

CITY OF RIVERSIDE
CITY COUNCIL MEETING AGENDA
RIVERSIDE CITY COUNCIL CHAMBERS
60 GREENE ST
RIVERSIDE, IOWA 52327

Monday, October 06, 2025 @ 6:00 PM

The meeting will be recorded and can be viewed live by visiting the city website at www.riversideiowa.gov.

NOTICE TO THE PUBLIC: This is a meeting of the City Council to conduct the regular business of the city. Every item on the agenda is an item of discussion and action if needed.

1. Call meeting to order
2. Roll Call
3. Approval of Agenda
4. Consent Agenda
 - a. Minutes pg 2
 - b. Expenditures pg 4
 - c. Riverside Fire Department Report pg 6
5. **Public forum: 3 minutes per person. See guidelines for public comments at the Clerk's table.**
6. City Engineer's Report (Axiom Consultants) pg 7
 - a. Wellness Center
 - b. Cherry Lane Street Extension
 - i. Consider resolution to approve Change Order #2 (2025-71) pg 11
 - c. Hall Park Pickleball Courts
 - i. Consider resolution to approve Change Order #5 pg 14
 - d. CDBG Downtown Revitalization
7. City Administrator's Report
 - a. Consider resolution to award contract for SCADA System replacement pg 20
 - b. Consider resolution to hire Deputy Clerk pg 21
 - c. Hall Park Ballfield Lights Repairs pg 22
 - d. Property Nuisance Priorities
8. Closing Comments
9. Motion to Adjourn



The regular meeting of the Riverside City Council was called to order at 6:00 pm by Mayor Allen Schneider with Council Members; Ryan Rogerson, Kevin Kiene, Lois Schneider and Kevin Mills present. Tom Sexton was absent.

Motion by Kiene, seconded by Schneider, to approve the agenda as presented. Motion carried 4-0.

Motion by Mills, seconded by Rogerson to approve the consent agenda of minutes and expenditures as presented. Motion carried 4-0.

Damon John, Riverside Casino & Golf Resort, gave an overview of casino events and shared the upcoming entertainment schedule.

Washington County Supervisor, Marcus Fedler gave an update on project completion and upcoming priorities.

Dave Schechinger, Veenstra & Kimm, presented on SCADA System replacement and sewer repairs.

Jed Wolf, PeopleService, Inc. presented the August water and wastewater operations report.

Brian Boelk, Axiom Consultants, gave the City Engineer's Report consisting of updates on the Wellness Center, Cherry Lane Street Extension Project, Hall Park Pickleball Courts and CDBG Downtown Revitalization.

Motion by Schneider, seconded by Kiene to pass Resolution #2025-66 to approve Pay Application #3 to Jones Contracting in the amount of \$12,308.33. Motion carried 4-0.

Motioned by Rogerson, seconded by Mills to pass Resolution #2025-67 to approve Change Order #2 for the Hall Park Pickleball Courts Project in the amount of \$6,471.00. Passed 3-1. Kiene opposed.

Motion by Kiene, seconded by Rogerson to pass Resolution #2025-68 to approve Pay Application #3 to Bowker Pinnacle Mechanical in the amount of \$96,696.29. Motion carried 4-0.

Motion by Rogerson, seconded by Schneider to adopt Resolution #2025-69, FY2026 Schedule of Fees. Motion carried 4-0.

Motion by Kiene, seconded by Rogerson to approve the second reading of Ordinance #2025-01 on Chapter 52: Property Maintenance Code. Motion carried 4-0.

Motion by Kiene, seconded by Rogerson to waive the requirements of Iowa Code 380.3 and adopt Ordinance #2025-01 on Chapter 52: Property Maintenance Code. Motion carried 4-0.

Motion by Rogerson, seconded by Kiene to approve the second reading of Ordinance #2025-04 on Chapter 162: Weeds, Vines and Brush. Motion carried 4-0.

Motion by Rogerson, seconded by Kiene to waive the requirements of Iowa Code 380.3 and adopt Ordinance #2025-04 on Chapter 162: Weeds, Vines and Brush. Motion carried 4-0.

Motion by Rogerson, seconded by Schneider to pass Resolution #2025-70 awarding the contract for FY2025 Audit Services to Gronewald, Bell, & Kuhn not to exceed the amount of \$18,700.00, with included travel and out of pocket costs of up to \$1,500.00, to be itemized. Motion carried 4-0.

