

CITY OF RIVERSIDE  
CITY COUNCIL MEETING AGENDA  
RIVERSIDE CITY COUNCIL CHAMBERS  
60 GREENE ST  
RIVERSIDE, IOWA 52327

Monday, November 17, 2025 @ 6:00 PM

The meeting will be recorded and can be viewed live by visiting the city website at [www.riversideiowa.gov](http://www.riversideiowa.gov).

**NOTICE TO THE PUBLIC: This is a meeting of the City Council to conduct the regular business of the city. Every item on the agenda is an item of discussion and action if needed.**

1. Call meeting to order
2. Roll Call
3. Approval of Agenda
4. Consent Agenda
  - a. Minutes **pg 2**
  - b. Expenditures **pg 3**
  - c. Riverside Fire Department Report **pg 5**
5. **Public forum: 3 minutes per person. See guidelines for public comments at the Clerk's table.**
6. Washington County Sheriff's Department Report
7. PeopleService Report **pg 6**
8. City Engineer's Report (Axiom Consultants) **pg 14**
  - a. Wellness Center
    - i. Consider resolution to approve Professional Services Agreement with Axiom Consultants **pg 39**
  - b. Cherry Lane Street Extension **pg 40**
    - i. Consider resolution to approve Pay Application #5 **pg 42**
    - ii. Consider resolution for Final Acceptance **pg 43**
  - c. Hall Park Pickleball
  - d. CDBG Downtown Revitalization
  - e. ADA Transition Plan **pg 44**
    - i. Consider resolution to adopt Public Right-of-way Transition Plan **pg 78**
  - f. Boise St/Ct Improvements **pg 79**
9. City Administrator's Report
  - a. Request for Water/Sewer Connection – 3080 Hwy 22 **pg 81**
  - b. Consider resolution to approve 2026 Health/Dental Insurance Renewals **pg 83**
  - c. October Financials **pg 89**
  - d. 11/24 Special Meeting
10. Closing Comments
11. Motion to Adjourn



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The regular meeting of the Riverside City Council was called to order at 6:00 pm by Mayor Allen Schneider with Council Members; Ryan Rogerson, Kevin Kiene, Tom Sexton, Lois Schneider and Kevin Mills present.

Motion by Sexton, seconded by Rogerson, to approve the agenda as presented. Motion carried 5-0.

Motion by Mills, seconded by Kiene to approve the consent agenda of minutes and expenditures as presented. Motion carried 5-0.

Allison Wagner, Axiom Consultants, gave the City Engineer's Report consisting of updates on the Wellness Center, Cherry Lane Street Extension Project, Hall Park Pickleball Courts and CDBG Downtown Revitalization.

Motion by Sexton, seconded by Schneider to pass Resolution #2025-75 to approve Change Order #3 for the Cherry Lane Extension Project in the amount of \$2,000.00. Motion carried 5-0.

Motioned by Schneider, seconded by Kiene to pass Resolution #2025-76 to approve Pay Application #4 for the Cherry Lane Extension Project in the amount of \$3,501.94. Motion carried 5-0.

Cole Smith, City Admin, presented on the Plat of Survey – Parcel 0409251005 & Auditor Parcel M, 2026 Meetings & Holiday Schedule, Iowa Downtown Design Guide, Property Nuisance Updates, 2025 WCRF Grants Awards Event, Public Records Training and 2026 Health Insurance Renewals.

Motion by Rogerson, seconded by Sexton to pass resolution #2025-77 to approve the Plat of Survey for Parcel 0409251005 & Parcel M. Motion carried 5-0.

Motion by Rogerson, second by Kiene to approve 2026 Holiday and City Council Meeting Schedule. Passed 5-0.

Motion by Sexton, seconded by Rogerson to adjourn at 7:12 PM. Motion carried 5-0.

Monday, November 17, 2025 at 6:00 pm – City Council Meeting  
Tuesday, December 2, 2025 at 5:00 pm Open Meetings/Records Training Work Session  
Tuesday, December 2, 2025 at 6:45 pm – City Council Meeting

ATTEST:

  
\_\_\_\_\_  
Stephanie Thomann, City Clerk

  
\_\_\_\_\_  
Allen Schneider, Mayor

| <b>EXPENDITURES NOVEMBER 17, 2025</b> |                            |                             |                 |                     |                |
|---------------------------------------|----------------------------|-----------------------------|-----------------|---------------------|----------------|
| <b>COUNCIL MEETING</b>                |                            | <b>BILLS</b>                |                 |                     |                |
| 1                                     | AIRGAS                     | FD - RENT - OXYGEN          | 002-5-150-6415  | \$452.20            |                |
| 2                                     | AXIOM CONSULTANTS          | CHERRY LN EXT               | 301-5-750-6751  | \$1,908.75          |                |
| 3                                     | AXIOM CONSULTANTS          | PICKLEBALL                  | 301-5-750-6744  | \$2,493.75          |                |
| 4                                     | AXIOM CONSULTANTS          | ON CALL SERVICES            | 001-5-650-6407  | \$3,057.50          |                |
| 5                                     | AXIOM CONSULTANTS          | CDBG DTWN REVIT             | 145-5-650-6435  | \$472.50            | \$7,932.50     |
| 6                                     | CIT SEWER                  | FY26 MAINTENANCE CONTRACT   | 610-5-815-6374  | \$11,687.69         |                |
| 7                                     | CIT SEWER                  | FY26 MAINTENANCE CONTRACT   | 610-5-815-6374  | \$28,790.74         | \$40,478.43    |
| 8                                     | COLBERT TRUCKING           | ROCK SALT DELIVERY          | 110-5-210-6335  | \$120.00            |                |
| 9                                     | ECICOG                     | CDBG DTR                    | 145-5-650-6435  | \$1,800.00          |                |
| 10                                    | ELECTRIC PUMP              | SERVICE AGREEMENT           | 610-5-815-6374  | \$3,102.75          |                |
| 11                                    | IOWA DOT                   | ROCK SALT                   | 110-5-210-6335  | \$1,021.12          |                |
| 12                                    | IOWA ONE CALL              | NOTICES                     | 600-5-810-6374  | \$12.15             |                |
| 13                                    | IOWA ONE CALL              | NOTICES                     | 610-5-815-6374  | \$12.15             | \$24.30        |
| 14                                    | IOWA PAPER                 | PARKS SUPPLIES              | 001-5-430-6507  | \$16.00             |                |
| 15                                    | IOWA PAPER                 | CITY HALL SUPPLIES          | 001-5-650-6506  | \$35.17             |                |
| 16                                    | IOWA PRISON INDUSTRIES     | STREET SIGN                 | 110-5-210-6511  | \$341.66            |                |
| 17                                    | JOHNSON COUNTY REFUSE      | OCT CARTS                   | 001-5-290-6499  | \$7,690.22          |                |
| 18                                    | LYNCH DALLAS               | LEGAL EXP                   | 001-5-640-6411  | \$2,562.50          |                |
| 19                                    | MARTIN GARDNER             | CDBG DTR                    | 145-5-650-6435  | \$3,022.80          |                |
| 20                                    | MENARDS                    | PARKS SUPPLIES              | 001-5-430-6507  | \$24.98             |                |
| 21                                    | MENARDS                    | STREETS SUPPLIES            | 001-5-210-6310  | \$25.98             | \$50.96        |
| 22                                    | OAKLAND                    | LASERFICHE SOFTWARE RENEWAL | 001-5-650-6419  | \$3,415.00          |                |
| 23                                    | REC                        | SIGN                        | 001-5-520-6510  | \$89.53             |                |
| 24                                    | REC                        | LIFT STATION                | 610-5-815-6371  | \$101.51            |                |
| 25                                    | REC                        | W/W PLANT                   | 610-5-815-6371  | \$4,141.66          |                |
| 26                                    | REC                        | CASINO L/S                  | 600-5-810-6371  | \$308.04            |                |
| 27                                    | REC                        | WATER PLANT                 | 001-5-230-6371  | \$3,303.18          |                |
| 28                                    | REC                        | TRAFFIC LIGHT               | 001-5-210-6371  | \$162.11            |                |
| 29                                    | REC                        | SHOP                        | 001-5-210-6371  | \$47.79             | \$8,153.82     |
| 30                                    | STANDARD PEST CONTROL      | MONTHLY SERVICE             | 001-5-650-6310  | \$25.00             |                |
| 31                                    | STANDARD PEST CONTROL      | MONTHLY SERVICE             | 002-5-150-6310  | \$25.00             |                |
| 32                                    | STANDARD PEST CONTROL      | MONTHLY SERVICE             | 001-5-210-6310  | \$25.00             | \$75.00        |
| 33                                    | THE NEWS                   | PUBLICATIONS                | 001-5-650-6414  | \$309.39            |                |
| <b>TOTAL BILLS*****</b>               |                            |                             |                 | <b>\$80,603.82</b>  |                |
| IPERS                                 | CONTRIBUTIONS - OCT 2025   |                             |                 | \$3,523.54          |                |
| 1ST NAT'L BANK                        | HEALTH SAVINGS             |                             |                 | \$1,216.66          |                |
| IOWA DEPT OF REVENUE                  | IOWA W/HOLD - OCT 2025     |                             |                 | \$524.96            |                |
| IOWA DEPT OF REVENUE                  | IOWA SALES TAX - OCT 2025  |                             |                 | \$1,132.87          |                |
| IOWA DEPT OF REVENUE                  | IOWA WET TAX - OCT 2025    |                             |                 | \$1,781.77          |                |
| IRS                                   | 941 TAX DEPOSIT - OCT 2025 |                             |                 | \$5,006.93          |                |
| PAYROLL                               | PAYROLL - OCT 2025         |                             |                 | \$16,905.20         |                |
| *****                                 | <b>TOTAL PAID BILLS</b>    |                             |                 | <b>\$30,091.93</b>  |                |
| *****                                 | <b>TOTAL EXPENDITURES</b>  |                             |                 | <b>\$110,695.75</b> |                |
| <b>EXPENDITURES by FUND</b>           |                            |                             |                 |                     |                |
| GENERAL FUND                          |                            |                             | \$              | 17,486.17           |                |
| FIRE DEPARTMENT                       |                            |                             | \$              | 477.20              |                |
| ROAD USE FUND                         |                            |                             | \$              | 1,482.78            |                |
| COMMUNITY CENTER                      |                            |                             | \$              | -                   |                |
| CASINO                                |                            |                             | \$              | 5,295.30            |                |
| CAPITAL PROJECTS                      |                            |                             | \$              | 4,402.50            |                |
| WATER FUND                            |                            |                             | \$              | 3,315.33            |                |
| SEWER FUND                            |                            |                             | \$              | 48,144.54           |                |
| <b>TOTAL EXPENDITURES</b>             |                            |                             | <b>\$</b>       | <b>80,603.82</b>    |                |
| <b>MTD TREASURERS REPORT</b>          |                            |                             |                 |                     |                |
|                                       | <b>10/31/2025</b>          |                             | <b>REVENUES</b> | <b>EXPENSES</b>     | <b>BALANCE</b> |
| GENERAL FUND                          |                            |                             | \$203,625.09    | \$125,898.92        | \$759,283.51   |
| FIRE DEPT FUND                        |                            |                             | \$30,155.79     | \$17,444.85         | \$220,743.53   |
| ROAD USE TAX FUND                     |                            |                             | \$12,584.91     | \$2,135.87          | \$252,913.15   |
| LOCAL OPTION SALES TAX                |                            |                             | \$15,673.50     | \$0.00              | \$218,112.88   |

|                        |                       |                     |                       |
|------------------------|-----------------------|---------------------|-----------------------|
| TIF REVENUE            | \$24,818.15           | \$0.00              | \$43,831.92           |
| CASINO REVENUE RUND    | \$194,901.45          | \$470,118.41        | \$2,876,053.23        |
| CAPITAL PROJECTS FUND  | \$464,298.69          | \$29,395.00         | \$71,226.07           |
| COMMUNITY CENTER FUNDS | \$4,882.23            | \$334.32            | \$1,426,289.79        |
| WATER FUND             | \$33,971.67           | \$19,462.30         | \$127,492.56          |
| SEWER FUND             | \$34,675.07           | \$24,994.61         | \$604,739.40          |
| STORM WATER FUND       | \$1,713.65            | \$0.00              | \$28,556.73           |
| <b>TOTAL</b>           | <b>\$1,021,300.20</b> | <b>\$689,784.28</b> | <b>\$6,629,242.77</b> |

**RIVERSIDE FIRE  
DEPARTMENT**  

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**FIRE / RESCUE / EMS / HAZMAT**



## October 2025 Update

**Calls for Service:**

Medicals – 12  
Building Fire Response – 1  
Fire Investigation/Alarms – 2  
Motor Vehicle Accident – 3  
Brush Fires - 4  
**Total calls – 22 calls in October**

**Training:**

The members trained grass and field fire operations and response.

**RESA:** The members began planning for the fall raffle dinner. This year the event will be held at RFD so we can expand the event. The dinner planning is on track and we look forward to a larger event on November 15<sup>th</sup> 5pm to 930pm.

**Other News:**

The members held another town hall type meeting to provide the public with information on the EMS tax levy vote in November and to answer any questions. The meeting had good conversations and the people in attendance were supportive of this new tax. We would appreciate council support on this measure as this is how we will be able to continue to provide EMS service at RFD. If any of you have questions on the EMS tax please reach out to Deputy Chief Toby Hancock or Chief Smothers. The department also received a \$5000 grant from Farm Credit Services to go towards the cost of the skid unit in the ranger. The new ranger has everything installed and is in service ready for calls. The Chief and Deputy Chief attended a countywide meeting with all Fire, EMS, Law, EMA and dispatch personnel. These joint meetings cover any recent emergency incident issues, radio or dispatch problems.

Proudly Serving  
Chief Smothers

Date: November 12, 2025

To: Riverside Council

From: Jed Wolf & Branden Havens, Operators & Steve Robinette, Region Manager

O & M Report: October 2025

## **Water Operation & Maintenance**

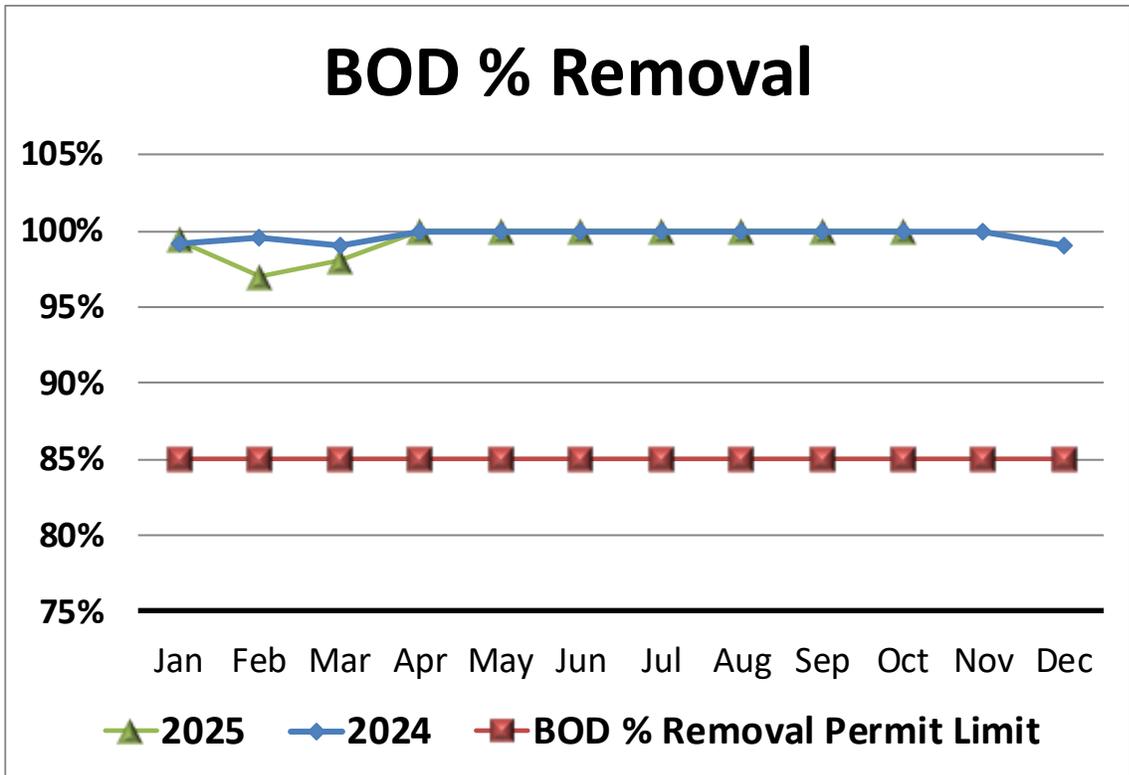
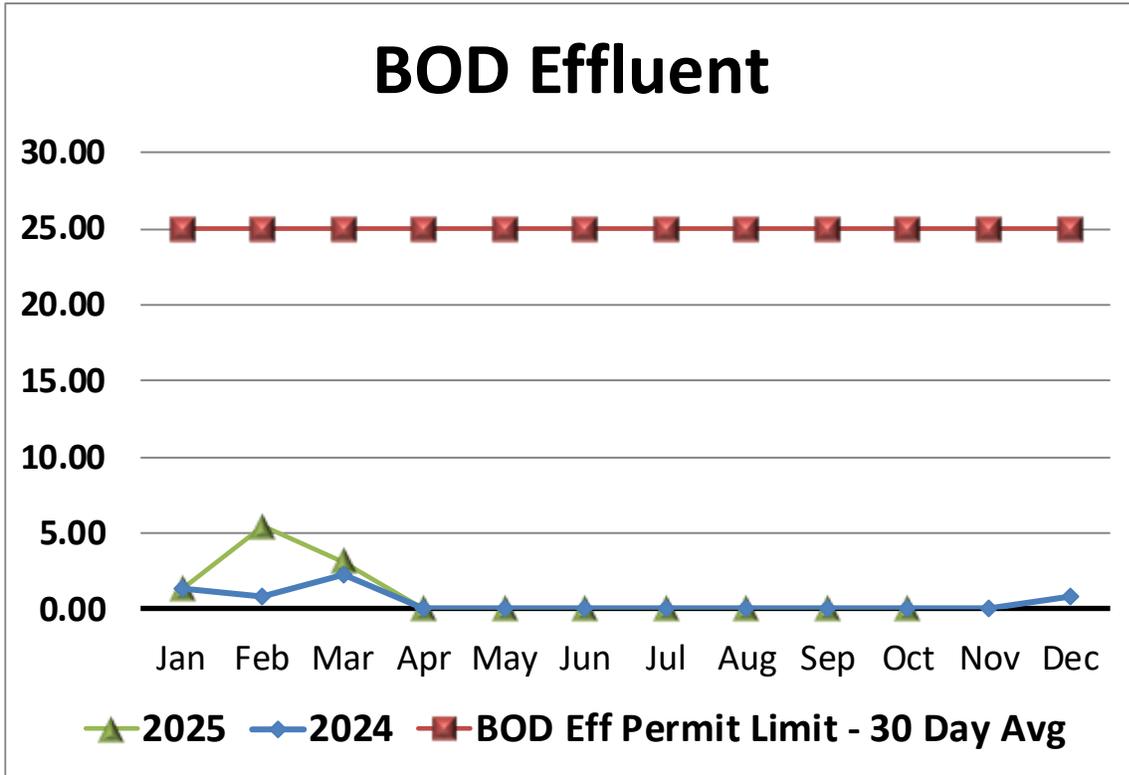
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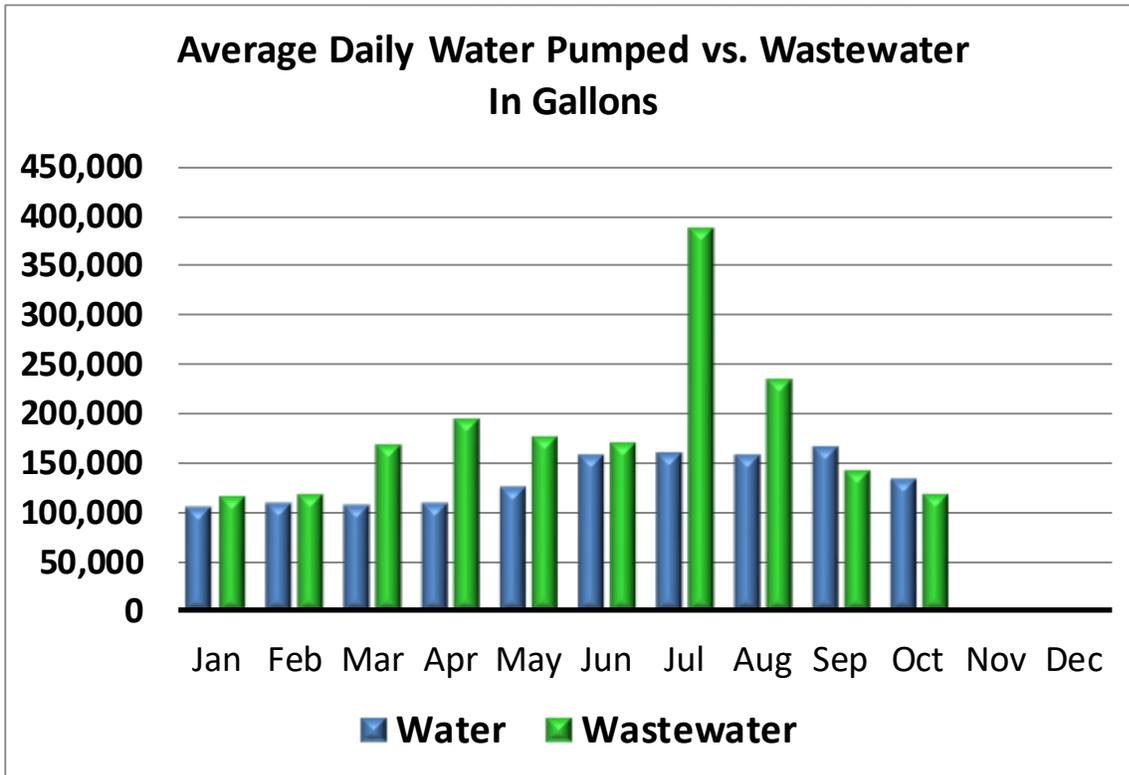
- The furnace at the WTP had a bad motor which wasn't allowing the furnace to kick on. Two of the inside plant heaters had minor parts that needed replaced also. Above and Beyond Heating and Cooling has ordered parts for these to be installed soon.

## **Wastewater Operation & Maintenance**

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- CIT completed this year's round of sewer jetting. They sent out a packet of recommended places that need to be looked at and fixed
- WWTP panel view screen faulted out. We have another one being sent to get installed. This will be a temporary fix until the new SCADA is replaced, but is needed to operate the plant and record flowrates.
- The North lagoon has been cleaned out and hauled away.
- Altorfer was called to look over the lift station generators because there were 3 of them that were giving us different alarms. Also, we are getting each one topped off with fuel in preparation for the winter months.
- UV disinfection season is ending on the 15<sup>th</sup>. This quarter's ECOLI sampling went great as every sample was at the lowest detected results. Immediately following shutting down the UV system control panel will be removed to get the cooling fan replaced to the correct side.





| Contract True-Ups - Current Contract Year |                 |              |             |           |
|---|-----------------|--------------|-------------|-----------|
| Item                                      | Budgeted Amount | Amount Spent | % of Budget | % of Time |
| <b>Chemical Budget</b>                    | \$31,193.00     | \$11,326.40  | 36%         | 33%       |
| <b>Maintenance Budget</b>                 | \$25,993.00     | \$14,307.82  | 55%         | 33%       |
| <b>Total</b>                              | \$57,186.00     | \$25,634.22  | 45%         | 33%       |

|  |         | October-25 | September-25 | October-24 |
|--|---------|------------|--------------|------------|
| <b>Water</b>   |         |            |              |            |
| <b>Total Monthly Pumped</b>                              | gallons | 4,735,000  | 4,942,000    | 3,471,000  |
| <b>Average Daily Pumped</b>                              | gallons | 131,710    | 164,730      | 111,970    |
| <b>Maximum Daily Pumped</b>                              | gallons | 282,000    | 314,000      | 158,000    |
| <b>Minimum Daily Pumped</b>                              | gallons | 73,000     | 111,000      | 26,000     |
| <b>Chlorine</b>  |         |            |              |            |
| <b>Chlorine - Total Avg Residual Plant</b>               | mg/L    | 2.18       | 2.16         | 1.41       |
| <b>Chlorine - Total Avg Residual System</b>              | mg/L    | 1.54       | 1.60         | 0.82       |
| <b>Chlorine - Minimum Required Residual System</b>       | mg/L    | 0.30       | 0.30         | 0.30       |
| <b>Chlorine used</b>                                     | gallons | 206.50     | 264.00       | 187.00     |
| <b>Iron</b>  |         |            |              |            |
| <b>Iron - Avg Raw</b>                                    | mg/L    | 1.47       | 1.44         | 1.49       |
| <b>Polyphosphate</b>                                     |         |            |              |            |
| <b>Polyphosphate - Avg Residual</b>                      | mg/L    | 2.59       | 2.67         | 2.46       |
| <b>Polyphosphate - Recommended Residual</b>              | mg/L    | 1.5-3.0    | 1.5-3.0      | 1.5-3.0    |
| <b>Polyphosphate used</b>                                | gallons | 36.50      | 43.00        | 30.00      |
| <b>Water Loss</b>  |         |            |              |            |
| <b>Water Billed</b>                                      | gallons | 3,526,612  | 3,684,946    | 3,159,318  |
| <b>Water used in main breaks/hydrant flushing etc...</b> | gallons | 715,000    | 180,000      | 750,000    |
| <b>Water used at city buildings</b>                      | gallons | 54,676     | 56,193       | 51,193     |
| <b>Loss</b>  | gallons | 12%        | 18%          | 9%         |
| <b>Wastewater</b>  |         |            |              |            |
| <b>BOD</b>   |         |            |              |            |
| <b>BOD Influent Avg</b>                                  | mg/L    | 186        | 167          | 207        |
| <b>BOD Effluent Avg</b>                                  | mg/L    | 0          | 0.0          | 0          |
| <b>BOD Eff Permit Limit - 30 Day Avg</b>                 | mg/L    | 25         | 25           | 25         |
| <b>BOD % Removal</b>                                     | %       | 100.00%    | 100.00%      | 100.00%    |
| <b>TSS</b>   |         |            |              |            |
| <b>TSS Influent Avg</b>                                  | mg/L    | 221        | 114          | 216        |
| <b>TSS Effluent Avg</b>                                  | mg/L    | 10         | 3            | 10         |
| <b>TSS Effluent Permit Limit - 30 Day Avg</b>            | mg/L    | 30         | 30           | 30         |
| <b>TSS % Removal</b>                                     | %       | 95.40%     | 98.20%       | 95.30%     |
| <b>Nitrogen Ammonia</b>                                  |         |            |              |            |
| <b>NA Effluent Avg</b>                                   | mg/L    | 0          | 0            | 0          |
| <b>NA Effluent Permit Limit - 30 Day Avg</b>             | mg/L    | 10         | 5            | 10         |
| <b>Influent Flow</b>                                     |         |            |              |            |
| <b>Total Monthly</b>                                     | gallons | 3,665,400  | 4,271,100    | 2,659,300  |
| <b>Average Daily</b>                                     | gallons | 118,239    | 142,370      | 85,784     |
| <b>Maximum Daily</b>                                     | gallons | 191,100    | 189,600      | 168,500    |
| <b>Minimum Daily</b>                                     | gallons | 91,700     | 89,800       | 59,600     |
| <b>Permit Limit - 30 Day Avg</b>                         | gallons | 444,000    | 444,000      | 444,000    |
| <b>Permit Limit - Daily Maximum</b>                      | gallons | 1,425,000  | 1,425,000    | 1,425,000  |

**RIVERSIDE--OCTOBER '25**

**Water Plant Maintenance**

| <u>Date</u>  | <u>Vendor List</u> | <u>Description</u>             | <u>Total</u>      |
|--------------|--------------------|--------------------------------|-------------------|
| 10/21/25     | Core & Main        | Chemical Feed Injection Repair | \$516.51          |
| 10/29/25     | Electric Pump      | RO#1 Skid Repairs              | \$1,552.75        |
| <b>Total</b> |                    |                                | <b>\$2,069.26</b> |

**Water System Maintenance**

| <u>Date</u>  | <u>Vendor List</u>       | <u>Description</u>  | <u>Total</u>      |
|--------------|--------------------------|---|-------------------|
| 10/24/25     | First National Bank/VISA | Printer Ink   | \$105.99          |
| 10/24/25     | First National Bank/VISA | Vacuum Breaker for Yard Hydrant   | \$12.70           |
| 10/24/25     | First National Bank/VISA | AC Unit for Chlorine Room, New GFIs,<br>Omni-Site Batteries, Water Box Keys | \$653.97          |
| 10/21/25     | Core & Main              | Stop Box & Wrench   | \$464.43          |
| <b>Total</b> |                          |   | <b>\$1,237.09</b> |

**Wastewater Plant Maintenance**

| <u>Date</u>  | <u>Vendor List</u> | <u>Description</u>       | <u>Total</u>    |
|--------------|--------------------|--------------------------|-----------------|
| 10/30/25     | Electric Pump      | Lift Station Pump Repair | \$952.75        |
| <b>Total</b> |                    |                          | <b>\$952.75</b> |

**Wastewater System Maintenance**

| <u>Date</u>  | <u>Vendor List</u>    | <u>Description</u> | <u>Total</u>   |
|--------------|-----------------------|--------------------|----------------|
| 10/3/25      | Microbac Laboratories | Environmental Fee  | \$77.10        |
| <b>Total</b> |                       |                    | <b>\$77.10</b> |

|                          |                   |
|--------------------------|-------------------|
| Water Plant Maintenance  | \$2,069.26        |
| Water System Maintenance | \$1,237.09        |
| W/W Plant Maintenance    | \$952.75          |
| W/W System Maintenance   | \$77.10           |
| <b>Month Total</b>       | <b>\$4,336.20</b> |

**Annual Maintenance Budget** \$25,993.00



|  |                    |
|--|--------------------|
| <b>Total Maintenance Dollars<br/>Spent Year to Date</b>  | <b>\$14,307.82</b> |
| <b>Percent Maintenance Budget<br/>Spent Year to Date</b> | <b>55%</b>         |

**RIVERSIDE - OCTOBER '25**

**Water System Chemicals**

| <u>Date</u>  | <u>Vendor List</u> | <u>Description</u>   | <u>Total</u>      |
|--------------|--------------------|----------------------|-------------------|
| 10/23/25     | Hawkins            | Sodium Hypochlorite  | \$748.44          |
| 10/27/25     | Rhino Industries   | Membrane Antiscalent | \$2,203.50        |
| <b>Total</b> |                    |                      | <b>\$2,951.94</b> |

**Wastewater System Chemicals**

| <u>Date</u>  | <u>Vendor List</u> | <u>Description</u> | <u>Total</u>  |
|--------------|--------------------|--------------------|---------------|
| <b>Total</b> |                    |                    | <b>\$0.00</b> |

|                        |                   |
|------------------------|-------------------|
| Water System Chemicals | \$2,951.94        |
| W/W System Chemicals   | \$0.00            |
| <b>Month Total</b>     | <b>\$2,951.94</b> |

**Annual Chemical Budget** \$31,193.00

**Total Chemical Dollars Spent Year to Date** **\$11,327.40**

**Percent Chemical Budget Spent Year to Date** **36%**

|                         |                   |
|-------------------------|-------------------|
| Maintenance Month Total | \$4,336.20        |
| Chemical Month Total    | \$2,951.94        |
| <b>Month Total</b>      | <b>\$7,288.14</b> |

**Annual Budget** **\$57,186.00**

**Total Spent Year to Date** **\$25,635.22**

**Percent Budget Spent Year to Date** **45%**

**Work Orders Completed**

| <b>Date Completed</b> | <b>Equipment</b>          | <b>Task</b>       |
|-----------------------|---------------------------|-------------------|
| 10/20/2025            | EQ BASIN STATION          | LS Monthly PM     |
| 10/20/2025            | EFFLUENT SAMPLER          | Monthly PM        |
| 10/20/2025            | INFLUENT SAMPLER          | Monthly PM        |
| 10/20/2025            | SCREEN UNIT               | Monthly PM        |
| 10/20/2025            | UV SYSTEM                 | Monthly PM        |
| 10/20/2025            | FIRE EXTINGUISHERS        | Inspection        |
| 10/20/2025            | DEHUMIDIFIERS             | Monthly PM        |
| 10/20/2025            | HIGH SERVICE PUMPS        | Monthly PM        |
| 10/20/2025            | FIRE EXTINGUISHERS        | Inspection        |
| 10/21/2025            | WWTP GENERATOR            | Monthly PM        |
| 10/21/2025            | LIFT STATION #1           | LS Monthly PM     |
| 10/21/2025            | LIFT STATION #2           | LS Monthly PM     |
| 10/21/2025            | LIFT STATION #3           | LS Monthly PM     |
| 10/21/2025            | LIFT STATION #4           | LS Monthly PM     |
| 10/21/2025            | LIFT STATION #5           | LS Monthly PM     |
| 10/21/2025            | Lift Station Generator #1 | Generator Monthly |
| 10/21/2025            | Lift Station Generator #2 | Generator Monthly |
| 10/21/2025            | Lift Station Generator #4 | Generator Monthly |
| 10/21/2025            | Lift Station Generator #5 | Generator Monthly |
| 10/21/2025            | Lift Station Generator #3 | Generator Monthly |
| 10/21/2025            | WATER PLANT GENERATOR     | Monthly PM        |
| 10/21/2025            | WATER PLANT HEATER        | Inspection        |
| 10/22/2025            | BLOWERS                   | Monthly PM        |
| 10/22/2025            | Make-up Air Unit          | Monthly PM        |
| 10/22/2025            | FILTER                    | Monthly PM        |
| 10/22/2025            | CARTRIDGE FILTERS         | Monthly PM        |

## ENGINEER'S REPORT

**PROJECT:** City of Riverside  
**DATE:** November 13, 2025  
**TO:** City Council  
**TOPIC:** Project Updates

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### Wellness Center

- IDALS WQI Pre-Application Submittal to be submitted by deadline on November 21<sup>st</sup>.
- Request to approve full engineering and architectural services Professional Services Agreement (PSA).

