\_\_  
\_\_\_\_\_

**NOTE:**

1. All signatures on this performance, payment, and maintenance bond must be original signatures in ink; copies, facsimile, or electronic signatures will not be accepted.
2. This bond must be sealed with the Surety's raised, embossing seal.
3. The Certificate or Power of Attorney accompanying this bond must be valid on its face and sealed with the Surety's raised, embossing seal.
4. The name and signature of the Surety's Attorney-in-Fact/Officer entered on this bond must be exactly as listed on the Certificate or Power of Attorney accompanying this bond.

END OF SECTION

**SECTION 00 7200  
GENERAL CONDITIONS**

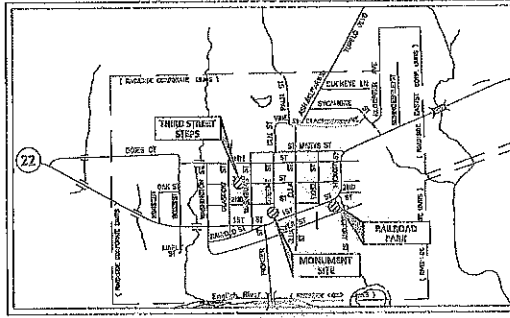
**FORM OF GENERAL CONDITIONS**

**1.1 THE GENERAL CONDITIONS APPLICABLE TO THIS CONTRACT ARE AS FOLLOWS:**

- A. Iowa Statewide Urban Design and Specification (SUDAS), 2022 Edition, shall apply and be used as specifications for this project.
- B. Insurance by Contractor
  - 1. The Contractor must provide a certificate of insurance showing coverage in the required amounts prior to project commencement and throughout the construction period with the following minimum amounts:
    - a. Workmen's compensation and occupational disease insurance in accordance with the laws of the State of Iowa covering all employees who perform any obligations assumed under the contract.
    - b. Public liability and property damage liability insurance covering all operations under the contract; limits of bodily injury or death and property damage of \$1,000,000 for each accident; and \$1,000,000 aggregate for accidents during the policy period on a per project basis. The Owner and Engineer shall be named additional insured on the Contractor's insurance.
    - c. Automobile liability insurance on all self-propelled vehicles used in connection with the contract, whether owned, non-owned, or hired; public liability limits of not less than \$500,000 for one person and \$1,000,000 for each accident; property damage limit of \$500,000 for each accident.
  - 2. Owner reserves the right to approve the insurance company.
- C. Quality Assurance and Testing
  - 1. The Contractor shall be responsible for contracting and scheduling all material testing as noted and required in SUDAS specifications. Axiom Consultants shall manage, review and provide oversight on such testing and results.
- D. Construction Staking
  - 1. Staking services, as requested by the Contractor, will be provided by Axiom Consultants and contracted between Axiom Consultants and the City of Riverside.
- E. Scheduling
  - 1. The Contractor shall provide a proposed schedule upon award of contract and in preparation of pre-construction meeting.
  - 2. Substantial Completion is defined as all work except the seeding, final restoration, and clean-up.
- F. Electronic Media Transfer
  - 1. The Electronic Release Form, following this section is required for any request of electronic or CAD files regarding this project: City of Riverside, 2024 Riverside PCC Improvements.

**END OF SECTION**

**DRAWINGS FOR PROPOSED IMPROVEMENTS OF  
2024 RIVERSIDE PCC IMPROVEMENTS  
RIVERSIDE, WASHINGTON COUNTY, IOWA**



CITY OF RIVERSIDE, IOWA

SHEET INDEX	
SHEET #	SHEET TITLE
C0.00	COVER SHEET
C0.01	LEGEND AND GENERAL NOTES
C1.00	CAPT KIRK BIRTHPLACE EXISTING CONDITIONS AND REMOVALS PLAN
C2.00	CAPT KIRK BIRTHPLACE SITE PLAN
C3.00	CAPT KIRK BIRTHPLACE GRADING, EROSION CONTROL AND PAVING PLAN
C3.10	CAPT KIRK BIRTHPLACE RETAINING WALL PROFILE
C4.00	THIRD STREET STAIRS
C5.00	RAILROAD PARK PADS
C6.00	CONSTRUCTION DETAILS

**DESIGN STANDARDS AND REFERENCE DRAWINGS**

THE PROPOSED IMPROVEMENTS INCLUDED IN THESE DRAWINGS HAVE BEEN DESIGNED IN ACCORDANCE WITH CITY OF RIVERSIDE REQUIREMENTS AND THE IOWA STATEWIDE URBAN DESIGN AND SPECIFICATIONS (SUDAS), LATEST EDITION, UNLESS NOTED OTHERWISE ON THE PLANS.

THE FOLLOWING SUDAS FIGURES ARE INCLUDED BY REFERENCE:

FIGURE	TITLE
7030.101	JOINTS
7030.204	GENERAL FEATURES OF AN ACCESSIBLE SIDEWALK
7030.205	GENERAL SIDEWALK AND CURB RAMP DETAILS
9040.119	SILT FENCE

**APPLICANT INFORMATION**

OWNER:  
CITY OF RIVERSIDE, IOWA  
60 GREENE STREET  
RIVERSIDE, IOWA 52327  
(319) 648-3505

**PROJECT INFORMATION**

CONTACT PERSON:  
BRIAN BOELK  
AXIOM CONSULTANTS, LLC  
3005 CLINTON STREET, UNIT 200  
IOWA CITY, IOWA 52240-3833  
PHONE: 319-517-5226  
EMAIL: BBOELK@AXIOM-CON.COM



**UTILITY CONTACTS**

ALLIANT ENERGY  
ALLIANT ENERGY FIELD ENGINEER  
800-255-4269  
LOCATE\_IPL@ALLIANTENERGY.COM

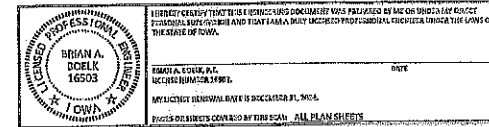
CITY OF RIVERSIDE  
SECURITY SERVICE  
315-845-3501  
CITYCLERK@CITYOFRIVERSIDEIOWA.COM

MEDIA.COM  
CARL NORTON  
319-594-6201  
CNORTON@MEDIACOMCC.COM

PEOPLE SERVICE, INC  
LUIS RAMIREZ  
712-299-2160  
LRAMIREZ@PEOPLESERVICE.COM

MIDAMERICAN GAS  
CARSON HEMPHILL  
319-347-4164  
CRHEMPHILL@MIDAMERICAN.COM

WINDSTREAM COMMUNICATIONS  
LOCATE DESK  
800-289-4901  
LOCATE.DESK@WINDSTREAM.COM



BY: \_\_\_\_\_ DATE: \_\_\_\_\_



PCC IMPROVEMENTS  
2024  
CITY OF RIVERSIDE

REVISION

BID SET

DATE: 10-23-2024

DESCRIPTION DATE









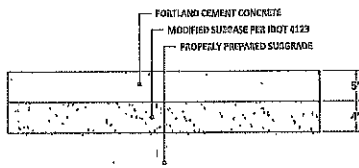






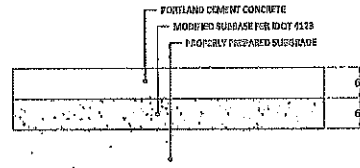






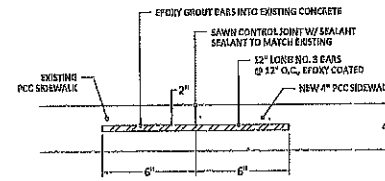
5" SIDEWALK / PAD  
NOT TO SCALE

1



6" SIDEWALK / PAD  
NOT TO SCALE

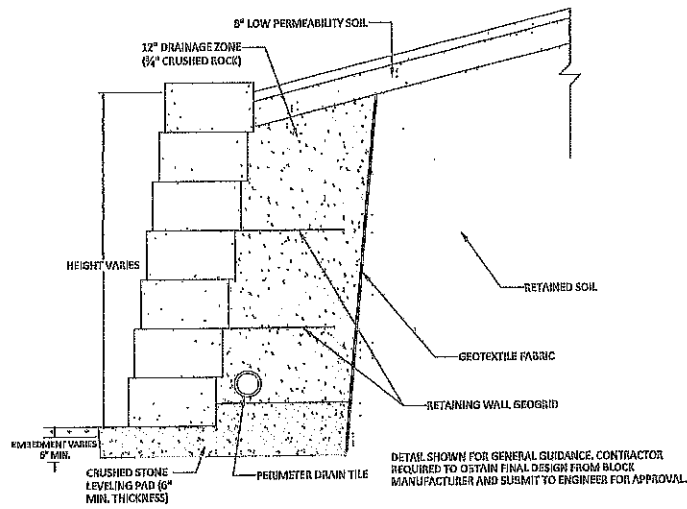
2



- NOTES:
1. PLACE REBAR SO THAT NO BAR WILL BE CLOSER THAN 6" FROM ANY JOINT.
  2. THE HOLES DRILLED INTO THE EXISTING PCC PAVING SHALL BE 1/8" LARGER THAN THE REBAR. THE REBAR SHALL BE EPOXY GROUTED INTO THE EXISTING PCC PAVING SLAB. DRIVING REBAR INTO THE DRILLED HOLES SHALL NOT BE PERMITTED.

TYPICAL SIDEWALK JOINT  
NOT TO SCALE

3



RETAINING WALL DETAIL  
NOT TO SCALE

4

AXIOM  
WWW.AXIOM-CORP.COM | (312) 531-6220



PCC IMPROVEMENTS  
2024

CITY OF RIVERSIDE

ISSUED FOR  
BID SET

DATE: 11-28-2024

DESCRIPTION: DATE:

DESIGNED BY: EY/JP  
DRAWN BY: EV  
CHECKED BY: EY/JP  
PROJECT NO.: 240055  
SHEET NO.: 66

CONSTRUCTION  
DETAILS

C6.00

SCALE FOR CONSTRUCTION

(89)

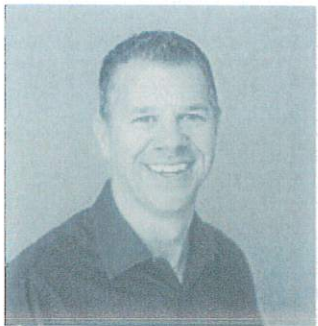
## Becky LaRoche

---

**From:** Brian Boelk <bboelk@axiom-con.com>  
**Sent:** Tuesday, November 12, 2024 8:20 AM  
**To:** Cole Smith  
**Cc:** Becky LaRoche; Allen Schneider  
**Subject:** Riverside ADA Transition Plan  
**Attachments:** 240022 CoRiverside - ADA Transition Plan - 11.12.2024.pdf

Good morning, Cole. Please see attached the City of Riverside ADA Transition Plan as completed by Axiom for your review. Please let us know of any questions, revisions, or additions needed. Once any comments are received, we will finalize and place date on cover in terms of City Council approval/adoption.