Motion by Rogerson, seconded by Scheider to award the quote for City Hall roof replacement to Brenneman Builders, not to exceed \$17,780.00. Motion carried 4-0.

Motion made by Rogerson, seconded by Schneider to table Crack Sealing for this Fall and to revisit in the Spring. Motion carried 4-0.

Motion made by Rogerson, seconded by Mills to award the quote for Fall leaf pick up to Absolute Outdoor Services in the amount of \$55/hr.

August financials were reviewed.

Motion by Kiene, seconded by Rogerson to adjourn at 8:35 PM. Motion carried 4-0.

ATTEST:



Stephanie Thomann, City Clerk



Allen Schneider, Mayor

	EXPENDITURES October 06, 2025				
	COUNCIL MEETING	BILLS			
1	ACCESS SYSTEMS	COPIER LEASE	001-5-650-6415	\$437.34	
2	ALLIANT ENERGY	STREET LIGHTS	001-5-230-6371	\$1,552.30	
3	ALLIANT ENERGY	SEWER	610-5-815-6371	\$1,215.35	
4	ALLIANT ENERGY	PARKS	001-5-430-6371	\$479.68	
5	ALLIANT ENERGY	FIRE STATION	002-5-150-6371	\$769.08	
6	ALLIANT ENERGY	CITY HALL	001-5-650-6371	\$472.20	
7	ALLIANT ENERGY	WATER	600-5-810-6371	\$59.66	\$4,548.27
8	AXIOM CONSULTANTS	COMMUNITY CENTER	301-5-750-6786	\$3,962.50	
9	AXIOM CONSULTANTS	CHERRY LN EXT	301-5-750-6751	\$12,401.25	
10	AXIOM CONSULTANTS	PICKLEBALL	301-5-750-6744	\$12,206.25	
11	AXIOM CONSULTANTS	ON CALL SERVICES	001-5-650-6407	\$1,721.25	
12	AXIOM CONSULTANTS	CDBG DTWN REVIT	145-5-650-6435	\$3,571.72	\$33,862.97
13	BRYAN LENZ	CELL PHONE ALLOWANCE	001-5-210-6184	\$50.00	
14	COLE SMITH	CELL PHONE ALLOWANCE	001-5-610-6184	\$50.00	
15	GOERDT INSPECTIONS	BUILDING INSPECTOR	001-5-170-6499	\$855.00	
16	FP MAILING	POSTAGE METER CONTRACT	001-5-650-6415	\$104.85	
17	IOWA ONE CALL	NOTICES	600-5-810-6374	\$20.35	
18	IOWA ONE CALL	NOTICES	610-5-815-6374	\$20.35	\$40.70
19	IOWA SOLUTIONS	OCT MONTHLY SERVICE	001-5-650-6419	\$834.50	
20	IOWA SOLUTIONS	COMPUTER SUPPORT	001-5-650-6419	\$85.00	
21	IOWA PRISON INDUSTRIES	STREET SIGN	110-5-210-6511	\$74.00	
22	KALONA TIRE	TANKER TIRES	002-5-150-6332	\$2,950.78	
23	LOGAN MICHEL	CELL PHONE ALLOWANCE	001-5-430-6184	\$50.00	
24	LYNCH DALLAS	LEGAL EXP	001-5-640-6411	\$1,729.05	
25	MAVERIK	FD-FUEL	002-5-150-6331	\$182.50	
26	MENARDS	2 TON TROLLEY JACK	001-5-210-6504	\$46.99	
27	MENARDS	SHOP TOWELS	001-5-210-6506	\$17.72	
28	MENARDS	SHOP	001-5-210-6310	\$3.79	
29	MENARDS	STREETS	110-5-210-6417	\$179.88	\$248.38
30	MID AMERICAN ENERGY	SHOP	001-5-210-6371	\$0.00	
31	MID AMERICAN ENERGY	FD	002-5-150-6371	\$17.47	
32	MID AMERICAN ENERGY	CITY HALL	001-5-650-6371	\$14.58	\$32.05
33	OVERHEAD DOOR	WWTP DOOR REPAIR	610-5-815-6310	\$272.00	
34	PEOPLE SERVICE	SERVICE CONTRACT	600-5-810-6499	\$13,626.50	
35	PEOPLE SERVICE	SERVICE CONTRACT	610-5-810-6499	\$13,626.50	\$27,253.00
36	RACOM	FIRE TRUCK RADIO REMOVAL	002-5-150-6350	\$260.00	
37	RIGGS SANDBLASTING	SANDBLASTING AT CHERRY LN EXT	301-5-750-6751	\$825.00	
38	SCHNOEBELEN INC	DEUTZ TRACTOR REPAIR	110-5-210-6332	\$116.86	
39	SCHNOEBELEN INC	UPS	610-5-815-6374	\$110.62	
40	SCHNOEBELEN INC	UPS	600-5-810-6374	\$110.62	\$221.24
41	SHARON TELEPHONE	CITY HALL	001-5-650-6373	\$203.58	
42	SHARON TELEPHONE	FD	002-5-150-6373	\$203.58	
43	SHARON TELEPHONE	SHOP	001-5-210-6373	\$40.83	
44	SHARON TELEPHONE	WTP	600-5-810-6373	\$40.83	
45	SHARON TELEPHONE	WWTP	610-5-815-6373	\$40.83	\$529.65
46	STANDARD PEST CONTROL	MONTHLY SERVICE	001-5-650-6310	\$25.00	
47	STANDARD PEST CONTROL	MONTHLY SERVICE	002-5-150-6310	\$25.00	
48	STANDARD PEST CONTROL	MONTHLY SERVICE	001-5-210-6310	\$25.00	\$75.00
49	STEPHANIE THOMANN	CELL PHONE ALLOWANCE	001-5-620-6184	\$50.00	
50	THE NEWS	PUBLICATIONS	001-5-650-6414	\$161.03	
	TOTAL BILLS*****			\$75,899.17	
	DELTA DENTAL	DEN/VIS - OCT	001-5-430-6150	\$259.30	
	WELLMARK	BC/BS - OCT	001-5-620-6150	\$3,286.29	
	US CELLULAR	FIRE DEPT	002-5-150-6373	\$73.95	
	VERIZON	GATEWAYS	600-5-810-6373	\$31.77	
	VERIZON	GATEWAYS	610-5-815-6373	\$31.77	\$63.54
	LINCOLN NAT'L LIFE	LIFE INS - OCT	001-5-620-6150	\$353.87	
	*****	TOTAL PAID BILLS		\$4,036.95	
	*****	TOTAL EXPENDITURES		\$79,936.12	