### Cherry Lane

- All change orders and pay applications approved.
- Request for approval of Pay Application No. 5.
- Request for approval of Engineer's Closeout Memo.
- All punch list items have been completed

### Hall Park Pickleball

- Grate intake switched out to beehive intake. Old intake stored in City shed.
- Fence touch ups have been completed.
- Acrylic surfacing touchups have been completed.

### CDBG Downtown Revitalization

- Progress Meeting No. 5 TBD.
- Waiting for an updated project schedule from Cornerstone.

### ADA Transition Plan

- Public Right-of-Way Accessibility Transition Plan to be approved and Adopted by the City Council at the November 17<sup>th</sup> Meeting.

### Boise Street Improvements

- Two options have been developed by Axiom to improve stormwater drainage and reduce erosion concerns along Boise Street per plans included in packet.

Riverside StoryMap (<https://storymaps.arcgis.com/stories/e9bde3c8c1f9492c944415c28c145cb9>)

## PROFESSIONAL SERVICES AGREEMENT (PSA)

This **PROFESSIONAL SERVICES AGREEMENT** (hereinafter referred to as “**Agreement**” or “**PSA**”) sets forth the terms and conditions between:

CLIENT NAME City of Riverside (hereinafter referred to as “**RIV, Owner, Client**”)  
 located at 60 Greene St, Riverside, IA 52327  
 and Axiom Consultants, LLC (hereinafter referred to as “**AXC or Consultant**”)  
 located at 300 South Clinton Street #200, Iowa City, IA 52240  
 the effective date of this agreement shall be 11/13/2025 (hereinafter referred to as “**effective date.**”)

Consultant and Client may be referred to in this agreement individually as “**Party**” and collectively as “**Parties.**”

**WHEREAS**, Consultant is an Iowa Limited Liability Company (LLC) with its principal place of business as listed above and Client seeks to procure certain professional services from Consultant from time to time; and Consultant possesses the requisite skills and experience to provide such services, all upon the terms and conditions set forth in this Agreement;

**NOW, THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Consultant and Client agree as follows:

### 1.01 DEFINITIONS AND RESPONSIBILITIES

- A. “**Addenda**” written or graphic instruments issued prior to the opening of bids which clarify, correct, or change the bidding requirements or the proposed Issued for Construction Documents.
- B. “**Additional Services**” Services to be performed for or furnished to the Client by Consultant which are not included in the Basic Services for this Agreement.
- C. “**Agreement**” this written contract for professional services between Client and Consultant, including all exhibits and any duly executed amendments.
- D. “**Application for Payment**” Consultant’s standard invoicing form; otherwise a form acceptable to Consultant which is to be submitted to Client during the course of the Work in requesting progress or final payments.
- E. “**As-Builts**” drawings depicting the completed Project, or a specific portion of the completed Project, prepared by Consultant as an Additional Service (unless otherwise noted) and based on Contractor’s record copy of all Drawings, Specifications, Addenda, Change Orders, Work Change Directives, Field Orders, and written interpretations and clarifications, as delivered to Consultant and annotated by Contractor to show changes made during construction.
- F. “**Authority Having Jurisdiction (AHJ)**” any party(s) having control over a project (or any portion of a project) being approved per their regulations. These include but are not limited to county, city, and municipal boards, councils, or other governing bodies. May also include private boards or stakeholder, franchise utilities, federal regulators or permitting bodies, or other involved parties.
- G. “**Basic Services**” Specified services to be performed for or furnished to Client by Consultant in accordance with this Agreement.
- H. “**Constituent of Concern**” any substances, including without limitation asbestos, asbestos-containing materials, toxic or hazardous substances, PFASs, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable state, provincial or federal statutes), pollutants, viruses, bacteria or pathogens of any kind, or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site.
- I. “**Contractor**” any person or entity (not including Consultant, its employees, agents, representatives, and Subconsultants), performing or supporting construction activities relating to the Project, including but not limited to Contractors, Subcontractors, Suppliers, Client’s work forces, utility companies, other contractors,
- J. “**Documents**” means any and all data, reports, drawings, specifications, record drawings, building information models, civil integrated models, and any other deliverables, whether in printed or electronic or other format, provided or furnished by Consultant to Client pursuant to this Agreement.
- K. “**Issued for Construction Documents (IFC)**” plans and specifications issued by Consultant after all reviews and approvals by the AHJ have been completed and after all bidding and addenda processes. These documents will be sealed by Consultant with signatures on all applicable title blocks and will be annotated as “Issued for Construction.” This set should be the official set utilized by the Contractor in undertaking the Construction of the Project.

- L. **“Professional Services Agreement Amendment (PSAA)”** a document provided as a revision to this Agreement, detailing additional services requested by Consultant and approved by Client. These documents will update and addend the overall scope and fee for all applicable services.
- M. **“Reimbursable Expenses”** the expenses incurred directly by Consultant in connection with the performing or furnishing of Basic Services and Additional Services for the Project. These expenses generally include but are not limited to advertising/publishing costs, permitting fees, franchise utility fees, and other similar costs of executing the overall project on behalf of Client.
- N. **“Shop Drawings”** all drawings, diagrams, illustrations, schedules, and other data or information that are specifically prepared or assembled by or for Contractor and submitted by Contractor to illustrate some portion of the Work. Shop Drawings, whether approved or not, are not Drawings and are not Construction Contract Documents.
- O. **“Site”** lands or areas to be indicated in the IFCs as being furnished by Client upon which the Work is to be performed, including rights-of-way and easements, and such other lands furnished by Client which are designated for the use of Contractor.
- P. **“Specifications”** the part of the IFCs that consists of written requirements for materials, equipment, systems, standards, and workmanship as applied to the Work, and certain administrative requirements and procedural matters applicable to the Work.
- Q. **“Subconsultant”** an individual or entity having a direct contract with Consultant for the performance of a part of the Work.
- R. **“Subcontractor”** an individual or entity having a direct contract with Client or Owner for the performance of a part of the Work.
- S. **“Supplier”** a manufacturer, fabricator, supplier, distributor, materialman, or vendor having a direct contract with Contractor or with any Subcontractor to furnish materials or equipment to be incorporated in the Work by Contractor or a Subcontractor.

## 1.02 SERVICES OF CONSULTANT

- A. **Scope.** Consultant shall provide, or cause to be provided, the services set forth herein and in Exhibit A.
- B. **Guarantee of Approval.** Consultant does not imply, guarantee, or warrant approval of any stage of the project in regards to processes involving political or opinion-based AHJ procedures. Items involving, but not limited to: approvals by boards, councils, commissions, and other similar entities shall not be the responsibility of Axiom or any of its Subcontractors.
- C. **Guarantee of Financial Viability or Success.** Consultant does not imply, guarantee, or warrant the financial viability of a project by the Owner, or any of its Associates or Subcontractors, at any stage of the project, unless Exhibit A includes Scope which specifically defines designing to a set budgetary constraint. Budgetary and final pricing requirements of the Owner are the responsibility of the Owner, it's Contractor(s), and any of its Subcontractors. Additional contractual information on this item is included in paragraph 6.3

## 1.03 CLIENT'S RESPONSIBILITIES

- A. **General.** Client shall have the following responsibilities:
  1. Client shall pay Consultant as set forth in Exhibit A and per the Terms of Paragraph 1.05 below.
  2. Client shall be responsible for all requirements and instructions that it furnishes to Consultant pursuant to this Agreement, and for the accuracy and completeness of all programs, reports, data, and other information furnished by Client to Consultant pursuant to this Agreement. Consultant may use and rely upon such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement, subject to any express limitations or reservations applicable to the furnished items.
  3. Client shall give prompt written notice to Consultant whenever Client observes or otherwise becomes aware of:
    - a. Any development that affects the scope or time of performance of Consultant's services;
    - b. The presence at the Site of any Constituent of Concern; or
    - c. Any relevant, material defect, or nonconformance in: (a) Consultant's services, (b) the Work, (c) the performance of any Contractor, or (d) Client's performance of its responsibilities under this Agreement.
  4. Client shall arrange for safe access to and make all provisions for Consultant and Consultant's Subconsultants to enter upon public and private property as required for Consultant to perform services under this Agreement.
  5. It is the responsibility of the Client to obtain all necessary permits and approvals for the Project. Consultant will assist the Client in obtaining permits and approvals as outlined in this Agreement.

#### 1.04 SCHEDULE FOR RENDERING SERVICES

- A. **Timeframe.** Consultant shall complete its obligations within a reasonable time. When applicable and/or when known at the issuance of this Agreement, specific periods of time for rendering services, or specific dates by which services are to be completed, will be indicated in Exhibit A. These dates shall hereby be agreed upon as reasonable. If not defined at the time of execution of this contract, AXC and Client shall agree upon a reasonable schedule and put that schedule into writing.
- B. **Materials Required.** If specific materials are required for the timely and scheduled execution of Consultant's services – these materials will be supplied by Client or Client's subconsultants. These materials may include but are not limited to: property information, legal information, geotechnical reports, pre-engineered building reaction information, CAD or BIM models, lighting design requirements, fixture selection, specialty equipment information and schedules, and other required items. Consultant will make every effort to notify Client of these delays and will continue to do so until these materials are received. Delay in the receipt of the required materials will be subject to the terms below.
- C. **Changes in Timing.** If, through no fault of Consultant, such periods of time or dates are changed, or the orderly and continuous progress of Consultant's services is impaired, or Consultant's services are delayed or suspended, then the time for completion of Consultant's services, and the rates and amounts of Consultant's compensation, shall be appropriately adjusted.
- D. **Right to Additional Compensation.** If Client authorizes or requests changes in the scope, extent, or character of the Project or Consultant's services, then the time for completion of Consultant's services, and the rates and amounts of Consultant's compensation, shall be adjusted equitably.
- E. **Cause for Delay.** Client shall make decisions and carry out its other responsibilities in a timely manner so as not to delay Consultant's performance of its services.
- F. **Delay by Consultant.** If Consultant fails, through its own fault, to complete the performance required within the time set forth, as duly adjusted, then Client shall be entitled, as its sole remedy, to the recovery of direct damages, if any, resulting from such failure.

#### 1.05 INVOICING and PAYMENT

- A. **Payment Terms.** Unless otherwise set forth in Exhibit A, Consultant will invoice Client on a monthly basis in accordance with its standard invoicing practices. All Consultant invoices shall be paid by Client within thirty (30) days of the invoice date.
- B. **Non-Payment.** If Client fails to make any payment due Consultant for services and expenses within 30 days after receipt of Consultant's invoice, then:
  - 1. The compounded amount due Consultant will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; and
  - 2. Consultant may, after giving seven days written notice to Client, suspend services until Client has paid in full all amounts due for services, expenses, and other related charges. Client waives any and all claims against Consultant for any such suspension; and
  - 3. Payment will be credited first to any interest owed to Consultant and then to principal.
- C. **Disputed Invoices.** If Client disputes an invoice, either as to amount or entitlement, then Client shall promptly advise Consultant in writing of the specific basis for doing so, may withhold only that portion so disputed, and said disputed portion shall be resolved with Axiom Consultants within thirty (30) days. If the invoicing dispute is not resolved within this timeframe, then the invoice shall become due per the terms of this agreement.
- D. **Taxes.** Consultant is solely responsible for payment of income, social security, and/or other employment taxes due and owing to proper taxing authorities, and Client agrees no deduction of any taxes will be taken from any payments made to Consultant.
- E. **Retainage.** In no circumstance shall Consultant's invoicing be subject to retainage withholding of any sort unless agreed to in Exhibit A.
- F. **Out of Scope.** Fees for services not within the scope of this Agreement shall be completed at Consultant's standard hourly rates.
- G. **Withholding of Deliverables.** At any time during the project, with or without notice, the Consultant may withhold deliverables to Client that are detailed and contracted in Exhibit A if those deliverables were created via work that is subject to non-payment per paragraph 1.05 (B) above. Client will be required to make payment, and Consultant receive payment, prior to the transfer of said deliverables.
- H. **Hourly Rates and Reimbursable Expenses.** The standard hourly rates and reimbursable expenses schedule (if present) shall be adjusted annually as of January 1st of each year to reflect equitable changes in the compensation payable to Consultant.

## 1.06 OPINIONS OF COST

- A. **Typical.** Unless otherwise stated in Exhibit A, the following terms shall apply to all construction costs related to the design scope of any Agreement.
- B. **Opinions of Probable Cost.** Consultant's opinions (if any) of probable Construction Cost are to be made on the basis of Consultant's experience, qualifications, and general familiarity with the construction industry. Because Consultant has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, nor over competitive bidding or market conditions, Consultant cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by Consultant. Opinions of probable cost are provided only as a courtesy and general guide to Client if requested. If a formal Opinion of Cost is needed, Client shall seek the services of an independent Cost Opinion Consultant.
- C. **Designing to Construction Cost Limit.** If a Construction Cost limit is established between Client and Consultant, such Construction Cost limit and a statement of Consultant's rights and responsibilities with respect thereto will be specifically set forth in Exhibit A. Consultant does not design to cost limits unless expressly contracted to do so.
- D. **Opinions of Total Project Costs.** The services, if any, of Consultant with respect to Total Project Costs shall be limited to assisting Client in tabulating the various categories that comprise Total Project Costs. Consultant assumes no responsibility for the accuracy of any opinions of Total Project Costs.

## 1.07 GENERAL CONDITIONS

- A. **Standard of Care.** The standard of care for all professional engineering and related services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily used by members of the subject profession(s) practicing under similar circumstances at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with Consultant's services.
- B. **Technical Accuracy.** Client shall not be responsible for discovering deficiencies in the technical accuracy of Consultant's services. Consultant shall correct deficiencies in technical accuracy without additional compensation, unless such corrective action is directly attributable to deficiencies in Client-furnished, Subcontractor-furnished or third party-furnished information.
- C. **Subconsultants.** Consultant may retain such Subconsultants as Consultant deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objections by Client.
- D. **Reliance on Others.** Consultant and its Subconsultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- E. **Compliance with Laws and Regulations.** Consultant shall comply with all applicable Laws and Regulations related to the Project. Consultant shall comply with the policies, procedures, and instructions of the Owner that the Owner includes in Exhibit A of this Agreement and which are applicable to Consultant's performance of services. These will be subject to the Standard of Care listed in Paragraph 1.07(A) of this Agreement, and followed to the extent that compliance is not inconsistent with professional practice requirements. The effective Laws and Regulations shall be those which are in place as of the effective date of the Agreement.
- F. **Signing and Certifying.** Consultant shall not be required to sign any document, no matter by whom requested, that would result in Consultant having to certify, guarantee, or warrant the existence of conditions whose existence Consultant cannot ascertain. Client agrees not to make resolution of any dispute with Consultant or payment of any amount due to Consultant in any way contingent upon Consultant signing any such document.
- G. **Supervision of Contractor(s).** Consultant will observe the work as agreed to for general compliance with the construction documents. Consultant shall not at any time supervise, direct, control, or have authority over any Contractor's work, nor shall Consultant have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Contractor, or the safety precautions and programs incident thereto, for security or safety at the Site, nor for any failure of a Contractor to comply with Laws and Regulations applicable to that Contractor's furnishing and performing of its work. Consultant shall not be responsible for the acts or omissions of any Contractor. Consultant has no stop work authority. Consultant shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents, other than those made by Consultant.
- H. **Guarantee of Contractor Performance.** Consultant neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the Work in accordance with the Construction Contract Documents.

- I. **Construction Contract.** Consultant shall not be responsible for any decision made regarding the Construction Contract Documents, or any application, interpretation, clarification, or modification of the Construction Contract Documents, other than those made by Consultant or its Subconsultants.
- J. **Consultant's Services. Consultant's Services do not include:** (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Client, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.
- K. **Design Without Construction Phase Services.** Consultant shall be responsible only for those Construction Phase services expressly defined in Exhibit A. With the exception of such expressly required services, Consultant shall have no design, Shop Drawing review, or other obligations during construction, and Client assumes all responsibility for the application and interpretation of the Construction Contract Documents, review and response to Contractor claims, Construction Contract administration, processing of Change Orders and submittals, revisions to the Construction Contract Documents during construction, construction observation and review, review of Contractor's payment applications, and all other necessary Construction Phase administrative, engineering, and professional services. Client waives all claims against Consultant that may be connected in any way to Construction Phase administrative, engineering, or professional services except for those services that are expressly required of Consultant in Exhibit A.

#### 1.08 USE AND OWNERSHIP OF DOCUMENTS

- A. **Ownership and Property.** All Documents are instruments of service, and Consultant shall retain an ownership and property interest therein (including the copyright and the right of reuse at the discretion of Consultant) whether or not the project is completed.
- B. **Drawings and Specifications.** If Consultant is required to prepare or furnish Drawings or Specifications under this Agreement, Consultant shall deliver to Client at least one original printed record version of such Drawings and Specifications, signed and sealed according to applicable Laws and Regulations.
- C. **Limited License to Use Documents.** Client may make and retain copies of Documents for information and reference in **connection** with the use of the Documents on the Project. Consultant grants Client a limited license to use the Documents on the Project, extensions of the Project, and for related uses of Client, subject to receipt by Consultant of full payment due and owing for all services relating to preparation of the Documents, and subject to the following limitations:
  - 1. Client acknowledges that such Documents are not intended or represented to be suitable for use on the Project unless completed by Consultant, or for use or reuse by Client or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaption by Consultant;
  - 2. Any such use or reuse, or any modification of the Documents, without written verification, completion, or adaption by Consultant, as appropriate for the specific purpose intended, will be at Client's sole risk and without liability or legal exposure to Consultant or to its Officers, directors, partners, agents, employees and Subconsultants;
  - 3. Client shall indemnify, defend and hold harmless Consultant and its officers, directors, partners, agents, employees, and Subconsultants from all claims, damages, losses, and expenses, including reasonable attorney's fees, arising out of or resulting from any use, reuse or modification of the Documents by Client or others acting through Client without written verification, completion or adaption by Consultant;
  - 4. Such limited license to Client shall not create any rights in third parties.
  - 5. If Consultant at Client's request verifies the suitability of the Documents, completes them, or adapts them for extensions of the Project or for any other purpose, then Client shall compensate Consultant at rates or in an amount to be agreed upon by Client and Consultant.

#### 1.09 CONFIDENTIALITY

- A. **Consultant Agreement.** Consultant agrees to keep confidential and not to disclose to third parties any information provided by Client, or learned by Consultant during the course of this agreement unless Consultant has received the prior written consent of Client to make such disclosure. This obligation of confidentiality does not extend to any information that:
  - 1. Was in the possession of Consultant at the time of disclosure by Client, directly or indirectly.
  - 2. Is or shall become, through no fault of Consultant, available to the general public.
  - 3. Is independently developed and hereafter supplied to Consultant by a third party without restriction or disclosure.
  - 4. This provision shall survive expiration and termination of this Agreement.

## 1.10 INSURANCE

A. **Consultant Insurance.** Consultant will maintain insurance at a minimum in the following amounts. Insurance certificates will be provided if requested by Client.

- General Liability \$1,000,000 Each Occurrence / \$2,000,000 General Aggregate
- Auto Liability \$1,000,000 Combined Single Limit
- Workers Compensation Statutory
- Employers Liability \$1,000,000 Each Accident/\$1,000,000 Each Employee/\$1,000,000 Policy Limit
- Umbrella \$1,000,000 Occurrence/Aggregate
- Professional Liability \$1,000,000 per Claim/Aggregate

## 1.11 LIMITATION OF LIABILITY

- A. **Limitation of Liability.** To the fullest extent permitted by law, the total liability, in the aggregate, of Consultant and Consultant's officers, directors, partners, agents, employees, and Subconsultants or any of them to Client and anyone claiming by, through, or under Client for any and all injuries, losses, damages and expenses, whatsoever arising out of, resulting from, or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract, indemnity obligations, or warranty, express or implied, of Consultant or Consultant's officers, directors, partners, agents, employees, or Subconsultants, or any of them, shall not exceed the total compensation received by Consultant under this Agreement. It is intended that this limitation apply to any and all liability or cause of action, including without limitation active and passive negligence, however alleged or arising, unless otherwise prohibited by law. In no event shall the Consultant's liability exceed the amount of available insurance proceeds.
- B. **Fee Shifting.** In the event Consultant is forced to engage legal counsel to enforce this Agreement or any provision thereof, Client shall reimburse and indemnify Consultant for the actual costs incurred by Consultant in said enforcement, including but not limited to, attorney's fees at the actual hourly rate customarily charged by Consultant's counsel for the time reasonably spent in enforcement activity. In addition, if Consultant institutes any proceeding to enforce this Agreement or any provision thereof, Consultant shall be entitled to recover all court costs, including but not limited to reasonable attorney's fees, regardless of whether such action is prosecuted to final judgment.

## 1.12 INDEMNIFICATION

- A. **Indemnification by Consultant.** To the fullest extent permitted by law, Consultant shall indemnify and hold harmless Client, and Client's officers, directors, partners, and employees from damages and judgments (including reasonable fees), but only to the extent caused by any negligent act or omission of Consultant or Consultant's officers, directors, partners, employees, and Subconsultants in the performance of Consultant's services under this Agreement
- B. **Indemnification by Client.** To the fullest extent permitted by law, Client shall indemnify and hold harmless Consultant, Consultant's officers, directors, partners, employees, and Subconsultants from damages and judgments (including reasonable fees), but only to the extent caused by any negligent act or omission of Client or Client's officers, directors, partners, and employees with respect to this Agreement.
- C. **Environmental Indemnification.** To the fullest extent permitted by law, Client shall indemnify and hold harmless Consultant and its officers, directors, partners, agents, employees, and Subconsultants from all claims, costs, losses, damages, actions, and judgments (including reasonable consultants' and attorneys fees and expenses) caused by, arising out of, relating to, or resulting from a Constituent of Concern at, on, or under the Site, provided that (1) any such claim, cost, loss, damages, action, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, and (2) nothing in this paragraph shall obligate Client to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence or willful misconduct. Consultant assumes no liability for the detection or removal of any hazardous substances found at or adjacent to the Project site.
- D. **No Defense Obligation.** The indemnification commitments in this Agreement do not include a defense obligation by the indemnitor unless such obligation is expressly stated.
- E. **Percentage Share of Negligence.** To the fullest extent permitted by law, a party's total liability to the other party and anyone claiming by, through, or under the other party for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party or any other negligent entity or individual, shall not exceed the percentage share that the party's negligence bears to the total negligence of Client, Consultant, and all other negligent entities and individuals.

- F. **Mutual Waiver.** To the fullest extent permitted by law, Client and Consultant waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, consultants and subconsultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes. Such excluded damages include but are not limited to loss of profits or revenue; loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; and cost of capital

### 1.13 CONCLUDING PROVISIONS

- A. **Term and Termination.** This Agreement can be terminated at any time by either Party on fourteen (14) days advance written notice. In the event of non-payment by Client, Consultant may terminate the Agreement immediately per the terms of Paragraph 1.05 of this Agreement. In the event of termination, Consultant will be entitled to invoice Client and to receive full payment for all services performed or furnished in accordance with this Agreement incurred through the effective date of termination. In the event of termination by Client for convenience, Consultant shall be entitled to also invoice Client for payment of a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with Consultant's Subconsultants, and other related close-out costs. All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.
- B. **Notice.** All notices or other communications hereunder shall be required in writing and shall be given by personal delivery or by one-day overnight delivery UPS, FedEx, DHL addressed as set forth below:
1. Axiom Consultants, LLC  
300 South Clinton Street #200, Iowa City, IA 52240
- C. **Return of Materials.** Upon expiration or cancellation of this Agreement by either Party for any reason, both Parties will relinquish to each other all software, programs, and files, documents, books, manuals, lists records, publications, or other writings or data that came into the possession of said Party in connection with this agreement.
- D. **Non-Disparagement.** The Parties agree that each will refrain from disparaging or casting negative aspersion on the other, including its officers, directors, employees, agents or members.
- E. **Dissolution.** In the event of dissolution of Client, Client shall still be liable to Consultant for, and shall pay Consultant, a lump sum payment prior to such dissolution, the full monetary amount or equivalent of all compensation that would be due to Consultant. In the event of any merger, consolidation, or reorganization involving either Party, this Agreement shall become an obligation of any legal successors or successor.
- F. **Severability Clause.** Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Client and Consultant, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.
- G. **Entire Agreement.** This Agreement (together with the noted Exhibits) constitutes the entire agreement between Client and Consultant and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.
- H. **Hold Harmless.** Consultant's commitments as set forth in this Agreement are based on the expectation that all of the services described in this Agreement will be provided. In the event Client later elects to reduce the Consultant's scope of services, Client hereby agrees to release, hold harmless, defend and indemnify Consultant from any and all claims, damages, losses, or costs associated with or arising out of such reduction in services.
- I. **Third Party Beneficiaries.** All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Client and Consultant and not for the benefit of any other party. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or the Consultant. Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other entity shall have any claim against Consultant because of this Agreement or the performance or nonperformance of services hereunder.
- J. **Delay.** Consultant shall not be liable for any loss or damage arising directly or indirectly from any delays for causes beyond the Consultant's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; fires, riots, war or other emergencies; pandemics, failure of any government agency to act in timely manner; failure of performance by the Client or the Client's Contractors or Subcontractors; or discovery of any hazardous substances or differing site conditions. If the

delays resulting from any such causes increase the cost or time required by the Consultant to perform its services in an orderly and efficient manner, the Consultant shall be entitled to a reasonable adjustment in schedule and compensation.

- K. **No Assignment.** Neither Client nor Consultant may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- L. **Waiver.** Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.
- M. **Successors and Assigns.** Client and Consultant each is hereby bound and the successors, executors, administrators, and legal representatives of Client and Consultant (and to the extent permitted by Paragraph 1.13(K) the assigns of Client and Consultant) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.
- N. **Governing Law and Venue.** This Agreement shall be construed and enforced according to the laws of the State of Iowa and any dispute under this Agreement must be brought in Johnson County, Iowa. The Parties hereby consent to personal jurisdiction in such courts, and irrevocably waive any right to challenge venue and/or jurisdiction therein, and further waive any argument arising from the doctrine of forum non conveniens.
- O. **Dispute Resolution.**
  1. Client and Consultant agree to negotiate all disputes between them in good faith for a period of 60 days from the date of notice, prior to invoking mediation.
  2. Client and Consultant agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement, or to any breach of this Agreement to mediation. Client and Consultant agree to participate in the mediation process in good faith and on a confidential basis.
  3. If the parties fail to resolve a dispute under 1.13(O)(1) or 1.13(O)(2), then either or both parties may exercise their rights under the law.
- P. **Counterparts.** Electronically transmitted copies hereof shall be deemed to be originals and if any signature is delivered in a “.pdf” format data file (or a similar electronic/digital format), such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such signature page were an original.