Thanks,



**BRIAN BOELK** PE, CPESC, CPMSM  
*Civil Services Team Leader - Senior PM*



*CBJ Best of the Corridor 2019-2024*  
w: axiom-con.com c: 319-400-1056



*Axiom Joins Ruekert & Mielke and is Now 100% Employee Owned. [Learn More](#)*

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# CITY OF RIVERSIDE PUBLIC RIGHT-OF-WAY ACCESSIBILITY TRANSITION PLAN

Formally Approved and Adopted by the  
Riverside City Council on **Month DD**, 2024





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## I. Introduction and Purpose

### Summary of Law

This document, known as the City of Riverside ADA Transition Plan, is a result of the City of Riverside's continuous goal of Americans with Disabilities Act (ADA) compliance according to the Americans with Disabilities Act of 1990 (updated 2010).

Congress passed the Americans with Disabilities Act (ADA) in 1990. Title II of the Act specifically addresses the subject of making public services and public transportation accessible to those with disabilities. With the advent of the Act, designing and constructing facilities for public use that are not accessible by people with disabilities constitutes discrimination.

The Act applies not only to facilities built after 1990, but also pre-existing facilities. State and local government agencies are required to perform self-evaluations of their current facilities relative to the accessibility requirements of the ADA (28 CFR 35.150(d)). The agencies are then required to develop a Transition Plan to address any deficiencies. The Transition Plan is intended to achieve the following:

1. Identify physical obstacles that limit the accessibility of facilities to individuals with disabilities,
2. Describe the methods to be used to make the facilities accessible,
3. Provide a schedule for making the access modifications, and
4. Identify the public officials responsible for implementation of the Transition Plan.

The Transition Plan is required to be updated periodically until all accessibility barriers are removed. The development of this Transition Plan has been created with guidance provided by *ADA Transition Plans: A Guide to Best Management Practices (NCHRP Project Number 20-7(232))*.

The Americans with Disabilities Act requires all public entities with more than 50 total employees to develop a formal transition plan identifying the steps necessary to meet ADA accessibility requirements for all pedestrian access routes within their jurisdiction by upgrading all non-compliant features. Public entities that are not required to have a formal transition plan are still required to address noncompliant pedestrian access routes. Although the ADA only requires State and local governments with 50 or more employees, there have been indications that the threshold for number of employees may be reduced, and towns with less than fifty employees may want to consider developing a transition plan to make it easier to comply with ADA regulations.

This plan will provide guidance to achieve compliance. This transition plan reviews only public access within the City of Riverside (sidewalks), as well as City owned parking spaces, and access at City owned buildings and parks.

### References Utilized

- A. *ADA Transition Plans: A Guide to Best Management Practices (NCHRP Project Number 20-7(232))*.





- B. Iowa SUDAS Chapter 12 – Accessible Sidewalk Requirements
- C. Iowa Department of Transportation – ADA Transportation Plan
- D. Americans with Disabilities Act ADA Guide for Small Towns
- E. 1Statewide Urban Design and Standards Manual (SUDAS), Division 7, Section 7030
- F. Iowa DOT Design Manual

### Public Right of Way Accessibility Transition Plan for Riverside

Consistent with the ADA requirements for inventory and self-evaluation, the City of Riverside targeted a portion of the overall planning effort to complete a walking inventory of the entire, street-side pedestrian system within the city’s existing boundaries. The plan for Riverside follows the Federal Highway Administration (FHWA) and Iowa DOT guidance on development for these types of plans. The Riverside ADA Transition Plan should consist of the following content:

1. Identification of the official responsible for implementation
2. Incorporation of public notice and opportunity for public input
3. Establishment of a grievance procedure
4. Identify physical barriers from the self-evaluation
5. Methods to help make the facilities compliant and more accessible
6. A schedule of completing the necessary steps
7. Cost estimates
8. Status Updates

### Official Responsible for Implementation - ADA Coordinator

The City Administrator or their designated representative serves as the primary contact for the Americans with Disabilities Act (ADA) policies, practices, and procedures for the City of Riverside. Requests for information, questions, complaints, or grievances should initially be directed to the City Administrator.

The official person currently being designated as responsible for the implementation of this Transition Plan is as follows:

Cole Smith	(319) 648-3501 (Office)
City Administrator	<a href="mailto:cityadmin@riversideiowa.gov">cityadmin@riversideiowa.gov</a> (Email)
City of Riverside	<a href="http://riversideiowa.gov">riversideiowa.gov</a> (Website)
60 Greene Street	
Riverside, IA, 52327	

### Public Notice

It is recommended that the Local Jurisdiction provide the public with an opportunity to provide input on the Transition Plan prior to adoption. It is suggested that a copy of this ADA transition plan be made available by request to the ADA Coordinator or on file at City Hall. Any resident may address their concerns or comments to the ADA Coordinator listed in this document.



## Grievance Procedure

This grievance procedure is established to meet the requirements of the ADA. It may be used by any resident who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Riverside.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number, email address of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation. Please submit the complaint/grievance to:

City of Riverside  
Cole Smith  
City Administrator, ADA Administrator  
60 Greene Street  
Riverside, IA, 52327

Within 30 calendar days after receipt of the complaint, the City Administrator will meet with the complainant to discuss the complaint and the possible resolutions. Within 30 calendar days of the meeting, the City Administrator will respond in writing, and where appropriate, in a format that is accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the City of Riverside and offer options for substantive resolution of the complaint.

If the response by the City Administrator does not satisfactorily resolve the issue, the complainant may appeal the decision within 30 calendar days after receipt of the response to the City Council or designee.

Within 30 calendar days after receipt of the appeal, the City Council or designee will meet with the complainant to discuss the complaint and possible resolutions. Within 30 calendar days after the meeting, the City Council or designee will respond in writing, and where appropriate, in a format that is accessible to the complainant, with a final resolution to the complaint. All written ADA complaints or grievances received by the City of Riverside shall be retained by the City of Riverside for at least three years.

## Self-Evaluation

An element of ADA Title II compliance requires the City of Riverside to examine its services, policies, and practices and the effects thereof to determine whether there are barriers to participation by people with disabilities. For this Public Right-of-way Accessibility Transition Plan, this process includes the identification of existing and planned accessible paths of travel for public



facilities and programs to facilitate prioritization.

A self-evaluation was completed of the City's accessible routes located in the public right of way or on City owned land. This self-evaluation was performed over the months of June to August of 2024 by Axiom Consultants, LLC. The self-evaluation was performed by walking the City rights-of-way and City owned land and reviewing pedestrian access for accessibility. This includes review of sidewalks, curb ramps, and City Owned parking areas.

The standards used for the basis of accessibility compliance include the Statewide Urban Design and Specifications. These standards are based on guidance from sources such as PROWAG, Access Board, and the Iowa Department of Transportation.

Iowa DOT serves as a resource for cities across the state on ADA compliance and procedures to help ensure uniform application and understanding. The following guidelines issued by the Iowa DOT help guide the content and format of the Transition Plan and references relevant sections of the SUDAS Design Manual pertaining to ADA compliance.

- **New Construction and Alterations:** New buildings and facilities must comply with the 1992 construction provisions of the ADA Standards for Accessible Design of the Uniform Federal Accessibility Standards (UFAS). Building or facility alterations must also comply with the ADA Standards.
- **Maintenance Activities:** Maintenance of buildings and facilities is required. These places must be able to continually provide access to services, programs, and activities.
- **Maintenance of Pedestrian Facilities:** Maintenance of pedestrian facilities is also required so they are readily accessible and useable by persons with disabilities.

### ADA and Riverside Context

The City of Riverside feels that achieving an accessible system for all residents and visitors helps to strengthen Riverside's community.

Riverside is home to approximately 1,100 people. It is in Washington County, Iowa along the English River on Iowa Highway 22. Riverside has been a community since 1872.

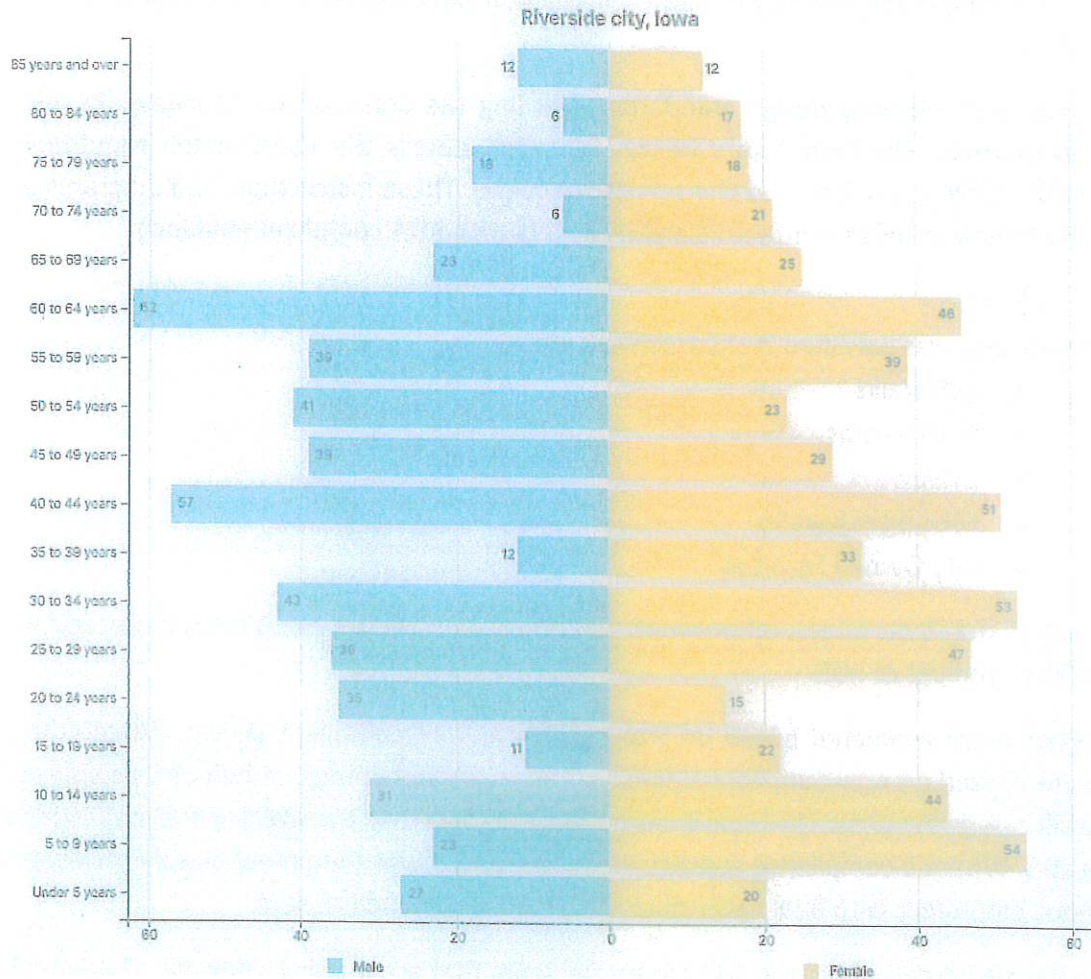
A demographic breakdown of Riverside supports this goal to achieve a fully compliant system. The data below identifies some community demographic characteristics stemming from the 2020 Census and the 2022 American Community Survey:

- 10.5% (+/- 3.7%) of Riverside's civilian population reported to having a disability.
- 14.5% (+/-4.8%) of the City's population is over the ages of 65 in 2022, up from 12.6% (+/-4.1%) in 2018.
- 3.3% (+/-4.5%) of Riverside workers (age 16 and older) report having no access to a vehicle. 6.9% (+/-3.6%) report having access to one vehicle, 50.4% (+/-11.7%) have



access to two vehicles, and 39.4% (+/-10.7%) have access to 3 or more vehicles.