	EXPENDITURES by FUND				
	GENERAL FUND			\$9,009.69	
	FIRE DEPARTMENT			\$4,408.41	
	ROAD USE FUND			\$370.74	
	CASINO			\$3,571.72	
	CAPITAL PROJECTS			\$29,395.00	
	WATER FUND			\$13,857.96	
	SEWER FUND			\$15,285.65	
		TOTAL EXPENDITURES		\$75,899.17	

RIVERSIDE FIRE DEPARTMENT

FIRE / RESCUE / EMS / HAZMAT



September 2025 Update

Calls for Service:

Medicals – 18

Building Fire Response – 1

Fire Investigation – 1

Motor Vehicle Accident – 4

Total calls – 24 calls in September

Training:

The members trained fire ground operations strategy and tactics for building fire response.

RESA: The members began planning for the fall raffle dinner. This year the event will be held at RFD so we can expand the event.

Other News:

The new fire engine was approved and ordered from Pierce Manufacturing. The expected delivery is around November of 2026. The old engine that was involved in the interstate accident was picked up by the insurance company, all tools and equipment stripped off the vehicle and stored at RFD. The members plan to hold another town hall type meeting to provide the public with information on the EMS tax levy vote in November and to answer any questions. We would appreciate council support on this measure as this is how we will be able to continue to provide EMS service at RFD. If any of you have questions on the EMS tax please reach out to Deputy Chief Toby Hancock or Chief Smothers.

Proudly Serving
Chief Smothers

ENGINEER'S REPORT

PROJECT: City of Riverside
DATE: September 29, 2025
TO: City Council
TOPIC: Project Updates

Wellness Center

- WCRF Grant Application has been submitted.
- Meeting IDALS Urban Conservationist, Amy Bouska on site to do a walkthrough on Tuesday, September 30, 2025.