**In WITNESS WHEREOF, the parties hereto have executed this agreement, the effective date of which is indicated on Page 1.**

**CLIENT**

**CONSULTANT**

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT A****CITY OF RIVERSIDE – WELLNESS CENTER BUILDING DESIGN PACKAGE****DATE:** November 13, 2025**LOCATION:** City of Riverside, IA**OVERALL PROPOSED NARRATIVE**

*This proposal is laid out to provide a comprehensive design package to the City of Riverside for the design of its new Wellness Center building as conceived in the attached concept (previously completed for the City.) The proposal is based on the parameters included below which provides the rough overall scope of the project to the best of our knowledge. The proposal includes all services including planning, design, and construction efforts and will ensure the successful execution of the overall project. This is a complete A/E (architecture and engineering) package as conceived. A general schedule is also included for reference by the City stakeholders. The schedule would be finalized and formalized at the end of the contracting process but should be able to generally follow the included timeframe all things being equal. The project is currently proposed as design-bid-build (public bidding process).*

**PROJECT BASIS – ASSUMPTIONS**

*The following elements were utilized in the creation of this proposal and provisions are detailed for flexibility in the overall design fees as included later in the document:*

- BUILDING SIZE: ~30,286 SF
- ESTIMATED COST PER SF: \$350.00
- ESTIMATED SITE COSTS: \$500,000.00
- ESTIMATED BUILDING COST: \$10,600,000.00
- ESTIMATED OVERALL CONSTRUCTION PROJECT COST: \$11,100,000.00

**PART 1 – BASIC SERVICES****1. DUE DILIGENCE **TOTAL FEE: \$21,000****

Engineer's due diligence services to be completed prior to the start of design or subsequent to the start of design include:

- A. PROJECT REQUIREMENTS.** Consult with Owner to define and clarify Owner's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations.
- B. GEOTECHNICAL INVESTIGATION.** Create geotechnical layout (based on proposed building footprints) and surveying of points for boring crew. Site borings to determine subsurface conditions. Groundwater presence and elevation measurements. Engineering properties of soils - Bearing capacity, Organic content, Plasticity index, Shear strength, Hydrocarbon presence. Evaluation of overall site conditions related to structural design for - Differential settlement predictions, Fill material vs native bearing strata, Backfill materials, Structural floor design considerations, Dewatering requirements. Geotechnical report summarizing all of the above. Follow up amendments (if necessary) finalizing the report to the as-designed conditions. Geotechnical information to be utilized for structural design, pavement design, retaining wall design (if required), and considerations and distribution to the eventual earthwork contractor.
- C. PERMITTING.** Complete all necessary permitting as it relates to the site improvements, including but not limited to: Iowa Department of Natural Resources (IDNR) General Permit No.2, IDNR Wastewater Supply (if applicable), and IDNR Water Supply (if applicable).
- D. AHJ CONSULTING and RESEARCH.** Identify, consult with, and analyze requirements of governmental authorities having jurisdiction to approve the portions of the Project to be designed or specified by Engineer including permitting requirements. Verify zoning, design requirements, and stipulations for the site. Consult with the AHJ to ensure that the plan is coordinated with them and communicate to the owner what the constraints and considerations will be. As Riverside IS the primary AHJ in this case, this portion is expected to be minimal.

- E. **SCHEDULE DEVELOPMENT.** Finalize the design and construction schedule to lay out a trackable path of success for the owner. Develop target dates for permitting, review periods, construction start, completion dates, owner departmental integrations, ribbon-cutting targets, and 11-month walkthrough dates. Review schedule with owner and establish formal schedule with AHJ, design, and construction teams as appropriate.
- F. **REZONING PROCESS.** The site does need to be rezoned and this process should be begun in this phase and completed within the phase or shortly thereafter. Process is expected to fairly easy and straight forward as our team serves as the City Engineer and can facilitate the process very quickly.
- G. **MEETING ASSUMPTIONS.** During the due diligence phase the meetings are expected to be a mix of in-person and Teams calls as works when coordinating with the overall Stakeholder group.
- H. **WEBSITE CREATION / UPDATES.** A Website will be created during the schematic design phase of the project to provide a public accessible space to review project information. When information is available that is relevant to project process or milestones, AXIOM will upload information to the website. The site will remain active through construction.
- I. **PUBLIC INFORMATIONAL MEETING.** AXIOM has previously completed one public informational meeting following completion of SD phase to solicit any feedback necessary on the due diligence and SD phase, as well as answer questions related to the bond referendum prior to the vote. One additional public information meeting will take place following the completion of the Design Development phase. Other public engagement will be provide through the website interface. Other public engagement may be requested and depending on scope will be either included in fee or additional service depending on level of engagement, meetings and in person attendance.
- J. **WEEKLY DESIGN PROGRESS UPDATES.** AXIOM will provide to the extent practicable, weekly design updates to the city identifying what has been done, what is anticipated and review of any critical path items.

Engineer’s services under the Due Diligence Phase will be considered complete on the date when Engineer has delivered to Owner the findings of the investigatory elements and moved into the creation of plans and specifications.

**2. SCHEMATIC DESIGN (SUPPLEMENTAL) TOTAL FEE: \$34,300**

- A. Design Meeting with the Owner to finalize the program, floor plan, and exterior design to finalize the Concept Design. Assumes 2-3 hour meeting between Axiom, OPN, and City staff.
- B. Define the Owner “Core Team”, communication protocols, and set up bi-weekly design meeting dates.
- C. Consultant to define major systems, structural bays, and related items that will impact the Design Development phase.
- D. Review and discuss engineering narratives to determine any major revisions or adjustment prior to moving forward with Design Development phase.

**3. DESIGN DEVELOPMENT TOTAL FEE: \$281,000**

*Primary design phase where all the systems and elements for the building and site are decided and heavily designed.*

- A. **CIVIL and LANDSCAPE SCOPE.**
  - General dimensions and elevations.
  - Permanent exterior signage developed.
  - Parking and roadway plans and elevations.
  - Pedestrian pathway plans (sidewalks and trails.)
  - Vehicle and pedestrian traffic controls.
  - Grading plan.
  - Site lighting plan coordination (with Electrical.)

Concept details of site fixtures and equipment.  
 Utility plans, elevations, and details.  
 Modeling and calculation for final stormwater design – quality and quantity (as applicable.)  
 Initial utility coordination with AHJ.  
 Utility calculations as required.  
 Soil erosion and sedimentation control plan (for construction and post-construction.)  
 Initial planting plans and schedules for landscape elements.  
 Integration of all owner and AHJ requirements to the site.  
 Site furnishing determinations and placement on site – bike racks, benches, hardscapes, trash receptacles, etc.

**B. STRUCTURAL SCOPE.**

Design of foundation, flooring, stoops, and other related items.  
 Design of lateral system and associated elements.  
 Design of framing plan for floors and roof.  
 Final sizing of columns, beams, and slabs.  
 Create typical sections and cuts.  
 Indicate bedrock elevation (if applicable) and make accommodations.  
 Development of new second floor structural and all associated elements. Will utilize existing framework as much as possible with information available.  
 Initial exterior wall sections.  
 Verify sleeve locations and requirements.  
 Creation of final structural calculations.

**C. MECHANICAL/PLUMBING SCOPE.**

1. Design criteria including indoor and outdoor conditions, ventilation, air circulation, minimum exhaust, sound levels, system diversities, and building envelope thermal characteristics reaffirmed and verified in the documents.
2. Initiate approval process with appropriate utilities.
3. All riser diagrams completed.
4. Typical floor coordination is complete with all risers, chases, and interstitial ceiling areas coordinated.
5. Overall building air flow diagram – air handlers, exhaust, duct risers, and mains.
6. Determination of any room pressurization and/or airflow relationships.
7. Plans for shaft, chase, and recess requirements.
8. Duct layout for typical spaces.
9. Equipment schedules for major equipment.
10. Equipment locations with enlarged mechanical plans.
11. Indications of typical locations of fire dampers, smoke dampers, and combination dampers.
12. Outline of major control sequences of operation.
13. Smoke control scheme determination.
14. Preliminary floor plans of mechanical rooms with all components and required service access areas.
15. Utility meter locations and design flow rates.
16. Piping schematic or riser diagrams for every plumbing system.
17. Preliminary piping plans (domestic and process) with indication of required service areas.
18. Water meter locations.
19. Back flow prevention locations.
20. Plumbing fixture schedules (selected by architect and owner.)
21. Equipment schedules for major plumbing equipment.
22. Fire protection zoning extents.
23. Location of main headers and risers on fire protection system.
24. Location of test headers and FDC for fire protection system.
25. Fire pump sizing calculations.

**D. ELECTRICAL/TECH SCOPE.**

1. Initiate approval process with appropriate utilities.
2. All riser diagrams completed.
3. Typical floor coordination is complete with all risers, chases, and interstitial ceiling areas coordinated.
4. Typical interior lighting and control plans.
5. Outdoor lighting and control plans.
6. Electrical fixture types and schedules.
7. Lighting control system and control device descriptions.
8. Typical photometric calculations and layout.
9. Dimming, daylighting, and low voltage control zones.
10. Electrical manhole, duct bank, and building entry plans and details
11. Normal power riser diagram with breaker, fuse, conduit, and conductor sizes.
12. Emergency power riser diagram with breaker, fuse, conduit, and conductor sizes.
13. Grounding riser diagram.
14. List of equipment on emergency power (simple schedule.)
15. Panel schedules.
16. Electrical equipment location plans.
17. Typical electrical outlet location plans.
18. Temporary power plan for construction coordination (with contractors.)
19. Electric meter location with design amps and voltage.
20. Fire protection zoning extents.
21. Location of main headers and risers on fire protection system.
22. Location of test headers and FDC for fire protection system.
23. Fire pump sizing calculations.
24. Fire alarm riser diagram.
25. Fire alarm panel, device, and appliance location plans.
26. Telecom backboard locations.
27. Telecom raceway and grounding riser diagrams.
28. Conduit and cable tray plans with sizes.
29. Material cut sheets.
30. List of equipment to share telecom rooms.
31. Typical telecom outlet location plans.
32. Intercom locations (if applicable.)
33. Access, security, AV, and other specialty riser diagrams and equipment location plans.

#### E. ARCHITECTURAL SCOPE.

1. Exterior envelope modules and primary exterior dimension strings are complete.
2. Representative area interior dimensioning.
3. Rooms labeled and numbered.
4. Partition types tagging generally represented.
5. Doors tagged.
6. Reflected ceiling plans for all typical and major areas of the project drawn with light fixtures and diffusers indicated.
7. Representative ceiling details drawn, focus on covering scope.
8. Structure and MEPT/FP coordination well underway.
9. Exterior elevations are graphically complete.
10. Most building sections are cut and structure is coordinated with the current structural drawings.
11. MEPT/FP horizontal collection and distribution zones addressed in building sections where applicable.
12. Complete typical wall sections at 1/2" or 3/4" scale with notes and dimensions.
13. Representative larger scale partial details at 1 1/2" or 3" scale.
14. Foundation sections complete.
15. Draft of specification sections pertaining to exterior envelope including roofing, waterproofing, aluminum & glass systems and opaque wall systems.
16. Block out spaces with casework and built-in fixtures, equipment and appliances.

17. Interior material selections are scheduled and/or specified.
18. Finish design of lobbies, amenities and other finish spaces is initiated.
19. Draft of specifications for finish sections.
20. The majority of partition types are detailed (those in high finish areas may not be detailed.)
21. Representative typical interior details drawn.
22. Door schedules for typical areas complete with draft of specifications for doors, frames and hardware.
23. Typical door details are drawn.
24. Typical area room finish scheduled is complete.
25. Interior finishes are tabulated or specified citing as much specific manufacturer, model, type, color information as possible.
26. Updated outline specification or prepare draft specification for finishes and doors (if preparing draft specifications must include as much project specific information as possible.)
27. BIM model provided to the design team with the above-included elements in timely and regularly-updated fashion.
28. In depth communication with owner's specialty consultants.

- F. **OPINION OF COST.** Order of magnitude cost opinion will be provided by the team for review by the owner to track the potential cost of the project at this stage.

#### 4. **CONSTRUCTION DOCUMENTS**

**TOTAL FEE: \$250,100**

*Final phase of design where all of the design elements are cleaned up and detailed into all of the assembled pages for submittal to the AHJ and utilized for contractor bidding.*

##### A. **CIVIL and LANDSCAPE SCOPE.**

1. Extent of construction area delineated and indicated.
2. Final traffic control plan.
3. Construction site access and staging area determination.
4. Underground utility profiles.
5. Final verification of pipe sizing.
6. Finalization of jointing locations and types.
7. Indication of stoops (coordinated with Structural.)
8. Pavement markings and wayfinding.
9. Final SWPPP.
10. All applicable details and notes finalized.
11. Final planting plans and schedules for landscape elements.
12. Finalization and verification of all owner and AHJ requirements to the site.
13. Site furnishing finalization – placements, brands, materials, configurations.

##### B. **STRUCTURAL SCOPE.**

1. Fully correlate plans with architectural and mechanical models.
2. Review utility interference with finalized structural elements.
3. Corroborate with architectural team and identify architectural/structural conflicts.
4. Finalize exterior wall assembly details.
5. Masonry Walls, Anchorage, and Reinforcing
6. Verify Thermal Break Requirements
7. Verify Brick Ledges and Masonry Integration
8. Masonry rehabilitation and repair detailing – corroborated with architect.
9. Develop all connection details.
10. Finalize all calculations.
11. Finalize dimensions.
12. Final design of beams, columns, decking, floor.
13. Verify any floor and roof openings
14. Finalize top of beam elevations
15. Expansion Joint Detailing
16. Water proofing details coordinated with architect.
17. Finalize steel grades, concrete types, and other applicable material data.
18. Finalize schedules.

19. Fireproofing Integration (from Architect)
20. Structural Notes
21. Special Inspection Logs
22. 3-part specifications for all included elements.

**C. MECHANICAL/PLUMBING SCOPE.**

1. Verify room numbers and architectural backgrounds are lightly shown under floorplans.
2. Number all duct mounted smoke and combination fire/smoke dampers on HVAC floor plans and create corresponding schedule.
3. Detailed piping and duct design with all sizes indicated.
4. Schematic one-line diagrams for all steam/hydronic systems including pipe specialties, instrumentation, and valving requirements.
5. Detailed floor plans of mechanical rooms with all components required and service areas.
6. Cross sections through mechanical rooms and areas where there are installation and coordination issues (tight spaces.)
7. Equipment details including structural support requirements.
8. Penetration and sleeve details.
9. Installation details.
10. Duct construction schedules indicating material and pressure class.
11. Detailed HVAC sequence of operation.
12. Utility meter details.
13. Water riser diagram.
14. Waste and vent riser diagrams.
15. Foundation drains.
16. Detailed piping design with all pipe sizes indicated.
17. Typical plumbing details, including structural support requirements.
18. Piping details.
19. Plumbing penetration and sleeve details.
20. Fire protection service entrance details.
21. Location of all sprinkler zone valves, drains, and fire hose connections.
22. Typical sprinkler installation details.
23. Sprinkler penetration and sleeve details.

**D. ELECTRICAL/TECH SCOPE.**

1. Verify room numbers and architectural backgrounds are lightly shown under floorplans.
2. Interior and exterior lighting plans including control systems and devices, lighting panels, switching, and circuiting.
3. Lighting control system schematics and wiring diagrams.
4. Lighting control system detailed sequences of operation.
5. Details of power service to building.
6. Power plans including primary raceways, feeder conduits, electrical loads, duplex and special receptacles, and circuiting.
7. Emergency power system plans, controls, and details.
8. Connections to other building systems including fire alarm and HVAC controls.
9. Details of non-standard electrical installations.
10. Conduit and wire sizes for services, feeders, and special branch circuits.
11. MCC elevations.
12. Grounding details.
13. Roof and floor penetration details.
14. Fire alarm detailed panel, device, and appliance location plans including duct detectors, fire/smoke dampers, sprinkler flow, and tamper switches.
15. Fire alarm monitor and control modules, door hold-opens, and door lock releases.
16. Fire alarm general notes on wire and conduit sizes.
17. Fire alarm details of connections to HVAC, fire pump, fire suppression, door hold-open, and door locks.
18. Suggested detailed operation sequence.
19. Telecom outlet locations.
20. Details of telecom service to the building.

21. Floor box schedule.
22. Telecom floor box, outlet box, and conduit installation details.
23. Telecom power outlet locations.
24. Card access, security, AV and other specialty detailed equipment location plans, equipment schedules, wiring diagrams, installation details, and suggested sequence of operations.

**E. ARCHITECTURAL SCOPE.**

1. Verification of owner-provided items and finalization with owner's specialty consultants.
2. Determination of all allowances and bid alternates.
3. All final door, window, and finish schedules provided.
4. Title block completed and all requirements established.
5. All finalized floorplans completed and provided to design team for use. Adequate time provided for integration of final floorplan(s) into final overall design.
6. Site plan integration is fully completed for all engineering discipline coordination.
7. Floor to floor heights are all established and provided.
8. Expansion joint requirements are developed and conveyed.
9. Wall sections are all created and determined for all conditions.
10. Edge of slab locations are determined.
11. Parapet heights are established.
12. Roof screening wall requirements and locations and provided.
13. Type and weight of the roofing system is determined.
14. Location and depth for all floor recesses is conveyed.
15. Any panelized architectural wall systems are determined.
16. Stair and elevator smoke hatch locations established.
17. Skylight rough ins and sizes are provided.
18. Areas on suspended levels requiring heavier design loading criteria are conveyed.
19. Roof drainage plan is created.
20. BIM model provided to the design team with the above-included elements in timely and regularly-updated fashion.
21. Specifications finalized.

- F. OPINION OF COST.** Complete Master-Format divisional-based cost opinion will be provided at this stage for Client support of the project. This opinion will allow the client to evaluate progress and the scope/scale of the project as it is intended and allow for adjustments or changes to the design to accommodate the effort and eliminate the need for value engineering the project late in the overall effort. This will also be used for the bidding RFP.

**5. BIDDING, PERMITTING AND CONTRACT PHASE**

**TOTAL FEE:           \$15,500**

- A.** After acceptance by Owner of the final Drawings and Specifications, other Construction Contract Documents, bidding-related documents (or requests for proposals or other construction procurement documents), and upon written authorization by Owner to proceed, Engineer shall:
1. Assist Owner in advertising for and obtaining bids or proposals for the Work, assist Owner in issuing assembled design, contract, and bidding-related documents (or requests for proposals or other construction procurement documents) to prospective contractors, and, where applicable, maintain a record of prospective contractors to which documents have been issued, attend pre-bid conferences, if any, and receive and process contractor deposits or charges for the issued documents.  
Prepare and issue Addenda as appropriate to clarify, correct, or change the issued documents.  
Provide information or assistance needed by Owner in the course of any review of proposals or negotiations with prospective contractors.  
Consult with Owner as to the qualifications of prospective contractors.  
Consult with Owner as to the qualifications of sub-contractors, suppliers, and other individuals and entities proposed by prospective contractors, for those portions of the Work as to which review of qualifications is required by the issued documents.  
If the issued documents require, the Engineer shall evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by prospective contractors, provided that such proposals are

allowed by the bidding-related documents (or requests for proposals or other construction procurement documents) prior to award of contracts for the Work.

Perform bid opening for Owner, prepare summary, and discuss results/evaluation of bid with owner.

If Owner engages in negotiations with bidders or proposers, assist Owner with respect to technical and engineering issues that arise during the negotiations.

Assist owner with review and execution of the construction contract with the selected General Contractor.

On-boarding of the selected General Contractor. Introductions to team, set up of construction management software/system, development of schedule outlay and milestones, scheduling of bi-weekly OAEC meetings, and other required elements for getting underway with construction.

- B. The Bidding or Negotiating Phase will be considered complete upon commencement of the Construction Phase or upon cessation of negotiations with prospective contractors.

## 6. CONSTRUCTION PHASE

**TOTAL FEE: \$191,200\***

- A. Upon successful completion of the Bidding and Negotiating Phase, and upon written authorization from Owner, Engineer shall:
- General Administration of Construction Contract:* Consult with Owner and act as Owner's representative as provided in the Construction Contract.
- Selection of Independent Testing Laboratory:* Assist Owner in the selection of an independent testing laboratory insofar as this is required by the AHJ.
- Pre-Construction Conference:* Participate in a pre-construction conference prior to commencement of Work at the Sites.
- Schedules:* Receive, review, and determine the acceptability of any and all schedules that Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.
- Visits to Site and Observation of Construction:* In connection with observations of Contractor's Work while it is in progress:
- a. Make visits to the Site at intervals appropriate to the various stages of construction, as Engineer deems necessary, to observe as an experienced and qualified design professional the progress of Contractor's executed Work. Such visits and observations by Engineer, are not intended to be exhaustive or to extend to every aspect of the Work or to involve detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement and the Construction Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on Engineer's exercise of professional judgment. Based on information obtained during such visits and observations, Engineer will determine in general if the Work is proceeding in accordance with the Construction Contract Documents, and Engineer shall keep Owner informed of the progress of the Work.
  - b. The purpose of Engineer's visits to the Site, will be to enable Engineer to better carry out the duties and responsibilities assigned to and undertaken by Engineer during the Construction Phase, and, in addition, by the exercise of Engineer's efforts as an experienced and qualified design professional, to provide for Owner a greater degree of confidence that the completed Work will conform in general to the Construction Contract Documents and that Contractor has implemented and maintained the integrity of the design concept of the completed Project as a functioning whole as indicated in the Construction Contract Documents. Engineer shall not, during such visits or as a result of such observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to any Constructor's work in progress, for the coordination of the Constructors' work or schedules, nor for any failure of any Constructor to comply with Laws and Regulations applicable to furnishing and performing of its work. Accordingly, Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish or perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents.
  - c. Site visits include photography and drone imagery  
*Defective Work:* Reject Work if, on the basis of Engineer's observations, Engineer believes that such Work is defective under the terms and standards set forth in the Construction Contract Documents. Provide

recommendations to Owner regarding whether Contractor should correct such Work or remove and replace such Work, or whether Owner should consider accepting such Work as provided in the Construction Contract Documents potentially with deductive considerations.

*Compatibility with Design Concept:* If Engineer has express knowledge that a specific part of the Work that is not defective under the terms and standards set forth in the Construction Contract Documents is nonetheless not compatible with the design concept of the completed Project as a functioning whole, then inform Owner of such incompatibility, and provide recommendations for addressing such Work.

*Construction Staking:* Work with the owner to complete construction staking. AXIOM will work with the construction staking staff to develop point files and appropriate data to lay out as the General Contractor requires. ***This item will be hourly as required.***

*Clarifications and Interpretations:* Accept from Contractor and Owner submittal of all matters in question concerning the requirements of the Construction Contract Documents (requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Construction Contract Documents. With reasonable promptness, render a written clarification, interpretation, or decision on the issue submitted, or initiate an amendment or supplement to the Construction Contract Documents.

*Non-reviewable Matters:* If a submitted matter in question concerns the Engineer's performance of its duties and obligations, or terms and conditions of the Construction Contract Documents that do not involve (1) the performance or acceptability of the Work under the Construction Contract Documents, (2) the design (as set forth in the Drawings, Specifications, or otherwise), or (3) other engineering or technical matters, then Engineer will promptly give written notice to Owner and Contractor that Engineer will not provide a decision or interpretation.

*Field Orders:* Subject to any limitations in the Construction Contract Documents, Engineer may prepare and issue Field Orders requiring minor changes in the Work.

*Change Orders and Work Change Directives:* Recommend Change Orders and Work Change Directives to Owner, as appropriate, and prepare Change Orders and Work Change Directives as required.

*Differing Site Conditions:* Respond to any notice from Contractor of differing site conditions, including conditions relating to underground facilities such as utilities, and hazardous environmental conditions. Promptly conduct reviews and prepare findings, conclusions, and recommendations for Owner's use.

*Shop Drawings, Samples, and Other Submittals:* Review and approve or take other appropriate action with respect to Shop Drawings, Samples, and other required Contractor submittals, but only for conformance with the information given in the Construction Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Construction Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto. Engineer shall meet any Contractor's submittal schedule that Engineer has accepted.

*Substitutes and "Or-equal":* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor, but subject to the provisions of Paragraph A2.02.A.2 of this Exhibit A.

*Inspections and Tests:*

- d. Receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the Construction Contract Documents. Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Construction Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Construction Contract Documents. Engineer shall be entitled to rely on the results of such inspections and tests.
- e. As deemed reasonably necessary, request that Contractor uncover Work that is to be inspected, tested, or approved.
- f. Pursuant to the terms of the Construction Contract, require special inspections or testing of the Work, whether or not the Work is fabricated, installed, or completed.

*Change Proposals and Claims:* (a) Review and respond to Change Proposals. Review each duly submitted Change Proposal from Contractor and, within 30 days after receipt of the Contractor's supporting data, either deny the Change Proposal in whole, approve it in whole, or deny it in part and approve it in part. Such actions shall be in writing, with a copy provided to Owner and Contractor. If the Change Proposal does not involve the design (as set forth in the Drawings, Specifications, or otherwise), the acceptability of the Work, or other engineering or technical matters, then Engineer will notify the parties that the Engineer will not

resolve the Change Proposal. (b) Provide information or data to Owner regarding engineering or technical matters pertaining to Claims.

*Applications for Payment:* Based on Engineer's observations as an experienced and qualified design professional and on review of Applications for Payment and accompanying supporting documentation:

- g. Determine the amounts that Engineer recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's knowledge, information and belief, Contractor's Work has progressed to the point indicated, the Work is generally in accordance with the Construction Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Construction Contract Documents, and to any other qualifications stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe the Work. In the case of unit price Work, Engineer's recommendations of payment will include final determinations of quantities and classifications of the Work (subject to any subsequent adjustments allowed by the Construction Contract Documents).
- h. By recommending payment, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control the Work, or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the money paid to Contractor by Owner; to determine that title to any portion of the Work, including materials or equipment, has passed to Owner free and clear of any liens, claims, security interests, or encumbrances; or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.

*Contractor's Completion Documents:* Receive from Contractor, review, and transmit to Owner maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Construction Contract Documents, certificates of inspection, tests and approvals, and Shop Drawings, Samples, and other data approved. Receive from Contractor, review, and transmit to Owner the annotated record documents which are to be assembled by Contractor in accordance with the Construction Contract Documents to obtain final payment. The extent of Engineer's review of record documents shall be to check that Contractor has submitted all pages.

*Substantial Completion:* Promptly after notice from Contractor that Contractor considers the entire Work ready for its intended use, in company with Owner and Contractor, visit the Site to review the Work and determine the status of completion. Follow the procedures in the Construction Contract regarding the preliminary certificate of Substantial Completion, punch list of items to be completed, Owner's objections, notice to Contractor, and issuance of a final certificate of Substantial Completion. Assist Owner regarding any remaining engineering or technical matters affecting Owner's use or occupancy of the Work following Substantial Completion.

*Final Notice of Acceptability of the Work:* Conduct a final visit to the Project to determine if the Work is complete and acceptable so that Engineer may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Engineer shall also provide a notice to Owner and Contractor that the Work is acceptable to the best of Engineer's knowledge, information, and belief, and based on the extent of the services provided by Engineer under this Agreement.

*Standards for Certain Construction-Phase Decisions:* Engineer will render decisions regarding the requirements of the Construction Contract Documents, and judge the acceptability of the Work, pursuant to the specific procedures set forth in the Construction Contract for initial interpretations, Change Proposals, and acceptance of the Work. In rendering such decisions and judgments, Engineer will not show partiality to Owner or Contractor, and will not be liable to Owner, Contractor, or others in connection with any proceedings, interpretations, decisions, or judgments conducted or rendered in good faith.

*Duration of Construction Phase:* The Construction Phase will commence with the execution of the first Construction Contract for the Project or any part thereof and will terminate upon written recommendation

by Engineer for final payment to Contractors. If the Project involves more than one prime contract, then Construction Phase services may be rendered at different times in respect to the separate contracts. Engineer shall be entitled to an equitable increase in compensation if Construction Phase services are required after the original date for completion and readiness for final payment of Contractor as set forth in the Construction Contract.

**7. POST CONSTRUCTION PHASE **TOTAL FEE: \$2,000****

- A. Upon written authorization from Owner during the Post-Construction Phase, Engineer shall:  
 Together with Owner, visit the Project to observe any apparent defects in the Work, make recommendations as to replacement or correction of defective Work, if any, or the need to repair of any damage to the Site or adjacent areas, and assist Owner in consultations and discussions with Contractor concerning correction of any such defective Work and any needed repairs.  
 Together with Owner, visit the Project within one month before the end of the Construction Contract's correction period to ascertain whether any portion of the Work or the repair of any damage to the Site or adjacent areas is defective and therefore subject to correction by Contractor. "11-month walk."
- B. The Post-Construction Phase services may commence during the Construction Phase and, if not otherwise modified in this Exhibit A, will terminate twelve months after the commencement of the Construction Contract's correction period.

**8. PROJECT MANAGEMENT/COORDINATION and OWNER'S REP **TOTAL FEE: \$79,800****

- A. Axiom shall designate a Project Executive and a Project Coordinator to every project.
- B. Together the team shall act as the "Owner's Representative" in all ways that the client requests.
1. Includes the following items which may be further detailed in other areas of this contract as well.
- C. Overall management shall include:
1. Full coordination of the utilities required for the project.
    - a. Private power
    - b. Private natural gas
    - c. Private telecom/fiber (up to 2 companies)
    - d. Public water, wastewater, and storm water
  2. Coordination of authority having jurisdiction (AHJ) – in most cases a City, Village, Township
    - a. Administrative requirements for Council/Board and/or Planning Zoning (specific task fee will be included in this contract and indicated if known for the design team deliverable.)
    - b. Permitting and approval process and requirements.
    - c. Necessary calls and meetings.
    - d. Other tasks as necessary.
  3. Developer, Realtor, and Property Association Coordination
    - a. Coordination with any developers or realtors that the Owner has engaged.
    - b. Coordination with any Property Owner's Association and their members/officers.
    - c. Submittal of required materials and coordination thereof.
    - d. Calls and meetings as necessary with these groups.
  4. Scheduling
    - a. PM team will develop a full and detailed schedule at the beginning of the job in Gantt chart format.
    - b. Schedule will include deliverables, targets, and overall driver for the project – typically opening date or construction start date.
    - c. Schedule will be adjusted and maintained as necessary throughout the project, to provide guidance and formal targets to the team.
  5. Full coordination of the design team – in house engineers and subcontracted architect.
    - a. Schematic Design, Design Development, and Permit Documents.
    - b. Required edits, page turns, content inclusion.
    - c. Page turns with the owner as necessary throughout the process.
    - d. Inclusion of owner standards and verification with the team and Owner.
  6. Coordination of Owner's teams – facilities, information technology, and security for:
    - a. Page turns

- b. Plan markups
- c. Bluebeam session notes and integration
- d. Calls and plan adjustments as required
- 7. Construction Administration
  - a. As indicated in part elsewhere in this proposal, the PM team shall serve as the Construction Manager during the full course of construction.
  - b. All OAEC meetings shall be attended as well as additional meetings as required. This includes a minimum of one meeting every 2-weeks throughout the course of construction.
  - c. Management of the full document load shall be completed throughout the (typically 12-month) build by the PM team. This includes management of the construction software, all RFIs, ITCs, PCO, CAR, Pay Applications, and other paperwork and deliverables throughout the process for the A/E team.
  - d. Additional duties indicated elsewhere in this document.
- 8. Closeout
  - a. The project shall be closed out from TCO/Substantial Completion through final acceptance.
  - b. All necessary meetings, additional site visits, contractor coordination, additional punchlists, and other necessary work shall be coordinated and managed.