**Figure 1 – Population Pyramid for Riverside Iowa, 2022 ACS Survey**



The population pyramid for Riverside’s population, Figure 1, shows a young city in terms of average age (41.3), but as noted above, the older population of Riverside has increased from 2018 to 2022. Achieving a system that is ADA compliant will help Riverside’s aging community. Also with the large youth population, it is important to ensure they are also able to navigate their community with ease and safety.

## II. Methodology

### Review of Design Standards and Practices

The first thing in producing a quality ADA Transition Plan is to understand what is being built and how it conforms to the current ADA requirements. This can be done through reviewing the design standards adopted and followed by the City of Riverside.

Riverside has adopted the Statewide Urban Design Standards Manual (SUDAS) as its design guide for infrastructure in the public right-of-way. SUDAS has instructions on various construction

projects including sidewalks, curb ramps, and shared use paths. In the section, *Division 7 – Streets and Related Work, Section 7030 – Sidewalks, Shared Use Paths, and Driveways*<sup>1</sup>, design instructions regarding the diagrams and construction were regarded as sufficient in terms of ADA compliance.

The Iowa DOT includes design standards regarding the construction of sidewalks and other related projects. The Iowa DOT's Design Manual<sup>2</sup>, details the construction requirements of sidewalks, bicycle facilities, and shared use pathways. These instructions and diagrams are also suitable to help provide contractors and designers with ADA compliant guidance.

## Data Collection

Inventory data was collected in the following areas:

- Sidewalks
- Curb Ramps
- Driveways
- Missing sidewalks
- City Owned Facilities

For each of the items above, information was noted on location, compliance issue, and whether it is ADA compliant or not.

Sidewalks were evaluated based on trip-hazards or non-compliant slopes. While curb ramps evaluated based on non-compliant slopes, lack of truncated domes, or lack of receiving end. The sidewalk categories shown in Table 1 were tabulated based on the walking and inspection of City sidewalks. Where a compliance concern was observed, it was then more closely reviewed at the locations identified; with final determination based on detailed review.

There are also areas within the City corporate limits that are missing sidewalk. This is typically a result of older areas in town that have yet to be improved, or vacant lots in which development has not occurred. In some cases, there is sidewalk that exists on one side but not the other, though there are also streets that do not have sidewalk on either side. Such locations in which sidewalk is missing can be found on the maps included in the appendices.

Driveway issues consisted of trip hazards or non-compliant curbs across the sidewalk. These fixes may require addressing the driveway approach and may possibly encroach onto private property to some extent.

City Owned Facilities typically look at compliant routes from the City Sidewalk or parking area to the accessible entrance to the facility. Parking accommodations for each facility are also evaluated in terms of handicap parking stalls provided, and compliance of such stalls.

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<sup>1</sup> Statewide Urban Design and Standards Manual (SUDAS), Division 7, Section 7030.  
<https://iowasudas.org/manuals/specifications-manual/#sect7030>

<sup>2</sup> Iowa DOT Design Manual. <https://iowadot.gov/design/design-manual>



The data was compiled into groups to identify types of compliance issues encountered. These categories are listed below:

*Table 1 – Summary of Compliance/Noncompliance*

Summary				
	Sidewalk	Curb/Ramps	Driveways	Total
Compliant	2	46	0	48
Noncompliant	73	84	18	175
<b>Total</b>	<b>75</b>	<b>130</b>	<b>18</b>	

In addition to the locations included in Table 1, there are other locations on City Owned Facilities that will require review and remediation. These are described in more detail in the summary of field work findings section.

### Establishing Priorities

The City of Riverside utilizes many different approaches to removing or addressing the ADA barriers summarized above and in the appendices. This includes proactively identifying and eliminating the barrier, responding to public grievances and ensuring the appropriate design and build-out of new construction.

Prioritization of sidewalk and curb ramp locations is as follows:

1. Intersections serving government or public facilities.
2. Intersections that serve arterial roadways or central business district.
3. Intersections that serve main route to school.
4. Intersections serving other areas.
5. Sidewalk Connectivity.

Prioritization of improvements at City Owned Facilities are grouped geographically as follows:

1. Hall Park Improvements
2. City Parking Improvements
3. Railroad Park
4. Conservation Park
5. City Hall
6. Wastewater Treatment Plant
7. Water Treatment Plant
8. Streets/Maintenance Building

Priorities are set with the goal of removing barriers that were identified. Corrections to these barriers on City Owned Facilities will be dependent upon the annual budget and the location ranking of each intersection or City Owned Facility. Due to the limited funds available for improvements to compliance, repairs may be grouped with geographic location to maximize efficiency and the use of potential funds.

The Inventory data was collected and evaluated into the following areas:

Cost of sidewalk improvements assumes removal and replacement of two sidewalk panels. This work is estimated at \$1,000 per location.

Cost of curb ramp improvements assumes removal and replacement of curb ramp and adjacent panels as need to meet compliance with slopes. These costs are approximate and averaged as some locations may require additional grading or potential retaining walls that are not included in this budget cost. The work to remove and replace one quadrant of an intersections ramps is estimated to cost \$5,000-7,500.

Driveway improvement costs are estimated assuming a 12-ft wide drive with removal of pavement and replace with 5-ft wide sidewalk and apron. This cost is estimated at \$5,000 per location.

Based on the above estimates, the total construction costs to become fully compliant are approximately:

- Sidewalk Improvements: \$73,000
- Sidewalk Infill: \$950,000
- Curb Ramp Improvements: \$420,000-630,000
- Driveway Improvements: \$90,000
- City Facilities: Vary based on remedy and facility

Please note, the Sidewalk Infill opinion of costs is assuming the installation of 5' wide sidewalk on both sides of the street (right-of-way) in all locations there currently is no sidewalk. This is not necessarily feasible due to topography, permanent conflicts, and location related to need and use. Also, a large portion of this missing sidewalk can be found along River Street, which is intended to receive improvements as a road and utility reconstruction project within the next 5 years.

### III. Summary of Field Work Findings

Throughout the course of a few weeks during the Months of June to August of 2024, the City of Riverside's sidewalks, curb ramps, and driveways were walked and evaluated in regard to ADA standards.

#### Sidewalks

Sidewalks were walked and reviewed for barriers. The most prevalent barriers were trip hazards (settled or heaved sidewalk panels) and overgrowth. It is unknown how much of the overgrowth would have underlying issues if the overgrowth were cleaned up. The majority of these issues can be addressed with standard maintenance or specific panel replacement.



Missing sidewalk was documented by walking the corporate limits, as well as verifying via the use of aerial imagery. That list can be found below:

*Table 2 – Summary of Missing Sidewalk4*

STREET NAME (SOUTH TO NORTH)	LENGTH (LF)	STREET NAME (WEST TO EAST)	LENGTH (LF)
RIVER ST	5,552	N KNISEL ST	986
RAILROAD ST	1,243	N BOISE ST	1,741
1ST ST	791	WASHINGTON ST	1,379
OAK ST	373	GLASGOW ST	935
4TH ST	1,705	PIONEER ST	1,924
BOISE CT	926	GREENE ST	303
SAINT MARY'S ST	2,487	ELLA ST	754
3126 WATER TREATMENT DRIVE	919	PALM ST	731
SUBTOTAL 1	13,996	ASH ST	1,413
		COMMERCIAL DR	656
SUBTOTAL 1	13,996	SUBTOTAL 2	10822
SUBTOTAL 2	10822		
TOTAL	24,818		

### Sidewalk Curb Ramps

A total of 130 curb ramp areas were evaluated. 29 percent of the total curb/ramp barriers were without detectable warning. The majority of curb ramps had issues with slopes being out of compliance.

### Driveways

It was noticed that there were curb barriers at several driveways that are restricting access. These barriers would be removed by sidewalk panel replacement and likely would include driveway or drive apron removals as well.

### City Owned Parking Lots

- River Street Parking Lot - The City owned parking lot at the NW corner of Ella Street and River Street is lacking accessible parking spaces as well as an accessible route to any city sidewalk.

### City Owned Facilities

- Hall Park - Sidewalk connectivity is lacking to the different park amenities. No accessible parking signage.
- Railroad Park - Sidewalk connectivity is lacking to the different park amenities. No accessible parking signage.
- Conservation Park - No accessible parking located within the park. Access to fishing dock has slope and threshold issues. Sidewalk along Palm Street is in poor condition.

- City Hall - Sidewalk Cross-slope is out of specification.
- Water Treatment Plant – No accessible parking provided or designated on site.
- Wastewater Treatment Plant – No accessible parking provided or designated on site.
- Public Works/Streets Maintenance Building – No accessible parking provided or designated on site.

## IV. Procedures for Remediations

Several approaches will be required to systematically improve accessibility barriers identified within this report. These would include identifying portions of the system to be improved each year.

A suggested process would be to:

1. Incorporate curb ramp repairs when the City has a project in close proximity to the compliance barrier.
2. Create an annual curb ramp improvement program that is incorporated into the Capital Improvement Plan that combined with item 1, systematically addresses access barriers. Typically, this is addressed via quadrants or zones designated within the corporate limits so to remediate portions of those ramps not compliance one year at a time so that financially feasible.
3. Place more emphasis on enforcing City Code Chapter 136 – Sidewalk Regulations to improve the sidewalk and driveway barriers. This would put focus on residents replacing sidewalk panels (not curb ramps) adjacent to their properties when in non-compliance. Such regulations can be better controlled and evaluated by developing a Sidewalk Inspection Program Map, Sidewalk Inspection Report, and Sidewalk Repair Specification Detail Sheet.
4. Create an annual sidewalk infill program that is incorporated into the Capital Improvement Plan, which slowly installs new sidewalk in locations in which there currently is no existing sidewalk and seems to be the highest priority.

Improvements to City parks and facilities are encouraged to be addressed at the time of other improvements to such facilities. This includes providing designated ADA parking stalls when existing parking lots are paved or resurfaced, or when amenities are improved or added to.

## V. Conclusion

### Documenting Progress and Updating the Plan

The Riverside ADA Transition plan sets the basis for evaluating its sidewalks and curb ramps within the City right-of way. This document should be periodically reviewed for compliance and validity. Riverside has many areas of new development where new sidewalks and curb ramps will be placed, and these areas should be documented in this plan as they occur and inspected as they are constructed. Making sure the plan is up to date will help when determining which access barriers are still identified and which have been addressed. A progress report is an essential way to track projects and scheduling a timeline. This report can also include an estimated budget on specific projects.



The City of Riverside is dedicated to providing its citizens with accessible pathways that all of its community can use. Looking forward, Riverside will take data collected for this plan to help devise project list of areas that need to be updated in order to meet ADA measures.