Cherry Lane

- Cold patch has been completed by City.
- Old pavement markings removed by City.
- Finalizing seeding status, determining if more seeding or a trip for watering is needed.

Hall Park Pickleball

- Court coloring substantially complete.
- Exterior and interior fence installation complete.
- Pickleball net installation complete. Keys were given to Bryan Lenz.
- First punchlist walkthrough to take place on 10/01/2025.
- Pay Application No. 3 has been submitted to the City for approval/payment.

CDBG Downtown Revitalization

- Progress Meeting No. 4 to be held soon. Date/time TBD.

Riverside StoryMap (<https://storymaps.arcgis.com/stories/e9bde3c8c1f9492c944415c28c145cb9>)

Date of Issuance: September 23, 2025

Effective Date: September 19, 2025

Owner: City of Riverside Iowa

Owner's Contract No.:
Contractor: Jones Contracting Corp.

Contractor's Project No.:
Engineer: Axiom Consultants

Engineer's Project No.: 10441-10008 (240021)

Project: Cherry Lane Extension

Contract Date: February 04, 2025

The Contract is modified as follows upon execution of this Change Order:
Description: Cleanout Casting Installation.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: Verbal value \$ 248,390.17 (Includes Change Order No. 1)	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Increase of this Change Order: Verbal value \$ 1,456.40	Adjustments of This Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: Verbal value \$ 249,846.57	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>Bruce Smith</u> Engineer	By: _____ Owner	By: _____ Contractor
Title: <u>Civil Services Team Leader</u>	Title: _____	Title: _____
Date: <u>September 23, 2025</u>	Date: _____	Date: _____

EXHIBIT A
Breakdown of Individual Requests

#	ITEM	COST	NOTES
1	Cleanout Casting	\$1,456.40	Cleanout Casting Installation
APPROVED: DENIED:			
TOTAL COSTS: \$1,456.40			

EXHIBIT B
Jones Contracting Corp. Change Order No. 2 dated 9/19/2025.



Change Order Request

Project: Cherry Lane Extension

Project No: N/A

Project Address: Cherry Lane starting East of Kleopfer Ave
to Schnoebelen St., Riverside, IA

Change Order No: 2

Date: 9/19/2025

Owner: City of Riverside

Contractor: Jones Contracting Corp.

Engineer: Axiom Consultants

The Owner and Contractor agree to make the following changes in the Work required under the Contract Documents with the listed changes in the Contract Sum and/or Contract Time. All conditions, requirements, materials and workmanship are to be as described in the Contract Documents unless specifically stated otherwise.

Item No.	Description of Change in the Work, Reason, And List of Attachments (if any)	Contract Sum Add or (Deduct)	Contract Time Add or (Deduct)
1	Cleanout Casting Installation LS	\$ 1,456.40	
2			
3			
4			
5			
6			
7			
8			
Total Change in Contract Sum and Contract Time:		\$ 1,456.40	0

Summary of changes in Contract Sum and Contract Time:

Original Contract Sum:	\$ 247,887.77	Original Contract Time:	Compl. August 22, 2025
Previous Changes to Contract Sum Add or (Deduct):	\$ 502.40	Previous Changes to Contract Time Add or (Deduct):	0
This Change Order Contract Sum Add or (Deduct):	\$ 1,456.40	This Change Order Contract Time Add or (Deduct):	0
New Contract Sum:	\$ 249,846.57	New Contract Time:	0

Approval Signatures:

The Contractor's signature upon this Change Order is the Contractor's acknowledgement that it is not entitled to any additional adjustment in the Contract Sum or the Contract Time or any other damages or compensation as a result of the Change in the Work other than that provided for in this Change Order, irrespective of whether a subsequent claim for additional compensation or time extensions relating to the Change in the Work is described as a change in the requirements of the Contract Documents, a delay, a disruption of the Work, an acceleration of the Work, an impact on the efficiency of performance of the Work, an equitable adjustment, or other claim and irrespective of whether the impact of the Change in the Work is considered singly or in conjunction with the impact of other Changes in the Work.