## 9. **ASSUMPTIONS AND NOTES**

### A. **CIVIL and LANDSCAPE NOTES.**

1. Design will follow applicable State and Local standard requirements.  
Does not include redesign of any city infrastructure – adjacent streets, utilities, traffic signal, etc....
2. 3-Part MasterFormat Specifications for inclusion into final specification manual.
3. Does not include any new land division work (CSM.)
4. Assumes the Ridgeline extension/roadway under the current platted configuration will be used for the final design.
5. Excludes the cost of design and construction inspection for the North roadway portions (see dashed/shaded area on the included concept exhibit.)
6. Site is assumed to be properly serviced by public and franchise utilities such that only typical service line design will be required. Design of public utility improvements required to service the site may result in additional hourly charges.
7. Any earthwork quantities are provided as referential in nature. Earthwork contractors should do their own takeoffs for bidding purposes.
8. Any paving connections to the street are assumed to require only curb and gutter section cuts to be integrated into the roadway.
9. Does not assume retaining wall design. Any retaining walls that are needed/included on the plans will be schematically designed with plan/profile/grade developed. Materials for the wall will be specified and included specifications for the wall installer will be included. This will be a design-build item where the wall installer will be required to provide a stamped design drawing along with their installation.
10. Does not include a traffic study. One is not anticipated to be required.
11. Landscape elements and design based on heavy input from Owner to communicate desires and requests.
12. Full irrigation design is not included. Irrigation (if present) will be design-build by the irrigation contractor. AXIOM will complete and performance specification for the system based on owner input. AXIOM may include a general sleeving layout for proposed irrigation crossings and pathways under site elements (paving.) This will require input and direction from the owner.
13. A snow-removal plan and layout may be included on the plan set if requested by the owner.
14. In-depth DD and CD level document reviews with the owner are expected. Significant redesigns required after owner sign-off at these stages may result in additional hourly charges to redesign any requested elements.
15. Landscaping design will be included in the project as the AHJ requires. AXIOM will work to maintain as many of the owner standards as possible but some revisions/changes may be required due to AHJ constraints.

### B. **STRUCTURAL NOTES.**

1. Building composition expectation is mainly steel and concrete with wood and masonry elements. Interior demised areas expected to be primarily light gauge steel or wood.

2. Specialty foundation design elements may require additional design fee depending on the area eventually selected for the site. These include but are not limited to Rammed Aggregate Piers, Piling, Helical Piers, Auger Cast Piles or other similar deeper foundation elements. Earth retention design is also not included.
3. Coordination with elevator supplier IS included but the structural team only designs the elevator shaft itself. The . Coordination of any embeds, top beam, sump pit, and drainage will be completed.
4. Open-web truss, steel joist, and steel stud design assumed to be performance based delegated design. AXIOM will work with known suppliers to provide design basis, general dimensioning/layout, and loading, but final design specifics, dimensioning, and layout will be provided by eventual supplier. AXIOM will review and verify final product meets design requirements and code factors.
5. Specialty/decorative elements will be designed by the architect and verified by AXIOM for structural requirements where applicable (and shown on structural pages for coordination) on elements such as handrail, steel stairs, specialty brackets and stanchions, etc.
6. Design will use applicable design standards for safety factor, deflection, settlement, drift, occupancy comfort and expansion/contraction.
7. In-depth DD and CD level document reviews with the owner are expected. Significant redesigns required after owner sign-off at these stages may result in additional hourly charges to redesign any requested elements.
8. Design will follow current IBC and AISC requirements as applicable.

#### C. MEPT NOTES.

1. Does not include evaluation of different HVAC, plumbing, and electrical systems required by the State, City or utility company; energy rebate programs.
2. Sprinkler design will be completed at a schematic level only. Final sprinkler design will be by eventual GC sprinkler subcontractor – level III NICET. AXIOM will coordinate testing for available City water and provide design specification. Layout of expected system(s) will be provided by AXIOM but eventual layout will be completed/confirmed by sprinkler subcontractor. AXIOM will adjust plans for final as-builts based on completed system. Entry point plumbing for the system will be included in AXIOM design.
3. Does not include fault current and coordination studies used to specify equipment ratings (can be provided for extra fee if required.)
4. Technology elements (fire protection, alarm, IT) are assumed to be partially delegated design by bidders. These items will be schematically designed, then reviewed and integrated into the building design by AXIOM but final layout and design will be by supplier. AXIOM will design the backbone with the owner-provided information.
5. Owner will provide security markup to AXIOM at the DD stage via markups made on a provided floorplan layout by AXIOM.
6. Lighting fixture selection by architect and owner. AXIOM will verify lighting levels and design lighting layout and power distribution. Architect will be expected to complete lighting design and provide reflected ceiling plans to AXIOM.
7. Generator and transfer switch design not assumed. Additional costs for design of this can be provided at request.
8. Design will follow current IBC, IMC, UPC, IECC, NFPA, ASHRAE, and NEC standards.

#### D. GENERAL NOTES.

AXIOM engineering documents will generally be on a delay from our architectural documents. This is due to reaction time and coordination to incorporate all final architectural changes. Generally – a period of 2 weeks (minimum) is needed from final architectural drawings to final engineering drawings (and the completed plan set as a whole.) AXIOM will work to build this into the overall schedule.

1. Additional services that are mentioned in this proposal will be provided upon the request of the Owner/Client and will be billed for at the included hourly rates unless otherwise noted. AXIOM will attempt to notify the Owner/Client to the best of our ability when entering into the additional work, but in many cases the pace/demands of the job will simply flow quickly into said work. AXIOM will indicate the work as hourly/extra on our invoicing and it is the responsibility of the Owner/Client in signing this contract to understand which services require an additional fee.  
ComCheck is assumed to be needed for submittal to the AHJ and will be included and completed with the architect. If an additional, more in-depth energy analysis is required additional fees may be required.
2. AXIOM specifications are written by an in-house CSI-certified spec writer.

3. To prevent scope creep and provide good stewardship to the Client/Owner, AXIOM will request a DD and CD level sign off of the provided documents prior to moving into the next phase of deliverable. Sign-off may be in the form of a checklist on some projects and/or may be in the form of a provided time period for owner-review.
4. A value engineering process for this project is assumed as follows. AXIOM will provide a pricing exercise after the design documents for the Ownership team to evaluate and determine overall progress. Another full scale cost opinion will be provided at the end of design as well. Changes to the design can happen between DD and CD without too much effect to the project and budget. If wholesale design changes are required, additional fees may be required but that is not anticipated based on this tiered approach. Wholesale design changes would be in the form of wholistic changes to the overall size, scale, and approved SD program.
5. Does not include any specialty studies or investigations other than specifically listed in the scope of services.
6. Does not include any review of remediation or hazardous materials investigation.
7. No signage design is included but can be coordinated upon request.
8. In-depth DD and CD level document reviews with the owner are expected. Significant redesigns required after owner sign-off at these stages may result in additional hourly charges to redesign any requested elements.

## PART 2 – ADDITIONAL SERVICES

### 1. REQUIRING CLIENT APPROVAL

TOTAL FEE: \_\_\_\_\_ HOURLY \_\_\_\_\_

If authorized in writing by Owner, Engineer shall provide Additional Services of the types listed below. These services are not included as part of Basic Services and will be paid for by Owner as indicated.

- A. In general, additional services will be anything not specifically included in the scope of services above or that can reasonably be expected to be associated with the scope of services included for this or similar types of designs.
- B. Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans, or advances in connection with the Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.
- C. Services to make measured drawings of existing conditions or facilities, to conduct tests or investigations of existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by Owner or others.
- D. Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by Engineer, or the Project's design requirements, including, but not limited to, changes in size, complexity, Owner's schedule, character of construction, or method of financing; and revising previously accepted studies, reports, Drawings, Specifications, or Construction Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date or are due to any other causes beyond Engineer's control.
- E. Services resulting from Owner's request to evaluate additional Study and Report Phase alternative solutions beyond those agreed to.
- F. Services required as a result of Owner's providing incomplete or incorrect Project information to Engineer.
- G. Providing renderings or models for Owner's use, including services in support of building information modeling or civil integrated management.
- H. Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to, construction management, cost estimating, project peer review, value engineering, and constructability review requested by Owner; and performing or furnishing services required to revise studies, reports, Drawings, Specifications, or other documents as a result of such review processes.

- I. Preparing additional bidding-related documents (or requests for proposals or other construction procurement documents) or Construction Contract Documents for alternate bids or cost estimates requested by Owner for the Work or a portion thereof.
- J. Assistance in connection with bid protests, rebidding, or renegotiating contracts for construction, materials, equipment, or services.
- K. Providing Construction Phase services beyond the original date for completion and readiness for final payment of Contractor, but only if such services increase the total quantity of services to be performed in the Construction Phase, rather than merely shifting performance of such services to a later date.
- L. Supplementing Record Drawings with information regarding the completed Project, Site, and immediately adjacent areas obtained from field observations, Owner, utility companies, and other reliable sources.
- M. Conducting surveys, investigations, and field measurements to verify the accuracy of Record Drawing content obtained from Contractor, Owner, utility companies, and other sources; revise and supplement Record Drawings as needed.
- N. Preparation of operation, maintenance, and staffing manuals.
- O. Protracted or extensive assistance in refining and adjusting of Project equipment and systems (such as initial startup, testing, and balancing).
- P. Assistance to Owner in training Owner’s staff to operate and maintain Project equipment and systems.
- Q. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, lien, or bond claim, or other legal or administrative proceeding involving the Project.
- R. Other additional services performed or furnished by Engineer not otherwise provided for in this Agreement.

**PART 3 – PAYMENT and TOTALS**

|           |  |                   |
|-----------|--|-------------------|
| <b>1.</b> | <b><u>DUE DILIGENCE TOTAL</u></b>                            | <b>\$21,000</b>   |
|           | Geotech Investigation/Report, Layout and Coordination        | \$15,000          |
|           | Permitting Asst  | \$6,000           |
| <b>2.</b> | <b><u>SCHEMATIC DEVELOPMENT TOTAL</u></b>                    | <b>\$34,300</b>   |
|           | Engineering and Architectural Design                         | \$34,300          |
| <b>3.</b> | <b><u>DESIGN DEVELOPMENT TOTAL</u></b>                       | <b>\$281,000</b>  |
|           | Engineering and Architectural Design                         | \$275,000         |
|           | Cost Opinion   | \$6,000           |
| <b>4.</b> | <b><u>PERMIT AND CONSTRUCTION DOCUMENTS TOTAL</u></b>        | <b>\$250,100</b>  |
|           | Engineering and Architectural Design                         | \$241,100         |
|           | Cost Opinion   | \$9,000           |
| <b>5.</b> | <b><u>BIDDING AND CONTRACT TOTAL</u></b>                     | <b>\$15,500</b>   |
|           | Permitting Submittal and Coordination                        | \$8,000           |
|           | Public Bidding Process                                       | \$7,500           |
| <b>6.</b> | <b><u>CONSTRUCTION PHASE TOTAL</u></b>                       | <b>\$191,200*</b> |
|           | Construction Administration                                  | \$162,400         |
|           | Construction Meetings and Site Visits                        | \$28,800          |
|           | Construction Staking and Layout                              | HOURLY            |
|           | Permitting Fees (pass-through billing)                       | As Required*      |
| <b>7.</b> | <b><u>POST-CONSTRUCTION PHASE TOTAL</u></b>                  | <b>\$2,000</b>    |
|           | 11 month warranty walk and follow-up                         | \$2,000           |
| <b>8.</b> | <b><u>PROJECT MANAGEMENT/COORDINATION AND OWNERS REP</u></b> | <b>\$79,800</b>   |
|           | Project Management and Coordination                          | \$79,800          |

**SERVICES TOTAL**

**\$874,900 \***

*\*Hourly/allowance and permit fee items will be completed as necessary/required/requested.*

**ADDITIONAL SERVICES BREAKDOWN**

1. REQUIRING OWNER APPROVAL

HOURLY

APPLICABLE HOURLY RATES – 2026

|  |          |
|--|----------|
| <b>ENGINEERING SERVICES</b>  |          |
| Engineer 1   | \$95.00  |
| Engineer 2   | \$130.00 |
| Engineer 3   | \$140.00 |
| Engineer 4   | \$155.00 |
| Engineer 5   | \$170.00 |
| Engineer 6   | \$180.00 |
| Engineer 7   | \$190.00 |
| Engineer 8   | \$210.00 |
| Engineer Technician  | \$115.00 |
| Designer   | \$125.00 |
| Senior Designer  | \$140.00 |
| <b>PROFESSIONAL CONSULTING SERVICES</b>  |          |
| Environmental Technician 1   | \$85.00  |
| Environmental Technician 2   | \$107.00 |
| Environmental Technician 3   | \$115.00 |
| Environmental Scientist 1  | \$126.00 |
| Environmental Scientist 2  | \$136.00 |
| Environmental Scientist 3  | \$152.00 |
| Environmental Scientist 4  | \$159.00 |
| Environmental Scientist 5  | \$168.00 |
| GIS Technician 1   | \$115.00 |
| GIS Technician 2   | \$130.00 |
| GIS Analyst 1  | \$126.00 |
| GIS Analyst 2  | \$152.00 |
| GIS Analyst 3  | \$168.00 |
| GIS Analyst 4  | \$189.00 |
| Project Coordinator  | \$142.00 |
| Senior Project Coordinator   | \$155.00 |
| SCADA Analyst 1  | \$131.00 |
| Senior SCADA Analyst 1   | \$168.00 |
| Senior SCADA Analyst 2   | \$189.00 |
| Agricultural Team Leader   | \$189.00 |
| <b>SURVEYING SERVICES</b>  |          |
| Surveying Technician   | \$122.00 |
| Survey Crew Chief  | \$145.00 |
| Professional Land Surveyor   | \$168.00 |
| <b>CONSTRUCTION REVIEW SERVICES</b>  |          |
| Construction Review Technician 1   | \$85.00  |
| Construction Review Technician 2   | \$115.00 |
| Senior Construction Review Technician  | \$130.00 |
| Erosion Control Specialist   | \$130.00 |
| Construction Review Manager  | \$152.00 |
| <i>Note: Overtime rates will be 120% of standard rate for construction review services</i> |          |
| <b>ADMINISTRATIVE SERVICES</b>   |          |
| Administrative Assistant   | \$85.00  |
| Director of Marketing  | \$165.00 |
| Certified Public Accountant (CFO)  | \$210.00 |

**RESOLUTION #2025-XX**

**RESOLUTION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH AXIOM CONSULTANTS FOR ENGINEERING SERVICES ON THE RIVERSIDE WELLNESS CENTER**

**WHEREAS**, the City of Riverside, Iowa, wishes to construct a public wellness & recreation facility.

**WHEREAS**, Axiom Consultants is the appointed City Engineer for the City of Riverside.

**WHEREAS**, Axiom Consultants has proved a Professional Services Agreement for the design, bidding, and other services as listed in the scope of the agreement.

**NOW, THEREFORE, BE IT RESOLVED**, the Riverside City Council, hereby approves a professional services agreement with Axiom Consultants for the Riverside Wellness Center in the amount of \$874,900.00.

**BE IT FURTHER RESOLVED**, by the City Council of Riverside, Iowa that the Mayor and City Administrator are hereby authorized and directed to execute said resolution.

**It was moved** by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to approve the foregoing resolution.

**Roll Call:** Rogerson, Kiene, Mills, Sexton, Schneider

Ayes:

Nays:

Absents:

**PASSED AND APPROVED** by the Riverside City Council on this 17<sup>th</sup> day of November 2025.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Stephanie Thomann, City Clerk

**ENGINEER'S REPORT**

**PROJECT:** Cherry Lane Extension  
**DATE:** November 13, 2025  
**TO:** City Council  
**TOPIC:** Project Closeout and Acceptance

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Please consider this a recommendation from Axiom Consultant to close out the Cherry Lane Extension project and approve the public improvements as constructed under the contract with Jones Contracting Corp.

All change orders have been executed and punchlist items have been completed. All final requests for payments from Jones Contracting have been received and retainage suggested to be released. All warranties will be in place with Jones Contracting and Axiom will coordinate with the City to set a calendar reminder for a warranty walk-through at the appropriate time per the contract.

Please see below a summary of the financials as it relates to the project, and note that all costs associated with the overruns were due to additional work beyond the contract documents as requested by City Council.

Original Contract Amount = \$247,887.77  
Final Payment = \$247,861.66  
Difference = -\$26.11

A Final Pay Application (#5-FINAL) has been submitted and recommended for approval by Axiom. A Resolution for Acceptance of Public Improvements will also need to be approved by City Council.

We thank you for your cooperation, patience, and coordination throughout this project. We hope the City Council, City staff, residents, and visitors find these improvements to be a benefit to the community.

Date: 10/7/2025  
 Project Cherry Lane Extension, located at: Riverside, Iowa  
 Owner City of Riverside  
 Engineer Axiom Consultants, LLC  
 Contractor Jones Contracting Company

Periodic Estimate No: 5- FINAL  
 Period State Date: 9/22/2025  
 Period End Date: 10/7/2025

| DETAILED ESTIMATE |  |      |                 |              |               |               |             |                    |              |                      |        |               |                      |
|-------------------|--|------|-----------------|--------------|---------------|---------------|-------------|--------------------|--------------|----------------------|--------|---------------|----------------------|
| Item No.          | Item Description   | Unit | Contract Amount |              |               | Change Orders |             | Previously Claimed |              | This Pay Application |        | Total Project |                      |
|                   |  |      | Total No. Units | Unit Price   | Total Cost    | QTY Change    | Cost Change | QTY                | Amount       | QTY                  | Amount | % Complete    | Value Work Completed |
| 1.00              | Clearing and Grubbing  | LS   | 1.00            | \$ 2,000.00  | \$ 2,000.00   |               | \$0.00      | 1.00               | \$ 2,000.00  |                      | \$ -   | 100%          | \$ 2,000.00          |
| 2.00              | Topsoil, On-Site   | CY   | 484.00          | \$ 10.80     | \$ 5,227.20   |               | \$0.00      | 484.02             | \$ 5,227.37  |                      | \$ -   | 100%          | \$ 5,227.37          |
| 3.00              | Excavation, Class 10   | CY   | 858.00          | \$ 14.70     | \$ 12,612.60  |               | \$0.00      | 857.99             | \$ 12,612.38 |                      | \$ -   | 100%          | \$ 12,612.38         |
| 4.00              | Subgrade Preparation   | SY   | 2025.00         | \$ 0.75      | \$ 1,518.75   |               | \$0.00      | 2,024.94           | \$ 1,518.71  |                      | \$ -   | 100%          | \$ 1,518.71          |
| 5.00              | Compaction Testing   | LS   | 1.00            | \$ 1,850.00  | \$ 1,850.00   |               | \$0.00      | 1.00               | \$ 1,850.00  |                      | \$ -   | 100%          | \$ 1,850.00          |
| 6.00              | Below Grade Excavation (Core Out & Replace With 3/4" Road Stone) | CY   | 200.00          | \$ 52.00     | \$ 10,400.00  |               | \$0.00      | 64.00              | \$ 3,328.00  |                      | \$ -   | 32%           | \$ 3,328.00          |
| 7.00              | 4" Modified subbase  | Ton  | 127.00          | \$ 25.80     | \$ 3,276.60   |               | \$0.00      | 127.00             | \$ 3,276.60  |                      | \$ -   | 100%          | \$ 3,276.60          |
| 8.00              | 6" Modified Subbase  | Ton  | 447.20          | \$ 24.85     | \$ 11,112.92  |               | \$0.00      | 497.03             | \$ 12,351.20 |                      | \$ -   | 111%          | \$ 12,351.20         |
| 9.00              | Storm Sewer, Trenched, RCP 15"                                   | LF   | 83.00           | \$ 47.65     | \$ 3,954.95   |               | \$0.00      | 83.00              | \$ 3,954.95  |                      | \$ -   | 100%          | \$ 3,954.95          |
| 10.00             | Storm Sewer, Trenched RCP, 18"                                   | LF   | 40.00           | \$ 49.65     | \$ 1,986.00   |               | \$0.00      | 40.00              | \$ 1,986.00  |                      | \$ -   | 100%          | \$ 1,986.00          |
| 11.00             | Subdrain Perforated Plastic Pipe, 6"                             | LF   | 595.00          | \$ 8.10      | \$ 4,819.50   |               | \$0.00      | 595.00             | \$ 4,819.50  |                      | \$ -   | 100%          | \$ 4,819.50          |
| 12.00             | Intake, SW-509   | Each | 2.00            | \$ 7,012.00  | \$ 14,024.00  |               | \$0.00      | 2.00               | \$ 14,024.00 |                      | \$ -   | 100%          | \$ 14,024.00         |
| 13.00             | Intake, SW-545   | Each | 1.00            | \$ 5,280.00  | \$ 5,280.00   |               | \$0.00      | 1.00               | \$ 5,280.00  |                      | \$ -   | 100%          | \$ 5,280.00          |
| 14.00             | Pavement, PCC, 7"  | SY   | 1084.90         | \$ 63.30     | \$ 68,674.17  |               | \$0.00      | 1,084.90           | \$ 68,674.17 |                      | \$ -   | 100%          | \$ 68,674.17         |
| 15.00             | Curb and Gutter, 24" Wide, 7"                                    | LF   | 383.30          | \$ 39.50     | \$ 15,140.35  |               | \$0.00      | 383.30             | \$ 15,140.35 |                      | \$ -   | 100%          | \$ 15,140.35         |
| 16.00             | PCC pavement Samples and Testing                                 | LS   | 1.00            | \$ 2,000.00  | \$ 2,000.00   |               | \$0.00      | 1.00               | \$ 2,000.00  |                      | \$ -   | 100%          | \$ 2,000.00          |
| 17.00             | Sidewalk, PCC, 4"  | SY   | 128.40          | \$ 46.00     | \$ 5,906.40   |               | \$0.00      | 128.40             | \$ 5,906.40  |                      | \$ -   | 100%          | \$ 5,906.40          |
| 18.00             | Sidewalk, PCC, 6"  | SY   | 443.20          | \$ 61.00     | \$ 27,035.20  |               | \$0.00      | 443.20             | \$ 27,035.20 |                      | \$ -   | 100%          | \$ 27,035.20         |
| 19.00             | Detectable Warnings  | SF   | 111.00          | \$ 35.00     | \$ 3,885.00   |               | \$0.00      | 111.00             | \$ 3,885.00  |                      | \$ -   | 100%          | \$ 3,885.00          |
| 20.00             | Pavement removal   | SY   | 925.00          | \$ 8.35      | \$ 7,723.75   |               | \$0.00      | 925.03             | \$ 7,723.96  |                      | \$ -   | 100%          | \$ 7,723.96          |
| 21.00             | Sign Installation  | LS   | 1.00            | \$ 4,063.00  | \$ 4,063.00   |               | \$0.00      | 1.00               | \$ 4,063.00  |                      | \$ -   | 100%          | \$ 4,063.00          |
| 22.00             | Traffic Sign Removal   | LS   | 1.00            | \$ 500.00    | \$ 500.00     |               | \$0.00      | 1.00               | \$ 500.00    |                      | \$ -   | 100%          | \$ 500.00            |
| 23.00             | Painted Pavement Markings, Solvent/Waterborne                    | STA  | 13.20           | \$ 570.00    | \$ 7,524.00   |               | \$0.00      | 13.20              | \$ 7,524.00  |                      | \$ -   | 100%          | \$ 7,524.00          |
| 24.00             | Painted Symbols and Legends, Solvent/Waterborne                  | Each | 2.00            | \$ 100.00    | \$ 200.00     |               | \$0.00      | 2.00               | \$ 200.00    |                      | \$ -   | 100%          | \$ 200.00            |
| 25.00             | Temporary Traffic Control  | LS   | 1.00            | \$ 1,600.00  | \$ 1,600.00   |               | \$0.00      | 1.00               | \$ 1,600.00  |                      | \$ -   | 100%          | \$ 1,600.00          |
| 26.00             | Hydraulic Seeding, Seeding, Fertilizing, and Mulching Type 1     | Acre | 0.40            | \$ 8,000.00  | \$ 3,200.00   |               | \$0.00      | 0.40               | \$ 3,200.00  |                      | \$ -   | 100%          | \$ 3,200.00          |
| 27.00             | Temporary Seeding, Fertilizing, and Mulching Type 4              | Acre | 0.40            | \$ 1,000.00  | \$ 400.00     |               | \$0.00      |                    | \$ -         |                      | \$ -   | 0%            | \$ -                 |
| 28.00             | Watering   | Each | 4.00            | \$ 400.00    | \$ 1,600.00   |               | \$0.00      | 9.00               | \$ 3,600.00  |                      | \$ -   | 225%          | \$ 3,600.00          |
| 29.00             | Filter Sock, 9"  | LF   | 980.00          | \$ 1.50      | \$ 1,470.00   |               | \$0.00      | 1,200.00           | \$ 1,800.00  |                      | \$ -   | 122%          | \$ 1,800.00          |
| 30.00             | Filter Socks Removal   | LF   | 980.00          | \$ 0.01      | \$ 9.80       |               | \$0.00      | 1,025.00           | \$ 10.25     |                      | \$ -   | 105%          | \$ 10.25             |
| 31.00             | Rip Rap, Class D   | Ton  | 20.00           | \$ 61.60     | \$ 1,232.00   |               | \$0.00      | 21.03              | \$ 1,295.45  |                      | \$ -   | 105%          | \$ 1,295.45          |
| 32.00             | Silt Fence or Silt Fence Ditch Check                             | LF   | 622.00          | \$ 1.75      | \$ 1,088.50   |               | \$0.00      | 574.00             | \$ 1,004.50  |                      | \$ -   | 92%           | \$ 1,004.50          |
| 33.00             | Silt Fence or Silt Fence Ditch Check, Removal of Sediment        | LF   | 622.00          | \$ 0.25      | \$ 155.50     |               | \$0.00      |                    | \$ -         |                      | \$ -   | 0%            | \$ -                 |
| 34.00             | Silt Fence or Silt Fence Ditch Check, removal of Device          | LF   | 622.00          | \$ 0.25      | \$ 155.50     |               | \$0.00      | 208.00             | \$ 52.00     |                      | \$ -   | 33%           | \$ 52.00             |
| 35.00             | Inlet Protection Device  | Each | 7.00            | \$ 150.00    | \$ 1,050.00   |               | \$0.00      | 7.00               | \$ 1,050.00  |                      | \$ -   | 100%          | \$ 1,050.00          |
| 36.00             | Inlet Protection Device Maintenance                              | Each | 7.00            | \$ 40.00     | \$ 280.00     |               | \$0.00      |                    | \$ -         |                      | \$ -   | 0%            | \$ -                 |
| 37.00             | Mobilization   | LS   | 1.00            | \$ 15,909.88 | \$ 15,909.88  |               | \$0.00      | 1.00               | \$ 15,909.88 |                      | \$ -   | 100%          | \$ 15,909.88         |
| 38.00             | Maintenance of Postal Service                                    | LS   | 1.00            | \$ 1,000.00  | \$ 1,000.00   |               | \$0.00      | 1.00               | \$ 1,000.00  |                      | \$ -   | 100%          | \$ 1,000.00          |
| 39.00             | Concrete Washout   | LS   | 1.00            | \$ 500.00    | \$ 500.00     |               | \$0.00      | 1.00               | \$ 500.00    |                      | \$ -   | 100%          | \$ 500.00            |
| Contract Total:   |  |      |                 |              | \$ 250,365.57 |               | \$0.00      |                    | \$ -         |                      | \$ -   |               | \$ 245,902.86        |

| Change Orders: |                                  |      |                 |            |             |            |             |     |        |     |             |            |                      |
|----------------|----------------------------------|------|-----------------|------------|-------------|------------|-------------|-----|--------|-----|-------------|------------|----------------------|
| Item No.       | Item Description                 | Unit | Total No. Units | Unit Price | Total Cost  | QTY Change | Cost Change | QTY | Amount | QTY | Amount      | % Complete | Value Work Completed |
| 2              | Cleanout Casting Installation LS | LS   |                 |            | \$ 1,456.40 | 1.00       | \$1,456.40  |     | \$ -   | 1   | \$ 1,456.40 | 100%       | \$ 1,456.40          |
| 7.00           | 4" Modified subbase              | Ton  |                 |            | \$ 25.80    | 2.00       | \$51.60     |     | \$ -   |     | \$ -        | 100%       | \$ 51.60             |
| 17.00          | Sidewalk, PCC, 4"                | SY   |                 |            | \$ 46.00    | 9.80       | \$450.80    |     | \$ -   |     | \$ -        | 100%       | \$ 450.80            |
|                |                                  |      |                 |            |             |            | \$0.00      |     | \$ -   |     | \$ -        | #DIV/0!    | \$ -                 |
|                |                                  |      |                 |            |             |            | \$0.00      |     | \$ -   |     | \$ -        | #DIV/0!    | \$ -                 |
|                |                                  |      |                 |            |             |            | \$0.00      |     | \$ -   |     | \$ -        | #DIV/0!    | \$ -                 |
| CO Total:      |                                  |      |                 |            |             |            | \$1,958.80  |     | \$ -   |     | \$ 1,456.40 |            | \$ 1,958.80          |

Contract Total Including CO's: **\$252,324.37** **\$ 247,861.66**

98% total completed from original project sum  
 92% total completed from original project sum without mobilization item included

- When 5% of the original contract amount has been completed, 25% of the contract price for mobilization will be paid.
- When 10% of the original contract amount has been completed, 50% of the contract price for mobilization will be paid.
- When 50% of the original contract amount has been completed, 100% of the contract price for mobilization will be paid.

|                         |               |
|-------------------------|---------------|
| Total Completed to Date | \$ 247,861.66 |
| Amount Retained (3%)    |               |
| Amount after retainage  | \$ 247,861.66 |
| Less Prev Pmts          | \$ 239,013.10 |
| Amount Due this period  | \$ 8,848.56   |

AMOUNT CERTIFIED: **\$ 8,848.56**

ENGINEER:

By: *Bruce Swell*

Date: November 13, 2025

**RESOLUTION #2025-XX**

**PAY APPLICATION #5 TO JONES CONTRACTING CORP FOR WORK COMPLETED ON CHERRY LANE STREET EXTENSION PROJECT**

**WHEREAS**, the City of Riverside awarded a contract to Jones Contracting Corp. for the Cherry Lane Street Extension Project in the amount of \$247,887.77 at the Riverside City Council Meeting on February 3<sup>rd</sup>, 2025; and

**WHEREAS**, the City of Riverside has been provided with an authorized pay application and recommendation of approval by City Engineer, Axiom Consultants.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Riverside, Iowa does hereby approve Pay Application #5 and authorizes payment in the amount of \$8,848.56 to Jones Contracting Corp for work completed on the Cherry Lane Street Extension Project for the period through 11/13/2025.