To be effective, the Public Right-of-Way Accessibility Transition Plan needs to be utilized in planning and funding decisions. Therefore, it is important to update the Plan regularly to reflect changes in real world conditions and to address any possible new areas of non-compliance. Regular updates will also result in monitoring compliance and the effectiveness of priorities set in the plan itself. The City of Riverside intends to implement this Plan effective immediately from the date of this document. The City is committed to acting on the guidelines set forth in this document and also to actively revising and amending the Plan as progress is made.



Date	CAD Keynote	Address/Facility		Intersection with	ADA Component		
					Status	Comments	
8/27	1	213	Schnoebelen St.	School North, West Ramp	-	Noncompliant	Cracked sidewalk panels, slope variable 6%
8/27	2	212	Schnoebelen St.	School North, East Ramp	-	Noncompliant	Cracked panels on ramp, slope greater than 9%
8/27	3	212	Schnoebelen St.	Drive	-	Noncompliant	Trip hazard at Drive / Sidewalk
8/27	4	195	Schnoebelen St.	Drive	-	Noncompliant	Trip hazard, Variable panel damage
8/27	5	-	Schnoebelen St.	West Ramp	E Hickory St.	Noncompliant	3" curb at bottom ramp
8/27	6	-	Schnoebelen St.	East Ramp	E Hickory St.	Noncompliant	Landing cross-slope greater than 2%
8/27	7	-	Kleopfer Ave.	NE Southbound Ramp	Galileo Dr.	Compliant	NOI
8/27	8	-	Kleopfer Ave.	NE Westbound Ramp	Galileo Dr.	Compliant	NOI
8/27	9	-	Kleopfer Ave.	SE Northbound Ramp	Galileo Dr.	Noncompliant	Trip hazard, No landing, Silting
8/27	10	-	Kleopfer Ave.	NE Ramp, Crossing	Cherry Ln.	Noncompliant	Trip hazard, Small curb, needs 1/2" grind (transition not flush)
8/27	-	118	Kleopfer Ave.	North of 118, Sidewalk	-	Noncompliant	Trip hazard sidewalk panels
8/27	11	-	Kleopfer Ave.	NE Ramp, Crossing	Buckeye Ln.	Noncompliant	12% slope, No landing
8/27	-	112 & 114	Kleopfer Ave.	Sidewalk	-	Noncompliant	Trip hazard sidewalk panels
8/27	12	-	Kleopfer Ave.	SE Ramp	Sycamore St.	Noncompliant	Trip hazard, 9.8% slope, No landing, No detectable warning, HMA Edge/PCC damage
8/27	13	-	Kleopfer Ave.	NE Ramp	Sycamore St.	Noncompliant	12% slope, No landing, No detectable warning, Overgrown sidewalk
8/27	14	-	Kleopfer Ave.	SW Ramp	Buckeye Ln.	Noncompliant	11% slope, No landing, No detectable warning
8/27	15	-	Kleopfer Ave.	NW Ramp	Buckeye Ln.	Noncompliant	12% slope, No landing, No detectable warning
8/27	-	115	Kleopfer Ave.	South Sidewalk	Buckeye Ln.	Noncompliant	Sagging sidewalk panels
8/27	16	-	Kleopfer Ave.	SW Ramp	Cherry Ln.	Compliant	NOI
8/27	17	-	Kleopfer Ave.	NW Ramp	Cherry Ln.	Noncompliant	Landing cross-slope greater than 2%
8/27	18	-	Kleopfer Ave.	SW Ramp	Galileo Dr.	Compliant	NOI
8/27	19	-	Kleopfer Ave.	NW Southbound Ramp	Galileo Dr.	Noncompliant	9.4% slope
8/27	20	-	Kleopfer Ave.	NW Eastbound Ramp	Galileo Dr.	Compliant	NOI
7/8	21	-	Galileo Dr. (NH Subdivision)	NE Southbound Ramp	Tupelo Blvd.	Compliant	NOI
7/8	22	-	Galileo Dr. (NH Subdivision)	NE Westbound Ramp	Tupelo Blvd.	Compliant	NOI
7/8	23	-	Galileo Dr. (NH Subdivision)	NW Eastbound Ramp	Tupelo Blvd.	Noncompliant	Overgrowth
7/8	24	-	Galileo Dr. (NH Subdivision)	NW Southbound Ramp	Tupelo Blvd.	Noncompliant	Overgrowth
7/8	25	-	Galileo Dr. (NH Subdivision)	SW Ramp	Tupelo Blvd.	Noncompliant	Cross-slope greater than 2%
7/8	26	-	Galileo Dr. (NH Subdivision)	NE Southbound Ramp	Yeggy Ln.	Compliant	NOI
7/8	27	-	Galileo Dr. (NH Subdivision)	NE Westbound Ramp	Yeggy Ln.	Compliant	NOI
7/8	28	-	Galileo Dr. (NH Subdivision)	West Ramp	Yeggy Ln.	Compliant	NOI
7/8	29	-	Galileo Dr. (NH Subdivision)	South Ramp	-	Noncompliant	Cross-slope greater than 2%, Silting
7/8	30	-	Galileo Dr. (NH Subdivision)	SE Ramp	Tupelo Blvd.	Noncompliant	Trip Hazard
7/8	31	-	Cherry Ln.	North Ramp	Tupelo Blvd.	Compliant	NOI
7/8	32	-	Cherry Ln.	South Ramp	Tupelo Blvd.	Compliant	NOI
7/8	33	-	Buckeye Ln.	North Ramp	Ash St.	Compliant	NOI
7/8	34	-	Buckeye Ln.	South Ramp	Ash St.	Noncompliant	Cross-slope greater than 2%
7/8	-	218	Buckeye Ln.	North Sidewalk	-	Noncompliant	Trip hazard manhole (Need pics)
7/8	-	208	Buckeye Ln.	North Sidewalk	-	Noncompliant	Trip hazard sidewalk panel (Need pics)
7/8	-	131	Buckeye Ln.	South Sidewalk	-	Noncompliant	Trip hazard sidewalk panel (Need pics)
7/8	-	125	Buckeye Ln.	South Sidewalk	-	Noncompliant	Trip hazard sidewalk panel (Need pics)
7/8	-	121	Buckeye Ln.	South Sidewalk	-	Noncompliant	Trip hazard sidewalk panel (Need pics)
7/8	-	117	Buckeye Ln.	South Sidewalk	-	Noncompliant	Trip hazard protruding water main
7/10	35	-	Ash St.	North Ramp	Sycamore St.	Compliant	NOI
7/10	36	-	Ash St.	South Ramp	Sycamore St.	Compliant	NOI

7/10	-	299	Sycamore St.	Sidewalk	-	Non-compliant	Tree obstruction
7/10	-	300	Sycamore St.	Sidewalk	-	Non-compliant	Trip hazard sidewalk panel
7/10	-	302	Sycamore St.	Sidewalk and Drive	-	Non-compliant	Trip hazard sidewalk panel and drive
7/10	-	308	Sycamore St.	Sidewalk	-	Non-compliant	Trip hazard sidewalk panel
7/10	-	310	Sycamore St.	Sidewalk	-	Non-compliant	Trip hazard sidewalk panel
7/10	-	313	Sycamore St.	Sidewalk	-	Non-compliant	Trip hazard sidewalk panel
7/10	-	315	Sycamore St.	Drive	-	Non-compliant	Trip hazard driveway
7/10	-	316	Sycamore St.	Drive	-	Non-compliant	Trip hazard driveway
7/10	-	317	Sycamore St.	Drive	-	Non-compliant	Trip hazard driveway
7/10	-	319	Sycamore St.	Drive	-	Non-compliant	Trip hazard driveway
7/10	-	321	Sycamore St.	Drive	-	Non-compliant	Trip hazard driveway
7/10	-	325	Sycamore St.	Drive	-	Non-compliant	Trip hazard driveway
7/10	-	100	Kleppfer Ave.	Eastside Sidewalk	-	Non-compliant	Trip hazard sidewalk panels
7/10	37	-	Blackberry Ave.	West Ramp	Sycamore St.	Non-compliant	12.2% slope, No landing, No detectable warning, HMA cracking, Trip hazard water main
7/10	38	-	Blackberry Ave.	East Ramp	Sycamore St.	Non-compliant	Cross-slope greater than 2%, No landing, No detectable warning
7/10	39	-	Sycamore St.	East Ramp, Crossing	Kleppfer Ave.	Non-compliant	Cross-slope greater than 2%, Overgrowth, No flush transition
7/10	-	613	S. Hickory St	Eastside Sidewalk	Sycamore St.	Non-compliant	Overgrowth
7/10	40	-	Sycamore St.	East Ramp	Sycamore St.	Compliant	NOI
7/10	41	-	Sycamore St.	West Ramp	Sycamore St.	Compliant	NOI
7/10	-	328	Blackberry Ave.	Sidewalk and Drive	-	Non-compliant	Trip hazard sidewalk panel and drive
7/10	-	329	Blackberry Ave.	Drive	-	Non-compliant	Trip hazard driveway
7/10	-	333	Blackberry Ave.	Drive	-	Non-compliant	Trip hazard driveway
7/10	-	334	Blackberry Ave.	Drive	-	Non-compliant	Trip hazard driveway
7/10	-	336	Blackberry Ave.	Sidewalk	-	Non-compliant	Trip hazard sidewalk panel
7/10	-	337	Blackberry Ave.	Sidewalk	-	Non-compliant	Trip hazard sidewalk panel
7/10	-	341	Blackberry Ave.	Drive	-	Non-compliant	Trip hazard driveway
7/10	-	342	Blackberry Ave.	Sidewalk	-	Non-compliant	Trip hazard sidewalk panel
7/10	-	343	Blackberry Ave.	Sidewalk	-	Non-compliant	Trip hazard sidewalk panels
7/10	-	344	Blackberry Ave.	Drive	-	Non-compliant	Trip hazard driveway
7/10	-	345	Blackberry Ave.	Drive	-	Non-compliant	Trip hazard driveway
7/10	-	347	Blackberry Ave.	Sidewalk and Drive	-	Non-compliant	Trip hazard sidewalk panel and drive
7/10	42	-	Blackberry Ave.	South Ramp, Crossing	Ash St.	Non-compliant	Cross-slope greater than 2%, Overgrowth
7/10	43	-	Blackberry Ave.	North Ramp, Southbound	-	Compliant	NOI
7/10	44	-	Blackberry Ave.	North Ramp, Westbound	-	Compliant	NOI
7/10	46	-	Ash St.	West Ramp, Crossing	Blackberry Ave.	Non-compliant	Cross-slope greater than 2%, No landing
7/10	46	-	Ella St.	East Ramp	Ash St.	Non-compliant	Cross-slope greater than 2%
7/10	47	-	Ella St.	West Ramp	Ash St.	Compliant	11% slope, 12ft ramp to landing, NOI (need picture)
7/17	48	-	Elm St.	NE Ramp	St. Mary's St	Non-compliant	12.8% slope, Cross-slope greater than 2%, No detectable warning
7/17	-	421	Elm St.	Sidewalk to Southbound ramp	-	Non-compliant	Trip hazard sidewalk
7/17	-	451	Elm St.	Drive	-	Non-compliant	Trip hazard driveway
7/17	-	470	Elm St.	Sidewalk	-	Non-compliant	Trip hazard sidewalk
7/17	-	480	Elm St.	Sidewalk	-	Non-compliant	Trip hazard sidewalk
7/17	49	-	Ella St.	NW Ramp	St. Mary's St	Compliant	15% slope, NOI
7/17	50	-	Ella St.	NE Ramp	St. Mary's St	Compliant	NOI
7/17	51	-	Ella St.	SE Ramp	St. Mary's St	Compliant	NOI
7/17	52	-	Ella St.	SW Ramp	St. Mary's St	Non-compliant	Cross-slope greater than 2%, Sillling
7/17	53	-	Rosa St.	North Ramp, Crossing	St. Mary's St	Non-compliant	No flush transition (curb not cut)
7/17	54	-	Rosa St.	South Ramp	St. Mary's St	Compliant	NOI