Recommended by (Contractor): _____

Date: _____

Accepted by (Engineer/Contracting Authority): _____

Date: _____

P.O. Box 156 West Point, Iowa 52656 - P: 319.837.8129



RESOLUTION #2025-XX

**CHANGE ORDER #2 TO JONES CONTRACTING CORP. FOR MODIFICATIONS ON
CHERRY LANE EXTENSION PROJECT**

WHEREAS, the City of Riverside awarded a contract to Jones Contracting Corp. for the Cherry Lane Street Extension Project in the amount of \$247,887.77 at the Riverside City Council Meeting on February 3rd, 2025; and

WHEREAS, the City of Riverside has been provided an authorized change order request and recommendation of approval by City Engineer, Axiom Consultants.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Riverside, Iowa, hereby accepts Change Order #2 and authorizes a \$1,456.40 increase to the contract with Jones Contracting Corp. for the Cherry Lane Street Extension Project.

BE IT FURTHER RESOLVED, by the City Council of Riverside, Iowa, that the Mayor and City Administrator are hereby authorized and directed to execute said resolution.

It was moved by Councilperson _____, seconded by Councilperson _____ to approve the foregoing resolution.

Roll Call: Rogerson, Kiene, Schneider, Mills, Sexton

Ayes:

Nays:

Absents:

PASSED AND APPROVED by the Riverside City Council on this 6th day of October 2025.

Signed: _____ Date: _____

Allen Schneider, Mayor

Attest: _____ Date: _____

Stephanie Thomann, City Clerk

Date of Issuance: September 29, 2025 Owner: City of Riverside Iowa Contractor: Bowker Pinnacle Mechanical Engineer: Axiom Consultants Project: Hall Park Pickleball Courts	Effective Date: September 29, 2025 Owner's Contract No.: Contractor's Project No.: Engineer's Project No.: 10441-10014 (240132) Contract Date: February 04, 2025
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The Contract is modified as follows upon execution of this Change Order:

Description: Change grate to dome.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: Verbal value \$ 229,504.77	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Increase of this Change Order: Verbal value \$ 450.00	Adjustments of This Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: Verbal value \$ 229,954.77	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: _____ Engineer	By: _____ Owner	By: _____ Contractor
Title: Civil Services Team Leader	Title: _____	Title: _____
Date: September 29, 2025	Date: _____	Date: _____

EXHIBIT A
Breakdown of Individual Requests

#	ITEM	COST	NOTES
1	Grate change	\$450.00	Change grate to dome grate.
APPROVED: DENIED:			
TOTAL COSTS: \$450.00			

RESOLUTION #2025-XX

**CHANGE ORDER #5 TO BOWKER PINNACLE MECHANICAL FOR MODIFICATIONS ON
HALL PARK PICKLEBALL COURTS**

WHEREAS, the City of Riverside awarded a contract to Bowker Pinnacle Mechanical for the Hall Park Pickleball Courts Project in the amount of \$216,192.67 at the Riverside City Council Meeting on February 3rd, 2025; and

WHEREAS, the City of Riverside has been provided an authorized change order request and recommendation of approval by City Engineer, Axiom Consultants.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Riverside, Iowa, hereby accepts Change Order #5 and authorizes a \$450.00 increase to the contract with Bowker Pinnacle Mechanical for the Hall Park Pickleball Courts Project.

BE IT FURTHER RESOLVED, by the City Council of Riverside, Iowa, that the Mayor and City Administrator are hereby authorized and directed to execute said resolution.

It was moved by Councilperson _____, seconded by Councilperson _____ to approve the foregoing resolution.

Roll Call: Rogerson, Kiene, Schneider, Mills, Sexton

Ayes:

Nays:

Absents:

PASSED AND APPROVED by the Riverside City Council on this 6th day of October 2025.

Signed: _____ Date: _____

Allen Schneider, Mayor

Attest: _____ Date: _____

Stephanie Thomann, City Clerk

Mr. Cole Smith
City Administrator
City of Riverside, IA
60 Greene Street
Riverside, Iowa 52327

SUBJECT: Riverside, IA Water and Wastewater Treatment Plants – Controls Upgrade

Mr. Smith,

We are pleased to offer the following proposal for the controls upgrade at both your Water and Wastewater Treatment Plants. This upgrade incorporates the latest technology with new communication appliances, PLCs, touchscreen operator interfaces, uninterruptible power supplies (UPS), and secure VPNs for remote access and troubleshooting. These improvements apply to the existing WWTP Main Control Panel, WTP MCC-1 Supervisory Control Panel, and Elevated Storage Tank Control Panel.