**BE IT FURTHER RESOLVED**, by the City Council of Riverside, Iowa, that the Mayor and City Administrator are hereby authorized and directed to execute said resolution.

**It was moved** by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to approve the foregoing resolution.

**Roll Call:** Rogerson, Mills, Sexton, Kiene, Schneider

Ayes:

Nays:

Absents:

**PASSED AND APPROVED** by the Riverside City Council on this 17<sup>th</sup> day of November 2025.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Stephanie Thomann, City Clerk

**RESOLUTION #2025-XX**

**FINAL ACCEPTANCE OF CHERRY LANE STREET EXTENSION PROJECT**

**WHEREAS**, the City of Riverside awarded a contract to Jones Contracting Corp. for the Cherry Lane Street Extension Project in the amount of \$247,887.77 at the Riverside City Council Meeting on February 3<sup>rd</sup>, 2025; and

**WHEREAS**, the City of Riverside and Jones Contracting Corp. have fulfilled all obligations and City Engineer, Axiom Consultants, has provided a recommendation for final acceptance.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Riverside, Iowa does hereby accept the Cherry Lane Street Extension Project from Jones Contracting Corp.

**BE IT FURTHER RESOLVED**, by the City Council of Riverside, Iowa, that the Mayor and City Administrator are hereby authorized and directed to execute said resolution.

**It was moved** by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to approve the foregoing resolution.

**Roll Call:** Rogerson, Mills, Sexton, Kiene, Schneider

Ayes:

Nays:

Absents:

**PASSED AND APPROVED** by the Riverside City Council on this 17<sup>rd</sup> day of November 2025.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Stephanie Thomann, City Clerk



# CITY OF RIVERSIDE *PUBLIC RIGHT-OF-WAY ACCESSIBILITY* TRANSITION PLAN

Formally Approved and Adopted by the  
Riverside City Council on November 17, 2025



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## I. Introduction and Purpose

### Summary of Law

This document, known as the City of Riverside ADA Transition Plan, is a result of the City of Riverside's continuous goal of Americans with Disabilities Act (ADA) compliance according to the Americans with Disabilities Act of 1990 (updated 2010).

Congress passed the Americans with Disabilities Act (ADA) in 1990. Title II of the Act specifically addresses the subject of making public services and public transportation accessible to those with disabilities. With the advent of the Act, designing and constructing facilities for public use that are not accessible by people with disabilities constitutes discrimination.

The Act applies not only to facilities built after 1990, but also pre-existing facilities. State and local government agencies are required to perform self-evaluations of their current facilities relative to the accessibility requirements of the ADA (28 CFR 35.150(d)). The agencies are then required to develop a Transition Plan to address any deficiencies. The Transition Plan is intended to achieve the following:

1. Identify physical obstacles that limit the accessibility of facilities to individuals with disabilities,
2. Describe the methods to be used to make the facilities accessible,
3. Provide a schedule for making the access modifications, and
4. Identify the public officials responsible for implementation of the Transition Plan.

The Transition Plan is required to be updated periodically until all accessibility barriers are removed. The development of this Transition Plan has been created with guidance provided by *ADA Transition Plans: A Guide to Best Management Practices (NCHRP Project Number 20-7(232))*.

The Americans with Disabilities Act requires all public entities with more than 50 total employees to develop a formal transition plan identifying the steps necessary to meet ADA accessibility requirements for all pedestrian access routes within their jurisdiction by upgrading all non-compliant features. Public entities that are not required to have a formal transition plan are still required to address noncompliant pedestrian access routes. Although the ADA only requires State and local governments with 50 or more employees, there have been indications that the threshold for number of employees may be reduced, and towns with less than fifty employees may want to consider developing a transition plan to make it easier to comply with ADA regulations.

This plan will provide guidance to achieve compliance. This transition plan reviews only public access within the City of Riverside (sidewalks), as well as City owned parking spaces, and access at City owned buildings and parks.

### References Utilized

- A. *ADA Transition Plans: A Guide to Best Management Practices (NCHRP Project Number 20-7(232))*.

- B. Iowa SUDAS Chapter 12 – Accessible Sidewalk Requirements
- C. Iowa Department of Transportation – ADA Transportation Plan
- D. Americans with Disabilities Act *ADA Guide for Small Towns*
- E. 1Statewide Urban Design and Standards Manual (SUDAS), Division 7, Section 7030
- F. Iowa DOT Design Manual

### Public Right of Way Accessibility Transition Plan for Riverside

Consistent with the ADA requirements for inventory and self-evaluation, the City of Riverside targeted a portion of the overall planning effort to complete a walking inventory of the entire, street-side pedestrian system within the city’s existing boundaries. The plan for Riverside follows the Federal Highway Administration (FHWA) and Iowa DOT guidance on development for these types of plans. The Riverside ADA Transition Plan should consist of the following content:

1. Identification of the official responsible for implementation
2. Incorporation of public notice and opportunity for public input
3. Establishment of a grievance procedure
4. Identify physical barriers from the self-evaluation
5. Methods to help make the facilities compliant and more accessible
6. A schedule of completing the necessary steps
7. Cost estimates
8. Status Updates

### Official Responsible for Implementation - ADA Coordinator

The City Administrator or their designated representative serves as the primary contact for the Americans with Disabilities Act (ADA) policies, practices, and procedures for the City of Riverside. Requests for information, questions, complaints, or grievances should initially be directed to the City Administrator.

The official person currently being designated as responsible for the implementation of this Transition Plan is as follows:

|                      |  |
|----------------------|--|
| Cole Smith           | (319) 648-3501 (Office)  |
| City Administrator   | <a href="mailto:cityadmin@riversideiowa.gov">cityadmin@riversideiowa.gov</a> (Email) |
| City of Riverside    | <a href="http://riversideiowa.gov">riversideiowa.gov</a> (Website)                   |
| 60 Greene Street     |  |
| Riverside, IA, 52327 |  |

### Public Notice

It is recommended that the Local Jurisdiction provide the public with an opportunity to provide input on the Transition Plan prior to adoption. It is suggested that a copy of this ADA transition plan be made available by request to the ADA Coordinator or on file at City Hall. Any resident may address their concerns or comments to the ADA Coordinator listed in this document.

## Grievance Procedure

This grievance procedure is established to meet the requirements of the ADA. It may be used by any resident who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Riverside.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number, email address of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation. Please submit the complaint/grievance to:

City of Riverside  
Cole Smith  
City Administrator, ADA Administrator  
60 Greene Street  
Riverside, IA, 52327

Within 30 calendar days after receipt of the complaint, the City Administrator will meet with the complainant to discuss the complaint and the possible resolutions. Within 30 calendar days of the meeting, the City Administrator will respond in writing, and where appropriate, in a format that is accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the City of Riverside and offer options for substantive resolution of the complaint.

If the response by the City Administrator does not satisfactorily resolve the issue, the complainant may appeal the decision within 30 calendar days after receipt of the response to the City Council or designee.

Within 30 calendar days after receipt of the appeal, the City Council or designee will meet with the complainant to discuss the complaint and possible resolutions. Within 30 calendar days after the meeting, the City Council or designee will respond in writing, and where appropriate, in a format that is accessible to the complainant, with a final resolution to the complaint. All written ADA complaints or grievances received by the City of Riverside shall be retained by the City of Riverside for at least three years.

## Self-Evaluation

An element of ADA Title II compliance requires the City of Riverside to examine its services, policies, and practices and the effects thereof to determine whether there are barriers to participation by people with disabilities. For this Public Right-of-way Accessibility Transition Plan, this process includes the identification of existing and planned accessible paths of travel for public

facilities and programs to facilitate prioritization.

A self-evaluation was completed of the City's accessible routes located in the public right of way or on City owned land. This self-evaluation was performed over the months of June to August of 2024 by Axiom Consultants, LLC. The self-evaluation was performed by walking the City rights-of-way and City owned land and reviewing pedestrian access for accessibility. This includes review of sidewalks, curb ramps, and City Owned parking areas.

The standards used for the basis of accessibility compliance include the Statewide Urban Design and Specifications. These standards are based on guidance from sources such as PROWAG, Access Board, and the Iowa Department of Transportation.

Iowa DOT serves as a resource for cities across the state on ADA compliance and procedures to help ensure uniform application and understanding. The following guidelines issued by the Iowa DOT help guide the content and format of the Transition Plan and references relevant sections of the SUDAS Design Manual pertaining to ADA compliance.

- **New Construction and Alterations:** New buildings and facilities must comply with the 1992 construction provisions of the ADA Standards for Accessible Design of the Uniform Federal Accessibility Standards (UFAS). Building or facility alterations must also comply with the ADA Standards.
- **Maintenance Activities:** Maintenance of buildings and facilities is required. These places must be able to continually provide access to services, programs, and activities.
- **Maintenance of Pedestrian Facilities:** Maintenance of pedestrian facilities is also required so they are readily accessible and useable by persons with disabilities.

### ADA and Riverside Context

The City of Riverside feels that achieving an accessible system for all residents and visitors helps to strengthen Riverside's community.

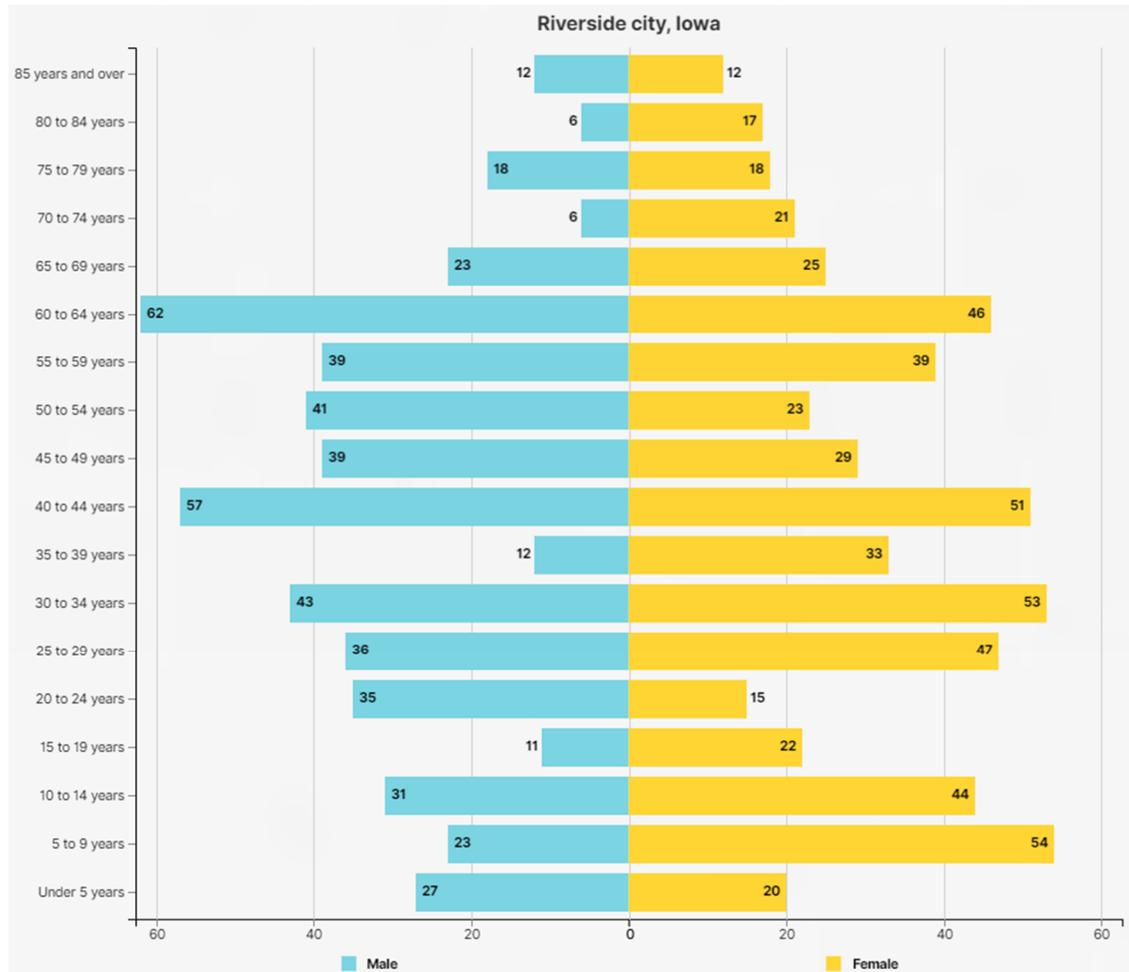
Riverside is home to approximately 1,100 people. It is in Washington County, Iowa along the English River on Iowa Highway 22. Riverside has been a community since 1872.

A demographic breakdown of Riverside supports this goal to achieve a fully compliant system. The data below identifies some community demographic characteristics stemming from the 2020 Census and the 2022 American Community Survey:

- 10.5% (+/- 3.7%) of Riverside's civilian population reported to having a disability.
- 14.5% (+/-4.8%) of the City's population is over the ages of 65 in 2022, up from 12.6% (+/-4.1%) in 2018.
- 3.3% (+/-4.5%) of Riverside workers (age 16 and older) report having no access to a vehicle. 6.9% (+/-3.6%) report having access to one vehicle, 50.4% (+/-11.7%) have

access to two vehicles, and 39.4% (+/-10.7%) have access to 3 or more vehicles.

**Figure 1 – Population Pyramid for Riverside Iowa, 2022 ACS Survey**



The population pyramid for Riverside’s population, Figure 1, shows a young city in terms of average age (41.3), but as noted above, the older population of Riverside has increased from 2018 to 2022. Achieving a system that is ADA compliant will help Riverside’s aging community. Also with the large youth population, it is important to ensure they are also able to navigate their community with ease and safety.

## II. Methodology

### Review of Design Standards and Practices

The first thing in producing a quality ADA Transition Plan is to understand what is being built and how it conforms to the current ADA requirements. This can be done through reviewing the design standards adopted and followed by the City of Riverside.

Riverside has adopted the Statewide Urban Design Standards Manual (SUDAS) as its design guide for infrastructure in the public right-of-way. SUDAS has instructions on various construction

projects including sidewalks, curb ramps, and shared use paths. In the section, *Division 7 – Streets and Related Work, Section 7030 – Sidewalks, Shared Use Paths, and Driveways*<sup>1</sup>, design instructions regarding the diagrams and construction were regarded as sufficient in terms of ADA compliance.

The Iowa DOT includes design standards regarding the construction of sidewalks and other related projects. The Iowa DOT’s Design Manual<sup>2</sup>, details the construction requirements of sidewalks, bicycle facilities, and shared use pathways. These instructions and diagrams are also suitable to help provide contractors and designers with ADA compliant guidance.

## Data Collection

Inventory data was collected in the following areas:

- Sidewalks
- Curb Ramps
- Driveways
- Missing sidewalks
- City Owned Facilities

For each of the items above, information was noted on location, compliance issue, and whether it is ADA compliant or not.

Sidewalks were evaluated based on trip-hazards or non-compliant slopes. While curb ramps evaluated based on non-compliant slopes, lack of truncated domes, or lack of receiving end. The sidewalk categories shown in Table 1 were tabulated based on the walking and inspection of City sidewalks. Where a compliance concern was observed, it was then more closely reviewed at the locations identified; with final determination based on detailed review.

There are also areas within the City corporate limits that are missing sidewalk. This is typically a result of older areas in town that have yet to be improved, or vacant lots in which development has not occurred. In some cases, there is sidewalk that exists on one side but not the other, though there are also streets that do not have sidewalk on either side. Such locations in which sidewalk is missing can be found on the maps included in the appendices.

Driveway issues consisted of trip hazards or non-compliant curbs across the sidewalk. These fixes may require addressing the driveway approach and may possibly encroach onto private property to some extent.

City Owned Facilities typically look at compliant routes from the City Sidewalk or parking area to the accessible entrance to the facility. Parking accommodations for each facility are also evaluated in terms of handicap parking stalls provided, and compliance of such stalls.

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<sup>1</sup> Statewide Urban Design and Standards Manual (SUDAS), Division 7, Section 7030.

<https://iowasudas.org/manuals/specifications-manual/#sect7030>

<sup>2</sup> Iowa DOT Design Manual. <https://iowadot.gov/design/design-manual>

The data was compiled into groups to identify types of compliance issues encountered. These categories are listed below:

*Table 1 – Summary of Compliance/Noncompliance*

| Summary             |          |            |           |       |
|---------------------|----------|------------|-----------|-------|
|                     | Sidewalk | Curb/Ramps | Driveways | Total |
| <b>Compliant</b>    | 2        | 46         | 0         | 48    |
| <b>Noncompliant</b> | 73       | 84         | 18        | 175   |
| <b>Total</b>        | 75       | 130        | 18        |       |

In addition to the locations included in Table 1, there are other locations on City Owned Facilities that will require review and remediation. These are described in more detail in the summary of field work findings section.

### Establishing Priorities

The City of Riverside utilizes many different approaches to removing or addressing the ADA barriers summarized above and in the appendices. This includes proactively identifying and eliminating the barrier, responding to public grievances, and ensuring the appropriate design and build-out of new construction.

Prioritization of sidewalk and curb ramp locations is as follows:

1. Intersections serving government or public facilities.
2. Intersections that serve arterial roadways or central business district.
3. Intersections that serve main route to school.
4. Intersections serving other areas.
5. Sidewalk Connectivity.

Prioritization of improvements at City Owned Facilities are grouped geographically as follows:

1. Hall Park Improvements
2. City Parking Improvements
3. Railroad Park
4. Conservation Park
5. City Hall
6. Wastewater Treatment Plant
7. Water Treatment Plant
8. Streets/Maintenance Building

Priorities are set with the goal of removing barriers that were identified. Corrections to these barriers on City Owned Facilities will be dependent upon the annual budget and the location ranking of each intersection or City Owned Facility. Due to the limited funds available for improvements to compliance, repairs may be grouped with geographic location to maximize efficiency and the use of potential funds.

The Inventory data was collected and evaluated into the following areas:

Cost of sidewalk improvements assumes removal and replacement of two sidewalk panels. This work is estimated at \$1,000 per location.

Cost of curb ramp improvements assumes removal and replacement of curb ramp and adjacent panels as need to meet compliance with slopes. These costs are approximate and averaged as some locations may require additional grading or potential retaining walls that are not included in this budget cost. The work to remove and replace one quadrant of an intersections ramps is estimated to cost \$5,000-7,500.

Driveway improvement costs are estimated assuming a 12-ft wide drive with removal of pavement and replace with 5-ft wide sidewalk and apron. This cost is estimated at \$5,000 per location.

Based on the above estimates, the total construction costs to become fully compliant are approximately:

- Sidewalk Improvements: \$73,000
- Sidewalk Infill: \$950,000
- Curb Ramp Improvements: \$420,000-630,000
- Driveway Improvements: \$90,000
- City Facilities: Vary based on remedy and facility

Please note, the Sidewalk Infill opinion of costs is assuming the installation of 5' wide sidewalk on both sides of the street (right-of-way) in all locations there currently is no sidewalk. This is not necessarily feasible due to topography, permanent conflicts, and location related to need and use. Also, a large portion of this missing sidewalk can be found along River Street, which is intended to receive improvements as a road and utility reconstruction project within the next 5 years.

### III. Summary of Field Work Findings

Throughout the course of a few weeks during the Months of June to August of 2024, the City of Riverside's sidewalks, curb ramps, and driveways were walked and evaluated in regard to ADA standards.

#### Sidewalks

Sidewalks were walked and reviewed for barriers. The most prevalent barriers were trip hazards (settled or heaved sidewalk panels) and overgrowth. It is unknown how much of the overgrowth would have underlying issues if the overgrowth were cleaned up. The majority of these issues can be addressed with standard maintenance or specific panel replacement.

Missing sidewalk was documented by walking the corporate limits, as well as verifying via the use of aerial imagery. That list can be found below:

*Table 2 – Summary of Missing Sidewalk4*

| <b>STREET NAME (SOUTH TO NORTH)</b> | <b>LENGTH (LF)</b> | <b>STREET NAME (WEST TO EAST)</b> | <b>LENGTH (LF)</b> |
|-------------------------------------|--------------------|-----------------------------------|--------------------|
| RIVER ST                            | 5,552              | N KNISEL ST                       | 986                |
| RAILROAD ST                         | 1,243              | N BOISE ST                        | 1,741              |
| 1ST ST                              | 791                | WASHINGTON ST                     | 1,379              |
| OAK ST                              | 373                | GLASGOW ST                        | 935                |
| 4TH ST                              | 1,705              | PIONEER ST                        | 1,924              |
| BOISE CT                            | 926                | GREENE ST                         | 303                |
| SAINT MARY'S ST                     | 2,487              | ELLA ST                           | 754                |
| 3126 WATER TREATMENT DRIVE          | 919                | PALM ST                           | 731                |
| <b>SUBTOTAL 1</b>                   | <b>13,996</b>      | ASH ST                            | 1,413              |
|                                     |                    | COMMERCIAL DR                     | 656                |
| <b>SUBTOTAL 1</b>                   | <b>13,996</b>      | <b>SUBTOTAL 2</b>                 | <b>10822</b>       |
| <b>SUBTOTAL 2</b>                   | <b>10822</b>       |                                   |                    |
| <b>TOTAL</b>                        | <b>24,818</b>      |                                   |                    |

### Sidewalk Curb Ramps

A total of 130 curb ramp areas were evaluated. 29 percent of the total curb/ramp barriers were without detectable warning. The majority of curb ramps had issues with slopes being out of compliance.

### Driveways

It was noticed that there were curb barriers at several driveways that are restricting access. These barriers would be removed by sidewalk panel replacement and likely would include driveway or drive apron removals as well.

### City Owned Parking Lots

- River Street Parking Lot - The City owned parking lot at the NW corner of Ella Street and River Street is lacking accessible parking spaces as well as an accessible route to any city sidewalk.

### City Owned Facilities

- Hall Park - Sidewalk connectivity is lacking to the different park amenities. No accessible parking signage.
- Railroad Park - Sidewalk connectivity is lacking to the different park amenities. No accessible parking signage.
- Conservation Park - No accessible parking located within the park. Access to fishing dock has slope and threshold issues. Sidewalk along Palm Street is in poor condition.

- City Hall - Sidewalk Cross-slope is out of specification.
- Water Treatment Plant – No accessible parking provided or designated on site.
- Wastewater Treatment Plant – No accessible parking provided or designated on site.
- Public Works/Streets Maintenance Building – No accessible parking provided or designated on site.

## IV. Procedures for Remediations

Several approaches will be required to systematically improve accessibility barriers identified within this report. These would include identifying portions of the system to be improved each year.

A suggested process would be to:

1. Incorporate curb ramp repairs when the City has a project in close proximity to the compliance barrier.
2. Create an annual curb ramp improvement program that is incorporated into the Capital Improvement Plan that combined with item 1, systematically addresses access barriers. Typically, this is addressed via quadrants or zones designated within the corporate limits so to remediate portions of those ramps not compliance one year at a time so that financially feasible.
3. Place more emphasis on enforcing City Code Chapter 136 – Sidewalk Regulations to improve the sidewalk and driveway barriers. This would put focus on residents replacing sidewalk panels (not curb ramps) adjacent to their properties when in non-compliance. Such regulations can be better controlled and evaluated by developing a Sidewalk Inspection Program Map, Sidewalk Inspection Report, and Sidewalk Repair Specification Detail Sheet.
4. Create an annual sidewalk infill program that is incorporated into the Capital Improvement Plan, which slowly installs new sidewalk in locations in which there currently is no existing sidewalk and seems to be the highest priority.

Improvements to City parks and facilities are encouraged to be addressed at the time of other improvements to such facilities. This includes providing designated ADA parking stalls when existing parking lots are paved or resurfaced, or when amenities are improved or added to.

## V. Conclusion

### Documenting Progress and Updating the Plan

The Riverside ADA Transition plan sets the basis for evaluating its sidewalks and curb ramps within the City right-of way. This document should be periodically reviewed for compliance and validity. Riverside has many areas of new development where new sidewalks and curb ramps will be placed, and these areas should be documented in this plan as they occur and inspected as they are constructed. Making sure the plan is up to date will help when determining which access barriers are still identified and which have been addressed. A progress report is an essential way to track projects and scheduling a timeline. This report can also include an estimated budget on specific projects.



The City of Riverside is dedicated to providing its citizens with accessible pathways that all of its community can use. Looking forward, Riverside will take data collected for this plan to help devise project list of areas that need to be updated in order to meet ADA measures.

To be effective, the Public Right-of-Way Accessibility Transition Plan needs to be utilized in planning and funding decisions. Therefore, it is important to update the Plan regularly to reflect changes in real world conditions and to address any possible new areas of non-compliance. Regular updates will also result in monitoring compliance and the effectiveness of priorities set in the plan itself. The City of Riverside intends to implement this Plan effective immediately from the date of this document. The City is committed to acting on the guidelines set forth in this document and also to actively revising and amending the Plan as progress is made.

# Appendix

## Inventory Results

| Date | CAD Keynote | Address/Facility |                              | Intersection with       | ADA Component |              |   |
|------|-------------|------------------|------------------------------|-------------------------|---------------|--------------|---|
|      |             |                  |                              |                         | Status        | Comments     |   |
| 6/27 | 1           | 213              | Schoebelen St.               | School North, West Ramp | -             | Noncompliant | Cracked sidewalk panels, slope variable 6%                                      |
| 6/27 | 2           | 212              | Schoebelen St.               | School North, East Ramp | -             | Noncompliant | Cracked panels on ramp, slope greater than 9%                                   |
| 6/27 | 3           | 212              | Schoebelen St.               | Drive                   | -             | Noncompliant | Trip hazard at Drive / Sidewalk   |
| 6/27 | 4           | 195              | Schoebelen St.               | Drive                   | -             | Noncompliant | Trip hazard, Variable panel damage  |
| 6/27 | 5           | -                | Schoebelen St.               | West Ramp               | E Hickory St. | Noncompliant | 3" curb at bottom ramp  |
| 6/27 | 6           | -                | Schoebelen St.               | East Ramp               | E Hickory St. | Noncompliant | Landing cross-slope greater than 2%   |
| 6/27 | 7           | -                | Kleopfer Ave.                | NE Southbound Ramp      | Galileo Dr.   | Compliant    | NOI   |
| 6/27 | 8           | -                | Kleopfer Ave.                | NE Westbound Ramp       | Galileo Dr.   | Compliant    | NOI   |
| 6/27 | 9           | -                | Kleopfer Ave.                | SE Northbound Ramp      | Galileo Dr.   | Noncompliant | Trip hazard, No landing, Silting  |
| 6/27 | 10          | -                | Kleopfer Ave.                | NE Ramp, Crossing       | Cherry Ln.    | Noncompliant | Trip hazard, Small curb, needs 1/2" grind (transition not flush)                |
| 6/27 | -           | 118              | Kleopfer Ave.                | North of 118, Sidewalk  | -             | Noncompliant | Trip hazard sidewalk panels   |
| 6/27 | 11          | -                | Kleopfer Ave.                | NE Ramp, Crossing       | Buckeye Ln.   | Noncompliant | 12% slope. No landing   |
| 6/27 | -           | 112 & 114        | Kleopfer Ave.                | Sidewalk                | -             | Noncompliant | Trip hazard sidewalk panels   |
| 6/27 | 12          | -                | Kleopfer Ave.                | SE Ramp                 | Sycamore St.  | Noncompliant | Trip hazard, 9.8% slope, No landing, No detectable warning, HMA Edge/PCC damage |
| 6/27 | 13          | -                | Kleopfer Ave.                | NE Ramp                 | Sycamore St.  | Noncompliant | 12% slope, No landing, No detectable warning, Overgrown sidewalk                |
| 6/27 | 14          | -                | Kleopfer Ave.                | SW Ramp                 | Buckeye Ln.   | Noncompliant | 11% slope, No landing, No detectable warning                                    |
| 6/27 | 15          | -                | Kleopfer Ave.                | NW Ramp                 | Buckeye Ln.   | Noncompliant | 12% slope, No landing, No detectable warning                                    |
| 6/27 | -           | 115              | Kleopfer Ave.                | South Sidewalk          | Buckeye Ln.   | Noncompliant | Sagging sidewalk panels   |
| 6/27 | 16          | -                | Kleopfer Ave.                | SW Ramp                 | Cherry Ln.    | Compliant    | NOI   |
| 6/27 | 17          | -                | Kleopfer Ave.                | NW Ramp                 | Cherry Ln.    | Noncompliant | Landing cross-slope greater than 2%   |
| 6/27 | 18          | -                | Kleopfer Ave.                | SW Ramp                 | Galileo Dr.   | Compliant    | NOI   |
| 6/27 | 19          | -                | Kleopfer Ave.                | NW Southbound Ramp      | Galileo Dr.   | Noncompliant | 9.4% slope  |
| 6/27 | 20          | -                | Kleopfer Ave.                | NW Eastbound Ramp       | Galileo Dr.   | Compliant    | NOI   |
| 7/8  | 21          | -                | Galileo Dr. (NH Subdivision) | NE Southbound Ramp      | Tupelo Blvd.  | Compliant    | NOI   |
| 7/8  | 22          | -                | Galileo Dr. (NH Subdivision) | NE Westbound Ramp       | Tupelo Blvd.  | Compliant    | NOI   |
| 7/8  | 23          | -                | Galileo Dr. (NH Subdivision) | NW Eastbound Ramp       | Tupelo Blvd.  | Noncompliant | Overgrowth  |
| 7/8  | 24          | -                | Galileo Dr. (NH Subdivision) | NW Southbound Ramp      | Tupelo Blvd.  | Noncompliant | Overgrowth  |
| 7/8  | 25          | -                | Galileo Dr. (NH Subdivision) | SW Ramp                 | Tupelo Blvd.  | Noncompliant | Cross-slope greater than 2%   |
| 7/8  | 26          | -                | Galileo Dr. (NH Subdivision) | NE Southbound Ramp      | Yeggy Ln.     | Compliant    | NOI   |
| 7/8  | 27          | -                | Galileo Dr. (NH Subdivision) | NE Westbound Ramp       | Yeggy Ln.     | Compliant    | NOI   |
| 7/8  | 28          | -                | Galileo Dr. (NH Subdivision) | West Ramp               | Yeggy Ln.     | Compliant    | NOI   |
| 7/8  | 29          | -                | Galileo Dr. (NH Subdivision) | South Ramp              | -             | Noncompliant | Cross-slope greater than 2%, Silting  |
| 7/8  | 30          | -                | Galileo Dr. (NH Subdivision) | SE Ramp                 | Tupelo Blvd.  | Noncompliant | Trip Hazard   |
| 7/8  | 31          | -                | Cherry Ln.                   | North Ramp              | Tupelo Blvd.  | Compliant    | NOI   |
| 7/8  | 32          | -                | Cherry Ln.                   | South Ramp              | Tupelo Blvd.  | Compliant    | NOI   |
| 7/8  | 33          | -                | Buckeye Ln.                  | North Ramp              | Ash St.       | Compliant    | NOI   |
| 7/8  | 34          | -                | Buckeye Ln.                  | South Ramp              | Ash St.       | Noncompliant | Cross-slope greater than 2%   |
| 7/8  | -           | 218              | Buckeye Ln.                  | North Sidewalk          | -             | Noncompliant | Trip hazard manhole (Need pics)   |
| 7/8  | -           | 208              | Buckeye Ln.                  | North Sidewalk          | -             | Noncompliant | Trip hazard sidewalk panel (Need pics)  |
| 7/8  | -           | 131              | Buckeye Ln.                  | South Sidewalk          | -             | Noncompliant | Trip hazard sidewalk panel (Need pics)  |
| 7/8  | -           | 125              | Buckeye Ln.                  | South Sidewalk          | -             | Noncompliant | Trip hazard sidewalk panel (Need pics)  |
| 7/8  | -           | 121              | Buckeye Ln.                  | South Sidewalk          | -             | Noncompliant | Trip hazard sidewalk panel (Need pics)  |
| 7/8  | -           | 117              | Buckeye Ln.                  | South Sidewalk          | -             | Noncompliant | Trip hazard protruding water main   |
| 7/10 | 35          | -                | Ash St.                      | North Ramp              | Sycamore St.  | Compliant    | NOI   |
| 7/10 | 36          | -                | Ash St.                      | South Ramp              | Sycamore St.  | Compliant    | NOI   |