7/17	65	-	E Hickory St.	North Ramp	St. Mary's St	Noncompliant	NOI
7/17	66	-	E Hickory St.	South Ramp	St. Mary's St	Noncompliant	2.1% cross slope, NOI
7/17	-	81	St. Mary's St.	Eastside Sidewalk	-	Noncompliant	Trip hazard sidewalk panels, Overgrowth
7/17	67	-	E 4th St.	NE Westbound Ramp	Greene St.	Noncompliant	Cross-slope greater than 2%, No landing, No detectable warning
7/17	68	-	E 4th St.	NW Ramp	Greene St.	Noncompliant	Trip hazard, No detectable warning
7/17	69	-	E 4th St.	NE Southbound Ramp	Greene St.	Noncompliant	13% slope, Trip hazard, No detectable warning
7/17	60	-	E 4th St.	SE Northbound Ramp	Greene St.	Noncompliant	Cross-slope greater than 2%, Trip hazard, No detectable warning, Overgrowth
7/17	61	-	E 4th St.	SE Westbound Ramp	Greene St.	Noncompliant	Cross-slope greater than 2%, No detectable warning, Overgrowth, Warping panels
7/17	62	-	E 4th St.	SW Ramp	Greene St.	Noncompliant	Cross-slope greater than 2%, No detectable warning
7/17	-	90	E 4th St.	Northside Sidewalk	-	Noncompliant	No 8' clear space
7/17	-	81	E 4th St.	Sidewalk to Eastbound Ramp	-	Noncompliant	Trip hazard sidewalk panels, Overgrowth
7/17	-	100	E 4th St.	Eastside Sidewalk Intersection	-	Noncompliant	Trip hazard sidewalk intersection panels
7/17	-	111	E 4th St.	Eastside Sidewalk	-	Noncompliant	Trip hazard sidewalk panels
7/17	-	111	E 3rd St.	Eastside Sidewalk	-	Noncompliant	Overgrowth, Trip hazard sidewalk panels
7/17	63	-	E 4th St.	South Westbound Ramp	Washburn St.	Noncompliant	10% slope, Cross-slope greater than 2%, No detectable warning, No landing
7/17	64	-	W 4th St.	South Eastbound Ramp	Washburn St.	Noncompliant	11% slope, Cross-slope greater than 2%, No detectable warning, No landing
7/17	65	-	W 4th St.	South Northbound Ramp	Washburn St.	Noncompliant	No ramp, No detectable warning, No flush transition
7/17	66	-	W 4th St.	North Ramp	Washburn St.	Noncompliant	11.8% slope, Cross-slope greater than 2%
7/17	67	-	E 4th St.	North Westbound Ramp	Washburn St.	Noncompliant	Cross-slope greater than 2%
7/17	68	-	E 4th St.	North Southbound Ramp	Washburn St.	Noncompliant	16.1% slope, Cracked pavement, No detectable warning, Trip hazard
7/17	69	-	E 4th St.	South Northbound Ramp	Washburn St.	Noncompliant	No detectable warning, Siltting
7/17	70	-	St. Mary's St.	South Ramp	Washburn St.	Noncompliant	Not a ramp, Trip hazard, No detectable warning, Curb not cut
7/26	71	-	W 1st St.	NE Southbound Ramp	Glasgow St.	Compliant	NOI
7/26	72	-	W 1st St.	NE Westbound Ramp	Glasgow St.	Compliant	NOI
7/26	73	-	W 1st St.	NW Ramp	Glasgow St.	Noncompliant	Overgrowth
7/26	74	-	W 1st St.	NE Ramp	Washington St.	Noncompliant	No detectable warning, Cracked pavement
7/26	76	-	W 1st St.	NW Eastbound Ramp	Washington St.	Noncompliant	Trip hazard, HMA damage, Landing cross-slope greater than 2%
7/26	76	-	W 1st St.	NW Southbound Ramp	Washington St.	Noncompliant	14% slope, Siltting, Curb transition not flush
7/26	77	-	W 1st St.	SW Northbound Ramp	Washington St.	Noncompliant	No detectable warning, Overgrowth, Panel damage
7/26	78	-	W 1st St.	SW Eastbound Ramp	Washington St.	Noncompliant	No detectable warning, Overgrowth
7/26	79	-	W 1st St.	SE Ramp	Washington St.	Noncompliant	No detectable warning, Trip hazard curb, Panel damage
7/26	80	-	W 2nd St.	SW Ramp	Washington St.	Noncompliant	Cross-slope greater than 2%, Not a ramp
7/26	81	-	W 2nd St.	NW Ramp	Washington St.	Noncompliant	No detectable warning, Overgrowth
7/26	82	-	W 2nd St.	NE Ramp	Washington St.	Noncompliant	No detectable warning, No receiving ramp
7/26	83	-	W 2nd St.	SE Northbound Ramp	Washington St.	Noncompliant	Cross-slope greater than 2%, Overgrowth, Siltting
7/26	84	-	W 2nd St.	SE Westbound Ramp	Washington St.	Noncompliant	Trip hazard, No detectable warning, Landing cross-slope greater than 2%
7/26	85	-	W 2nd St.	NW Southbound Ramp	Glasgow St.	Noncompliant	8.4% slope, Landing cross-slope greater than 2%, No detectable warning
7/26	86	-	W 2nd St.	SW Northbound Ramp	Glasgow St.	Noncompliant	8.6% slope, Landing cross-slope greater than 2%, Trip hazard, Cracked panel, Overgrowth
7/26	87	-	W 2nd St.	SW Eastbound Ramp	Glasgow St.	Noncompliant	Trip Hazard, Overgrowth, Siltting
7/26	88	-	W 2nd St.	SE Ramp	Glasgow St.	Noncompliant	Cross-slope greater than 2%, No landing, No detectable warning, Cracked panel
7/26	89	-	W 2nd St.	NE Ramp	Glasgow St.	Noncompliant	Cross-slope greater than 2%, No detectable warning, Overgrowth, Landing cross-slope greater than 2%
7/26	90	-	W 2nd St.	NW Southbound Ramp	Washburn St.	Noncompliant	Cross-slope greater than 2%
7/26	91	-	W 2nd St.	NW Eastbound Ramp	Washburn St.	Compliant	NOI
7/26	92	-	W 2nd St.	SW Ramp	Washburn St.	Noncompliant	Cross-slope greater than 2%, Landing cross-slope greater than 2%
7/26	93	-	E 2nd St.	NE Westbound Ramp	Washburn St.	Compliant	6.7% slope, NOI
7/26	94	-	E 2nd St.	NE Southbound Ramp	Washburn St.	Compliant	NOI
7/26	95	-	E 2nd St.	SE Ramp	Washburn St.	Compliant	NOI
7/26	96	-	E 2nd St.	SW Ramp	Greene St.	Noncompliant	Cross-slope greater than 2%



7/26	97	-	E 2nd St.	NW Southbound Ramp	Greene St.	Non-compliant	Cross-slope greater than 2%, Landing cross-slope greater than 2%
7/26	98	-	E 2nd St.	NW Eastbound Ramp	Greene St.	Non-compliant	Cross-slope greater than 2%
7/26	99	-	E 2nd St.	NE Westbound Ramp	Greene St.	Non-compliant	Cross-slope greater than 2%
7/26	100	-	E 2nd St.	NE Southbound Ramp	Greene St.	Non-compliant	Cross-slope greater than 2%, Landing cross-slope greater than 2%
7/26	101	-	E 2nd St.	SE Ramp	Greene St.	Non-compliant	Trip hazard curb
7/26	102	-	E 2nd St.	SW Eastbound Ramp	Ella St.	Non-compliant	NOI
7/26	103	-	E 2nd St.	SW Northbound Ramp	Ella St.	Non-compliant	NOI
7/26	104	-	E 2nd St.	NW Southbound Ramp	Ella St.	Non-compliant	NOI
7/26	105	-	E 2nd St.	NW Eastbound Ramp	Ella St.	Non-compliant	NOI
7/26	106	-	E 2nd St.	NE Westbound Ramp	Ella St.	Non-compliant	Cross-slope greater than 2%
7/26	107	-	E 2nd St.	NE Southbound Ramp	Ella St.	Non-compliant	NOI
7/26	108	-	E 2nd St.	SE Northbound Ramp	Ella St.	Non-compliant	Sitting, Patch of grass at landing
7/26	109	-	E 2nd St.	SE Westbound Ramp	Ella St.	Non-compliant	NOI
7/26	110	-	W 1st St.	East Ramp	Ella St.	Non-compliant	NOI
7/26	111	-	W 1st St.	West Eastbound Ramp	Ella St.	Non-compliant	Overgrowth, Trip hazard water main @ landing
7/26	112	-	W 1st St.	West Southbound Ramp	Ella St.	Non-compliant	NOI
7/26	113	-	W 1st St.	East Westbound Ramp	Greene St.	Non-compliant	NOI
7/26	114	-	W 1st St.	East Northbound Ramp	Greene St.	Non-compliant	NOI
7/26	116	-	W 1st St.	East Ramp	Greene St.	Non-compliant	NOI
7/26	-	40	E 2nd St.	Sidewalk by alley	-	Non-compliant	Trip hazard sidewalk
7/26	-	80	Washington St.	Sidewalk	-	Non-compliant	Trip hazard sidewalk
7/26	-	81	W 2nd St.	Sidewalk	-	Non-compliant	Trip hazard sidewalk
7/26	-	90	Washington St.	Sidewalk	-	Non-compliant	Trip hazard sidewalk
7/26	-	111	W 1st St.	Eastside sidewalk	-	Non-compliant	Overgrowth
7/26	-	121	W 2nd St.	Sidewalk	-	Non-compliant	Trip hazard sidewalk
7/26	-	121	Washington St.	Sidewalk	-	Non-compliant	Not a ramp
7/26	-	141	W 2nd St.	Sidewalk	-	Non-compliant	Trip hazard sidewalk
7/26	-	161	W 1st St.	Sidewalk	-	Non-compliant	Trip hazard sidewalk
7/30	116	-	3rd St.	SW Ramp	Washington St.	Non-compliant	Landing cross-slope greater than 2%, Transition not flush
7/30	117	-	3rd St.	SE Ramp	Washington St.	Compliant	NOI
7/30	118	-	3rd St.	NE Ramp	Washington St.	Compliant	NOI
7/30	119	-	3rd St.	NW Ramp	Washington St.	Compliant	NOI
7/30	120	-	4th St.	SW Ramp	Glasgow St.	Non-compliant	Cross-slope greater than 2%, Sitting, grind transition, No landing
7/30	121	-	4th St.	NW Southbound Ramp	Glasgow St.	Non-compliant	Cross-slope greater than 2%, Landing cross-slope greater than 2%, Trip hazard
7/30	122	-	4th St.	NW Eastbound Ramp	Glasgow St.	Non-compliant	16.8% slope, No detectable warning
7/30	123	-	4th St.	NE Ramp	Glasgow St.	Non-compliant	12.6% slope, No landing, Overgrowth
7/30	124	360	Washburn St.	Ramp to Parking	-	Non-compliant	Cross slope greater than 2%, No landing
7/30	125	-	Washburn St.	Alley btw. 1st and 2nd St.	-	Non-compliant	NOI
7/30	126	-	Washburn St.	Alley btw. 1st and 2nd St.	-	Non-compliant	Cross-slope greater than 2%, Overgrowth
7/30	127	-	Washburn St.	Alley btw. 1st and 2nd St.	-	Non-compliant	Cross-slope greater than 2%
7/30	128	-	Washburn St.	Alley btw. 1st and 2nd St.	-	Non-compliant	Sitting
7/30	129	-	Oak St.	South Ramp	Boise St.	Non-compliant	Trip hazard panels, Sitting, No detectable warning
7/30	130	-	Oak St.	North Ramp	Boise St.	Non-compliant	Cross-slope greater than 2%, Landing cross-slope greater than 2%, No detectable warning, Sitting, Overgrowth, Trip Hazard
7/30	-	120	Washington St.	Sidewalk	-	Non-compliant	Cracked sidewalk panels
7/30	-	140	Washington St.	Sidewalk	-	Non-compliant	Trip hazard sidewalk panels
7/30	-	111	W 2nd St.	Sidewalk	-	Non-compliant	Cracked sidewalk panels
7/30	-	91	W 2nd St.	Sidewalk	-	Non-compliant	Trip hazard sidewalk panels
7/30	-	90	E 3rd St.	Sidewalk	-	Non-compliant	Trip hazard sidewalk panels, Overgrowth