We also propose additional instrumentation and networking enhancements, including a gas detection system with warning lights and a temperature transmitter for the Wastewater Treatment Plant, new submersible level transmitters for Wells #7 and #8, and VPN appliances and network racks for the Wastewater and Water Treatment Plants.

The programmable logic controllers (PLC), operator interface, and radios in the Main Control Panel, MCC-1 Supervisory Control Panel, and Elevated Storage Tank Control Panel have been discontinued by Allen-Bradley, along with the associated hardware, are no longer supported, and are beyond the useful operating life. Replacement parts for the existing PLC and HMI are costly, often come with long lead times, and are primarily available in used condition on secondary markets.

The new communication appliances offer the latest technology, providing Ethernet communication for your entire system to replace outdated serial technology. VPN appliances will allow operators to securely connect and control the system at any time from a mobile device or PC and enable faster system support without the cost or delays associated with travel.

Item L: This proposal also includes a new SCADA workstation, which enhances operational visibility, enables interactive trending, provides historical and event data, supports enhanced remote access, custom reporting capabilities, and more. Additionally, we include WIN-911 Interactive alarm-dialing software, which delivers alarm notifications with no limitations on unique alarm channels.



Corporate Office
651.631.9005
2400 W County Rd. D
St. Paul, MN 55112



Branch Office
515.232.4770
2740 Ford St.
Ames, IA 50010

Item P: This option item includes integration of your (5) lift stations into the SCADA network for total transparency and robust alarm notification.

Our proposal includes equipment and services as detailed below.

Wastewater Treatment Plant Controls and Telemetry Upgrade

- A One (1) **Existing Main Control Panel modifications**, to include the removal of the existing PLC and HMI with the installation of a new PLC and HMI as detailed below.

Proposed panel modifications shall be complete with the installation of a new Allen-Bradley PanelView Plus 7 Performance 15" Touchscreen, Allen-Bradley CompactLogix Programmable Logic Controller (PLC), I/O cards, UPS, ethernet switch, power supplies, fusing, terminals, and internal panel wiring.

- B One (1) **Gas Detection System**, to include sensors for Methane, Oxygen, and Hydrogen Sulfide with testing and calibration supplies, and red warning light for the exterior of the Headworks building door.
- C One (1) **Temperature Switch**, to include wall-mount temperature transmitter with 4-20mA analog outputs to be installed in Control Room.
- D One (1) **Network Rack**, to include wall-mount network rack unit, rack-mount UPS, and 16-port Power over Ethernet (PoE) switch for use with future security cameras and access control system.
- E One (1) **VPN appliance**, to include Firewall and one year software support and upgrade software license.

Water Treatment Plant Controls and Telemetry Upgrade

- F One (1) **Existing MCC-1 Supervisory Control Panel modifications**, to include the removal of the existing PLC, HMI, and radio with the installation of a new PLC and radio as detailed below.

Proposed panel modifications shall be complete with the installation of a new communications appliances, Allen-Bradley CompactLogix Programmable Logic Controller (PLC), I/O cards, UPS, VPN appliance, Ethernet switch, power supplies, coaxial jumper, lightning arrestor, fusing, terminals, and internal panel wiring.



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- G One (1) **Existing Elevated Storage Tank Control Panel modifications**, to include the removal of the existing radio & PLC and with the installation of a new radio & PLC as detailed below.

Proposed panel modifications shall be complete with the installation of a new communications appliance, Allen-Bradley CompactLogix Programmable Logic Controller (PLC), I/O cards, UPS, Ethernet switch, power supplies, coaxial jumper, lightning arrestor, fusing, terminals, and internal panel wiring.

- H Two (2) **Submersible Level Sensors**, to include a small diameter sensor, support bracket, stainless steel support cable, and jacketed signal cable as detailed below.

1. Well #7, with 225 feet of manufacturers cable.
2. Well #8, with 250 feet of manufacturers cable.

- I One (1) **VPN appliance**, to include Firewall and one year software support and upgrade software license.

- J One (1) **Network Rack**, to include wall-mount network rack unit, rack-mount UPS, and 16-port Power over Ethernet (PoE) switch for use with future security cameras and access control system.

