

CITY OF RIVERSIDE
CITY COUNCIL SPECIAL MEETING AGENDA
RIVERSIDE CITY COUNCIL CHAMBERS
60 GREENE ST
RIVERSIDE, IOWA 52327

Tuesday, April 29, 2025 @ 1:00 PM

The meeting will be recorded and can be viewed live by visiting the city website at www.riversideiowa.gov.

NOTICE TO THE PUBLIC: This is a meeting of the City Council to conduct the regular business of the city. Every item on the agenda is an item of discussion and action if needed.

1. Call meeting to order
2. Roll Call
3. Approval of Agenda
4. Consider Resolution to Set the Public Hearing for FY2025 Budget Amendments for May 19, 2025.
5. Consider Resolution to Extend Temporary Employment with Rebecca LaRoche through June 30, 2025
6. Motion to Adjourn

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

City of RIVERSIDE
Fiscal Year July 1, 2024 - June 30, 2025

The City of RIVERSIDE will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2025

Meeting Date/Time: 5/19/2025 06:00 PM

Contact: Stephanie Thomann

Phone: (319) 648-3501

Meeting Location: Riverside City Hall
60 Greene St
Riverside, IA 52327

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	926,247	0	926,247
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	926,247	0	926,247
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	5,575	0	5,575
Other City Taxes	6	630,148	0	630,148
Licenses & Permits	7	14,475	0	14,475
Use of Money & Property	8	151,700	0	151,700
Intergovernmental	9	939,186	0	939,186
Charges for Service	10	953,900	0	953,900
Special Assessments	11	0	0	0
Miscellaneous	12	171,976	0	171,976
Other Financing Sources	13	0	0	0
Transfers In	14	1,634,483	0	1,634,483
Total Revenues & Other Sources	15	5,427,690	0	5,427,690
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	568,680	0	568,680
Public Works	17	405,233	0	405,233
Health and Social Services	18	0	0	0
Culture and Recreation	19	243,920	126,737	370,657
Community and Economic Development	20	319,500	0	319,500
General Government	21	470,956	0	470,956
Debt Service	22	0	0	0
Capital Projects	23	1,383,000	0	1,383,000
Total Government Activities Expenditures	24	3,391,289	126,737	3,518,026
Business Type/Enterprise	25	834,683	456,980	1,291,663
Total Gov Activities & Business Expenditures	26	4,225,972	583,717	4,809,689
Transfers Out	27	1,634,483	0	1,634,483
Total Expenditures/Transfers Out	28	5,860,455	583,717	6,444,172
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-432,765	-583,717	-1,016,482
Beginning Fund Balance July 1, 2024	30	3,786,351	0	3,786,351
Ending Fund Balance June 30, 2025	31	3,353,586	-583,717	2,769,869

Explanation of Changes: Amendments are due to unbudgeted engineering expenses for the community center and a budgeting error that budgeted business/enterprise-type capital project expenditures in governmental capital projects.

RESOLUTION #2025-XX

SET THE DATE OF PUBLIC HEARING FOR THE PROPOSED FISCAL YEAR 2025 BUDGET AMENDMENTS

WHEREAS, the City of Riverside City Council sets the date for public hearing for the Proposed Fiscal Year 2025 Budget Amendments for May 19th, 2025 at the regular Council Meeting starting at 6:00 pm at Riverside City Hall.

WHEREAS, the notice shall be posted no less than 10 days and not more than 20 days before said public hearing.

WHEREAS, the proposed budget amendments shall be made publicly available not less than 10 days before said public hearing.

NOW, THEREFORE, BE IT RESOLVED, the City of Riverside City Council does hereby approve the date of the public hearing.

BE IT FURTHER RESOLVED, by the City Council of Riverside, Iowa that the Mayor and City Administrator are hereby authorized and directed to execute said resolution.

It was moved by Councilperson _____, seconded by Councilperson _____ to approve the foregoing resolution.

Roll Call: Rogerson, Kiene, Schneider, Mills, Sexton

Ayes:

Nays:

Absents:

PASSED AND APPROVED by the Riverside City Council on this 29th day of April 2025.

Signed: _____ Date _____

Tom Sexton, Mayor Pro Tem

Signed: _____ Date _____

Stephanie Thomann, City Clerk



TEMPORARY CITY CLERK TRAINER AND PARKS LANDSCAPER

POSITION PROFILE - **AMENDED**

Position: Temporary City Clerk Trainer and Parks Landscaper

Schedule: Temporary, scheduled with City Administrator

Rate of Pay: \$27 per hour

Benefits: None

Term: February 1, 2025 – April 30, 2025 **Through June 30, 2025**

Hours Limitations: Not to exceed 10 hours per pay period for landscaping services.

Supervision: Works under the supervision of the City Administrator.

Position Overview: Provides as-needed training to the City Clerk on a pre-scheduled basis and assists with park landscaping.

Duties: This position does not cover duties that are not directly related to the training of the City Clerk or the landscaping of live plants.

- Monthly meetings with the City Clerk and City Administrator to plan for the month ahead to establish the training schedule.
- Provide on-the-job training and assistance, review completed work, and resolve issues as needed.
- Assist with the creation of training materials and written procedures.
- Provide feedback to the City Clerk and City Administrator during monthly meetings on training progress.
- Provide general landscaping to public parks and areas.

Disclaimer: All duties and requirements in this job description have been determined by the employer to be essential job functions and are consistent with ADA requirements and are representative of the functions that are necessary to successful job performance. They may not, however, reflect the only duties performed. Employees in this job class will be expected to perform other job-related duties when it can be reasonably implied that such duties do not fundamentally change the basic requirements, purpose, or intent of the position.

The City of Riverside, Iowa is an equal opportunity employer, M/F/Disability/Veteran.

RESOLUTION #2025-XX

RESOLUTION TO EXTEND TEMPORARY AGREEMENT FOR CITY CLERK TRAINING

WHEREAS, the City of Riverside, Iowa, wishes to provide training to the City Clerk and maintain the landscaping of public areas.

NOW, THEREFORE, BE IT RESOLVED, the City of Riverside City Council, hereby amends the temporary agreement for City Clerk training and parks landscaping with Becky LaRoche at a rate of \$27.00 per hour from February 1, 2025, through April 30, 2025 by extended the agreement through June 30, 2025.

BE IT FURTHER RESOLVED, by the City Council of Riverside, Iowa that the Mayor and City Administrator are hereby authorized and directed to execute said resolution.

It was moved by Councilperson Schneider, seconded by Councilperson Rogerson to approve the foregoing resolution.

Roll Call: Rogerson, Kiene, Sexton, Schneider, Mills

Ayes:

Nays:

Absents:

PASSED AND APPROVED by the Riverside City Council on this 29th day of April 2025.

Signed: _____ Date: _____

Tom Sexton, Mayor Pro Tem

Signed: _____ Date: _____

Stephanie Thomann, City Clerk