7/20	-	260	Glasgow St.	Sidewalk to crossing	-	Noncompliant	Trip hazard sidewalk panels
7/30	-	40	W 4th St.	Sidewalk	-	Noncompliant	Trip hazard sidewalk panels
7/30	-	340-360	Oak St.	Sidewalk	-	Noncompliant	Trip hazard sidewalk panels
8/15	131-132	661	Palm St.	Sidewalk	-	Noncompliant	Trip hazard sidewalk panels, Overgrowth, Cracked Panels
8/15	133	-	Vine St (NW Corner)	Sidewalk	Palm St.	Noncompliant	Running Slope, Overgrowth, No detectable warning
8/15	134	-	Vine St (NE Corner)	Sidewalk	Palm St.	Noncompliant	Overgrowth, No detectable warning, No Ramp, Pliced Stairs
8/15	135	-	Maple St.	Sidewalk	Boise St.	Noncompliant	Cross-slope greater than 2%, Running Slope, Overgrowth, Cracked Panels, No detectable warning
8/15	136	-	Maple St.	Sidewalk	Boise St.	Noncompliant	Cross-slope greater than 2%, Running Slope, Cracked Panels, No detectable warning
8/15	137	-	W First St.	Sidewalk to crossing	Washburn St.	Compliant	No issues
8/15	137-138	-	W First St.	Corner Landing	Washburn St.	Compliant	No issues
8/15	138	-	W First St.	Sidewalk to crossing	Washburn St.	Noncompliant	Trip hazard at gutter
8/15	139	-	W First St.	Sidewalk	Washburn St.	Noncompliant	Running Slope, Cracked Panels
8/15	140	-	W First St.	Ramp	Glasgow St.	Noncompliant	Cross-slope greater than 2%, Running Slope, No landing, No detectable warning, Trip hazard at gutter
8/15	141	-	W First St.	Ramp	Glasgow St.	Noncompliant	Running Slope
8/15	142	-	W First St.	Sidewalk to crossing	Glasgow St.	Compliant	No issues
8/15	143	-	W First St.	Sidewalk	Boise St.	Noncompliant	Cross-slope greater than 2%, Running Slope, Cracked Panels, Overgrowth, Trip hazard at gutter, Bad landing
8/15	144	-	W First St.	Sidewalk	Boise St.	Noncompliant	Cross-slope greater than 2%, Running Slope, No detectable warning
8/15	145	-	River St.	Ramp	Elia St.	Noncompliant	Cross-slope greater than 2%, Running Slope, Overgrowth at gutter
8/15	-	-	City Hall ADA	Various	-	Noncompliant	Cross-slope greater than 2%, Running Slope, Non-compliant sidewalk/slope/clearance
8/15	-	-	Conservation Park	Docks 1-4	-	Noncompliant	Cross-slope greater than 2%, Running Slope, Overgrowth, Trip hazard
8/15	-	-	Conservation Park	Sidewalk	-	Noncompliant	Overgrowth
8/15	-	-	Hall Park	Concession	-	Noncompliant	Cross-slope greater than 2%, Running Slope, No ADA path to concessions from detectable warning by barn
8/15	-	-	Hall Park	Sidewalk	Elia St.	Noncompliant	Cracked Panels, Overgrowth
8/15	-	-	Hall Park	ADA	-	Noncompliant	Not enough ADA Stalls
8/15	-	-	Hall Park	Restroom Ramp	-	Noncompliant	Cross-slope greater than 2%, Running Slope
8/15	-	115	Vine St.	Sidewalk	-	Noncompliant	Trip hazard, Overgrowth, Cracked Panels
8/15	-	182	Railroad St.	Sidewalk to crossing	-	Noncompliant	Cross-slope greater than 2%, Running Slope
8/15	-	661	Palm St.	Sidewalk	-	Noncompliant	Trip hazard, Overgrowth
8/15	-	-	Railroad Park	Parking Lot	-	Noncompliant	Newer project that was completed
8/15	-	-	River St.	Sidewalk	Washington St.	Noncompliant	No Ramp connection
8/15	-	-	River St.	Sidewalk	Washington St.	Noncompliant	Trip hazard, Overgrowth
8/15	-	-	S Boise St.	Sidewalk - E South	-	Noncompliant	Trip hazard, Overgrowth
8/15	-	-	S Boise St.	Sidewalk - North	-	Noncompliant	Trip hazard, Overgrowth, Cracked Panels
8/15	-	-	S Boise St.	Sidewalk - South	-	Noncompliant	Trip hazard, Overgrowth, Cracked Panels
8/15	-	-	S Washington St.	West Trail North	River St.	Compliant	No Issues
8/15	-	-	S Washington St.	West Trail West	River St.	Compliant	No Issues
8/15	-	-	S Washington St.	Sidewalk - North	-	Noncompliant	Trip hazard, Overgrowth
8/15	-	-	S Washington St.	Sidewalk - South	-	Noncompliant	Trip hazard, Overgrowth
8/15	-	-	Vine St.	Sidewalk - NE	Palm St.	Noncompliant	Trip hazard, Overgrowth
8/15	-	-	Vine St.	Sidewalk - NW	Palm St.	Noncompliant	Trip hazard, Overgrowth
8/15	-	-	W First St.	Sidewalk	Washburn St.	Noncompliant	Trip hazard
8/15	-	-	River St.	Parking Lot	-	Noncompliant	No ADA Stalls
8/15	-	-	Water Treatment Plant	Parking	-	Noncompliant	No ADA Stalls







































# PUBLIC RIGHT OF WAY GREIVANCE REVIEW REQUEST FORM

Instructions: Please fill out this form completely, in black ink or type. Sign and return to the address on Page 3.

Complainant: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Person Discriminated Against: (if other than the complainant): \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Description of facility which you believe has caused discrimination or non-compliance: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Address or Location: \_\_\_\_\_

When was this identified: \_\_\_\_\_

Return to:  
City of Riverside  
Cole Smith  
City Administrator, ADA Administrator  
60 Greene Street  
Riverside, IA, 52327

See City of Riverside, Iowa *Public Right of Way Accessibility Transition Plan* for expected timing of next steps.



## CITY OF RIVERSIDE, IOWA PUBLIC RIGHT OF WAY ACCESSIBILITY SELF-EVALUATION AND TRANSITION PLAN

This self-evaluation is being conducted by the City of Riverside, Iowa in order to provide a plan for the City to strive to become compliant with ADA Requirements specifically within City Right of Way and on City owned properties. Items of interest include sidewalks, curb ramps, access to City Owned buildings and parks.

The City of Riverside is interested in gaining public feedback on the following questions.

1. Are there any specific buildings you feel should be included in the Transition Plan? If so, please list and provide any specific concerns you may have of the building(s).

2. Are there any specific infrastructure (sidewalks, curb ramps, traffic signals, etc.) that you feel should be included in the Transition Plan? If so, please list and provide any specific concerns you may have.

3. Do you have any other general comments that you'd like to share with the City in regards to the Plan?

Please return completed questionnaires to City Hall (60 Green St., Riverside, IA, 52327) by FRIDAY, MONTH, DAY, YEAR.

CITY OF RIVERSIDE  
 POOLED CASH REPORT (FUND 999)  
 AS OF: OCTOBER 31ST, 2024

FUND ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>				
001-1110	CHECKING ACCT-GENERAL FUND	215,108.87	350,525.22	565,634.09
002-1110	CHECKING ACCT-FIRE DEP.	174,182.89	21,351.20	195,534.09
110-1110	CHECKING ACCT-ROAD USE TAX	128,572.02	8,100.86	136,672.88
121-1110	CHECKING ACCT-LOST	89,039.71	16,548.52	105,588.23
125-1110	CHECKING ACCT-TIF	4.42	9,230.34	9,234.76
145-1110	CHECKING ACCT-CASINO REVENUE	1,614,102.90	102,496.48	1,716,599.38
301-1110	CHECKING ACCT-CAP PROJECTS	636,000.65	2,926.52	638,927.17
<del>302-1110</del>	<del>COMMUNITY CENTER FUNDS</del>	<del>1,381,579.36</del>	<del>2,526.37</del>	<del>1,384,105.73</del>
600-1110	CHECKING ACCT-WATER	122,408.44	17,369.00	139,777.44
610-1110	CHECKING ACCT-SEWER	508,130.09	22,216.16	530,346.25
670-1110	CHECKING ACCT-GARBAGE	0.00	0.00	0.00
680-1110	CHECKING ACCT-STORM WATER	6,625.76	1,562.85	8,188.61
TOTAL CLAIM ON CASH		4,875,755.11	554,853.52	5,430,608.63