SCADA Networking Hardware and Software

- K One (1) **New SCADA Computer Workstation** to include Dell Precision desktop computer, Intel Core i7 processor, Windows 11 Professional operating system, Microsoft Office Professional, 32 GB memory, (2) 1 TB SSD with RAID, wireless keyboard and mouse, 3-Year Pro-Support with NBD limited onsite service, and two (2) 24" monitors with soundbar and dual monitor stand.

Computer specifications may vary slightly based on the latest specifications available at the time of order.

- L One (1) **Wonderware InTouch Runtime License** to include current version with compatibility with Windows 11 Operating System. Complete with modern graphics and sized for 1920x1080 or higher resolution.

SCADA software to include (1) runtime license for operation on the workstation.

- M One (1) **Win-911 Interactive** to include new license and modem in current version with compatibility with Windows 11 Operating System.



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N One (1) **Professional Services** to include the following:

1. Unpack and set up the new computer.
2. Install Windows Operating System, Wonderware InTouch Graphic User Interface Software, MS-Office Suite, Win-911 Interactive, and all associated drivers.
3. Development of InTouch SCADA Software to include modern graphics and sized for 1920x1080 or higher resolution.
4. Onsite Field Services for startup, commissioning, and operator training.

Note* All software files and media will be licensed in the city's name and turned over to the city upon completion.

O One (1) Set of Complete **Installation, Operation, and Maintenance Manuals**.

Your net price for Items A through O, FOB factory with **freight allowed** to jobsite including one (1) year warranty from date of startup (not to exceed 18 months from date of shipment).....**\$231,200.00 PLUS TAX .**

Lift Station Integration Option

P Five (5) **Lift Station Control Panel Modifications**, to include the addition of a PLC, and remote communications appliances, as detailed below.

Proposed panel modifications shall be complete with the installation of a new Allen Bradley MicroLogix Programmable Logic Controller (PLC), remote communications appliances with accessories, power supplies, fusing, terminals and internal panel wiring.

Q One (1) Set of Complete **Installation, Operation, and Maintenance Manuals**.

Your net price for Option Items P through Q, FOB factory with **freight allowed** to jobsite including one (1) year warranty from date of startup (not to exceed 18 months from date of shipment).....**\$44,400.00 PLUS TAX .**

The above price for Items A through Q **does not** include any:

1. Sales or use taxes.
2. Bond costs.
3. License fees or permits of any kind.



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4. Internet connection or subscription fees.
5. Routing of internet cabling to any Control Panels.
6. Interconnecting wire, cables, or conduits between control panels, MCCs, workstations, and primary devices.
7. Labor or any other miscellaneous materials that may be required for installation not specifically detailed above.

Thank you very much for the opportunity of providing you with the above budgetary proposal, should you wish to proceed with an order please sign on the space provided below and return a copy to this office.

We look forward to hearing from you, should you have any questions please don't hesitate to give me a call.

Sincerely,



Jake McFarland
Automatic Systems Company

Accepted by: _____ Date: _____

Items Accepted: _____ Purchase Order No: _____

Purchase Order Amount: _____



Corporate Office
651.631.9005
2400 W County Rd. D
St. Paul, MN 55112



Branch Office
515.232.4770
2740 Ford St.
Ames, IA 50010

RESOLUTION #2025-XX

**APPROVE SCOPE OF WORK AND AWARD OF CONTRACT FOR THE WTP AND WWTP
SCADA SYSTEM REPLACEMENT PROJECT**

WHEREAS, the City of Riverside City Council has been provided with a scope of work and cost estimate by Automatic Systems.

WHEREAS, Automatic Systems was selected as the SCADA systems integrator through a competitive request for proposal process on August 19th, 2024.

NOW, THEREFORE, BE IT RESOLVED, the City of Riverside City Council does hereby approve the scope of work for the WTP and WWTP SCADA System Replacement Project and awards a contract to Automatic Systems in the amount of \$275,600.00.

BE IT FURTHER RESOLVED, by the City Council of Riverside, Iowa that the Mayor and City Administrator are hereby authorized and directed to execute said resolution.

It was moved by Councilperson _____, seconded by Councilperson _____ to approve the foregoing resolution.

Roll Call: Rogerson, Kiene, Schneider, Mills, Sexton

Ayes:

Nays:

Absents:

PASSED AND APPROVED by the Riverside City Council on this 6th day of October 2025.