|      |    |     |                 |                             |                 |              |  |
|------|----|-----|-----------------|-----------------------------|-----------------|--------------|--|
| 7/10 | -  | 299 | Sycamore St.    | Sidewalk                    | -               | Noncompliant | Tree obstruction   |
| 7/10 | -  | 300 | Sycamore St.    | Sidewalk                    | -               | Noncompliant | Trip hazard sidewalk panel   |
| 7/10 | -  | 302 | Sycamore St.    | Sidewalk and Drive          | -               | Noncompliant | Trip hazard sidewalk panel and drive   |
| 7/10 | -  | 308 | Sycamore St.    | Sidewalk                    | -               | Noncompliant | Trip hazard sidewalk panel   |
| 7/10 | -  | 310 | Sycamore St.    | Sidewalk                    | -               | Noncompliant | Trip hazard sidewalk panel   |
| 7/10 | -  | 313 | Sycamore St.    | Sidewalk                    | -               | Noncompliant | Trip hazard sidewalk panel   |
| 7/10 | -  | 315 | Sycamore St.    | Drive                       | -               | Noncompliant | Trip hazard driveway   |
| 7/10 | -  | 316 | Sycamore St.    | Drive                       | -               | Noncompliant | Trip hazard driveway   |
| 7/10 | -  | 317 | Sycamore St.    | Drive                       | -               | Noncompliant | Trip hazard driveway   |
| 7/10 | -  | 319 | Sycamore St.    | Drive                       | -               | Noncompliant | Trip hazard driveway   |
| 7/10 | -  | 321 | Sycamore St.    | Drive                       | -               | Noncompliant | Trip hazard driveway   |
| 7/10 | -  | 325 | Sycamore St.    | Drive                       | -               | Noncompliant | Trip hazard driveway   |
| 7/10 | -  | 100 | Kleopfer Ave.   | Eastside Sidewalk           | -               | Noncompliant | Trip hazard sidewalk panels  |
| 7/10 | 37 | -   | Blackberry Ave. | West Ramp                   | Sycamore St.    | Noncompliant | 12.2% slope, No landing, No detectable warning, HMA cracking, Trip hazard water main |
| 7/10 | 38 | -   | Blackberry Ave. | East Ramp                   | Sycamore St.    | Noncompliant | Cross-slope greater than 2%, No landing, No detectable warning                       |
| 7/10 | 39 | -   | Sycamore St.    | East Ramp, Crossing         | Kleopfer Ave.   | Noncompliant | Cross-slope greater than 2%, Overgrowth, No flush transition                         |
| 7/10 | -  | 513 | S. Hickory St   | Eastside Sidewalk           | Sycamore St.    | Noncompliant | Overgrowth   |
| 7/10 | 40 | -   | Sycamore St.    | East Ramp                   | Sycamore St.    | Compliant    | NOI  |
| 7/10 | 41 | -   | Sycamore St.    | West Ramp                   | Sycamore St.    | Compliant    | NOI  |
| 7/10 | -  | 328 | Blackberry Ave. | Sidewalk and Drive          | -               | Noncompliant | Trip hazard sidewalk panel and drive   |
| 7/10 | -  | 329 | Blackberry Ave. | Drive                       | -               | Noncompliant | Trip hazard driveway   |
| 7/10 | -  | 333 | Blackberry Ave. | Drive                       | -               | Noncompliant | Trip hazard driveway   |
| 7/10 | -  | 334 | Blackberry Ave. | Drive                       | -               | Noncompliant | Trip hazard driveway   |
| 7/10 | -  | 336 | Blackberry Ave. | Sidewalk                    | -               | Noncompliant | Trip hazard sidewalk panel   |
| 7/10 | -  | 337 | Blackberry Ave. | Sidewalk                    | -               | Noncompliant | Trip hazard sidewalk panel   |
| 7/10 | -  | 341 | Blackberry Ave. | Drive                       | -               | Noncompliant | Trip hazard driveway   |
| 7/10 | -  | 342 | Blackberry Ave. | Sidewalk                    | -               | Noncompliant | Trip hazard sidewalk panel   |
| 7/10 | -  | 343 | Blackberry Ave. | Sidewalk                    | -               | Noncompliant | Trip hazard sidewalk panels  |
| 7/10 | -  | 344 | Blackberry Ave. | Drive                       | -               | Noncompliant | Trip hazard driveway   |
| 7/10 | -  | 345 | Blackberry Ave. | Drive                       | -               | Noncompliant | Trip hazard driveway   |
| 7/10 | -  | 347 | Blackberry Ave. | Sidewalk and Drive          | -               | Noncompliant | Trip hazard sidewalk panel and drive   |
| 7/10 | 42 | -   | Blackberry Ave. | South Ramp, Crossing        | Ash St.         | Noncompliant | Cross-slope greater than 2%, Overgrowth  |
| 7/10 | 43 | -   | Blackberry Ave. | North Ramp, Southbound      | -               | Compliant    | NOI  |
| 7/10 | 44 | -   | Blackberry Ave. | North Ramp, Westbound       | -               | Compliant    | NOI  |
| 7/10 | 45 | -   | Ash St.         | West Ramp, Crossing         | Blackberry Ave. | Noncompliant | Cross-slope greater than 2%, No landing  |
| 7/10 | 46 | -   | Ella St.        | East Ramp                   | Ash St.         | Noncompliant | Cross-slope greater than 2%  |
| 7/10 | 47 | -   | Ella St.        | West Ramp                   | Ash St.         | Compliant    | 11% slope, 12ft ramp to landing, NOI (need picture)                                  |
| 7/17 | 48 | -   | Elm St.         | NE Ramp                     | St. Mary's St   | Noncompliant | 12.9% slope, Cross-slope greater than 2%, No detectable warning                      |
| 7/17 | -  | 421 | Elm St.         | Sidewalk to Southbound ramp | -               | Noncompliant | Trip hazard sidewalk   |
| 7/17 | -  | 451 | Elm St.         | Drive                       | -               | Noncompliant | Trip hazard driveway   |
| 7/17 | -  | 470 | Elm St.         | Sidewalk                    | -               | Noncompliant | Trip hazard sidewalk   |
| 7/17 | -  | 480 | Elm St.         | Sidewalk                    | -               | Noncompliant | Trip hazard sidewalk   |
| 7/17 | 49 | -   | Ella St.        | NW Ramp                     | St. Mary's St   | Compliant    | 15% slope, NOI   |
| 7/17 | 50 | -   | Ella St.        | NE Ramp                     | St. Mary's St   | Compliant    | NOI  |
| 7/17 | 51 | -   | Ella St.        | SE Ramp                     | St. Mary's St   | Compliant    | NOI  |
| 7/17 | 52 | -   | Ella St.        | SW Ramp                     | St. Mary's St   | Noncompliant | Cross-slope greater than 2%, Silting   |
| 7/17 | 53 | -   | Rose St.        | North Ramp, Crossing        | St. Mary's St   | Noncompliant | No flush transition (curb not cut)   |
| 7/17 | 54 | -   | Rose St.        | South Ramp                  | St. Mary's St   | Compliant    | NOI  |

|      |    |     |                |                                |                |              |   |
|------|----|-----|----------------|--------------------------------|----------------|--------------|---|
| 7/17 | 55 | -   | E Hickory St.  | North Ramp                     | St. Mary's St  | Compliant    | NOI   |
| 7/17 | 56 | -   | E Hickory St.  | South Ramp                     | St. Mary's St  | Compliant    | 2.1% cross slope, NOI   |
| 7/17 | -  | 91  | St. Mary's St. | Eastside Sidewalk              | -              | Noncompliant | Trip hazard sidewalk panels, Overgrowth   |
| 7/17 | 57 | -   | E 4th St.      | NE Westbound Ramp              | Greene St.     | Noncompliant | Cross-slope greater than 2%, No landing, No detectable warning                                      |
| 7/17 | 58 | -   | E 4th St.      | NW Ramp                        | Greene St.     | Noncompliant | Trip hazard, No detectable warning  |
| 7/17 | 59 | -   | E 4th St.      | NE Southbound Ramp             | Greene St.     | Noncompliant | 13% slope, Trip hazard, No detectable warning   |
| 7/17 | 60 | -   | E 4th St.      | SE Northbound Ramp             | Greene St.     | Noncompliant | Cross-slope greater than 2%, Trip hazard, No detectable warning, Overgrowth                         |
| 7/17 | 61 | -   | E 4th St.      | SE Westbound Ramp              | Greene St.     | Noncompliant | Cross-slope greater than 2%, No detectable warning, Overgrowth, Warping panels                      |
| 7/17 | 62 | -   | E 4th St.      | SW Ramp                        | Greene St.     | Noncompliant | Cross-slope greater than 2%, No detectable warning  |
| 7/17 | -  | 90  | E 4th St.      | Northside Sidewalk             | -              | Noncompliant | No 3' clear space   |
| 7/17 | -  | 91  | E 4th St.      | Sidewalk to Eastbound Ramp     | -              | Noncompliant | Trip hazard sidewalk panels, Overgrowth   |
| 7/17 | -  | 100 | E 4th St.      | Eastside Sidewalk Intersection | -              | Noncompliant | Trip hazard sidewalk intersection panels  |
| 7/17 | -  | 111 | E 4th St.      | Eastside Sidewalk              | -              | Noncompliant | Trip hazard sidewalk panels   |
| 7/17 | -  | 111 | E 3rd St.      | Eastside Sidewalk              | -              | Noncompliant | Overgrowth, Trip hazard sidewalk panels   |
| 7/17 | 63 | -   | E 4th St.      | South Westbound Ramp           | Washburn St.   | Noncompliant | 10% slope, Cross-slope greater than 2%, No detectable warning, No landing                           |
| 7/17 | 64 | -   | W 4th St.      | South Eastbound Ramp           | Washburn St.   | Noncompliant | 11% slope, Cross-slope greater than 2%, No detectable warning, No landing                           |
| 7/17 | 65 | -   | W 4th St.      | South Northbound Ramp          | Washburn St.   | Noncompliant | No ramp, No detectable warning, No flush transition   |
| 7/17 | 66 | -   | W 4th St.      | North Ramp                     | Washburn St.   | Noncompliant | 11.8% slope, Cross-slope greater than 2%  |
| 7/17 | 67 | -   | E 4th St.      | North Westbound Ramp           | Washburn St.   | Noncompliant | Cross-slope greater than 2%   |
| 7/17 | 68 | -   | E 4th St.      | North Southbound Ramp          | Washburn St.   | Noncompliant | 16.1% slope, Cracked pavement, No detectable warning, Trip hazard                                   |
| 7/17 | 69 | -   | E 4th St.      | South Northbound Ramp          | Washburn St.   | Noncompliant | No detectable warning, Silting  |
| 7/17 | 70 | -   | St. Mary's St. | South Ramp                     | Washburn St.   | Noncompliant | Not a ramp, Trip hazard, No detectable warning, Curb not cut  |
| 7/26 | 71 | -   | W 1st St.      | NE Southbound Ramp             | Glasgow St.    | Compliant    | NOI   |
| 7/26 | 72 | -   | W 1st St.      | NE Westbound Ramp              | Glasgow St.    | Compliant    | NOI   |
| 7/26 | 73 | -   | W 1st St.      | NW Ramp                        | Glasgow St.    | Noncompliant | Overgrowth  |
| 7/26 | 74 | -   | W 1st St.      | NE Ramp                        | Washington St. | Noncompliant | No detectable warning, Cracked pavement   |
| 7/26 | 75 | -   | W 1st St.      | NW Eastbound Ramp              | Washington St. | Noncompliant | Trip hazard, HMA damage, Landing cross-slope greater than 2%  |
| 7/26 | 76 | -   | W 1st St.      | NW Southbound Ramp             | Washington St. | Noncompliant | 14% slope, Silting, Curb transition not flush   |
| 7/26 | 77 | -   | W 1st St.      | SW Northbound Ramp             | Washington St. | Noncompliant | No detectable warning, Overgrowth, Panel damage   |
| 7/26 | 78 | -   | W 1st St.      | SW Eastbound Ramp              | Washington St. | Noncompliant | No detectable warning, Overgrowth   |
| 7/26 | 79 | -   | W 1st St.      | SE Ramp                        | Washington St. | Noncompliant | No detectable warning, Trip hazard curb, Panel damage   |
| 7/26 | 80 | -   | W 2nd St.      | SW Ramp                        | Washington St. | Noncompliant | Cross-slope greater than 2%, Not a ramp   |
| 7/26 | 81 | -   | W 2nd St.      | NW Ramp                        | Washington St. | Noncompliant | No detectable warning, Overgrowth   |
| 7/26 | 82 | -   | W 2nd St.      | NE Ramp                        | Washington St. | Noncompliant | No detectable warning, No receiving ramp  |
| 7/26 | 83 | -   | W 2nd St.      | SE Northbound Ramp             | Washington St. | Noncompliant | Cross-slope greater than 2%, Overgrowth, Silting  |
| 7/26 | 84 | -   | W 2nd St.      | SE Westbound Ramp              | Washington St. | Noncompliant | Trip hazard, No detectable warning, Landing cross-slope greater than 2%                             |
| 7/26 | 85 | -   | W 2nd St.      | NW Southbound Ramp             | Glasgow St.    | Noncompliant | 9.4% slope, Landing cross-slope greater than 2%, No detectable warning                              |
| 7/26 | 86 | -   | W 2nd St.      | SW Northbound Ramp             | Glasgow St.    | Noncompliant | 8.6% slope, Landing cross-slope greater than 2%, Trip hazard, Cracked panel, Overgrowth             |
| 7/26 | 87 | -   | W 2nd St.      | SW Eastbound Ramp              | Glasgow St.    | Noncompliant | Trip Hazard, Overgrowth, Silting  |
| 7/26 | 88 | -   | W 2nd St.      | SE Ramp                        | Glasgow St.    | Noncompliant | Cross-slope greater than 2%, No landing, No detectable warning, Cracked panel                       |
| 7/26 | 89 | -   | W 2nd St.      | NE Ramp                        | Glasgow St.    | Noncompliant | Cross-slope greater than 2%, No detectable warning, Overgrowth, Landing cross-slope greater than 2% |
| 7/26 | 90 | -   | W 2nd St.      | NW Southbound Ramp             | Washburn St.   | Noncompliant | Cross-slope greater than 2%   |
| 7/26 | 91 | -   | W 2nd St.      | NW Eastbound Ramp              | Washburn St.   | Compliant    | NOI   |
| 7/26 | 92 | -   | W 2nd St.      | SW Ramp                        | Washburn St.   | Noncompliant | Cross-slope greater than 2%, Landing cross-slope greater than 2%                                    |
| 7/26 | 93 | -   | E 2nd St.      | NE Westbound Ramp              | Washburn St.   | Compliant    | 8.7% slope, NOI   |
| 7/26 | 94 | -   | E 2nd St.      | NE Southbound Ramp             | Washburn St.   | Compliant    | NOI   |
| 7/26 | 95 | -   | E 2nd St.      | SE Ramp                        | Washburn St.   | Compliant    | NOI   |
| 7/26 | 96 | -   | E 2nd St.      | SW Ramp                        | Greene St.     | Noncompliant | Cross-slope greater than 2%   |

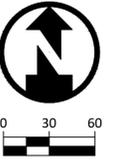
|      |     |     |                |                            |                |              |   |
|------|-----|-----|----------------|----------------------------|----------------|--------------|---|
| 7/26 | 97  | -   | E 2nd St.      | NW Southbound Ramp         | Greene St.     | Noncompliant | Cross-slope greater than 2%, Landing cross-slope greater than 2%  |
| 7/26 | 98  | -   | E 2nd St.      | NW Eastbound Ramp          | Greene St.     | Noncompliant | Cross-slope greater than 2%   |
| 7/26 | 99  | -   | E 2nd St.      | NE Westbound Ramp          | Greene St.     | Noncompliant | Cross-slope greater than 2%   |
| 7/26 | 100 | -   | E 2nd St.      | NE Southbound Ramp         | Greene St.     | Noncompliant | Cross-slope greater than 2%, Landing cross-slope greater than 2%  |
| 7/26 | 101 | -   | E 2nd St.      | SE Ramp                    | Greene St.     | Noncompliant | Trip hazard curb  |
| 7/26 | 102 | -   | E 2nd St.      | SW Eastbound Ramp          | Ella St.       | Compliant    | NOI   |
| 7/26 | 103 | -   | E 2nd St.      | SW Northbound Ramp         | Ella St.       | Compliant    | NOI   |
| 7/26 | 104 | -   | E 2nd St.      | NW Southbound Ramp         | Ella St.       | Compliant    | NOI   |
| 7/26 | 105 | -   | E 2nd St.      | NW Eastbound Ramp          | Ella St.       | Compliant    | NOI   |
| 7/26 | 106 | -   | E 2nd St.      | NE Westbound Ramp          | Ella St.       | Noncompliant | Cross-slope greater than 2%   |
| 7/26 | 107 | -   | E 2nd St.      | NE Southbound Ramp         | Ella St.       | Compliant    | NOI   |
| 7/26 | 108 | -   | E 2nd St.      | SE Northbound Ramp         | Ella St.       | Noncompliant | Silting, Patch of grass at landing  |
| 7/26 | 109 | -   | E 2nd St.      | SE Westbound Ramp          | Ella St.       | Compliant    | NOI   |
| 7/26 | 110 | -   | W 1st St.      | East Ramp                  | Ella St.       | Compliant    | NOI   |
| 7/26 | 111 | -   | W 1st St.      | West Eastbound Ramp        | Ella St.       | Noncompliant | Overgrowth, Trip hazard water main @ landing  |
| 7/26 | 112 | -   | W 1st St.      | West Southbound Ramp       | Ella St.       | Compliant    | NOI   |
| 7/26 | 113 | -   | W 1st St.      | East Westbound Ramp        | Greene St.     | Compliant    | NOI   |
| 7/26 | 114 | -   | W 1st St.      | East Northbound Ramp       | Greene St.     | Compliant    | NOI   |
| 7/26 | 115 | -   | W 1st St.      | East Ramp                  | Greene St.     | Compliant    | NOI   |
| 7/26 | -   | 40  | E 2nd St.      | Sidewalk by alley          | -              | Noncompliant | Trip hazard sidewalk  |
| 7/26 | -   | 80  | Washington St. | Sidewalk                   | -              | Noncompliant | Trip hazard sidewalk  |
| 7/26 | -   | 81  | W 2nd St.      | Sidewalk                   | -              | Noncompliant | Trip hazard sidewalk  |
| 7/26 | -   | 90  | Washington St. | Sidewalk                   | -              | Noncompliant | Trip hazard sidewalk  |
| 7/26 | -   | 111 | W 1st St.      | Eastside sidewalk          | -              | Noncompliant | Overgrowth  |
| 7/26 | -   | 121 | W 2nd St.      | Sidewalk                   | -              | Noncompliant | Trip hazard sidewalk  |
| 7/26 | -   | 121 | Washington St. | Sidewalk                   | -              | Noncompliant | Not a ramp  |
| 7/26 | -   | 141 | W 2nd St.      | Sidewalk                   | -              | Noncompliant | Trip hazard sidewalk  |
| 7/26 | -   | 161 | W 1st St.      | Sidewalk                   | -              | Noncompliant | Trip hazard sidewalk  |
| 7/30 | 116 | -   | 3rd St.        | SW Ramp                    | Washington St. | Noncompliant | Landing cross-slope greater than 2%, Transition not flush   |
| 7/30 | 117 | -   | 3rd St.        | SE Ramp                    | Washington St. | Compliant    | NOI   |
| 7/30 | 118 | -   | 3rd St.        | NE Ramp                    | Washington St. | Compliant    | NOI   |
| 7/30 | 119 | -   | 3rd St.        | NW Ramp                    | Washington St. | Compliant    | NOI   |
| 7/30 | 120 | -   | 4th St.        | SW Ramp                    | Glasgow St.    | Noncompliant | Cross-slope greater than 2%, Silting, grind transition, No landing  |
| 7/30 | 121 | -   | 4th St.        | NW Southbound Ramp         | Glasgow St.    | Noncompliant | Cross-slope greater than 2%, Landing cross-slope greater than 2%, Trip hazard   |
| 7/30 | 122 | -   | 4th St.        | NW Eastbound Ramp          | Glasgow St.    | Noncompliant | 16.8% slope, No detectable warning  |
| 7/30 | 123 | -   | 4th St.        | NE Ramp                    | Glasgow St.    | Noncompliant | 12.5% slope. No landing, Overgrowth   |
| 7/30 | 124 | 360 | Washburn St.   | Ramp to Parking            | -              | Noncompliant | Cross slope greater than 2%, No landing   |
| 7/30 | 125 | -   | Washburn St.   | Alley btw. 1st and 2nd St. | -              | Compliant    | NOI   |
| 7/30 | 126 | -   | Washburn St.   | Alley btw. 1st and 2nd St. | -              | Noncompliant | Cross-slope greater than 2%, Overgrowth   |
| 7/30 | 127 | -   | Washburn St.   | Alley btw. 1st and 2nd St. | -              | Noncompliant | Cross-slope greater than 2%   |
| 7/30 | 128 | -   | Washburn St.   | Alley btw. 1st and 2nd St. | -              | Noncompliant | Silting   |
| 7/30 | 129 | -   | Oak St.        | South Ramp                 | Boise St.      | Noncompliant | Trip hazard panels, Silting, No detectable warning  |
| 7/30 | 130 | -   | Oak St.        | North Ramp                 | Boise St.      | Noncompliant | Cross-slope greater than 2%, Landing cross-slope greater than 2%, No detectable warning, Silting, Overgrowth, Trip Hazard |
| 7/30 | -   | 120 | Washington St. | Sidewalk                   | -              | Noncompliant | Cracked sidewalk panels   |
| 7/30 | -   | 140 | Washington St. | Sidewalk                   | -              | Noncompliant | Trip hazard sidewalk panels   |
| 7/30 | -   | 111 | W 2nd St.      | Sidewalk                   | -              | Noncompliant | Cracked sidewalk panels   |
| 7/30 | -   | 91  | W 2nd St.      | Sidewalk                   | -              | Noncompliant | Trip hazard sidewalk panels   |
| 7/30 | -   | 90  | E 3rd St.      | Sidewalk                   | -              | Noncompliant | Trip hazard sidewalk panels, Overgrowth   |

|      |         |         |                       |                      |                |              |  |
|------|---------|---------|-----------------------|----------------------|----------------|--------------|--|
| 7/30 | -       | 260     | Glasgow St.           | Sidewalk to crossing | -              | Noncompliant | Trip hazard sidewalk panels  |
| 7/30 | -       | 40      | W 4th St.             | Sidewalk             | -              | Noncompliant | Trip hazard sidewalk panels  |
| 7/30 | -       | 340-360 | Oak St.               | Sidewalk             | -              | Noncompliant | Trip hazard sidewalk panels  |
| 8/15 | 131-132 | 661     | Patm St.              | Sidewalk             | -              | Noncompliant | Trip hazard sidewalk panels, Overgrowth, Cracked Panels  |
| 8/15 | 133     | -       | Vine St (NW Corner)   | Sidewalk             | Palm St.       | Noncompliant | Running Slope, Overgrowth, No detectable warning   |
| 8/15 | 134     | -       | Vine St (NE Corner)   | Sidewalk             | Palm St.       | Noncompliant | Overgrowth, No detectable warning, No Ramp, Pieced Stairs  |
| 8/15 | 135     | -       | Maple St.             | Sidewalk             | Boise St.      | Noncompliant | Cross-slope greater than 2%, Running Slope, Overgrowth, Cracked Panels, No detectable warning              |
| 8/15 | 136     | -       | Maple St.             | Sidewalk             | Boise St.      | Noncompliant | Cross-slope greater than 2%, Running Slope, Cracked Panels, No detectable warning                          |
| 8/15 | 137     | -       | W First St.           | Sidewalk to crossing | Washburn St.   | Compliant    | No issues  |
| 8/15 | 137-138 | -       | W First St.           | Corner Landing       | Washburn St.   | Compliant    | No issues  |
| 8/15 | 138     | -       | W First St.           | Sidewalk to crossing | Washburn St.   | Noncompliant | Trip hazard at gutter  |
| 8/15 | 139     | -       | W First St.           | Sidewalk             | Washburn St.   | Noncompliant | Running Slope, Cracked Panels  |
| 8/15 | 140     | -       | W First St.           | Ramp                 | Glasgow St.    | Noncompliant | Cross-slope greater than 2%, Running Slope, No landing, No detectable warning, Trip hazard at gutter       |
| 8/15 | 141     | -       | W First St.           | Ramp                 | Glasgow St.    | Noncompliant | Running Slope  |
| 8/15 | 142     | -       | W First St.           | Sidewalk to crossing | Glasgow St.    | Compliant    | No issues  |
| 8/15 | 143     | -       | W First St.           | Sidewalk             | Boise St.      | Noncompliant | Cross-slope greater than 2%, Running Slope, Cracked Panels, Overgrowth, Trip hazard at gutter, Bad landing |
| 8/15 | 144     | -       | W First St.           | Sidewalk             | Boise St.      | Noncompliant | Cross-slope greater than 2%, Running Slope, No detectable warning  |
| 8/15 | 145     | -       | River St.             | Ramp                 | Ella St.       | Noncompliant | Cross-slope greater than 2%, Running Slope, Overgrowth at gutter   |
| 8/15 | -       | -       | City Hall ADA         | Various              | -              | Noncompliant | Cross-slope greater than 2%, Running Slope, Non-compliant sidewalk/slope/clearance                         |
| 8/15 | -       | -       | Conservation Park     | Docks 1-4            | -              | Noncompliant | Cross-slope greater than 2%, Running Slope, Overgrowth, Trip hazard  |
| 8/15 | -       | -       | Conservation Park     | Sidewalk             | -              | Noncompliant | Overgrowth   |
| 8/15 | -       | -       | Hall Park             | Concession           | -              | Noncompliant | Cross-slope greater than 2%, Running Slope, No ADA path to concessions from detectable warning by barn     |
| 8/15 | -       | -       | Hall Park             | Sidewalk             | Ella St.       | Noncompliant | Cracked Panels, Overgrowth   |
| 8/15 | -       | -       | Hall Park             | ADA                  | -              | Noncompliant | Not enough ADA Stalls  |
| 8/15 | -       | -       | Hall Park             | Restroom Ramp        | -              | Noncompliant | Cross-slope greater than 2%, Running Slope   |
| 8/15 | -       | 115     | Vine St.              | Sidewalk             | -              | Noncompliant | Trip hazard, Overgrowth, Cracked Panels  |
| 8/15 | -       | 182     | Railroad St.          | Sidewalk to crossing | -              | Noncompliant | Cross-slope greater than 2%, Running Slope   |
| 8/15 | -       | 661     | Patm St.              | Sidewalk             | -              | Noncompliant | Trip hazard, Overgrowth  |
| 8/15 | -       | -       | Railroad Park         | Parking Lot          | -              | Noncompliant | Newer project that was completed   |
| 8/15 | -       | -       | River St.             | Sidewalk             | Washington St. | Noncompliant | No Ramp connection   |
| 8/15 | -       | -       | River St.             | Sidewalk             | Washington St. | Noncompliant | Trip hazard, Overgrowth  |
| 8/15 | -       | -       | S Boise St.           | Sidewalk - E South   | -              | Noncompliant | Trip hazard, Overgrowth  |
| 8/15 | -       | -       | S Boise St.           | Sidewalk - North     | -              | Noncompliant | Trip hazard, Overgrowth, Cracked Panels  |
| 8/15 | -       | -       | S Boise St.           | Sidewalk - South     | -              | Noncompliant | Trip hazard, Overgrowth, Cracked Panels  |
| 8/15 | -       | -       | S Washington St.      | West Trail North     | River St.      | Compliant    | No Issues  |
| 8/15 | -       | -       | S Washington St.      | West Trail West      | River St.      | Compliant    | No Issues  |
| 8/15 | -       | -       | S Washington St.      | Sidewalk - North     | -              | Noncompliant | Trip hazard, Overgrowth  |
| 8/15 | -       | -       | S Washington St.      | Sidewalk - South     | -              | Noncompliant | Trip hazard, Overgrowth  |
| 8/15 | -       | -       | Vine St.              | Sidewalk - NE        | Palm St.       | Noncompliant | Trip hazard, Overgrowth  |
| 8/15 | -       | -       | Vine St.              | Sidewalk - NW        | Palm St.       | Noncompliant | Trip hazard, Overgrowth  |
| 8/15 | -       | -       | W First St.           | Sidewalk             | Washburn St.   | Noncompliant | Trip hazard  |
| 8/15 | -       | -       | River St.             | Parking Lot          | -              | Noncompliant | No ADA Stalls  |
| 8/15 | -       | -       | Water Treatment Plant | Parking              | -              | Noncompliant | No ADA Stalls  |