CASH IN BANK - POOLED CASH

999-1110	CASH IN BANK #35378	756,182.53	( 290,518.90)	465,663.63
999-1112	MONEY MARKET #67545	2,732,088.80	( 160,484.29)	2,571,604.51
<del>999-1115</del>	<del>COMM CENTER FUND #67928</del>	<del>1,387,479.36</del>	<del>( 1,003,373.63)</del>	<del>384,105.73</del>
999-1120	PAYROLL ADVANCE	0.00	0.00	0.00
999-1121	TIF FUND F&M #4604326	4.42	9,230.34	9,234.76
999-1122	CD# 40110066	0.00	1,000,000.00	1,000,000.00
<del>999-1123</del>	<del>CD #40110067 CBF</del>	<del>0.00</del>	<del>1,000,000.00</del>	<del>1,000,000.00</del>
SUBTOTAL CASH IN BANK - POOLED CASH		4,875,755.11	554,853.52	5,430,608.63

WAGES PAYABLE

999-2010	WAGES PAYABLE	0.00	0.00	0.00
SUBTOTAL WAGES PAYABLE		0.00	0.00	0.00

TOTAL CASH IN BANK - POOLED CASH		4,875,755.11	554,853.52	5,430,608.63
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DUE TO OTHER FUNDS - POOLED CASH

999-2100	DUE TO OTHER FUNDS	4,875,755.11	554,853.52	5,430,608.63
TOTAL DUE TO OTHER FUNDS		4,875,755.11	554,853.52	5,430,608.63

CITY of RIVERSIDE FUND BALANCES 10-31-2024

FUND	NAME	BALANCE	RESERVES (3 MONTHS)	AVAILABLE
001	GENERAL	\$ 565,634.09	\$ (150,000.00)	\$ 415,634.09
002	FIRE	\$ 195,534.09	\$ (195,534.09)	\$ -
110	R.USE	\$ 136,672.88		\$ 136,672.88
121	LOST	\$ 105,588.23	\$ -	\$ 105,588.23
125	TIF	\$ 9,234.76	\$ (9,234.76)	\$ -
145	CASINO	\$ 1,716,599.38	\$ -	\$ 1,716,599.38
301	CAP PRO	\$ 638,927.17	\$ -	\$ 638,927.17
302	CB FUNDS	\$ 1,384,105.73	\$ (1,384,105.73)	\$ -
600	WATER	\$ 139,777.44	\$ (84,688.17)	\$ 55,089.27
610	SEWER	\$ 530,346.25	\$ (100,344.00)	\$ 430,002.25
680	STORM	\$ 8,188.61	\$ -	\$ 8,188.61
	<b>TOTAL</b>	<b>\$ 5,430,608.63</b>	<b>\$ (1,923,906.75)</b>	<b>\$ 3,506,701.88</b>
<b>POOLED CASH BALANCE</b>		<b>10/31/2024</b>		
COMM. BUILDING SET A SIDE			INTEREST RATE	
SAV	67928	\$ 384,105.73	4.07%	
CD	40110067	\$ 1,000,000.00	4.35%	
TOTAL	302 FUND	\$ 1,384,105.73		
CHECK	35378	\$ 465,663.63	2.40%	
MM	67545	\$ 2,571,604.51	4.07%	
CD	40110066	\$ 1,000,000.00	4.35%	
TIF	4604326	\$ 9,234.76		
	<b>TOTAL</b>	<b>\$ 4,046,502.90</b>	<b>TOTAL ALL FUNDS \$ 5,430,608.63</b>	
	<b>LESS RESERVES</b>	<b>\$ (1,923,906.75)</b>		
	<b>LIQUID CASH</b>	<b>\$ 2,122,596.15</b>	<b>10/31/2024</b>	

(101)



CITY OF RIVERSIDE  
 MTD TREASURERS REPORT  
 AS OF: OCTOBER 31ST, 2024

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
001-GENERAL FUND	215,108.87	464,939.40	114,482.06	565,566.21	0.00	67.88	565,634.09
002-FIRE DEPARTMENT	174,182.89	31,862.32	10,511.12	195,534.09	0.00	0.00	195,534.09
110-ROAD USE TAX	128,572.02	13,632.06	5,531.20	136,672.88	0.00	0.00	136,672.88
121-LOCAL OPTION SALES TAX	89,039.71	16,548.52	0.00	105,588.23	0.00	0.00	105,588.23
125-TIF	4.42	9,230.34	0.00	9,234.76	0.00	0.00	9,234.76
145-CASINO REVENUE FUND	1,614,102.90	133,188.69	30,692.21	1,716,599.38	0.00	0.00	1,716,599.38
301-CAPITAL PROJECTS	636,000.65	13,822.61	10,896.09	638,927.17	0.00	0.00	638,927.17
302-COMMUNITY CENTER FUNDS	1,381,579.36	3,703.87	1,177.50	1,384,105.73	0.00	0.00	1,384,105.73
600-WATER FUND	122,408.44	36,009.15	18,640.15	139,777.44	0.00	0.00	139,777.44
610-SEWER FUND	508,130.09	41,888.96	19,672.80	530,346.25	0.00	0.00	530,346.25
680-STORM WATER	6,625.76	1,682.85	120.00	8,188.61	0.00	0.00	8,188.61
GRAND TOTAL	4,875,755.11	766,508.77	211,723.13	5,430,540.75	0.00	67.88	5,430,608.63

\*\*\* END OF REPORT \*\*\*

CITY OF RIVERSIDE  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2024

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>001-GENERAL FUND</u>							
TOTAL REVENUE	1,162,476.00	571,752.87	( 1,236,022.00)	464,939.40	571,287.76	( 1,807,309.76)	46.22-
TOTAL EXPENDITURES	1,888,187.00	407,864.08	1,312,181.00	114,482.06	411,765.57	900,415.43	31.38
REVENUES OVER/(UNDER) EXPENDITURES	( 725,711.00)	163,888.79	( 2,548,203.00)	350,457.34	159,522.19	( 2,707,725.19)	6.26-
<u>002-FIRE DEPARTMENT</u>							
TOTAL REVENUE	187,230.00	39,776.04	( 202,976.00)	31,862.32	45,297.12	( 248,273.12)	22.32-
TOTAL EXPENDITURES	180,951.00	36,304.18	198,108.00	10,511.12	41,810.57	156,297.43	21.10
REVENUES OVER/(UNDER) EXPENDITURES	6,279.00	3,471.86	( 401,084.00)	21,351.20	3,486.55	( 404,570.55)	0.87-
<u>110-ROAD USE TAX</u>							
TOTAL REVENUE	136,210.00	52,161.25	( 136,500.00)	13,632.06	53,664.90	( 190,164.90)	39.31-
TOTAL EXPENDITURES	81,500.00	4,015.41	162,800.00	5,531.20	23,307.77	139,492.23	14.32
REVENUES OVER/(UNDER) EXPENDITURES	54,710.00	48,145.84	( 299,300.00)	8,100.86	30,357.13	( 329,657.13)	10.14-
<u>121-LOCAL OPTION SALES TAX</u>							
TOTAL REVENUE	140,000.00	58,250.62	( 147,000.00)	16,548.52	57,970.47	( 204,970.47)	39.44-
TOTAL EXPENDITURES	140,000.00	0.00	140,000.00	0.00	0.00	140,000.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	58,250.62	( 287,000.00)	16,548.52	57,970.47	( 344,970.47)	20.20-
<u>103-TIF</u>							
TOTAL REVENUE	0.00	0.00	( 5,575.00)	9,230.34	9,234.76	( 14,809.76)	165.65-
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	( 5,575.00)	9,230.34	9,234.76	( 14,809.76)	165.65-
<u>145-CASINO REVENUE FUND</u>							
TOTAL REVENUE	1,700,000.00	938,297.29	( 1,200,000.00)	133,188.69	999,730.60	( 2,199,730.60)	83.31-
TOTAL EXPENDITURES	2,388,375.00	45,833.88	1,810,683.00	30,692.21	145,629.74	1,665,053.26	8.04
REVENUES OVER/(UNDER) EXPENDITURES	( 688,375.00)	892,463.41	( 3,010,683.00)	102,496.48	854,100.86	( 3,864,783.86)	28.37-
<u>200-DEBT SERVICE</u>							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>301-CAPITAL PROJECTS</u>							
TOTAL REVENUE	1,862,000.00	1,790.00	0.00	13,822.61	13,822.61	( 13,822.61)	0.00
TOTAL EXPENDITURES	1,530,000.00	402,189.53	1,383,000.00	10,896.09	85,438.95	1,297,561.05	6.18
REVENUES OVER/(UNDER) EXPENDITURES	332,000.00	( 400,399.53)	( 1,383,000.00)	2,926.52	( 71,616.34)	( 1,311,383.66)	5.18
<u>302-COMMUNITY CENTER FUNDS</u>							
TOTAL REVENUE	132,800.00	1,031.49	( 65,000.00)	3,703.87	21,456.62	( 86,456.62)	33.01-
TOTAL EXPENDITURES	0.00	0.00	0.00	1,177.50	7,077.50	( 7,077.50)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	132,800.00	1,031.49	( 65,000.00)	2,526.37	14,379.12	( 79,379.12)	22.12-

CITY OF RIVERSIDE  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: OCTOBER 31ST, 2024

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>600-WATER FUND</u>							
TOTAL REVENUE	403,423.00	150,127.03 (	404,000.00)	36,009.15	149,057.02 (	553,057.02)	36.90-
TOTAL EXPENDITURES	460,681.00	144,590.22	420,674.00	18,640.15	98,410.60	322,263.40	23.39
REVENUES OVER/(UNDER) EXPENDITURES	( 57,258.00)	5,536.81 (	824,674.00)	17,369.00	50,646.42 (	875,320.42)	6.14-
<u>610-SEWER FUND</u>							
TOTAL REVENUE	451,830.00	177,623.52 (	436,300.00)	41,888.96	152,130.47 (	588,430.47)	34.87-
TOTAL EXPENDITURES	415,044.00	95,696.15	414,009.00	19,672.80	99,154.78	314,854.22	23.95
REVENUES OVER/(UNDER) EXPENDITURES	36,786.00	81,927.37 (	850,309.00)	22,216.16	52,975.69 (	903,284.69)	6.23-
<u>680-STORM WATER</u>							
TOTAL REVENUE	19,000.00	6,492.03 (	19,000.00)	1,682.85	6,681.00 (	25,681.00)	35.16-
TOTAL EXPENDITURES	25,000.00	0.00	19,000.00	120.00	120.00	18,880.00	0.63
REVENUES OVER/(UNDER) EXPENDITURES	( 6,000.00)	6,492.03 (	38,000.00)	1,562.85	6,561.00 (	44,561.00)	17.27-
<hr/>							
GRAND TOTAL REVENUES	6,194,969.00	1,997,302.14 (	3,852,373.00)	766,508.77	2,080,333.33 (	5,932,706.33)	54.00-
GRAND TOTAL EXPENDITURES	7,109,738.00	1,136,493.45	5,860,455.00	211,723.13	912,715.48	4,947,739.52	15.57
REVENUES OVER/(UNDER) EXPENDITURES	( 914,769.00)	860,808.69 (	9,712,828.00)	554,785.64	1,167,617.85 (	10,880,445.85)	15.57

\* END OF REPORT \*\*\*

(104)