Signed: _____ Date _____

Allen Schneider, Mayor

Signed: _____ Date _____

Stephanie Thomann, City Clerk

RESOLUTION #2025-XX

RESOLUTION TO HIRE A FULLTIME DEPUTY CLERK

WHEREAS, the City of Riverside, Iowa, provides public services that are dependent upon adequate professional staffing.

WHEREAS, the City of Riverside posted the Deputy Clerk position for no less than 10 days, procured candidates, and conducted a thorough hiring process.

NOW, THEREFORE, BE IT RESOLVED, the City of Riverside City Council, hereby hires Carrie Cole as the Deputy Clerk at \$22.00 per hour with a starting 16-hour bank of sick leave plus eligible benefits as listed in the employee handbook.

BE IT FURTHER RESOLVED, by the City Council of Riverside, Iowa that the Mayor and City Administrator are hereby authorized and directed to execute said resolution.

It was moved by Councilperson _____, seconded by Councilperson _____ to approve the foregoing resolution.

Roll Call: Rogerson, Kiene, Sexton, Schneider, Mills

Ayes:

Nays:

Absents:

PASSED AND APPROVED by the Riverside City Council on this 6th day of October 2025.

Signed: _____ Date: _____

Allen Schneider, Mayor

Signed: _____ Date: _____

Stephanie Thomann, City Clerk

Hall Park Ball Fields Lighting Replacement

Total: \$7,211.17 + Lift Delivery

Materials- \$3,595.17

Van Meter

Bulb- \$85.89 each (Qty: 13) - \$1,116.57

Ballast- \$275.40 each (Qty: 9) - \$2,478.60

Lift- \$880.00 + Delivery

AeroRental

Boom Lift 64' Nifty SD64'

Daily- \$440.00 + Delivery

Weekly- \$1,320.00 + Delivery

Labor & Installation Estimate- \$2,736.00

Shay Electric

Electrician- \$110 per hour x 16 estimated hours - \$1,760.00

Apprentice- \$61 per hour x 16 estimated hours - \$976.00

Quotation



470 Ruppert Rd
IOWA CITY, IA 52246-4751
319-339-0000 Fax 319-339-1816

QUOTE DATE	QUOTE NUMBER
08/14/25	S014000876
ORDER TO: (7) VAN METER INC. 470 Ruppert Rd IOWA CITY, IA 52246-4751 319-339-0000 Fax 319-339-1816	PAGE NO 1

QUOTE TO:
CITY OF RIVERSIDE
60 N. GREEN STREET
PO BOX 188
RIVERSIDE, IA 52327-0188

SHIP TO:
CITY OF RIVERSIDE
60 N. GREEN STREET
PO BOX 188
RIVERSIDE, IA 52327-0188

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	ORDERED BY	SALESPERSON	PAGE NO	SHEET NO
12215			IA-E_HSE	7	7
QUANTITY	SHIP VIA	TERMS	BID EXP DATE	FREIGHT ALLOWED	
Ryan Rogerson IC 37	BW BEST WAY	NET 30 DAYS	See Below	No	
ORDER QTY	DESCRIPTION		Unit Price	EXT	
1ea	131623 PHIL MH1500/U		85.888e	85.89	
1ea	KEYSTONE-TECH MH-1500A-Q-KIT 1500W		275.396e	275.40	
	M48 METAL HALIDE BALLAST KIT				
	TAXES NOT INCLUDED				

Wire, conduit, and Solar modules quoted prices valid for 24 hours. Quoted prices for other items valid 30 days, based on qtys supplied. Any nonstock item that is not returnable to the manufacturer may not be returned to Van Meter for a refund or credit. Any nonstock item that is returnable to the manufacturer may be returned to Van Meter for a credit, but subject to any restocking charges, based on the manufacturer's terms and conditions. Freight charges or applicable tax not included. All pricing on sales quotes and orders impacted by trade tariffs are subject to adjustment. Van Meter shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from COVID-19 pandemic or any future epidemic, and Buyer shall not be entitled to any damages resulting thereof. For complete terms and conditions as well as EEO Compliance regulations please go to the Van Meter, Inc. web site.

Subtotal	361.29
S&H CHGS	0.00
Amount Due	361.29