## Priorities







**ADA TRANSITION PLAN**

RIVERSIDE, IA

ISSUED FOR

DATA COLLECTION

DATE

DESCRIPTION

DATE

DESIGNED BY

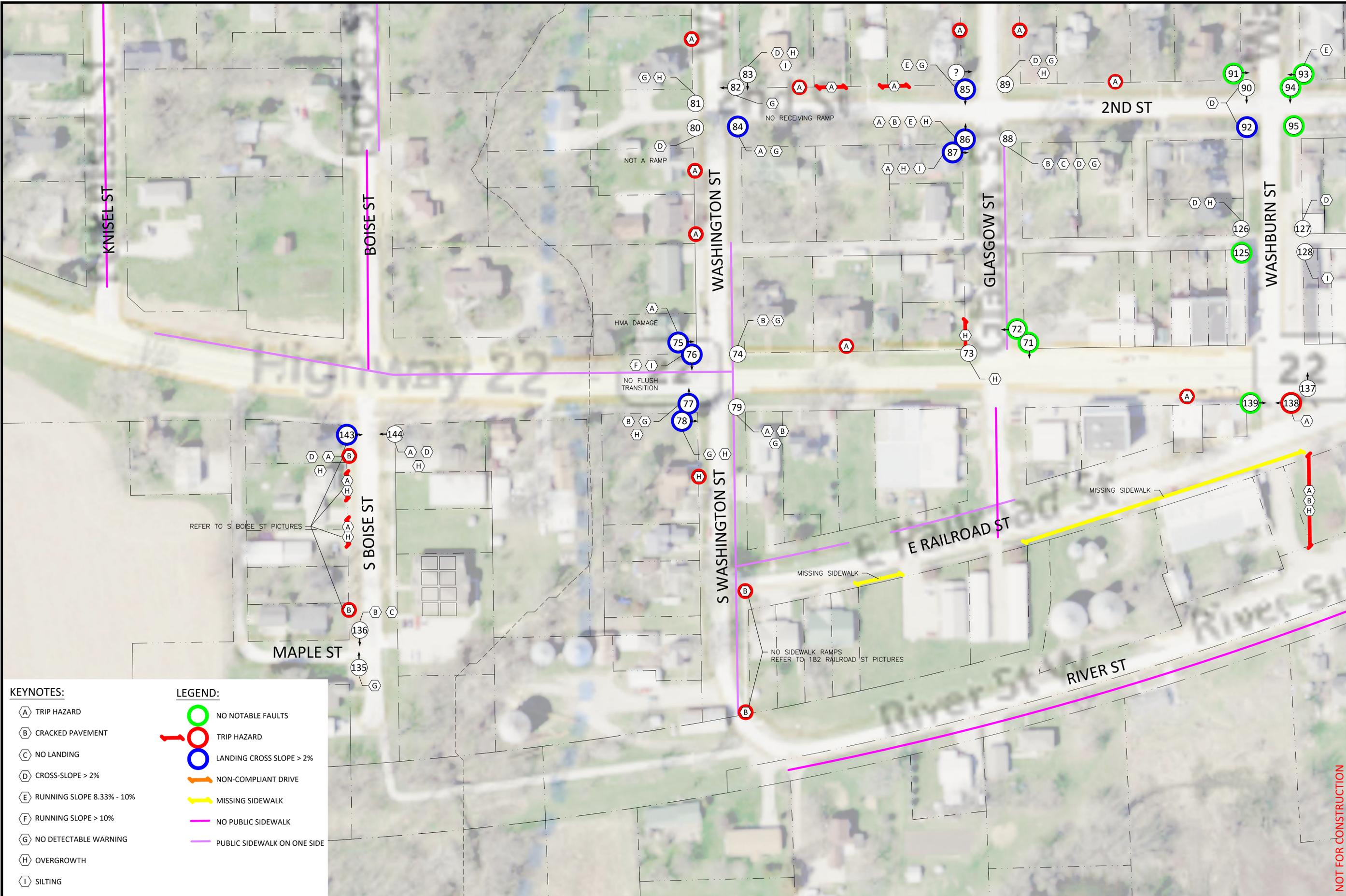
DATE

CHECKED BY

PROJECT NO. 240022

SHEET NAME

1



**KEYNOTES:**

- (A) TRIP HAZARD
- (B) CRACKED PAVEMENT
- (C) NO LANDING
- (D) CROSS-SLOPE > 2%
- (E) RUNNING SLOPE 8.33% - 10%
- (F) RUNNING SLOPE > 10%
- (G) NO DETECTABLE WARNING
- (H) OVERGROWTH
- (I) SILTING

**LEGEND:**

- NO NOTABLE FAULTS
- TRIP HAZARD
- LANDING CROSS SLOPE > 2%
- NON-COMPLIANT DRIVE
- MISSING SIDEWALK
- NO PUBLIC SIDEWALK
- PUBLIC SIDEWALK ON ONE SIDE

NOT FOR CONSTRUCTION

















## Public Right of Way Grievance Review Request Form



## PUBLIC RIGHT OF WAY GREIVANCE REVIEW REQUEST FORM

Instructions: Please fill out this form completely, in black ink or type. Sign and return to the address on Page 3.

Complainant: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Person Discriminated Against: (if other than the complainant): \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Description of facility which you believe has caused discrimination or non-compliance: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Address or Location: \_\_\_\_\_

When was this identified: \_\_\_\_\_

**Return to:**

City of Riverside

Cole Smith

City Administrator, ADA Administrator

60 Greene Street

Riverside, IA, 52327

See City of Riverside, Iowa *Public Right of Way Accessibility Transition Plan* for expected timing of next steps.



## CITY OF RIVERSIDE, IOWA PUBLIC RIGHT OF WAY ACCESSIBILITY SELF-EVALUATION AND TRANSITION PLAN

This self-evaluation is being conducted by the City of Riverside, Iowa in order to provide a plan for the City to strive to become compliant with ADA Requirements specifically within City Right of Way and on City owned properties. Items of interest include sidewalks, curb ramps, access to City Owned buildings and parks.

The City of Riverside is interested in gaining public feedback on the following questions.

1. Are there any specific buildings you feel should be included in the Transition Plan? If so, please list and provide any specific concerns you may have of the building(s).

2. Are there any specific infrastructure (sidewalks, curb ramps, traffic signals, etc.) that you feel should be included in the Transition Plan? If so, please list and provide any specific concerns you may have.

3. Do you have any other general comments that you'd like to share with the City in regards to the Plan?

Please return completed questionnaires to City Hall (60 Green St., Riverside, IA, 52327) by **FRIDAY, MONTH, DAY, YEAR.**

**RESOLUTION #2025-XX**

**ADOPTION OF PUBLIC RIGHT-OF-WAY ACCESSIBILITY TRANSITION PLAN**

**WHEREAS**, the City of Riverside requested City Engineer, Axiom Consultants, to conduct an assessment of the City for public right-of-way for accessibility; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Riverside, Iowa does hereby adopt the City of Riverside Public Right-of-Way Accessibility Transition Plan.

**BE IT FURTHER RESOLVED**, by the City Council of Riverside, Iowa, that the Mayor and City Administrator are hereby authorized and directed to execute said resolution.

**It was moved** by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to approve the foregoing resolution.

**Roll Call:** Rogerson, Mills, Sexton, Kiene, Schneider

Ayes:

Nays:

Absents:

**PASSED AND APPROVED** by the Riverside City Council on this 17<sup>rd</sup> day of November 2025.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Stephanie Thomann, City Clerk







Hwy 22

South 105B



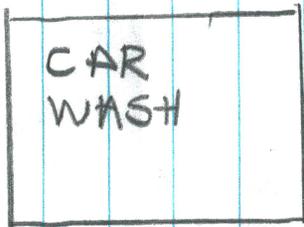
SEWER MAINS



105A North

WATER LINE

114 ST



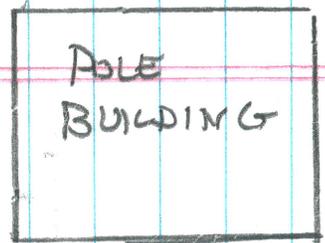
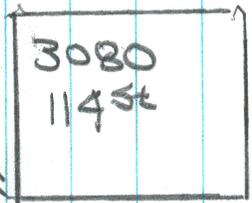
114 ST

FENCE

SEWER LINE

WATER LINE

WATER LINE 1" DIA X 710'



FENCE

SEWER LINE 4" DIA X 600'  
CLEAN OUT EVERY 200'

EXISTING WELL WILL BE CAPPED FOR WATER

WATER AND SEWER LINE  
FOR 3080 114 ST TO BE DONE  
IN SPRING OF 2020

Cost and Benefit Comparison

Rates Effective:

| Plan Name                             |                     | EnhancedBlue 1500     | myBlue HDHP           | EnhancedBlue 3000     | EnhancedBlue Primary  |
|---------------------------------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| MetallicLevel                         |                     | Gold                  | Silver                | Gold                  | Gold                  |
| Network                               |                     | HMO                   | PPO                   | HMO                   | HMO                   |
| In Network Design                     |                     | <b>HM000161</b>       | <b>PG000427</b>       | <b>HM000043</b>       | <b>HM000044</b>       |
| Deductible                            | Individual          | \$1,500               | <b>\$6,250</b>        | \$3,000               | <b>\$2,750</b>        |
|                                       | Family              | \$3,000               | <b>\$12,500</b>       | \$6,000               | <b>\$5,500</b>        |
| Coinsurance                           |                     | 20%                   | 0%                    | 30%                   | 25%                   |
| Out-of-Pocket Maximum                 | Individual          | <b>\$7,000</b>        | <b>\$6,250</b>        | <b>\$6,100</b>        | <b>\$5,500</b>        |
|                                       | Family              | <b>\$14,000</b>       | <b>\$12,500</b>       | <b>\$12,200</b>       | <b>\$11,000</b>       |
| <b>Medical Benefits</b>               |                     |                       |                       |                       |                       |
| Qualified Preventive                  |                     | No member cost share. |
| Telehealth (Doctor on Demand)         |                     | \$0                   | 0% after deductible   | \$0                   | \$0                   |
| Designated Primary Care Physician     |                     | \$25                  | 0% after deductible   | \$25                  | \$5                   |
| Non-Designated Primary Care Physician |                     | \$40                  | 0% after deductible   | \$40                  | \$20                  |
| Non-Primary Care Physician            |                     | \$60                  | 0% after deductible   | \$60                  | \$90                  |
| Urgent Care Facility                  |                     | \$40                  | 0% after deductible   | \$40                  | \$20                  |
| Emergency Room Facility               |                     | \$500                 | 0% after deductible   | \$400                 | 25% after deductible  |
| Outpatient Surgery                    |                     | 20% after deductible  | 0% after deductible   | 30% after deductible  | 25% after deductible  |
| Inpatient Hospital                    |                     | 20% after deductible  | 0% after deductible   | 30% after deductible  | 25% after deductible  |
| Rx Plan                               |                     | <b>RG000019</b>       | <b>RG000321</b>       | <b>RG000325</b>       | <b>RG000044</b>       |
| Retail RX                             | Preventive          | No member cost share. |
|                                       | Tier 1              | \$15                  | 0% after deductible   | \$15                  | \$10                  |
|                                       | Tier 2              | \$50                  | 0% after deductible   | \$40                  | 25% after deductible  |
|                                       | Tier 3              | \$100                 | 0% after deductible   | \$100                 | 25% after deductible  |
|                                       | Tier 4              | N/A                   | N/A                   | N/A                   | N/A                   |
| Specialty Rx                          | Biosimilar          | \$150                 | 0% after deductible   | \$160                 | 25% after deductible  |
|                                       | Preferred           | \$200                 | 0% after deductible   | \$200                 | 25% after deductible  |
|                                       | Non-Preferred       | \$500                 | 0% after deductible   | \$400                 | 25% after deductible  |
|                                       | Office Administered | \$200                 | 0% after deductible   | \$200                 | 25% after deductible  |
| Mail Order                            |                     |                       |                       |                       |                       |

# myBlue HDHP Silver

Health Plan | High Deductible Health Plan | Effective: January 1, 2026



## Summary

|   | HMO                                   |
|---|---------------------------------------|
| <b>Employer Premium</b><br>per month            | <b>\$3,580.19</b>                     |
| <b>Deductible</b><br>per year                   | \$6,250 (Single)<br>\$12,500 (Family) |
| <b>Out-of-Pocket Maximum</b><br>per year        | \$6,250 (Single)<br>\$12,500 (Family) |
| <b>Coinsurance</b>                              | 0%                                    |
| <b>Virtual Visits</b><br>Doctor on Demand (DoD) | Deductible                            |
| <b>Designated PCP</b>                           | Deductible                            |
| <b>Other PCP</b>                                | Deductible                            |
| <b>Non PCP</b>                                  | Deductible                            |
| <b>Emergency Room Visits</b>                    | Deductible                            |

## Rates

| Age  | HMO      |
|------|----------|
| 0-14 | \$242.76 |
| 15   | \$264.34 |
| 16   | \$272.59 |
| 17   | \$280.84 |
| 18   | \$289.73 |
| 19   | \$298.61 |
| 20   | \$307.82 |
| 21   | \$317.34 |
| 22   | \$317.34 |
| 23   | \$317.34 |
| 24   | \$317.34 |
| 25   | \$318.61 |
| 26   | \$324.95 |
| 27   | \$332.57 |
| 28   | \$344.95 |
| 29   | \$355.10 |
| 30   | \$360.18 |
| 31   | \$367.79 |
| 32   | \$375.41 |
| 33   | \$380.17 |
| 34   | \$385.25 |
| 35   | \$387.79 |
| 36   | \$390.32 |
| 37   | \$392.86 |
| 38   | \$395.40 |
| 39   | \$400.48 |
| 40   | \$405.56 |
| 41   | \$413.17 |
| 42   | \$420.47 |
| 43   | \$430.63 |
| 44   | \$443.32 |
| 45   | \$458.23 |
| 46   | \$476.01 |
| 47   | \$496.00 |
| 48   | \$518.85 |
| 49   | \$541.38 |
| 50   | \$566.76 |
| 51   | \$591.83 |
| 52   | \$619.44 |
| 53   | \$647.37 |
| 54   | \$677.51 |
| 55   | \$707.66 |
| 56   | \$740.35 |
| 57   | \$773.35 |
| 58   | \$808.57 |
| 59   | \$826.03 |
| 60   | \$861.25 |
| 61   | \$891.72 |
| 62   | \$911.71 |
| 63   | \$936.78 |
| 64   | \$952.01 |
| 65+  | \$952.01 |

## Prescription Drugs

|                               |                            |
|-------------------------------|----------------------------|
| Formulary                     | BlueRx Essentials          |
| Deductible (Drug)             | Medical Deductible Applies |
| Tier 1                        | Deductible                 |
| Tier 2                        | Deductible                 |
| Tier 3                        | Deductible                 |
| Biosimilar                    | Deductible                 |
| Preferred Specialty Drugs     | Deductible                 |
| Non-preferred Specialty Drugs | Deductible                 |

Premium rates shown are subject to change based on enrollment and plan selection. Wellmark Blue Cross and Blue Shield of Iowa and Wellmark Health Plan of Iowa, Inc. are independent licensees of the Blue Cross and Blue Shield Association.

# EnhancedBlue 1500

Health Plan Traditional Copay Effective: January 1, 2026



## Summary

|   | HMO                                   |
|---|---------------------------------------|
| <b>Employer Premium</b><br>per month            | <b>\$0.00</b>                         |
| <b>Deductible</b><br>per year                   | \$1,500 (Single)<br>\$3,000 (Family)  |
| <b>Out-of-Pocket Maximum</b><br>per year        | \$7,000 (Single)<br>\$14,000 (Family) |
| <b>Coinsurance</b>                              | 20%                                   |
| <b>Virtual Visits</b><br>Doctor on Demand (DoD) | \$40 (Doctor on Demand \$0)           |
| <b>Designated PCP</b>                           | \$25                                  |
| <b>Other PCP</b>                                | \$40                                  |
| <b>Non PCP</b>                                  | \$60                                  |
| <b>Emergency Room Visits</b>                    | \$500                                 |

## Rates

| Age  | HMO        |
|------|------------|
| 0-14 | \$313.03   |
| 15   | \$340.86   |
| 16   | \$351.50   |
| 17   | \$362.14   |
| 18   | \$373.59   |
| 19   | \$385.05   |
| 20   | \$396.92   |
| 21   | \$409.19   |
| 22   | \$409.19   |
| 23   | \$409.19   |
| 24   | \$409.19   |
| 25   | \$410.83   |
| 26   | \$419.01   |
| 27   | \$428.83   |
| 28   | \$444.79   |
| 29   | \$457.89   |
| 30   | \$464.43   |
| 31   | \$474.25   |
| 32   | \$484.08   |
| 33   | \$490.21   |
| 34   | \$496.76   |
| 35   | \$500.03   |
| 36   | \$503.31   |
| 37   | \$506.58   |
| 38   | \$509.85   |
| 39   | \$516.40   |
| 40   | \$522.95   |
| 41   | \$532.77   |
| 42   | \$542.18   |
| 43   | \$555.28   |
| 44   | \$571.64   |
| 45   | \$590.87   |
| 46   | \$613.79   |
| 47   | \$639.57   |
| 48   | \$669.03   |
| 49   | \$698.08   |
| 50   | \$730.82   |
| 51   | \$763.15   |
| 52   | \$798.74   |
| 53   | \$834.75   |
| 54   | \$873.63   |
| 55   | \$912.50   |
| 56   | \$954.65   |
| 57   | \$997.20   |
| 58   | \$1,042.62 |
| 59   | \$1,065.13 |
| 60   | \$1,110.55 |
| 61   | \$1,149.83 |
| 62   | \$1,175.61 |
| 63   | \$1,207.94 |
| 64   | \$1,227.57 |
| 65+  | \$1,227.57 |

## Prescription Drugs

|                               |                   |
|-------------------------------|-------------------|
| Formulary                     | BlueRx Essentials |
| Deductible (Drug)             | N/A               |
| Tier 1                        | \$15              |
| Tier 2                        | \$50              |
| Tier 3                        | \$100             |
| Biosimilar                    | \$150             |
| Preferred Specialty Drugs     | \$200             |
| Non-preferred Specialty Drugs | \$500             |

# EnhancedBlue 3000

Health Plan Traditional Copay Effective: January 1, 2026



## Summary

|   | HMO   | POS   | PPO   |
|---|---|---|---|
| <b>Employer Premium</b><br>per month            | <b>\$4,442.72</b>                           | <b>\$4,658.92</b>                           | <b>\$5,323.57</b>                           |
| <b>Deductible</b><br>per year                   | \$3,000<br>(Single)<br>\$6,000<br>(Family)  | \$3,000<br>(Single)<br>\$6,000<br>(Family)  | \$3,000<br>(Single)<br>\$6,000<br>(Family)  |
| <b>Out-of-Pocket<br/>Maximum</b><br>per year    | \$6,100<br>(Single)<br>\$12,200<br>(Family) | \$6,100<br>(Single)<br>\$12,200<br>(Family) | \$6,100<br>(Single)<br>\$12,200<br>(Family) |
| <b>Coinsurance</b>                              | 30%   | 30%   | 30%   |
| <b>Virtual Visits</b><br>Doctor on Demand (DoD) | \$40 (Doctor<br>on Demand<br>\$0)           | \$40 (Doctor<br>on Demand<br>\$0)           | \$30 (Doctor<br>on Demand<br>\$0)           |
| <b>Designated PCP</b>                           | \$25  | \$25  | N/A   |
| <b>Other PCP</b>                                | \$40  | \$40  | \$30  |
| <b>Non PCP</b>                                  | \$60  | \$60  | \$60  |
| <b>Emergency Room<br/>Visits</b>                | \$400                                       | \$400                                       | \$400                                       |

## Rates

| Age  | HMO        | POS        | PPO        |
|------|------------|------------|------------|
| 0-14 | \$301.25   | \$315.91   | \$360.98   |
| 15   | \$328.03   | \$343.99   | \$393.06   |
| 16   | \$338.26   | \$354.73   | \$405.33   |
| 17   | \$348.50   | \$365.46   | \$417.60   |
| 18   | \$359.53   | \$377.03   | \$430.81   |
| 19   | \$370.56   | \$388.59   | \$444.02   |
| 20   | \$381.98   | \$400.56   | \$457.71   |
| 21   | \$393.79   | \$412.95   | \$471.86   |
| 22   | \$393.79   | \$412.95   | \$471.86   |
| 23   | \$393.79   | \$412.95   | \$471.86   |
| 24   | \$393.79   | \$412.95   | \$471.86   |
| 25   | \$395.36   | \$414.60   | \$473.75   |
| 26   | \$403.24   | \$422.86   | \$483.19   |
| 27   | \$412.69   | \$432.77   | \$494.51   |
| 28   | \$428.05   | \$448.88   | \$512.92   |
| 29   | \$440.65   | \$462.09   | \$528.02   |
| 30   | \$446.95   | \$468.70   | \$535.57   |
| 31   | \$456.40   | \$478.61   | \$546.89   |
| 32   | \$465.85   | \$488.52   | \$558.22   |
| 33   | \$471.76   | \$494.72   | \$565.29   |
| 34   | \$478.06   | \$501.32   | \$572.84   |
| 35   | \$481.21   | \$504.63   | \$576.62   |
| 36   | \$484.36   | \$507.93   | \$580.39   |
| 37   | \$487.51   | \$511.24   | \$584.17   |
| 38   | \$490.66   | \$514.54   | \$587.94   |
| 39   | \$496.96   | \$521.15   | \$595.49   |
| 40   | \$503.26   | \$527.75   | \$603.04   |
| 41   | \$512.71   | \$537.66   | \$614.37   |
| 42   | \$521.77   | \$547.16   | \$625.22   |
| 43   | \$534.37   | \$560.38   | \$640.32   |
| 44   | \$550.12   | \$576.89   | \$659.19   |
| 45   | \$568.63   | \$596.30   | \$681.37   |
| 46   | \$590.68   | \$619.43   | \$707.80   |
| 47   | \$615.49   | \$645.44   | \$737.52   |
| 48   | \$643.84   | \$675.18   | \$771.50   |
| 49   | \$671.80   | \$704.50   | \$805.00   |
| 50   | \$703.31   | \$737.53   | \$842.75   |
| 51   | \$734.42   | \$770.16   | \$880.03   |
| 52   | \$768.68   | \$806.08   | \$921.08   |
| 53   | \$803.33   | \$842.42   | \$962.60   |
| 54   | \$840.74   | \$881.65   | \$1,007.43 |
| 55   | \$878.15   | \$920.88   | \$1,052.26 |
| 56   | \$918.71   | \$963.42   | \$1,100.86 |
| 57   | \$959.66   | \$1,006.36 | \$1,149.93 |
| 58   | \$1,003.37 | \$1,052.20 | \$1,202.31 |
| 59   | \$1,025.03 | \$1,074.92 | \$1,228.26 |
| 60   | \$1,068.74 | \$1,120.75 | \$1,280.64 |
| 61   | \$1,106.55 | \$1,160.40 | \$1,325.94 |
| 62   | \$1,131.35 | \$1,186.41 | \$1,355.67 |
| 63   | \$1,162.46 | \$1,219.04 | \$1,392.94 |
| 64   | \$1,181.37 | \$1,238.85 | \$1,415.58 |
| 65+  | \$1,181.37 | \$1,238.85 | \$1,415.58 |

## Prescription Drugs

|                               |                   |
|-------------------------------|-------------------|
| Formulary                     | BlueRx Essentials |
| Medical Deductible Applies    | No                |
| Tier 1                        | \$15              |
| Tier 2                        | \$40              |
| Tier 3                        | \$100             |
| Biosimilar                    | \$160             |
| Preferred Specialty Drugs     | \$200             |
| Non-preferred Specialty Drugs | \$400             |

Premium rates shown are subject to change based on enrollment and plan selection. Wellmark Blue Cross and Blue Shield of Iowa and Wellmark Health Plan of Iowa, Inc. are independent licensees of the Blue Cross and Blue Shield Association.

**Health Insurance Coverage Comparison**

| Year                           | 2025               |                   | 2026               |                   |                   |
|--------------------------------|--------------------|-------------------|--------------------|-------------------|-------------------|
|                                | HDHP               | Traditional       | HDHP               | Traditional       | Traditional       |
| Plan Type                      | myBlue HDHP Silver | EnhancedBlue 1500 | myBlue HDHP Silver | EnhancedBlue 1500 | EnhancedBlue 3000 |
| Plan Name                      | myBlue HDHP Silver | EnhancedBlue 1500 | myBlue HDHP Silver | EnhancedBlue 1500 | EnhancedBlue 3000 |
| Deductible - Individual        | \$6,000.00         | \$1,500.00        | \$6,250.00         | \$1,500.00        | \$3,000.00        |
| Deductible - Family            | \$12,000.00        | \$3,000.00        | \$12,500.00        | \$3,000.00        | \$6,000.00        |
| Out of Pocket Max - Individual | \$6,000.00         | \$6,500.00        | \$6,250.00         | \$7,000.00        | \$6,100.00        |
| Out of Pocket Max - Family     | \$12,000.00        | \$13,000.00       | \$12,500.00        | \$14,000.00       | \$12,200.00       |
| <b>Cost Share</b>              |                    |                   |                    |                   |                   |
| Coinsurance                    | \$0.00             | 20%               | \$0.00             | 20%               | 30%               |
| Virtual Visits                 | Deductible         | \$40.00           | Deductible         | \$40.00           | \$40.00           |
| Doctor on Demand               | Deductible         | \$0.00            | Deductible         | \$0.00            | \$0.00            |
| Designated PCP                 | Deductible         | \$25.00           | Deductible         | \$25.00           | \$25.00           |
| Other PCP                      | Deductible         | \$40.00           | Deductible         | \$40.00           | \$40.00           |
| Non PCP                        | Deductible         | \$60.00           | Deductible         | \$60.00           | \$60.00           |
| Emergency Room                 | Deductible         | \$500.00          | Deductible         | \$500.00          | \$400.00          |
| Preventive Care                | \$0.00             | \$0.00            | \$0.00             | \$0.00            | \$0.00            |
| <b>Prescriptions</b>           |                    |                   |                    |                   |                   |
| Formulary                      | BlueRx Essentials  | BlueRx Essentials | BlueRx Essentials  | BlueRx Essentials | BlueRx Essentials |
| Medical Deductible Applies     | Yes                | No                | Yes                | No                | No                |
| Tier 1                         | Deductible         | \$15.00           | Deductible         | \$15.00           | \$15.00           |
| Tier 2                         | Deductible         | \$50.00           | Deductible         | \$50.00           | \$50.00           |
| Tier 3                         | Deductible         | \$100.00          | Deductible         | \$100.00          | \$100.00          |
| Biosimilars                    | Deductible         | \$150.00          | Deductible         | \$150.00          | \$160.00          |
| Preferred Specialty Drugs      | Deductible         | \$200.00          | Deductible         | \$200.00          | \$200.00          |
| Non-preferred Specialty Drugs  | Deductible         | \$500.00          | Deductible         | \$500.00          | \$400.00          |

**Health Insurance Cost Comparison**

| Year                                      | 2025   |   | 2026   |   |   |
|---|--|---|--|---|---|
|   | HDHP   | Traditional   | HDHP   | Traditional   | Traditional   |
| Plan Type                                 | myBlue HDHP Silver   | EnhancedBlue 1500   | myBlue HDHP Silver   | EnhancedBlue 1500   | EnhancedBlue 3000   |
| Plan Name                                 | myBlue HDHP Silver   | EnhancedBlue 1500   | myBlue HDHP Silver   | EnhancedBlue 1500   | EnhancedBlue 3000   |
| Real Max Out of Pocket Formula - Employee | 10% Individual Premiums or 20% Family Premiums + Deductible + HSA<br>Employee Contribution - HSA Employer Contribution | Out of Pocket Max + Premiums exceeding Total Cost of HDHP + HSA Employer Contribution | 10% Individual Premiums or 20% Family Premiums + Deductible + HSA<br>Employee Contribution - HSA Employer Contribution | Out of Pocket Max + Premiums exceeding Total Cost of HDHP + HSA Employer Contribution | Out of Pocket Max + Premiums exceeding Total Cost of HDHP + HSA Employer Contribution |
| Real Max Out of Pocket Formula - Employer | 90% Individual Premiums or 80% Family Premiums + HSA Employer Contribution   | Cost of HDHP Option + HSA Contribution  | 90% Individual Premiums or 80% Family Premiums + HSA Employer Contribution   | Cost of HDHP Option + HSA Contribution  | Cost of HDHP Option + HSA Contribution  |

|  |                    |                    |
|--|--------------------|--------------------|
| Total Employer Premiums (Based on Age & # on Plan) | \$34,309.55        | \$58,224.42        |
| Total Employer HSA Contributions                   | \$9,000.00         | \$15,000.00        |
| <b>Total Expense</b>                               | <b>\$43,309.55</b> | <b>\$73,224.42</b> |

Explanation 8.9% Premium Increases + Addition of Cole & Carrie on Health Insurance

| HSA Contribution |            |
|------------------|------------|
| Employer         | \$3,000.00 |
| Employee         | \$1,500.00 |

**RESOLUTION #2025-XX**

**RESOLUTION TO APPROVE 2026 HEALTH INSURANCE RENEWALS**

**WHEREAS**, the City of Riverside City Council provides health insurance coverage to eligible full-time employees and has received renewal quotes for employee health insurance benefits for 2026.

**WHEREAS**, the City of Riverside will offer the following Wellmark Blue Cross Blue Shield health insurance coverage options to eligible full-time employees:

High-Deductible Health Plan: myBlue HDHP

Employer will contribute 90% of the premium costs for an individual high-deductible health plan or 80% of the premium costs for a family high-deductible health plan and will match employee contributions to a Health Savings Account at a 2:1 rate up to a total employer contribution \$3,000.

Traditional Plan: EnhancedBlue 3000

Employer will contribute the total equivalent employer expense for the high-deductible option to the traditional plan option with the employer’s total cost not to exceed the cost of the traditional plan’s total premiums.

**NOW, THEREFORE, BE IT RESOLVED**, the City of Riverside City Council does hereby approve the health insurance coverage options to be offered to eligible full-time employees.

**BE IT FURTHER RESOLVED**, by the City Council of Riverside, Iowa, that the Mayor and City Administrator are hereby authorized and directed to execute said resolution.