DATES: 1/01/2024 THRU 10/31/2024

	NUMBER#	TOTAL ARREARS	TOTAL CURRENT	TOTAL BALANCE	ACTIVE ACCOUNT RECONCILIATION
ACTIVE ACCOUNTS:	5,546	1,694.64	702,840.48	704,535.12	NEW ACCOUNTS: 51
DISCONNECTED ACCTS:	47	2,327.01	675.66	3,002.67	DISCONNECT--NO TRF: 47
FINALED ACCOUNTS:	414	31,568.94		31,568.94	DISCONNECT-TRANSFER: 0
INACTIVE ACCOUNTS:	18,713	0.00		0.00	
<b>**GRAND TOTALS**</b>	<b>24,720</b>	<b>35,590.59</b>	<b>703,516.14</b>	<b>739,106.73</b>	

**\*\*CALCULATION SUMMARY\*\***

TOTAL CHARGES:	704,916.14
DEPOSIT RETURNS:	1,400.00CR
TOTAL CURRENT:	703,516.14

===== SERVICE CATEGORY TOTALS =====

CATEGORY	NUMBER	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION
AS ANIMAL SHELTER	366	786.00	0.00	0.00	0.00			
GAR GARBAGE	7733	73,774.50	0.00	0.00	0.00			
STW STORM WATER	5454	16,362.00	0.00	0.00	0.00			
SWR SEWER	5395	294,377.85	0.00	10,348.30	147,832.98	32719,342.0000		32719,342.0000
WTR WATER	5483	292,451.91	0.00	16,815.58	280,255.84	33365,409.0000	9999,576	43364,985.0000
<b>***TOTALS***</b>		<b>677,752.26</b>	<b>0.00</b>	<b>27,163.88</b>	<b>428,088.82</b>			

===== REVENUE CODE TOTALS =====

R/C DESCRIPTION	G/L ACCOUNT#	AMOUNT
<b>SERVICES:</b>		
100-WATER	600-4-810-1-4500	292,451.91
200-SEWER	610-4-815-1-4500	294,377.85
300-GARBAGE	001-4-950-1-4504	73,774.50
400-ANIMAL SHELTER DONATION	001-4-950-2-4700	786.00
450-STORM WATER FEE	680-4-950-4-4504	16,362.00
<b>TAX:</b>		
190-WATER EXCISE TAX	600-4-810-1-4560	16,815.58
290-SEWER TAX	600-4-810-1-4560	714.24
290-SEWER TAX	610-4-815-4-4560	9,634.06
<b>**R/C TOTALS**</b>		<b>704,916.14</b>

===== RATE TABLE TOTALS =====

CAT CODE	TBL DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
AS 400	A10 ANIMAL SHELTER	A10	30	300.00	0.00	0.00	0.00		
AS 400	AS1 ANIMAL SHELTER	AS1	286	286.00	0.00	0.00	0.00		
AS 400	AS2 ANIMAL SHELTER	AS2	10	20.00	0.00	0.00	0.00		
AS 400	AS3 ANIMAL SHELTER	AS3	10	30.00	0.00	0.00	0.00		
AS 400	AS5 ANIMAL SHELTER	AS5	30	150.00	0.00	0.00	0.00		



BOOK:

\*\*\*\*\* R A T E T A B L E T O T A L S \*\*\*\*\*

\*\* ( CONTINUED ) \*\*

CAT CODE	TBL DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
GAR 300	301 X-GARBAGE	301	20	285.00	0.00	0.00	0.00		
GAR 300	G02 GARBAGE- 35 GAL	G02	1023	17,902.50	0.00	0.00	0.00		
GAR 300	G03 GARBAGE - 65 GAL	G03	2836	55,302.00	0.00	0.00	0.00		
GAR 300	G04 GARBAGE - XTRA CART	G04	20	285.00	0.00	0.00	0.00		
GAR 300	R01 RECYCLING 65 GAL	R01	3343	0.00	0.00	0.00	0.00		
GAR 300	R02 RECYCLING 95 GAL	R02	491	0.00	0.00	0.00	0.00		
STW 450	ST1 STORM WATER FEE	ST1	5454	16,362.00	0.00	0.00	0.00		
SWR 200	S01 SEWER-RESIDENTIAL	S01	4828	142,284.84	0.00	0.00	0.00	14,057,682.0000	
SWR 200	S03 SEWER-COM, IND, GOV	S03	476	147,987.34	0.00	10,204.51	145,778.71	18,598,256.0000	
SWR 200	S04 SEWER-RES SEWER ONLY	S04	41	1,435.00	0.00	0.00	0.00		
SWR 200	S06 SEWER - 150% RATE	S06	10	616.40	0.00	0.00	0.00	48,487.0000	
SWR 200	S07 SEWER -COM O/S CITY	S07	30	1,800.00	0.00	126.00	1,800.00		
SWR 200	S08 SEWER-COM, O/S METER	S08	10	254.27	0.00	17.79	254.27	14,917.0000	
WTR 100	W01 WATER	W01	5293	280,314.92	0.00	16,686.60	278,106.29	31,257,834.0000	
WTR 100	W02 WATER - OUTSIDE CITY	W02	20	1,372.18	0.00	82.34	1,372.18	112,462.0000	
WTR 100	W03 WATER - 2ND METER	W03	60	777.37	0.00	46.64	777.37	9,560.0000	
WTR 100	W05 NO CHARGE	W05	60	0.00	0.00	0.00	0.00	600,420.0000	
WTR 100	WLO WATER - ACC CONS LOW	WLO	30	0.00	0.00	0.00	0.00		
WTR 100	W04 WATER NO TAX	W04	20	9,987.44	0.00	0.00	0.00	1,385,133.0000	
***TOTALS***				677,752.26	0.00	27,163.88	428,088.82		

\*\*\*\*\* M E T E R G R O U P T O T A L S \*\*\*\*\*

CODE	DESCRIPTION	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION	DEMAND CONSUMPTION
W	WATER	33,365,409.0000	9,999,576.000	43,364,985.0000	

\*\*\*\*\* R E F U N D E D D E P O S I T T O T A L S \*\*\*\*\*

CODE	DESCRIPTION	NUMBER	AMOUNT
10	WATER DEPOSIT	14	750.00CR
20	SEWER DEPOSIT	13	650.00CR
**DEPOSIT TOTALS**		27	1,400.00CR

DATES: 1/01/2024 THRU 10/31/2024

BOOK:

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV RATE								
CAT CODE	TABLE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION	CONSUMPTION
CIT	WTR 100 W05	NO CHARGE	40	0.00	0.00	0.00	0.00	445,314.0000	
		** CLASS TOTAL **	CIT	0.00	0.00	0.00	0.00	445,314.0000	
COM	AS 400 AS1	ANIMAL SHELTER	10	10.00	0.00	0.00	0.00		
COM	GAR 300 G02	GARBAGE- 35 GAL	20	350.00	0.00	0.00	0.00		
COM	GAR 300 G03	GARBAGE - 65 GAL	33	643.50	0.00	0.00	0.00		
COM	GAR 300 R01	RECYCLING 65 GAL	47	0.00	0.00	0.00	0.00		
COM	GAR 300 R02	RECYCLING 95 GAL	10	0.00	0.00	0.00	0.00		
		** CATEGORY TOTAL **	GAR	993.50	0.00	0.00	0.00		
COM	STW 450 ST1	STORM WATER FEE	507	1,521.00	0.00	0.00	0.00		
COM	SWR 200 S01	SEWER-RESIDENTIAL	57	3,866.69	0.00	0.00	0.00	530,446.0000	
COM	SWR 200 S03	SEWER-COM, IND, GOV	430	145,539.41	0.00	145,539.41	10,187.76	18,282,262.0000	
COM	SWR 200 S07	SEWER -COM O/S CITY	30	1,800.00	0.00	1,800.00	126.00		527,236.0000
COM	SWR 200 S08	SEWER-COM, O/S METER	10	254.27	0.00	254.27	17.79	14,917.0000	7,884.0000
		** CATEGORY TOTAL **	SWR	151,460.37	0.00	147,593.68	10,331.55	18,827,625.0000	48,487.0000
COM	WTR 100 W01	WATER	476	139,284.82	0.00	139,284.82	8,357.01	17,387,265.0000	583,607.0000
COM	WTR 100 W02	WATER - OUTSIDE CITY	10	755.78	0.00	755.78	45.36	63,975.0000	
COM	WTR 100 W05	NO CHARGE	20	0.00	0.00	0.00	0.00	155,106.0000	562,459.0000
COM	WTR 100 WLO	WATER - ACC CONS LOW	20	0.00	0.00	0.00	0.00		48,487.0000
COM	WTR 100 W04	WATER NO TAX	20	9,987.44	0.00	0.00	0.00	1,385,133.0000	9,560.0000
		** CATEGORY TOTAL **	WTR	150,028.04	0.00	140,040.60	8,402.37	18,991,479.0000	620,506.0000
		** CLASS TOTAL **	COM	304,012.91	0.00	287,634.28	18,733.92		
GOV	STW 450 ST1	STORM WATER FEE	20	60.00	0.00	0.00	0.00		
GOV	SWR 200 S03	SEWER-COM, IND, GOV	20	1,726.32	0.00	0.00	0.00	247,725.0000	
GOV	WTR 100 W01	WATER	20	1,726.32	0.00	0.00	0.00	247,725.0000	
GOV	WTR 100 WLO	WATER - ACC CONS LOW	10	0.00	0.00	0.00	0.00		
		** CATEGORY TOTAL **	WTR	1,726.32	0.00	0.00	0.00	247,725.0000	
		** CLASS TOTAL **	GOV	3,512.64	0.00	0.00	0.00		
NTX	STW 450 ST1	STORM WATER FEE	10	30.00	0.00	0.00	0.00		
NTX	SWR 200 S03	SEWER-COM, IND, GOV	10	482.31	0.00	0.00	0.00	60,385.0000	
NTX	WTR 100 W01	WATER	10	482.31	0.00	0.00	0.00	60,385.0000	
		** CLASS TOTAL **	NTX	994.62	0.00	0.00	0.00		

RESOLUTION #2024XX

RESOLUTION APPROVING THE TRANSFER OF FUNDS FOR  
THE 2024-2025 BUDGET YEAR

WHEREAS, the City of Riverside exercises the right to transfer funds per the certified budget for Fiscal Year 2024-2025.

1. Transfer \$78,000 from the General Revenue Fund to the Fire Dept. Fund, for fire protection, per certified budget.
2. Transfer \$100,000 from the Casino Revenue Fund to the Community Center Fund, for capital projects, per certified budget.
3. Transfer \$31,000 from Casino Fund to Fire Department Fund, for EMS calls, per certified budget.
4. Transfer \$ 64,483 from the Casino Fund to General Fund, for Law protection contract, per certified budget.
5. Transfer \$56,000 (40%) from the LOST Fund to the General Fund per certified budget, per ballot.

THEREFORE, be it hereby resolved; the City of Riverside City Council directs the City Clerk to transfer funds in the amount of \$329,483 as approved for the 2024/2025 budget year.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, that the foregoing Resolution be adopted.

Roll Call: Sexton, Schneider, Kiene, Mills, Rogerson

Ayes:

Nays:

Absent:

Passed by the City of Riverside City Council and approved this 4th day of November, 2024.

Signed: \_\_\_\_\_ Date \_\_\_\_\_  
Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date \_\_\_\_\_  
Becky LaRoche, City Clerk