**It was moved** by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to approve the foregoing resolution.

**Roll Call:** Rogerson, Kiene, Sexton, Schneider, Mills

Ayes:

Nays:

Absents:

**PASSED AND APPROVED** by the Riverside City Council on this 17<sup>th</sup> day of November 2025.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Stephanie Thomann, City Clerk

CITY OF RIVERSIDE  
 POOLED CASH REPORT (FUND 999)  
 AS OF: OCTOBER 31ST, 2025

| FUND                 | ACCOUNT# | ACCOUNT NAME                 | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | CURRENT<br>BALANCE  |
|----------------------|----------|------------------------------|----------------------|---------------------|---------------------|
| <u>CLAIM ON CASH</u> |          |                              |                      |                     |                     |
| 001-1110             |          | CHECKING ACCT-GENERAL FUND   | 681,557.34           | 75,840.45           | 757,397.79          |
| 002-1110             |          | CHECKING ACCT-FIRE DEP.      | 208,032.59           | 12,710.94           | 220,743.53          |
| 110-1110             |          | CHECKING ACCT-ROAD USE TAX   | 242,464.11           | 10,449.04           | 252,913.15          |
| 121-1110             |          | CHECKING ACCT-LOST           | 202,439.38           | 15,673.50           | 218,112.88          |
| 125-1110             |          | CHECKING ACCT-TIF            | 19,013.77            | 24,818.15           | 43,831.92           |
| 145-1110             |          | CHECKING ACCT-CASINO REVENUE | 3,151,270.19         | ( 275,216.96)       | 2,876,053.23        |
| 301-1110             |          | CHECKING ACCT-CAP PROJECTS   | ( 363,677.62)        | 434,903.69          | 71,226.07           |
| 302-1110             |          | COMMUNITY CENTER FUNDS       | 1,421,741.88         | 4,547.91            | 1,426,289.79        |
| 600-1110             |          | CHECKING ACCT-WATER          | 112,983.19           | 14,509.37           | 127,492.56          |
| 610-1110             |          | CHECKING ACCT-SEWER          | 595,058.94           | 9,680.46            | 604,739.40          |
| 680-1110             |          | CHECKING ACCT-STORM WATER    | <u>26,843.08</u>     | <u>1,713.65</u>     | <u>28,556.73</u>    |
| TOTAL CLAIM ON CASH  |          |                              | <u>6,297,726.85</u>  | <u>329,630.20</u>   | <u>6,627,357.05</u> |
|                      |          |                              | =====                | =====               | =====               |

CASH IN BANK - POOLED CASH

|                                     |  |                         |                     |                   |                     |
|-------------------------------------|--|-------------------------|---------------------|-------------------|---------------------|
| 999-1110                            |  | CASH IN BANK #35378     | 1,193,840.96        | 287,537.41        | 1,481,378.37        |
| 999-1112                            |  | MONEY MARKET #67545     | 3,647,765.24        | 12,392.41         | 3,660,157.65        |
| 999-1115                            |  | COMM CENTER FUND #67928 | 1,437,106.88        | 4,882.23          | 1,441,989.11        |
| 999-1121                            |  | TIF FUND F&M #4604326   | 19,013.77           | 24,818.15         | 43,831.92           |
| 999-1122                            |  | CD# 40110066            | 0.00                | 0.00              | 0.00                |
| 999-1123                            |  | CD #40110067 CBF        | <u>0.00</u>         | <u>0.00</u>       | <u>0.00</u>         |
| SUBTOTAL CASH IN BANK - POOLED CASH |  |                         | <u>6,297,726.85</u> | <u>329,630.20</u> | <u>6,627,357.05</u> |

WAGES PAYABLE

|                        |  |               |             |             |             |
|------------------------|--|---------------|-------------|-------------|-------------|
| 999-2010               |  | WAGES PAYABLE | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| SUBTOTAL WAGES PAYABLE |  |               | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |

|                                  |  |  |                     |                   |                     |
|----------------------------------|--|--|---------------------|-------------------|---------------------|
| TOTAL CASH IN BANK - POOLED CASH |  |  | <u>6,297,726.85</u> | <u>329,630.20</u> | <u>6,627,357.05</u> |
|                                  |  |  | =====               | =====             | =====               |

DUE TO OTHER FUNDS - POOLED CASH

|                          |  |                    |                     |                   |                     |
|--------------------------|--|--------------------|---------------------|-------------------|---------------------|
| 999-2100                 |  | DUE TO OTHER FUNDS | <u>6,297,726.85</u> | <u>329,630.20</u> | <u>6,627,357.05</u> |
| TOTAL DUE TO OTHER FUNDS |  |                    | <u>6,297,726.85</u> | <u>329,630.20</u> | <u>6,627,357.05</u> |
|                          |  |                    | =====               | =====             | =====               |

| FUND                                  | ACCOUNT# | ACCOUNT NAME             | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | CURRENT<br>BALANCE |
|---------------------------------------|----------|--------------------------|----------------------|---------------------|--------------------|
| <u>DUE TO POOLED CASH</u>             |          |                          |                      |                     |                    |
| 001-2020                              |          | ACCOUNTS PAYABLE         | 0.00                 | 0.00                | 0.00               |
| 002-2020                              |          | ACCOUNTS PAYABLE         | 0.00                 | 0.00                | 0.00               |
| 110-2020                              |          | ACCOUNTS PAYABLE         | 0.00                 | 0.00                | 0.00               |
| 121-2020                              |          | ACCOUNTS PAYABLE         | 0.00                 | 0.00                | 0.00               |
| 125-2020                              |          | ACCOUNTS PAYABLE         | 0.00                 | 0.00                | 0.00               |
| 145-2020                              |          | ACCOUNTS PAYABLE         | 0.00                 | 0.00                | 0.00               |
| 200-2020                              |          | ACCOUNTS PAYABLE         | 0.00                 | 0.00                | 0.00               |
| 301-2020                              |          | ACCOUNTS PAYABLE         | 0.00                 | 0.00                | 0.00               |
| 302-2020                              |          | ACCOUNTS PAYABLE         | 0.00                 | 0.00                | 0.00               |
| 600-2020                              |          | ACCOUNTS PAYABLE         | 0.00                 | 0.00                | 0.00               |
| 610-2020                              |          | ACCOUNTS PAYABLE         | 0.00                 | 0.00                | 0.00               |
| 670-2020                              |          | ACCOUNTS PAYABLE         | 0.00                 | 0.00                | 0.00               |
| 680-2020                              |          | ACCOUNTS PAYABLE         | <u>0.00</u>          | <u>0.00</u>         | <u>0.00</u>        |
| TOTAL DUE TO POOLED CASH              |          |                          | 0.00                 | 0.00                | 0.00               |
|                                       |          |                          | =====                | =====               | =====              |
| <u>DUE FROM OTHER FUNDS</u>           |          |                          |                      |                     |                    |
| 999-1330                              |          | DUE FROM OTHER FUNDS     | <u>0.00</u>          | <u>0.00</u>         | <u>0.00</u>        |
| TOTAL DUE FROM OTHER FUNDS            |          |                          | 0.00                 | 0.00                | 0.00               |
|                                       |          |                          | =====                | =====               | =====              |
| <u>ACCOUNTS PAYABLE - POOLED CASH</u> |          |                          |                      |                     |                    |
| 999-2020                              |          | ACCOUNTS PAYABLE CONTROL | <u>0.00</u>          | <u>0.00</u>         | <u>0.00</u>        |
| TOTAL ACCOUNTS PAYABLE POOLED CASH    |          |                          | 0.00                 | 0.00                | 0.00               |
|                                       |          |                          | =====                | =====               | =====              |

\*\*\* PROOF CASH BALANCES \*\*\*

=====

| (A)           |                     | (B)                |                     | (C)                |                     |
|---------------|---------------------|--------------------|---------------------|--------------------|---------------------|
| CLAIM ON CASH | 6,627,357.05        | CLAIM ON CASH      | 6,627,357.05        | CASH IN BANK       | 6,627,357.05        |
| CASH IN BANK  | <u>6,627,357.05</u> | DUE TO OTHER FUNDS | <u>6,627,357.05</u> | DUE TO OTHER FUNDS | <u>6,627,357.05</u> |
| DIFFERENCE    | 0.00                |                    | 0.00                |                    | 0.00                |

\*\*\* PROOF ACCOUNTS PAYABLE BALANCES \*\*\*

=====

| (D)                  |             | (E)              |             | (F)                  |             |
|----------------------|-------------|------------------|-------------|----------------------|-------------|
| AP PENDING           | 0.00        | AP PENDING       | 0.00        | DUE FROM OTHER FUNDS | 0.00        |
| DUE FROM OTHER FUNDS | <u>0.00</u> | ACCOUNTS PAYABLE | <u>0.00</u> | ACCOUNTS PAYABLE     | <u>0.00</u> |
| DIFFERENCE           | 0.00        |                  | 0.00        |                      | 0.00        |

\*\*\* END OF REPORT \*\*\*

CITY OF RIVERSIDE  
 MTD TREASURERS REPORT  
 AS OF: OCTOBER 31ST, 2025

| FUND                       | BEGINNING<br>CASH BALANCE | M-T-D<br>REVENUES   | M-T-D<br>EXPENSES | CASH BASIS<br>BALANCE | NET CHANGE<br>OTHER ASSETS | NET CHANGE<br>LIABILITIES | ACCRUAL ENDING<br>CASH BALANCE |
|----------------------------|---------------------------|---------------------|-------------------|-----------------------|----------------------------|---------------------------|--------------------------------|
| 001-GENERAL FUND           | 681,557.34                | 203,625.09          | 125,898.92        | 759,283.51            | 0.00                       | ( 1,885.72)               | 757,397.79                     |
| 002-FIRE DEPARTMENT FUND   | 208,032.59                | 30,155.79           | 17,444.85         | 220,743.53            | 0.00                       | 0.00                      | 220,743.53                     |
| 110-ROAD USE TAX FUND      | 242,464.11                | 12,584.91           | 2,135.87          | 252,913.15            | 0.00                       | 0.00                      | 252,913.15                     |
| 121-LOCAL OPTION SALES TAX | 202,439.38                | 15,673.50           | 0.00              | 218,112.88            | 0.00                       | 0.00                      | 218,112.88                     |
| 125-TIF FUND               | 19,013.77                 | 24,818.15           | 0.00              | 43,831.92             | 0.00                       | 0.00                      | 43,831.92                      |
| 145-CASINO REVENUE FUND    | 3,151,270.19              | 194,901.45          | 470,118.41        | 2,876,053.23          | 0.00                       | 0.00                      | 2,876,053.23                   |
| 301-CAPITAL PROJECTS FUND  | ( 363,677.62)             | 464,298.69          | 29,395.00         | 71,226.07             | 0.00                       | 0.00                      | 71,226.07                      |
| 302-WELLNESS CENTER FUND   | 1,421,741.88              | 4,882.23            | 334.32            | 1,426,289.79          | 0.00                       | 0.00                      | 1,426,289.79                   |
| 600-WATER FUND             | 112,983.19                | 33,971.67           | 19,462.30         | 127,492.56            | 0.00                       | 0.00                      | 127,492.56                     |
| 610-SEWER FUND             | 595,058.94                | 34,675.07           | 24,994.61         | 604,739.40            | 0.00                       | 0.00                      | 604,739.40                     |
| 680-STORM WATER FUND       | 26,843.08                 | 1,713.65            | 0.00              | 28,556.73             | 0.00                       | 0.00                      | 28,556.73                      |
| <b>GRAND TOTAL</b>         | <b>6,297,726.85</b>       | <b>1,021,300.20</b> | <b>689,784.28</b> | <b>6,629,242.77</b>   | <b>0.00</b>                | <b>( 1,885.72)</b>        | <b>6,627,357.05</b>            |

\*\*\* END OF REPORT \*\*\*

## ===== R E P O R T T O T A L S =====

## ==== B O O K C O D E T O T A L S ====

| BOOK:      | --CURRENT-- | +1 MONTHS | +2 MONTHS | +3 MONTHS | +4 MONTHS | --BALANCE-- |
|------------|-------------|-----------|-----------|-----------|-----------|-------------|
| 01-BOOK 01 | 250.63      | 104.93    | 0.00      | 0.00      | 627.47    | 983.03      |
| 02-BOOK 02 | 429.96      | 123.93    | 27.01     | 0.00      | 318.68    | 899.58      |
| 03-BOOK 03 | 625.36CR    | 40.00     | 0.00      | 0.00      | 0.00      | 585.36CR    |
| 04-BOOK 04 | 163.53CR    | 0.00      | 0.00      | 0.00      | 50.13     | 113.40CR    |
| 05-BOOK 05 | 23.87CR     | 1.68      | 0.00      | 0.00      | 0.00      | 22.19CR     |
| 06-BOOK 06 | 0.00        | 0.00      | 0.00      | 0.00      | 0.00      | 0.00        |
| 07-BOOK 07 | 6.51        | 43.16     | 87.70     | 56.66     | 529.47    | 723.50      |
| 08-BOOK 08 | 348.89CR    | 75.50     | 0.00      | 0.00      | 819.69    | 546.30      |
| TOTALS     | 474.55CR    | 389.20    | 114.71    | 56.66     | 2345.44   | 2431.46     |

ERRORS: 000

DATES: 10/01/2025 THRU 10/31/2025

|                         | NUMBER#      | TOTAL ARREARS   | TOTAL CURRENT    | TOTAL BALANCE    | ACTIVE ACCOUNT RECONCILIATION |
|-------------------------|--------------|-----------------|------------------|------------------|-------------------------------|
| ACTIVE ACCOUNTS:        | 561          | 668.52CR        | 72,808.84        | 72,140.32        | NEW ACCOUNTS: 8               |
| DISCONNECTED ACCTS:     | 8            | 813.16          | 563.40           | 1,376.56         | DISCONNECT--NO TRF: 8         |
| FINALED ACCOUNTS:       | 41           | 2,385.08        |                  | 2,385.08         | DISCONNECT-TRANSFER: 0        |
| INACTIVE ACCOUNTS:      | 1,938        | 0.00            |                  | 0.00             |                               |
| <b>**GRAND TOTALS**</b> | <b>2,548</b> | <b>2,529.72</b> | <b>73,372.24</b> | <b>75,901.96</b> |                               |

**\*\*CALCULATION SUMMARY\*\***

|                  |           |
|------------------|-----------|
| TOTAL CHARGES:   | 73,672.24 |
| DEPOSIT RETURNS: | 300.00CR  |
| TOTAL CURRENT:   | 73,372.24 |

===== S E R V I C E C A T E G O R Y T O T A L S =====

| CATEGORY            | NUMBER | TOTAL NET        | FUEL-ADJ    | TOTAL TAX       | TAXABLE          | BILLED CONSUMPTION | UNBILLED CONSUMPTION | TOTAL CONSUMPTION |
|---------------------|--------|------------------|-------------|-----------------|------------------|--------------------|----------------------|-------------------|
| AS ANIMAL SHELTER   | 35     | 81.00            | 0.00        | 0.00            | 0.00             |                    |                      |                   |
| GAR GARBAGE         | 793    | 7,732.46         | 0.00        | 0.00            | 0.00             |                    |                      |                   |
| STW STORM WATER     | 551    | 1,647.00         | 0.00        | 0.00            | 0.00             |                    |                      |                   |
| SWR SEWER           | 546    | 30,734.60        | 0.00        | 1,080.14        | 15,430.24        | 3440,892.0000      |                      | 3440,892.0000     |
| WTR WATER           | 554    | 30,647.81        | 0.00        | 1,749.23        | 29,151.12        | 3520,055.0000      | 1,972                | 3522,027.0000     |
| <b>***TOTALS***</b> |        | <b>70,842.87</b> | <b>0.00</b> | <b>2,829.37</b> | <b>44,581.36</b> |                    |                      |                   |

===== R E V E N U E C O D E T O T A L S =====

| R/C DESCRIPTION             | G/L ACCOUNT#     | AMOUNT           |
|-----------------------------|------------------|------------------|
| <b>SERVICES:</b>            |                  |                  |
| 100-WATER                   | 600-4-810-1-4500 | 30,647.81        |
| 200-SEWER                   | 610-4-815-1-4500 | 30,734.60        |
| 300-GARBAGE                 | 001-4-950-1-4504 | 7,732.46         |
| 400-ANIMAL SHELTER DONATION | 001-4-950-2-4700 | 81.00            |
| 450-STORM WATER FEE         | 680-4-950-4-4504 | 1,647.00         |
| <b>TAX:</b>                 |                  |                  |
| 190-WATER EXCISE TAX        | 600-4-810-1-4560 | 1,749.23         |
| 290-SEWER TAX               | 610-4-815-4-4560 | 1,080.14         |
| <b>**R/C TOTALS**</b>       |                  | <b>73,672.24</b> |

===== R A T E T A B L E T O T A L S =====

| CAT CODE | TBL DESCRIPTION     | SCHED | NO# | TOTAL NET | FUEL-ADJ | TOTAL TAX | TAXABLE | CONSUMPTION | MLT. |
|----------|---------------------|-------|-----|-----------|----------|-----------|---------|-------------|------|
| AS 400   | A10 ANIMAL SHELTER  | A10   | 3   | 30.00     | 0.00     | 0.00      | 0.00    |             |      |
| AS 400   | AS1 ANIMAL SHELTER  | AS1   | 26  | 26.00     | 0.00     | 0.00      | 0.00    |             |      |
| AS 400   | AS2 ANIMAL SHELTER  | AS2   | 1   | 2.00      | 0.00     | 0.00      | 0.00    |             |      |
| AS 400   | AS3 ANIMAL SHELTER  | AS3   | 1   | 3.00      | 0.00     | 0.00      | 0.00    |             |      |
| AS 400   | AS5 ANIMAL SHELTER  | AS5   | 4   | 20.00     | 0.00     | 0.00      | 0.00    |             |      |
| GAR 300  | G02 GARBAGE- 35 GAL | G02   | 97  | 1,748.91  | 0.00     | 0.00      | 0.00    |             |      |

BOOK:

===== R A T E T A B L E T O T A L S =====

\*\* ( CONTINUED ) \*\*

| CAT CODE     | TBL DESCRIPTION          | SCHED | NO# | TOTAL NET | FUEL-ADJ | TOTAL TAX | TAXABLE   | CONSUMPTION    | MLT. |
|--------------|--------------------------|-------|-----|-----------|----------|-----------|-----------|----------------|------|
| GAR 300      | G03 GARBAGE - 65 GAL     | G03   | 297 | 5,926.55  | 0.00     | 0.00      | 0.00      |                |      |
| GAR 300      | G04 GARBAGE - XTRA CART  | G04   | 4   | 57.00     | 0.00     | 0.00      | 0.00      |                |      |
| GAR 300      | R01 RECYCLING 65 GAL     | R01   | 341 | 0.00      | 0.00     | 0.00      | 0.00      |                |      |
| GAR 300      | R02 RECYCLING 95 GAL     | R02   | 54  | 0.00      | 0.00     | 0.00      | 0.00      |                |      |
| STW 450      | ST1 STORM WATER FEE      | ST1   | 551 | 1,647.00  | 0.00     | 0.00      | 0.00      |                |      |
| SWR 200      | S01 SEWER-RESIDENTIAL    | S01   | 491 | 14,765.80 | 0.00     | 0.00      | 0.00      | 1,471,070.0000 |      |
| SWR 200      | S03 SEWER-COM, IND, GOV  | S03   | 46  | 15,563.40 | 0.00     | 1,066.04  | 15,228.81 | 1,963,666.0000 |      |
| SWR 200      | S04 SEWER-RES SEWER ONLY | S04   | 4   | 140.00    | 0.00     | 0.00      | 0.00      |                |      |
| SWR 200      | S06 SEWER - 150% RATE    | S06   | 1   | 63.97     | 0.00     | 0.00      | 0.00      | 5,108.0000     |      |
| SWR 200      | S07 SEWER -COM O/S CITY  | S07   | 3   | 180.00    | 0.00     | 12.60     | 180.00    |                |      |
| SWR 200      | S08 SEWER-COM, O/S METER | S08   | 1   | 21.43     | 0.00     | 1.50      | 21.43     | 1,048.0000     |      |
| WTR 100      | W01 WATER                | W01   | 535 | 29,291.07 | 0.00     | 1,737.55  | 28,956.48 | 3,297,279.0000 |      |
| WTR 100      | W02 WATER - OUTSIDE CITY | W02   | 2   | 116.22    | 0.00     | 6.98      | 116.22    | 8,914.0000     |      |
| WTR 100      | W03 WATER - 2ND METER    | W03   | 6   | 78.42     | 0.00     | 4.70      | 78.42     | 1,069.0000     |      |
| WTR 100      | W05 NO CHARGE            | W05   | 6   | 0.00      | 0.00     | 0.00      | 0.00      | 54,676.0000    |      |
| WTR 100      | WLO WATER - ACC CONS LOW | WLO   | 3   | 0.00      | 0.00     | 0.00      | 0.00      |                |      |
| WTR 100      | WO4 WATER NO TAX         | WO4   | 2   | 1,162.10  | 0.00     | 0.00      | 0.00      | 158,117.0000   |      |
| ***TOTALS*** |                          |       |     | 70,842.87 | 0.00     | 2,829.37  | 44,581.36 |                |      |

===== M E T E R G R O U P T O T A L S =====

| CODE | DESCRIPTION | BILLED CONSUMPTION | UNBILLED CONSUMPTION | TOTAL CONSUMPTION | DEMAND CONSUMPTION |
|------|-------------|--------------------|----------------------|-------------------|--------------------|
| W    | WATER       | 3,520,055.0000     | 1,972.000            | 3,522,027.0000    |                    |

===== R E F U N D E D D E P O S I T T O T A L S =====

| CODE               | DESCRIPTION   | NUMBER | AMOUNT   |
|--------------------|---------------|--------|----------|
| 10                 | WATER DEPOSIT | 3      | 150.00CR |
| 20                 | SEWER DEPOSIT | 3      | 150.00CR |
| **DEPOSIT TOTALS** |               | 6      | 300.00CR |

DATES: 10/01/2025 THRU 10/31/2025

BOOK:

===== CUSTOMER CLASS TOTALS =====

| CLASS                | SERV | RATE    |                      |        |           |          |           |           |                |
|----------------------|------|---------|----------------------|--------|-----------|----------|-----------|-----------|----------------|
| CAT                  | CODE | TABLE   | DESCRIPTION          | NUMBER | TOTAL NET | FUEL-ADJ | TAXABLE   | TOTAL TAX | CONSUMPTION    |
| CIT                  | WTR  | 100 W05 | NO CHARGE            | 4      | 0.00      | 0.00     | 0.00      | 0.00      | 37,501.0000    |
| ** CLASS TOTAL **    |      |         |                      | CIT    | 0.00      | 0.00     | 0.00      | 0.00      | 37,501.0000    |
| COM                  | AS   | 400 AS1 | ANIMAL SHELTER       | 1      | 1.00      | 0.00     | 0.00      | 0.00      |                |
| COM                  | GAR  | 300 G02 | GARBAGE- 35 GAL      | 2      | 36.06     | 0.00     | 0.00      | 0.00      |                |
| COM                  | GAR  | 300 G03 | GARBAGE - 65 GAL     | 8      | 160.72    | 0.00     | 0.00      | 0.00      |                |
| COM                  | GAR  | 300 R01 | RECYCLING 65 GAL     | 8      | 0.00      | 0.00     | 0.00      | 0.00      |                |
| COM                  | GAR  | 300 R02 | RECYCLING 95 GAL     | 3      | 0.00      | 0.00     | 0.00      | 0.00      |                |
| ** CATEGORY TOTAL ** |      |         |                      | GAR    | 196.78    | 0.00     | 0.00      | 0.00      |                |
| COM                  | STW  | 450 ST1 | STORM WATER FEE      | 54     | 162.00    | 0.00     | 0.00      | 0.00      |                |
| COM                  | SWR  | 200 S01 | SEWER-RESIDENTIAL    | 10     | 451.53    | 0.00     | 0.00      | 0.00      | 55,255.0000    |
| COM                  | SWR  | 200 S03 | SEWER-COM, IND, GOV  | 42     | 15,212.60 | 0.00     | 15,212.60 | 1,064.91  | 1,913,201.0000 |
| COM                  | SWR  | 200 S07 | SEWER -COM O/S CITY  | 3      | 180.00    | 0.00     | 180.00    | 12.60     |                |
| COM                  | SWR  | 200 S08 | SEWER-COM, O/S METER | 1      | 21.43     | 0.00     | 21.43     | 1.50      | 1,048.0000     |
| ** CATEGORY TOTAL ** |      |         |                      | SWR    | 15,865.56 | 0.00     | 15,414.03 | 1,079.01  | 1,969,504.0000 |
| COM                  | WTR  | 100 W01 | WATER                | 51     | 14,623.56 | 0.00     | 14,623.56 | 877.38    | 1,828,593.0000 |
| COM                  | WTR  | 100 W02 | WATER - OUTSIDE CITY | 1      | 52.25     | 0.00     | 52.25     | 3.14      | 3,806.0000     |
| COM                  | WTR  | 100 W05 | NO CHARGE            | 2      | 0.00      | 0.00     | 0.00      | 0.00      | 17,175.0000    |
| COM                  | WTR  | 100 WLO | WATER - ACC CONS LOW | 2      | 0.00      | 0.00     | 0.00      | 0.00      |                |
| COM                  | WTR  | 100 WO4 | WATER NO TAX         | 2      | 1,162.10  | 0.00     | 0.00      | 0.00      | 158,117.0000   |
| ** CATEGORY TOTAL ** |      |         |                      | WTR    | 15,837.91 | 0.00     | 14,675.81 | 880.52    | 2,007,691.0000 |
| ** CLASS TOTAL **    |      |         |                      | COM    | 32,063.25 | 0.00     | 30,089.84 | 1,959.53  |                |
| GOV                  | STW  | 450 ST1 | STORM WATER FEE      | 2      | 6.00      | 0.00     | 0.00      | 0.00      |                |
| GOV                  | SWR  | 200 S03 | SEWER-COM, IND, GOV  | 2      | 282.52    | 0.00     | 0.00      | 0.00      | 43,086.0000    |
| GOV                  | WTR  | 100 W01 | WATER                | 2      | 282.52    | 0.00     | 0.00      | 0.00      | 43,086.0000    |
| GOV                  | WTR  | 100 WLO | WATER - ACC CONS LOW | 1      | 0.00      | 0.00     | 0.00      | 0.00      |                |
| ** CATEGORY TOTAL ** |      |         |                      | WTR    | 282.52    | 0.00     | 0.00      | 0.00      | 43,086.0000    |
| ** CLASS TOTAL **    |      |         |                      | GOV    | 571.04    | 0.00     | 0.00      | 0.00      |                |
| NTX                  | STW  | 450 ST1 | STORM WATER FEE      | 1      | 3.00      | 0.00     | 0.00      | 0.00      |                |
| NTX                  | SWR  | 200 S03 | SEWER-COM, IND, GOV  | 1      | 52.07     | 0.00     | 0.00      | 0.00      | 6,678.0000     |
| NTX                  | WTR  | 100 W01 | WATER                | 1      | 52.07     | 0.00     | 0.00      | 0.00      | 6,678.0000     |
| ** CLASS TOTAL **    |      |         |                      | NTX    | 107.14    | 0.00     | 0.00      | 0.00      |                |

DATES: 10/01/2025 THRU 10/31/2025

BOOK:

===== CUSTOMER CLASS TOTALS =====

| CLASS   | SERV | RATE  |                      |        |           |          |           |           |                |
|---------|------|-------|----------------------|--------|-----------|----------|-----------|-----------|----------------|
| CAT     | CODE | TABLE | DESCRIPTION          | NUMBER | TOTAL NET | FUEL-ADJ | TAXABLE   | TOTAL TAX | CONSUMPTION    |
| RES AS  | 400  | A10   | ANIMAL SHELTER       | 3      | 30.00     | 0.00     | 0.00      | 0.00      |                |
| RES AS  | 400  | AS1   | ANIMAL SHELTER       | 25     | 25.00     | 0.00     | 0.00      | 0.00      |                |
| RES AS  | 400  | AS2   | ANIMAL SHELTER       | 1      | 2.00      | 0.00     | 0.00      | 0.00      |                |
| RES AS  | 400  | AS3   | ANIMAL SHELTER       | 1      | 3.00      | 0.00     | 0.00      | 0.00      |                |
| RES AS  | 400  | AS5   | ANIMAL SHELTER       | 4      | 20.00     | 0.00     | 0.00      | 0.00      |                |
|         |      |       | ** CATEGORY TOTAL ** | AS     | 80.00     | 0.00     | 0.00      | 0.00      |                |
| RES GAR | 300  | G02   | GARBAGE- 35 GAL      | 95     | 1,712.85  | 0.00     | 0.00      | 0.00      |                |
| RES GAR | 300  | G03   | GARBAGE - 65 GAL     | 289    | 5,765.83  | 0.00     | 0.00      | 0.00      |                |
| RES GAR | 300  | G04   | GARBAGE - XTRA CART  | 4      | 57.00     | 0.00     | 0.00      | 0.00      |                |
| RES GAR | 300  | R01   | RECYCLING 65 GAL     | 333    | 0.00      | 0.00     | 0.00      | 0.00      |                |
| RES GAR | 300  | R02   | RECYCLING 95 GAL     | 51     | 0.00      | 0.00     | 0.00      | 0.00      |                |
|         |      |       | ** CATEGORY TOTAL ** | GAR    | 7,535.68  | 0.00     | 0.00      | 0.00      |                |
| RES STW | 450  | ST1   | STORM WATER FEE      | 494    | 1,476.00  | 0.00     | 0.00      | 0.00      |                |
| RES SWR | 200  | S01   | SEWER-RESIDENTIAL    | 481    | 14,314.27 | 0.00     | 0.00      | 0.00      | 1,415,815.0000 |
| RES SWR | 200  | S03   | SEWER-COM, IND, GOV  | 1      | 16.21     | 0.00     | 16.21     | 1.13      | 701.0000       |
| RES SWR | 200  | S04   | SEWER-RES SEWER ONLY | 4      | 140.00    | 0.00     | 0.00      | 0.00      |                |
| RES SWR | 200  | S06   | SEWER - 150% RATE    | 1      | 63.97     | 0.00     | 0.00      | 0.00      | 5,108.0000     |
|         |      |       | ** CATEGORY TOTAL ** | SWR    | 14,534.45 | 0.00     | 16.21     | 1.13      | 1,421,624.0000 |
| RES WTR | 100  | W01   | WATER                | 481    | 14,332.92 | 0.00     | 14,332.92 | 860.17    | 1,418,922.0000 |
| RES WTR | 100  | W02   | WATER - OUTSIDE CITY | 1      | 63.97     | 0.00     | 63.97     | 3.84      | 5,108.0000     |
| RES WTR | 100  | W03   | WATER - 2ND METER    | 6      | 78.42     | 0.00     | 78.42     | 4.70      | 1,069.0000     |
|         |      |       | ** CATEGORY TOTAL ** | WTR    | 14,475.31 | 0.00     | 14,475.31 | 868.71    | 1,425,099.0000 |
|         |      |       | ** CLASS TOTAL **    | RES    | 38,101.44 | 0.00     | 14,491.52 | 869.84    |                |
|         |      |       | ** GRAND TOTALS **   |        | 70,842.87 | 0.00     | 44,581.36 | 2,829.37  |                |